

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

August 3, 2020

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for [Public Comment](#) regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. James H. Byrnes, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Ms. Liana Howe, Ms. Ella Horst

Superintendent's Report

Old Business

New Business

Opportunity for [Public Comment](#)

Adjournment

LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

August 3, 2020

LAMPETER-STRASBURG HIGH SCHOOL – Dr. Benjamin J. Feeney, Principal

A. ACADEMIC STUDENT HONORS – END OF YEAR REPORT – Not applicable MP3 or MP4

<u>Marking Period I</u>	<u>Distinguished Honors</u>	<u>Honor Roll</u>
(Total Student Population = 1,000)		
Grade 9 (268)	17% (46)	32% (86)
Grade 10 (238)	15% (36)	31% (74)
Grade 11 (252)	6% (15)	37% (93)
Grade 12 (242)	24% (58)	31% (75)
<u>Marking Period II</u>		
(Total Student Population = 996)		
Grade 9 (255)	28% (71)	29% (74)
Grade 10 (237)	19% (45)	27% (64)
Grade 11 (262)	7% (18)	32% (84)
Grade 12 (242)	21% (51)	26% (63)

B. 2019-2020 ATHLETICS END OF YEAR REPORT

Fall Sports Results:

<u>Sport</u>	<u>V</u>	<u>JV</u>	<u>JHV</u>	<u>JHJV</u>
Cross Country	20-02-00	-----	21-01-00	-----
Field Hockey	15-05-01	-----	03-12-02	-----
Football	11-04-00	05-03-01	04-03-00	00-01-00
Golf	26-04-00	-----	-----	-----
Soccer – B	14-06-01	05-08-04	11-02-01	10-02-02
Soccer – G	08-10-00	05-05-06	00-12-01	04-04-01
Tennis – G	10-04-00	-----	-----	-----
Volleyball	03-13-00	08-08-00	-----	-----
Total:	107-48-02	23-24-11	39-30-04	14-07-03

Total: 183-109-20 Winning Percentage = 60%

Cross Country

- Boys won the L-L League Section II Championship for the second straight season and went undefeated for the first time in school history.
- Both boys and girls teams qualified for L-L Leagues and Districts. Colleen Gilbert (9th) and Micah Gordley medaled at L-L League Meet.
- L-L League Section II 1st Team All-Stars: Colleen Gilbert, Micah Gordley, Daniel McMichael.
- L-L League Section II 2nd Team All-Stars: Luka Vranich, Colten Morris, Nathan Eberly.
- L-L League Senior Scholar Athletes: Lexy Campbell, Colleen Gilbert, Micah Gordley, Danae Ranck, Hannah Schultheis, Grant Kuhn, Daniel McMichael, Colten Morris, Doug Bell.
- Coach Mari Cunningham – L-L League Section II Boys Coach of the Year.

Field Hockey

- Finished the regular season ranked #3 in L-L League Section II and #8 out of 30 teams in District III 2A.
- Won the L-L League Field Hockey Championship by beating Manheim Township in overtime 2-1. This is the first ever League championship for the Field Hockey Team.
- Qualified for the District III 2A Field Hockey Championship, but lost to Donegal 3-1 in the first round.
- All L-L League Honors: Jocelyn Branco, Julz Garber, Chloe Blantz, Daisy Frank.
- L-L League 1st Team All-Star: Jocelyn Branco, Julz Garber, Chloe Blantz, Daisy Frank, Julia Smecker.
- L-L League 2nd Team All-Star: Jessica Heisey.
- L-League Academic All-Star: Jocelyn Branco, Julz Garber, Julia Smecker, Lily Nauman, Bella Howells.
- State Academic All-Stars: Jocelyn Branco, Julz Garber, Julia Smecker, Lily Nauman, Bella Howells, Chloe Blantz, Daisy Frank, Emma Hollinger, Kiley Turner, Elizabeth Horner.
- PA All-State Team:
 - Jocelyn Branco – 1st Team
 - Julianna Garber – 2nd Team

- Daisy Frank – Honorable Mention

Football

- Qualified for the District III playoffs as the #8 seed (out of 22 schools) in 4A. Beat #9 ELCO, #1 York Suburban, and #4 Bishop McDevitt to advance to the Championship game versus #3 Berks Catholic.
- Beat Berks Catholic to win the PIAA District III Class 4A Championship. Second time in school history, the other championship being 2007.
- That win qualified the team for the PIAA Class 4A State Semifinals where we lost to Thomas Jefferson.
- L-L League 1st Team All-Star: Bryan McKim (RB), Zac Shelley (OT), Christian Garver (LB), Jake Hines (DE).
- L-L League 2nd Team All-Star: Alex Knapp (RB), Austin Stoltzfus (WR), Beau Heyser (TE), Michael Del Grande (G), Parker Owens (DT), Brady Cole (OLB), Jacob Kopelman (DB).
- L-L League Honorable Mention: Conner Nolt (QB), Ashton Spahr (C), Michael Del Grande (LB), Austin Stoltzfus (DB).
- L-L League Section 2 Linebacker of the Year: Christian Garver.
- L-L League Senior All-Academic Team: Christian Garver, Michael Del Grande, Jack Shenk, Jake Hines, Bryan McKim, and Logan Bradley.
- Christian Garver - PA Football Writers' Class 4A All-State Team Defensive Specialist.
- Michael Del Grande - PA Football Writers' Class 4A First Team All-State.

Golf

- Finished 2nd in L-L League Section III.
- Competed in the L-L League Tournament: Matt Wilson, Gehrig Harsh, Ben Wilson, Stewart McClain, Morgan Smith, and Katie Lapinsky.
- District III Qualifiers: Matt Wilson (2nd year), Gehrig Harsh (1st year), and Katie Lapinsky (3rd year). Katie finished 7th overall.
- Regional Qualifier: Katie Lapinsky.
- L-L League Section III All-Stars: Gehrig Harsh, Matt Wilson, Katie Lapinsky.

Soccer (B)

- Finished the regular season ranked #2 in L-L League Section II and #4 out of 35 teams in District III 3A.
- Qualified for the L-L Boys Soccer Championship, beat Pequea Valley in the quarterfinals, and lost to Manheim Township in the semifinals.
- Qualified for the District III 2A Soccer Championships and beat Manheim Central in the first round, but lost to Northern York in the quarterfinals.
- L-L League 1st Team All-Stars: Alex Baker, Darin Landis.
- L-L League 2nd Team All-Stars: Seth Beers, Jared Rice.
- L-L League Academic All-Star: Nicholas Salgado.

Soccer (G)

- Finished the regular season ranked #3 in L-L League Section II and #14 out of 31 teams in District III 3A.
- Qualified for the District III 3A playoffs and lost to Mechanicsburg in the first round.
- L-L League 1st Team All Stars: Lizzy Deardorff and Danielle DiPace.
- L-L League 2nd Team All Star: Kendall Hadesty.
- L-L League Academic All Star: Olivia Vranich.

Tennis (G)

- L-L League Section II Champions (2nd year in a row; undefeated record in Section II for second straight season).
- L-L League Finalists – Nora Holmes at #4 Singles, Ryan Gerhardt and Kendall Winters at #2 Doubles.
- Nora Holmes and Izzy Brown qualified for District III Doubles Tournament.
- L-L League Section II All-Stars: Izzy Brown and Ryan Gerhardt.
- Coach Mark Trach – L-L League Coach of the Year.

Volleyball (G)

- Finished the regular season ranked #24 out of 32 teams in District III 3A. Did not qualify for L-L League or District III playoffs.

Winter Sports Results:

Sport	V	JV	JHV	JHJV	JH7
Basketball – B	17-10-00	17-02-00	13-01-00	10-04-00	13-01-00
Basketball – G	09-13-00	18-01-00	13-02-00	10-05-00	----
Bowling	12-79-00	----	----	----	----

Swimming - B	01-09-00	----	----	----	----
Swimming - G	08-02-00	----	----	----	----
Wrestling	06-01-00	----	04-10-00	----	----
Total:	53-114-00	35-03-00	30-13-00	20-09-00	13-01-00

Grand Total: 151-140-00 Winning Percentage = 52%

Basketball (B)

- Section III Champions (fifth Section Championship in a row).
- Finished the regular season ranked #12 out of 32 teams in District III 5A.
- Qualified for the L-L League Championships. Beat Elizabethtown in the quarterfinals. Lost to Cedar Crest in the semifinals.
- Qualified for the District III Championships. Lost to Elizabethtown in the first round. Eventually lost in the consolation semifinals to York Suburban to finish out the season.
- Seth Beers – L-L League Section 3 MVP, L-L League Section 3 First Team All-Star, scored his 1000th point on Monday, February 24, 2020 against York Suburban in the District III Consolation Semifinals. Finished his career with 1,002 points.
- Darin Landis and Caleb Smoker – L-L League Section 3 Second Team All-Star.
- Coach Ed Berryman – L-L League Section 3 Coach of the Year.

Basketball (G)

- Finished the regular season 3rd in Section III.
- Finished the regular season ranked #18 out of 32 teams in District III 5A.
- Did not qualify for Leagues or Districts.
- Emma Drouillard - L-L League Section 3 First Team All-Star.

Bowling

- Brent Cox, Katie Lien and Stephanie Mays competed in the L-L League Singles Championships. Brent placed 24th overall out of 100 in Leagues.
- Brent Cox competed in Eastern PA Regionals.

Swimming

- Girls were L-L League Section II Champions – first time in school history.
- L-L League Meet: Girls places 4th overall.
 - The girls placed 2nd in the girls 200 medley relay and set a new school record with Bre Fluhr, Elizabeth Horner, Kara Scranton and Catherine Horner.
 - An individual 4th place finish and a new school record was set by Elizabeth Horner in the 200 IM.
 - Girls 100 free - 1st Catherine Horner (new school record)
 - Girls 500 free - 2nd Elizabeth Horner (new school record)
 - Girls 100 back - 1st Catherine Horner (new school record) and Bre Fluhr 4th place.
 - Girls 100 breast - 8th Lexi Wagner
 - Girls 400 relay - 4th Elizabeth Horner, Bre Fluhr, Kara Scranton, and Catherine Horner (new school record previously held by Coach Turner, Anderson, Wimer and Grenier).
 - Boys 400 relay - 8th Ryan Smecker, Justin Miller, Kyle Spaulding and Andrew Reidenbaugh.
- District III Championship Meet Qualifiers:
 - Girls 200 Medley Relay Bre Fluhr, Elizabeth Horner, Kara Scranton and Catherine Horner
 - Boys 200 Medley Relay Justin Miller. Kyle Spaulding, Ryan Smecker and Andrew Reidenbaugh
 - Girls 200 IM Elizabeth Horner
 - Boys 200 IM Justin Miller
 - Girls 100 Free Catherine Horner
 - Girls 500 Free Elizabeth Horner
 - Girls 100 Back Catherine Horner
 - Girls 100 Back Bre Fluhr
 - Boys 100 Back Justin Miller
 - Girls 100 Breast Lexi Wagner
 - Girls 400 Free Relay Elizabeth Horner, Bre Fluhr, Kara Scranton, and Catherine Horner
 - Boys 400 Free Relay Ryan Smecker, Justin Miller, Kyle Spaulding and Andrew Reidenbaugh
- Meet Results:
 - 200 Medley Relay - 7th - Bre Fluhr, Elizabeth Horner, Kara Scranton and Catherine Horner (New School Record).
 - 200 IM - 8th - Elizabeth Horner (New School Record)
 - 500 Free - 4th - Elizabeth Horner (New School Record)

- 100 Back - 7th - Catherine Horner and qualified for the 2020 PIAA State Championship Meet
- L-L League All-Stars:
 - 200 MED. REL: Bre Fluhr, Kara Scranton, Catherine Horner, Elizabeth Horner
 - 200 IM: Elizabeth Horner
 - 100 FR: Catherine Horner
 - 500 FR: Elizabeth Horner
 - 100 BK: Catherine Horner and Bre Fluhr

Wrestling

- Finished the regular season ranked #17 out of 57 teams in District III 3A.
- L-L League Section II runner-up.
- District 3 AAA Section II Tournament: placed 3rd overall.
- District III Qualifiers:
- Austin Reiff 106, Arik Harnish 126, Bradey Cunningham 160, Liam Feister 170, Logan Davidson 182, Logan Bradley 220, Zac Shelley 285.
- PIAA State Qualifier: Arik Harnish 126
- L-L League Section II All-Stars:
 - Austin Reiff 106 – 1st Team All-star
 - Bradey Cunningham 160 – 1st Team All-star
 - Riley Bonholtzer 113 – 2nd Team All-star
 - Arik Harnish 120 – 2nd Team All-star
 - Logan Davidson 182 – 2nd Team All-star
 - Parker Owens 195 – 2nd Team All-star
 - Zac Shelley 285 – 2nd Team All-star
 - Liam Feister 170 – Honorable Mention
 - Logan Bradley 220 – Honorable Mention
- L-L League Academic All-Stars: Ben Beattie, Joel Bitler, Logan Bradley, Andrew Buscay, Hector Colon, Logan Davidson, Logan Erb, Jose Estevez, Arik Harnish, Colin McDonald, Bryan McKim, Parker Owens, Austin Reiff, Zac Shelley, Ashton Spahr, Owen Witmer.

Spring Sports Results: We did not have a spring season due to the COVID-19 pandemic.

C. ASIAN CULTURE CLUB

Throughout the 2019-2020 school year, the Asian Culture Club stepped up in many ways to serve our community. We were called upon multiple times to provide childcare for parent meetings. Each time, the club connected with their younger classmates, making them feel cherished and loved. We even hosted an evening of activities for the children enrolled at Lampeter Elementary and Hans Herr Elementary Schools, which not only helped us to raise funds for our own club, but also enabled us to meet the needs of kids-at-risk in Thailand and women-at-risk here in Lancaster. Though we did not have the chance to make an anticipated trip to New York City, we did enjoy eating bugs with Lancaster County Park Naturalist Lisa J. Sanchez and found other opportunities to graze during our Ramen Noodle Buffet.

Thank you for all of your support. Many blessings as you plan the future and learn to ride the waves of change.

D. FCS

Fellowship of Christian Students has been very busy in these final weeks of school. We have worked with the local ministerium and Pastor Mike Yowler to provide speakers and music for Baccalaureate. Additionally, our president, Jillian Pontz, did a lot of work to find and communicate to musicians and speakers for Baccalaureate. Jillian also set up several speakers to meet with students on Zoom on Wednesday mornings to do devotionals. Those devotionals were very encouraging during these difficult times. Our officers also met with FCS members to choose officers and leadership team members for next year. We are excited about this new leadership group - they are motivated and already work well together. We are not sure what next school year will look like, but we have a team in place that will utilize FCS to be encouraging to other students and provide hope and confidence during a time that is characterized by uncertainty and fear.

E. GRADUATION STATISTICS

Two hundred thirty-five students graduated from Lampeter-Strasburg High School on May 29, 2020. The following statistics represent their intentions for the immediate future.

Pursuing Post-Secondary Education:	68%
United States Military	5%
Employment	7.5%

The total scholarship value received by our 2020 graduates was \$3,333,905, of which \$82,305 was awarded at our annual Senior Awards Program, which took place virtually on May 14, 2020.

F. L-S Thespian Society

The membership at the close of the 2019–2020 school year was 53 students. Twenty-four of those members are graduates of the Class of 2020.

On April 29, nineteen students were inducted into the LSHS-TS via a Zoom hosted by the society's officers. Inductees were honored virtually for their earned accomplishment with the LSHS Theater Program. The traditional 'hat day' is TBD.

In lieu of the Thespian Society's annual end-of-year Social and Awards Night, a virtual recognition was bestowed to Best Actor - Rowen Krantz, Best Actress - Cassie Meck, Best Supporting Actors(tie) - Donovan Thomann and Weston Weaver, Best Supporting - Actress Jillian Pontz, Most Valuable Instrumentalist - Alyssa Zaepfel, Outstanding Stage Crew Member - Lauren Kneisley, and Outstanding Technical Member - Noah Sanderson. Awardees were voted upon by society membership.

Also announced during the webinar were the elected 2020-2021 Thespian Society Officers: President, Julie Stinson; Vice-President, Alyssa Zaepfel; Secretary, Weston Weaver; and Treasurer, Crosby Renninger.

To conclude the Society's school year activities, LSHS-TS displayed a banner and individual signs to honor all LSHS-TS Class of 2020 members and participated along the commencement drive-thru route. All theater involved seniors, cast, crew, pit students, were also "pinned" for their contributions to the productions presented by LSHS-TS during their high school career.

The Lampeter-Strasburg High School Thespian Society wishes to thank the Lampeter-Strasburg School Board, Administration, Faculty and Staff for their support with this year's fall and spring productions. All LSHS-TS members and theater participants, including students, directors, staff, and parents are eagerly looking forward to next year's theatrical productions.

G. NATIONAL HONOR SOCIETY

The National Honor Society will be beginning the 2020-2021 year under the leadership of Co-Presidents Kiana Sweger and Jenna Lapp, who have asked Mackenzie Manning and Alyssa Zaepfel to serve as the chapter's Treasurer and Secretary, respectively. Lily Stoltzfus was chosen as the Fair Queen candidate for the Lampeter Fair 2020.

The new Co-Presidents are hard at work with new ideas for the club, which graduated 64 members and returns in the fall with 61 seniors. Among the planned activities is a beautification project/tree planting for the school campus, postponed from this past spring.

Most importantly will be the immediate need for a fall fundraising event. The NHS is seeking permission from the school administration and its school board to hold two fundraisers this year. Because of the closure of school in March 2020, NHS was unable to complete its planned fundraiser for the following school year. Therefore, the club is beginning this year with insufficient funds to support itself. NHS would like to hold its Whoopie Pie fundraiser through Hershey Farm Bakery in September-October and then its traditional fundraiser again in March-April 2021.

Secondly, NHS will be inviting juniors and seniors with an unweighted GPA of 3.7 or higher to apply for induction. With the adjusted grading scales from Marking Period 4 of last semester and with the potential limited number of volunteering opportunities, Mr. Marsh, NHS adviser, is seeking direction on how to approach both the GPA and the community service hour requirements. Additionally, Mr. Marsh still hopes to mail the NHS application packet to eligible students and will seek permission for entry into the school over the summer to complete this task.

H. QUIZ BOWL

The L-S Quiz Bowl team of 2019-2020 finished our league play at 5th place out of 21 teams and 11th place in the playoff tournament in February. Our graduating seniors are Andrew Wittemann (captain), Joshua Ressler, Sean McClary, and Andrew Davis. Returning, experienced players are John Blochberger, Nate Romero, and Elijah Myers. Our fundraiser this year was to be a joint project with STEM club called Family STEM Night in April, but was cancelled.

I. STEM CLUB

The STEM club, advised by Mrs. Pamela Kochel, had a busy year. Students competed in the Governor's Regional STEM competition in February and earned a \$500 stipend for entering. The students who presented the project were Anthony Milazzo, Andrew Davis, Andrew Wittemann, and Skylar Reese. They competed in the 2020 TEAMS competition and placed 2nd. The students involved also included Lauren Powell, Jack Kendig, Andrew Bliss, and Bai Lee Herr. They ran a video game room at the Mini-Thon. The fundraiser was to be a joint project with the Quiz Bowl club called Family STEM Night in April, but was cancelled.

MARTIN MEYLIN MIDDLE SCHOOL - Mr. Jamie P. Raum, Principal

A. END-OF-YEAR ACTIVITIES - GRADES 6/7/8

Different learning opportunities: Martin Meylin Middle School teachers became students themselves. To meet students' needs, the staff went online to deliver lessons, conduct office hours, deliver tutoring sessions, and just meet with students. The veterans became rookies and embraced the challenge. They collaborated with each other on a regular basis in an effort to continue to meet the diverse needs of Martin Meylin Middle School learners despite not being present in the classroom. Even though students were not in the building, they did not lose contact with their teachers. The adults at the students' homes did an excellent job supporting the students. In the tough times, we all pulled together.

Spirit Days: During virtual sessions, in an effort to stay connected, Martin Meylin Middle School had virtual spirit days for students and staff. The days were organized by Assistant Principal Mrs. Kowitz. Students showed up to virtual days dressed in sunglasses, mustaches, hats, characters from *The Outsiders*, superheroes, college attire and, of course, L-S spiritwear. Staff and students were excited to participate and many of the photos shared were published for viewing on social media.

6th grade Virtual tour: An annual event for our 5th grade, soon to be 6th grade, students is the tour of the building. Martin Meylin Middle School also conducts a parent/guardian night for the same group of students. This year, Mr. Raum and Mrs. Kowitz conducted a virtual tour. The video was posted on YouTube and students were able to learn about the building from the comfort of their home at a time convenient for them. The ten minute video explained morning drop-off, lockers, lunch, PE, and many other activities. To date, it has been viewed 462 times.

End-of-the-year awards: Martin Meylin Middle School was able to recognize students virtually at the end of the year. The first group was 8th grade students who have been on honor roll their entire Martin Meylin career. There are 58 students (25%) who received this distinguished award. The second award is the George Myers Leadership Award. This prestigious award is given to the student who best demonstrates the characteristics that George Myers stood for: lead by example, success in overcoming an obstacle, standing up for what is right, striving to be the best you can be as a well-rounded person, and generating enthusiasm in others to take on a cause. This year's winner was Jeimy Elvira-Paredes. On June 30th, Mr. Raum, Mrs. Kowitz, and Mrs. Kunkle presented Jeimy with this award at her home.

B. STARTING SCHOOL YEAR 2020-2021

Though the new year brings uncertainties, Martin Meylin Middle School will be doing everything they can to meet the needs of the students. Building goals have been established, virtual professional development is being organized, orientation is being formed, and schedules, revised schedules, and revised/revised schedules are being developed.

LAMPETER-STRASBURG ELEMENTARY DIVISION –

Dr. Jeffrey T. Smecker and Dr. Michele B. Westphal, Principals

A. LAMPETER ELEMENTARY SCHOOL END OF YEAR SUMMARY

The students, faculty and staff at Lampeter Elementary School had a successful conclusion to the school year in the online learning environment. The teachers celebrated the end of the school year for all of their students, and sent them off to summer with farewell parades. The students and families came to the school on days designated for each grade level to pick-up their personal belongings, report cards, and return some of the iPads. As the families departed the campus, the students' grade level teachers lined the street to cheer for them and congratulate them on a successful school year. It was not the ending to the school year that anyone envisioned when it started, but the teachers rose to the challenge and found ways to make our students know they were cared about during these difficult days.

B. HANS HERR ELEMENTARY SCHOOL END OF YEAR SUMMARY

Normally, there is so much to report about the end of the school year. Unfortunately, many of the exciting events that mark the end of a school year were not able to occur in 2020, but that did not dampen our spirits at Hans Herr Elementary School! To celebrate the end of the school year, classroom teachers hosted many ZOOM parties! Teachers also set up many virtual field trips to places we normally would have gone in person. Despite all of the challenges, the Hans Herr Elementary team stayed positive and provided a fun atmosphere for our students. In June, we had the opportunity to finally get to see so many of our students in person (from a distance, of course) as they came to Hans Herr Elementary School to pick up their personal items, exchange chromebooks, and receive their report cards. Thank you to all the Hans Herr Elementary team members who volunteered their time to make sure the pickup days ran safely and smoothly.

INFORMATION TECHNOLOGY DEPARTMENT – Mr. William E. Griscom, Jr., Technology Director

A. POWERSCHOOL MODIFICATIONS

Dr. Godfrey and Mr. Griscom worked with Carbon-Lehigh Intermediate Unit over the final few weeks of the school year to finalize how report cards represented the third and fourth marking periods. It was unique and challenging to change the settings within PowerSchool to represent grades as passing or not passing. While most of the work was focused on the high school, Martin Meylin Middle School was also impacted. The elementary schools were not an issue because they use a standards based report card system.

B. SECURITY CAMERAS AND PAGING SYSTEM IMPROVEMENTS

Mr. Hoover has completed his evaluation of the high school paging system, locating areas that could be improved with better speaker coverage or tweaks to the volume. Using both eBay and purchases through an audio/visual reseller, we were able to secure speakers to expand the paging system coverage. Additionally, in working with Mr. Moore, Mr. Hoover was able to implement a system that will cut out all audio in the Performing Arts Center in case of an emergency broadcast.

C. ED TECH LEGAL POOL MEETING

Mr. Griscom and Mr. Hoover attended a virtual meeting with Mark Walz of Sweet Stevens Law Firm. These monthly legal meetings are run in coordinator with Lancaster-Lebanon IU13 and provide insights related to current legal topics in the technology field. The May meeting was focused on two laws: Kari's Law and Ray Baum's Act. Kari's Law requires organizations to implement a system where end users do not need to dial a prefix to dial 911. Ray Baum's Act requires an organization to use a system that will report the location of a person dialing 911 and to notify a central location or a specific group of people on campus when 911 is dialed. This is critical for organizations with multiple buildings. We are pleased to report that both of these are already in place at Lampeter-Strasburg School District.

D. INTERACTIVE WHITEBOARD REPLACEMENTS

Mr. Marx, Mrs. Thiboldeaux, and Miss Baumann have completed the rollout of interactive and non-interactive displays at Martin Meylin Middle School. This completes the district wide replacement of interactive whiteboards with flat panels, reducing yearly maintenance, bulb replacements, etc., while improving functionality and providing a brighter image for the teacher and students.

E. CHROMEBOOKS AND IPADS

The new Chromebooks for 5th and 9th grade students arrived ahead of schedule. This allowed the technology team to prep the new devices for 5th grade students and hand them out during the 4th grade drop-off/pick-up day that was held in June. The goal remained to reduce the number of contacts necessary with families during this unique time. This was a critical step so the devices currently being used by 4th graders could be cleaned and prepped for 2nd grade students moving up in 2020-21. The only other devices collected, other than seniors, were the devices being used by 2nd graders. These students will experience a change in devices as they move to Hans Herr Elementary. Additionally, these iPads were needed over the summer so they could be prepped for the incoming kindergarten students.

FOR BOARD ACTION

PERSONNEL COMMITTEE

1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS

Recommend the approval of resignations, as follows:

- a. Barbara A. Grimm, principal's secretary, Lampeter-Strasburg High School, effective August 4, 2020.
- b. Kathryn E. Hess, part-time personal care assistant, Lampeter Elementary School, retroactively effective to July 20, 2020.

2. RECOMMENDATION FOR EMPLOYMENT – SUPPORT

Recommend the approval of employment of Denise R. Dennes as kitchen manager at Lampeter-Strasburg High School. Ms. Dennes will be employed as a category C support employee and will be compensated at \$17.00 per hour effective August 3, 2020.

3. RECOMMENDATION FOR APPROVAL OF CHANGE OF STATUS

Recommend the approval of a change of employment status for the following individuals:

- a. James L. Clark, cafeteria assistant and special education assistant at Lampeter Elementary School. Mr. Clark will no longer have the additional assignment as special education assistant, but will continue as cafeteria assistant at Lampeter Elementary School effective at the start of the 2020-2021 school year. He will become a category E support employee and will be compensated at \$11.35 per hour.
- b. Jeffrey W. Haverstick, second shift custodian, Lampeter Elementary School. Mr. Haverstick will become a first shift custodian at Lampeter Elementary School effective August 10, 2020. He will remain a category A support employee and will continue to be compensated at \$12.27 per hour.
- c. Shirley A. Hess, kitchen helper, Martin Meylin Middle School. Ms. Hess will become a second shift custodian at Lampeter Elementary School effective August 10, 2020. She will become a category A support employee and will be compensated at \$16.54 per hour.
- d. Cheryl K. Ritchie, assistant kitchen manager, Hans Herr Elementary School. Ms. Ritchie will become a kitchen helper at Hans Herr Elementary School retroactively effective to July 1, 2020. She will become a category E support employee and will continue to be compensated at \$15.59 per hour.

4. RECOMMENDATION FOR APPROVAL OF LEAVE OF ABSENCE

Recommend the approval of a leave of absence for the following individuals:

- a. Kirsten E. Baker, music teacher, Hans Herr Elementary School effective on or about January 7, 2021, through the end of the 2020-2021 school year.
- b. James C. Petersen, custodian, Martin Meylin Middle School retroactively effective to July 20, 2020, through on or about October 20, 2020.

5. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES

Recommend the approval of substitutes in their respective capacities, as follows:

Certified Substitutes

Bailey, Julia S.	Elementary (K-6)
Carido, Gedion C.	Elementary (Pk-4)
Criola, Gina M.	Health & Physical Education (PK-12), Art (PK-12)
Daneshvar, Shahnaz M.	Early Childhood (N-3), Elem (K-6), Reading Specialist (K-12), ESL (K-12)
Dietrich, Cynthia N.	Elementary (K-6)
Donall, Laura R.	Music
Fish, Craig T.	Elementary (K-6), Social Studies (7-9)
Frounjian, Vahe H.	Social Studies (7-12)
Groff, Lori A.	Music
Guissanie, Kyle R.	Elementary (PK-4)
Herr, Thomas S.	Physics

Hess, Ernest M.	Biology, General Science, Secondary Principal
Imler, Alexis B.	Elementary PK-4
Keener, Wendy L.	Music
King, Lindsay J.	Elementary PK-4
Langabeer, Kaitlyn L.	Elementary (K-6)
McGrath, Rebecca L.	Elementary (K-6)
Martin, Rachael E.	German (PK-12), Spanish (PK-12)
Menapace, Lauren E.	Elementary (K-6)
Miller, Gina M.	Elementary (K-4), Special Education (K-8)
Moyer, Elisabeth A.	Elementary (K-6)
Nies, Kristie L.	Elementary (K-6)
Peachey, Scott A.	Elementary
Pechiro, Nancy J.	Art
Pray, Lori A.	Elementary (K-6)
Raymond, Linda M.	Elementary (4-6), Social Studies (7-8)
Ritter, Lena E.	Elementary (PK-4)
Seace, Susan L.	Elementary (K-6)
Smith, Rachel A.	Elementary (K-6)
Snyder, Brittany N.	Early Childhood (N-3), Elementary (K-6)
Stottlemeyer, Kevin M.	Mathematics (7-12)
Swartwood, Patricia A.	Social Studies
Weaver, Cheryl R.	Elementary (K-6)
Weber, Jessica H.	Earth/Space Science (7-12), Grades 4-8 (all subjects 4-6, Science 7-8), Biology (7-12)
Weikert, Kimberly K.	Biology (7-12)
Williams, Cynthia G.	English (7-12)
Wissler, Donna W.	Early Childhood, Elementary, Physically Handicapped
Wnuk, Shalynne E.	Elementary (PK-4)

Emergency Certified Substitutes

Ammon, Elizabeth A.	All Subject Areas
Daneshvar, Shahnaz M.	All Instructional Areas
De Biasi, James C.	All Instructional Areas
Glah, Joanne M.	All Instructional Areas
Hollenbach, Susan M.	All Instructional Areas
Khalil, Beshoy S.	All Instructional Areas
Kishel, Susan S.	All Instructional Areas
Kovach, Derek J.	All Instructional Areas
Kukura, Amanda	All Instructional Areas
Long, Rickey L.	All Instructional Areas
Manning, Anne	All Instructional Areas
Miller, Angela M.	All Instructional Areas
Moyer, A. Jane	All Instructional Areas
Reynolds, Karen	All Instructional Areas
Risser, Christine A.	All Instructional Areas
Saadeh, William	All Instructional Areas
Sigman, Jennifer K.	All Instructional Areas
Venditti, Thomas C.	All Instructional Areas
Vesey, Kimberly J.	All Instructional Areas
Witwer, Laura K.	All Instructional Areas

Support Staff Substitutes

Bender, Geoffrey L.
Benner, Elaine T.
DaLauro, Mary T.
Davis, Bayley J.
Durian, Angelica M.
Fisher, Nancy Z.
Galarza-Rios, Maddy S.
Gast, Dawn
Gast, Michael J.
Gawne, Jennifer A.
Gipe, Allyson C.
Hambleton, Laura G.
Henry, Michael K.
Herr, Stephanie K.

