

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

February 1, 2021

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. James H. Byrnes, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Miss Liana Howe, Miss Ella Horst

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

February 1, 2021

LAMPETER-STRASBURG HIGH SCHOOL – Dr. Benjamin J. Feeney, Principal

A. ATHLETICS

2020-21 WINTER SPORTS PARTICIPATION

<u>Sport</u>	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	<u>Total</u>
Bowling- Coed	--	--	4	0	1	2	7
Basketball - Boys	12	10	15	7	6	5	55
Basketball - Girls	8	6	3	2	5	4	28
Cheerleading	0	2	3	4	2	4	15
Swimming- Coed	--	--	3	10	6	6	25
Wrestling	5	7	6	8	3	9	38
Total	25	25	34	31	23	30	168

This is a decrease of 37 student-athletes from 2019-20 winter participation.

B. ASIAN CLUB

I am so very proud of our club co-president, Ava Martin, for spearheading a fabulous December virtual meeting for our club. She made hand-sewn Christmas stockings for our members and stuffed them with art supplies so that members could participate in a virtual calligraphy writing workshop. L-S students are amazing!!! In January, we hope to meet virtually again with a clever way to celebrate the Chinese New Year. Plans are in the works. Thanks for all of your support!

C. BAND

The marching band enjoyed a very successful season this past fall amidst the restrictions of the pandemic. We very much appreciate the support of the administration, parents and the dedication of the students in carrying on the tradition of excellence of the band.

Four students from the band auditioned virtually for PMEA's District 7 band festival. Even though there won't be a festival this year, Maya Carl, Alyssa Zaepfel, Ben Van Deusen, and Nick Smucker continued to work hard and make themselves better musicians by auditioning. Nick Smucker earned placement in the ensemble and will be eligible for the virtual All-State festival this spring.

D. ESports

Esports continues to grow at L-S as one of the few sports where players can compete remotely. This year, our Overwatch team made it to the second round of playoffs in the North America Scholastic Esports Federation Fall Tournament and competed against schools from across the state. Our students were able to stream and shoutcast these games remotely, and match replays can be found on the LSHS Esports Channel on Twitch. We have also collaborated with local Esports organizations including the Emerald Foundation, the Pennsylvania Esports League, and the Pennsylvania Interscholastic Esports Association to take advantage of additional opportunities for students to grow as players and teammates. We partnered with Akquire Clothing and Re/Max Patriots to design and produce official team jerseys. Next semester, we plan to add new teams for the games Rocket League and Madden.

MARTIN MEYLIN MIDDLE SCHOOL- Mr. Jamie P. Raum, Principal

A. STUDENTS OF THE MONTH

January students of the month were announced for Martin Meylin Middle School. Students were selected in the category of "responsibility."

6 G.O.A.T.
Payton Laub
Gannon Black
Carla Mann
Nicholas Capoferri

7 Hemlocks
Bethany Devine
Jacob Herr
Merin Kauffman
Brooke Rubincam

8 Kings
Lillianna Bacon
Mikayla Coe
Lungelo Monville

6 All Stars
Cooper Hillen
Carter Echternach
Emma Jennings
Brianna Jackson

7 Mighty Oaks
Brooke Bettinsoli
Addison Boyd
Jocelynn Echternach

8 Owls
William Neumyer
Molly Nauman
Logan Leaman

B. OTHER ACTIVITIES

Student Council Door Decorating: During the month of December, Student Council promoted a winter-themed door decorating contest. Many Students helped to creatively decorate the doors of their Root homerooms. Students voted on the winners. Congratulations to everyone for participating. Those doors look amazing! The Door Decorating Contest winners were as follows:

Most creative door: Mrs. Beers' room
Most realistic door: Mr. Leone's room
Most original door: Mrs. Kershner's room
Best use of upcycled materials: Mr. Neumann's room
Gaudiest door: Mr. Fantazzi's room

Winter Spirit Dates: During the week of December 21, students and staff had the chance to participate in festive winter spirit days. The days were as follows: Monday wear flannel, Tuesday wear class colors (6th grade wear green, 7th grade wear blue, 8th grade wear red), and Wednesday was ugly sweater day.

February Happenings: The Martin Meylin Middle School Student Council has been working closely with their advisor, Mr. Leone, to keep some of the February activities moving forward. The annual Valentine's Dance can't be held as usual, but there will be a King and Queen of Hearts coronated. This year's king and queen will be based on the good things happening in our daily Roots class.

C. UPCOMING DATES

February 12: Weather Makeup Day #1
February 15: No School
February 26: Early Dismissal – 12:15 p.m. (6-12); 1:15 p.m. (K-5)

LAMPETER-STRASBURG ELEMENTARY DIVISION – Dr. Jeffrey T. Smecker and Dr. Michele B. Westphal, Principals

A. LAMPETER ELEMENTARY SCHOOL DECEMBER ACTIVITIES

We did not let the pandemic keep us from celebrating all of the holiday festivities at Lampeter Elementary School. The PTO once again sponsored the Winter Wonderland holiday shopping. To follow the health and safety guidelines, students had to sign-up for a shopping time slot on a Friday evening, and they were brought to the school to shop for less than 15 minutes. All of the students who participated were able to buy gifts for their family members, and they all had a great time given the new set-up.

Lampeter Elementary School held a variety of Holiday Happenings activities in a virtual manner. Themed holiday spirit days allowed the whole school to come together and have some fun, while classroom teachers did craft activities with their students. Additionally, the classes had live or virtual guest readers who shared stories with the entire class. The first grade students filmed their annual holiday song as a class, and the songs from each class were compiled into a video that was able to be shared with families. The Lampeter Elementary teachers continued to find ways throughout the month of December to spread some holiday cheer for the students.

B. EARLY CHILDHOOD VIRTUAL ACTIVITIES

Mrs. Lauren Menapace, Early Childhood Coordinator, continues to present monthly virtual Preschool Story Hours for students. This change to the traditional in-building story hour program is intended to provide incoming kindergarten students and their parents with virtual kindergarten readiness activities. Mrs. Menapace, or a guest reader, presents a virtual story to the children and provides the families with activities that can be done at home. These events have been extremely well received.

C. HANS HERR ELEMENTARY SCHOOL PTO EVENTS

A big thanks goes out to the Hans Herr Elementary School PTO for organizing the Annual Five-Below Holiday Shopping Event for Hans Herr Elementary School students. Throughout the month of December, PTO helpers assisted Hans Herr Elementary School students as they completed their holiday shopping. Proceeds benefited Santa's Helpers.

D. HIGH SCHOOL HEROES GO VIRTUAL AT HANS HERR ELEMENTARY SCHOOL

We are not allowing the pandemic from keeping our High School Heroes Program from moving forward! During the month of December, third grade students met with their High School Heroes using Google Hangouts. Students were able to video conference. We are so appreciative of all the high school students for generously giving their time and being positive role models for our third graders!

INFORMATION TECHNOLOGY DEPARTMENT – Mr. William E. Griscom, Jr., Technology Director

A. SERVER REPLACEMENT

Mr. Griscom and Mr. Hoover finalized the specifications for a new server/storage solution for the District. After months of negotiating, final pricing was agreed upon by the District, GDC (the District's value added reseller), and Dell. While the District typically tries to replace this gear every five years, the cost savings to do it now is significant. As a result, Fulton Bank will provide a deferred payment plan, delaying the first lease payment until July. This will allow the District to receive the gear sometime in February or March, taking the equipment approximately four months earlier than expected. The server/storage solution, referred to as VxRail, is a comprehensive solution that offers the District a solid infrastructure through the year 2026 at a cost that is approximately \$15,000 cheaper than the current solution. Additionally, because of the simplicity of the product, both maintenance and regular support time will be reduced significantly, freeing up Mr. Hoover to address more critical issues.

B. PIMS

Lancaster-Lebanon Intermediate Unit 13 (IU13) continues to support the District's PIMS reporting. The organization has done an outstanding job creating reports, making recommendations on data entry, and in proactively communicating changes that have arisen as a result of the pandemic. Special education submissions have gone smoothly due to the efforts of IU13, Mrs. Karen Staub, and Ms. June Holliday. Additionally, with both organizations being mindful of hours spent on projects, IU13 has been able to keep costs low, which has led to the District being under budget in this arena with approximately five months left in the current fiscal/school year.

C. TEACHER AND STAFF LAPTOPS

The District has moved forward with the purchase of approximately 340 Dell laptops, including spares, as well as Dell Chromebooks for paraprofessionals. This purchase, which was handled through a lease agreement, will cover five years of life, spanning from March of 2021 to March of 2026. Because most of the repairs are handled internally, an agreement this long is easy and inexpensive to support. Somewhere at the halfway point of the device's life, the department will proactively replace batteries. When the devices were previously on a four year replacement cycle, this was more challenging because it was wasteful to replace a battery when less than a year remained on the life of the device. Extending it an additional year makes the investment in batteries more worthwhile.

FOR BOARD ACTION

PERSONNEL COMMITTEE

1. RECOMMENDATION FOR APPROVAL OF RESIGNATION

Recommend the approval of resignation from Virginia A. Haas, van driver, Lampeter-Strasburg School District, retroactively effective to December 23, 2020.

2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – PROFESSIONAL

Recommend the approval of employment of Lori A. Pray to be employed as an extended substitute fourth grade teacher at Hans Herr Elementary School retroactively effective to January 11, 2021, through March 26, 2021. Her daily compensation will be \$276.88 based upon Step 1, Level B, of the District compensation agreement.

3. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT - SUPPORT

Recommend the approval of employment of the following individuals in support or non-permanent positions:

- a. Paige B. Kuhns, SACC assistant group supervisor, Lampeter Elementary School. Ms. Kuhns will be employed as a category D support employee and will be compensated at \$11 per hour retroactively effective to February 1, 2021.
- b. Meredith L. McDonald, special education teacher assistant, Martin Meylin Middle School. Ms. McDonald will become a category C support employee and will be at compensated \$12.11 per hour retroactively effective to January 11, 2021.

4. RECOMMENDATION FOR APPROVAL OF ADDITIONAL ASSIGNMENT

Recommend the approval of an additional assignment for Michelle L. Pieters, Title I reading assistant and substitute SACC Aide, Lampeter Elementary School. Ms. Pieters will have an increase in hours as substitute SACC Aide and will become a category D support employee retroactively effective to January 12, 2021. Her compensation as a substitute SACC Aide will remain \$10.88 per hour.

5. RECOMMENDATION FOR APPROVAL OF LEAVES OF ABSENCE

Recommend the approval of leaves of absence for the following individuals:

- a. Barbara L. Geiter, kitchen helper, Lampeter-Strasburg High School, extension of leave retroactively effective to January 18, 2021, through the end of the 2020-2021 school year.
- b. Robert B. Haldeman, custodian, Martin Meylin Middle School, extension of leave retroactively effective to January 11, 2021, through January 25, 2021.
- c. Jennifer L. Harnish, personal care assistant, Hans Herr Elementary School, retroactively effective to December 1, 2020, through on or about March 1, 2021.
- d. Holly A. Heyser, fourth grade teacher, Hans Herr Elementary School, retroactively effective to January 4, 2021, through March 26, 2021.
- e. Kimberly S. Kann, teacher, Lampeter-Strasburg High School, retroactively effective to January 1, 2021, through the end of the 2020-2021 school year.
- f. Becky L. McConnell, Spanish teacher, Lampeter-Strasburg High School, effective on or about June 2, 2021, through the end of the 2021-2022 school year.
- g. Molly A. Ross, special education teacher assistant, Lampeter Elementary School, extension of leave retroactively effective to January 22, 2021, through the end of the 2020-2021 school year.

6. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES

Recommend the approval of 2020-2021 substitutes in their respective capacities, as follows:

Certified Substitutes

Diffendarfer, Michelle	Health/Physical Education
Miller, Jeanine M.	Elementary
Seber, Cheyanne M.	Grades PK-4

Emergency Certified Substitutes

Goldkind, Jayme M.	All Instructional Areas PK-12
Guzman, Stephanie K.	All Instructional Areas PK-12
Herr, Stephanie K.	All Instructional Areas PK-12

7. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS

Recommend the approval of the following individuals as 2020-2021 volunteers:

- Kuhn, Grant A.
- Stam, Alexandra N.

BUSINESS AND FINANCE COMMITTEE

8. RECOMMENDATION FOR APPOINTMENT OF LOCAL AUDITOR

Recommend the appointment of BBD, LLP, to perform the audit of District financial records for the fiscal year concluding June 30, 2021. The not-to-exceed fee of \$22,500 is outlined in the engagement letter from BBD, LLP, as posted.

9. RECOMMENDATION FOR APPROVAL OF FULTON MUNICIPAL LEASE FOR DELL SERVER

Recommend the approval of a five-year Municipal Lease with Fulton for a new Dell Server for \$81,085 at 2.85% (current rate), as posted, and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and/or Board Treasurer Mr. Keith Stoltzfus to execute the final documents as necessary.

10. RECOMMENDATION FOR APPROVAL OF EDWARDS BUSINESS SYSTEMS MAINTENANCE AGREEMENT AND DE LAGE LANDEN PUBLIC FINANCE LLC LEASE AGREEMENT

Recommend the approval of the Maintenance and Lease agreements to replace our current multi-function printer fleet and service, as posted.

ACADEMIC COMMITTEE

11. RECOMMENDATION FOR APPROVAL OF POLICIES (FIRST READING)

Recommend the approval of policies (first reading), as follows and as posted.

- a. Policy 5127 Graduation Requirements
- b. Policy 5127.1 Lampeter-Strasburg High School Graduation Requirements via IU13 Lancaster-Lebanon Virtual Solutions

MISCELLANEOUS

12. ADJOURNMENT TO EXECUTIVE SESSION

The Board will adjourn to Executive Session to discuss the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

FOR BOARD INFORMATION

1. The Academic Committee will be meeting on Monday, February 8, 2021, at 6:30 p.m.
2. The Buildings and Grounds Committee will be meeting on Tuesday, February 16, 2021, at 6:30 p.m.
3. The Board Workshop will be held on Tuesday, February 16, 2021, at 7:30 p.m.
4. The Finance Committee will be meeting on Monday, February 22, 2021, at 6:30 p.m.
5. The Personnel Committee will be meeting on Monday, March 1, 2021, at 6:30 p.m.
6. The next meeting of the Board will be held on Monday, March 1, 2021, at 7:30 p.m.

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
January 4, 2021

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr (joined at 8:09 p.m.), Mr. Matthew E. Parido, Mrs. Patricia M. Pontz; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Liana Howe and Miss Ella Horst.

Absent: Board Member, Mrs. Audra R. Spahn.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Parido moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meeting on December 3, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Knarr, Mrs. Spahn

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized December Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized December Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized Board Members and presented them with a certificate of recognition.

Dr. Peart shared a virtual presentation highlighting artwork from Lampeter Elementary School.

Dr. Peart shared a virtual building tour of Martin Meylin Middle School for the members of the School Board.

Dr. Peart shared the following communications:

1. Brands, John E. – a letter requesting an extension to a leave of absence.
2. Bowermaster, Janice D. – a letter of resignation.
3. Deiter, Christy L. – a letter of resignation.
4. Gilbert, Caitlin M. – a letter requesting an extension to a leave of absence.
5. Haldeman, Robert B. – a letter requesting a leave of absence.
6. Heiser, Jennifer M. – a letter requesting an extension to a leave of absence.
7. Lauver, Chad E. – a letter of resignation.
8. Rineer, Vanessa – a letter of resignation.
9. Weaver, Jenice M. – a letter requesting an extension to a leave of absence.
10. Westerman, Hannah G. – a letter of resignation.
11. Zimmerman, Jennifer L. – a letter requesting an extension to a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,952,619.19 (with the exception of check 115427), Cafeteria Fund checks in the amount of \$81,751.31, Athletic Account Officials in the amount of \$962.15, and Capital Reserve Fund checks in the amount of \$112,535.89.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Knarr, Mrs. Spahn

Mr. Parido moved and Mr. Byrnes seconded the motion to approve General Fund check 115427.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Knarr, Mrs. Spahn

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the next meeting of the Finance Committee will be February 22 at 6:30 p.m.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that all Title I students are receiving services in the buildings and virtually as well. Planning is underway for the winter parent meeting.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Horst reported on holiday events that took place at Lampeter Elementary School including holiday crafts for parents, a modified winter wonderland provided by the PTO, and themed holiday spirit days. More events took place virtually including guest readers, first grade holiday concert, a visit from Santa, and a story read by Dr. Frick. Hans Herr Elementary School participated in a holiday door decorating contest.