Hess, Kathryn E.	
Hess, Shawna N.	
Hostetter, Beth A.	
Jenkins, Heidi L.	
Kelley, Michelle E.	
Kuhns, Anna R.	
Kuhns, Michael J.	
Kuhns, Paige B.	
Kulp, Stephanie R.	Nurse, Nurse Assistant Only
Kurtz, Johnathan R.	
Landis, Erin R.	
Lantz, Lisa M.	
Lefever, Barbara L.	
Lewis, Joy E.	Nurse, Nurse Assistant Only
Monk, Jennifer L.	Nurse, Nurse Assistant Only
Noel, Rebekah S.	
Pantano, Debra A.	
Pletcher, Kerri J.	
Reynolds, Karen C.	
Rimert, Jennifer M.	Nurse, Nurse Assistant Only
Rinier, Melinda B.	
Risser, Christine A.	
Shaner, Cynthia A.	
Short, Greta R.	
Smoker, Jody M.	
Stoltzfus, Cheryl L.	
Swarr, Hannah M.	
Walter, Delinda D.	
Walton, Richard	
White, Linda D.	
Willig, Natalie C.	
Wolpert, Margie A.	
Woodworth, Cynthia L.	

6. RECOMMENDATION FOR ELECTION OF SPONSORS FOR CO-CURRICULAR POSITIONS, COACHING POSITIONS, AND SUPPLEMENTAL CONTRACTS

Recommend persons to be elected for co-curricular positions, coaching positions, and supplemental contracts, as posted, with the accompanying compensation for the 2020-2021 school year, as posted.

7. RECOMMENDATION FOR APPROVAL OF ADDITIONAL SALARIES

Recommend the approval of additional salaries for 2020-2021 to be paid from the associated student activity funds, at no cost to the District, if funds are available:

- a. Adam Zurn – Musical Playbill Coordinator – Lampeter-Strasburg High School Activity Fund: \$1,025

8. RECOMMENDATION FOR ELECTION OF LEADERSHIP POSITIONS

Recommend the approval of the employment of the following persons to serve in 2020-2021 leadership roles:

Department Heads - High School

Christy McCanna	Social Studies
Adam Zurn	Practical Arts
Compensation: \$3,820	

Subject Area Lead Teachers - High School

Susan Rettew	English
Derrick Morgan	Health/Physical Education
Jeffrey Gallagher	Science
Jennifer Wade	Fine Arts
Donald Spangler	Mathematics
Edward Krasnai - 50%	Guidance
Michelle Schatzmann	Special Education
Compensation: \$2,865	

District Department Head Level Coaches

Joan Johnson	K-12 Mathematics
Elizabeth Toigo	K-12 Technology
Compensation: \$3,820	

District SALT Level Coach and Supervisors

Amanda Kinert	K-12 Language Arts
Kerri Eberly	K-12 Guidance
Sarah Stuart	K-12 Health
Compensation: \$2,865	

Department Heads - Middle School

Jennifer Risser	Language Arts
Janelle Kershner	Social Studies
Matthew Wieand	Science
Compensation: \$1,187	

Team Leaders - Middle School

Laura Fehrenbacher	Grade 6
John Manion	Grade 6
Joe Mencarini	Grade 7
Alyson Gleiberman	Grade 7
Janelle Kershner	Grade 8
Marshall Krebs	Grade 8
Compensation: \$2,123	

Elementary Grade Level Chairpersons

Amanda Spealman	Specialists
Renee Pedersen	Special Education
Cara Ditzler	Kindergarten
Kimberly Buckius	Grade 1
Elizabeth Esbenshade-Fluck	Grade 1
Melissa Russell	Grade 2
Kristen Greenwood	Grade 3
Susan Adsitt	Grade 3
Kristi Raugh	Grade 4
Erin Whiskeyman	Grade 4
Christi Henry	Grade 5
Jeffrey Nolt	Grade 5
Robert Shaubach	Specialists
Kara Grove	Program Specialists
Jody Allen	Special Education/Program Specialists
Meghan Burkholder	Special Education/Program Specialists
Compensation: \$500	

Supervisor – Elementary Schools

Kara Grove	Reading
Compensation - \$2,865	

9. RECOMMENDATION FOR APPROVAL OF MENTORS

Recommend the approval of the following persons to serve as mentors to new employees at \$750 for the 2020-2021 school year:

<u>Mentor - Middle School</u>	<u>New Teacher</u>
Joseph Mencarini	Emilee Miller

10. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS

Recommend the approval of 2020-2021 volunteers, as follows:

Baker, Erick R.
 Breneman, Chad E.
 Brunner, Gemma L.
 Burton, Edward C.
 Carta, Matthew C.

Cohen, JoAnn L.
Coleman, Matthew R.
Coleman, Thomas A.
Cooper, Matthew D.
Cunningham, Ajali R.
D'Agostino, Memory L.
Delfert, Matthew W.
DiCamillo, Bella G.
Dimoff, Courtney C.
DiSomma, Angelo G.
Echternach, Samuel J.
Eckman, Bryan S.
Eshbach, Joel B.
Evans, Madeline R.
Fawber, Karly M.
Feeney, Benjamin J.
Feister, Douglas D.
Firestone, Ryan D.
Franklin, Kevin J.
Gallagher, Jeffrey A.
Garber, Todd L.
Garraffa, Christopher J.
Garrett, Kim E.
Gilbert, Kaitlyn E.
Girolamo, Gregory C.
Glass, Kristin L.
Grandfield, Anne P.
Groff, Nathanael T.
Harnish, Anne K.
Henry, Christi L.
Heisey, Mary T.
Herr, Steven R.
Hershey, Dale
Heyser, William M.
Hoefel, Nathan R.
Hoin, Jonathan R.
Holmberg, Robert N.
Huber, Lucas P.
Hufnagel, Madonna J.
Hummer, Sherry L.
Kann, Kimberly S.
Kaufhold, Gerard P., Jr.
Keefer, Justin E.
Kiehl, Christopher M.
Knapp, William A.
Knarr, Dustin D.
Koser, Neil D.
Lambert, David A.
Landis, Jeffrey D.
Lapp, Alexandra N.
Lebo, Andrew P.
Lewis, Gregory C.
Lindsley, Jason J.
Lucarino, Mary L.
Manning, David W.
McCanna, Christy M.
McClintock, Jasmine L.
McCrabb, Jeffrey A.
McCrabb, Jennifer L.
McDowell, David P.
Mellinger, Abram A.
Mencarini, Joseph M.
Mier, Kendra L.
Miller, Joseph D.
Morrison, Garry M., Jr.
Motto, Fernando E.

Mullin, Sharon R.
Nickel, Brandon J.
Owens, Michael A.
Pantano, Kimberly A.
Parrish, John H., Jr.
Pepe, Anthony R.
Peticca, Mark J.
Pickel, Jeffrey G., Jr.
Popielarski, Jacklyn P.
Powell, Cindy R.
Pray, Darren R.
Pray, Nicholas P.
Ramsey, Peter H.
Revelt, Karen E.
Rice, Katelyn M.
Riehl, Joshua O.
Rinier, Melinda B.
Risser, Melody S.
Schaeffer, Ezekial X.
Scranton, David B.
Shehan, Lindsay L.
Shelley, S. Todd
Shockey, Matthew D.
Shoff, Timothy J.
Shortes, Brian D.
Skrodinsky, Mark. A.
Smecker, Jeffrey T
Snyder, Samantha J.
Spahr, Christopher M.
Stoltzfus, Ashley M.
Stoltzfus, Don M.
Stuart, Sarah E.
Swarr, Jeffrey P.
Swarr, Josiah B.
Tantala, Allysa M.
Thiboldeaux, Adam M.
Wagner, Michael D.
Whitaker, Michael W.

11. RECOMMENDATION FOR APPROVAL OF EVENT WORKERS

Recommend the approval of 2020-2021 event workers, as follows:

Achille, John D.
Alagona, Christina M.
Baltzer, David R.
Bomberger, Kelsey B.
Brown, Jean M.
Chiodo, Michael A.
Clark, Lisa S.
Cohen, Joann L.
Cooper, Matthew D.
Dalauro, Mary T.
Dombach, Travis A.
Fisher, Brian K.
Heyser, William T.
Houck, Jeffrey S.
Hudson, Jeffrey L.
Kann, Kimberly S.
Kauffman, Suzanne F.
Keifer, Kimberly D.
Knapp, William A.
Kochel, Pamela J.
Krothe, Benjamin J.
Kuhns, Anna R.
Lambert, Charles H.

Landis, Jeffrey D.
 Lefever, Barbara L.
 Manion, John B.
 Martin, Keith P.
 McClintock, Jasmine L.
 Meyer, Michele L.
 Nolt, Jeffrey L.
 Pantano, Debra A.
 Parmer, Patrick L.
 Puleo, Richard J.
 Raymond, Sheila M.
 Reynolds, Karen C.
 Reynolds, William J.
 Rittenhouse, Thaddeus H.
 Rosensteel, Robert A.
 Shockey, Matthew D.
 St. John, Jacqueline A.
 Sterner, Bronston L.
 Stoltzfus, Donald M.
 Swarr, Katrina K.
 Whitehead, John W. III

12. RECOMMENDATION FOR APPROVAL OF SUBSTITUTE TEACHER RATE

Recommend the approval of the establishment of the daily rate for substitute teachers at \$125 per day for the 2020-2021 school year.

BUSINESS AND FINANCE COMMITTEE

13. RECOMMENDATION FOR APPROVAL OF 2020-2021 SPECIAL EDUCATION CONTRACT WITH PEQUEA VALLEY SCHOOL DISTRICT

Recommend the approval of a 2020-2021 special education contract with Pequea Valley School District to provide special education services for one Pequea Valley student attending a Life Skills program at the Lampeter-Strasburg School District, as posted.

14. RECOMMENDATION FOR APPROVAL OF 2020-2021 SPECIAL EDUCATION CONTRACT WITH VISTA SCHOOL

Recommend the approval of a 2020-2021 special education contract with Vista School for one student at an annual expense of \$56,159.72.

15. RECOMMENDATION FOR APPROVAL OF 2020-2021 CAFETERIA PRICES

Recommend the approval of 2020-2021 cafeteria prices (no changes), as follows:

Elementary Lunch:	\$2.60
Middle School Lunch:	\$2.75
High School Lunch:	\$3.00
Middle School Tier 2:	\$3.25
High School Tier 2:	\$3.50
Adult Lunch:	\$4.35
Elementary Breakfast:	\$1.55
Secondary Breakfast:	\$1.55
Adult Breakfast:	\$2.15
Milk:	\$.60

A detail of the 2019-2020 outcome (unaudited) and the 2020-2021 cafeteria budget has been posted. Student lunch prices were last increased in 2019-2020.

16. RECOMMENDATION FOR APPROVAL OF INVESTMENT SERVICES

Recommend the approval to award investment services to invest School District funds in accordance with the District's Investment of Funds Policy 609 and the 2020-2021 Invest Plan, as posted.

17. RECOMMENDATION FOR APPROVAL OF MEAL SERVICES CONTRACT WITH LANCASTER-LEBANON IU13

Recommend the approval of a contract with Lancaster-Lebanon IU13 for continuation of meal services for the Willow Valley School-to-Work Program for the 2020-2021 school year, as posted.

ACADEMIC COMMITTEE

18. DISCUSSION OF SPRING KEYSTONE TESTING

Dr. Godfrey will lead a discussion on Spring Keystone Testing.

MISCELLANEOUS

19. RECOMMENDATION FOR AMENDMENT OF HEALTH AND SAFETY PLAN

Recommend the approval of an amendment of the Lampeter-Strasburg School District Health and Safety Plan to include the following additional provision: "Should any component(s) of the Health and Safety Plan conflict with a State health or safety order applicable to schools, the requirements of the State health or safety order shall take precedence", as posted.

20. RECOMMENDATION FOR AMENDMENT OF PK-12 ATHLETICS HEALTH AND SAFETY PLAN

Recommend the approval of an amendment of the Lampeter-Strasburg School District PK-12 Athletics Health and Safety Plan to include the following additional provision: "Should any component(s) of the PK-12 Athletics Health and Safety Plan conflict with a State health or safety order applicable to schools, the requirements of the State health or safety order shall take precedence", as posted.

21. RECOMMENDATION FOR ESTABLISHMENT OF TICKET PRICES

Recommend the approval of athletic event prices for the 2020-2021 school year, as follows:

Adult Single	\$ 5
Student/Senior (60+) Single	\$ 3
Adult Spirit	\$ 50
Student Spirit	\$ 25
Family (2 Adult – 2+ Student)	\$125

In the event spectators are permitted to attend athletic events, passes will be honored at all home sporting events for the regular scheduled season. These passes are not honored at tournaments, league playoffs, or post-season events.

22. RECOMMENDATION FOR APPROVAL OF TRANSPORTATION

Recommend the approval of round trip transportation for full day private kindergarten for District residents, as follows:

- a. Lily Cunningham, daughter of Ian and Laura Cunningham
- b. Mason Lopez, son of Kacey Chambers-Lopez
- c. Joshua Phyllaier, son of Dan and Cheryl Phyllaier
- d. Owen Phyllaier, son of Dan and Cheryl Phyllaier
- e. Isabel Stoltzfus, daughter of John and Cheyenne Stoltzfus

23. DISCUSSION OF BOARD COMMITTEE COMMUNITY REPRESENTATION

Dr. Peart will lead a discussion regarding the attached Board Committee Representation participation guidelines.

FOR BOARD INFORMATION

1. The Buildings and Grounds Committee will be meeting at 6:30 p.m on Monday, August 17, 2020.
2. The Board Workshop Meeting will be held at 7:30 p.m. on Monday, August 17, 2020.
3. The Personnel Committee will be meeting at 6:30 p.m. on Tuesday, September 8, 2020.
4. The next regularly scheduled Board Meeting will be held at 7:30 p.m. on Tuesday, September 8, 2020.
5. The Academic Committee will be meeting at 6:30 p.m. on Monday, September 14, 2020.

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
June 8, 2020

President Melissa S. Herr called the meeting to order at 7:30 p.m. and led a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mr. Matthew E. Parido, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom; Administrative Assistant, Mrs. Mary E. Williams.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meetings of May 4 and May 18, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

COMMUNICATIONS AND RECOGNITION

Dr. Peart recognized students, families, and staff for their hard work, understanding, patience, and partnership during these times.

Dr. Peart recognized the class of 2020 and wished them well in the future. He also thanked the L-S community for their support of the seniors. Dr. Peart shared that a letter to the community is attached to the agenda and available on the website.

Dr. Peart thanked Sandy Smith who made 39 masks for custodial and maintenance crews.

Dr. Peart shared that there is a link provided on the agenda to view virtual High School Art show on the L-S YouTube Channel.

Dr. Peart shared the following communications:

1. Kramer, Ann V. – a letter of resignation.
2. Nguyen, Ariel F. – a letter requesting an extension to a leave of absence.
3. Sensenig, Linda L. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,159,331.07 (with the exception of checks 114395 and 114307), Cafeteria Fund checks in the amount of \$14,802.41 (with the exception of check 6841), High School Athletic Fund checks in the amount of \$44.50, and Capital Reserve Fund checks in the amount of \$25,504.17.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

Mr. Byrnes moved and Mr. Parido seconded the motion to approve checks 114395 and 114307 from the General Fund and check 6841 from the Cafeteria Fund.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn

Abstain: Mrs. Pontz

Nays: None

Absent: None

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met virtually on May 11, 2020. At the meeting, Mr. Raum provided an update on the Martin Meylin Middle School improvement plan. Dr. Godfrey provided updates on continuity of education and comprehensive planning. Dr. Peart shared that the District will submit an application to the Pennsylvania Department of Education for the maximum of five flexible instruction days for the upcoming school year.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met virtually on May 18, 2020. Mr. Davis shared an update on several building repairs including the Lampeter-Strasburg High School media center skylight and competition gym roof. The Committee also discussed the feasibility study feedback and potential outcomes. Mr. Beiler expressed his appreciation to Mr. Davis and his crew for helping to keep staff and personnel safe.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee met virtually on May 12, 2020, and reviewed the financial impact of COVID-19, the 2019-2020 projected budget outcome, and the 2020-2021 proposed budget summary. The Committee remains in support of the final report that will be brought to the Board at the next meeting on June 18, 2020.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met virtually this evening and recommends all Personnel Committee agenda items.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that while they weren't able to hold end-of-the-year parent programming, all assistants were able to reach out to students. He also shared that 2020-2021 allocations have been made and that he is currently working on the Title I grant for the upcoming year.

STUDENT REPRESENTATIVES - Ms. Julia Smecker, Ms. Liana Howe

No reports.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Ann V. Kramer, title I reading assistant, Martin Meylin Middle School, effective June 10, 2020.
- b. Linda L. Sensenig, kitchen helper, Lampeter-Strasburg High School, effective June 3, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a change of employment status for the following individuals:

- a. Patricia C. Creighton, part-time (68%) music teacher, Lampeter Elementary School. Ms. Creighton will become a part-time (80%) music teacher at Lampeter Elementary School effective at the beginning of the 2020-2021

school year. Her annual compensation will be \$52,036.80 based upon (80%) Step 10, Level B, of the District compensation agreement.

- b. Milissa S. McAleer, kitchen helper, Hans Herr Elementary School. Ms. McAleer will become kitchen manager at Lampeter Elementary School effective August 1, 2020. She will become a category C support employee and will be compensated at \$16.50 per hour.
- c. Alanna Z. Parker, long-term substitute second grade teacher, Lampeter Elementary School. Ms. Parker will extend her long-term substitute position as a second grade teacher at Lampeter Elementary School for the duration of the 2020-2021 school year. Her daily compensation will be \$284.56 based upon Step 2, Level B, of the District compensation agreement.
- d. Amy A. Rice, long-term substitute first grade teacher, Lampeter Elementary School. Ms. Rice will become a permanent professional employee assigned as a first grade teacher at Lampeter Elementary School effective August 12, 2020. Her annual compensation will be \$66,441 based upon Step 7, Level M, of the District compensation agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve an extension to a leave of absence for Ariel Nguyen, third grade teacher, Hans Herr Elementary School, extended to the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF ASSISTANTS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve assistants for extended school year (ESY) special education services as follows:

- a. Grace I. Bopp \$13.75 (2019-2020); TBA (2020-2021)
- b. Jennifer L. Harnish \$13.95 (2019-2020); TBA (2020-2021)
- c. Kenna M. House \$11.50 (2019-2020); TBA (2020-2021)
- d. Kerri J. Pletcher \$11.89 (2019-2020); TBA (2020-2021)
- e. Stephanie D. Watson \$14.77 (2019-2020); TBA (2020-2021)

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF COMPENSATION CORRECTION

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a compensation correction for Karen C. Reynolds, extended substitute special education teacher at Lampeter-Strasburg High School. Ms. Reynolds' daily rate should be \$125. This rate will be corrected retroactively to April 20, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF CHANGES TO SUMMER EMPLOYEES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve additions/deletions to summer custodial employees at the hourly compensation indicated, as follows:

High School

Andrew S. Cramer	\$10.39	Addition
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Substitute

Geoffrey L. Bender	\$11.39	Deletion
Geoffrey L. Bender	\$11.89	Addition
Michael J. Kuhns	\$11.89	Addition
Jonathan R. Kurtz	\$11.39	Deletion
Jonathan R. Kurtz	\$11.89	Addition

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2019-2020 volunteers, as follows:

Christopher J. Garraffa

Gary M. Morrison, Jr.

Samantha J. Snyder

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF SETTING OF "P" VALUE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve setting the "P" value at 3.2% and "P+" at 3.7%.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF A CONTRACT WITH CARBON-LEHIGH INTERMEDIATE UNIT

Mrs. Pontz moved and Mrs. Spahn seconded the motion to approve a five year contract (July 1, 2020 – July 1, 2025) with Carbon-Lehigh Intermediate Unit #21 (CLIU21) for providing PowerSchool software and related services. The cost will be \$9.95 per student, subject to no more than a 5% increase annually.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF 2020-2021 SPECIAL EDUCATION CONTRACTS

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve 2020-2021 special education contracts.

a. Austill's Rehabilitation Services	1 student	\$61 per hour – expense
b. New Story	6 students	\$375 daily each – expense
c. River Rock Academy	2 students	\$55,518.50 annual – expense
d. Vista School	1 student	\$56,159.72 annual – expense

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None
Nays: None
Absent: None

APPROVAL OF STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT

Mrs. Pontz moved and Mr. Knarr seconded the motion to approve the Student Assistance Program Letter of Agreement with Pennsylvania Counseling Services for the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF 2020-2021 SUPPLY BIDS

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve 2020-2021 supply bids.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF CONTRACT WITH PA-EDUCATOR.NET

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve a one-year renewal contract with PA-Educator.Net from July 1, 2020, to June 30, 2021, in the amount of \$2,137.50.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF WELLSPAN SPORTS MEDICINE CONTRACT

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a contract for the 2020-2021 school year with WellSpan Sports Medicine, in the amount of \$4,000, with Dr. Zachary Geidel, M.D. to act as the School Physician.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

DISCUSSION OF FEASIBILITY STUDY

Dr. Peart and Mr. Stoltzfus led a discussion regarding the District's Feasibility Study, including an updated debt profile and refinancing review.

DISCUSSION AND APPROVAL OF PSBA VOTING DELEGATE

Dr. Peart led a discussion regarding the selection of a PSBA Voting Delegate. Thereafter, Mr. Byrnes moved and Mr. Knarr seconded the motion to approve Audra R. Spahn as the PSBA Voting Delegate from Lampeter-Strasburg School District at the Delegate Assembly.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF POLICY (FIRST READING)

Mrs. Pontz moved and Mrs. Spahn seconded the motion to approve updates to Policy 201, Admission of Students (first reading), as posted.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

OLD BUSINESS

Mrs. Herr recognized the Lampeter-Strasburg High School administration in their effort to make students feel cared for and finding ways to include the community in a graduation that they couldn't attend personally.

Mrs. Pontz shared how wonderful it was for all faculty and staff to be involved in graduation activities.

NEW BUSINESS

Mr. Stoltzfus shared that he will be discussing a close to walk-in payments for the upcoming year to protect the staff and those making the payment. Taxpayers would still have the options to go to Willow Street or Strasburg BB&T locations or mail in.

Mrs. Pontz asked about a timeline on the health and safety plan, requirement to gain Board approval, and impacts on summer activities. Dr. Peart led a discussion on this topic, providing two potential options and gathered Board feedback.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:52 p.m. to plan, review or discuss matters related to school safety, the disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures; or create a reasonable likelihood of jeopardizing the safety or security of an individual or school, including a building, public utility, resource, infrastructure, facility or information storage system. The Board will also discuss a matter involving the evaluation of performance of a specific public officer or employee employed or appointed by the School District.

MEETING RECONVENED AND ADJOURNED

The meeting was reconvened and properly adjourned at 9:22 p.m.

Mary E. Williams
Secretary

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
June 18, 2020

President Melissa S. Herr called the meeting to order at 6:03 p.m. and led a moment of silence.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mr. Matthew E. Parido, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Director of Technology, Mr. William E. Griscom; Administrative Assistant, Mrs. Mary E. Williams; RBC Capital Markets representatives, Ken Phillips, Lauren Stadel, and Olivia Sweigart.

Absent: Mr. Scott M. Arnst

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

APPROVAL OF EMPLOYMENT - SUPPORT

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve the employment of Cynthia L. Woodworth as a kitchen helper at Hans Herr Elementary School. Ms. Woodworth will become a category D support employee and will be compensated at \$11.03 per hour effective August 1, 2020.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a change of employment status for the following individuals:

- a. Cynthia N. Dietrich, long-term substitute third grade teacher. Ms. Dietrich will continue as a long-term substitute third grade teacher at Hans Herr Elementary School for the duration of the 2020-2021 school year. Her daily compensation will be \$284.56 based upon Step 2, Level B, of the District compensation agreement.
- b. Leanne W. Wolgemuth, building secretary, Lampeter Elementary School. Ms. Wolgemuth will become a 12-month, salary exempt employee assigned to serve as application support specialist effective on July 1, 2020. She will be assigned to the Lampeter-Strasburg High School and will be compensated at \$53,000 annually.
- c. Eva G. Strawser, fifth grade teacher, Hans Herr Elementary School. Ms. Strawser will become an assistant principal at Lampeter-Strasburg High School effective July 1, 2020. Her annual compensation will be \$79,083.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a leave of absence for the follow individuals:

- a. Caitlin M. Gilbert, elementary program specialist, Hans Herr Elementary School, extended through on or about January 22, 2021.
- b. Mae E. Gunderson, custodian, Lampeter Elementary School, retroactively effective from June 8, 2020 through July 6, 2020.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve William M. Heyser as a 2019-2020 volunteer.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

DISCUSSION OF FEASIBILITY STUDY

Dr. Peart and Mr. Stoltzfus led a discussion regarding the District's Feasibility Study, including representatives from RBC Capital Markets who presented on the District's debt profile and refinancing review.

APPROVAL OF ADOPTION OF RESOLUTION TO REFUND SERIES 2014 BONDS

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve a resolution authorizing the Administration to work with the bond underwriter and paying agent to call for redemption of the outstanding Series 2014 Bonds.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF SPECIAL EDUCATION CONTRACT WITH LANCASTER-LEBANON IU13

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a 2020-2021 special education contract with Lancaster-Lebanon IU13.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn
Abstain: Mrs. Pontz
Nays: None
Absent: Mr. Arnst

APPROVAL OF RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD EXCLUSION FOR THE 2020-2021 FISCAL YEAR

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve a resolution implementing the Homestead and Farmstead exclusion for the 2020-2021 fiscal year.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF ADOPTION OF BUDGET AND APPROVAL OF TAXES

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve the adoption as follows:

BE IT RESOLVED that the budget of the Lampeter-Strasburg School District as accepted at the Board Meeting of said district held on May 18, 2020, is the same as hereby adopted as the budget for the fiscal year beginning July 1, 2020.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby ratifies the action taken at previous meetings levying a wage tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent, and real estate transfer tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby levies a tax on real estate property at the rate of 16.9269 mills at \$16.9269 for each \$1,000 of the total assessed valuation of property taxable for school purposes in the school district.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL TO AMEND THE TAX BILLING AND COLLECTION SCHEDULE FOR THE 2020-2021 FISCAL YEAR

Mr. Byrnes moved and Mr. Parido seconded the motion to approve a resolution to amend the tax billing and collection schedule for the 2020-2021 fiscal year.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL FOR ADOPTION OF RESOLUTION TO IMPLEMENT GASB 54 FUND BALANCES AS OF JUNE 30, 2020

Mr. Beiler moved and Mr. Kimmel seconded the motion to approve a resolution implementing June 30, 2020, GASB 54 Fund Balance.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF BB&T MUNICIPAL LEASE FOR SCHOOL VAN

Mr. Beiler moved and Mr. Knarr seconded the motion to approve a five-year Municipal Lease with BB&T for a new school van for \$31,100 at 3.94% and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and Board Treasurer Keith Stoltzfus to execute the final documents.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF APPLICATION FOR FLEXIBLE INSTRUCTIONAL DAYS

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve the Lampeter-Strasburg School District application for flexible instructional days for the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

APPROVAL OF POLICY (SECOND READING)

Mrs. Pontz moved and Mrs. Spahn seconded the motion to approve Policy 201 Admission of Students (second reading), as attached to these minutes.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst

NEW BUSINESS

Dr. Peart shared that the health and safety plan is being developed for buildings to reopen as well as the athletic health and safety plan. Both plans will need to be Board approved and submitted to the Pennsylvania Department of Education. Dr. Peart shared that a survey will be communicated to families to gather feedback with a goal to bring the plan to the Board for approval at a special meeting on June 29. Once plans are approved, buildings will send out further surveys for feedback from families at building-level.

Mrs. Herr thanked Mrs. Boyce for joining the meeting.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

MEETING ADJOURNED

The meeting was properly adjourned at 8:06 p.m.

Mary E. Williams
Secretary

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
June 29, 2020

President Melissa S. Herr called the meeting to order at 6:05 p.m.

PRESENT: Board Members, Mr. David J. Beiler (joined at 6:30 p.m.), Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr (joined at 6:41 p.m.), Mrs. Patricia M. Pontz, Mr. Matthew E. Parido; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom; Administrative Assistant, Mrs. Mary E. Williams; Athletic Director, Dr. Branden M. Lippy.

Absent: Mr. Scott M. Arnst, Mrs. Audra R. Spahn.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

APPROVAL OF HEALTH AND SAFETY PLAN

Mr. Byrnes moved and Mr. Parido seconded the motion to approve the Lampeter-Strasburg School District Health and Safety Plan.

On roll call vote:

Ayes: Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Arnst, Mr. Beiler, Mr. Knarr, Mrs. Spahn

APPROVAL OF PK-12 ATHLETICS HEALTH AND SAFETY PLAN

Mr. Byrnes moved and Mr. Parido seconded the motion to approve the Lampeter-Strasburg School District PK-12 Athletics Health and Safety Plan.