Martin Meylin Middle School students participated in a door decorating contest, the 2020 virtual spelling bee, eighth grade course selection, and continuing winter sports. Miss Horst ended her report sharing thanks to the School Board from the middle school.

Miss Howe reported on Lampeter-Strasburg High School events including the virtual holiday concerts, Health and Physical Education department's 12 days of fitness, the Garden Spot Chapter of the FFA recognition of 2021 Keystone award winners, a successful football season, and recognition of Coach Manion for his years of service. Miss Howe ended her report with upcoming events including winter sports resuming, Keystone exams, final exams, and the semester change.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Janice D. Bowermaster, van driver, Lampeter-Strasburg School District, retroactively effective to January 1, 2021.
- b. Christy L. Deiter, SACC group supervisor, Lampeter Elementary School, retroactively effective to December 22, 2020.
- c. Chad E. Lauver, custodian, Lampeter-Strasburg High School, effective January 4, 2021.
- d. Vanessa Rineer, kitchen helper, Lampeter-Strasburg High School, retroactively effective to December 7, 2020.
- e. Hannah G. Westerman, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to December 23, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of Kaitlyn L. Langabeer, long-term substitute employee assigned as an elementary program specialist. Ms. Langabeer will extend her assignment as elementary program specialist at Hans Herr Elementary School through the end of the 2020-2021 school year. Her daily compensation will be \$276.88 based upon Step 1, Level B of the District compensation agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of Carol A. Binkley, kitchen helper, Lampeter-Strasburg High School/Floater. Ms. Binkley will be employed as a category D support employee and will be compensated at \$10.88 per hour retroactively effective to December 21, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a change of status for the following individuals:

- a. Maya K. Pieters, SACC assistant group supervisor, Lampeter Elementary School. Ms. Pieters will become a SACC aide at Lampeter Elementary School. She will continue as a category E support employee and compensated at \$11.03 per hour retroactively effective to November 24, 2020.
- b. Leslie A. Stimeling, SACC assistant group supervisor, Lampeter Elementary School. Ms. Stimeling will become a SACC group supervisor at Lampeter Elementary School. She will continue as a category D support employee and will be compensated at \$13.08 per hour retroactively effective to November 9, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve leaves of absences for the following individuals:

- a. John E. Brands, personal care assistant and van driver, Hans Herr Elementary school, extension of leave through the end of the 2020-2021 school year.
- b. Caitlin M. Gilbert, elementary program specialist, Hans Herr Elementary School, extension of leave through the end of the 2020-2021 school year.
- c. Robert B. Haldeman, custodian, Martin Meylin Middle School, retroactively effective to December 2, 2020, through January 11, 2021.
- d. Jennifer M. Heiser, SACC group supervisor, Lampeter Elementary School, extension of leave through the end of the 2020-2021 school year.
- e. Jenice M. Weaver, kitchen helper, Lampeter-Strasburg High School, extension of leave through the end of the 2020-2021 school year.
- f. Jennifer L. Zimmerman, kitchen helper, Martin Meylin Middle School, extension of leave through the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Certified Substitutes

Bahurka, Rose M.	Elementary, Early Childhood, Mental and/or Phys Handicapped
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Support Staff Substitutes

Bowermaster, Janice D.
 Godfrey, Mason J.
 Smith, Aubrey C.
 Westerman, Hannah G.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 additions/deletions to supplemental contracts, as follows:

a.	Elizabeth Toigo	K-12 Technology Coach	\$2,478.94	Deletion
b.	Elizabeth Toigo	K-12 Technology – 3 days	\$ 875.00	Deletion

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Kelby E. Hodge as a 2020-2021 volunteer.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SUPPORT STAFF 2021-2022 HOURLY RATE RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Support Staff 2021-2022 Hourly Rate Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SALARY EXEMPT 10-MONTH 2021-2022 SALARY RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Salary Exempt 10-month Salary Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SALARY EXEMPT 12-MONTH 2021-2022 SALARY RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Salary Exempt 12-month Salary Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF ADMINISTRATIVE 2021-2022 SALARY RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Administrative 2021-2022 Salary Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF ACT I RESOLUTION FOR THE 2021-2022 FISCAL YEAR

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve the Act I Resolution for the 2021-2022 fiscal year, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF IU13 IDEA PART B USE OF FUNDS AGREEMENT

Mr. Beiler moved and Mr. Parido seconded the motion to approve the IU13 IDEA Part B Use of Funds Agreement for the 2020-2021 school year, as attached to these Minutes. Note that these are strictly pass-through funds from the Commonwealth of Pennsylvania through the IU13 to Lampeter-Strasburg School District.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF FULTON BANK MUNICIPAL LEASE FOR 337 DELL LAPTOPS

Mr. Kimmel moved and Mr. Parido seconded the motion to approve a five-year Municipal Lease with Fulton Bank for 337 new Dell Laptops for \$259,420 at 2.75% (current rate), and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and/or Board Treasurer Mr. Keith Stoltzfus to execute the final documents as necessary.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

RECOMMENDATION FOR APPROVAL OF FULTON BANK MUNICIPAL LEASE FOR 2020 FORD TRANSIT VAN

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a five-year Municipal Lease with Fulton Bank for a new 2020 Ford Transit Van for student transportation with an estimated cost of \$31,600 at 2.75% (current rate), and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and/or Board Treasurer Mr. Keith Stoltzfus to execute the final documents as necessary.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

RECOMMENDATION FOR APPROVAL OF ADDENDUM TO CONTRACT WITH TX:TEAM REHAB, INC.

Mr. Parido moved and Mr. Beiler seconded the motion to approve an addendum with Tx:Team Rehab, Inc. regarding a cost-neutral change to the Compensation calculation.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mrs. Spahn

APPROVAL OF 2020-2021 SPECIAL EDUCATION CONTRACT WITH WARWICK SCHOOL DISTRICT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a 2020-2021 special education contract with Warwick School District to provide special education services for one Warwick student attending the Lampeter-Strasburg School District.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mrs. Spahn

RATIFICATION OF EMERGENCY INSTRUCTIONAL TIME TEMPLATE

Mr. Beiler moved and Mrs. Pontz seconded the motion to ratify the Emergency Instructional Time Template.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mrs. Spahn

APPROVAL OF 2021-2022 SCHOOL CALENDAR

Mr. Byrnes moved and Mr. Parido seconded the motion to approve the 2021-2022 school calendar, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mrs. Spahn

NEW BUSINESS

Mr. Beiler thanked the administration and staff for the extra work being done across the District.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.

Mary E. Williams
Secretary

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
January 19, 2021

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mr. David J. Beiler, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom; Martin Meylin Middle School Principal, Mr. Jamie P. Raum; Administrative Assistant, Mrs. Mary E. Williams.

ABSENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes.

PRESENTATION OF MARTIN MEYLIN MIDDLE SCHOOL INITIATIVES

Mr. Raum presented information on Martin Meylin Middle School initiatives and progress towards comprehensive planning goals.

DISCUSSION AND APPROVAL OF LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER 2021-2022 PROPOSED BUDGET

Mr. Stoltzfus led a discussion of the Lancaster County Career and Technology Center 2021-2022 proposed budget. Thereafter, Mr. Kimmel moved and Mr. Beiler seconded the motion to approve the Lancaster County Career and Technology Center 2021-2022 proposed budget, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Arnst, Mr. Byrnes

APPROVAL OF ON-TARGET HEALTH PROPOSAL

Mr. Kimmel moved and Mr. Parido seconded the motion to approve the On-Target Health proposal extending services from February 1, 2021, to January 21, 2022.

On roll call vote:

Ayes: Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Arnst, Mr. Byrnes

DISCUSSION OF PSBA PRINCIPLES FOR GOVERNANCE AND LEADERSHIP

Dr. Peart led a discussion on the PSBA Principle for Governance and Leadership: Plan Thoughtfully.

NEW BUSINESS

Mr. Parido commended Dr. Lippy on handling an unexpected situation.

MEETING ADJOURNED

The meeting was properly adjourned at 8:23 p.m.

Mary E. Williams
Secretary

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537
February 1, 2021

Communications

1. Haas, Virginia A. – a letter of resignation.
2. Geiter, Barbara L. – a letter requesting an extension to a leave of absence.
3. Haldeman, Robert B. – a letter requesting an extension to a leave of absence.
4. Harnish, Jennifer L. – a letter requesting a leave of absence.
5. Heyser, Holly A. – a letter requesting a leave of absence.
6. Kann, Kimberly S. – a letter requesting a leave of absence.
7. McConnell, Becky L. – a letter requesting a leave of absence.
8. Ross, Molly A. – a letter requesting an extension to a leave of absence.

LAMPETER-STRASBURG SCHOOL DISTRICT

Monthly Board Balance Sheet Report

February 1, 2021

	Year-To-Date Balance
Assets	
Cash and Investments	25,786,202.09
Petty Cash	495.00
Interest Receivable	0.00
Taxes Receivable	329,740.07
Uncollectable Taxes	0.00
Interfund Accounts Receivable	510,252.59
Intergovernmental Accounts Receivable	0.00
State Subsidies Receivable	9,198.95
Federal Subsidies Receivable	9,847.71
Prepaid Expenses	0.00
Other Accounts Receivable	0.00
Inventories	59,459.63
Total Assets:	<u><u>26,705,196.04</u></u>
Liabilities	
Interfund Accounts Payable	0.00
Other Accounts Payable	-10,556.10
Accounts Payable - Scholarships	-203.36
Intergovernmental Accounts Payable	
Accrued Salaries and Benefits	-2,826,928.96
Payroll Payables	-491,760.37
Deferred Revenue	-329,740.07
Prepaid Revenue	-75,964.79
Total Liabilities:	<u><u>-3,735,153.65</u></u>
Net Assets	
Assigned Fund Balance	-1,519,710.00
Fund Balance Reserved for Debt	-1,070,000.00
Reserve for Inventories	-59,459.63
Unassigned Fund Balance	-6,722,232.21
Reserve for Encumbrances	-60,548.33
Encumbered for Appropriated Expenses	-13,538,092.22
Total Net Assets:	<u><u>-22,970,042.39</u></u>
Total Liabilities and Net Assets:	<u><u>-26,705,196.04</u></u>

Lampeter-Strasburg School District
 Financial Comparison Report
 February 1, 2021

	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/Loss</u>
Year 2020-21 Budget	53,514 =====	56,510 =====	(2,996) =====
Year-to-Date Actual (216 Days)	43,244	29,646	13,598
Prior Year-to-Date Actual (218 Days)	42,422	25,096	17,326
Year-to-Date Increase/(Decrease)	822	4,550	(3,728)
% Change - Current vs. Prior Y-T-D Over (under)	1.9%	18.1%	(21.5%)
Year-to-Date Actual as % of 2020-21 Budget	80.8%	52.5%	-----
Prior Year-to-Date Actual as % of 2019-20 Budget	78.0%	45.5%	-----

(\$ in Thousands)

LAMPETER-STRASBURG SCHOOL DISTRICT
 INVESTMENTS - General Fund
 As of January 26, 2021

Description	Est. % Yield	Date of Purchase	Date of Maturity	Amount	Income Year-to-Date	Investment Closed
BB&T Bank	0.05	n/a	n/a	7,606,342.41	2,499.37	
PSDMAX account	0.01	n/a	n/a	2,403,051.23	113.15	
BB&T Securities	0.01	n/a	n/a	142,637.69	76.70	
Univest	0.25	1/15/2020	n/a	2,008,417.58	2,522.39	
<u>PSDLAF Investments:</u>						
<u>BB&T Securities:</u>						
Federal Agric Mtg Corp	1.305	10/23/2020	7/22/2030	999,500.00	3,213.89	
Federal Farm Credit Bank Bond (2 purchases)	0.680	10/14/2020	7/14/2026	1,934,148.75	3,160.87	
Federal Farm Credit Bank Bond	0.623	10/22/2020	4/22/2026	998,750.00		
Federal Farm Credit Bank Bond	0.556	10/20/2020	9/29/2025	998,750.00		
Federal Farm Credit Bank Bond (2 purchases)	0.576	10/22/2020	1/22/2027	1,996,750.00	3,617.78	
FHLB Bond	0.183	6/15/2020	2/18/2021	302,409.00		
FHLB Bond	0.750	9/30/2020	9/30/2026	1,330,000.00		
FHLMC Note	1.001	10/27/2020	10/27/2028	949,857.50		
FHLMC Note	0.540	10/28/2020	9/30/2025	939,060.00		
FHLMC Note	0.638	10/28/2020	4/15/2026	999,250.00		
FNMA Note	1.012	10/29/2020	1/29/2029	999,000.00		
Access Bank	0.364	5/19/2020	3/12/2021	28,278.60		
Ally Bank	0.300	6/17/2020	5/3/2021	37,695.91		
American Express Bank	0.325	6/22/2020	5/3/2021	19,306.73		
Bank of Baroda	0.175	6/22/2020	6/22/2021	125,030.25		
Bank Hapoalim BM	0.313	6/19/2020	4/1/2021	172,322.17		
Bank United	0.300	6/17/2020	6/3/2021	194,719.20		
BMO Harris Bank	0.325	6/22/2020	3/31/2021	29,217.69		
BMW Bank	0.320	6/17/2020	4/19/2021	51,120.85		
Bridgewater Bank	0.195	6/17/2020	12/21/2020	69,547.61	71.01	x
Capital One Bank	0.330	6/18/2020	4/27/2021	42,438.35		
Capital One Bank	0.325	6/22/2020	4/8/2021	16,104.51		
Capital One Bank	0.340	6/22/2020	5/24/2021	44,771.70		
Cathay Bank	0.375	5/19/2020	4/16/2021	47,308.73		
Comenity Bank	0.305	6/19/2020	4/26/2021	40,440.80		
Enerbank	0.373	6/17/2020	5/17/2021	27,610.86		
Fifth Third	0.301	6/18/2020	4/22/2021	38,271.32		
Goldman Sachs	0.250	6/16/2020	3/24/2021	125,626.04		
Howard Bank	1.102	4/7/2020	3/31/2021	244,877.50		
JPMorgan Chase	0.807	5/19/2020	3/20/2021	15,030.27	23.24	x
JPMorgan Chase	0.400	6/18/2020	5/19/2021	49,999.99	84.39	x
Meadows Bank	2.144	6/26/2020	12/28/2020	3,960.00	43.04	x
Morgan Stanley	0.301	6/18/2020	5/31/2021	101,264.00		
Safra 0.25%	0.250	6/16/2020	2/26/2021	75,705.50		
Sallie Mae Bank	0.413	5/19/2020	4/12/2021	45,942.19		
Sallie Mae Bank	0.310	6/17/2020	4/5/2021	36,629.28		
Sallie Mae Bank	0.300	6/19/2020	4/12/2021	66,134.74		
State Bank of India	0.450	5/19/2020	5/14/2021	112,944.49		
Synchrony Bank	0.307	6/19/2020	5/6/2021	20,227.00		
Valley National Bank	0.397	5/19/2020	4/8/2021	34,256.36		
Wells Fargo Bank	0.300	6/17/2020	3/22/2021	151,540.38		
US Treasury Bill	1.545	10/11/2019	7/16/2020	722,383.54	7,591.54	x
US Treasury Bill	1.500	11/13/2019	8/13/2020	257,031.67	2,968.33	x
US Treasury Bill	1.463	1/7/2020	9/10/2020	791,971.33	8,028.67	x
US Treasury Bill	1.458	1/7/2020	10/8/2020	791,087.22	8,912.78	x
US Treasury Bill	0.130	6/30/2020	7/16/2020	459,975.08	24.92	x
Total					42,952.07	
Less: 2019-20 Accrued Interest					(6,191.42)	
Total 2020-21					36,760.65	

BOARD SUMMARY

Fund: 10 - General Fund Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	13,417,230.00	13,417,230.00	0.00	5,481,238.66	7,935,991.34	40.85
200 PERSONNEL EMPL BENEFITS	9,326,950.00	9,326,950.00	0.00	2,789,963.17	6,536,986.83	29.91
300 PURCH PROF & TECH SERVICES	15,775.00	15,775.00	0.00	12,682.36	3,092.64	80.40
400 PURCHASED PROPERTY SVC	119,050.00	119,050.00	574.00	54,592.82	63,883.18	46.34
500 OTHER PURCHASED SERVICE	537,815.00	537,815.00	0.00	550,221.26	(12,406.26)	102.31
600 SUPPLIES	277,622.00	277,622.00	6,585.02	185,701.26	85,335.72	69.26
700 PROPERTY	11,760.00	11,760.00	3,750.00	10,578.82	(2,568.82)	121.84
800 OTHER OBJECTS	175.00	175.00	0.00	100.00	75.00	57.14
Totals for 1100s	23,706,377.00	23,706,377.00	10,909.02	9,085,078.35	14,610,389.63	38.37
1200 SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	3,258,780.00	3,258,780.00	0.00	1,399,579.32	1,859,200.68	42.95
200 PERSONNEL EMPL BENEFITS	2,261,470.00	2,261,470.00	0.00	659,892.66	1,601,577.34	29.18
300 PURCH PROF & TECH SERVICES	2,492,390.00	2,492,390.00	0.00	869,047.27	1,623,342.73	34.87
400 PURCHASED PROPERTY SVC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	362,000.00	362,000.00	0.00	303,526.75	58,473.25	83.85
600 SUPPLIES	5,315.00	5,315.00	1,805.24	7,679.23	(4,169.47)	178.45
800 OTHER OBJECTS	3,000.00	3,000.00	0.00	1,650.00	1,350.00	55.00
Totals for 1200s	8,384,955.00	8,384,955.00	1,805.24	3,241,375.23	5,141,774.53	38.68
1300 VOCATIONAL EDUCATION						
100 PERSONNEL SERV-SALARIES	134,180.00	134,180.00	0.00	56,610.76	77,569.24	42.19
200 PERSONNEL EMPL BENEFITS	93,060.00	93,060.00	0.00	24,413.23	68,646.77	26.23
400 PURCHASED PROPERTY SVC	59,525.00	59,525.00	0.00	67,247.19	(7,722.19)	112.97
500 OTHER PURCHASED SERVICE	576,375.00	576,375.00	0.00	405,180.96	171,194.04	70.30
600 SUPPLIES	6,375.00	6,375.00	0.00	2,857.28	3,517.72	44.82
700 PROPERTY	0.00	0.00	0.00	11,758.98	(11,758.98)	0.00
Totals for 1300s	869,515.00	869,515.00	0.00	568,068.40	301,446.60	65.33

BOARD SUMMARY

Fund: Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG						
100 PERSONNEL SERV-SALARIES	137,780.00	137,780.00	0.00	57,750.25	80,029.75	41.91
200 PERSONNEL EMPL BENEFITS	91,800.00	91,800.00	0.00	25,462.11	66,337.89	27.74
300 PURCH PROF & TECH SERVICES	41,280.00	41,280.00	0.00	50,795.80	(9,515.80)	123.05
500 OTHER PURCHASED SERVICE	78,100.00	78,100.00	0.00	13,122.58	64,977.42	16.80
600 SUPPLIES	1,600.00	1,600.00	0.00	29.75	1,570.25	1.86
Totals for 1400s	350,560.00	350,560.00	0.00	147,160.49	203,399.51	41.98
1500 NONPUBLIC SCHOOL PGMS						
600 SUPPLIES	0.00	0.00	387.00	4,949.98	(5,336.98)	0.00
Totals for 1500s	0.00	0.00	387.00	4,949.98	(5,336.98)	0.00
2100 SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	1,356,790.00	1,356,790.00	0.00	585,568.25	771,221.75	43.16
200 PERSONNEL EMPL BENEFITS	941,240.00	941,240.00	0.00	280,859.56	660,380.44	29.84
300 PURCH PROF & TECH SERVICES	29,870.00	29,870.00	0.00	14,007.65	15,862.35	46.90
500 OTHER PURCHASED SERVICE	12,600.00	12,600.00	0.00	5,324.30	7,275.70	42.26
600 SUPPLIES	10,178.00	10,178.00	1,272.00	(2,681.03)	11,587.03	(13.84)
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	75.00	925.00	7.50
Totals for 2100s	2,351,678.00	2,351,678.00	1,272.00	883,153.73	1,467,252.27	37.61
2200 SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	376,830.00	376,830.00	0.00	174,154.61	202,675.39	46.22
200 PERSONNEL EMPL BENEFITS	499,125.00	499,125.00	0.00	203,929.58	295,195.42	40.86
300 PURCH PROF & TECH SERVICES	53,025.00	53,025.00	0.00	5,882.20	47,142.80	11.09
500 OTHER PURCHASED SERVICE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
600 SUPPLIES	31,018.00	31,018.00	2,235.00	25,267.98	3,515.02	88.67
700 PROPERTY	37,500.00	37,500.00	0.00	35,383.16	2,116.84	94.36
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,225.00	(25.00)	102.08
Totals for 2200s	1,000,998.00	1,000,998.00	2,235.00	445,842.53	552,920.47	44.76
2300 SUPPORT SERVICES-ADMIN						

BOARD SUMMARY

Fund: Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL SERV-SALARIES	1,651,140.00	1,651,140.00	0.00	890,059.16	761,080.84	53.91
200 PERSONNEL EMPL BENEFITS	1,149,300.00	1,149,300.00	0.00	433,387.02	715,912.98	37.71
300 PURCH PROF & TECH SERVICES	252,710.00	252,710.00	500.00	68,595.15	183,614.85	27.34
500 OTHER PURCHASED SERVICE	41,034.00	41,034.00	0.00	1,853.22	39,180.78	4.52
600 SUPPLIES	23,935.00	23,935.00	66.54	5,512.00	18,356.46	23.31
800 OTHER OBJECTS	17,300.00	17,300.00	0.00	20,895.85	(3,595.85)	120.79
Totals for 2300s	3,135,419.00	3,135,419.00	566.54	1,420,302.40	1,714,550.06	45.32
2400 SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	345,390.00	345,390.00	0.00	149,530.51	195,859.49	43.29
200 PERSONNEL EMPL BENEFITS	239,680.00	239,680.00	0.00	70,546.54	169,133.46	29.43
300 PURCH PROF & TECH SERVICES	6,380.00	6,380.00	0.00	1,100.00	5,280.00	17.24
500 OTHER PURCHASED SERVICE	150.00	150.00	0.00	0.00	150.00	0.00
600 SUPPLIES	15,500.00	15,500.00	605.65	6,540.99	8,353.36	46.11
Totals for 2400s	607,100.00	607,100.00	605.65	227,718.04	378,776.31	37.61
2500 SUPP SERVICES-BUSINESS						
100 PERSONNEL SERV-SALARIES	308,700.00	308,700.00	0.00	174,057.20	134,642.80	56.38
200 PERSONNEL EMPL BENEFITS	214,420.00	214,420.00	0.00	83,256.48	131,163.52	38.83
300 PURCH PROF & TECH SERVICES	42,000.00	42,000.00	0.00	35,303.28	6,696.72	84.06
400 PURCHASED PROPERTY SVC	5,000.00	5,000.00	0.00	3,746.77	1,253.23	74.94
500 OTHER PURCHASED SERVICE	4,600.00	4,600.00	0.00	125.00	4,475.00	2.72
600 SUPPLIES	5,470.00	5,470.00	0.00	1,507.89	3,962.11	27.57
700 PROPERTY	0.00	0.00	0.00	608.04	(608.04)	0.00
800 OTHER OBJECTS	900.00	900.00	0.00	193.75	706.25	21.53
Totals for 2500s	581,090.00	581,090.00	0.00	298,798.41	282,291.59	51.42
2600 OP/MAINT PLANT SVCS						
100 PERSONNEL SERV-SALARIES	1,437,000.00	1,437,000.00	0.00	723,716.39	713,283.61	50.36
200 PERSONNEL EMPL BENEFITS	964,550.00	964,550.00	0.00	314,913.29	649,636.71	32.65
300 PURCH PROF & TECH SERVICES	126,120.00	126,120.00	0.00	27,018.84	99,101.16	21.42

BOARD SUMMARY

Fund: Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
400 PURCHASED PROPERTY SVC	458,150.00	458,150.00	11,419.00	210,659.96	236,071.04	48.47
500 OTHER PURCHASED SERVICE	226,870.00	226,870.00	0.00	205,851.11	21,018.89	90.74
600 SUPPLIES	824,200.00	824,200.00	50.29	577,668.94	246,480.77	70.09
700 PROPERTY	20,122.00	20,122.00	0.00	49,136.20	(29,014.20)	244.19
800 OTHER OBJECTS	5,983.00	5,983.00	0.00	0.00	5,983.00	0.00
Totals for 2600s	4,062,995.00	4,062,995.00	11,469.29	2,108,964.73	1,942,560.98	52.19
2700 STUDENT TRANSPORTATION						
100 PERSONNEL SERV-SALARIES	247,250.00	247,250.00	0.00	111,643.05	135,606.95	45.15
200 PERSONNEL EMPL BENEFITS	171,640.00	171,640.00	0.00	45,718.52	125,921.48	26.64
300 PURCH PROF & TECH SERVICES	4,500.00	4,500.00	0.00	3,685.82	814.18	81.91
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	5,022.20	19,977.80	20.09
500 OTHER PURCHASED SERVICE	1,400,254.00	1,400,254.00	0.00	796,360.07	603,893.93	56.87
600 SUPPLIES	10,100.00	10,100.00	0.00	13,254.02	(3,154.02)	131.23
800 OTHER OBJECTS	110.00	110.00	0.00	0.00	110.00	0.00
Totals for 2700s	1,858,854.00	1,858,854.00	0.00	975,683.68	883,170.32	52.49
2800 SUPPORT SVCS-CENTRAL						
100 PERSONNEL SERV-SALARIES	503,280.00	503,280.00	0.00	262,848.82	240,431.18	52.23
200 PERSONNEL EMPL BENEFITS	349,910.00	349,910.00	0.00	140,350.28	209,559.72	40.11
300 PURCH PROF & TECH SERVICES	87,550.00	87,550.00	0.00	70,770.19	16,779.81	80.83
400 PURCHASED PROPERTY SVC	35,000.00	35,000.00	0.00	27,459.09	7,540.91	78.45
500 OTHER PURCHASED SERVICE	7,500.00	7,500.00	0.00	3,079.00	4,421.00	41.05
600 SUPPLIES	241,900.00	241,900.00	22,446.00	183,684.82	35,769.18	85.21
700 PROPERTY	324,000.00	324,000.00	0.00	240,460.29	83,539.71	74.22
800 OTHER OBJECTS	530.00	530.00	0.00	0.00	530.00	0.00
Totals for 2800s	1,549,670.00	1,549,670.00	22,446.00	928,652.49	598,571.51	61.37
2900 OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SERVICE	27,400.00	27,400.00	0.00	26,301.83	1,098.17	95.99
Totals for 2900s	27,400.00	27,400.00	0.00	26,301.83	1,098.17	95.99

BOARD SUMMARY

Fund: Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
3100 Food Service						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	(30.00)	30.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	200.00	(200.00)	0.00
Totals for 3100s	0.00	0.00	0.00	170.00	(170.00)	0.00
3200 STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	580,580.00	580,580.00	0.00	323,456.00	257,124.00	55.71
200 PERSONNEL EMPL BENEFITS	372,700.00	372,700.00	0.00	114,754.87	257,945.13	30.79
300 PURCH PROF & TECH SERVICES	68,070.00	68,070.00	0.00	27,331.65	40,738.35	40.15
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	13,215.24	11,784.76	52.86
500 OTHER PURCHASED SERVICE	79,853.00	79,853.00	0.00	23,693.80	56,159.20	29.67
600 SUPPLIES	43,750.00	43,750.00	2,568.02	54,336.72	(13,154.74)	130.07
700 PROPERTY	31,543.00	31,543.00	339.98	4,314.22	26,888.80	14.76
800 OTHER OBJECTS	8,615.00	8,615.00	0.00	8,278.82	336.18	96.10
Totals for 3200s	1,210,111.00	1,210,111.00	2,908.00	569,381.32	637,821.68	47.29
3300 COMMUNITY SERVICES						
800 OTHER OBJECTS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Totals for 3300s	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
3400 SCHOLARSHIPS & AWARDS						
800 OTHER OBJECTS	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
Totals for 3400s	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
5100 OTHER EXPEND & FINANCE						
800 OTHER OBJECTS	262,400.00	262,400.00	0.00	147,877.11	114,522.89	56.36
900 OTHER USES OF FUNDS	5,773,000.00	5,773,000.00	0.00	5,225,000.00	548,000.00	90.51
Totals for 5100s	6,035,400.00	6,035,400.00	0.00	5,372,877.11	662,522.89	89.02
5800 SUSPENSE ACCOUNT						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	4,489.00	2,941,158.57	(2,945,647.57)	0.00
600 SUPPLIES	0.00	0.00	1,455.59	400,118.48	(401,574.07)	0.00
Totals for 5800s	0.00	0.00	5,944.59	3,341,277.05	(3,347,221.64)	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00
Totals for 5900s	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00
Expenditure Totals	56,509,534.00	56,509,534.00	60,548.33	29,645,755.77	26,803,229.90	52.57
6100 TAXES LEVIED BY THE LEA						
000 000	(3,305,650.00)	(3,305,650.00)	0.00	(1,319,952.92)	(1,985,697.08)	39.93
100 PERSONNEL SERV-SALARIES	(35,137,208.00)	(35,137,208.00)	0.00	(35,741,371.35)	604,163.35	101.72
Totals for 6100s	(38,442,858.00)	(38,442,858.00)	0.00	(37,061,324.27)	(1,381,533.73)	96.41
6400 DELINQUENCIES TAXES LEV						
000 000	(352,500.00)	(352,500.00)	0.00	(84,794.98)	(267,705.02)	24.06
Totals for 6400s	(352,500.00)	(352,500.00)	0.00	(84,794.98)	(267,705.02)	24.06
6500 EARNINGS ON INVESTMENTS						
000 000	(100,000.00)	(100,000.00)	0.00	1,564.13	(101,564.13)	(1.56)
Totals for 6500s	(100,000.00)	(100,000.00)	0.00	1,564.13	(101,564.13)	(1.56)
6700 REV FROM STUDENT ACT						
000 000	(106,000.00)	(106,000.00)	0.00	(22,380.00)	(83,620.00)	21.11
Totals for 6700s	(106,000.00)	(106,000.00)	0.00	(22,380.00)	(83,620.00)	21.11
6800 REV FROM INTERMEDIATE						
000 000	(519,750.00)	(519,750.00)	0.00	(340,048.02)	(179,701.98)	65.43
Totals for 6800s	(519,750.00)	(519,750.00)	0.00	(340,048.02)	(179,701.98)	65.43
6900 OTHER REV FROM LOCAL						
000 000	(205,000.00)	(205,000.00)	0.00	(50,501.53)	(154,498.47)	24.63
Totals for 6900s	(205,000.00)	(205,000.00)	0.00	(50,501.53)	(154,498.47)	24.63
7100 BASIC INSTRUCT & OPER						
000 000	(5,455,520.00)	(5,455,520.00)	0.00	(1,993,017.00)	(3,462,503.00)	36.53
Totals for 7100s	(5,455,520.00)	(5,455,520.00)	0.00	(1,993,017.00)	(3,462,503.00)	36.53