On roll call vote:

Ayes: Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Arnst, Mr. Beiler, Mr. Knarr, Mrs. Spahn

DISCUSSION OF FEASIBILITY STUDY AND APPROVAL OF PRELIMINARY STAGE OF DESIGN

Dr. Peart and Mr. Stoltzfus led a discussion regarding the District's Feasibility Study. Thereafter, Mr. Beiler moved and Mr. Byrnes seconded the motion to approve of preliminary design services.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Arnst, Mrs. Spahn

OLD BUSINESS

Mrs. Pontz thanked Dr. Peart and his team for their hard work on the health and safety plan, working to get kids back in school, and looking at potential building projects.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

MEETING ADJOURNED

The meeting was properly adjourned at 6:48 p.m.

Mary E. Williams
Secretary

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537
August 3, 2020

Communications

1. Baker, Kirsten E. – a letter requesting a leave of absence.
2. Grimm, Barbara A. – a letter of resignation.
3. Hess, Kathryn E. – a letter of resignation.
4. Petersen, James. C. – a letter requesting a leave of absence.

LAMPETER-STRASBURG SCHOOL DISTRICT

Monthly Board Balance Sheet Report

June 30, 2020

	Year-To-Date Balance
Assets	
Cash and Investments	12,756,475.78
Petty Cash	495.00
Interest Receivable	0.00
Taxes Receivable	286,802.91
Uncollectable Taxes	0.00
Interfund Accounts Receivable	290,607.27
Intergovernmental Accounts Receivable	0.00
State Subsidies Receivable	1,966,287.72
Federal Subsidies Receivable	13,138.21
Prepaid Expenses	0.00
Other Accounts Receivable	464.73
Inventories	59,459.63
Total Assets:	15,373,731.25
Liabilities	
Interfund Accounts Payable	-178,037.48
Other Accounts Payable	-327,590.99
Accounts Payable - Scholarships	-203.36
Intergovernmental Accounts Payable	-68,562.39
Accrued Salaries and Benefits	-5,696,359.79
Payroll Payables	-136,463.16
Deferred Revenue	-286,802.91
Prepaid Revenue	-88,602.42
Total Liabilities:	-6,782,622.50
Net Assets	
Assigned Fund Balance	-1,529,710.00
Fund Balance Reserved for Debt	-1,070,000.00
Reserve for Inventories	-59,459.63
Unassigned Fund Balance	-5,151,477.96
Reserve for Encumbrances	0.00
Encumbered for Appropriated Expenses	-780,461.16
Total Net Assets:	-8,591,108.75
Total Liabilities and Net Assets:	-15,373,731.25

LAMPETER-STRASBURG SCHOOL DISTRICT

Monthly Board Balance Sheet Report

August 3, 2020

	Year-To-Date Balance
Assets	
Cash and Investments	13,760,847.37
Petty Cash	495.00
Interest Receivable	0.00
Taxes Receivable	170,416.62
Uncollectable Taxes	0.00
Interfund Accounts Receivable	290,607.27
Intergovernmental Accounts Receivable	-2,618.00
State Subsidies Receivable	1,964,343.28
Federal Subsidies Receivable	-23,101.69
Prepaid Expenses	0.00
Other Accounts Receivable	189.73
Inventories	59,459.63
Total Assets:	16,220,639.21
Liabilities	
Interfund Accounts Payable	-178,037.48
Other Accounts Payable	-250,454.29
Accounts Payable - Scholarships	-203.36
Intergovernmental Accounts Payable	-37,527.27
Accrued Salaries and Benefits	-4,391,250.44
Payroll Payables	-175,579.15
Deferred Revenue	-286,802.91
Prepaid Revenue	-88,602.42
Total Liabilities:	-5,408,457.32
Net Assets	
Assigned Fund Balance	-1,529,710.00
Fund Balance Reserved for Debt	-1,070,000.00
Reserve for Inventories	-59,459.63
Unassigned Fund Balance	-5,931,939.12
Reserve for Encumbrances	-324,172.74
Encumbered for Appropriated Expenses	-1,896,900.40
Total Net Assets:	-10,812,181.89
Total Liabilities and Net Assets:	-16,220,639.21

Lampeter-Strasburg School District
Financial Comparison Report
June 8, 2020

	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/Loss</u>
Year 2019-20 Budget	54,387 =====	55,164 =====	(777) =====
Year-to-Date Actual (366 Days) - unaudited	53,761	52,980	781
Prior Year-to-Date Actual (365 Days) - audited	53,630	53,038	592
Year-to-Date Increase/(Decrease)	131	(58)	189
% Change - Current vs. Prior Y-T-D Over (under)	0.2%	(0.1%)	31.9%
Year-to-Date Actual as % of 2019-20 Budget	98.8%	96.0%	-----
Prior Year-to-Date Actual as % of 2018-19 Budget	101.5%	99.4%	-----

(\$ in Thousands)

Lampeter-Strasburg School District
Financial Comparison Report
August 3, 2020

	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/Loss</u>
Year 2020-21 Budget	53,514 =====	56,510 =====	(2,996) =====
Year-to-Date Actual (34 Days)	3,541	1,320	2,221
Prior Year-to-Date Actual (37 Days)	4,089	1,712	2,377
Year-to-Date Increase/(Decrease)	(548)	(392)	(156)
% Change - Current vs. Prior Y-T-D Over (under)	(13.4%)	(22.9%)	(6.6%)
Year-to-Date Actual as % of 2018-19 Budget	6.6%	2.3%	-----
Prior Year-to-Date Actual as % of 2017-18 Budget	7.5%	3.1%	-----

(\$ in Thousands)

LAMPETER-STRASBURG SCHOOL DISTRICT
INVESTMENTS - General Fund
As of July 28, 2020

Description	Est. % Yield	Date of Purchase	Date of Maturity	Amount	Income Year-to-Date	Investment Closed
BB&T Bank	0.15	n/a	n/a	4,956,644.59		
PSDMAX account	0.06	n/a	n/a	2,502,928.47		
BB&T Securities	0.11	n/a	n/a	273,069.23		
Univest	0.25	1/15/2020	n/a	2,005,895.19		
<u>PSDLAF Investments:</u>						
<u>BB&T Securities:</u>						
FHLB Bond	0.183	6/15/2020	2/18/2021	302,409.00		
Access Bank	0.364	5/19/2020	3/12/2021	28,278.60		
Ally Bank	0.300	6/17/2020	5/3/2021	37,695.91		
American Express Bank	0.325	6/22/2020	5/3/2021	19,306.73		
Bank of Baroda	0.175	6/22/2020	6/22/2021	125,030.25		
Bank Hapoalim BM	0.313	6/19/2020	4/1/2021	172,322.17		
Bank United	0.300	6/17/2020	6/3/2021	194,719.20		
BMO Harris Bank	0.325	6/22/2020	3/31/2021	29,217.69		
BMW Bank	0.320	6/17/2020	4/19/2021	51,120.85		
Bridgewater Bank	0.195	6/17/2020	12/21/2020	69,547.61		
Capital One Bank	0.330	6/18/2020	4/27/2021	42,438.35		
Capital One Bank	0.325	6/22/2020	4/8/2021	16,104.51		
Capital One Bank	0.340	6/22/2020	5/24/2021	44,771.70		
Cathay Bank	0.375	5/19/2020	4/16/2021	47,308.73		
Comenity Bank	0.305	6/19/2020	4/26/2021	40,440.80		
Enerbank	0.373	6/17/2020	5/17/2021	27,610.86		
Fifth Third	0.301	6/18/2020	4/22/2021	38,271.32		
Goldman Sachs	0.250	6/16/2020	3/24/2021	125,626.04		
Howard Bank	1.102	4/7/2020	3/31/2021	244,877.50		
JPMorgan Chase	0.807	5/19/2020	3/20/2021	15,030.27		
JPMorgan Chase	0.400	6/18/2020	5/19/2021	49,999.99		
Meadows Bank	2.144	6/26/2020	12/28/2020	3,960.00		
Morgan Stanley	0.301	6/18/2020	5/31/2021	101,264.00		
Safra 0.25%	0.250	6/16/2020	2/26/2021	75,705.50		
Sallie Mae Bank	0.413	5/19/2020	4/12/2021	45,942.19		
Sallie Mae Bank	0.310	6/17/2020	4/5/2021	36,629.28		
Sallie Mae Bank	0.300	6/19/2020	4/12/2021	66,134.74		
State Bank of India	0.450	5/19/2020	5/14/2021	112,944.49		
Synchrony Bank	0.307	6/19/2020	5/6/2021	20,227.00		
Valley National Bank	0.397	5/19/2020	4/8/2021	34,256.36		
Wells Fargo Bank	0.300	6/17/2020	3/22/2021	151,540.38		
US Treasury Bill	1.545	10/11/2019	7/16/2020	722,383.54	7,591.54	x
US Treasury Bill	1.500	11/13/2019	8/13/2020	257,031.67		
US Treasury Bill	1.463	1/7/2020	9/10/2020	791,971.33		
US Treasury Bill	1.458	1/7/2020	10/8/2020	791,087.22		
US Treasury Bill	0.130	6/30/2020	7/16/2020	459,975.08	24.92	x
				Total	7,616.46	
				Less: 2019-20 Accrued Interest	(6,191.42)	
				Total 2019-20	1,425.04	

LAMPETER-STRASBURG SCHOOL DISTRICT
INVESTMENTS - General Fund
As of June 30, 2020

Description	Est. % Yield	Date of Purchase	Date of Maturity	Amount	Income Year-to-Date	Investment Closed
BB&T Bank	0.15	n/a	n/a	2,888,446.05	17,181.50	
PSDMAX account	0.06	n/a	n/a	2,502,928.47	33,900.31	
BB&T Securities	0.11	n/a	n/a	1,004,019.38	2,816.34	
Univest	0.25	1/15/2020	n/a	2,005,895.19	5,895.19	
<u>PSDLAF Investments:</u>						
Full Flex CD	2.30	6/11/2019	7/9/2019	4,000,000.00	7,362.48	x
Full Flex CD	2.30	6/11/2019	7/9/2019	900,000.00	1,616.15	x
Full Flex CD	2.20	7/28/2019	8/1/2019	4,000,000.00	8,065.75	x
Full Flex CD	2.20	7/28/2019	8/1/2019	900,000.00	1,701.37	x
Full Flex CD	2.00	8/1/2019	9/20/2019	4,000,000.00	10,465.76	x
Full Flex CD	2.00	8/1/2019	9/20/2019	900,000.00	2,342.46	x
Full Flex CD	2.10	8/23/2019	9/20/2019	5,000,000.00	7,652.05	x
Full Flex CD	1.50	9/20/2019	12/13/2019	4,000,000.00	17,183.34	x
Full Flex CD	1.50	9/20/2019	12/13/2019	10,900,000.00	47,272.54	x
Full Flex CD	1.50	12/19/2019	1/31/2020	4,000,000.00	7,068.49	x
Full Flex CD	1.50	12/19/2019	1/31/2020	10,900,000.00	19,261.64	x
Full Flex CD	1.50	2/1/2020	2/25/2020	4,000,000.00	4,373.88	x
Full Flex CD	1.50	2/1/2020	4/30/2020	6,800,000.00	20,606.21	x
Full Flex CD	1.50	2/25/2020	3/31/2020	1,000,000.00	4,438.36	x
<u>BB&T Securities:</u>						
FHLMC Medium Term	2.424	7/31/2018	7/19/2019	231,529.79	5,443.93	x
FNMA Note	2.455	8/3/2018	8/2/2019	246,120.46	6,046.96	x
FHLB Bond	0.183	6/15/2020	2/18/2021	302,409.00		
Access Bank	0.364	5/19/2020	3/12/2021	28,278.60		
Ally Bank	0.300	6/17/2020	5/3/2021	37,695.91		
American Express Bank	0.325	6/22/2020	5/3/2021	19,306.73		
Bank of Baroda	0.175	6/22/2020	6/22/2021	125,030.25		
Bank Hapoalim BM	0.313	6/19/2020	4/1/2021	172,322.17		
Bank United	0.300	6/17/2020	6/3/2021	194,719.20		
BMO Harris Bank	0.325	6/22/2020	3/31/2021	29,217.69		
BMW Bank	0.320	6/17/2020	4/19/2021	51,120.85		
Bridgewater Bank	0.195	6/17/2020	12/21/2020	69,547.61		
Capital One Bank	0.330	6/18/2020	4/27/2021	42,438.35		
Capital One Bank	0.325	6/22/2020	4/8/2021	16,104.51		
Capital One Bank	0.340	6/22/2020	5/24/2021	44,771.70		
Cathay Bank	0.375	5/19/2020	4/16/2021	47,308.73		
Comenity Bank	0.305	6/19/2020	4/26/2021	40,440.80		
Enerbank	0.373	6/17/2020	5/17/2021	27,610.86		
Fifth Third	0.301	6/18/2020	4/22/2021	38,271.32		
Goldman Sachs	0.250	6/16/2020	3/24/2021	125,626.04		
Howard Bank	1.102	4/7/2020	3/31/2021	244,877.50		
JPMorgan	0.807	5/19/2020	3/20/2021	15,030.27		
JPMorgan Chase 0.4%	0.400	6/18/2020	5/19/2021	49,999.99		
Meadows Bank 2.144%	2.144	6/26/2020	12/28/2020	3,960.00		
Morgan Stanley 0.301%	0.301	6/18/2020	5/31/2021	101,264.00		
Safra 0.25%	0.250	6/16/2020	2/26/2021	75,705.50		
Sallie Mae Bank	0.413	5/19/2020	4/12/2021	45,942.19		
Sallie Mae Bank	0.310	6/17/2020	4/5/2021	36,629.28		
Sallie Mae Bank	0.300	6/19/2020	4/12/2021	66,134.74		
State Bank of India	0.450	5/19/2020	5/14/2021	112,944.49		
Synchrony Bank	0.307	6/19/2020	5/6/2021	20,227.00		
Valley National Bank	0.397	5/19/2020	4/8/2021	34,256.36		
Wells Fargo Bank	0.300	6/17/2020	3/22/2021	151,540.38		
US Treasury Bill	2.118	6/17/2019	1/9/2021	597,176.66	2,823.34	x

LAMPETER-STRASBURG SCHOOL DISTRICT
INVESTMENTS - General Fund
As of June 30, 2020

Description	Est. % Yield	Date of Purchase	Date of Maturity	Amount	Income Year-to-Date	Investment Closed
US Treasury Bill	2.055	7/25/2019	10/3/2019	218,756.73	1,243.27	x
US Treasury Bill	2.584	1/22/2019	2/15/2020	543,074.55	7,418.66	x
US Treasury Bill	1.930	6/17/2019	1/2/2020	1,586,754.63	13,245.37	x
US Treasury Bill	1.920	6/26/2019	12/12/2019	854,857.95	5,142.05	x
US Treasury Note	1.984	6/26/2019	3/31/2020	220,242.64	4,707.36	x
US Treasury Bill	2.055	7/2/2019	2/27/2020	774,952.00	10,048.00	x
US Treasury Note	1.956	7/23/2019	6/30/2020	249,233.25	2,798.00	x
US Treasury Bill	1.994	8/9/2019	11/7/2019	258,727.82	1,272.18	x
US Treasury Bill	1.939	8/26/2019	11/21/2019	995,398.00	4,602.00	x
US Treasury Bill	1.802	8/26/2019	12/26/2019	993,891.53	6,421.33	x
US Treasury Bill	1.678	8/26/2019	3/26/2020	990,074.79	9,925.21	x
US Treasury Bill	1.682	8/26/2019	4/23/2020	988,739.94	11,260.06	x
US Treasury Bill	1.545	10/11/2019	7/16/2020	722,383.54		
US Treasury Bill	1.500	11/13/2019	8/13/2020	257,031.67		
US Treasury Bill	1.539	11/27/2019	5/14/2020	496,429.86	3,570.14	x
US Treasury Bill	1.520	12/30/2019	6/11/2020	1,857,051.29	12,948.71	x
US Treasury Bill	1.463	1/7/2020	9/10/2020	791,971.33		
US Treasury Bill	1.458	1/7/2020	10/8/2020	791,087.22		
US Treasury Bill	0.130	6/30/2020	7/16/2020	459,975.08		
Total					328,120.39	
Less: 2018-19 Received					(2,019.26)	
Less: 2018-19 Accrued Interest					(5,916.12)	
2019-20 Accrued					<u>6,191.42</u>	
Total 2019-20					326,376.43	

BOARD SUMMARY

Fund: 10 - General Fund Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	13,162,840.00	13,162,840.00	0.00	12,962,650.31	200,189.69	98.48
200 PERSONNEL EMPL BENEFITS	8,993,530.00	8,993,530.00	0.00	5,944,477.60	3,049,052.40	66.10
300 PURCH PROF & TECH SERVICES	11,400.00	11,400.00	0.00	215,493.92	(204,093.92)	1890.30
400 PURCHASED PROPERTY SVC	121,300.00	121,300.00	0.00	110,008.77	11,291.23	90.69
500 OTHER PURCHASED SERVICE	518,490.00	518,490.00	0.00	455,458.86	63,031.14	87.84
600 SUPPLIES	405,990.00	405,990.00	0.00	304,297.39	101,692.61	74.95
700 PROPERTY	95,610.00	95,610.00	0.00	102,886.50	(7,276.50)	107.61
800 OTHER OBJECTS	250.00	250.00	0.00	1,239.00	(989.00)	495.60
Totals for 1100s	23,309,410.00	23,309,410.00	0.00	20,096,512.35	3,212,897.65	86.22
1200 SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	3,151,570.00	3,151,570.00	0.00	3,083,319.18	68,250.82	97.83
200 PERSONNEL EMPL BENEFITS	2,165,520.00	2,165,520.00	0.00	1,355,810.55	809,709.45	62.61
300 PURCH PROF & TECH SERVICES	2,457,350.00	2,457,350.00	0.00	1,550,527.98	906,822.02	63.10
400 PURCHASED PROPERTY SVC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	341,330.00	341,330.00	0.00	855,677.09	(514,347.09)	250.69
600 SUPPLIES	7,230.00	7,230.00	0.00	7,508.44	(278.44)	103.85
800 OTHER OBJECTS	2,900.00	2,900.00	0.00	3,080.00	(180.00)	106.21
Totals for 1200s	8,127,900.00	8,127,900.00	0.00	6,855,923.24	1,271,976.76	84.35
1300 VOCATIONAL EDUCATION						
100 PERSONNEL SERV-SALARIES	125,870.00	125,870.00	0.00	126,471.22	(601.22)	100.48
200 PERSONNEL EMPL BENEFITS	86,710.00	86,710.00	0.00	53,269.04	33,440.96	61.43
400 PURCHASED PROPERTY SVC	70,040.00	70,040.00	0.00	90,950.73	(20,910.73)	129.86
500 OTHER PURCHASED SERVICE	560,080.00	560,080.00	0.00	561,028.78	(948.78)	100.17
600 SUPPLIES	7,000.00	7,000.00	0.00	5,003.96	1,996.04	71.49
Totals for 1300s	849,700.00	849,700.00	0.00	836,723.73	12,976.27	98.47
1400 OTHER INSTRUCTION PROG						

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL SERV-SALARIES	133,860.00	133,860.00	0.00	137,360.26	(3,500.26)	102.61
200 PERSONNEL EMPL BENEFITS	88,600.00	88,600.00	0.00	58,792.30	29,807.70	66.36
300 PURCH PROF & TECH SERVICES	41,280.00	41,280.00	0.00	89,778.78	(48,498.78)	217.49
500 OTHER PURCHASED SERVICE	79,800.00	79,800.00	0.00	39,723.03	40,076.97	49.78
600 SUPPLIES	1,600.00	1,600.00	0.00	132.90	1,467.10	8.31
700 PROPERTY	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Totals for 1400s	347,140.00	347,140.00	0.00	325,787.27	21,352.73	93.85
2100 SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	1,308,990.00	1,308,990.00	0.00	1,318,173.95	(9,183.95)	100.70
200 PERSONNEL EMPL BENEFITS	901,540.00	901,540.00	0.00	608,950.78	292,589.22	67.55
300 PURCH PROF & TECH SERVICES	25,540.00	25,540.00	0.00	23,178.80	2,361.20	90.75
500 OTHER PURCHASED SERVICE	12,600.00	12,600.00	0.00	7,982.04	4,617.96	63.35
600 SUPPLIES	11,640.00	11,640.00	0.00	12,144.91	(504.91)	104.34
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	220.00	780.00	22.00
Totals for 2100s	2,261,310.00	2,261,310.00	0.00	1,970,650.48	290,659.52	87.15
2200 SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	369,280.00	369,280.00	0.00	364,825.11	4,454.89	98.79
200 PERSONNEL EMPL BENEFITS	482,770.00	482,770.00	0.00	344,508.96	138,261.04	71.36
300 PURCH PROF & TECH SERVICES	70,700.00	70,700.00	0.00	52,877.40	17,822.60	74.79
500 OTHER PURCHASED SERVICE	3,300.00	3,300.00	0.00	8,199.91	(4,899.91)	248.48
600 SUPPLIES	39,810.00	39,810.00	0.00	25,144.83	14,665.17	63.16
700 PROPERTY	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,314.00	(114.00)	109.50
Totals for 2200s	987,060.00	987,060.00	0.00	796,870.21	190,189.79	80.73
2300 SUPPORT SERVICES-ADMIN						
100 PERSONNEL SERV-SALARIES	1,649,750.00	1,649,750.00	0.00	1,620,947.44	28,802.56	98.25
200 PERSONNEL EMPL BENEFITS	1,140,570.00	1,140,570.00	0.00	838,786.54	301,783.46	73.54
300 PURCH PROF & TECH SERVICES	252,450.00	252,450.00	0.00	143,957.53	108,492.47	57.02

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
500 OTHER PURCHASED SERVICE	49,910.00	49,910.00	0.00	18,020.70	31,889.30	36.11
600 SUPPLIES	32,760.00	32,760.00	0.00	18,620.34	14,139.66	56.84
800 OTHER OBJECTS	18,300.00	18,300.00	0.00	22,027.57	(3,727.57)	120.37
Totals for 2300s	3,143,740.00	3,143,740.00	0.00	2,662,360.12	481,379.88	84.69
2400 SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	321,970.00	321,970.00	0.00	332,317.12	(10,347.12)	103.21
200 PERSONNEL EMPL BENEFITS	220,720.00	220,720.00	0.00	147,082.00	73,638.00	66.64
300 PURCH PROF & TECH SERVICES	6,380.00	6,380.00	0.00	9,122.04	(2,742.04)	142.98
500 OTHER PURCHASED SERVICE	320.00	320.00	0.00	63.02	256.98	19.69
600 SUPPLIES	15,260.00	15,260.00	0.00	10,308.74	4,951.26	67.55
Totals for 2400s	564,650.00	564,650.00	0.00	498,892.92	65,757.08	88.35
2500 SUPP SERVICES-BUSINESS						
100 PERSONNEL SERV-SALARIES	299,140.00	299,140.00	0.00	300,098.65	(958.65)	100.32
200 PERSONNEL EMPL BENEFITS	206,350.00	206,350.00	0.00	140,299.06	66,050.94	67.99
300 PURCH PROF & TECH SERVICES	42,000.00	42,000.00	0.00	43,802.53	(1,802.53)	104.29
400 PURCHASED PROPERTY SVC	5,000.00	5,000.00	0.00	6,006.76	(1,006.76)	120.14
500 OTHER PURCHASED SERVICE	4,600.00	4,600.00	0.00	1,012.81	3,587.19	22.02
600 SUPPLIES	5,470.00	5,470.00	0.00	2,611.87	2,858.13	47.75
700 PROPERTY	0.00	0.00	0.00	3,657.00	(3,657.00)	0.00
800 OTHER OBJECTS	900.00	900.00	0.00	935.50	(35.50)	103.94
Totals for 2500s	563,460.00	563,460.00	0.00	498,424.18	65,035.82	88.46
2600 OP/MAINT PLANT SVCS						
100 PERSONNEL SERV-SALARIES	1,399,090.00	1,399,090.00	0.00	1,348,474.22	50,615.78	96.38
200 PERSONNEL EMPL BENEFITS	909,940.00	909,940.00	0.00	580,989.37	328,950.63	63.85
300 PURCH PROF & TECH SERVICES	126,120.00	126,120.00	0.00	112,820.62	13,299.38	89.45
400 PURCHASED PROPERTY SVC	440,770.00	440,770.00	0.00	546,861.09	(106,091.09)	124.07
500 OTHER PURCHASED SERVICE	220,050.00	220,050.00	0.00	209,814.53	10,235.47	95.35
600 SUPPLIES	751,250.00	751,250.00	0.00	682,970.38	68,279.62	90.91

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	12,410.00	12,410.00	0.00	27,068.61	(14,658.61)	218.12
800 OTHER OBJECTS	400.00	400.00	0.00	335.30	64.70	83.83
Totals for 2600s	3,860,030.00	3,860,030.00	0.00	3,509,334.12	350,695.88	90.91
2700 STUDENT TRANSPORTATION						
100 PERSONNEL SERV-SALARIES	244,520.00	244,520.00	0.00	257,363.36	(12,843.36)	105.25
200 PERSONNEL EMPL BENEFITS	162,060.00	162,060.00	0.00	101,125.37	60,934.63	62.40
300 PURCH PROF & TECH SERVICES	4,500.00	4,500.00	0.00	3,072.70	1,427.30	68.28
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	13,810.57	(13,810.57)	0.00
500 OTHER PURCHASED SERVICE	1,373,550.00	1,373,550.00	0.00	1,300,011.43	73,538.57	94.65
600 SUPPLIES	6,800.00	6,800.00	0.00	10,167.22	(3,367.22)	149.52
800 OTHER OBJECTS	110.00	110.00	0.00	0.00	110.00	0.00
Totals for 2700s	1,791,540.00	1,791,540.00	0.00	1,685,550.65	105,989.35	94.08
2800 SUPPORT SVCS-CENTRAL						
100 PERSONNEL SERV-SALARIES	509,540.00	509,540.00	0.00	486,297.69	23,242.31	95.44
200 PERSONNEL EMPL BENEFITS	352,770.00	352,770.00	0.00	245,889.28	106,880.72	69.70
300 PURCH PROF & TECH SERVICES	50,050.00	50,050.00	0.00	68,058.39	(18,008.39)	135.98
400 PURCHASED PROPERTY SVC	35,000.00	35,000.00	0.00	34,155.57	844.43	97.59
500 OTHER PURCHASED SERVICE	7,500.00	7,500.00	0.00	2,569.02	4,930.98	34.25
600 SUPPLIES	235,450.00	235,450.00	0.00	218,304.98	17,145.02	92.72
700 PROPERTY	634,000.00	634,000.00	0.00	591,470.38	42,529.62	93.29
800 OTHER OBJECTS	530.00	530.00	0.00	75.00	455.00	14.15
Totals for 2800s	1,824,840.00	1,824,840.00	0.00	1,646,820.31	178,019.69	90.24
2900 OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SERVICE	27,400.00	27,400.00	0.00	0.00	27,400.00	0.00
800 OTHER OBJECTS	5,590.00	5,590.00	0.00	5,730.77	(140.77)	102.52
Totals for 2900s	32,990.00	32,990.00	0.00	5,730.77	27,259.23	17.37
3200 STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	548,320.00	548,320.00	0.00	571,214.86	(22,894.86)	104.18

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 PERSONNEL EMPL BENEFITS	270,660.00	270,660.00	0.00	203,644.15	67,015.85	75.24
300 PURCH PROF & TECH SERVICES	83,800.00	83,800.00	0.00	65,373.25	18,426.75	78.01
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	17,073.38	7,926.62	68.29
500 OTHER PURCHASED SERVICE	73,210.00	73,210.00	0.00	66,441.96	6,768.04	90.76
600 SUPPLIES	58,500.00	58,500.00	0.00	73,468.99	(14,968.99)	125.59
700 PROPERTY	41,000.00	41,000.00	0.00	34,274.90	6,725.10	83.60
800 OTHER OBJECTS	9,120.00	9,120.00	0.00	18,508.42	(9,388.42)	202.94
Totals for 3200s	1,109,610.00	1,109,610.00	0.00	1,049,999.91	59,610.09	94.63
3300 COMMUNITY SERVICES						
800 OTHER OBJECTS	6,500.00	6,500.00	0.00	6,000.00	500.00	92.31
Totals for 3300s	6,500.00	6,500.00	0.00	6,000.00	500.00	92.31
3400 SCHOLARSHIPS & AWARDS						
800 OTHER OBJECTS	1,750.00	1,750.00	0.00	1,750.00	0.00	100.00
Totals for 3400s	1,750.00	1,750.00	0.00	1,750.00	0.00	100.00
5100 OTHER EXPEND & FINANCE						
800 OTHER OBJECTS	419,380.00	419,380.00	0.00	416,030.64	3,349.36	99.20
900 OTHER USES OF FUNDS	5,563,000.00	5,563,000.00	0.00	5,563,000.00	0.00	100.00
Totals for 5100s	5,982,380.00	5,982,380.00	0.00	5,979,030.64	3,349.36	99.94
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	0.00	0.00	0.00	195,000.00	(195,000.00)	0.00
Totals for 5200s	0.00	0.00	0.00	195,000.00	(195,000.00)	0.00
5800 SUSPENSE ACCOUNT						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	4,358,804.05	(4,358,804.05)	0.00
Totals for 5800s	0.00	0.00	0.00	4,358,804.05	(4,358,804.05)	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00
Totals for 5900s	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00
Expenditure Totals	55,164,010.00	55,164,010.00	0.00	52,980,164.95	2,183,845.05	96.04