BOARD SUMMARY

Fund: Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7200 SUBSIDIES SPECIFIC ED PROGS						
000 000	(1,561,450.00)	(1,561,450.00)	0.00	(915,862.58)	(645,587.42)	58.65
Totals for 7200s	(1,561,450.00)	(1,561,450.00)	0.00	(915,862.58)	(645,587.42)	58.65
7300 SUBSIDIES NON-ED PGMS						
000 000	(1,911,822.00)	(1,911,822.00)	0.00	(1,543,679.93)	(368,142.07)	80.74
Totals for 7300s	(1,911,822.00)	(1,911,822.00)	0.00	(1,543,679.93)	(368,142.07)	80.74
7500 EXTRA GRANTS						
000 000	(281,120.00)	(281,120.00)	0.00	(295,446.61)	14,326.61	105.10
Totals for 7500s	(281,120.00)	(281,120.00)	0.00	(295,446.61)	14,326.61	105.10
7800 STATE SHARE FICA/PSERS						
000 000	(4,099,260.00)	(4,099,260.00)	0.00	(405,454.35)	(3,693,805.65)	9.89
Totals for 7800s	(4,099,260.00)	(4,099,260.00)	0.00	(405,454.35)	(3,693,805.65)	9.89
8500 RESTRICT GRANTS-IN-AID						
000 000	(478,310.00)	(478,310.00)	0.00	(173,290.43)	(305,019.57)	36.23
Totals for 8500s	(478,310.00)	(478,310.00)	0.00	(173,290.43)	(305,019.57)	36.23
8700 FEDERAL STIMULUS						
000 000	0.00	0.00	0.00	(360,160.75)	360,160.75	0.00
Totals for 8700s	0.00	0.00	0.00	(360,160.75)	360,160.75	0.00
Revenue Totals	(53,513,590.00)	(53,513,590.00)	0.00	(43,244,396.32)	(10,269,193.68)	80.81
Fund 10 Totals						
Total Expenditure	49,704,472.00	49,704,472.00	54,603.74	20,931,601.61	28,718,266.65	42.22
Total Other Expenditure	6,805,062.00	6,805,062.00	5,944.59	8,714,154.16	(1,915,036.75)	128.14
Total Revenue	(53,513,590.00)	(53,513,590.00)	0.00	(43,244,396.32)	(10,269,193.68)	80.81
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 02/02/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	49,704,472.00	49,704,472.00	54,603.74	20,931,601.61	28,718,266.65	42.22
Total Other Expenditure	6,805,062.00	6,805,062.00	5,944.59	8,714,154.16	(1,915,036.75)	128.14
Total Revenue	(53,513,590.00)	(53,513,590.00)	0.00	(43,244,396.32)	(10,269,193.68)	80.81
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115451	AHOLD FINANCIAL SERVICES	HS home ec groceries		190.02
0000115452	AT&T MOBILITY	district cell phone charges	hot spots - COVID grant	2,139.44
0000115453	COMCAST CABLE	additional outlets - HS		39.65
0000115454	DIRECT ENERGY BUSINESS	electric - campus	electric - Walnut Run	21,257.38
0000115455	DIXIE LAND ENERGY	gas at WLT for vans		1,313.28
0000115456	DOMMEL DUSTIN	constable - districts		140.00
0000115457	E.M. HERR FARM & HOME SUPPLY	maint parts		96.00
0000115458	G.R. MITCHELL INC.	PAC supplies		6.71
0000115459	GARDILL JAMES	constable - districts		280.00
0000115460	GRIZZLY INDUSTRIAL	Dust hose		30.94
0000115461	JACKSON JEFFREY L.	constable - districts		280.00
0000115462	JW PEPPER & SON INC.	HS vocal music supplies		4.95
0000115463	MESSICK'S LANCASTER TRACTOR	maint part	maint supplies	50.18
0000115464	POKOPEC, JEFFREY D.	constable - districts		280.00
0000115465	PPL ELECTRIC UTILITIES	electric transp - campus	electric transp - SE	3,241.49
0000115466	QUADIENT FINANCE USA, INC.	postage for postage meter		3,000.00
0000115467	RHOADS ENERGY CORP	to be reimb - diesel fuel	to be reimb - unleaded gas	14,456.80
0000115468	RUSSELL LOCKSMITH-SAFES. INC.	keys - maint		12.90
0000115469	STRASBURG MASONRY SUPPLY INC	topsoil - maint		4.00
0000115470	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	4,050.00
0000115471	THERABILITIES INC.	physical therapy services		378.25
0000115472	TRUSTMARK HEALTH BENEFITS, INC.	insurance mgmt fee - Jan		14,702.30
0000115473	UGI UTILITIES INC.	ntl gas - admin bldg	ntl gas transp - fieldhouse	1,310.65

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115474	VERITIV OPERATING COMPANY	can liners - custodial		537.30
0000115475	WEST LAMPETER TOWNSHIP	WLT annual storage tank rental		1,000.00
0000115476	AHOLD FINANCIAL SERVICES	HS home ec groceries		75.98
0000115477	ARTHUR J. GALLAGHER RMS INC	treasurer bond - K. Stoltzfus	secretary bond - Williams	300.00
0000115478	CORNELL UNIVERSITY	WS Lions Health Schol. - Andrew David Bliss	Strasb IOOF - Science Schol. - Andrew David Bliss	1,500.00
0000115479	DAUPHIN ELECTRIC SUPPLY	lighting supplies		1,087.54
0000115480	DIRECT ENERGY BUSINESS	electric - SE		626.69
0000115481	DIRECT ENERGY BUSINESS	ntl gas - fieldhouse	ntl gas - HH water heater	476.77
0000115482	DIXIE LAND ENERGY	gas at WLT for vans		1,117.89
0000115483	EAGLE DISPOSAL OF PA, INC.	district trash removal		4,525.56
0000115484	FRONTIER	district phone charges		1,312.32
0000115485	FULTON BANK N.A.	chromebooks - lease payment		31,031.98
0000115486	HEMPFIELD SCHOOL DISTRICT	Help Thy Neighbor - to be reimb		760.00
0000115487	HOLLISTER, MICHAEL S.	admin bldg wall flashing repair		1,264.00
0000115488	HUTCHINSON EXCAVATING INC	security grant - excavation/blacktop	sink hole repairs	10,790.53
0000115489	JACKSON'S WINDOW SHOPPE INC.	mini blinds		195.00
0000115490	PENNSYLVANIA COLLEGE OF HEALTH SCIENCES	Sertoma Hearing Schol. - Kaitlyn Lee Lien		600.00
0000115491	QUADIENT, INC.	qtrly rental & service - postage meter		289.25
0000115492	READ NATURALLY	GEER grant supplies - Read Live subscriptions		288.00
0000115493	STRASBURG BOROUGH AUTHORITY	water/sewer - SE		97.31
0000115494	U.S. BANK EQUIPMENT FINANCE	Instr -Rep/Mtnce-HS	MM copier lease	5,190.00
0000115495	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	18,994.91

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115496	AHOLD FINANCIAL SERVICES	HS home ec groceries		160.04
0000115497	ARBITECH	tech equip - phones		4,061.00
0000115498	B&B INTEGRATIONS	amplifier		495.00
0000115499	CAPITAL ELECTRIC	lighting supplies		40.83
0000115500	CITY OF LANCASTER PA	water usage - campus		1,705.54
0000115501	CREST/GOOD MFG. CO.	maint parts		211.10
0000115502	DELL MARKETING L.P.	Chromebook parts		298.80
0000115503	DIRECT ENERGY BUSINESS	HS water heater	ntl gas - HH	9,071.60
0000115504	HOLABIRD	tennis balls - athletics	tennis supplies - athletics	361.10
0000115505	LANCASTER GENERAL HEALTH	drug screening- employees & random and admin physical		833.90
0000115506	LEARN WELL SERVICES	tutoring		279.00
0000115507	ACCO BRANDS USA LLC	laminator maintenance contract		491.05
0000115508	AHOLD FINANCIAL SERVICES	HS home ec groceries		41.56
0000115509	AIRBORNE CONTAMINATION	filters - HS	filters - LE	8,170.27
0000115510	AVANTE LANGUAGE SERVICES INC..	ESL translation services - Cambodian		180.00
0000115511	CREST/GOOD MFG. CO.	plumbing parts		178.93
0000115512	DAUPHIN ELECTRIC SUPPLY	lighting supplies		861.30
0000115513	E.M. HERR FARM & HOME SUPPLY	maint supplies	HH custodial supplies	252.49
0000115514	EHC ASSOCIATES INC.	AHERA site inspections		652.00
0000115515	FISHER SCIENTIFIC EDUCATION	8th grade science supplies		49.53
0000115516	G.R. MITCHELL INC.	HS wood tech supplies	maint supplies	191.51
0000115517	H & F TIRE SERVICE	tires - van 311		282.84

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115518	HILLYARD	HS custodial supplies		1,710.08
0000115519	HOLLISTER, MICHAEL S.	flashing repair		600.00
0000115520	J GARBER ENTERPRISES LLC	mow and trim - Walnut Run and SE		662.00
0000115521	JOSTEN'S INC.	district medals - football & girls soccer		554.09
0000115522	JW PEPPER & SON INC.	HS orchestra music		4.95
0000115523	MENCHEY MUSIC SERVICE INC.	french horn repair	elem band - baritone service & repair	216.45
0000115524	NOLT'S AUTO PARTS INC	auto parts - stock		73.42
0000115525	PLETCHER JOHN	sprinkler system repair - HS	sprinkler system repair - LE	8,182.00
0000115526	RHOADS ENERGY CORP	heating oil - SE		3,596.00
0000115527	STEWART BUSINESS SYSTEMS, LLC	HH copier fee	LE copier fee	2,807.50
0000115528	TELE-PEST INC.	pest control - LE		52.00
0000115529	THE COPE COMPANY	solar salt - maint		865.20
0000115530	TX:TEAM REHAB INC.	physical therapy services - December		648.59
0000115531	US-RX CARE	pharmacy - mgmt program		2,466.00
0000115532	WEINSTEIN SUPPLY CORPORATION	maint parts		52.85
0000115533	APPEL, YOST & ZEE LLP	legal fees - spec ed - December		108.30
0000115534	ARBITECH	phones		5,230.00
0000115535	AUKAMP BONNIE	dental reimb		68.00
0000115536	BARLEY SNYDER LLP	legal fees - December		979.84
0000115537	BOLAND, DAVID E	WLT RE refund - duplicate		1,871.20
0000115538	BOUND TO STAY BOUND BOOKS	MM library books		405.20
0000115539	CAROLINA BIOLOGICAL SUPPLY CO.	7th grade science supplies		188.54
0000115540	CCIU	regular ed tuition - CHOR	regular ed tuition	5,349.78

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115541	CLYDE STUMPF & SON, INC.	WLT RE refund - duplicate		1,079.94
0000115542	CM REGENT LLC	LTD & life insurance premium - Feb		2,559.06
0000115543	COOPER PRINTING INC.	professional services - HH		373.00
0000115544	DAVID H FRIEDRICHS, JR	census - postage		4,790.00
0000115545	DICK BLICK	HH art supplies		175.13
0000115546	FERRETTI, ERNEST J	SB RE refund - overpaid		4.00
0000115547	KEENAN ASSOCIATES	express scripts - January		2,507.10
0000115548	LANCASTER-LEBANON INT. UNIT 13	speech, occup & physical therapy - Nov	job training - December	29,033.33
0000115549	LANCASTER-LEBANON INT. UNIT 13	WAN - tech		32,030.72
0000115550	LANCASTER-LEBANON INT. UNIT 13	bus driver training paperwork		140.00
0000115551	LSEA	DED: Union Dues - Full Payroll Pay Date: 1/8/2021	DED: Union Dues - Full Payroll Pay Date: 1/22/2021	29,511.10
0000115552	MAJORS, TARA L	WLT RE interim refund - overpaid		44.86
0000115553	METZLER HOME BUILDERS	WLT RE refund - duplicate		614.45
0000115554	MOON MECHANICAL SERVICES, LLC	WLT RE refund - duplicate		819.69
0000115555	NEW STORY LLC	tuition		38,942.00
0000115556	OFFICE BASICS INC.	HS copy paper	copy paper - admin building	1,646.94
0000115557	OLIVA M WITMER	speech therapy		774.32
0000115558	PENNSYLVANIA COUNSELING SV INC	MM student assistance program	HS student assistance program	1,072.00
0000115559	RESOURCE RENTALS AND SALES	power head rental	sod cutter rental	89.50
0000115560	ROBINSON, CAROLYN K	SB RE refund - overpaid		18.55
0000115561	RODRIGUEZ THANNIA E.	ESL - translations		252.25
0000115562	SAUVE, PAUL A	WLT RE refund - overpaid		25.39

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115563	SCHOOL OUTFITTERS	new desks - LE		1,714.00
0000115564	SCHOOL SPECIALTY INC	LE teaching supplies	HH teaching supplies	160.29
0000115565	SHULTZ TRANSPORTATION COMPANY	contracted bus service - January	non public transportation	126,695.27
0000115566	SINGH OPERATIONAL SERVICES, INC	WLT RE refund - overpaid		30.00
0000115567	SMUCKER WELDING SHOP	vo ag supplies		86.25
0000115568	STEVE WEISS MUSIC	MM Percussion		116.93
0000115569	STINSON, NICOLE	WLT RE refund - overpaid		575.10
0000115570	THE HORSHAM CLINIC	educational services		687.50
0000115571	THE MEADOWS PSYCHIATRIC CENTER	academic instruction		335.00
0000115572	TRANE U.S. INC.	HVAC part		320.50
0000115573	U.S. POSTMASTER	postage stamps - MM	postage stamps - HS	508.00
0000115574	UNITED WAY OF LANCASTER COUNTY	DED: United Way - Full Payroll Pay Date: 1/8/2021	DED: United Way - Full Payroll Pay Date: 1/22/2021	275.50
0000115575	WENDY STOLTZFUS - PETTY CASH	MM teaching supplies	postage - MM	85.00
0000115576	WHITMOYER FORD, INC	van repair		575.00
* 0000WF0125	WELLS FARGO BANK	2002 Debt Interest		4,271.03
* 000BBT0126	BB&T ITEM PROCESSING CENTER	Medical claims & fees - January		376,822.84
* 00BBTC0108	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2019 Ford Van lease		545.89
* 00BBTC0110	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2016 Chevy van & mower lease		755.85
* 00BBTC0111	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2020 Ford Transit Van lease		571.91
* 00BBTC0112	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	chevy van & F350 truck lease		1,196.40
* 00BBTC0115	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2018 Ford van lease		865.70