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
6100 TAXES LEVIED BY THE LEA						
000 000	(3,799,200.00)	(3,799,200.00)	0.00	(3,101,136.33)	(698,063.67)	81.63
100 PERSONNEL SERV-SALARIES	(35,419,820.00)	(35,419,820.00)	0.00	(35,646,061.71)	226,241.71	100.64
Totals for 6100s	(39,219,020.00)	(39,219,020.00)	0.00	(38,747,198.04)	(471,821.96)	98.80
6400 DELINQUENCIES TAXES LEV						
000 000	(510,000.00)	(510,000.00)	0.00	(339,696.69)	(170,303.31)	66.61
Totals for 6400s	(510,000.00)	(510,000.00)	0.00	(339,696.69)	(170,303.31)	66.61
6500 EARNINGS ON INVESTMENTS						
000 000	(400,000.00)	(400,000.00)	0.00	(328,059.36)	(71,940.64)	82.01
Totals for 6500s	(400,000.00)	(400,000.00)	0.00	(328,059.36)	(71,940.64)	82.01
6700 REV FROM STUDENT ACT						
000 000	(107,000.00)	(107,000.00)	0.00	(107,230.42)	230.42	100.22
Totals for 6700s	(107,000.00)	(107,000.00)	0.00	(107,230.42)	230.42	100.22
6800 REV FROM INTERMEDIATE						
000 000	(484,550.00)	(484,550.00)	0.00	(579,805.35)	95,255.35	119.66
Totals for 6800s	(484,550.00)	(484,550.00)	0.00	(579,805.35)	95,255.35	119.66
6900 OTHER REV FROM LOCAL						
000 000	(258,000.00)	(258,000.00)	0.00	(164,644.89)	(93,355.11)	63.82
Totals for 6900s	(258,000.00)	(258,000.00)	0.00	(164,644.89)	(93,355.11)	63.82
7100 BASIC INSTRUCT & OPER						
000 000	(5,318,250.00)	(5,318,250.00)	0.00	(5,429,606.40)	111,356.40	102.09
Totals for 7100s	(5,318,250.00)	(5,318,250.00)	0.00	(5,429,606.40)	111,356.40	102.09
7200 SUBSIDIES SPECIFIC ED PROGS						
000 000	(1,509,470.00)	(1,509,470.00)	0.00	(1,543,003.92)	33,533.92	102.22
Totals for 7200s	(1,509,470.00)	(1,509,470.00)	0.00	(1,543,003.92)	33,533.92	102.22
7300 SUBSIDIES NON-ED PGMS						
000 000	(1,869,740.00)	(1,869,740.00)	0.00	(1,895,312.20)	25,572.20	101.37
Totals for 7300s	(1,869,740.00)	(1,869,740.00)	0.00	(1,895,312.20)	25,572.20	101.37

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7500 EXTRA GRANTS						
000 000	(281,120.00)	(281,120.00)	0.00	(306,368.98)	25,248.98	108.98
Totals for 7500s	(281,120.00)	(281,120.00)	0.00	(306,368.98)	25,248.98	108.98
7800 STATE SHARE FICA/PSERS						
000 000	(3,966,830.00)	(3,966,830.00)	0.00	(3,851,119.31)	(115,710.69)	97.08
Totals for 7800s	(3,966,830.00)	(3,966,830.00)	0.00	(3,851,119.31)	(115,710.69)	97.08
8500 RESTRICT GRANTS-IN-AID						
000 000	(462,650.00)	(462,650.00)	0.00	(463,988.09)	1,338.09	100.29
Totals for 8500s	(462,650.00)	(462,650.00)	0.00	(463,988.09)	1,338.09	100.29
8800 MED ASSIST REIMBURSE						
000 000	0.00	0.00	0.00	(3,290.50)	3,290.50	0.00
Totals for 8800s	0.00	0.00	0.00	(3,290.50)	3,290.50	0.00
9900 OTHER FINANCING SOURCES						
000 000	0.00	0.00	0.00	(1,301.96)	1,301.96	0.00
Totals for 9900s	0.00	0.00	0.00	(1,301.96)	1,301.96	0.00
Revenue Totals	(54,386,630.00)	(54,386,630.00)	0.00	(53,760,626.11)	(626,003.89)	98.85
Fund 10 Totals						
Total Expenditure	48,781,630.00	48,781,630.00	0.00	42,447,330.26	6,334,299.74	87.01
Total Other Expenditure	6,382,380.00	6,382,380.00	0.00	10,532,834.69	(4,150,454.69)	165.03
Total Revenue	(54,386,630.00)	(54,386,630.00)	0.00	(53,759,324.15)	(627,305.85)	98.85
Total Other Revenue	0.00	0.00	0.00	(1,301.96)	1,301.96	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	48,781,630.00	48,781,630.00	0.00	42,447,330.26	6,334,299.74	87.01
Total Other Expenditure	6,382,380.00	6,382,380.00	0.00	10,532,834.69	(4,150,454.69)	165.03
Total Revenue	(54,386,630.00)	(54,386,630.00)	0.00	(53,759,324.15)	(627,305.85)	98.85
Total Other Revenue	0.00	0.00	0.00	(1,301.96)	1,301.96	0.00

BOARD SUMMARY

Fund: 10 - General Fund Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	13,417,230.00	13,417,230.00	0.00	11.48	13,417,218.52	0.00
200 PERSONNEL EMPL BENEFITS	9,326,950.00	9,326,950.00	0.00	68,556.48	9,258,393.52	0.74
300 PURCH PROF & TECH SERVICES	15,775.00	15,775.00	0.00	0.00	15,775.00	0.00
400 PURCHASED PROPERTY SVC	119,050.00	119,050.00	574.00	5,529.97	112,946.03	5.13
500 OTHER PURCHASED SERVICE	537,815.00	537,815.00	697.62	(91.87)	537,209.25	0.11
600 SUPPLIES	277,622.00	277,622.00	58,783.03	30,376.23	188,462.74	32.12
700 PROPERTY	11,760.00	11,760.00	606.36	2,182.80	8,970.84	23.72
800 OTHER OBJECTS	175.00	175.00	0.00	0.00	175.00	0.00
Totals for 1100s	23,706,377.00	23,706,377.00	60,661.01	106,565.09	23,539,150.90	0.71
1200 SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	3,258,780.00	3,258,780.00	0.00	255.42	3,258,524.58	0.01
200 PERSONNEL EMPL BENEFITS	2,261,470.00	2,261,470.00	0.00	2,507.50	2,258,962.50	0.11
300 PURCH PROF & TECH SERVICES	2,492,390.00	2,492,390.00	0.00	5,551.85	2,486,838.15	0.22
400 PURCHASED PROPERTY SVC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	362,000.00	362,000.00	0.00	0.00	362,000.00	0.00
600 SUPPLIES	5,315.00	5,315.00	0.00	0.00	5,315.00	0.00
800 OTHER OBJECTS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Totals for 1200s	8,384,955.00	8,384,955.00	0.00	8,314.77	8,376,640.23	0.10
1300 VOCATIONAL EDUCATION						
100 PERSONNEL SERV-SALARIES	134,180.00	134,180.00	0.00	0.10	134,179.90	0.00
200 PERSONNEL EMPL BENEFITS	93,060.00	93,060.00	0.00	20.86	93,039.14	0.02
400 PURCHASED PROPERTY SVC	59,525.00	59,525.00	0.00	0.00	59,525.00	0.00
500 OTHER PURCHASED SERVICE	576,375.00	576,375.00	0.00	86,822.48	489,552.52	15.06
600 SUPPLIES	6,375.00	6,375.00	0.00	0.00	6,375.00	0.00
Totals for 1300s	869,515.00	869,515.00	0.00	86,843.44	782,671.56	9.99
1400 OTHER INSTRUCTION PROG						

BOARD SUMMARY

Fund: Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL SERV-SALARIES	137,780.00	137,780.00	0.00	2,190.56	135,589.44	1.59
200 PERSONNEL EMPL BENEFITS	91,800.00	91,800.00	0.00	937.98	90,862.02	1.02
300 PURCH PROF & TECH SERVICES	41,280.00	41,280.00	0.00	24,980.00	16,300.00	60.51
500 OTHER PURCHASED SERVICE	78,100.00	78,100.00	0.00	0.00	78,100.00	0.00
600 SUPPLIES	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
Totals for 1400s	350,560.00	350,560.00	0.00	28,108.54	322,451.46	8.02
2100 SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	1,356,790.00	1,356,790.00	0.00	4,623.40	1,352,166.60	0.34
200 PERSONNEL EMPL BENEFITS	941,240.00	941,240.00	0.00	3,770.16	937,469.84	0.40
300 PURCH PROF & TECH SERVICES	29,870.00	29,870.00	0.00	5,412.65	24,457.35	18.12
500 OTHER PURCHASED SERVICE	12,600.00	12,600.00	279.00	0.00	12,321.00	2.21
600 SUPPLIES	10,178.00	10,178.00	76.49	4,541.03	5,560.48	45.37
700 PROPERTY	0.00	0.00	1,825.00	0.00	(1,825.00)	0.00
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Totals for 2100s	2,351,678.00	2,351,678.00	2,180.49	18,347.24	2,331,150.27	0.87
2200 SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	376,830.00	376,830.00	0.00	8,902.42	367,927.58	2.36
200 PERSONNEL EMPL BENEFITS	499,125.00	499,125.00	0.00	18,204.51	480,920.49	3.65
300 PURCH PROF & TECH SERVICES	53,025.00	53,025.00	0.00	590.00	52,435.00	1.11
500 OTHER PURCHASED SERVICE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
600 SUPPLIES	31,018.00	31,018.00	0.00	0.00	31,018.00	0.00
700 PROPERTY	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,225.00	(25.00)	102.08
Totals for 2200s	1,000,998.00	1,000,998.00	0.00	28,921.93	972,076.07	2.89
2300 SUPPORT SERVICES-ADMIN						
100 PERSONNEL SERV-SALARIES	1,651,140.00	1,651,140.00	0.00	96,785.62	1,554,354.38	5.86
200 PERSONNEL EMPL BENEFITS	1,149,300.00	1,149,300.00	0.00	47,514.75	1,101,785.25	4.13
300 PURCH PROF & TECH SERVICES	252,710.00	252,710.00	0.00	6,336.00	246,374.00	2.51

BOARD SUMMARY

Fund: Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
500 OTHER PURCHASED SERVICE	41,034.00	41,034.00	0.00	0.00	41,034.00	0.00
600 SUPPLIES	23,935.00	23,935.00	74.46	247.81	23,612.73	1.35
800 OTHER OBJECTS	17,300.00	17,300.00	0.00	18,213.41	(913.41)	105.28
Totals for 2300s	3,135,419.00	3,135,419.00	74.46	169,097.59	2,966,246.95	5.40
2400 SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	345,390.00	345,390.00	0.00	0.40	345,389.60	0.00
200 PERSONNEL EMPL BENEFITS	239,680.00	239,680.00	0.00	54.08	239,625.92	0.02
300 PURCH PROF & TECH SERVICES	6,380.00	6,380.00	0.00	0.00	6,380.00	0.00
500 OTHER PURCHASED SERVICE	150.00	150.00	0.00	0.00	150.00	0.00
600 SUPPLIES	15,500.00	15,500.00	68.99	1,458.80	13,972.21	9.86
Totals for 2400s	607,100.00	607,100.00	68.99	1,513.28	605,517.73	0.26
2500 SUPP SERVICES-BUSINESS						
100 PERSONNEL SERV-SALARIES	308,700.00	308,700.00	0.00	19,364.32	289,335.68	6.27
200 PERSONNEL EMPL BENEFITS	214,420.00	214,420.00	0.00	8,551.48	205,868.52	3.99
300 PURCH PROF & TECH SERVICES	42,000.00	42,000.00	0.00	433.00	41,567.00	1.03
400 PURCHASED PROPERTY SVC	5,000.00	5,000.00	0.00	638.99	4,361.01	12.78
500 OTHER PURCHASED SERVICE	4,600.00	4,600.00	0.00	0.00	4,600.00	0.00
600 SUPPLIES	5,470.00	5,470.00	0.00	168.00	5,302.00	3.07
800 OTHER OBJECTS	900.00	900.00	0.00	0.00	900.00	0.00
Totals for 2500s	581,090.00	581,090.00	0.00	29,155.79	551,934.21	5.02
2600 OP/MAINT PLANT SVCS						
100 PERSONNEL SERV-SALARIES	1,437,000.00	1,437,000.00	0.00	55,204.09	1,381,795.91	3.84
200 PERSONNEL EMPL BENEFITS	964,550.00	964,550.00	0.00	25,328.42	939,221.58	2.63
300 PURCH PROF & TECH SERVICES	126,120.00	126,120.00	0.00	0.00	126,120.00	0.00
400 PURCHASED PROPERTY SVC	458,150.00	458,150.00	77,256.00	76,604.68	304,289.32	33.58
500 OTHER PURCHASED SERVICE	226,870.00	226,870.00	0.00	182,190.00	44,680.00	80.31
600 SUPPLIES	824,200.00	824,200.00	73,280.58	77,203.23	673,716.19	18.26
700 PROPERTY	20,122.00	20,122.00	0.00	7,600.00	12,522.00	37.77

BOARD SUMMARY

Fund: Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	5,983.00	5,983.00	0.00	0.00	5,983.00	0.00
Totals for 2600s	4,062,995.00	4,062,995.00	150,536.58	424,130.42	3,488,328.00	14.14
2700 STUDENT TRANSPORTATION						
100 PERSONNEL SERV-SALARIES	247,250.00	247,250.00	0.00	6,666.25	240,583.75	2.70
200 PERSONNEL EMPL BENEFITS	171,640.00	171,640.00	0.00	2,841.49	168,798.51	1.66
300 PURCH PROF & TECH SERVICES	4,500.00	4,500.00	0.00	340.00	4,160.00	7.56
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	470.00	24,530.00	1.88
500 OTHER PURCHASED SERVICE	1,400,254.00	1,400,254.00	0.00	0.00	1,400,254.00	0.00
600 SUPPLIES	10,100.00	10,100.00	0.00	42.00	10,058.00	0.42
800 OTHER OBJECTS	110.00	110.00	0.00	0.00	110.00	0.00
Totals for 2700s	1,858,854.00	1,858,854.00	0.00	10,359.74	1,848,494.26	0.56
2800 SUPPORT SVCS-CENTRAL						
100 PERSONNEL SERV-SALARIES	503,280.00	503,280.00	0.00	23,131.42	480,148.58	4.60
200 PERSONNEL EMPL BENEFITS	349,910.00	349,910.00	0.00	10,876.79	339,033.21	3.11
300 PURCH PROF & TECH SERVICES	87,550.00	87,550.00	33,966.80	3,156.40	50,426.80	42.40
400 PURCHASED PROPERTY SVC	35,000.00	35,000.00	0.00	24,104.42	10,895.58	68.87
500 OTHER PURCHASED SERVICE	7,500.00	7,500.00	0.00	3,000.00	4,500.00	40.00
600 SUPPLIES	241,900.00	241,900.00	57,553.99	95,834.00	88,512.01	63.41
700 PROPERTY	324,000.00	324,000.00	9,890.20	147,458.13	166,651.67	48.56
800 OTHER OBJECTS	530.00	530.00	0.00	0.00	530.00	0.00
Totals for 2800s	1,549,670.00	1,549,670.00	101,410.99	307,561.16	1,140,697.85	26.39
2900 OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SERVICE	27,400.00	27,400.00	0.00	0.00	27,400.00	0.00
Totals for 2900s	27,400.00	27,400.00	0.00	0.00	27,400.00	0.00
3100 Food Service						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	253.57	(253.57)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	195.90	(195.90)	0.00
Totals for 3100s	0.00	0.00	0.00	449.47	(449.47)	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
3200 STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	580,580.00	580,580.00	0.00	6,970.04	573,609.96	1.20
200 PERSONNEL EMPL BENEFITS	372,700.00	372,700.00	0.00	5,271.98	367,428.02	1.41
300 PURCH PROF & TECH SERVICES	68,070.00	68,070.00	0.00	0.00	68,070.00	0.00
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	7,041.38	17,958.62	28.17
500 OTHER PURCHASED SERVICE	79,853.00	79,853.00	7,591.32	0.00	72,261.68	9.51
600 SUPPLIES	43,750.00	43,750.00	1,648.90	34,836.25	7,264.85	83.39
700 PROPERTY	31,543.00	31,543.00	0.00	0.00	31,543.00	0.00
800 OTHER OBJECTS	8,615.00	8,615.00	0.00	625.00	7,990.00	7.25
Totals for 3200s	1,210,111.00	1,210,111.00	9,240.22	54,744.65	1,146,126.13	5.29
3300 COMMUNITY SERVICES						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	5,422.08	(5,422.08)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	2,338.29	(2,338.29)	0.00
800 OTHER OBJECTS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Totals for 3300s	6,000.00	6,000.00	0.00	7,760.37	(1,760.37)	129.34
3400 SCHOLARSHIPS & AWARDS						
800 OTHER OBJECTS	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
Totals for 3400s	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
5100 OTHER EXPEND & FINANCE						
800 OTHER OBJECTS	262,400.00	262,400.00	0.00	4,271.03	258,128.97	1.63
900 OTHER USES OF FUNDS	5,773,000.00	5,773,000.00	0.00	0.00	5,773,000.00	0.00
Totals for 5100s	6,035,400.00	6,035,400.00	0.00	4,271.03	6,031,128.97	0.07
5800 SUSPENSE ACCOUNT						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	33,979.11	(33,979.11)	0.00
Totals for 5800s	0.00	0.00	0.00	33,979.11	(33,979.11)	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00
Totals for 5900s	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Expenditure Totals	56,509,534.00	56,509,534.00	324,172.74	1,320,123.62	54,865,237.64	2.91
6100 TAXES LEVIED BY THE LEA						
000 000	(3,305,650.00)	(3,305,650.00)	0.00	0.00	(3,305,650.00)	0.00
100 PERSONNEL SERV-SALARIES	(35,137,208.00)	(35,137,208.00)	0.00	(3,280,568.92)	(31,856,639.08)	9.34
Totals for 6100s	(38,442,858.00)	(38,442,858.00)	0.00	(3,280,568.92)	(35,162,289.08)	8.53
6400 DELINQUENCIES TAXES LEV						
000 000	(352,500.00)	(352,500.00)	0.00	0.00	(352,500.00)	0.00
Totals for 6400s	(352,500.00)	(352,500.00)	0.00	0.00	(352,500.00)	0.00
6500 EARNINGS ON INVESTMENTS						
000 000	(100,000.00)	(100,000.00)	0.00	0.00	(100,000.00)	0.00
Totals for 6500s	(100,000.00)	(100,000.00)	0.00	0.00	(100,000.00)	0.00
6700 REV FROM STUDENT ACT						
000 000	(106,000.00)	(106,000.00)	0.00	0.00	(106,000.00)	0.00
Totals for 6700s	(106,000.00)	(106,000.00)	0.00	0.00	(106,000.00)	0.00
6800 REV FROM INTERMEDIATE						
000 000	(519,750.00)	(519,750.00)	0.00	0.00	(519,750.00)	0.00
Totals for 6800s	(519,750.00)	(519,750.00)	0.00	0.00	(519,750.00)	0.00
6900 OTHER REV FROM LOCAL						
000 000	(205,000.00)	(205,000.00)	0.00	(4,685.00)	(200,315.00)	2.29
Totals for 6900s	(205,000.00)	(205,000.00)	0.00	(4,685.00)	(200,315.00)	2.29
7100 BASIC INSTRUCT & OPER						
000 000	(5,455,520.00)	(5,455,520.00)	0.00	0.00	(5,455,520.00)	0.00
Totals for 7100s	(5,455,520.00)	(5,455,520.00)	0.00	0.00	(5,455,520.00)	0.00
7200 SUBSIDIES SPECIFIC ED PROGS						
000 000	(1,561,450.00)	(1,561,450.00)	0.00	(220,988.00)	(1,340,462.00)	14.15
Totals for 7200s	(1,561,450.00)	(1,561,450.00)	0.00	(220,988.00)	(1,340,462.00)	14.15

BOARD SUMMARY

Fund: Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7300 SUBSIDIES NON-ED PGMS						
000 000	(1,911,822.00)	(1,911,822.00)	0.00	0.00	(1,911,822.00)	0.00
Totals for 7300s	(1,911,822.00)	(1,911,822.00)	0.00	0.00	(1,911,822.00)	0.00
7500 EXTRA GRANTS						
000 000	(281,120.00)	(281,120.00)	0.00	0.00	(281,120.00)	0.00
Totals for 7500s	(281,120.00)	(281,120.00)	0.00	0.00	(281,120.00)	0.00
7800 STATE SHARE FICA/PSERS						
000 000	(4,099,260.00)	(4,099,260.00)	0.00	0.00	(4,099,260.00)	0.00
Totals for 7800s	(4,099,260.00)	(4,099,260.00)	0.00	0.00	(4,099,260.00)	0.00
8500 RESTRICT GRANTS-IN-AID						
000 000	(478,310.00)	(478,310.00)	0.00	0.00	(478,310.00)	0.00
Totals for 8500s	(478,310.00)	(478,310.00)	0.00	0.00	(478,310.00)	0.00
8700 <8700>						
000 000	0.00	0.00	0.00	(34,954.84)	34,954.84	0.00
Totals for 8700s	0.00	0.00	0.00	(34,954.84)	34,954.84	0.00
Revenue Totals	(53,513,590.00)	(53,513,590.00)	0.00	(3,541,196.76)	(49,972,393.24)	6.62
Fund 10 Totals						
Total Expenditure	49,704,472.00	49,704,472.00	324,172.74	1,281,873.48	48,098,425.78	3.23
Total Other Expenditure	6,805,062.00	6,805,062.00	0.00	38,250.14	6,766,811.86	0.56
Total Revenue	(53,513,590.00)	(53,513,590.00)	0.00	(3,541,196.76)	(49,972,393.24)	6.62
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 08/04/2020

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	49,704,472.00	49,704,472.00	324,172.74	1,281,873.48	48,098,425.78	3.23
Total Other Expenditure	6,805,062.00	6,805,062.00	0.00	38,250.14	6,766,811.86	0.56
Total Revenue	(53,513,590.00)	(53,513,590.00)	0.00	(3,541,196.76)	(49,972,393.24)	6.62
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114423	AT&T MOBILITY	district cell phone charges		2,205.51
0000114424	AT&T MOBILITY	district cell phone charges		74.96
0000114425	CDW GOVERNMENT INC	touch panels - tech		2,961.42
0000114426	DIRECT ENERGY BUSINESS	electric - SE		720.10
0000114427	DIRECT ENERGY BUSINESS	ntl gas - HH water heater	ntl gas - fieldhouse	230.26
0000114428	DIXIE LAND ENERGY	gas at WLT for vans		1,486.68
0000114429	FULL COMPASS SYSTEMS LTD	speakers - security grant		41.44
0000114430	FULTON BANK N.A.	chromebooks - lease payment		27,619.39
0000114431	H & F TIRE SERVICE	tires - van 314		284.40
0000114432	NOLT'S AUTO PARTS INC	hydraulic jack		1,069.00
0000114433	PA DEPT OF LABOR & INDUSTRY-E	elevator certificate - LE		221.78
0000114434	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	825.01
0000114435	U.S. BANK EQUIPMENT FINANCE	HS copier lease	MM copier lease	5,190.00
0000114436	U.S. POSTMASTER	annual post office fee		472.00
0000114437	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	3,489.03
0000114438	VERITIV OPERATING COMPANY	HS custodial supplies		1,004.98
0000114439	CITY OF LANCASTER PA	water usage - campus		834.99
0000114440	DIRECT ENERGY BUSINESS	ntl gas - HH	HS water heater	651.22
0000114441	FRONTIER	district phone charges		1,260.70
0000114442	JOHNSON CONTROLS FIRE PROTECTION LP	HS fire alarm work		952.00
0000114443	L-S COMMUNITY CLOSET	community aid		6,754.06
0000114444	LIBERTY UNIVERSITY	J. Aldus Herr Schol. for Jessica Leaman		1,000.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114445	LNP MEDIA GROUP INC.	legal notice		159.84
0000114446	ANGELO'S SOCCER CORNER	boys lacrosse supplies		722.00
0000114447	BARLEY SNYDER LLP	legal fees - May		1,527.61
0000114448	BATTERIES PLUS BULBS	maint supplies		233.78
0000114449	BOLA MANUFACTURING LIMITED	Athletics - Supplies		2,977.50
0000114450	BRAND ADVANTAGE	chromebook cases		4,487.50
0000114451	BRAVURA GRAPHICS, LLC	graduation banner		370.00
0000114452	C&C INSULATION INC	insulate water main		376.00
0000114453	CAPITAL ELECTRIC	electrical parts	electrical supplies	372.57
0000114454	CCIU	Devereux tuition		4,200.48
0000114455	CDW GOVERNMENT INC	interactive panels		269.22
0000114456	COLLEGE BOARD	AP exams		19,970.00
0000114457	DAUPHIN ELECTRIC SUPPLY	lighting supplies		789.03
0000114458	DCE UAS LLC	PA Smart Grant - Supplies		1,700.00
0000114459	DIRECT ENERGY BUSINESS	electric - Walnut Run	electric - stadium sign	6.78
0000114460	DOMINION ELEVATOR INSPECTION	routine elevator inspections		450.00
0000114461	E.M. HERR FARM & HOME SUPPLY	HS custodial supplies	safety shields	238.20
0000114462	EBERSOLE'S VACUUM CLEANER	vac repair - custodial		159.95
0000114463	FISHER AUTO PARTS, INC.	auto parts	mower parts	309.60
0000114464	H & F TIRE SERVICE	van 315 tires		301.64
0000114465	HAJOCA CORPORATION	maint supplies		99.14
0000114466	HENRY RAE ANN M	dental reimb		240.00
0000114467	HERFF JONES LLC	certificates		136.83

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LAMPETER-STRASBURG SCHOOL DISTRICT

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114468	HILLYARD	LE custodial supplies		418.87
0000114469	HOFFMAN HOMES FOR YOUTH	tuition		2,607.00
0000114470	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	Instr - Textbooks - HH Interm		201.55
0000114471	JONES HONDA-GMC-BUICK-ACURA	van 309 repairs		600.00
0000114472	KEENAN ASSOCIATES	express scripts - June		2,543.70
0000114473	LA ACADEMIA:	charter school tuition		3,587.38
0000114474	LANCASTER COUNTY INFORMATION	process RE interim taxes		29.50
0000114475	LANCASTER GENERAL HEALTH	drug screening - employees		70.00
0000114476	LANCASTER STARTER & ALT SVC	van 309 part		38.90
0000114477	LANCASTER-LEBANON INT. UNIT 13	itinerant services	job training - May	38,930.74
0000114478	LNP MEDIA GROUP, INC	newspaper subscription - admin bldg		204.65
0000114479	LOWE'S COMPANIES INC	clear acrylic sheets	safety shield material	2,163.59
0000114480	LSSD - CAFETERIA ACCOUNT	kindergarten snacks	Pioneer Pride lunches	2,966.20
0000114481	M J EARL	LE custodial supplies	HH custodial supplies	1,942.04
0000114482	MPS	AP Calculus Course - Spangler 2000006250		12,179.15
0000114483	MUSICIAN'S FRIEND	LE Vocal Music Supplies		216.48
0000114484	NEW STORY LLC	tuition		8,656.00
0000114485	NOLT'S AUTO PARTS INC	maint supplies		221.02
0000114486	NUTRIEN AG SOLUTIONS	lawn treatment supplies		2,241.50
0000114487	OLIVA M WITMER	speech therapy		539.92
0000114488	PENNSYLVANIA COUNSELING SV INC	HS student assistance program	MM student assistance program	710.00
0000114489	PHILHAVEN	education therapy		394.90

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114490	PPL ELECTRIC UTILITIES	electric transp - campus	electric transp - SE	3,001.35
0000114491	PRECISION SERVICES INC.	Ag door repair		1,209.30
0000114492	READ NATURALLY	Prof Svcs-Educ Agencies-ESY		159.00
0000114493	RESOURCE RENTALS AND SALES	maint supplies		19.99
0000114494	RIVER ROCK ACADEMY	students at River Rock		11,930.22
0000114495	SAVOCA, JOSEPH OR DEBRA	AP US Gov't refund - Angela		94.00
0000114496	SID-HARVEY'S	maint supplies		255.87
0000114497	STANLEY STEEMER	HS carpet cleaning		1,495.00
0000114498	STEWART BUSINESS SYSTEMS, LLC	HH copier fee	LE copier fee	639.44
0000114499	STRASBURG DENTAL GROUP	dental exams	dental supplies	1,014.36
0000114500	THE MEADOWS PSYCHIATRIC CENTER	academic instruction		1,139.00
0000114501	THERABILITIES INC.	physical therapy services		748.00
0000114502	U.S. POSTMASTER	postage stamps - HS	postage stamps - HH	695.00
0000114503	UGI UTILITIES INC.	ntl gas transp - HH water heater	ntl gas - admin bldg	211.82
0000114504	UNITED WAY OF LANCASTER COUNTY	DED: United Way - Full Payroll Pay Date: 6/12/2020		161.34
0000114505	US-RX CARE	pharmacy - mgmt program		2,502.00
0000114506	VERITIV OPERATING COMPANY	HH custodial equipment repair	HS custodial equip repair	1,954.36
0000114507	WEAVER TURF POWER INC	Ferris 3100 mower repair	Ferris mower parts	185.24
0000114508	WELLSPAN MEDICAL GROUP	football - post season game coverage		250.00
0000114509	WENDY STOLTZFUS - PETTY CASH	HH teaching supplies	LE teaching supplies	29.00
0000114510	WEST LAMPETER TOWNSHIP	resource officer - 2nd qtr billing	1/2 cost of crossing guards - 2nd qtr 2020	28,563.71
0000114511	WESTLUND MAY	ESL - translation services		52.50

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LAMPETER-STRASBURG SCHOOL DISTRICT

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114512	WILLIAM V. MACGILL & CO.	Nursing - Supplies - H.S.		58.62
0000114533	ALPHABET SIGN COMPANY	playground signs		140.00
0000114534	AT&T MOBILITY	district cell phone charges		2,350.08
0000114535	CHAMBERS FLOORING LLC	Maint.-Repairs & Mtnce		15,000.00
0000114536	DIRECT ENERGY BUSINESS	electric - SE		621.46
0000114537	UNITED STATES TREASURY	ACA fee		1,560.48
0000114540	ANDREWS, CLAYTON L & DEANNA A	WLT RE refund - reassessed	WLT RE refund - reassessment	1,819.34
0000114541	AUKAMP BONNIE	vision reimb	dental reimb	457.10
0000114542	CAPP INC	HVAC part		844.83
0000114543	CCIU	Career Academy, learning support and therapy	tuition for TCHS	32,634.58
0000114544	CITY OF LANCASTER PA	water usage - campus		1,575.02
0000114545	CONRAD WEISER AREA SCHOOL DISTRICT	learning support tuition		7,554.96
0000114546	COOPER PRINTING INC.	community relations - supplies		142.79
0000114547	CUMMINS SALES AND SERVICE	generator repair - LE		1,125.96
0000114548	CURRICULUM ASSOCIATES INC.	Other Instr. - Supplies - Titl		492.18
0000114549	DECKER INC	LE custodial supplies		1,098.35
0000114550	DELL MARKETING L.P.	chromebook parts	credit - parts	908.25
0000114551	DIRECT ENERGY BUSINESS	HS water heater	ntl gas - HH water heater	452.59
0000114552	E.M. HERR FARM & HOME SUPPLY	maint supplies		61.68
0000114553	ECOTECH	excavating work		825.00
0000114554	EHC ASSOCIATES INC.	AHERA site inspections		652.00
0000114555	FRONTIER	district phone charges		1,278.39

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114556	G.R. MITCHELL INC.	maint supplies		68.06
0000114557	HALLER ENTERPRISES, INC.	HVAC repair		1,349.00
0000114558	HASSINGER & COMPANY INC	soap dispensers - PCCD Grant		8,934.24
0000114559	HEMPFIELD SCHOOL DISTRICT	rehabilitation program		1,103.10
0000114560	J GARBER ENTERPRISES LLC	mow & trim - Walnut Run		225.00
0000114561	JONES HONDA-GMC-BUICK-ACURA	2015 Chevy van repair	2016 Chevy Express repair	2,139.17
0000114562	KAUTZ ROOFING	Maint.-Repairs - Roof Repairs		75,000.00
0000114563	LANCASTER GENERAL HEALTH	drug screening - employees		70.00
0000114564	LANCASTER-LEBANON INT. UNIT 13	itinerant services	substitute teacher program fee	25,879.21
0000114565	LNP MEDIA GROUP INC.	legal notice		55.68
0000114566	LOWE'S COMPANIES INC	fence posts - maint		275.28
0000114567	MCCULLOUGH RENEE L	vision reimb		200.00
0000114568	NEW STORY LLC	ESY		5,460.00
0000114569	NOLT'S AUTO PARTS INC	battery	battery core return	88.42
0000114570	OFFICE BASICS INC.	Guidance - Supplies - H.S.	Business Services - Supplies	472.73
0000114571	STANBURY UNIFORMS	HS Music Equipment		69,840.00
0000114572	STRASBURG BOROUGH AUTHORITY	water/sewer - SE		97.31
0000114573	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	975.01
0000114574	TELE-PEST INC.	LE pest control		52.00
0000114575	THE REGISTRY	retiree gifts		19.80
0000114576	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	3,326.39
0000114577	WARWICK SCHOOL DISTRICT	mainstreaming		1,390.54
0000114578	WATSON SUPPLY INC	maint supplies		1,230.82

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114579	WEINSTEIN SUPPLY CORPORATION	maint supplies		14.36
0000114580	WILSON LANGUAGE TRAINING	Title I supplies		748.66
* 0000WF0625	WELLS FARGO BANK	2002 Debt Interest		4,271.03
* 000BBT0610	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2018 Ford van lease		865.70
* 000BBT0621	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	chevy van & F350 truck lease		1,196.40
* 000BBT0630	BB&T ITEM PROCESSING CENTER	medical claims & fees - June		395,674.38
* 00BBTC0610	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2016 Chevy van & mower lease		755.85
* 00BBTC0619	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2019 Ford Van lease		545.89
* 00VOYA0612	VOYA - PSERS	PSERS DC contributions - 6/12 Pay - Employee	PSERS DC contributions - 6/12 Pay - Employer	730.94
* 00VOYA0626	VOYA - PSERS	PSERS DC contributions - 6/26 Pay		68.44
* 0LCCTC0630	LANCASTER COUNTY CTC	Materials Handling course - 2 stds		10,435.78
* 0PSERS0610	PUB SCH EMPLOYES RETIREMENT	purchase of service - May		46.41
* 0PSERS0623	PUB SCH EMPLOYEES RETIREMENT	1st qtr 2020 Employer Share retirement		1,851,680.61
* BBT0622000	BB&T ITEM PROCESSING CENTER	bank fees - BBT		1,250.00
D000268045	ALLEN-GORDON CAROL	dental reimb		153.00 <i>D</i>
D000268046	BARD MAYA E	dental reimb		443.00 <i>D</i>
D000268047	BAYLOR TIMOTHY	dental reimb		1,112.00 <i>D</i>
D000268048	BEILER BARBARA ANN	travel mileage		16.65 <i>D</i>
D000268049	BERNHARDT TIMOTHY	vision reimb		449.96 <i>D</i>
D000268050	BITLER DONNA	tuition reimb	dental reimb	1,805.00 <i>D</i>
D000268051	BLOSE MATTHEW A	dental reimb		442.00 <i>D</i>

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268052	BOYCE KATHLEEN	dental reimb		147.00 <i>D</i>
D000268053	BRAY WILLIAM M	dental reimb	vision reimb	318.00 <i>D</i>
D000268054	BRUBAKER, MICHELLE T	travel mileage		564.51 <i>D</i>
D000268055	BUCKIUS KIMBERLY	dental reimb		438.60 <i>D</i>
D000268056	BURNS LAUREN	dental reimb		230.00 <i>D</i>
D000268057	BYRNES JARED M	vision reimb		130.89 <i>D</i>
D000268058	CAPOFERRI SARAH W	tuition reimb		3,000.00 <i>D</i>
D000268059	CARTER CHELSEA	dental reimb		115.00 <i>D</i>
D000268060	DEARDORFF AMY S	tuition reimb	vision reimb	2,000.00 <i>D</i>
D000268061	DITZLER CARA	vision reimb		172.00 <i>D</i>
D000268062	FEENEY BENJAMIN	dental reimb		271.00 <i>D</i>
D000268063	FIGURELLI MELISA G.	dental reimb		497.60 <i>D</i>
D000268064	GLASS KRISTIN	vision reimb	travel mileage	267.06 <i>D</i>
D000268065	GOCHNAUER MARYBETH	vision reimb		425.00 <i>D</i>
D000268066	GRIMM BARBARA	vision reimb		500.00 <i>D</i>
D000268067	GRISCOM JR WILLIAM E.	vision reimb		205.00 <i>D</i>
D000268068	HARNISH KATRINA	vision reimb	dental reimb	530.97 <i>D</i>
D000268069	HENRY MELANIE	dental reimb		4.00 <i>D</i>
D000268070	HICKS ELAINE R.	tuition reimb		1,500.00 <i>D</i>
D000268071	HOLLERN FAITH A	dental reimb	vision reimb	354.49 <i>D</i>
D000268072	IRWIN WENDY	vision reimb		500.00 <i>D</i>
D000268073	JOHNSON JOAN	dental reimb		197.00 <i>D</i>
D000268074	KAUFFMAN LINDA	vision reimb		68.50 <i>D</i>

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Bank Account: GF - L-S GENERAL FUND Payment Dates: 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268075	KAUFHOLD GERARD	travel mileage		362.34 <i>D</i>
D000268076	KRUPPENBACH CONNIE	vision reimb		132.24 <i>D</i>
D000268077	LAMBERT CHARLES H.	vision reimb	dental reimb	612.00 <i>D</i>
D000268078	LEONE EDWARD	tuition reimb		3,000.00 <i>D</i>
D000268079	LONG PAULA	dental reimb	vision reimb	373.00 <i>D</i>
D000268080	LUCARINO MARY L	vision reimb		251.98 <i>D</i>
D000268081	MALY MARC	dental reimb		190.00 <i>D</i>
D000268082	MANNIX SUZANNE K.	dental reimb		215.00 <i>D</i>
D000268083	MARX PAUL W	vision reimb		376.00 <i>D</i>
D000268084	MATTERN BRIAN	vision reimb	dental reimb	600.00 <i>D</i>
D000268085	MESSINGER JEREMY	dental reimb		646.00 <i>D</i>
D000268086	MORGAN DERRICK	vision reimb		463.00 <i>D</i>
D000268087	MYLIN ANDREA L.	vision reimb		200.00 <i>D</i>
D000268088	ORNDORFF JOHNN A	vision reimb		200.00 <i>D</i>
D000268089	PANTANO, DEBRA A	dental reimb		178.00 <i>D</i>
D000268090	PEART KEVIN S.	travel mileage		372.50 <i>D</i>
D000268091	PEIFFER RICHARD	dental reimb		1,117.00 <i>D</i>
D000268092	PERUGINI FRANCIS	vision reimb		500.00 <i>D</i>
D000268093	PETERS SHARON L	dental reimb		151.00 <i>D</i>
D000268094	PETRUSO RACHEL	dental reimb		762.00 <i>D</i>
D000268095	REVELT KAREN E.	vision reimb	dental reimb	513.03 <i>D</i>
D000268096	RICE BENJAMIN G.	dental reimb		135.00 <i>D</i>
D000268097	RIMMER SCOTT K	dental reimb	vision reimb	744.84 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268098	ROYER LARRY	dental reimb		188.00 <i>D</i>
D000268099	SHAUBACH ROBERT	tuition reimb		1,050.00 <i>D</i>
D000268100	SMITH KIMBERLY B.	dental reimb	vision reimb	1,348.97 <i>D</i>
D000268101	SMOKER SARA	dental reimb		138.00 <i>D</i>
D000268102	STAUB KAREN	mileage reimb		614.05 <i>D</i>
D000268103	STOLTZFUS KEITH A	non-contact thermometers		269.97 <i>D</i>
D000268104	STOLTZFUS WENDY	vision reimb	travel mileage	242.22 <i>D</i>
D000268105	STUTZMAN JAMES A	vision reimb	dental reimb	580.00 <i>D</i>
D000268106	SWARR KATRINA K	tuition reimb		1,545.00 <i>D</i>
D000268107	TRACY PENNY	vision reimb		500.00 <i>D</i>
D000268108	TURNER, KYLIE J	tuition reimb		1,548.00 <i>D</i>
D000268109	WADE JENNIFER G	dental reimb		187.00 <i>D</i>
D000268110	WHISKEYMAN ERIN	dental reimb		158.00 <i>D</i>
D000268111	WHITE ERICA L	tuition reimb		1,500.00 <i>D</i>
D000268112	WINTERS PATRICIA	dental reimb		1,151.00 <i>D</i>
D000268113	YOUNG MARK	dental reimb		718.00 <i>D</i>
D000268114	ZURN ADAM	dental reimb		392.00 <i>D</i>
D000268115	CAREATC INC	wellness center billing and health passport - June	health coach salary & wages & supplies - May	14,621.10 <i>D</i>
D000268116	GLOWFORGE	PA Smart Grant - Equipment		6,990.00 <i>D</i>
D000268117	MARCO TECHNOLOGIES, LLC	LE shredding bin	HH shredding bin	190.00 <i>D</i>
D000268118	STS INC	homebound tutoring		1,360.80 <i>D</i>
D000268458	ALLEN LISA	vision reimb		146.02 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268459	BEERS JENNIFER D	vision reimb	dental reimb	534.98 <i>D</i>
D000268460	BENN LYDIA E	dental reimb		165.00 <i>D</i>
D000268461	BETANCOURT NICOLE	dental reimb	vision reimb	1,077.00 <i>D</i>
D000268462	BOONE LISA A	vision reimb		433.75 <i>D</i>
D000268463	BRAY WILLIAM M	vision reimb	phone reimbursement	865.00 <i>D</i>
D000268464	BROWN JEAN M	dental reimb		502.80 <i>D</i>
D000268465	BUCKIUS KIMBERLY	dental reimb		267.00 <i>D</i>
D000268466	BURROWS KELLY A	dental reimb		1,074.00 <i>D</i>
D000268467	BYRNES CINDY L	vision reimb	dental reimb	390.00 <i>D</i>
D000268468	CAREATC INC	personal health assessments - June		130.00 <i>D</i>
D000268469	DAVIS JR. GLENN R.	vision reimb	reimb for boat at irrigation pond	750.00 <i>D</i>
D000268470	DEPEW ANGELA	vision reimb		500.00 <i>D</i>
D000268471	EBERLY KERRI	vision reimb		245.02 <i>D</i>
D000268472	EBERSOL ANDREA B	dental reimb		271.00 <i>D</i>
D000268473	FAKOLT DAVID	dental reimb		925.00 <i>D</i>
D000268474	FETTEROLF SUSAN F	vision reimb		375.00 <i>D</i>
D000268475	FIGURELLI MELISA G.	vision reimb		500.00 <i>D</i>
D000268476	FISHER BRIAN	vision reimb		500.00 <i>D</i>
D000268477	FOWLER TERESA J	HH spec ed supplies		518.45 <i>D</i>
D000268478	FRANKLIN KEVIN J.	dental reimb	vision reimb	1,147.08 <i>D</i>
D000268479	FREEDLAND, SHANNON L	tuition reimb		1,500.00 <i>D</i>
D000268480	GODFREY ANDREW	dental reimb		271.00 <i>D</i>
D000268481	GREENWOOD KRISTEN	dental reimb		169.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268482	GREENWOOD MATTHEW	dental reimb	vision reimb	1,548.66 <i>D</i>
D000268483	GRIMM JENNIFER L.	dental reimb		250.00 <i>D</i>
D000268484	GROVE KARA	dental reimb		510.00 <i>D</i>
D000268485	HARNISH CINDY	vision reimb		500.00 <i>D</i>
D000268486	HENDRIX BETH H	vision reimb		0.28 <i>D</i>
D000268487	HOLLERN FAITH A	vision reimb		70.01 <i>D</i>
D000268488	HOLLIDAY JUNE	dental reimb		322.00 <i>D</i>
D000268489	HOOVER MATTHEW	dental reimb		169.00 <i>D</i>
D000268490	HOUCK JEFFREY S	vision reimb		235.98 <i>D</i>
D000268491	JOHNSON JOAN	vision reimb		74.78 <i>D</i>
D000268492	KOWITZ, ALICIA C	dental reimb	vision reimb	281.38 <i>D</i>
D000268493	KREBS MARSHALL C	vision reimb		424.00 <i>D</i>
D000268494	KRUPPENBACH CONNIE	dental reimb		138.00 <i>D</i>
D000268495	LAU ELISABETH D.	dental reimb		502.00 <i>D</i>
D000268496	LEBO EMILY	dental reimb		267.00 <i>D</i>
D000268497	LEFEVER BARBARA L.	vision reimb		200.00 <i>D</i>
D000268498	LONG PAULA	dental reimb		169.10 <i>D</i>
D000268499	LUCARINO MARY L	dental reimb		742.00 <i>D</i>
D000268500	LUTZ MARGARET	dental reimb	vision reimb	459.98 <i>D</i>
D000268501	LYNCH CATHY	dental reimb		110.00 <i>D</i>
D000268502	POTTER JACLYN	vision reimb	dental reimb	596.80 <i>D</i>
D000268503	RAUGH KRISTI	dental reimb		151.00 <i>D</i>
D000268504	REVELT KAREN E.	dental reimb		512.00 <i>D</i>

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268505	RICE BENJAMIN G.	dental reimb		175.00 <i>D</i>
D000268506	RINIER DIANE	vision reimb		200.00 <i>D</i>
D000268507	SCHAUB, MARY K	dental reimb		605.00 <i>D</i>
D000268508	SHAIKA STEPHEN	dental reimb		577.00 <i>D</i>
D000268509	SHAUBACH ROBERT	vision reimb		424.98 <i>D</i>
D000268510	SHOCKEY MATTHEW	dental reimb		657.00 <i>D</i>
D000268511	SHOCKEY TINA	dental reimb		150.00 <i>D</i>
D000268512	SLADE, MARY K	vision reimb		254.43 <i>D</i>
D000268513	STAUFFER LAURI LOAR	dental reimb		198.00 <i>D</i>
D000268514	STERNER BRONSTON L.	dental reimb		695.00 <i>D</i>
D000268515	STS INC	ESY		984.15 <i>D</i>
D000268516	TOMS RUTH	vision reimb		219.98 <i>D</i>
D000268517	TURNER, KYLIE J	dental reimb		137.00 <i>D</i>
D000268518	VESTERMARK MARY	tuition reimb		1,548.00 <i>D</i>
D000268519	VON DER LUFT SUSAN	dental reimb	vision reimb	430.00 <i>D</i>
D000268520	WATTERSON CYNTHIA	vision reimb		100.43 <i>D</i>
D000268521	WHISKEYMAN ERIN	dental reimb		208.00 <i>D</i>
D000268522	WHITE ERICA L	tuition reimb		1,500.00 <i>D</i>
D000268523	WILLIAMS MARY E	vision reimb		27.68 <i>D</i>
D000268524	WINTERS PATRICIA	vision reimb		350.00 <i>D</i>
D000268525	WOLGEMUTH LEANNE	vision reimb		218.00 <i>D</i>
* FED0000612	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 6/12/2020	Purpose: ER FICA Full Payroll Pay Date: 6/12/2020	231,397.82

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* FED0000626	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 6/26/2020	Purpose: ER FICA Full Payroll Pay Date: 6/26/2020	205,221.36
* HSA0000612	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 6/12/2020		9,530.57
* HSA0000626	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 6/26/2020	Employer HSA payments - Loar-Stauffer	10,130.57
* LOC0000630	LANC CO TAX COLLECTION BUREAU	Purpose: EE EIT Full Payroll Pay Date: 6/12/2020	Purpose: EE EIT Full Payroll Pay Date: 5/15/2020	63,520.98
* OPT0000630	LANC CO TAX COLLECTION BUREAU	Purpose: EE LST Full Payroll Pay Date: 5/29/2020	Purpose: EE LST Full Payroll Pay Date: 5/15/2020	7,000.00
* PAT0000612	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 6/12/2020		28,933.62
* PAT0000626	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 6/26/2020		25,747.84
* PENS000612	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 6/12/2020	DED: ROTH AXA - Full Payroll Pay Date: 6/12/2020	10,197.75
* PENS000626	PENSERV PLAN SERVICES INC.	Bray retirement 403(b)	Hendrix retirement 403(b)	123,891.46
* PSER000610	PUB SCH EMPLOYES RETIREMENT	Purpose: EE RETP Full Payroll Pay Date: 5/15/2020	Purpose: EE RETP Full Payroll Pay Date: 5/29/2020	200,976.46
* SCD0000612	PA SCDU	DED: Child Support - Full Payroll Pay Date: 6/12/2020		1,182.37
* SCD0000626	PA SCDU	DED: Child Support - Full Payroll Pay Date: 6/26/2020		1,182.37
* UIC0000630	PENNSYLVANIA UC FUND	Purpose: EE UNEM Full Payroll Pay Date: 6/12/2020	Purpose: EE UNEM Full Payroll Pay Date: 5/15/2020	3,793.76

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 06/10/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

10 - General Fund	3,793,512.98
Grand Total All Funds	3,793,512.98
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	95,395.99
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	3,190,228.36
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	507,888.63
Grand Total All Payments	3,793,512.98

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114513	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	documentation filing fee		395.00
0000114514	CISCO SYSTEMS CAPITAL CRP	software - tech		6,142.00
0000114515	CRITICAL ENVIRONMENTS GROUP	tech services		9,830.00
0000114516	EAGLE DISPOSAL OF PA, INC.	district trash removal - July		3,854.16
0000114517	EDUCATION LOGISTICS INC	transportation software		4,723.13
0000114518	FULTON BANK N.A.	chromebooks - lease payment	chromebooks	110,833.51
0000114519	GORDON COLLEGE	Matthew Conrad Scholarship	Administrator's Scholarship	2,350.00
0000114520	GUARDIAN CSC	water treatment - quarterly		2,014.50
0000114521	HSLC	MM library access PA fee	HS library access PA fee	590.00
0000114522	HUDL	football supplies		1,500.00
0000114523	LANCASTER-LEBANON IU-13	insurance - property/casualty	worker's comp prem - install 1	239,801.00
0000114524	MAZZITTI & SULLIVAN EAP SERVICES	qtrly employee assistance program		1,800.00
0000114525	MILLERSVILLE UNIVERSITY	Strasburg IOOF Schol. English - Hunter Kieley		500.00
0000114526	MOREFIELD COMMUNICATIONS	smartnet renewal		14,274.42
0000114527	ONHAND SCHOOLS, INC.	edinsight curriculum manager - Title IV		5,356.00
0000114528	QUADIENT, INC.	qtrly rental & service - postage meter		289.25
0000114529	RIDDELL	football uniforms - athletics		17,995.78
0000114530	SEESAW LEARNING INC.	software - tech		6,212.50
0000114531	SMART FUTURES	HH guidance annual subscription	LE guidance annual subscription	3,500.00
0000114532	TRUSTMARK HEALTH BENEFITS, INC.	insurance mgmt fee - July		14,914.85
0000114538	CHAMBERS FLOORING LLC	to be reimb - HS gym floor repair - 2000006255		8,000.00
0000114539	COMCAST CABLE	additional outlets - HS		37.10

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114581	APPLE INC	iPads - PCCD Grant		598.00
0000114582	CDW GOVERNMENT INC	interactive panels		1,542.60
0000114583	DELL MARKETING L.P.	tablets - PA Smart Grant		1,717.08
0000114584	SIEMENS INDUSTRY INC.	bldg automation service agreement		54,500.00
0000114585	U.S. BANK EQUIPMENT FINANCE	HS copier lease	MM copier lease	5,190.00
0000114586	US-RX CARE	pharmacy - mgmt program		2,490.00
0000114587	VARSITY ATHLETIC APPAREL	Athletics - Supplies		117.50
0000114588	DIRECT ENERGY BUSINESS	electric - campus		18,992.95
0000114589	PPL ELECTRIC UTILITIES	electric transp - campus	electric transp - W.R.	2,686.40
0000114590	DAUPHIN ELECTRIC SUPPLY	lighting supplies		225.42
0000114591	DHF ASSOCIATES	production of real estate invoices		6,184.00
0000114592	EPLUS TECHNOLOGY OF PA	tech - PCCD Grant items		5,233.80
0000114593	G.R. MITCHELL INC.	fence posts		202.19
0000114594	GROVE CITY COLLEGE	IOOF Math Schol. - Douglas W. Bell		500.00
0000114595	HOLABIRD	Athletics - Supplies		517.55
0000114596	JOHN DEERE FINANCIAL	mower repair		2,697.29
0000114597	LEARNING A-Z	Tech Coord Svcs - Software		9,109.45
0000114598	LONGSTRETH SPORTING GOODS LLC	Athletics - Supplies		4,177.34
0000114599	M J EARL	scrubber - LE	HS custodial supplies	11,710.20
0000114600	MHS	testing materials		315.00
0000114601	PASA	membership - A. Godfrey		1,225.00
0000114602	PENNSYLVANIA STATE UNIVERSITY	Penn Link subscription		50.00
0000114603	RIDDELL	football supplies	jr high football supplies - reconditioned	10,490.27

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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LAMPETER-STRASBURG SCHOOL DISTRICT

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114604	RV VALUE MART	propane - custodial		17.94
0000114605	SUSQUEHANNA SHARPENING SVC	scissors sharpened		296.00
0000114606	WEINSTEIN SUPPLY CORPORATION	maint parts		238.44
0000114607	ACCO BRANDS USA LLC	Instr - Supplies - HH Interm	Instr. - Gen. Supplies -Lamp..	1,516.18
0000114608	ADDIS, SANDRA C	SB RE tax refund - overpaid		76.32
0000114609	ADKINS, MICHELLE	WLT RE refund - overpaid		117.76
0000114610	ALPHABET SIGN COMPANY	student van lettering		340.00
0000114611	AMERICHEM INTERNATIONAL, INC.	Bldg Svcs - Supplies		565.32
0000114612	APPLE INC	iPads - PCCD Grant		38,220.00
0000114613	ASSURED SETTLEMENT SOLUTIONS, LLC	WLT RE refund - overpaid		132.36
0000114614	AUKAMP BONNIE	vision reimb		65.00
0000114615	BARLEY SNYDER LLP	legal fees - June		1,816.70 #
0000114616	CAPITAL ELECTRIC	maint supplies		6.84
0000114617	CARTER PATRICIA A	WLT RE refund - overpaid		64.54
0000114618	CCIU	ESY - Career Academy, job training & learning support		1,389.32 #
0000114619	CDW GOVERNMENT INC	tech equip		319.57
0000114620	CM REGENT LLC	August life insurance premium	July life insurance premium	5,132.06
0000114621	CONTINENTAL PRESS INC.	Instr. - Gen. Supplies -Lamp..	Instr - Supplies - HH Interm	249.63
0000114622	CURRICULUM ASSOCIATES INC.	Instr - Textbooks - LE		440.61
0000114623	DETTINGER, DARLENE	SB RE refund - overpaid		139.41
0000114624	E.M. HERR FARM & HOME SUPPLY	HH custodial supplies	MM custodial supplies	129.86
0000114625	EVANS CANDY	retiree gift cards		240.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114626	FOLLETT SCHOOL SOLUTIONS INC	Tech Coord Svcs - Software		3,989.04
0000114627	GROVE CITY COLLEGE	Justin Barr Schol. - Anne A. Leaman		600.00
0000114628	HEINEMANN	Other Instr. - Supplies - Titl		3,623.16
0000114629	HENRY SCHEIN INC	Athletics - Supplies	Nursing - Supplies-HH	2,182.89
0000114630	HERFF JONES LLC	diplomas		871.58 #
0000114631	HERR, NANCY C	ST RE refund - overpaid		212.65
0000114632	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	Instr - Textbooks - LE		166.69
0000114633	JONES HONDA-GMC-BUICK-ACURA	van bumper		42.00
0000114634	KEENAN ASSOCIATES	express scripts - July		2,531.50
0000114635	KURTZ BROS.	Instr - Supplies - H.S.	Instr - Supplies - 7-8th Grade	450.42
0000114636	L.J.C. DISTRIBUTORS	disinfectant - custodial		3,648.00
0000114637	LAKESHORE LEARNING MATERIALS	Instr - Supplies - HH Interm	Instr. - Gen. Supplies -Lamp..	2,299.24
0000114638	LANCASTER COUNTY ACADEMY	alt ed tuition - 20-21 school year		24,980.00
0000114639	LANCASTER-LEBANON INT. UNIT 13	virtual solutions - 4th qtr	Tech Coord Svcs - Software	85,012.00 #
0000114640	LONGSTRETH SPORTING GOODS LLC	Athletics - Supplies		485.64
0000114641	LOWE'S COMPANIES INC	HS custodial supplies	LE custodial supplies	897.17
0000114642	M STREET LLC	Technology Contracted Svcs		3,000.00
0000114643	MARTINS USED TRUCK & EQUIP INC	mail truck inspection	van 310 inspection	604.00
0000114644	MCCARDELL, KAREN L	ST RE refund - overpaid		79.47
0000114645	MEDCO SUPPLY COMPANY	Athletics - Supplies		2,481.36
0000114646	MIDWEST TECHNOLOGY PRODUCTS	Instr - Supplies - Wood Tech -		29.07
0000114647	NATIONAL TICKET CO.	Athletics - Supplies		418.98

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114648	NCS PEARSON INC	pupil personnel supplies		248.00
0000114649	NUTRIEN AG SOLUTIONS	lawn treatment supplies		616.00
0000114650	OFFICE BASICS INC.	Instr - Supplies - HH Interm	Instr. - Gen. Supplies -Lamp..	5,826.58
0000114651	PA DEPT OF LABOR & INDUSTRY-B	vessel certificates		149.22 #
0000114652	PA PRINCIPALS ASSOCIATION	membership dues - B. Feeney		595.00
0000114653	PAR INC.	pupil personnel supplies		247.00
0000114654	PASA	member dues - Peart		1,525.00
0000114655	PENNSYLVANIA INTERSCHOLASTIC ATHLETIC ASSN	PIAA dues - HS		625.00
0000114656	PPL ELECTRIC UTILITIES	electric transp - SE		330.36
0000114657	PRUFROCK PRESS	pupil personnel supplies		214.50
0000114658	PYRAMID SCHOOL PRODUCTS	Instr - Supplies - Wood Tech -		7.98
0000114659	QUADIENT, INC.	ink for postage meter	postage meter brush & sponge	168.00
0000114660	RESOURCE RENTALS AND SALES	maint supplies		42.98
0000114661	RIVER ROCK ACADEMY	2 slots at River Rock		5,551.85
0000114662	ROSS LAWN SERVICE LLC	ST RE refund - overpaid		37.90
0000114663	RV VALUE MART	propane - custodial		18.17
0000114664	SAVVAS LEARNING COMPANY LLC	Other Instr. - Supplies - Titl		1,550.62
0000114665	SCHOLASTIC	Instr - Supplies - L.A. - 6th		104.39
0000114666	SCHOOL HEALTH CORPORATION	Athletics - Supplies	Nursing - Supplies-HH	2,808.37
0000114667	SCHOOL SPECIALTY INC	Instr - Supplies - Art - HH I	Instr - Supplies - 7-8th Grade	579.26
0000114668	SHIFFLER EQUIPMENT SALES INC.	LE custodial supplies		174.89
0000114669	SID-HARVEY'S	maint supplies		52.96

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114670	SMECKER JEFFREY	vision reimb		329.00
0000114671	STANLEY STEEMER	HS carpet cleaning		1,495.00
0000114672	STEWART BUSINESS SYSTEMS, LLC	admin copier fee	HS copier fee	350.59
0000114673	TOLLAISEN, STEPHEN J & CAROL A	WLT RE refund - overpaid		65.58
0000114674	TRUSTMARK HEALTH BENEFITS, INC.	insurance mgmt fee - August		14,869.15
0000114675	TURNITIN, LLC	HS teaching supplies		5,345.00
0000114676	U.S. POSTMASTER	postage stamps - HS		110.00
0000114677	WEAVER, DARRYL E	WLT RE interim refund - reassessed		3,905.72 #
0000114678	WESTERN PSYCHOLOGICAL SERVICES	pupil personnel supplies		69.30
0000114679	WILLIAM V. MACGILL & CO.	Nursing - Supplies-LE		160.75
0000114680	XELLO	HS guidance services	MM guidance services	5,412.65
0000114681	YORGEYS FINE CLEANING	table cloth cleaning		79.80
0000114682	ZANER-BLOSER	HH textbooks		3,058.10
0000114683	ZIMMERMAN'S HARDWARE	maint supplies		13.12
* 0000WF0727	WELLS FARGO BANK	2002 Debt Interest		4,271.03
* 000BBT0728	BB&T ITEM PROCESSING CENTER	Medical claims & fees - July		1,962.73
* 000PNC0702	PNC BANK N.A.	2019-20 payables on EasyProcure cards		8,516.38
* 00BBTC0708	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2019 Ford Van lease		545.89
* 00BBTC0709	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	Dell Lease payment	chevy van & F350 truck lease	36,424.57
* 00BBTC0710	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2016 Chevy van & mower lease		755.85
* 00BBTC0719	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2019 Ford Van lease		545.89