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00BBTC0119	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2019 Ford Van lease		545.89
* 00PSER0122	PUB SCH EMPLOYES RETIREMENT	Employee PSERS contributions - Dec		909.95
* 00SACC0107	SACC	SACC tuition paid with Title I homeless set-aside		108.00
* 00VOYA0108	VOYA - PSERS	Employee PSERS DC contributions - 1/8 Pay	Employer PSERS DC contributions -1/8 Pay	1,276.96
* 00VOYA0122	VOYA - PSERS	Employee PSERS DC contributions - 1/22 Pay	Employer PSERS DC contributions -1/22 Pay	1,107.01
* 0LCCTC0201	LANCASTER COUNTY CTC	February Bond Payment		61,380.07
D000275015	ALLEN-GORDON CAROL	vision reimb		89.98 <i>D</i>
D000275016	BAKER LECINDA	dental reimb		79.77 <i>D</i>
D000275017	BATDORF MARY KAY	vision reimb		153.70 <i>D</i>
D000275018	BEERS JENNIFER D	dental reimb		247.00 <i>D</i>
D000275019	BETANCOURT NICOLE	dental reimb		266.00 <i>D</i>
D000275020	BITLER DONNA	dental reimb		597.00 <i>D</i>
D000275021	BLAIR, EMILIE J	dental reimb		263.00 <i>D</i>
D000275022	BLOSE MATTHEW A	dental reimb		361.00 <i>D</i>
D000275023	BOMBERGER KELSEY	tuition reimb		1,500.00 <i>D</i>
D000275024	BOONE LISA A	tuition reimb		2,772.00 <i>D</i>
D000275025	BOYCE KATHLEEN	dental reimb		100.00 <i>D</i>
D000275026	BUCKIUS KIMBERLY	tuition reimb		1,500.00 <i>D</i>
D000275027	BURKHOLDER MEGAN	dental reimb		1,531.00 <i>D</i>
D000275028	BURNS LAUREN	dental reimb		270.00 <i>D</i>
D000275029	CANTY, KRISTINA A	MM spec ed supplies		107.54 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000275030	CAPOFERRI SARAH W	tuition reimb	vision reimb	1,441.00 <i>D</i>
D000275031	CAREATC INC	wellness center billing & health passports	personal health assessments	12,717.79 <i>D</i>
D000275032	CERESINI HEATHER A	vision reimb	dental reimb	521.00 <i>D</i>
D000275033	COE S. BARRY	dental reimb		132.00 <i>D</i>
D000275034	COLVIN DANIEL G	tuition reimb		2,826.00 <i>D</i>
D000275035	DENNES, DENISE R	vision reimb		200.00 <i>D</i>
D000275036	EBERLY KERRI	dental reimb		395.00 <i>D</i>
D000275037	EBERSOL ANDREA B	dental reimb		184.00 <i>D</i>
D000275038	FAKOLT DAVID	dental reimb		449.00 <i>D</i>
D000275039	FANTAZZI GREGORY	dental reimb		292.00 <i>D</i>
D000275040	FEENEY BENJAMIN	vision reimb		89.99 <i>D</i>
D000275041	FLUCK ELIZABETH	dental reimb		344.00 <i>D</i>
D000275042	GALLAGHER JEFFREY	dental reimb		241.00 <i>D</i>
D000275043	GARRETT BOBBI	dental reimb		806.00 <i>D</i>
D000275044	GAWNE, JENNIFER A	dental reimb		126.00 <i>D</i>
D000275045	GERLACH ROY A.	dental reimb	vision reimb	352.00 <i>D</i>
D000275046	GOCHNAUER MARYBETH	dental reimb		556.00 <i>D</i>
D000275047	GRAMLEY, MELISSA	dental reimb		426.20 <i>D</i>
D000275048	GREENWOOD KRISTEN	dental reimb	vision reimb	751.28 <i>D</i>
D000275049	GROVE KARA	vision reimb	dental reimb	332.00 <i>D</i>
D000275050	HARNISH ANNE	dental reimb		582.00 <i>D</i>
D000275051	HEYSER WILLIAM T.	dental reimb		277.00 <i>D</i>
D000275052	HINKLE CHRISTINA	dental reimb		457.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000275053	HOGAN KIMBERLY L	dental reimb		264.00 <i>D</i>
D000275054	HOLLERN FAITH A	dental reimb		141.00 <i>D</i>
D000275055	HOOVER MATTHEW	dental reimb		384.00 <i>D</i>
D000275056	JOHNSON JOAN	vision reimb		250.00 <i>D</i>
D000275057	KAUFFMAN SUZANNE	dental reimb		1,027.00 <i>D</i>
D000275058	KENT THOMAS	vision reimb		500.00 <i>D</i>
D000275059	KINERT, AMANDA R	tuition reimb	dental reimb	2,669.00 <i>D</i>
D000275060	KORTRIGHT, BRITTANY L	dental reimb		800.00 <i>D</i>
D000275061	KOWITZ, ALICIA C	dental reimb		147.00 <i>D</i>
D000275062	KRUPPENBACH CONNIE	vision reimb		209.98 <i>D</i>
D000275063	KURTZ KARREN J	vision reimb	dental reimb	262.00 <i>D</i>
D000275064	LANCASTER, PATRICIA	dental reimb		118.00 <i>D</i>
D000275065	LANDIS JEFFREY	vision reimb		500.00 <i>D</i>
D000275066	LAU ELISABETH D.	dental reimb		466.00 <i>D</i>
D000275067	LONG PAULA	dental reimb		306.00 <i>D</i>
D000275068	LUCARINO MARY L	dental reimb		402.30 <i>D</i>
D000275069	LUTZ MARGARET	dental reimb		143.00 <i>D</i>
D000275070	MANNIX SUZANNE K.	dental reimb		239.00 <i>D</i>
D000275071	MARSH JEFFREY B	vision reimb		477.50 <i>D</i>
D000275072	MCCANNA CHRISTY	dental reimb		130.00 <i>D</i>
D000275073	MCMICHAEL KATHRYN JANA E	vo ag supplies		793.25 <i>D</i>
D000275074	MILLER, ALICIA M	tuition reimb		2,772.00 <i>D</i>
D000275075	MOORE ETHAN R	vision reimb		296.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND Payment Dates: 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000275076	MOORE VANESSA JEAN	dental reimb	vision reimb	679.98 <i>D</i>
D000275077	MORGAN DERRICK	tuition reimb		1,590.00 <i>D</i>
D000275078	NEFF EMILY J	dental reimb		233.00 <i>D</i>
D000275079	NEUMANN KENNETH E	vision reimb		50.00 <i>D</i>
D000275080	NOLT JEFFREY	dental reimb		559.00 <i>D</i>
D000275081	OBERHOLTZER HOLLY	vision reimb		123.00 <i>D</i>
D000275082	PANTANO, DEBRA A	vision reimb		200.00 <i>D</i>
D000275083	PARISE KAREN L.	dental reimb		277.00 <i>D</i>
D000275084	PEART KEVIN S.	vision reimb		573.00 <i>D</i>
D000275085	PESTCOE ABBY	dental reimb		62.80 <i>D</i>
D000275086	PETERS SHARON L	dental reimb		180.00 <i>D</i>
D000275087	POTTER JACLYN	tuition reimb	dental reimb	3,897.00 <i>D</i>
D000275088	POWERSCHOOL GROUP LLC	asst supt supplies	credit - software sales tax	8,175.12 <i>D</i>
D000275089	RAUGH KRISTI	dental reimb		919.00 <i>D</i>
D000275090	RETTEW SUSAN	dental reimb		1,465.00 <i>D</i>
D000275091	RIDENOUR VICTOR J	dental reimb	vision reimb	340.00 <i>D</i>
D000275092	RIEHL JOSHUA A	dental reimb		235.00 <i>D</i>
D000275093	RIVER ROCK ACADEMY, LLC	2 slots at River Rock		5,551.85 <i>D</i>
D000275094	ROWE JOELLEN R.	dental reimb		116.00 <i>D</i>
D000275095	ROYER LARRY	dental reimb		663.00 <i>D</i>
D000275096	RUSSELL MELISSA	dental reimb		2,000.00 <i>D</i>
D000275097	SAVOCA DEBRA A.	dental reimb		169.00 <i>D</i>
D000275098	SCHATZMANN MICHELLE L	tuition reimb		924.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000275099	SCHAUB, MARY K	dental reimb		728.00 <i>D</i>
D000275100	SHOCKEY TINA	tuition reimb	dental reimb	1,616.00 <i>D</i>
D000275101	SINSHEIMER, NIKKI J	PSERS reimb		4.19 <i>D</i>
D000275102	SLADE, MARY K	vision reimb		108.54 <i>D</i>
D000275103	SPANGLER DONALD	dental reimb		210.00 <i>D</i>
D000275104	SPEALMAN AMANDA	tuition reimb		3,096.00 <i>D</i>
D000275105	SPEALMAN STEPHEN A	vision reimb		75.87 <i>D</i>
D000275106	STAUB KAREN	vision reimb	dental reimb	851.51 <i>D</i>
D000275107	STAUFFER LAURI LOAR	dental reimb		542.00 <i>D</i>
D000275108	STEM, PAMELA J	vision reimb		200.00 <i>D</i>
D000275109	STOLTZFUS KEITH A	dental reimb		31.75 <i>D</i>
D000275110	STRAWSER EVA G.	dental reimb		152.00 <i>D</i>
D000275111	STS INC	homebound tutoring		1,482.30 <i>D</i>
D000275112	STUTZMAN JAMES A	dental reimb		174.00 <i>D</i>
D000275113	SWARR JEFFREY	dental reimb		221.00 <i>D</i>
D000275114	SWARR KATRINA K	dental reimb		1,038.00 <i>D</i>
D000275115	THE VISTA SCHOOL	tuition	nursing services	12,689.86 <i>D</i>
D000275116	TUTEN, BENJAMIN T	dental reimb		233.00 <i>D</i>
D000275117	VALENZO WILLIAM J.	dental reimb		180.00 <i>D</i>
D000275118	VON DER LUFT SUSAN	dental reimb		375.00 <i>D</i>
D000275119	WEISS H DUSTIN	vision reimb		190.00 <i>D</i>
D000275120	WELCHANS ERIK C	dental reimb		479.00 <i>D</i>
D000275121	WHISKEYMAN ERIN	dental reimb		162.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 01/06/2021 - 02/02/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000275122	WHITE, TRACY L	vision reimb		352.98 <i>D</i>
D000275123	WILLIAMS MARY E	vision reimb		224.98 <i>D</i>
D000275124	WILLIG CHRISTINE	dental reimb		310.80 <i>D</i>
D000275125	WITMER, OLIVIA M	tuition reimb	dental reimb	1,783.00 <i>D</i>
D000275126	YINGER DEBORAH	dental reimb		807.50 <i>D</i>
D000275127	YOWLER MELISSA	vision reimb		474.16 <i>D</i>
* FED0000108	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 1/8/2021	Purpose: ER FICA Full Payroll Pay Date: 1/8/2021	236,923.93
* FED0000122	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 1/22/2021	Purpose: ER FICA Full Payroll Pay Date: 1/22/2021	201,904.09
* HSA0000108	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 1/8/2021	HSA payments - 1/8 Pay	12,984.59
* HSA0000122	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 1/22/2021		10,454.59
* PAT0000108	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 1/8/2021		29,150.40
* PAT0000122	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 1/22/2021		25,552.65
* PENS000108	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 1/8/2021	DED: ROTH AXA - Full Payroll Pay Date: 1/8/2021	11,648.56
* PENS000122	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 1/22/2021	DED: ROTH AXA - Full Payroll Pay Date: 1/22/2021	11,256.35
* PSER001231	PUB SCH EMPLOYES RETIREMENT	Purpose: EE RETP Full Payroll Pay Date: 12/24/2020	Purpose: EE RETP Full Payroll Pay Date: 12/11/2020	134,980.64
* SCD0000108	PA SCDU	DED: Child Support - Full Payroll Pay Date: 1/8/2021		1,210.06
* SCD0000122	PA SCDU	DED: Child Support - Full Payroll Pay Date: 1/22/2021		1,210.06

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA ACCOUNT **Payment Dates:** 01/05/2021 - 02/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000007031	BERNARD FOOD INDUSTRIES, INC.	Pie Conditioners/All		314.88
0000007032	FEESERS INC.	HH Food	LE Food	7,072.81
0000007033	HERSHEY CREAMERY CO.	MM Ice Cream	HH Ice Cream	585.84
0000007034	K & D FACTORY SERVICE INC.	MM W/I freezer	HS Govt Freezer	1,267.60
0000007035	L H BRUBAKER APPLIANCES	MM Dryer		994.00
0000007036	MORIBITO BAKING CO INC	MM Bread	LE Bread	448.88
0000007037	SCHEID PRODUCE INC.	HS Produce	MM Produce	1,137.10
0000007038	SERENA A. KIRCHNER INC	HS Sparkling Ice		142.45
0000007039	SINGER EQUIPMENT COMPANY	Paper supplies	Paper products	3,854.42
0000007040	SWISS DAIRY	HS Milk	MM Milk	3,228.35
0000007041	TURKEY HILL DAIRY INC.	TH Drinks HH		281.40
0000007042	US FOODSERVICE	HH Food	MM Food	4,805.51
51 - FOOD SERVICE/CAFETERIA				24,133.24
Grand Total All Funds				24,133.24
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				24,133.24
Grand Total All Payments				24,133.24

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: AT - HS ATHLETIC ACCOUNT Payment Dates: 12/23/2020 - 02/02/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006097	Lebanon Athletic Department	V Wrestling Entry Fee 1/9/21		250.00
0000006098	LIPPY BRANDEN	Reimbursement for scoreboard controller		150.00
0000006099	SOLANCO WRESTLING ASSOCIATION	JH Wrestling Entry Fee 1/9/21		300.00
0000006100	Cedar Cliff Wrestling Boosters	2021 Dual Meet Tournament 1/16/21		250.00
0000006101	ANGELO'S SOCCER CORNER	G Lax goalie stick		36.50
0000006102	RED ROSE SCREEN PRINT AND AWARDS	Golf Jackets		807.98
29 - Athletic Fund				1,794.48
Grand Total All Funds				1,794.48
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				1,794.48
Grand Total All Payments				1,794.48

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

Date	Transaction Description	Debit	Credit	Balance
Balance in ArbiterPay Account - December 23, 2020				12,673.00
1/26/2021	Upload Funds into ArbiterPay		10,000.00	
01/13/2021	Lampeter-Strasburg High School, 1/12/2021, Group 107658, Game 669327, 7:00 PM, Game Fee \$97.00, Tim Rice	97.00		
01/13/2021	Lampeter-Strasburg High School, 1/12/2021, Group 107658, Game 669334, 4:00 PM, Game Fee \$82.00, R Lundquist	82.00		
01/13/2021	Lampeter-Strasburg High School, 1/12/2021, Group 111398, Game 391, 4:15 PM, Game Fee \$80.00, Andrew Amway	80.00		
01/13/2021	Lampeter-Strasburg High School, 1/12/2021, Group 111398, Game 391, 4:15 PM, Game Fee \$80.00, John Roth	80.00		
01/13/2021	Lampeter-Strasburg High School, 1/12/2021, Group 111398, Game 391, 4:15 PM, Game Fee \$80.00, Justina Roth	80.00		
01/14/2021	Lampeter-Strasburg High School, 1/13/2021, Group 102368, Game 575961, 7:00 PM, Game Fee \$87.00, Mike Nagy	87.00		
01/14/2021	Lampeter-Strasburg High School, 1/13/2021, Group 102368, Game 575961, 7:00 PM, Game Fee \$87.00, Mike Zercher	87.00		
01/14/2021	Lampeter-Strasburg High School, 1/13/2021, Group 102368, Game 575961, 7:00 PM, Game Fee \$87.00, Tim Smith	87.00		
01/14/2021	Lampeter-Strasburg High School, 1/13/2021, Group 102368, Game 576149, 5:00 PM, Game Fee \$117.00, Dan Mentzer	117.00		
01/14/2021	Lampeter-Strasburg High School, 1/13/2021, Group 102368, Game 576149, 5:00 PM, Game Fee \$117.00, Miguel E. Tirado	117.00		
01/20/2021	Lampeter-Strasburg High School, 1/14/2021, Group 111398, Game 561, 4:15 PM, Game Fee \$80.00, John Roth	80.00		
01/20/2021	Lampeter-Strasburg High School, 1/14/2021, Group 111398, Game 561, 4:15 PM, Game Fee \$80.00, Justina Roth	80.00		
01/20/2021	Lampeter-Strasburg High School, 1/14/2021, Group 111398, Game 561, 4:15 PM, Game Fee \$80.00, Michael Nedrow	80.00		
01/19/2021	Lampeter-Strasburg High School, 1/15/2021, Group 102368, Game 575937, 7:30 PM, Game Fee \$87.00, Brian Wiggins	87.00		
01/19/2021	Lampeter-Strasburg High School, 1/15/2021, Group 102368, Game 575937, 7:30 PM, Game Fee \$87.00, Jeff Pierce	87.00		
01/19/2021	Lampeter-Strasburg High School, 1/15/2021, Group 102368, Game 575937, 7:30 PM, Game Fee \$87.00, Kyle Rineer	87.00		
01/19/2021	Lampeter-Strasburg High School, 1/15/2021, Group 102368, Game 576120, 4:00 PM, Game Fee \$131.00, Don Henning	131.00		
01/19/2021	Lampeter-Strasburg High School, 1/15/2021, Group 102368, Game 576120, 4:00 PM, Game Fee \$131.00, Jonathan Weaver	131.00		
01/19/2021	Lampeter-Strasburg High School, 1/15/2021, Group 102368, Game 576121, 5:00 PM, Game Fee \$108.00, Brian London	108.00		
01/19/2021	Lampeter-Strasburg High School, 1/18/2021, Group 102368, Game 576589, 7:00 PM, Game Fee \$87.00, Brian Brandt	87.00		
01/19/2021	Lampeter-Strasburg High School, 1/18/2021, Group 102368, Game 576589, 7:00 PM, Game Fee \$87.00, Jeff Erisman	87.00		
01/19/2021	Lampeter-Strasburg High School, 1/18/2021, Group 102368, Game 576589, 7:00 PM, Game Fee \$87.00, Preston Moragne	87.00		
01/19/2021	Lampeter-Strasburg High School, 1/18/2021, Group 102368, Game 576591, 4:00 PM, Game Fee \$63.00, Ryan Bolinder	63.00		
01/19/2021	Lampeter-Strasburg High School, 1/18/2021, Group 102368, Game 576591, 4:00 PM, Game Fee \$63.00, Scott Haden	63.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 102368, Game 575963, 7:30 PM, Game Fee \$87.00, J. Bradley Landis	87.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 102368, Game 575963, 7:30 PM, Game Fee \$87.00, Joe Bleacher	87.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 102368, Game 575963, 7:30 PM, Game Fee \$87.00, Michael Schilpp	87.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 102368, Game 575964, 6:00 PM, Game Fee \$68.00, Paula Katchmer	68.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 102368, Game 575964, 6:00 PM, Game Fee \$68.00, Tate Esterly	68.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 102368, Game 576152, 4:00 PM, Game Fee \$117.00, Carl Behm	117.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 102368, Game 576152, 4:00 PM, Game Fee \$117.00, Phil Rudisill	117.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 111398, Game 562, 4:15 PM, Game Fee \$80.00, Cheryl Youtz	80.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 111398, Game 562, 4:15 PM, Game Fee \$80.00, Elizabeth High	80.00		
01/22/2021	Lampeter-Strasburg High School, 1/21/2021, Group 111398, Game 562, 4:15 PM, Game Fee \$80.00, James Frey	80.00		
01/25/2021	Lampeter-Strasburg High School, 1/22/2021, Group 107658, Game 669325, 7:00 PM, Game Fee \$91.00, Tim Rice	91.00		
01/25/2021	Lampeter-Strasburg High School, 1/22/2021, Group 107658, Game 669332, 4:00 PM, Game Fee \$82.00, R Lundquist	82.00		

Date	Transaction Description	Debit	Credit	Balance
01/26/2021	Lampeter-Strasburg High School, 1/25/2021, Group 102368, Game 575945, 7:30 PM, Game Fee \$87.00, Ken Spence	87.00		
01/26/2021	Lampeter-Strasburg High School, 1/25/2021, Group 102368, Game 575945, 7:30 PM, Group 102368, Game 576129, 5:00 PM,	195.00		
01/26/2021	Lampeter-Strasburg High School, 1/25/2021, Group 102368, Game 576128, 4:00 PM, Game Fee \$131.00, Mark Pedersen	131.00		
01/26/2021	Lampeter-Strasburg High School, 1/25/2021, Group 102368, Game 576128, 4:00 PM, Game Fee \$131.00, Tom Larkin	131.00		
01/26/2021	Lampeter-Strasburg High School, 1/25/2021, Group 102368, Game 576129, 5:00 PM, Game Fee \$108.00, Brian Shopf	108.00		
01/11/2021	Lampeter-Strasburg High School, 1/8/2021, Group 102368, Game 575939, 7:30 PM, Game Fee \$87.00, Joseph Rennick	87.00		
01/11/2021	Lampeter-Strasburg High School, 1/8/2021, Group 102368, Game 575939, 7:30 PM, Game Fee \$87.00, Josh Boulton	87.00		
01/11/2021	Lampeter-Strasburg High School, 1/8/2021, Group 102368, Game 576122, 4:00 PM, Game Fee \$131.00, Carl Behm	131.00		
01/11/2021	Lampeter-Strasburg High School, 1/8/2021, Group 102368, Game 576122, 4:00 PM, Game Fee \$131.00, Dave Miller	131.00		
01/11/2021	Lampeter-Strasburg High School, 1/8/2021, Group 102368, Game 576123, 5:00 PM, Game Fee \$108.00, Ken Wright	108.00		
01/11/2021	Lampeter-Strasburg High School, 1/8/2021, Group 102368, Game 576123, 5:00 PM, Game Fee \$108.00, Preston Moragne	108.00		
	Total Payments to Officials - 12/24/2020 through 1/26/21	4,520.00		
	Processing Fees	<u>95.35</u>		
	Total Paid from ArbiterPay Account	4,615.35		
	Balance in ArbiterPay Account - January 26, 2021			18,057.65



January 18, 2021

Ms. Melissa Herr
President, Board of School Directors
Mr. Keith Stoltzfus
Business Manager
Lampeter-Strasburg School District
1600 Book Road
Lampeter, Pennsylvania 17537

Dear Ms. Herr and Mr. Stoltzfus:

We are pleased to confirm our understanding of the services we are to provide Lampeter-Strasburg School District (the "**District**") for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the District as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("**RSI**"), such as management's discussion and analysis ("**MD&A**"), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule – General Fund
3. Schedules of the District's Proportionate Share of the Net Pension Liability and Pension Plan Contributions – PSERS
4. Schedule of Changes in OPEB Liability – Single Employer Plan
5. Schedules of the District's Proportionate Share of the Net OPEB Liability and OPEB Plan Contributions – PSERS

BBD, LLP

Certified Public Accountants

Accounting | Audit | Tax | Business Advisory

1835 Market Street, 26th Floor | Philadelphia, PA 19103 | T: 215 / 567 - 7770 | F: 215 / 567 - 6081 | bbdcpa.com

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal Awards

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Board of School Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Lampeter-Strasburg School District's major programs. The purpose of these procedures will be to express an opinion on Lampeter-Strasburg School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Ms. Melissa Herr
Mr. Keith Stoltzfus
January 18, 2021
Page Six

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of BBD, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a third party agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you any such request. If requested, access to such audit documentation will be provided under the supervision of BBD, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by a third party agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Carl E. Hogan is the engagement contact and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services, including expenses, will not exceed \$22,500. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account become overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Ms. Melissa Herr
Mr. Keith Stoltzfus
January 18, 2021
Page Seven

By signing this letter, you agree to allow BBD, LLP to inform other parties that Lampeter-Strasburg School District is a client of the firm.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report accompanies this letter.

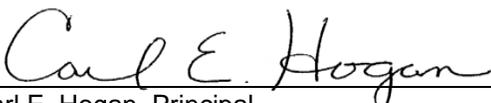
In the interest of facilitating our services to the District, we may communicate by facsimile transmission or send electronic mail over the Internet. Such communications may include information that is confidential to the District. Our firm employs measures in the use of facsimile machines and computer technology designed to maintain data security. While we use our best efforts to keep such communications secure in accordance with our obligations under applicable laws and professional standards, you recognize and accept that we have no control over the unauthorized interception of these communications once they have been sent and consent to our use of these electronic devices during this engagement.

Because of our need to remain independent during the course of our engagements, professional standards require our employees and partners to notify our Firm if offered employment by, or seeking employment with, any client while participating on our engagements. Because of our increased costs to hire replacement employees and related staff training, we have a policy that requires clients to remit to us 35 percent of gross first year compensation for any BBD, LLP employee or partner participating in this engagement who you may hire or retain in any capacity within one year from the completion of this engagement. This payment is to be remitted to us within 30 days of the date of hire or retention. Your signature on this document confirms your agreement with this policy.

We appreciate the opportunity to be of service to Lampeter-Strasburg School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

BBD, LLP



Carl E. Hogan, Principal

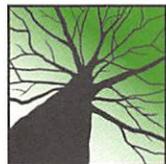
This letter correctly sets forth the understanding of Lampeter-Strasburg School District.

Date

Melissa Herr
President, Board of School Directors

Date

Keith Stoltzfus
Business Manager



FAW CASSON
CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

Report on the Firm's System of Quality Control

February 19, 2020

To the Partners of BBD, LLP and the National Peer Review Committee:

We have reviewed the system of quality control for the accounting and auditing practice of BBD, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended August 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act; audits of employee benefit plans, an audit of broker-dealers, and examinations of service organizations [SOC 1 and SOC 2 engagements].

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

FAW, CASSON & CO., LLP



WWW.FAWCASSON.COM

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of BBD, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended August 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. BBD, LLP has received a peer review rating of *pass*.

Faw, Casson & Co., LLP



LEASE QUOTE

To: William Griscom
Josh Griffith, Monika Chap - Fulton Bank NA
Date: 01/25/2021
Customer: Lampeter Strasburg School District
Asset: Dell Server

Lease Type	Municipal
Amount Financed	\$81,085.00
Residual Value	\$1.00
Term	5 years
Payment Structure	Annual Payments
Fixed Rate (Bank Qualified Tax Free)	2.85%
Lease Payment*	\$17,296.87
Acquisition Fee	\$500.00
UCC Filing Fee	\$94.00
Initial Payment due at settlement	\$594.00

***Lease Payment is based on a Lease Date of 3/1/2021 (delivery completed and funding would take place, with executed lease documents, as of 3/1/2021). Initial annual payment would be due 7/5/2021. Lease Payment will vary if lease date is prior to 3/1/2021.**

PAYMENT TO VENDOR: Full payment will be made to vendor with our receipt of executed lease documents and satisfactory delivery of the equipment.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt obligations this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with Fulton Bank NA (or affiliate) perfecting a first security interest.

AUTHORIZED SIGNERS: The lessee's governing board shall provide Fulton Bank NA (or affiliate) with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish Fulton Bank NA (or affiliate) with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to Fulton Bank NA (or affiliate).

INSURANCE REQUIREMENTS – Bodily Injury or General Liability minimum \$1,000,000 and Physical Damage or Property Coverage in the amount of the lease with Fulton Bank NA (or affiliate) listed as Additional Insured and Lender Loss Payee.

RATE: The indicative bank-qualified tax exempt interest rate as of January 21, 2021 is 2.85% for five (5) years . The rate will be set Five (5) days prior to closing based on the then current Bank cost of funds.

APPROVAL: Quotes are contingent upon final credit approval.

Thank you for your business,
Sharon Wingenroth
Vice President / Equipment Finance Sales Analyst
717-735-8553

	Monthly	B & W	Avg mo.	Color	Avg mo.	Avg mo	Annual	5-year	Diff to
	Lease	rate	B & W	rate	Color	Cost	Avg Cost	Avg Cost	Current
			579,640		18,828				5-year
Current	\$5,190.00	\$0.0048	\$2,782.27	\$0.052	\$979.06	\$8,951.33	\$107,415.94	\$537,079.68	
Xerox Proposal	\$3,911.78	\$0.0039	\$2,260.60	\$0.047	\$884.92	\$7,057.29	\$84,687.50	\$423,437.52	-\$113,642.16
Edwards Proposal	\$3,222.12	\$0.0037	\$2,144.67	\$0.040	\$753.12	\$6,119.91	\$73,438.90	\$367,194.48	-\$169,885.20
Fraser Canon	\$4,922.05	\$0.0029	\$1,680.96	\$0.035	\$658.98	\$7,261.99	\$87,143.83	\$435,719.16	-\$101,360.52

DOCUMENTATION INSTRUCTIONS FOR LEASE NUMBER 500-50219177

The instructions listed below should be followed when completing the enclosed documentation. Documentation completed improperly will delay funding. If you have any questions regarding the instructions or the documentation, please call us.

I. STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

1. **Bank Qualification Section**
 - Read and check box if appropriate
2. **Lessee Signature**
 - Print name, title, sign and date (must be authorized officer)

II. ATTACHMENT 1 — LEASE PAYMENT SCHEDULE

- Print name, title, sign and date

III. ATTACHMENT 2 — EQUIPMENT DESCRIPTION — (WHEN PROVIDED)

- Print name, title, sign and date

IV. STATE SPECIFIC ADDENDA

Required for: AR, AZ, CO, FL, GA, KS, LA, MI, MN, MS, NC, NJ, NY, OH, OK, & TX

- Print name, title, sign, date and attest when required

V. ACCEPTANCE CERTIFICATE – PLEASE RETAIN UNTIL ALL EQUIPMENT HAS BEEN RECEIVED AND IS IN FULL WORKING ORDER

- Print name, title, sign and date

VI. 8038G OR GC — IRS FORM. Post funding: Form will be sent to you via email to sign and return with an *original signature*.

The enclosed form is a SAMPLE only. The actual 8038G or GC will be completed and sent to you for your signature after closing, with instructions to return the original to us at your earliest convenience. This is being done in accordance with the Internal Revenue Service regulations and is a requirement of this financing.

VII. ADDITIONAL DOCUMENTATION THAT MUST BE SENT PRIOR TO FUNDING — (WHEN APPLICABLE) :

- Insurance Certificate for Property** – List DE LAGE LANDEN PUBLIC FINANCE LLC and/or Its Assigns as “loss payee” to the address listed below. The certificate must also show the physical address where the equipment is located or the phrase “throughout jurisdiction” may be used. Must also list amount being financed.
- Insurance Certificate for Liability** – List DE LAGE LANDEN PUBLIC FINANCE LLC and/or Its Assigns as “additional insured.”
- Vendor invoice** listing customer as both bill to and ship to party (to be provided by vendor)
- Completed Billing Information form**
- Advance payment check** made payable to DE LAGE LANDEN PUBLIC FINANCE LLC
- State sales tax exemption certificate**
- Escrow Agreement** – Return signed Escrow Agreement Incumbency Certificate & Lessee W9
- _____
- _____

ALL DOCUMENTATION SHOULD BE RETURNED VIA FAX OR EMAIL AS FOLLOWS:

Attention: COLEEN SCHURR

Email: CSCHURR@LEASEDIRECT.COM

Lease Processing Center
1111 Old Eagle School Road
Wayne, PA 19087
COLEEN SCHURR

De Lage Landen Public Finance LLC

1111 Old Eagle School Road
Wayne, PA 19087

State and Local Government Lease-Purchase Agreement

PHONE: (800) 736-0220
FACSIMILE: (800) 700-4643

LESSEE	Full Legal Name Lampeter-Strasburg School District	Phone Number
	DBA Name (if any)	Purchase Order Requisition Number
	Billing Address 1600 BOOK RD	City LAMPETER
		Zip 17537
		Send Invoice to Attention of:

EQUIPMENT INFORMATION	Equipment Make	Model No.	Serial Number	Description (Attach Separate Schedule if Necessary)
				SEE ATTACHMENT 2 - EQUIPMENT DESCRIPTION
	Equipment Location (if not same as above)	City	State	Zip

PAYMENT INFORMATION	Number of Lease Payments 60	Lease Payments: See Lease Payment Schedule Attached as Attachment 1
	Full Lease Term (in Months) 60	Payment Frequency <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semiannually <input type="checkbox"/> Annually <input type="checkbox"/> Other _____
		End of Lease Option: \$1

BANK QUALIFICATION	By checking the box below, YOU hereby designate this Lease as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Internal Revenue Code and represent that the aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501 (c)(3) bonds) issued or to be issued by YOU and YOUR subordinate entities during the calendar year in which WE fund this Lease is not reasonably expected to exceed \$10,000,000.
	<input type="checkbox"/> Bank Qualification Elected

TERMS & CONDITIONS

Please read YOUR copy of this State and Local Government Lease-Purchase Agreement ("Lease") carefully and feel free to ask US any questions YOU may have about it. Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to De Lage Landen Public Finance LLC, its successors and assigns, as the "Lessor" of the Equipment.

1. LEASE. WE agree to lease to YOU and YOU agree to lease from US, the equipment listed above (and on any attached schedule) including all replacement parts, repairs, additions and accessories ("Equipment") on the terms and conditions of this Lease and on any attached schedule.

2. TERM. This Lease is effective on the date when the term of this Lease and YOUR obligation to pay rent commence, which date shall be the date that funds are advanced by US to YOU, the vendor of the Equipment or an escrow agent for the purpose of paying or reimbursing all or a portion of the cost of the Equipment (the "Commencement Date") and continues thereafter for an original term ("Original Term") ending at the end of YOUR budget year in effect on the Commencement Date and may be continued by YOU for additional one-year renewal terms ("Renewal Terms") coinciding with YOUR budget year up to the total number of months indicated above as the Full Lease Term; provided, however, that at the end of the Original Term and at the end of each Renewal Term until the Full Lease Term has been completed, YOU shall be deemed to have continued this Lease for the next Renewal Term unless YOU shall have terminated this Lease pursuant to Section 5 or Section 17. Lease Payments will be due as set forth on Attachment 1 until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. As set forth in the Lease Payment Schedule, a portion of each Lease Payment is paid as, and represents payment of, interest. YOUR obligation to pay the Lease Payments and YOUR other Lease obligations are absolute and unconditional and are not subject to cancellation, reduction, setoff or counterclaim except as provided in Section 5. THIS LEASE IS NON-CANCELABLE EXCEPT AS PROVIDED IN SECTION 5.

3. LATE CHARGES. If a Lease Payment is not made on the date when due, YOU will pay US a late charge at the rate of 18% per annum or the maximum amount permitted by law, whichever is less, from such date.

4. CONTINUATION OF LEASE TERM. YOU currently intend, subject to Section 5, to continue this Lease through the Full Lease Term and to pay the Lease Payments hereunder. YOU reasonably believe that legally available funds in an amount sufficient to make all Lease Payments during the Full Lease Term can be obtained. YOUR responsible financial officer shall do all things lawfully within his or her power to obtain and maintain funds from which the Lease Payments may be made, including making provision for the Lease Payments to the extent necessary in each proposed annual budget submitted for approval in accordance with YOUR applicable procedures and to exhaust all available reviews and appeals if that portion of the budget is not approved. Notwithstanding the foregoing, the decision whether to budget or appropriate funds and to extend this Lease for any Renewal Term is solely within the discretion of YOUR governing body.

5. NONAPPROPRIATION. YOU are obligated only to pay such Lease Payments under this Lease as may lawfully be made from funds budgeted and appropriated for that purpose during YOUR then current budget year. If YOU fail to appropriate or otherwise make available funds to pay the Lease Payments required to be paid in the next occurring Renewal Term, this Lease shall be deemed terminated at the end of the then current Original Term or Renewal Term. YOU agree to deliver written notice to US of such termination at least 90 days prior to the end of the then current Original Term or Renewal Term, but failure to give such notice shall not extend the term of this Lease beyond the then current Original Term or Renewal Term. If this Lease is terminated in accordance with this Section, YOU agree, at YOUR cost and expense, to peacefully deliver the Equipment to US at the location or locations specified by US.