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00BBTC0730	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2018 Ford van lease		865.70
* 00PAUC0724	PA UC FUND	2nd qtr UC charges		31,035.12
* 00VOYA0724	VOYA - PSERS	PSERS DC contributions - 7/24 Pay		12.47
* 00VOYA0729	VOYA - PSERS	PSERS DC contributions - 2019-20		2,319.62
* 0LCCTC0731	LANCASTER COUNTY CTC	CTC tuition		86,822.48
* 0PSERS0710	PUB SCH EMPLOYES RETIREMENT	Employee PSERS contributions - June	Employee purch of svc contributions - June	135,848.31
D000268119	BACKUPIFY INC	software - tech		5,810.42 <i>D</i>
D000268120	CAREATC INC	health center billing & health passports - July		13,230.00 <i>D</i>
D000268121	EDMENTUM INC	Study Island software		11,331.50 <i>D</i>
D000268122	FRONTLINE TECHNOLOGIES GROUP LLC	software - tech		5,178.34 <i>D</i>
D000268123	PENNSYLVANIA SCHOOL BOARD	Board dues & membership		16,093.41 <i>D</i>
D000268124	POWERSCHOOL GROUP LLC	training		3,000.00 <i>D</i>
D000268796	BAYLOR TIMOTHY	dental reimb		137.00 <i>D</i>
D000268797	BEILER BARBARA ANN	dental reimb		229.00 <i>D</i>
D000268798	BLEDSON, JESSICA M	tuition reimb		3,000.00 <i>D</i>
D000268799	BRENNEMAN KERRY M	FBI reimb		11.93 <i>D</i>
D000268800	BURKHOLDER MEGAN	dental reimb		469.00 <i>D</i>
D000268801	BURNS LAUREN	dental reimb		200.00 <i>D</i>
D000268802	CANTRELL SCOTT	vision reimb		281.46 <i>D</i>
D000268803	CARTER CHELSEA	tuition reimb	vision reimb	1,649.98 <i>D</i>
D000268804	CERESINI HEATHER A	dental reimb		331.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268805	DRISCOLL ANNEMARIE	FBI reimb		11.93 <i>D</i>
D000268806	EBERLY KERRI	vision reimb		500.00 <i>D</i>
D000268807	FANTAZZI GREGORY	dental reimb		187.00 <i>D</i>
D000268808	FEHRENBACHER LAURA	dental reimb		1,546.00 <i>D</i>
D000268809	FREEDLAND, SHANNON L	tuition reimb		1,500.00 <i>D</i>
D000268810	GALANTE CATHY	FBI reimb		11.93 <i>D</i>
D000268811	GARCIA JULIE P	FBI reimb		11.93 <i>D</i>
D000268812	GAWNE, JENNIFER A	dental reimb		216.00 <i>D</i>
D000268813	GERLACH ROY A.	FBI reimb		11.93 <i>D</i>
D000268814	GREENWOOD KRISTEN	vision reimb		219.98 <i>D</i>
D000268815	GRIMM BARBARA	dental reimb	vision reimb	2,372.80 <i>D</i>
D000268816	GRISCOM JR WILLIAM E.	vision reimb		1,000.00 <i>D</i>
D000268817	HAKE KIMBERLY	FBI reimb		11.93 <i>D</i>
D000268818	HARNISH ANNE	dental reimb		589.00 <i>D</i>
D000268819	HENRY DONALD E.	dental reimb		137.00 <i>D</i>
D000268820	HENRY ELIZABETH L	dental reimb		127.00 <i>D</i>
D000268821	HEYSER HOLLY A	tuition reimb		1,500.00 <i>D</i>
D000268822	HEYSER WILLIAM T.	dental reimb		173.00 <i>D</i>
D000268823	HOGAN KIMBERLY L	dental reimb		76.00 <i>D</i>
D000268824	HOLLIDAY JUNE	dental reimb		905.00 <i>D</i>
D000268825	HOUCK JEFFREY S	vision reimb		379.96 <i>D</i>
D000268826	JEFFREY G PICKEL JR	tuition reimb		3,219.00 <i>D</i>
D000268827	KOCHEL PAMELA	dental reimb		137.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268828	KOWITZ, ALICIA C	vision reimb		198.00 <i>D</i>
D000268829	KREBS MARSHALL C	vision reimb		477.50 <i>D</i>
D000268830	KUNKLE ANGELA	vision reimb		274.00 <i>D</i>
D000268831	LAMBERT CHARLES H.	dental reimb		190.00 <i>D</i>
D000268832	LAWSON LISA B.	FBI reimb		11.93 <i>D</i>
D000268833	LINDSLEY DEBORAH M.	travel mileage - field trip medications	FBI reimb	74.95 <i>#D</i>
D000268834	LUCARINO MARY L	dental reimb		150.50 <i>D</i>
D000268835	MANNIX SUZANNE K.	dental reimb		47.00 <i>D</i>
D000268836	MARCO TECHNOLOGIES, LLC	LE shredding bin	HH shredding bin	190.00 <i>D</i>
D000268837	MCCANNA CHRISTY	dental reimb		668.96 <i>D</i>
D000268838	MILLER MELISSA	vision reimb		211.34 <i>D</i>
D000268839	PARISE KAREN L.	tuition reimb		1,500.00 <i>D</i>
D000268840	PAULINELLIE HEIDI	dental reimb		226.00 <i>D</i>
D000268841	PEART KEVIN S.	vision reimb		427.00 <i>D</i>
D000268842	PETERS SHARON L	vision reimb		500.00 <i>D</i>
D000268843	POTTER JACLYN	tuition reimb	dental reimb	2,505.00 <i>D</i>
D000268844	POWERSCHOOL GROUP LLC	software		18,063.70 <i>D</i>
D000268845	RAUM JAMIE	vision reimb		593.00 <i>D</i>
D000268846	REIFF, LAURA R	FBI reimb		11.93 <i>D</i>
D000268847	RIEHL JOSHUA A	dental reimb		322.00 <i>D</i>
D000268848	ROYER LARRY	dental reimb		161.00 <i>D</i>
D000268849	SAVOCA DEBRA A.	vision reimb	dental reimb	644.00 <i>D</i>
D000268850	SHENK KIMBERLY I.	dental reimb		1,097.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000268851	SLADE, MARY K	dental reimb		91.00 <i>D</i>
D000268852	STRAWSER EVA G.	dental reimb		160.00 <i>D</i>
D000268853	VALENZO WILLIAM J.	dental reimb		178.00 <i>D</i>
D000268854	VON DER LUFT SUSAN	vision reimb	dental reimb	860.00 <i>D</i>
D000268855	WATTERSON CYNTHIA	FBI reimb		11.93 <i>D</i>
D000268856	WHITE, TRACY L	dental reimb		421.00 <i>D</i>
D000268857	WILLIG CHRISTINE	dental reimb	vision reimb	364.99 <i>D</i>
D000268858	WITMER, OLIVIA M	vision reimb	dental reimb	650.00 <i>D</i>
D000268859	YOUNG MARK	dental reimb		137.00 <i>D</i>
* FED0000710	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 7/10/2020	Purpose: ER FICA Full Payroll Pay Date: 7/10/2020	177,669.39
* FED0000724	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 7/24/2020	Purpose: ER FICA Full Payroll Pay Date: 7/24/2020	177,244.07
* HSA0000710	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 7/10/2020		9,063.22
* HSA0000724	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 7/24/2020		9,113.22
* PAT0000710	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 7/10/2020		22,362.59
* PAT0000724	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 7/24/2020		22,338.35
* PENS000710	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 7/10/2020	retirement benefit - Peiffer	13,129.50
* PENS000724	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 7/24/2020	DED: ROTH AXA - Full Payroll Pay Date: 7/24/2020	10,084.95
* SCD0000710	PA SCDU	DED: Child Support - Full Payroll Pay Date: 7/10/2020		1,182.37
* SCD0000724	PA SCDU	DED: Child Support - Full Payroll Pay Date: 7/24/2020		1,182.37

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 07/01/2020 - 08/04/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

10 - General Fund	1,702,753.98
Grand Total All Funds	1,702,753.98
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	107,216.16
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	753,296.07
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	842,241.75
Grand Total All Payments	1,702,753.98

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA ACCOUNT **Payment Dates:** 06/09/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006853	MORIBITO BAKING CO INC	Bread		30.58
0000006854	ORNDORFF JOHNNA R	2020 mileage JO		181.64
0000006855	REINHART FOODSERVICE	Brown Box		776.65
0000006856	SCHEID PRODUCE INC.	Produce		443.00
0000006857	SCHMIDT, CHERYL	Masks, emp supplies	Bread	31.25
0000006858	SWISS DAIRY	Milk		538.35
0000006859	TELE-PEST INC.	Pest Servc		214.50
0000006860	TRIMARK	Thermometers		179.58
* 00LSSD0615	LAMPETER-STRASBURG SCHOOL DIST	PASBO dues - Schmidt	pasbo workshop	411.89
51 - FOOD SERVICE/CAFETERIA				2,807.44
Grand Total All Funds				2,807.44
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				411.89
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				2,395.55
Grand Total All Payments				2,807.44

Bank Account: AT - HS ATHLETIC ACCOUNT **Payment Dates:** 06/09/2020 - 06/30/2020

Sort: Payment Number

0000006071

MUHLENBERG MEDICAL REPAIR INC

ATHLETIC TRAINER EQUIPMENT REPAIR/INSP

278.47

29 - Athletic Fund

278.47

Grand Total All Funds

278.47

Grand Total Credit Cards

0.00

Grand Total Direct Deposits

0.00

Grand Total Manual Checks

0.00

Grand Total Other Disbursement Non-negotiables

0.00

Grand Total Procurement Card Other Disbursement Non-negotiables

0.00

Grand Total Regular Checks

278.47

Grand Total All Payments

278.47

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: AT - HS ATHLETIC ACCOUNT **Payment Dates:** 07/01/2020 - 07/28/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006072	LIPPY BRANDEN	DISINFECTANT	SPRAY	457.30
29 - Athletic Fund				457.30
Grand Total All Funds				457.30
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				457.30
Grand Total All Payments				457.30

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE ACCT Payment Dates: 06/13/2020 - 06/30/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004434	CLARK FOOD SERVICE EQUIPMENT	roll thru refrigerator - cap reserve - cafe		7,876.68
32 - Capital Projects				7,876.68
Grand Total All Funds				7,876.68
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				7,876.68
Grand Total All Payments				7,876.68

Calculation of Co-Curricular Point/Salary Sheet for 2020-2021

	A	B	C	D	E	F	G	H	I	J	K
1		BASIC		STUD.	PRES/	LENGTH	EXPER.	TOTAL	POINT		7/28/2020
2	POSITION & YEARS EXP.	POINTS	HOURS	SUPR.	RESP.	ACT/PRO	POINTS	POINTS	VALUE	NAME	SALARY
3											
4	Audio Visual - 28	20	2	4	5	9	30	50	49.75	Joseph Sloss	2,487.50
5											
6	Band - Concert - HS - 27	26	4	10	3	9	30	56	49.75	Larry Royer	2,786.00
7											
8	Band - Jazz - HS - 16	37	5	15	8	9	25	62	49.75	Larry Royer	3,084.50
9											
10	Band - Marching - HS - 27	68	5	35	22	6	30	98	49.75	Larry Royer	4,875.50
11	Band - Marching - HS - Asst - 60%									Kristin Novak	2,925.30
12	Band - Marching - Drill Design/Instruction - 1	31	10	10	5	6	5	36	49.75	Benjamin Pontz	1,791.00
13	Band - Marching - HS - Drill Instruction - 1	16	4	5	1	6	5	21	49.75	TBA	522.38
14	Band - Marching - HS - Drill Instruction - 0	16	4	5	1	6	5	21	49.75	TBA	522.38
15	Band - Marching - HS - Front - 1	34	8	15	5	6	5	39	49.75	Amy Grier	1,940.25
16	Band-Marching-Percussion Writer/Instruction - 2	31	10	10	5	6	5	36	49.75	Scott MacFeat	1,791.00
17											
18	Band - Summer - 6/7/8 Grades - 5	16	1	10	2	3	10	26	49.75	Heather Ceresini - 44%	569.14
19	Band - Summer - 6/7/8 Grades - 6	16	1	10	2	3	10	26	49.75	Larry Royer - 56%	724.36
20	Band - Summer - 4/5 Grades - 5	17	2	10	2	3	10	27	49.75	Heather Ceresini	1,343.25
21											
22	Choral - Director - 22	34	5	15	5	9	30	64	49.75	Erik Welchans	3,184.00
23	Choral - Madrigals - 22	50	6	20	15	9	30	80	49.75	Erik Welchans	3,980.00
24											
25	Class Advisor - Freshman - 8	17	2	10	2	3	15	32	49.75	Carol Allen-Gordon	1,592.00
26	Class Advisor - Sophomore - 12	17	2	10	2	3	20	37	49.75	Carol Allen-Gordon	1,840.75
27	Class Advisor - Junior - 1	22	3	10	3	6	5	27	49.75	Lindsay Shehan - 50%	671.63
28	Class Advisor - Junior - 9	22	3	10	3	6	15	37	49.75	Christy McCanna - 50%	920.38
29	Class Advisor - Senior - 9	39	5	10	15	9	15	54	49.75	Lisa Clark - 50%	1,343.25
30	Class Advisor - Senior - 9	39	5	10	15	9	15	54	49.75	Jeffrey Houck - 50%	1,343.25
31											
32	Drama - Director - Martin Meylin - 10 (+610)	45	4	30	5	6	20	65	49.75	Memory D'Agostino	2,843.75
33	Drama - Art Director - Martin Meylin - 15									Edward Leone	500.00
34	Drama - Technology Director - Martin Meylin - 8									Benjamin Gibson	500.00
35											
36	Drama - Fall Play - High School - 6	34	4	20	7	3	15	49	49.75	Susan Rettew	2,437.75
37											
38	Early Childhood Facilitator - 2	212	151	30	22	9	5	217	49.75	Lauren Menapace	10,795.75

[illegible]

Calculation of Co-Curricular Point/Salary Sheet for 2020-2021

[illegible]

Calculation of Coaching Point/Salary Sheet for 2020-2021

[illegible]

Calculation of Coaching Point/Salary Sheet for 2020-2021

[illegible]

Calculation of Coaching Point/Salary Sheet for 2020-2021

	A	B	C	D	E	F	G	H	I	J	K	L
81	Tennis - Girls - Varsity - 27	43	8	20	5	10	35	0	78	59.90	4,672.20	Mark Trach
82	Track - Varsity - 4	85	15	30	20	20	10	0	95	59.90	5,690.50	Calvin Esh
83	Track - 1st Asst - 70% ***										4,821.95	Edward Lennex
84	Track - 2nd Asst - 60%										3,414.30	Steve McTaggart
85	Track - Asst - 50% ***										3,444.25	David Bradley
86	Track - Asst - 50%										2,845.25	TBA
87	Track - JH - Head - 60%										3,414.30	Anthony Pepe
88	Track - JH - Asst - 45%										2,560.73	Gemma Bruner
89	Track - JH - Asst - 45%										2,560.73	Lincoln Kennedy
90												
91	Volleyball - Girls - Varsity - 6	57	12	20	10	15	15	0	72	59.90	4,312.80	Zachariah Smith
92	Volleyball - Girls - 1st Asst - 70%										3,018.96	Timothy Evans
93												
94	Wrestling - Varsity - 14	80	15	30	15	20	20	0	100	59.90	5,990.00	Bradley Heeter
95	Wrestling - 1st Asst - 70%										4,193.00	Jeffrey Pickel
96	Wrestling - 2nd Asst - 60%										3,594.00	Derrick Morgan
97	Wrestling - Asst - 50%										1,497.50	Michael Yowler - 50% of 50%
98											1,497.50	Richard Puleo - 50% of 50%
99	Coaching Total										268,040.52	

LAMPETER-STRASBURG SCHOOL DISTRICT
SPECIAL EDUCATION CONTRACT

AND NOW this 3rd day of August, 2020, the Lampeter-Strasburg School District ("L-S") and the Pequea Valley School District ("School District"), each intending to be legally bound, hereby enter into the following agreement.

1. During the 2020-2021 school year, L-S will provide special education programs and services to the School District for certain life skills students. The description of the programs and services to be provided by L-S shall be those services generally provided to students of L-S in existing life skills support classrooms. These services include psychological services for counseling and re-evaluations, social work services, guidance services, job training, speech/language therapy and regular education as outlined in each student's IEP.
2. The School District will pay the calculated cost for such special education programs and services, which is based upon the actual cost of the wages and benefits of the service providers divided by the number of anticipated students at the start of the school year. The annual tuition was calculated to be **\$17,320** per student for the 2020-2021 school year. Based upon the actual start and end dates, the tuition will be prorated on a per diem basis and billed to School District at school year end.
4. All other related services necessary for a student who is the subject of this Agreement shall be provided by the Lancaster-Lebanon Intermediate Unit No. 13. The School District will contract directly with IU13 for these services.
5. On or before September 30, 2021, L-S and the School District shall reconcile the actual costs based upon actual days of membership in the Lampeter-Strasburg program. In the event that L-S and the School District renew the Contract for the 2021-2022 school year, the invoice of October 1, 2021, shall reflect the applicable debits or credits from the final reconciliation. In the event that L-S and the School District do not renew the Contract for the 2021-2022 school year, L-S or the School District shall issue a final reconciliation payment on or before October 1, 2021.
6. The School District shall pay the invoices for the special education programs and services within 30 days from the date of the invoice. The School District shall pay interest at a rate of five (5%) percent per annum upon payments which are not provided to L-S within 30 days from the date of the applicable invoice.
7. This Agreement shall commence on August 26, 2020, and shall terminate on June 30, 2021.
8. The parties agree that this Agreement shall be effective upon acceptance by the Board of Directors of L-S and the Board of School Directors of the School District.

LAMPETER-STRASBURG
SCHOOL DISTRICT

Date: _____

By: _____

Melissa S. Herr, President
Board of Directors

Date: _____

By: _____

Dr. Kevin S. Peart, Superintendent

PEQUEA VALLEY SCHOOL DISTRICT

Date: _____

By: _____

_____, President
Board of School Directors

Date: _____

By: _____

_____, Superintendent

Lampeter-Strasburg Food Service Operations - Projection
July 27, 2020

	2019-20 Actual (Unaudited)	2020-21 Projection	
REVENUES:			
Interest	453	250	
Daily Sales - Lunch	325,026	465,000	return to normal
Daily Sales - Ala Carte/Milk	284,556	405,000	return to normal
Special Functions	18,308	25,000	
State & Federal Subsidy	385,265	463,000	return to normal
FICA	20,862.11	20,790	50% of FICA expense
Retirement	92,184.63	93,785	50% of retirement expense
Total Revenues:	1,126,655	1,472,824	
EXPENSES:			
Salaries	555,890	543,522	
Benefits:			
FICA	41,724	41,579	
Retirement	184,369	187,569	Retirement rate increased to 34.51% (19/20 rate was 34.29%)
Health Ins./Life	84,103	87,446	Projection includes a 4% increase
Dental / Vision	1,497	1,500	
TSA - Retirement	1,586	-	
Repairs & Maintenance	14,294	15,000	includes trash removal
Travel & Conference	1,449	750	
Supplies - Other	38,316	20,000	Projection includes a 2% increase
Supplies - Food	424,607	555,000	Projection includes a 2% increase
Supplies - Paper	29,226	30,000	
Equipment	-	1,000	
Other	324	162	dues
Total Expenditures:	1,377,386	1,483,529	
Expenses (over) under Revenue	(250,732)	(10,705)	
Beginning Fund Balance - Deficit	66,906	317,638	
Change in Fund Balance	(250,732)	(10,705)	
Ending Fund Balance - Deficit	317,638	328,343	

*Beginning Fund Balance is reported fund balance net of inventory, net equipment, deferred revenue, OPEB, Comp Abs

**LAMPETER-STRASBURG SCHOOL DISTRICT
INVESTMENT PLAN
2020/21**

The Lampeter-Strasburg School District (L-S SD) awarded banking and lockbox services to Susquehanna Bank from July 1, 2013 to June 30, 2018 on May 6, 2013. Branch Banking and Trust (BB&T) purchased Susquehanna Bank in 2014/15. A one-year extension was approved 8/5/19 for the 2019/20 year. An additional one-year extension is recommended based on the outstanding service, competitive rates and security of BB&T. All L-S SD funds will be initially deposited in accounts provided by BB&T. These deposits will be via wire transfer, remote deposit capture or traditional manual deposit slip.

The Investment Officer will use the following Board approved Financial Institutions for the investment of L-S SD funds not immediately needed:

BB&T and BB&T Securities (Truist)
PA Local Government Investment Trust
PA School District Liquid Asset Fund
PA Treasury INVEST Program
Univest Bank and Trust Co.

Any additional Financial Institutions with whom the Investment Officer wishes to place L-S SD funds will be presented to the Board for approval before any investment is placed. All institutions proposed will be reviewed by the Investment Officer and L-S SD Solicitor before being presented to the Board.

All funds will be collected in the BB&T Accounts and any excess funds not readily needed, will be invested within one of the above Financial Institutions for a period until funds are needed. Wherever possible and practical, funds will be placed with the Financial Institution giving the highest net Annual Percentage Yield.

This Plan will remain in effect until revised at the recommendation of the Investment Officer and approval of the Board, but not later than June 30, 2021 at which time the 2021/22 Investment Plan will be presented for Board review and approval.

Respectfully Submitted By:



Keith Stoltzfus
Investment Officer/Board Treasurer/Business Manager
Lampeter-Strasburg School District

**PROFESSIONAL SERVICE**

CONTRACT PO# C2011078
LANCASTER-LEBANON IU13
LISA_FIGURELLE@IU13.ORG
1020 NEW HOLLAND AVE.
LANCASTER, PA 17601

PAYABLE TO:

LAMPETER-STRASBURG CAFETERIA
HANS HERR CAFETERIA
PO BOX 428
LAMPETER, PA 17537

Lancaster-Lebanon Intermediate Unit 13 and the Contractor named above agree that the Contractor will provide Services (as defined below) and, in consideration of the mutual agreements set forth herein, and intending to be legally bound, IU13 and Contractor agree as follow:

AGREEMENT TERM. The term of this Professional Services Agreement ("Agreement") shall begin on 8/26/2020 and expire on 6/30/2021, unless terminated earlier as provided herein ("Term").

SERVICES. "SERVICES" shall mean the description(s) provided below. Please use sufficient detail to give a clear understanding of the task to be performed and the restrictions laid out for the performance of the Services. The description must include the location, time schedule of services, as well as the method that the services rendered will be verified, i.e. observation of work, list of participants at workshop, report on work complete, etc. Provide child nutrition services \$25. per day food delivery charge for approximately 105 days to the Willow Valley School-to-Work program.

Monthly administration fee of \$450.00 charged September, 2020 through May, 2021

Contract Amount: \$ 6,675.00

CONTRACTOR'S SIGNATURE

DATE

PRINT NAME

Intending to be legally bound, I understand and agree to the attached standard "Contract Term and Conditions for Independent Contractors" and Appendix "A": "State Contractor's Non-Discrimination Notice, which are incorporated by reference. I further agree that by signing above I confirm that I have the appropriate authority to execute and bind the contract.

CONTRACTOR'S SOCIAL SECURITY NUMBER OR EIN

All checks are mailed directly from the Lancaster-Lebanon IU13 Business Office.

Amounts on this Agreement are subject to the reporting requirements of the Internal Revenue Service. Individuals receiving service contract payments exceeding \$600 annually will be sent a 1099 Form for tax reporting purposes.

DocuSigned by:

Diane Janney Schall

24D31EB252EF406

LANCASTER-LEBANON IU13 SIGNATURE

Diane Janney Schall

PRINT NAME



PROFESSIONAL SERVICE AGREEMENT

Contract Terms and Conditions for Independent Contractors

1. Services

The Contractor agrees that the scope of work completed under this Agreement will not put the Contractor in direct contact with children as defined by the Pennsylvania Code, as may be amended from time to time: "Direct contact with children" means the following: *"Possibility of care, supervision, guidance or control of children by a paid employee or contractor of, or an employee of a person under contract with, a school entity, and routine interaction with children by a paid employee of a school entity or a person under contract with a school entity". 22 Pa. Code § 8.1.*

If the Contractor's work will include direct contact with children, the Contractor must be contracted through an alternate contracting procedure that includes appropriate clearances and criminal checks. Please seek alternate contract document from Lancaster-Lebanon IU13 ("IU13") contact person noted on first page of this Agreement.

The Contractor agrees that it and its employees and agents shall comply with all local, state and federal workplace safety and labor regulations while performing Services for IU13. The Contractor shall take all necessary precautions to protect the safety of its employees or agents, IU13's employees or agents and all other third parties.

To the fullest extent permitted by applicable laws, Contractor shall and hereby agrees, for itself and its successors and assigns, to indemnify, hold harmless, and, if so requested, defend IU13 and its employees, officers, directors, agents, representatives, and their respective heirs, executors, administrators, personal representatives, successors, and assigns (collectively, the "Indemnitees") from and against any and all claims, damages, losses, liabilities, suits, charges, fines, taxes, fees, penalties, orders, settlements, judgments, actions, causes of action, costs, and expenses (including reasonable attorneys' fees) arising out of or related to: (i) the services set forth in this Agreement; (ii) the actions or inactions of Contractor and/or its employees, contractors, and agents; and (iii) the breach by Contractor of any agreement, covenant, representation, or warranty in this Agreement, regardless of whether any of the foregoing is caused in part by any of the Indemnitees, including, but not limited to, any responsibility for pay or play penalties or shared responsibility payments pursuant to the Affordable Care Act, the imposition of any monetary payments due and owing to PSERS,) any finding pursuant to the Internal Revenue Code or PSERS that the Contractor employees assigned to IU13 pursuant to this Agreement are deemed employees of IU13. The Contractor's obligation to indemnify and hold IU13 harmless under this Agreement shall survive the expiration or termination of this Agreement.

Force Majeure. Neither party will incur any liability to the other if its performance of any obligation under this Agreement is prevented or delayed by causes beyond its control and without the fault or negligence of either party. Causes beyond a party's control may include, but are not limited to, acts of God, war or terrorism, changes in controlling law, regulations, orders or the requirements of any governmental entity, severe weather conditions, civil disorders, natural disasters, fire, a national or Commonwealth of Pennsylvania emergency, disease, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions general strikes throughout the trade, work stoppages, accidents and freight embargos. and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services; other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts. The Contractor shall orally notify IU13 within forty-eight (48) hours and notify in writing within five (5) days of the date on which the Contractor becomes aware, or should have reasonably become aware, that such cause would prevent or delay its performance. Such notification shall (i) describe fully such cause(s) and its effects on performance, (ii) state whether performance under the Agreement is prevented or delayed and (iii) if performance is delayed, state a reasonable estimate of the duration of the delay. After receipt of such notification, IU13 may elect to cancel this Agreement, or to extend the time for performance as reasonably necessary to compensate for the Contractor's delay. The Contractor shall not use, issue or release for publication any articles, photographs, or similar materials including or implying the name of IU13, or any advertising or publicity matter including or implying the name of IU13 or relating to the subject matter of this engagement, without first securing written consent from IU13, which consent may be withheld in the IU13's sole discretion.

The services outlined in this contract are contingent upon the reopening of classrooms for school year 2020-21. Any delay to the start date or closure during the school year will necessitate a stop to meal provision and no cost charged for services during school closures related to the pandemic.

The Agreement and any issues as to validity, construction or performance shall be governed by the laws of the Commonwealth of Pennsylvania, the appendix or appendices attached hereto, and all other applicable laws. Contractor and IU13 each agree that exclusive jurisdiction and venue for resolution of any disputes relating to the Services or the Agreement shall be in the Lancaster County, Pennsylvania, Court of Common Pleas. IU13 and Contractor consent to such exclusive jurisdiction and venue. Contractor hereby waives all rights to a jury trial and agrees that all disputes shall be resolved by a judge sitting without a jury.

2. Agreement; Execution

Prior to the engagement date for the commencement of Services, the Contractor shall sign the Agreement, record its Social Security Number or EIN, and agree to the terms and conditions and Term of the Agreement. Except for any payments specifically described in the Agreement, the Contractor will be responsible for Contractor's own costs and expenses incurred in meeting Contractor's obligations to IU13 pursuant to the Agreement.

3. Contractor

The Contractor engaged shall be a bona fide contractor, i.e., shall use the Contractor's own tools, materials, equipment and supplies and use the Contractor's own labor and professional or technical knowledge to accomplish the task for which the Contractor has been engaged. Services shall be rendered by the Contractor as an independent contractor and not as an employee of IU13. This Contractor shall not be controlled, except within the terms of the Agreement, and shall have neither the restrictions, benefits, nor protection against liability, of an employee of IU13.

Upon completion of the Services pursuant to the Agreement, the Contractor cannot claim to be an unemployed person and seek benefits from IU13's unemployment insurance account. It is further hereby understood and agreed that Contractor, in performing this Agreement, is acting in the capacity of an independent contractor, and that Contractor is not an agent, servant, partner, nor employee of IU13. Contractor will have control over the work to be performed, and shall be solely responsible to pay its own federal, state and local income taxes, salary, Social Security payments, and any and all other payments incurred by Contractor in the performance of this Agreement, as well as perform all necessary legal requirements pertaining to employment. None of the benefits provided by IU13 to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from IU13 to Contractor and/or any and all of Contractor's agents, servants and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in the name of IU13 or to bind IU13 in any way whatsoever.

This engagement contemplates personal performance by the Contractor. The contractor shall not assign this engagement, nor assign, delegate or subcontract any of its rights or obligations contained herein, in whole or in part, to any third party without obtaining the prior written consent of IU13, which consent may be withheld in the IU13's sole discretion. Any assignment of subcontract not consented to by IU13 shall be void.

The Contractor hereby waives and releases IU13 and its employees and representatives of and from any claims, damages, losses, costs or expenses suffered or incurred by the Contractor which are otherwise covered under applicable worker's compensation laws; and the Contractor will require all of its employees who will provide services hereunder and as a condition to their eligibility for such service, to sign a similar written waiver and release of IU13 (on a form reasonably acceptable to IU13). The Contractor waives all claims against IU13 and all rights of subrogation with respect thereto, and will require its workers' compensation insurance to contain a waiver of subrogation. The Contractor will provide copies of any and all such waivers/releases upon the request of IU13 at any reasonable time or times. Unless the Contractor has given the original of any such release/waiver to IU13, the Contractor will remain obligated during the term of this Agreement and for three (3) years after the termination or expiration of this Agreement to maintain such originals and to provide such copies.