6. WARRANTIES. WE are leasing the Equipment to YOU "AS-IS" and WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. WE transfer to YOU, without recourse, for the term of this Lease all warranties, if any, made by the manufacturer. YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AND, EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS LEASE OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE EQUIPMENT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THE LEASE WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE SUPPLIER OR THE EQUIPMENT MANUFACTURER.

7. DELIVERY AND ACCEPTANCE. YOU ARE RESPONSIBLE, AT YOUR OWN COST, TO ARRANGE FOR THE DELIVERY AND INSTALLATION OF THE EQUIPMENT (UNLESS THOSE COSTS ARE INCLUDED IN THE COSTS OF THE EQUIPMENT TO US). IF REQUESTED, YOU WILL SIGN A SEPARATE EQUIPMENT DELIVERY AND ACCEPTANCE CERTIFICATE. WE MAY AT OUR DISCRETION

(Terms and Conditions continued on the reverse side of this Lease.)

LESSEE SIGNATURE	YOU agree to all of the Terms and Conditions contained in both sides of this Lease, and in any attachments to same (all of which are included by reference) and become part of this Lease. YOU acknowledge to have read and agreed to all the Terms and Conditions.	
	The Equipment is:	<input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED
	Signature	Date
	Title	
	Print Name	
	Legal Name of Corporation Lampeter-Strasburg School District (LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)	

LESSOR	Lessor Signature	Date
	Print Name	
	Title	
	For	DE LAGE LANDEN PUBLIC FINANCE LLC
	Lease Number	500-50219177
	Lease Date	JANUARY 11, 2021
	Vendor I.D. Number	0000274209-0001

CONFIRM BY TELEPHONE THAT YOU HAVE ACCEPTED THE EQUIPMENT AND THAT TELEPHONE VERIFICATION OF YOUR ACCEPTANCE OF THE EQUIPMENT SHALL HAVE THE SAME EFFECT AS A SIGNED DELIVERY AND ACCEPTANCE CERTIFICATE.

8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. YOU have title to the Equipment; provided that title to the Equipment will immediately and without any action by YOU vest in US, and YOU shall immediately surrender possession of the Equipment to US, (a) upon any termination of this Lease other than termination pursuant to Section 17 or (b) if YOU are in default of this Lease. It is the intent of the parties hereto that any transfer of title to US pursuant to this Section shall occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. YOU shall, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. As security for YOUR obligations hereunder, WE retain a security interest in the Equipment and all proceeds thereof. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

9. MAINTENANCE. YOU are required, at YOUR own cost and expense, to keep the Equipment in good repair, condition and working order, except for ordinary wear and tear, and YOU will supply all parts and servicing required. All replacement parts used or installed and repairs made to the Equipment will become OUR property. YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR PROVIDING ANY REQUIRED MAINTENANCE AND/OR SERVICE FOR THE EQUIPMENT. YOU WILL MAKE ALL CLAIMS FOR SERVICE AND/OR MAINTENANCE SOLELY TO THE SUPPLIER AND/OR MANUFACTURER AND SUCH CLAIMS WILL NOT AFFECT YOUR OBLIGATION TO MAKE ALL REQUIRED LEASE PAYMENTS.

10. ASSIGNMENT. YOU AGREE NOT TO TRANSFER, SELL, SUBLEASE, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS LEASE WITHOUT OUR PRIOR WRITTEN CONSENT. YOU agree that WE may sell, assign or transfer this Lease and, if WE do, the new owner will have the same rights and benefits that WE now have and will not have to perform any of OUR obligations and the rights of the new owner will not be subject to any claims, counterclaims, defenses or set-offs that YOU may have against US. YOU hereby appoint Municipal Registrar Services (the "Registrar") as YOUR agent for the purpose of maintaining a written record of each assignment in form necessary to comply with Section 149(a) of the Internal Revenue Code of 1986, as amended. No such assignment shall be binding on YOU until the Registrar has received written notice from the assignor of the name and address of the assignee.

11. LOSS OR DAMAGE. YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Lease. If any of the Equipment is damaged by fire or other casualty or title to, or the temporary use of, any of the Equipment is taken under the exercise of the power of eminent domain, the net proceeds ("Net Proceeds") of any insurance claim or condemnation award will be applied to the prompt replacement, repair, restoration, modification or improvement of that Equipment, unless YOU have exercised YOUR option to purchase the Equipment pursuant to Section 17. Any balance of the Net Proceeds remaining after such work has been completed shall be paid to YOU.

12. LESSEE'S NEGLIGENCE. To the extent permitted by law, and without waiver of any of YOUR sovereign immunity rights, YOU assume all risks and liabilities, whether or not covered by insurance, for loss or damage to the Equipment and for injury to or death of any person or damage to any property, whether such injury or death be with respect to YOUR agents or employees or of third parties, and whether such property damage be to YOUR property or the property of others, which is proximately caused by the negligent conduct of YOU, YOUR officers, employees and agents.

13. TAXES. YOU agree to pay all applicable license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment (except those based on OUR net income). YOU agree that if WE pay any taxes or charges, YOU will reimburse US for all such payments and will pay US interest and a late charge (as calculated in Section 3) on such payments with the next Lease Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities.

14. INSURANCE. During the term of this Lease, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, without deductible and without co-insurance. YOU will also obtain and maintain for the term of this Lease, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence or bodily injury and \$50,000 for property damage. WE will be the sole named loss payee on the property insurance and named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and must deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance and add an insurance fee to the amount due from you, on which we make a profit.

15. DEFAULT. Subject to Section 5, YOU are in default of this Lease if any of the following occurs: (a) YOU fail to pay any Lease Payment or other sum when due; (b) YOU breach any warranty or other obligation under this Lease, or any other agreement with US, (c) YOU become insolvent or unable to pay YOUR debts when due, YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition, or (d) YOU file or have filed against YOU a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator is appointed for YOU or a substantial part of YOUR assets.

16. REMEDIES. WE have the following remedies if YOU are in default of this Lease: WE may declare the entire balance of the unpaid Lease Payments for the then current Original Term or Renewal Term immediately due and payable; sue for and receive all Lease Payments and any other payments then accrued or accelerated under this Lease; charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law; charge YOU a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned for any reason; and require that YOU return the Equipment to US and, if YOU fail to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment will not constitute a termination of this Lease unless WE expressly notify YOU in writing. If the Equipment is returned or repossessed by US and unless WE have terminated this Lease, WE will sell or re-rent the Equipment to any persons with any terms WE determine, at one or more public or private sales, with or without notice to YOU, and apply the net proceeds after deducting the costs and expenses of such sale or re-rent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess over the amounts described in this Section plus the then applicable Purchase Price to be paid to YOU. YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

17. PURCHASE OPTION. Provided YOU are not in default, YOU shall have the option to purchase all but not less than all of the Equipment (a) on the date the last Lease Payment is due (assuming this Lease is renewed at the end of the Original Term and each Renewal Term), if this Lease is still in effect on that day, upon payment in full of Lease Payments and all other amounts then due and the payment of One Dollar to US; (b) on the last day of the Original Term or any Renewal Term then in effect, upon at least 60 days' prior written notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule; or (c) if substantial damage to or destruction or condemnation of substantially all of the Equipment has occurred, on the day specified in YOUR written notice to US of YOUR exercise of the purchase option upon at least 60 days' prior notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule.

18. REPRESENTATIONS AND WARRANTIES. YOU warrant and represent as follows: (a) YOU are a public body corporate and politic duly organized and existing under the constitution and laws of YOUR State with full power and authority to enter into this Lease and the transactions contemplated hereby and to perform all of YOUR obligations hereunder; (b) YOU have duly authorized the execution and delivery of this Lease by proper action by YOUR governing body at a meeting duly called, regularly convened and attended throughout by the requisite majority of the members thereof or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Lease; (c) YOU have complied with such public bidding requirements as may be applicable to this Lease and the acquisition by YOU of the Equipment; (d) all authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by YOU of this Lease or in connection with the carrying out by YOU of YOUR obligations hereunder have been obtained; (e) this Lease constitutes the legal, valid and binding obligation of YOU enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally; (f) YOU have, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Lease Payments scheduled to come due during the current budget year and to meet YOUR other obligations under this Lease for the current budget year, and those funds have not been expended for other purposes; (g) the Equipment is essential to YOUR functions or to the services YOU provide to YOUR citizens, YOU have an immediate need for the Equipment and expect to make immediate use of the Equipment, YOUR need for the Equipment is not temporary and YOU do not expect the need for any item of the Equipment to diminish in the foreseeable future, including the Full Lease Term, and the Equipment will be used by YOU only for the purpose of performing one or more of YOUR governmental or proprietary functions consistent with the permissible scope of YOUR authority and will not be used in the trade or business of any other entity or person; and (h) YOU have never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement.

19. UCC FILINGS AND FINANCIAL STATEMENTS. YOU authorize US to file a financing statement with respect to the Equipment. If WE feel it is necessary, YOU agree to submit financial statements (audited if available) on a quarterly basis.

20. "INTENTIONALLY OMITTED"

21. TAX EXEMPTION. YOU will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"), including without limitation Sections 103, 141, 148 and 149 thereof, and the applicable regulations thereunder to maintain the exclusion of the interest portion of the Lease Payments from gross income for purposes of federal income taxation. YOU acknowledge that these provisions of the Code provide restrictions on the use of the Equipment and the expenditure and investment of money related to this Lease. YOU agree to insure the timely and accurate filing of IRS Form 8038-G or Form 8038-GC, as applicable, as required by the Code, and will fully cooperate with US to insure such timely and accurate filing.

22. BANK QUALIFICATION. If YOU checked the "Bank Qualification Elected" box on the front page of this Lease YOU and all YOUR subordinate entities will not issue in excess of \$10,000,000 of qualified tax-exempt obligations (including this Lease but excluding private activity bonds other than qualified 501(c)(3) bonds) during the calendar year in which WE fund this Lease without first obtaining an opinion of nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to US that the designation of this Lease as a "qualified tax-exempt obligation" will not be adversely affected.

23. CHOICE OF LAW; JURY TRIAL WAIVER. This Lease shall be governed and construed in accordance with the laws of the state where YOU are located. To the extent permitted by law, YOU agree to waive YOUR rights to a trial by jury.

24. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS. This Lease contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Lease which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease. THIS LEASE IS NOT INTENDED FOR TRANSACTIONS WITH AN EQUIPMENT COST OF LESS THAN \$1,000.

25. ROLE OF LESSOR. WE have not acted and will not act as a fiduciary for YOU or as YOUR agent or municipal advisor. WE have not and will not provide financial, legal, tax, accounting or other advice to YOU or to any financial advisor or placement agent engaged by YOU with respect to this Lease. YOU, YOUR financial advisor, placement agent or municipal advisor, if any, shall each seek and obtain its own financial, legal, tax, accounting and other advice with respect to this Lease from its own advisors (including as it relates to structure, timing, terms and similar matters).

26. ELECTRONIC TRANSACTIONS. WE, in our sole discretion, may permit YOU to electronically copy and/or deliver by telecopier or other electronic means of transmission an executed counterpart of this Lease, and any document, schedule, amendment, addendum, supplement or agreement related hereto or executed in connection herewith, with the exception of IRS Form 8038-GC or IRS Form 8038-G, as applicable, which YOU must execute using an original, manual signature (not e-Signature). By so copying and/or delivering any such document, YOU hereby represent and agree (a) that such transmission constitutes due delivery of such executed document, (b) that the counterpart of such executed document as printed by the recipient, including YOUR signature thereon, shall be deemed to constitute an original and shall be admissible in any court or other legal proceeding as an original, and (c) to deliver to US, promptly on request, such document bearing YOUR original "wet ink" signature; provided that neither delivery nor failure to deliver the document bearing YOUR original "wet ink" signature shall limit or modify the representations and agreements set forth in clauses (a) and (b). This Lease, including any document, schedule, amendment, addendum, supplement or agreement related hereto or executed in connection herewith, with the exception of IRS Form 8038-GC or IRS Form 8038-G, as applicable, may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing of the Lease by YOU when manually countersigned by US or attached to OUR original signature counterpart and/or in OUR possession shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof. At OUR option, WE may require a manual signature.

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: Lampeter-Strasburg School District

LEASE NUMBER: 500-50219177

LEASE DATE: JANUARY 11, 2021

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is MONTHLY, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the SECOND succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
Loan	0	0.00	0.00	180,430.06	-
1	3,222.12	413.55	2,808.57	177,621.49	182,950.13
2	3,222.12	407.11	2,815.01	174,806.48	180,050.67
3	3,222.12	400.66	2,821.46	171,985.02	177,144.57
4	3,222.12	394.19	2,827.93	169,157.09	174,231.80
5	3,222.12	387.71	2,834.41	166,322.68	171,312.36
6	3,222.12	381.22	2,840.90	163,481.78	168,386.23
7	3,222.12	374.70	2,847.42	160,634.36	165,453.39
8	3,222.12	368.18	2,853.94	157,780.42	162,513.83
9	3,222.12	361.64	2,860.48	154,919.94	159,567.54
10	3,222.12	355.08	2,867.04	152,052.90	156,614.49
11	3,222.12	348.51	2,873.61	149,179.29	153,654.67
12	3,222.12	341.92	2,880.20	146,299.09	150,688.06
13	3,222.12	335.32	2,886.80	143,412.29	147,714.66
14	3,222.12	328.70	2,893.42	140,518.87	144,734.44
15	3,222.12	322.07	2,900.05	137,618.82	141,747.38
16	3,222.12	315.43	2,906.69	134,712.13	138,753.49
17	3,222.12	308.76	2,913.36	131,798.77	135,752.73
18	3,222.12	302.09	2,920.03	128,878.74	132,745.10
19	3,222.12	295.39	2,926.73	125,952.01	129,730.57
20	3,222.12	288.69	2,933.43	123,018.58	126,709.14
21	3,222.12	281.96	2,940.16	120,078.42	123,680.77
22	3,222.12	275.22	2,946.90	117,131.52	120,645.47
23	3,222.12	268.47	2,953.65	114,177.87	117,603.21
24	3,222.12	261.70	2,960.42	111,217.45	114,553.97
25	3,222.12	254.91	2,967.21	108,250.24	111,497.75
26	3,222.12	248.11	2,974.01	105,276.23	108,434.52
27	3,222.12	241.30	2,980.82	102,295.41	105,364.27
28	3,222.12	234.46	2,987.66	99,307.75	102,286.98
29	3,222.12	227.62	2,994.50	96,313.25	99,202.65
30	3,222.12	220.75	3,001.37	93,311.88	96,111.24

Sales tax of \$0.00 is included in the financed amount shown above.