4. Compensation

Payment will be made upon completion of the Services and subject to availability and appropriation of funds. Invoice submitted by Contractor must be substantiated with a listing that references the Services performed by dates, locations, or amounts of time worked in hours for increments thereof. All correspondence including invoices need to reference Purchase Order Number (PO #) found at the top of page one of the Agreement.

Contractor shall pay all federal, state and local taxes pertaining to the Services or Contractor's performance of the Services. Contractor shall perform and furnish the Services in a timely manner. Anytime specified for performance or completion of the Services is of the essence.

Contractor will furnish the IU13 with such information as the IU13 may request in connection with the Services and amounts to be paid to Contractor. Payment will be withheld until fully executed Agreement and insurance information as described in Section 5 below is received. Payment for the Services rendered shall be made in accordance with the IU13's usual payment procedures.

If expenditures for travel are reimbursable under the Agreement terms, the contractor shall utilize lowest cost transportation and lodging. Mileage shall be reimbursed at the IU13's then-current rate per mile. Meals are reimbursed based on IU13's then-current per diem policy. All receipts for reimbursed expenses must be received by IU13 before IU13 reimburses Contractor.

5. Insurance

The Contractor shall maintain, at its expense, the following insurance coverage at all times during the Term.

- (1) Workers' compensation insurance, disability benefit, and other social insurance as required by the laws of the Commonwealth of Pennsylvania or any other state in which the Contractor operates; and

(c) Professional Liability, Comprehensive General Liability, automotive liability (including non-owned and hired vehicles) and property damage insurance, including suppliers, products and completed operations and contractual liability endorsements, with a combined single limit of at least \$1,000,000 each per occurrence with not more than \$1,000 per occurrence deductible or self-insurance retention.

All such insurance policies shall name IU13 as an additional insured and shall require at least ten(10) days' notice to IU13 prior to cancellation, termination or expiration. Contractor shall submit to IU13 insurance certificates evidencing required insurance coverage during the Term or any other time or times upon IU13's request and compliance with this Section 5 prior to or upon execution of this Agreement, on the yearly anniversary date of the commencement of the Term (if still in effect) and at any other time or times upon IU13's request. If the Contractor seeks a waiver of any of the above insurance requirements, the reasons must be submitted in writing to the IU13 and the waiver is not effective until approved in writing by the IU13, which approval may be withheld in the IU13's sole discretion.

6. Confidentiality

In connection with the Contractor's performance of its obligations under the Agreement, IU13 may disclose to the Contractor and the Contractor may have access to certain information or materials of or relating to IU13 or to the operations of IU13 in general that is confidential and proprietary, including (without limitation) the items and materials themselves (hereinafter referred to as the "Information"). The Contractor agrees it shall hold the Information in confidence for IU13, and the performance of the services under this Agreement and shall exercise the same degree of care to prevent disclosure to others as it takes to preserve and safeguard its own proprietary information, but in any event, no less than a reasonable degree of care. This Section 6 shall survive the expiration or termination of this Agreement.

7. FERPA

Contractor will have access to student data and will sign and comply with Appendix "C," FERPA Requirements.

8. Termination

IU13 has the right in the IU13's sole discretion to terminate this Agreement for any of the following reasons:

- A. **Termination for Convenience.** IU13 shall have the right to terminate this Agreement for its convenience if IU13 determines termination to be in its best interest. If the Agreement is terminated for convenience by IU13, the Contractor shall be paid for work satisfactorily completed prior to the effective date of the termination. Additionally, if IU13 terminates this Agreement prior to the commencement of the Term, no cancellation fee will be paid to the Contractor.
- B. **Termination for Non-Appropriation.** IU13's obligation to make payments during any fiscal year shall be subject to availability and appropriation of funds. When funds (local, state, and/or federal) are not appropriated, removed, eliminated or otherwise not made available to support continuation of performance in a fiscal year period, IU13 shall have the right to terminate this Agreement. If the Agreement is terminated as a result of IU13's non-appropriation of funds, the Contractor shall be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the supplies or service delivered under this Agreement. Such reimbursement shall not include loss of profit, loss of use of money, or administrative or overhead costs.
- C. **Termination for Cause.** IU13 shall have the right to terminate this Agreement in the event of any Contractor default, upon written notice to the Contractor. IU13 shall also have the right, upon written notice to the Contractor, to terminate this Agreement for other cause as specified in this Agreement or by law. If the Agreement is terminated for cause, the Contractor shall be paid for work satisfactorily completed prior to the effective date of the termination, less the additional costs to complete services to be provided under this Agreement and/or correct the work performed by Contractor. Contractor shall pay IU13 any deficiency within five (5) days of the IU13's demand for such deficiency. If it is later determined that IU13 erred in terminating this Agreement for cause, then, at IU13's discretion, this Agreement shall be deemed to have been terminated for convenience under Section 8.A of this Agreement.

9. Licensure

Contractor warrants and represents that it is currently properly licensed or otherwise permitted to operate in the Commonwealth of Pennsylvania.

10. Compliance with law

Contractor agrees to perform the services contemplated by this Agreement in a professional and a competent manner and in compliance with all local, state and federal laws and regulations governing the services to be rendered pursuant to this Agreement. Additionally, Contractor has the sole responsibility for compliance with all other matters in conjunction with the services to be performed hereunder.

11. Performance of work

Contractor shall perform the services, furnish the equipment, facility, and personnel, and do all things necessary and proper for the performance and completion of the work required by this Agreement at Contractor's sole cost and expense.

12. Authority

The person signing this Agreement on behalf of the Contractor individually warrants that he or she has full legal power to execute this Agreement on behalf of the Contractor, and to bind and obligate the Contractor with respect to all provisions contained in this Agreement.

13. Policies

Contractor agrees that it shall follow all applicable IU13 policies pertaining to (i) student confidentiality, (ii) student welfare; (iii) use of electronic devices; (iv) unlawful harassment of students and employees; (v) civility; (vi) attire and appearance; (vii) drugs and alcohol; (viii) weapons; and (ix) health and safety in the workplace. IU13 agrees to provide all applicable policies to Contractor upon request by Contractor.

14. Warranty

Contractor further warrants that items furnished and services performed do not violate or infringe upon any patent, trademark, copyright, contractual, trade secret or other intellectual property rights of any third party ("I/P Rights"). Contractor shall indemnify and hold IU13 harmless from any claims and costs (including, without limitation, attorneys' fees and expenses) arising out of an alleged violation of I/P Rights by Contractor, its employees or any person for whom Contractor may be liable. Section 14 shall survive the expiration or termination of this Agreement.

15. Notices.

- A. Any notices required or permitted to be given must be in writing and delivered in person, sent by certified or registered first class mail, return receipt requested, or express courier (such as FedEx or UPS), or via facsimile to the address set forth below (or to such other addresses as the parties may from time to time designate by notice to the other given pursuant to this Section 10). Such notices will not be effective until Receipt.

If to IU13: Lancaster-Lebanon IU13
1020 New Holland Ave
Lancaster, PA 17601
Attn: Contract Compliance
Office
Tel: 717-606-1665
Fax: 717-606-1992

If to the Contractor: LAMPETER-STRASBURG
CAFETERIA
HANS HERR CAFETERIA
PO BOX 428
Attn: CHERYL SCHMIDT
Tel: (717)358-1903
Fax:

- B. For purpose of this Section 15, "Receipt" is defined as follows:
- (1) For hand delivery, the date the sending party delivers notice to the receiving party or its agent;
 - (2) For facsimile, the date the sending party successfully faxes the notice to the receiving party and the sending party receives confirmation from its facsimile machine that the receiving party received the notice;
 - (3) For United States Mail, the third day after the sending party sends the notice by certified or registered mail to the receiving party; and
 - (4) For express courier, the date the express courier company delivers the notice to the receiving party or its agent.

16. Miscellaneous Contractor intends to be legally bound by this Agreement. Whenever IU13 owes any amount to Contractor, IU13 shall be entitled, but not obligated, to offset any or all of such amount(s) against or deduct there from any amount(s) that Contractor owes to IU13. All schedules, appendices, exhibits and attachments hereto are hereby incorporated herein by this reference and shall be deemed to be a part of this Agreement as if they physically appeared within it.

APPENDIX "A"

**STATE CONTRACTOR'S
NONDISCRIMINATION NOTICE**

Contractor shall not discriminate against any employee, applicant for employment, independent contractor, or any other person because of race, color, religious creed, handicap, ancestry, national origin, age, or sex. Contractor shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment, without regard to their race, color, religious creed, handicap, ancestry, national origin, age, or sex. Such affirmative action shall include, but is not limited to: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. Contractor shall post in conspicuous places, available to employees, agents, applicants for employment, and other persons, a notice to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

Contractor shall, in advertisements or requests for employment placed by it or on its behalf; state that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.

Contractor shall send each labor union or workers' representative with which it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representative of its commitment to this nondiscrimination clause. Similar notice shall be sent to every other source of recruitment regularly utilized by Contractor.

It shall be no defense to a finding of noncompliance with this nondiscrimination clause that Contractor had delegated some of its employment practices to any union, training program, or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the Contractor was not on notice of the third-party discrimination or made a good faith effort to correct it; such factor shall be considered in mitigation in determining appropriate sanctions.

Where the practices of a union or any training program or other source of recruitment will result in the exclusion of minority group persons, so that Contractor will be unable to meet its obligations under this nondiscrimination clause, Contractor shall then employ and fill vacancies through other nondiscriminatory employment procedures.

Contractor shall comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of Contractor's noncompliance with the nondiscrimination clause of this contract or with any such laws, this contract may be terminated or suspended, in whole or in part, and Contractor may be declared temporarily ineligible for further Commonwealth contracts, and other sanctions may be imposed and remedies invoked.

Contractor shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts by the contracting agency for purposes of investigation to ascertain compliance with the provisions of this clause. If Contractor does not possess documents or records reflecting the necessary information requested, it shall furnish such information on reporting forms supplied by the contracting agency.

Contractor shall actively recruit minority and women subcontractors or subcontractors with substantial minority representation among their employees.

Contractor shall include the provisions of this nondiscrimination clause in every subcontract as permitted by this Agreement, so that such provisions will be binding upon each subcontractor.

Contractor obligations under this clause are limited to the Contractor's facilities within Pennsylvania or, where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Lampeter-Strasburg School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- ☒ Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- ☐ Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- ☐ Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- ☐ Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Kevin Peart, Superintendent	District Administration	Both
Dr. Andrew Godfrey, Asst. Superintendent	District Administration	Both
Mr. Keith Stoltzfus, Business Manager	District Administration	Health & Safety Plan Development

Mrs. Karen Staub, Director of Special Services	District Administration	Health & Safety Plan Development
Mr. William Griscom, Director of Technology	District Administration	Health & Safety Plan Development
Mr. Glenn Davis, Director of Buildings and Grounds	Director	Health & Safety Plan Development
Mr. Jeff Landis, Transportation Coordinator	Coordinator	Health & Safety Plan Development
Mrs. Cheryl Schmidt, Director of Food Services	Director	Health & Safety Plan Development
Ms. Sarah Stuart, K-12 Nursing Coordinator	Coordinator	Both
Dr. Benjamin Feeney, High School Principal	Administration	Both
Mr. Jamie Raum, Middle School Principal	Administration	Both
Dr. Jeffrey Smecker, Elementary Principal	Administration	Both
Dr. Michele Westphal, Elementary Principal	Administration	Both
Dr. Zachary Geidel, School Physician	Local Health Official	Both
District Families (via survey)	Students and Families	Health & Safety Plan Development
District Staff- building level	Staff	Health & Safety Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of

the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The custodial and maintenance staff has worked hard all summer to clean and sanitize all buildings to prepare for the safe and successful return of students and staff. Cleaning, sanitizing, and disinfecting procedures have been updated and reviewed with the staff and all assigned areas in each building are accounted for to be cleaned throughout each day. Currently, all disinfection supplies meeting OSHA or CDC requirements for COVID-19 are on hand and additional supplies have been ordered. CDC guidelines for cleaning, sanitizing, and disinfecting each buildings will continue to be followed. Staff have been assigned to ensure high touch points are cleaned to the extent possible throughout each school day. All custodial and maintenance staff personnel have been trained in the process and proper cleaning products and most effective cleaning methods. Supervisors will conduct regular area checks to ensure all assigned areas are cleaned to the specific guidelines.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<ul style="list-style-type: none"> All buildings will be cleaned with an approved disinfectant cleaner. High touch points will be cleaned and disinfected several times a day. Outside air dampers in occupied areas of the building will be opened to bring in fresh air while still being able maintain a comfortable temperature. Classrooms will be systematically treated the using an electrostatic sprayer with a hospital grade disinfectant. Hallways, restrooms, main and guidance offices will be treated with an electrostatic sprayer and hospital grade disinfectant daily. 	<ul style="list-style-type: none"> All buildings will be cleaned with an approved disinfectant cleaner. High touch points will be cleaned and disinfected daily. Outside air dampers in occupied areas of the building will be opened to bring in fresh air while still being able maintain a comfortable temperature. Classrooms will be systematically treated the using an electrostatic sprayer with a hospital grade disinfectant. Hallways, restrooms, main and guidance offices will be treated with an electrostatic sprayer and hospital grade disinfectant- 	Director of Buildings and Grounds		Y
Other cleaning, sanitizing, disinfecting, and ventilation practices					

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

All classrooms and learning spaces throughout the District will be evaluated and reorganized, to the maximum extent feasible, to provide students and staff with the maximum social distancing to mitigate the spread of COVID-19. Building schedules and routines (student movement within a building, change of classes, recess, lunch schedules, etc.) will be assessed to minimize contact between individuals throughout the school day. The use of communal spaces will be evaluated and safe and appropriate usage will be communicated based on current color stage of the county. Staff will be encouraged to utilize outdoor space for learning activities when possible and appropriate for increased engagement as well as social distancing. Traditional transportation schedules will continue to be provided daily to all students with updated procedures in place for the possibility of an increase in student drop-off and pick-up if parents choose not to access District transportation. All staff will be provided additional training on appropriate hygiene to mitigate the spread of COVID-19. All staff will work collaboratively to ensure students are using appropriate hygiene while attending school. The education of hygiene practices will include, but not limited to, increased hand washing and/or sanitizing, appropriate utilization of face masks, minimizing touch points and the sharing of materials will be provided to all students and staff. Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible (ex. school vehicles, common areas, etc.). School visitations will be limited to essential support school personnel only and all classroom visitors will need prior approval of building administration. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. All social distancing and safety protocols will be evaluated at each building and will be designed to appropriately meet the age group of the students in attendance. All staff and students will be provided training on social distancing and other safety protocols. Training will be provided through the most effective process available at the time (online, small group, individual, etc.)

Parents and the community will be made aware of these protocols. Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<ul style="list-style-type: none"> All District classrooms/learning spaces will be evaluated based on the number of students assigned to each location. Classrooms/learning spaces will be redesigned as appropriate to ensure to the maximum extent feasible social distancing among students and staff throughout the day. Group learning spaces will be minimized or removed to provide additional space if needed for social distancing. To the extent possible, safety screens may be provided to staff for one-on-one conferencing with students. Learning areas used for academic support will also be evaluated based on the number of students assigned and redesigned to the extent feasible to ensure separation of students and staff. 	<ul style="list-style-type: none"> All District classrooms/learning spaces will be evaluated based on the number of students assigned to each location. Classrooms/learning spaces will be redesigned as appropriate to ensure to the maximum extent feasible social distancing among students and staff throughout the day. Group learning spaces will be minimized or removed to provide additional space if needed for social distancing. To the extent possible, safety screens may be provided to staff for one-on-one conferencing with students. Learning areas used for academic support will also be evaluated based on the number of students assigned and redesigned to the extent feasible to ensure separation of students and staff. 	Building Principals		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	<ul style="list-style-type: none"> The use of cafeterias and other congregate settings will be restricted within the Yellow Phases. Schedules will be developed in each building to provide students with lunch and congregate activities in alternative settings including, but not limited to, classrooms or outdoor areas. 	<ul style="list-style-type: none"> Within the Green Phase, cafeterias and other congregate settings may be used to the extent possible. District cafeterias and other congregate settings will be evaluated and scheduled based on student numbers that can provide appropriate social distancing to the extent possible. New seating plans may be developed and additional seating may be added in additional locations (foyer, gym, etc.) to ensure appropriate student/staff distancing. Schedules will be evaluated to alleviate multiple groups of students/staff from moving through cafeteria food lines at the same time. Schedules will be evaluated to alleviate multiple groups of students entering and exiting cafeterias and other congregate spaces at the same time. Playground schedules will be evaluated to minimize the number of students outside at one time and activities will be assessed to minimize student contact. 	Building Principals		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<ul style="list-style-type: none"> Procedures for hygiene practices will be developed, shared, and implemented in collaboration with the School Physician, school nursing staff, and local, state, and federal guidelines. Training will be provided to all staff and students as appropriate to ensure hygiene practices/procedures are implemented and followed to the extent possible. Hygiene practices/procedures will be communicated to parents and the community. 	<ul style="list-style-type: none"> Procedures for hygiene practices will be developed, shared, and implemented in collaboration with the District Physician, school nursing staff, and local, state, and federal guidelines. Training will be provided to all staff and students as appropriate to ensure hygiene practices/procedures are implemented and followed to the extent possible. Hygiene practices/procedures will be communicated to parents and the community. 	K-12 Nursing Coordinator/School Nurses		Y
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	<ul style="list-style-type: none"> As procedures aligned with the appropriate age/development of each building are finalized, appropriate signs, in highly visible locations (halls, classrooms, digital boards, etc.) will be displayed. Procedures will also be posted on each building/district webpage. 	<ul style="list-style-type: none"> As procedures aligned with the appropriate age/development of each building are finalized, appropriate signs, in highly visible locations (halls, classrooms, digital boards, etc.) will be displayed. Procedures will also be posted on each building/district webpage. 	Building Principals		N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Identifying and restricting non-essential visitors and volunteers	<ul style="list-style-type: none"> School visitations will be limited to essential school personnel only. All visitors will need approval of building administration prior to entering the building and must follow all pre-established safety protocols. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. Any visitor approved to enter the building will need to follow all health/safety procedures established by the building and/or district. 	<ul style="list-style-type: none"> School visitations will be limited to essential school personnel only. All visitors will need approval of building administration prior to entering the building and must follow all pre-established safety protocols. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. Any visitor approved to enter the building will need to follow all health/safety procedures established by the building and/or district. 	Building Principals		N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	<ul style="list-style-type: none"> CDC considerations for Youth Sports will be evaluated and incorporated into planning for physical education classes and recess times to the extent possible. Physical Education and Recess schedules and activities will be evaluated to maximize to the extent possible social distancing. All physical education and recess activities will be assessed to minimize student contact and promote social distancing. 	<ul style="list-style-type: none"> CDC considerations for Youth Sports will be evaluated and incorporated into planning for physical education classes and recess times to the extent possible. Physical Education and Recess schedules and activities will be evaluated to maximize to the extent possible social distancing. All physical education and recess activities will be assessed to minimize student contact and promote social distancing. 	Building Principals		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials among students	<ul style="list-style-type: none"> Daily lessons will be evaluated in each building to ensure materials needed can be provided individually to each student. In the event that materials cannot be provided to each individual student, procedures will be developed to ensure proper cleaning between uses within the classroom period or between class periods. All students, K-12, will be issued a one-to-one iPad or Chromebook for use at school and home starting with the first day of school. 	<ul style="list-style-type: none"> Daily lessons will be evaluated in each building to ensure materials needed can be provided individually to each student. In the event that materials cannot be provided to each individual student, procedures will be developed to ensure proper cleaning between uses within the classroom period or between class periods. All students, K-12, will be issued a one-to-one iPad or Chromebook for use at school and home starting with the first day of school. 	Building Principals/Staff		Y
Staggering the use of communal spaces and hallways	<ul style="list-style-type: none"> All building schedules will be evaluated and adapted to the extent possible to limit the number of students and staff moving through communal spaces and/or hallways throughout the day. 	<ul style="list-style-type: none"> All building schedules will be evaluated and adapted to the extent possible to limit the number of students and staff moving through communal spaces and/or hallways throughout the day. 	Building Principals		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	<ul style="list-style-type: none"> Traditional daily transportation schedules will continue to be provided to all students. Students will be strongly encouraged to wear a mask while on the bus, as social distancing may not be possible. Parents will be provided the option to drive their child to and from school each day. Procedures will be established if necessary to accommodate an increased number of car riders at each building. 	<ul style="list-style-type: none"> Traditional daily transportation schedules will continue to be provided to all students. Students will be strongly encouraged to wear a mask while on the bus, as social distancing may not be possible. Parents will be provided the option to drive their child to and from school each day. Procedures will be established if necessary to accommodate an increased number of car riders at each building. 	Transportation Coordinator		Y
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<ul style="list-style-type: none"> Classroom spaces will be evaluated and class sizes will be set to ensure social distancing to the extent possible. Building schedules and procedures will be evaluated to limit classroom movement between spaces and interactions between groups of students to the extent possible. 	<ul style="list-style-type: none"> Classroom spaces will be evaluated and class sizes will be set to ensure social distancing to the extent possible. Building schedules and procedures will be evaluated to limit classroom movement between spaces and interactions between groups of students to the extent possible. 	Building Principals		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<ul style="list-style-type: none"> Open lines of communication will be established to collaborate and ensure coordination between local childcare facilities to provide full access for students to the daily prescribed instructional time(s). 	<ul style="list-style-type: none"> Open lines of communication will be established to collaborate and ensure coordination between local childcare facilities to provide full access for students to the daily prescribed instructional time(s). 	Community Relations Coordinator		N
Other social distancing and safety practices	<ul style="list-style-type: none"> Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan. 	<ul style="list-style-type: none"> Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan. 	Building Principals		Y

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?

- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Student screening for symptoms must be completed by all parents/guardians at home each morning before the start of the school day. Students exhibiting symptoms or exposed to COVID-19 must not be sent on a District bus or brought to school. All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. Per established procedures, students, staff, and parents will consistently be made aware of the signs and symptoms of COVID-19. If it is known that any student or staff member within a school community becomes ill or has been exposed to an individual confirmed positive for COVID-19, they will be immediately sent home and required to quarantine as appropriate. The school nurse, in consultation with the School Physician and administration will be responsible for making decisions regarding quarantine or isolation of students and/or staff. Conditions for a student or staff member to return to school/work will be established through consultation with the School Physician, local health care professionals, and state or federal guidelines. The determination of students/staff returning to school will be made in accordance with state and federal guidelines. Families will be notified of a confirmed student or staff illness aligned with state and federal laws and guidelines. Training for staff and students on protocols for monitoring health will be established and communicated. Consistent evaluation of the implementation of protocols will be completed and protocols may be adjusted as appropriate.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	<ul style="list-style-type: none"> Student screening for symptoms will be completed by all parents/guardians at home each morning before the start of the school day. Students exhibiting symptoms must not be sent on a District bus or brought to school. All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. If any individual exhibits symptoms while in a school building, a screening will be completed by the school nurse. All staff will be trained to look for the appropriate signs to monitor for symptoms and history of exposure. 	<ul style="list-style-type: none"> Student screening for symptoms will be completed by all parents/guardians at home each morning before the start of the school day. Students exhibiting symptoms must not be sent on a District bus or brought to school. All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. If any individual exhibits symptoms while in a school building, a screening will be completed by the school nurse. All staff will be trained to look for the appropriate signs to monitor for symptoms and history of exposure. 	K-12 Nursing Coordinator/School Nurses		Y
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	<ul style="list-style-type: none"> Procedures will be established to address quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure. Any individual that becomes sick or demonstrates a history of exposure may be sent home immediately. 	<ul style="list-style-type: none"> Procedures will be established to address quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure. Any individual that becomes sick or demonstrates a history of exposure may be sent home immediately. 	K-12 Nursing Coordinator/School Nurses		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Returning isolated or quarantined staff, students, or visitors to school	<ul style="list-style-type: none"> State and federal guidelines will be used to determine when an isolated or quarantined staff, student, or visitor may return to school. 	<ul style="list-style-type: none"> State and federal guidelines will be used to determine when an isolated or quarantined staff, student, or visitor may return to school. 	K-12 Nursing Coordinator/School Nurses		Y
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<ul style="list-style-type: none"> The district will utilize a number of communication tools to notify staff, families and the public of a school closure including, but not limited to: the District webpage, Blackboard Connect (phone, text, and e-mail messaging), social media, and letters. 	<ul style="list-style-type: none"> The district will utilize a number of communication tools to notify staff, families and the public of a school closure including, but not limited to: the District webpage, Blackboard Connect (phone, text, and e-mail messaging), social media, and letters. 	Superintendent		N
Other monitoring and screening practices	<ul style="list-style-type: none"> Additional monitoring and screening practices will be implemented as needed through the ongoing evaluation of this plan. 	<ul style="list-style-type: none"> Additional monitoring and screening practices will be implemented as needed through the ongoing evaluation of this plan. 	K-12 Nursing Coordinator/School Nurses		Y

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Following the education of effective hygiene practices for all students and staff as previously referenced (including the proper use of face masks). Face coverings for students and staff will be strongly encouraged, but not required, when social distancing is not feasible (ex. school vehicles, common areas, etc.). It is acknowledged that some students and staff members may choose to regularly wear face coverings. This is a personal choice and will be strongly encouraged and supported, but not required. Students and staff at higher risk for severe illness will be addressed on an individual basis to accommodate any specific needs. The district will work closely with current substitute teachers to ensure availability and continue to recruit new substitute teachers to build the strongest pool possible. Professional development will be provided to all staff related to strategies to ensure all students have access to quality learning opportunities and supports while at school or at home.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<ul style="list-style-type: none"> Procedures will be established to address the individual needs of students and staff at higher risk for severe illness. 	<ul style="list-style-type: none"> Procedures will be established to address the individual needs of students and staff at higher risk for severe illness. 	K-12 Nursing Coordinator/School Nurses / Director of Special Services		Y
* Use of face coverings (masks or face shields) by all staff	<ul style="list-style-type: none"> The use of face coverings for staff will be strongly encouraged, as appropriate. 	<ul style="list-style-type: none"> The use of face coverings for staff will be strongly encouraged, as appropriate. 	All Staff		Y
* Use of face coverings (masks or face shields) by older students (as appropriate)	<ul style="list-style-type: none"> The use of face coverings for students on the bus and in the building will be strongly encouraged, as appropriate. 	<ul style="list-style-type: none"> The use of face coverings for students on the bus and in the building will be strongly encouraged, as appropriate. 	All Staff		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Unique safety protocols for students with complex needs or other vulnerable individuals	<ul style="list-style-type: none"> Unique safety protocols for students with complex needs or other vulnerable individuals will be determined on a case by case basis depending on the specifics of an individual's situation. Appropriate plans will be developed to address specific needs. 	<ul style="list-style-type: none"> Unique safety protocols for students with complex needs or other vulnerable individuals will be determined on a case by case basis depending on the specifics of an individual's situation. Appropriate plans will be developed to address specific needs. 	K-12 Nursing Coordinator/School Nurses / Director of Special Services		Y
Strategic deployment of staff	<ul style="list-style-type: none"> Staff will continue to be assigned at each building in alignment with district policies and procedures to best meet the needs of all learners. 	<ul style="list-style-type: none"> Staff will continue to be assigned at each building in alignment with district policies and procedures to best meet the needs of all learners. 	Building Principals		Y

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Signs/Symptoms of COVID-19	All staff and students	District Nurse/District Physician	TBA	TBA	Summer 2020	Fall 2020
Vertical Curriculum Articulation (closure)	Instructional Staff	Assistant Superintendent	Grade Level / Department Teams	TBA	Summer 2020	August 2020
Instructional Strategies (Building and online)	Instructional Staff	Assistant Superintendent	Grade Level / Department Teams	TBA	Summer 2020	August 2020
Addressing academic challenges as a result of the school closure	Instructional Staff	Assistant Superintendent /Special Services Director	TBA	TBA	Ongoing	Ongoing
Addressing the social/emotional needs of students as a result of the school closure	Instructional Staff	Assistant Superintendent /Special Services Director	TBA	TBA	Ongoing	Ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Health and Safety Plan Guidance and Parent Survey	All Families/Staff	Superintendent	AlertNow message, letter and survey posted on website	6/18/20	6/23/20
Communication of Approved Health and Safety Plan	All Families/Staff	Superintendent	AlertNow and posted on website	6/30/20	6/30/20
Development of Building Procedures in Alignment with Approved Health and Safety Plan	All Families/Staff	Building Principals	Additional parent surveys, staff collaboration including local health professional(s)	July 2020	
Communication of Finalized Building Procedures	All Families/Staff	Building Principals	AlertNow message, posted on website		August 2020

Health and Safety Plan Summary: Lampeter-Strasburg School District

Anticipated Launch Date: August 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	The custodial and maintenance staff has worked hard all summer to clean and sanitize all buildings to prepare for the safe and successful return of students and staff. Cleaning, sanitizing, and disinfecting procedures have been updated and reviewed with the staff and all assigned areas in each building are accounted for to be cleaned throughout each day. Currently, all disinfection supplies meeting OSHA or CDC requirements for COVID-19 are on hand and additional supplies have been ordered. CDC guidelines for cleaning, sanitizing, and disinfecting each buildings will continue to be followed. Staff have been assigned to ensure high touch points are cleaned to the extent possible throughout each school day. All custodial and maintenance staff personnel have been trained in the process and proper cleaning products and most effective cleaning methods. Supervisors will conduct regular area checks to ensure all assigned areas are cleaned to the specific guidelines.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	All classrooms and learning spaces throughout the District will be evaluated and reorganized, to the maximum extent feasible, to provide students and staff with the maximum social distancing to mitigate the spread of COVID-19. Building schedules and routines (student movement within a building, change of classes, recess,

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>lunch schedules, etc.) will be assessed to minimize contact between individuals throughout the school day. The use of communal spaces will be evaluated and safe and appropriate usage will be communicated based on current color stage of the county. Staff will be encouraged to utilize outdoor space for learning activities when possible and appropriate for increased engagement as well as social distancing. Traditional transportation schedules will continue to be provided daily to all students with updated procedures in place for the possibility of an increase in student drop-off and pick-up if parents choose not to access District transportation. All staff will be provided additional training on appropriate hygiene to mitigate the spread of COVID-19. All staff will work collaboratively to ensure students are using appropriate hygiene while attending school. The education of hygiene practices will include, but not limited to, increased hand washing and/or sanitizing, appropriate utilization of face masks, minimizing touch points and the sharing of materials will be provided to all students and staff. Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible (ex. school vehicles, common areas, etc.). School visitations will be limited to essential support school personnel only and all classroom visitors will need prior approval of building administration. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. All social distancing and safety protocols will be evaluated at each building and will be designed to appropriately meet the age group of the students in attendance. All staff and students will be provided training on social distancing and other safety protocols. Training will be provided through the most effective process available at the time (online, small group, individual, etc.) Parents and the community will be made aware of these protocols. Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation.</p>
Limiting the sharing of materials among students	
Staggering the use of communal spaces and hallways	
Adjusting transportation schedules and practices to create social distance between students	
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	
Other social distancing and safety practices	

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Student screening for symptoms must be completed by all parents/guardians at home each morning before the start of the school day. Students exhibiting symptoms or exposed to COVID-19 must not be sent on a District bus or brought to school. All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. Per established procedures, students, staff, and parents will consistently be made aware of the signs and symptoms of COVID-19. If it is known that any student or staff member within a school community becomes ill or has been exposed to an individual confirmed positive for COVID-19, they will be immediately sent home and required to quarantine as appropriate. The school nurse, in consultation with the School Physician and administration will be responsible for making decisions regarding quarantine or isolation of students and/or staff. Conditions for a student or staff member to return to school/work will be established through consultation with the School Physician, local health care professionals, and state or federal guidelines. The determination of students/staff returning to school will be made in accordance with state and federal guidelines. Families will be notified of a confirmed student or staff illness aligned with state and federal laws and guidelines. Training for staff and students on protocols for monitoring health will be established and communicated. Consistent evaluation of the implementation of protocols will be completed and protocols may be adjusted as appropriate.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness * Use of face coverings (masks or face shields) by all staff * Use of face coverings (masks or face shields) by older students (as appropriate) 	<p>Following the education of effective hygiene practices for all students and staff as previously referenced (including the proper use of face masks). Face coverings for students and staff will be strongly encouraged, but not required, when social distancing is not feasible (ex. school vehicles, common areas, etc.). It is acknowledged that some students and staff members may choose to regularly wear face coverings. This is a personal choice and will be strongly encouraged and supported, but not required. Students and staff at higher risk for severe illness will be addressed on an individual basis to</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>accommodate any specific needs. The district will work closely with current substitute teachers to ensure availability and continue to recruit new substitute teachers to build the strongest pool possible. Professional development will be provided to all staff related to strategies to ensure all students have access to quality learning opportunities and supports while at school or at home.</p>

Amendment 8/3/2020:

Should any component(s) of the Health and Safety Plan conflict with a State health or safety order applicable to schools, the requirements of the State health or safety order shall take precedence.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Lampeter-Strasburg School District reviewed and approved the Phased School Reopening Health and Safety Plan on June 29, 2020.

The plan was approved by a vote of:

5 Yes

0 No

Affirmed on: **June 29, 2020**

By:

Melissa S. Herr
(Signature* of Board President)

Melissa S. Herr
(Print Name of Board President)

Phased School Reopening Health and Safety Plan Amendment reviewed on August 3, 2020.

The amendment was approved by a vote of:

_____ Yes

_____ No

Amended on: **August 3, 2020**

By:

(Signature of Board President)

(Print Name of Board President)



PK-12 Athletics Health and Safety Plan Template

The decision to resume sports-related activities, including conditioning, practices and games, is within the discretion of a school entity's governing body. Each school entity must develop and adopt an Athletics Health and Safety Plan aligning to the PDE Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools prior to conducting sports-related activities with students. The plan must include the provisions of this guidance, be approved by the local governing body of the school entity, and be posted on the school entity's publicly available website. School entities should also consider whether the implementation of the plan requires the adoption of a new policy or revision of an existing policy.

Each school entity should continue to monitor its Athletics Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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Athletics Health and Safety Plan: Lampeter-Strasburg School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- Red Phase: Schools remain closed for in-person instruction and no sports are allowed in counties designated as being in the Red Phase.
- Yellow Phase and Green Phase: Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Use this template to document your LEA's plan to bring back student athletes and coaching staff, how you will communicate the type with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school sports-related activity operations and potential adjustments throughout the school year.

Your school entity should account for changing conditions in your local Athletics Health and Safety Plan to ensure seamless transition from more to less restrictive conditions in each of the phase requirements as needed. Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen.

Resuming PK-12 Sports-Related Activities

Key Questions

- How do you plan to bring student athletes and staff back to physical school buildings, particularly if social distancing is still required?
- How did you engage stakeholders in the decision to resume sports-related activities, including try-outs, conditioning, practices, and games?
- How will you communicate your plan to your local sports and school communities?
- Once you resume sports-related activities, what will the decision-making process look like to prompt a school closure or other significant modification to sports activities?

Summary of Responses to Key Questions:

- We will bring athletes and staff back to athletic facilities in accordance with the governor's guidelines for social distancing—ensuring that there are no more than 25 individuals in a location during the yellow phase and 250 during the green phase.
- Facilities staff, coaches, athletic trainer, and team physician were consulted in developing plans that are appropriate for safety and achievable within our building/ground limitations.
- Our plan will be posted on our district website once approved by the school board and discussed in depth with coaching staff and other stakeholders at online/in-person meetings before the start of the official PIAA fall season (August 17, 2020).
- We will consult with our COVID-19 Athletics Response Team (athletic director, athletic trainers, director of facilities and grounds, school physician, school nurse, high school principal and superintendent) to determine whether a closure or modification is necessary and follow state guidelines that are provided by the governor and secretary of health.

Anticipated launch date for sports related activities: July 1, 2020

Primary Point of Contact

Each school entity must designate a primary point of contact with defined roles and responsibilities for health and safety preparedness and response planning for sports-related activities. The point of contact will be responsible for responding to all questions related to COVID-19. All parents, student athletes, officials, and coaches must be provided the person's contact information.

Point of Contact Name	Position of Point of Contact	Contact Information
Dr. Branden Lippy	Director of Athletics	branden_lippy@l-spioneers.org ; 717-464-3311

Key Strategies, Policies, and Procedures

Use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the [Pennsylvania Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency](#).

For each domain of the Athletics Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. Use the key questions to guide your domain summaries.

For each requirement within each domain, document the following:

- **Action Steps under Yellow and Green Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow or green. List the discrete action steps for each requirement in sequential order.
- **Lead Individual(s) and Position(s):** List each person responsible for ensuring the action steps are fully planned and the system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or supports required to implement the requirement.
- **Professional Development (PD) Required:** Identify the training or professional development that will be provided to staff, students, families, and other stakeholders to implement each requirement effectively.

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the athletic facilities are cleaned and ready to safely welcome coaching staff and student athletes?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain coaching staff and student athlete safety?
- What protocols will you put in place to clean and disinfect throughout the day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- Adequate cleaning schedules will be created and implemented for all athletic facilities to mitigate any communicable disease prior to season start and following each usage.
- Athletic Facilities will be cleaned prior to arrival and post workouts and team gatherings (high touch areas should be cleaned more often).
- Weight Room equipment should be wiped down after an individual's use—team practice areas and locker rooms will be cleaned daily.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces.
- Athletic equipment that may be used by multiple individuals (balls, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary.
- Coaches and athletic staff will be trained on sanitization procedures by athletic training/maintenance staff prior to season start and may be tasked to help spray down areas/items used by their teams.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating spaces, surfaces, and any other areas used by student athletes and sporting activities (i.e., restrooms, drinking fountains, locker rooms and transportation)	<ul style="list-style-type: none">• Maintenance staff and custodians will disinfect spaces before athletes and coaches arrive and after they leave.• All athletic buildings will be cleaned with an approved disinfectant cleaner.• High touch points will be cleaned and disinfected daily.• Athletic facilities/locker rooms will be systematically treated-using an electrostatic sprayer with a hospital grade disinfectant.	Director of Facilities and Grounds	Disinfectant solution Spray bottles	N

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	<ul style="list-style-type: none"> Coaches, athletic trainers, game workers help sanitize as needed. 	Coaches, Athletic Trainers, Game Workers	Sanitizing solution Spray bottles	Y

Social Distancing and Other Safety Protocols

Key Questions

- How will conditioning, practice, and game spaces be organized and scheduled to mitigate spread?
- How will you group student athletes with coaches to limit the number of individuals who come into contact with one another throughout the conditioning, practices, meetings, team meals, games, etc.?
- What policies and procedures will govern use of other communal spaces (locker rooms, restrooms)?
- How will you utilize outdoor space to meet social distancing requirements?
- What hygiene routines will be implemented?
- How will you adjust student transportation to meet social distancing requirements?
- How will social distancing and other safety protocols vary based on age ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided?

Summary of Responses to Key Questions:

- No gathering of more than (25 Yellow - 250 Green) individuals per location including coaches and staff.
- Controlled non-contact practices only to begin (focus on individual skills and conditioning), modified practices to follow with limited close contact between players.
 - Large teams may be broken into smaller practice groups to minimize exposure should an athlete test positive for COVID-19
 - These groups will be consistent to be able to perform contact tracing if needed.
 - Schedule for return to regular practice will vary with the risk of each sport and the conditioning of athletes returning from sedentary social distancing habits.
 - Athletic trainers and team physician consulted before increasing level of contact between athletes and size of groups.
 - Expectations clearly communicated to coaches.
- Athletes should refrain from sharing clothing/towels and items should be washed after each practice.
- Athletes should wash their hands before and after each practice.
- Hand sanitizer should be used periodically as resources allow.
- Spotters for maximum weight lifts should be stationed at each end of the bar.
- Students MUST bring their own water bottle--water bottles must not be shared.
- Hydration stations (water coolers, water fountains, water cows, water troughs, etc.) should not be utilized.

- Modifications for student/coach transportation to and from athletic events may be necessary. This may include:
 - Reducing the number of students/coaches on a bus/van
 - Using hand sanitizer upon boarding a bus/van
 - Social distancing and mask usage on a bus/van
 - These potential modifications will be determined by the school district, bus companies, Department of Education, state and local governments.
- Sidelines/bench/locker rooms—appropriate social distancing will need to be maintained on sidelines/bench during contests and events, as deemed necessary by the school, PIAA, state and local governments
 - Tape or paint may be used as a guide for students and coaches
 - Athletes should arrive dressed for practice/games whenever possible in order to minimize time in locker rooms
 - Social distancing should be applied during practices and in locker rooms/bathrooms/gathering areas
 - Face masks will be strongly encouraged, but not required, for students and staff when in locker rooms/bathrooms/gathering areas
 - Bathroom stalls / urinals / sinks will be secured and blocked off in order to ensure social distancing
 - Showers will be secured and students will need to shower at home after practice/contests
- All coaches/staff and athletes will be trained on social distancing and safety protocols.
- Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protocols for social distancing student athletes and staff throughout all activities, to the maximum extent feasible	<ul style="list-style-type: none"> • Yellow—noncontact practices in groups of no more than 25. Athletes may not share balls or other equipment. • Green—Limited contact to begin. Phased approach as approved by athletic director, athletic trainers and team physician. • Athletes reminded to stay socially distanced when not actively participating in practices and games regardless of color phase. 	Athletic Director / Athletic Trainers / Coaches	N/A	Y
* Procedures for serving food at events	<ul style="list-style-type: none"> • Concession stands and other food must adhere to the guidance for businesses in the restaurant industry provided by the governor. 	Athletic Director and Director of Buildings and Grounds	N/A	Y

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for student athletes and staff which include the manner and frequency of hand-washing and other best practices	<ul style="list-style-type: none"> Athletes should wash hands before and after practice. Hand sanitizing stations should be utilized periodically as resources allow. Students must bring their own water bottles—water bottles are not to be shared and water fountains should not be used. Students should arrive dressed for practice as able. Athletes should shower at home after practices and games as able. 	Athletic Director / Athletic Trainers / Coaches	Hand sanitizer	Y
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	<ul style="list-style-type: none"> Signs will be posted in field house, gym, gym lobby, bathroom, and locker rooms in order to remind athletes of healthy habits. 	Athletic Director	Posters	N
* Identifying and restricting non-essential visitors and volunteers	<ul style="list-style-type: none"> No visitors will be allowed at practices/scrimmages. Spectators may be limited by state, league, or local regulation but no guidance exists at this time. 	Athletic Director, Game Managers / Workers / Coaches	N/A	N
Limiting the sharing of materials and equipment among student athletes	<ul style="list-style-type: none"> No sharing of materials or equipment (including balls) during yellow phase. Equipment may be shared during the green phase but coaches should periodically sanitize frequently shared items during practices. Athletes should bring their own water bottle and not share with teammates. Uniforms and practice clothing should be washed frequently. 	Coaches	Sanitizing solution Spray bottles	Y

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces (i.e., locker rooms, weight rooms, etc.)	<ul style="list-style-type: none"> Yellow phase—locker rooms will not be used. Athletes should arrive dressed for practice. Green phase—Coaches will keep groups using locker room to a minimum (no more than 50% occupancy) and sanitize between groups as appropriate and able. Athletes will be reminded to wash their hands when they enter and exit the locker room and use hand sanitizer when possible between handwashing's. 	Coaches	Sanitizing solution Spray bottles	Y
Adjusting transportation schedules and practices to create social distance	<ul style="list-style-type: none"> Departure times adjusted so that no two teams are departing at the same time from the same location. Time allotted between practices in shared space (e.g. gym/turf) for coaches or maintenance staff to sanitize space. 	Athletic Director and Athletic Secretary	N/A	N
Limiting the number of individuals in athletic activity spaces, and interactions between groups of student athletes	<ul style="list-style-type: none"> Limits will be placed to comply with state and local guidelines. Athletes and fans will be reminded to socially distance when not actively participating in drills or competition. There should be no shaking hands, fist bumps, and high fives. All unnecessary contact should be avoided between teammates, other athletes, coaches, officials, spectators, etc. 	Athletic Director / Game Manager	N/A	N
Other social distancing and safety practices	<ul style="list-style-type: none"> Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan. 	Athletic Director / Athletic Trainers / Team Physician		N

Monitoring Student Athletes and Staff Health

Key Questions

- How will you monitor student athletes, coaches, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Who will be responsible for monitoring?
- Where will the monitoring take place?
- When and how frequently will the monitoring take place?

- What is the policy for quarantine or isolation if a coach, student athlete, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? What conditions will a coach or student athlete confirmed to have COVID-19 need to meet to safely return to sports activities? Which staff will be responsible for making decisions regarding quarantine or isolation requirements of coaches or student athletes?
- When and how will families be notified of confirmed coach or student athlete illness or exposure and resulting changes to the local Athletics Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student athlete and staff health? When and how will the training be provided?

Summary of Responses to Key Questions:

- Any person who has COVID-19 symptoms must not be allowed to participate in practice/games, and should contact their primary care physician or another appropriate health-care provider.
- COVID-19 screenings conducted by coaches before practice, competition, or travel (questionnaire and temperature checks as per State and Local government recommendations).
- Team attendance and screening responses (for both athletes and coaches) should be recorded each day to aid in longitudinal data tracking for individual athletes and contact tracing should an athlete/coach test positive.
 - Daily screening responses should be submitted by coaches to the school athletic trainer.
- If anyone answers "Yes" to any screening questions OR has a temperature above 100.4 degrees fahrenheit, they should be removed and quarantined in isolation immediately.
 - Their parent/guardian should be notified immediately, and the athlete should leave the team event as soon as possible.
 - A clearance note will be required before the athlete may return to any sport activity.
- Families will be notified of an illness or exposure to the team via head coach communication or similar method.
 - Modifications to practice and competition schedule may be necessary depending on exposure
 - Team physician and school athletic trainers will be consulted to develop a plan to ensure the safety of the rest of the team
 - Modifications to the district's athletic health and safety plan will be posted to the district and athletics websites

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring student athletes and staff for symptoms and history of exposure	<ul style="list-style-type: none"> • Student screening for symptoms will be completed by all parents/guardians at home each day before the start of any athletic activities. • Students exhibiting symptoms must not attend any athletic activities. • Verbal screenings before each practice, competition, or team travel conducted by a paid member of the coaching staff. 	Coaches	Checklist, Infrared Thermometer	Y

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Isolating or quarantining student athletes, coaching staff, or visitors if they become sick or demonstrate a history of exposure	<ul style="list-style-type: none"> Procedures will be established to address quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure. Any individual that becomes sick or demonstrates a history of exposure may be sent home immediately. 	Coaches / Athletic Trainers / Team Physician	Emergency contact list for athletes	Y
* Returning isolated or quarantined coaches, staff or student athletes, to school and/or athletics	<ul style="list-style-type: none"> A clearance note will be required from a physician before the athlete / coach can return to practice. 	Athletic Trainers / Team Physician	N/A	N
Notifying coaching staff, families, and the public of cancellation of sports-related activities, school closures and other changes in safety protocols	<ul style="list-style-type: none"> Athletics website will be used to notify stakeholders of changes and rescheduling of events. Stakeholders may also sign up for team specific notifications of schedule changes through the sports scheduling portal (Arbiter Sports). 	Athletic Director	Athletics website	N

Other Considerations for Student Athletes and Staff

Key Questions

- How will you determine which coaches and other athletic staff are willing/able to return? How will you accommodate staff who are unable or unwilling to return?
- How will you determine which student athletes are willing/able to return? How will you accommodate student athletes who are unable or unwilling return?
- What is the local policy/procedure regarding face coverings for all coaches and athletic staff? What is the policy/procedure for student athletes?
- What special protocols will you implement to protect student athletes and staff at higher risk for severe illness?
- How will you address coaches and other athletic staff who are ill, or who have family members who have become ill?
- How will you manage teams in the event of coaching staff illness? Do you have substitute coaches available?
- Which stakeholders will be trained on these protocols? When and how will the training be provided?

Summary of Responses to Key Questions:

- Coaches and assistants will be queried as to whether they intend to coach this year given the circumstances and plan the district has in place
 - If a coach presents us with a legitimate medical concern, we will make every effort to work with the coach to reasonably accommodate their concern.
- Athletes and coaches who are sick with COVID-19 or suspect they have symptoms of COVID-19 must STAY HOME to protect others
 - Anyone with active or suspected illness is instructed to contact their physician or appropriate healthcare provider for screening and treatment.
 - A clearance note will be required to return to play or coach.
- Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible.
- Students who are uncomfortable participating due to medical concerns or fear of potential exposure may observe drills from a safe social distance or participate virtually as technology allows and is appropriate for the sport.
- Practices and games may be canceled if there are not enough coaches / board approved volunteers due to illness or individual quarantine.
- Coaches will be trained on these procedures at pre-season meetings with the athletic director and athletic trainer and reminded throughout the season as needed.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting student athletes and coaching staff at higher risk for severe illness	<ul style="list-style-type: none"> • Students who are uncomfortable participating due to medical concerns or fear of potential exposure may observe drills from a safe social distance or participate virtually as technology allows and is appropriate for the sport. We will attempt to reasonably accommodate medical concerns of coaching staff. 	Coaches	Virtual meeting technology	As needed

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings by all coaches and athletic staff	<ul style="list-style-type: none"> Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible. 	Coaches	Facemasks, if needed	N
* Use of face coverings by student athletes as appropriate	<ul style="list-style-type: none"> Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible. 	Coaches	Facemasks, if needed	N

Athletics Health and Safety Plan Professional Development

The success of your plan for resuming sports-related activities safely requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires staff training, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate professional learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Practice procedures and expectations	Coaches	Branden Lippy - AD	Virtual	Handouts for practice planning	6/30	7/1
COVID-19 Screening	Coaches	Jen McCrabb & Allison Rehm - ATC	Virtual	Thermometers, Screening pages	Prior to 7/1	Prior to 7/1
Winter coach meeting and training	Coaches	Branden Lippy - AD	Virtual	Handouts for practice planning	TBD	
Spring coach meeting and training	Coaches	Branden Lippy - AD	Virtual	Handouts for practice planning	TBD	

Athletics Health and Safety Plan Communications

Timely and effective family and caregiver communication about sports-related health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, school entities should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communication	Start Date	Completion Date
Athletics, Health and Safety Plan posted for public	Parents/Students	Branden Lippy - AD	Website	Upon approval	N/A

Athletics Health and Safety Plan Summary: **Lampeter-Strasburg School District**

Anticipated Launch Date: 7/1/20

Use these summary tables to provide your local education community with a detailed overview of your Athletics Health and Safety Plan. School entities are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Athletics Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting, and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, locker rooms, and transportation)	<ul style="list-style-type: none"> Adequate cleaning schedules will be created and implemented for all athletic facilities to mitigate any communicable disease prior to season start and following each usage. Athletic Facilities will be cleaned prior to arrival and post workouts and team gatherings, high touch areas should be disinfected more often. Weight Room Equipment should be wiped down after an individual's use—team practice areas and locker rooms will be cleaned daily. Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces. Athletic equipment that may be used by multiple individuals (balls, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary. Coaches and athletic staff will be trained on sanitization procedures by maintenance staff prior to season start and may be tasked to help spray down areas/items used by their teams.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Protocols for social distancing student athletes and staff throughout all activities, to the maximum extent feasible * Procedures for serving food at events including team meetings and meals * Hygiene practices for student athletes and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs Identifying and restricting non-essential visitors and volunteers	<ul style="list-style-type: none"> No gathering of more than (25 Yellow - 250 Green) individuals per location including coaches and staff. Controlled non-contact practices only to begin (focus on individual skills and conditioning), modified practices to follow with limited close contact between players <ul style="list-style-type: none"> Large teams may be broken into smaller practice groups to minimize exposure should an athlete test positive for COVID-19 <ul style="list-style-type: none"> These groups will be consistent to be able to perform contact tracing if needed. Schedule for return to regular practice will vary with the risk of each sport and the conditioning of athletes returning from sedentary social distancing habits. Athletic Trainer and team physician consulted before increasing level of contact between athletes and size of groups.

Requirement(s)	Strategies, Policies and Procedures
<p>Limiting the sharing of materials and equipment among student athletes</p> <p>Staggering the use of communal spaces (i.e., locker rooms, weight rooms, etc.)</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in athletic activity spaces and interactions between groups of student athletes</p> <p>Other social distancing and safety practices</p>	<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Expectations clearly communicated to coaches. • Concession stands and other food must adhere to the guidance for businesses in the restaurant industry provided by the governor. • Athletes should refrain from sharing clothing/towels and items should be washed after each practice. • Athletes should wash their hands before and after each practice. • Hand sanitizer should be used periodically as resources allow. • Spotters for maximum weight lifts should be stationed at each end of the bar. • Students MUST bring their own water bottle--water bottles must not be shared. • Hydration stations (water coolers, water fountains, water cows, water troughs, etc.) should not be utilized. • Modifications for student/coach transportation to and from athletic events may be necessary. This may include: <ul style="list-style-type: none"> ○ Reducing the number of students/coaches on a bus/van ○ Using hand sanitizer upon boarding a bus/van ○ Social distancing and mask usage on a bus/van ○ These potential modifications will be determined by the school district, bus companies, Department of Education, state and local governments • Sidelines/bench/locker rooms—appropriate social distancing will need to be maintained on sidelines/bench during contests and events, as deemed necessary by the school, PIAA, state and local governments <ul style="list-style-type: none"> ○ Tape or paint may be used as a guide for students and coaches ○ Athletes should arrive dressed for practice/games whenever possible in order to minimize time in locker rooms. ○ Social distancing should be applied during practices and in locker rooms/bathrooms/gathering areas. ○ Face masks will be strongly encouraged, but not required, for students and staff in locker rooms/bathrooms/gathering areas. ○ Bathroom stalls / urinals / sinks will be secured and blocked off in order to ensure social distancing. • All coaches/staff and athletes will be trained on social distancing and safety protocols.

Monitoring Student Athletes and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring student athletes and staff for symptoms and history of exposure</p>	<ul style="list-style-type: none"> • Any person who has COVID-19 symptoms will not be allowed to participate or be present in practice/games, and should contact their primary care physician or another appropriate health-care provider.

Requirement(s)	Strategies, Policies and Procedures
<p>* Isolating or quarantining student athletes, coaching staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined coaching staff, student athletes, or visitors to school</p> <p>Notifying coaching staff, families, and the public of cancellation of sports-related activities, school closures and other changes in safety protocols</p>	<ul style="list-style-type: none"> COVID-19 Screenings conducted by coaches before practice, competition, or travel (Questionnaire and Temperature Checks as per State and Local government recommendations). Team attendance and screening responses (for both athletes and coaches) should be recorded each day to aid in longitudinal data tracking for individual athletes and contact tracing should an athlete/coach test positive <ul style="list-style-type: none"> Daily screening responses should be submitted by coaches to the school athletic trainer. If anyone answers "Yes" to any screening questions OR has a temperature above 100.4 degrees Fahrenheit, they should be removed and quarantined in isolation immediately <ul style="list-style-type: none"> Their parent/guardian should be notified immediately, and the athlete should leave the team event as soon as possible. A clearance note will be required before the athlete may return to any sport activity. Families will be notified of an illness or exposure to the team via Remind app or similar method <ul style="list-style-type: none"> Modifications to practice and competition schedule may be necessary depending on exposure. Team physician and school athletic trainer will be consulted to develop a plan to ensure the safety of the rest of the team. Modifications to the district's athletic health and safety plan will be posted to the district and athletics websites.

Other Considerations for Student Athletes and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting student athletes and coaching staff at higher risk for severe illness</p> <p>* Use of face coverings by all coaches and athletic staff</p> <p>* Use of face coverings by student athletes as appropriate</p> <p>Unique safety protocols for student athletes with complex needs or other vulnerable individuals</p> <p>Management of Coaches and Athletic Staff</p>	<ul style="list-style-type: none"> Coaches and assistants will be queried as to whether they intend to coach this year given the circumstances and plan the district has in place <ul style="list-style-type: none"> If a coach presents us with a legitimate medical concern we will make every effort to work with the coach to reasonably accommodate their concern. Athletes and coaches who are sick with COVID-19 or suspect they have symptoms of COVID-19 will STAY HOME to protect others <ul style="list-style-type: none"> Anyone with active or suspected illness is instructed to contact their physician or appropriate healthcare provider for screening and treatment. A clearance note will be required to return to play. Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible. Students who are uncomfortable participating due to medical concerns or fear of potential exposure may observe drills from a safe social

Requirement(s)	Strategies, Policies and Procedures
	<p>distance or participate virtually as technology allows and is appropriate for the sport.</p> <ul style="list-style-type: none"> • Practices and games may be canceled if there are not enough coaches / board approved volunteers due to illness or individual quarantine. • Coaches will be trained on these procedures at pre-season meetings with the athletic director and athletic trainer and reminded throughout the season as needed.

Amendment 8/3/2020:

Should any component(s) of the PK-12 Athletics Health and Safety Plan conflict with a State health or safety order applicable to schools, the requirements of the State health or safety order shall take precedence.

Athletics Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Lampeter-Strasburg School District** reviewed and approved the Athletics Health and Safety Plan on **June 29, 2020**.

The plan was approved by a vote of:

5 Yes

0 No

Affirmed on: **June 29, 2020**

By:

Melissa S. Here
(Signature of Board President)

Melissa S. Here
(Print Name of Board President)

Phased School Reopening Health and Safety Plan Amendment reviewed on August 3, 2020.

The amendment was approved by a vote of:

_____ Yes

_____ No

Amended on: **August 3, 2020**

By:

(Signature of Board President)

(Print Name of Board President)

Participation Guidelines

The Lampeter-Strasburg School District Board of School Directors committee system has been designed and implemented to encourage citizen participation in the consideration of the business and decisions affecting school district operations. Community/stakeholder representatives are able and encouraged to serve on the Academic, Buildings and Grounds, and Finance Committees.

Each of these committees is comprised of Board members, administrators, and citizens. This mix of individuals provides a diversity of backgrounds, experiences, and opinions necessary to advise the Board of School Directors which governs the School District. Community members serve in an advisory, non-voting role.

The following guidelines are proposed for governing community/stakeholder membership on Board committees:

1. Each committee will be chaired by a member of the Lampeter-Strasburg School District Board of School Directors.
2. Members of the Lampeter-Strasburg School District Board of School Directors will be appointed to each committee.
3. Members of the administrative team will serve on each committee.
4. Up to two (2) community members may be appointed to each committee by the Board of Directors to serve a two (2) year term, which may be renewed with the approval of the Board at the end of each term.
 - Interested community members should complete the application form available at (insert link).
 - Appointed community members are required to attend the regularly scheduled committee meetings. Excessive unexcused absences may result in the Board of School Directors requiring the removal of the community member in an effort to appoint a representative that is able to meet the monthly commitment.
 - Community members must be a resident of the Lampeter-Strasburg School District.
5. All community members will be approved by the Board of School Directors.

Community member appointments to Board Committees will be arranged on a rotating basis as needed in August of each year. Unfilled terms created by resignations will be filled by Board appointment.

Board Committee meetings continue to remain open to the public and are encouraged to be attended by any member of the community or staff.

Name: _____ E-mail: _____

Address*: _____ Phone: _____

*(must be a resident of the Lampeter-Strasburg School District)

Please indicate the committee(s) for which you would like to be considered:

- ☐ **Academic Committee** (typically meets the second Monday of each month at 6:30 p.m. September through May)
- ☐ **Buildings & Grounds Committee** (typically meets the third Monday of each month from 6:30 p.m. to 7:30 p.m.)
- ☐ **Finance Committee** (meetings are scheduled as needed - typically three to five meetings per year)

Please list your educational background, employment history, and experiences that you feel would bring value to the Board Committee(s) checked above (*applicants are also welcome to upload a cover letter and/or resume, but this is not required*):

LAMPETER-STRASBURG SCHOOL DISTRICT

COMMUNITY BOARD INVOLVEMENT Communications Plan

GOALS:

- Develop a succession plan for Board members by focusing upon recruitment and development.
- Explore opportunities for community representatives to serve on existing Board committees.

OBJECTIVES:

- Raise awareness among District residents of the opportunities to join Board committees (Academic, Buildings and Grounds, and Finance) in an advisory (non-voting) role.
- Provide the ability for interested community members to “try out” Board service before committing to run or to be appointed.

STRATEGIES:

- Article in the Spring 2018 Pioneer Review newsletter (March, 2018).
- Article on the L-S website.
- Link to articles through District social media accounts (Facebook and Twitter).
- Potential series of articles on District website/e-newsletter about Board committees.
- Updates/information communicated via PTO contacts, principals, buildings newsletters, etc.