Lessee Signature: _____ Date: _____

Print Name: _____ Title: _____

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: Lampeter-Strasburg School District

LEASE NUMBER: 500-50219177

LEASE DATE: JANUARY 11, 2021

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is MONTHLY, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the SECOND succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
31	3,222.12	213.87	3,008.25	90,303.63	93,012.74
32	3,222.12	206.98	3,015.14	87,288.49	89,907.14
33	3,222.12	200.07	3,022.05	84,266.44	86,794.43
34	3,222.12	193.14	3,028.98	81,237.46	83,674.58
35	3,222.12	186.20	3,035.92	78,201.54	80,547.59
36	3,222.12	179.24	3,042.88	75,158.66	77,413.42
37	3,222.12	172.27	3,049.85	72,108.81	74,272.07
38	3,222.12	165.28	3,056.84	69,051.97	71,123.53
39	3,222.12	158.27	3,063.85	65,988.12	67,967.76
40	3,222.12	151.25	3,070.87	62,917.25	64,804.77
41	3,222.12	144.21	3,077.91	59,839.34	61,634.52
42	3,222.12	137.15	3,084.97	56,754.37	58,457.00
43	3,222.12	130.08	3,092.04	53,662.33	55,272.20
44	3,222.12	123.00	3,099.12	50,563.21	52,080.11
45	3,222.12	115.89	3,106.23	47,456.98	48,880.69
46	3,222.12	108.77	3,113.35	44,343.63	45,673.94
47	3,222.12	101.64	3,120.48	41,223.15	42,459.84
48	3,222.12	94.48	3,127.64	38,095.51	39,238.38
49	3,222.12	87.32	3,134.80	34,960.71	36,009.53
50	3,222.12	80.13	3,141.99	31,818.72	32,773.28
51	3,222.12	72.93	3,149.19	28,669.53	29,529.62
52	3,222.12	65.71	3,156.41	25,513.12	26,278.51
53	3,222.12	58.48	3,163.64	22,349.48	23,019.96
54	3,222.12	51.23	3,170.89	19,178.59	19,753.95
55	3,222.12	43.96	3,178.16	16,000.43	16,480.44
56	3,222.12	36.67	3,185.45	12,814.98	13,199.43
57	3,222.12	29.37	3,192.75	9,622.23	9,910.90
58	3,222.12	22.05	3,200.07	6,422.16	6,614.82
59	3,222.12	14.72	3,207.40	3,214.76	3,311.20
60	3,222.12	7.36	3,214.76	0.00	-
Grand Totals	193,327.20	12,897.14	180,430.06		

Lessee Signature: _____ Date: _____

Print Name: _____ Title: _____

ATTACHMENT 2

**STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT
EQUIPMENT DESCRIPTION**

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: Lampeter-Strasburg School District

LEASE NUMBER: 500-50219177

LEASE DATE: JANUARY 11, 2021

Quantity	Description/Serial No./Model No.	Location
1	KONICA MINOLTA BHC4050i DIGITAL COPIER W/ ATTACHMENTS S/N: _____	
3	KONICA MINOLTA BH4052 DIGITAL COPIER W/ ATTACHMENTS S/N: _____ S/N: _____ S/N: _____	
9	KONICA MINOLTA BH958 DIGITAL COPIER W/ ATTACHMENTS S/N: _____ S/N: _____ S/N: _____ S/N: _____ S/N: _____ S/N: _____ S/N: _____ S/N: _____ S/N: _____	
3	KONICA MINOLTA BHC450i DIGITAL COPIER W/ ATTACHMENTS S/N: _____ S/N: _____ S/N: _____	

LESSEE Signature: _____ Date: _____

Print Name: _____ Title: _____

ATTACHMENT 2

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT EQUIPMENT DESCRIPTION

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: Lampeter-Strasburg School District

LEASE NUMBER: 500-50219177

LEASE DATE: JANUARY 11, 2021

Quantity	Description/Serial No./Model No.	Location
1	KONICA MINOLTA BHC550i DIGITAL COPIER W/ ATTACHMENTS S/N: _____	
1	KONICA MINOLTA BH300i DIGITAL COPIER W/ ATTACHMENTS S/N: _____	
2	KONICA MINOLTA BH450i DIGITAL COPIER W/ ATTACHMENTS S/N: _____ S/N: _____	
1	XEROX DC 7000 DIGITAL COPIER W/ ATTACHMENTS S/N: _____	
21	PAPERCUT LICENSES	

LESSEE Signature: _____ Date: _____

Print Name: _____ Title: _____

BILLING INFORMATION

PLEASE COMPLETE THIS FORM AND RETURN WITH DOCUMENTS

In order for DE LAGE LANDEN PUBLIC FINANCE LLC to properly bill and credit your account, it is necessary that you complete this form and return it with the signed documents.

Billing Name: _____

If you would like your invoices emailed to you in place of regular mail, please provide an email address(es) below:

***YOUR INVOICES WILL BE EMAILED FROM INVOICEDELIVERY@PAYEREXPRESS.COM
Subject line will read: Your Lease Direct Invoice is ready to view online!**

Billing Address: _____

Attention: _____

Telephone Number: _____

FEDERAL TAX ID#: _____

Lease/Contract Signer Name: _____ Date of Birth _____ (only provide if requested)

SPECIAL INSTRUCTIONS

Do you require a Purchase Order Number on the invoice? **If yes, please provide PO#** _____ YES NO

Is a new purchase order required for each new fiscal period? YES NO

If yes, provide month/year PO expires _____

Are you sales tax exempt? **If yes, please attach a copy of exempt certificate or direct pay permit.** YES NO

Do you require any special information to establish a vendor number for _____? YES NO

If yes, please advise: _____

Additional Comments: _____

CONTACT INFORMATION AND QUESTIONNAIRE FOR FORM 8038-G FILINGS (required for all State and Local Government transactions)

Contact Name: _____

Title: _____

Contact Address: _____

Contact Telephone Number: _____

Email Address: _____

Written Tax Compliance Procedures

The IRS Form 8038-G asks specific questions about whether written procedures exist with regard to compliance with the federal tax requirements for tax-exempt obligations. Please answer the following questions to help us complete the form correctly prior to your signature. **Please note that your answers to these questions will not impact the terms or conditions of the subject transaction:**

1. Has the Lessee established written procedures designed to monitor compliance with federal tax restrictions for the term of the lease? Among other matters, the written procedures should identify a particular individual within Lessee's organization to monitor compliance with the federal tax requirements related to use of the financed assets and describe actions to be taken in the event failure to comply with federal tax restrictions is contemplated or discovered.

YES NO If YES, please attach/provide a copy.

Answer the following question only if proceeds of the current financing will be funded to an ESCROW Account.

The IRS Form 8038-G asks specific questions about written procedures to monitor the yield on the investment of gross proceeds of tax-exempt obligations and, as necessary, make payments of arbitrage rebate earned to the United States.

2. Has the Lessee established written procedures to monitor the yield on the investment of proceeds of the Lease on deposit in an escrow account or similar fund prior to being spent and to ensure that any positive arbitrage rebate earned is paid to the United States?

YES NO If YES, please attach/provide a copy.

If you have further questions, please consult your regular bond or legal counsel.

Form **8038-G**

Information Return for Tax-Exempt Governmental Bonds

(Rev. September 2018)

Under Internal Revenue Code section 149(e)

See separate instructions.

OMB No. 1545-0720

Department of the Treasury
Internal Revenue Service

Caution: If the issue price is under \$100,000, use Form 8038-GC.
Go to www.irs.gov/F8038G for instructions and the latest information.

Part I Reporting Authority If Amended Return, check here

1 Issuer's name
Lampeter-Strasburg School District

2 Issuer's employer identification number (EIN)
XXXXXXXXXXXX

3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)
XX

3b Telephone number of other person shown on 3a
XXXXXXXXXXXXXXXXXXXX

4 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
1600 BOOK RD XXXXXX

5 Report number (For IRS Use Only) 3

6 City, town, or post office, state, and ZIP code
LAMPETER PA 17537

7 Date of issue
XXXXXXXXXXXXXXXXXXXX

8 Name of issue
XX

9 CUSIP number
XXXXXXXXXXXXXXXXXXXX

10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)
XX

10b Telephone number of officer or other employee shown on 10a
XXXXXXXXXXXXXXXXXXXX

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11	Education	11	XXXXXXXXXX	XX
12	Health and hospital	12	XXXXXXXXXX	XX
13	Transportation	13	XXXXXXXXXX	XX
14	Public safety	14	XXXXXXXXXX	XX
15	Environment (including sewage bonds)	15	XXXXXXXXXX	XX
16	Housing	16	XXXXXXXXXX	XX
17	Utilities	17	XXXXXXXXXX	XX
18	Other. Describe	18	XXXXXXXXXX	XX

19a If bonds are TANs or RANs, check only box 19a

b If bonds are BANs, check only box 19b

20 If bonds are in the form of a lease or installment sale, check box

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	XXXXXXXXXX	\$ XXXXXXXXXXXX.XX	\$ XXXXXXXXXXXX.XX	XXXXXXXXXX years	XXXXXXXXXXXXXXXXXX %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest	22	XXXXXXXXXX	XX
23	Issue price of entire issue (enter amount from line 21, column (b))	23	XXXXXXXXXX	XX
24	Proceeds used for bond issuance costs (including underwriters' discount)	24	XXXXXXXXXX	XX
25	Proceeds used for credit enhancement	25	XXXXXXXXXX	XX
26	Proceeds allocated to reasonably required reserve or replacement fund	26	XXXXXXXXXX	XX
27	Proceeds used to refund prior tax-exempt bonds. Complete Part V	27	XXXXXXXXXX	XX
28	Proceeds used to refund prior taxable bonds. Complete Part V	28	XXXXXXXXXX	XX
29	Total (add lines 24 through 28)	29	XXXXXXXXXX	XX
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	XXXXXXXXXX	XX

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded XXXXXXXXXXXX years

32 Enter the remaining weighted average maturity of the taxable bonds to be refunded XXXXXXXXXXXX years

33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY) XXXXXXXXXXXX

34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY) XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Instructions for Form 8038-G



Department of the Treasury
Internal Revenue Service

(Rev. September 2018)

Information Return for Tax-Exempt Governmental Bonds

Section references are to the Internal Revenue Code unless otherwise noted.

Future Developments

For the latest information about developments related to Form 8038-G and its instructions, such as legislation enacted after they were published, go to IRS.gov/Form8038G.

What's New

The Tax Cuts and Jobs Act (P.L. 115-97) repealed the exclusion from gross income for interest on bonds issued to advance refund tax-exempt bonds. The repeal applies to advance refunding bonds issued after 2017. A bond is an advance refunding bond if it is issued more than 90 days before the redemption of the refunded bonds.

The Tax Cuts and Jobs Act also repealed the authority to issue tax-credit bonds and direct-pay bonds. The repeal applies to qualified forestry conservation bonds, new clean renewable energy bonds, qualified energy conservation bonds, qualified zone academy bonds, and qualified school construction bonds issued after 2017. The authority to issue recovery zone economic development bonds and build America bonds expired on January 1, 2011.

Note. The creation of an advance refunding escrow account to advance refund tax-credit bonds and/or direct-pay bonds may result in the reissuance of the bonds and the loss of the tax benefits.

General Instructions

Purpose of Form

Form 8038-G is used by issuers of tax-exempt governmental bonds to provide the IRS with the information required by section 149(e) and to monitor compliance with the requirements of sections 141 through 150.

Who Must File

IF the issue price (line 21, column (b)) is...	THEN, for tax-exempt governmental bonds issued after December 31, 1986, issuers must file...
\$100,000 or more	a separate Form 8038-G for each issue.
less than \$100,000	Form 8038-GC, Information Return for Small Tax-Exempt Governmental Bond Issues, Leases, and Installment Sales.

When To File

File Form 8038-G on or before the 15th day of the 2nd calendar month after the close of the calendar quarter in which the bond is issued. Form 8038-G may not be filed before the issue date and must be completed based on the facts as of the issue date.

Late filing. An issuer may be granted an extension of time to file Form 8038-G under section 3 of Rev. Proc. 2002-48, 2002-37 I.R.B. 931, if it is determined that the failure to file timely is not due to willful neglect. Type or print at the top of the form "Request for Relief under section 3 of Rev. Proc. 2002-48" and attach a letter explaining why Form 8038-G was not submitted to the IRS on time. Also indicate whether the bond issue in question is under examination by the IRS. Do not submit copies of the trust indenture or other bond documents. See *Where To File* next.

Where To File

File Form 8038-G, and any attachments, with the Department of the Treasury, Internal Revenue Service Center, Ogden, UT 84201.

Private delivery services. You can use certain private delivery services (PDS) designated by the IRS to meet the "timely mailing as timely filing" rule for tax returns. Go to IRS.gov/PDS for the current list of designated services.

The PDS can tell you how to get written proof of the mailing date.

For the IRS mailing address to use if you're using PDS, go to IRS.gov/PDSstreetAddresses.



PDS can't deliver items to P.O. boxes. You must use the U.S. Postal Service to mail any item to an IRS P.O. box address.

Other Forms That May Be Required

For rebating arbitrage (or paying a penalty in lieu of arbitrage rebate) to the federal government, use Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate.

For private activity bonds, use Form 8038, Information Return for Tax-Exempt Private Activity Bond Issues.

Rounding to Whole Dollars

You can round off cents to whole dollars. If you do round to whole dollars, you must round all amounts. To round, drop amounts under 50 cents and increase amounts from 50 to 99 cents to the next dollar (for example, \$1.39 becomes \$1 and \$2.50 becomes \$3).

If two or more amounts must be added to figure the amount to enter on a line, include cents when adding the amounts and round off only the total.

Definitions

Bond. This is any obligation, including bond, note, commercial paper, installment purchase agreement, or financing lease.

Taxable bond. This is any bond the interest on which is not excludable from gross income under section 103. Taxable bonds include tax credit bonds and direct pay bonds.

Tax-exempt bond. This is any obligation, including a bond, installment purchase agreement, or financial lease, on which the interest is excluded from income under section 103.

Tax-exempt governmental bond. A tax-exempt bond that is not a private activity bond (see next) is a tax-exempt governmental bond. This includes a bond issued by a qualified volunteer fire department under section 150(e).

Private activity bond. This includes a bond issued as part of an issue in which:

- More than 10% of the proceeds are to be used for any private activity business use; **and**
- More than 10% of the payment of principal or interest of the issue is **either (a)** secured by an interest in property to be used for a private business use (or

payments for such property), or (b) to be derived from payments for property (or borrowed money) used for a private business use.

It also includes a bond, the proceeds of which (a) are to be used directly or indirectly to make or finance loans (other than loans described in section 141(c)(2)) to persons other than governmental units, and (b) exceeds the lesser of 5% of the proceeds or \$5 million.

Issue price. The issue price of bonds is generally determined under Regulations section 1.148-1(f). Thus, when issued for cash, the issue price is the first price at which a substantial amount of the bonds are sold to the public. To determine the issue price of a bond issued for property, see sections 1273 and 1274 and the related regulations.

Issue. Generally, bonds are treated as part of the same issue if they are issued by the same issuer, on the same date, and in a single transaction, or a series of related transactions (see Regulations section 1.149(e)-1(e)(2)). However, bonds issued during the same calendar year (a) under a loan agreement under which amounts are to be advanced periodically (a "draw-down loan"), or (b) with a term not exceeding 270 days, may be treated as part of the same issue if the bonds are equally and ratably secured under a single indenture or loan agreement and are issued under a common financing arrangement (for example, under the same official statement periodically updated to reflect changing factual circumstances). Also, for bonds issued under a draw-down loan that meet the requirements of the preceding sentence, bonds issued during different calendar years may be treated as part of the same issue if all of the amounts to be advanced under the draw-down loan are reasonably expected to be advanced within 3 years of the date of issue of the first bond. Likewise, bonds (other than private activity bonds) issued under a single agreement that is in the form of a lease or installment sale may be treated as part of the same issue if all of the property covered by that agreement is reasonably expected to be delivered within 3 years of the date of issue of the first bond.

Arbitrage rebate. Generally, interest on a state or local bond is not tax exempt unless the issuer of the bond rebates to the United States arbitrage profits earned from investing proceeds of the bond in higher yielding nonpurpose investments. See section 148(f).

Construction issue. This is an issue of tax-exempt bonds that meets both of the following conditions.

1. At least 75% of the available construction proceeds are to be used for

construction expenditures with respect to property to be owned by a governmental unit or a section 501(c)(3) organization.

2. All the bonds that are part of the issue are qualified 501(c)(3) bonds, bonds that are not private activity bonds, or private activity bonds issued to finance property to be owned by a governmental unit or a section 501(c)(3) organization.

In lieu of rebating any arbitrage that may be owed to the United States, the issuer of a construction issue may make an irrevocable election to pay a penalty. The penalty is equal to 1½% of the amount of construction proceeds that do not meet certain spending requirements. See section 148(f)(4)(C) and the Instructions for Form 8038-T.

Pooled financing issue. This is an issue of tax-exempt bonds, the proceeds of which are to be used to finance purpose investments representing conduit loans to two or more conduit borrowers, unless those conduit loans are to be used to finance a single capital project.

Specific Instructions

Part I—Reporting Authority

Amended return. An issuer may file an amended return to change or add to the information reported on a previously filed return for the same date of issue. If you are filing to correct errors or change a previously filed return, check the *Amended Return* box in the heading of the form.

The amended return must provide all the information reported on the original return, in addition to the new or corrected information. Attach an explanation of the reason for the amended return and write across the top, "Amended Return Explanation." Failure to attach an explanation may result in a delay in processing the form.

Line 1. The issuer's name is the name of the entity issuing the bonds, not the name of the entity receiving the benefit of the financing. For a lease or installment sale, the issuer is the lessee or the purchaser.

Line 2. An issuer that does not have an employer identification number (EIN) should apply online by visiting the IRS website at IRS.gov/EIN. The organization may also apply for an EIN by faxing or mailing Form SS-4 to the IRS.

Line 3a. If the issuer wishes to authorize a person other than an officer or other employee of the issuer (including a legal representative or paid preparer) to communicate with the IRS and whom the IRS may contact about this return (including in writing or by telephone), enter the name of such person here. The person listed on line 3a must be an individual. Do

not enter the name and title of an officer or other employee of the issuer here (use line 10a for that purpose).

Note. By authorizing a person other than an authorized officer or other employee of the issuer to communicate with the IRS and whom the IRS may contact about this return, the issuer authorizes the IRS to communicate directly with the individual entered on line 3a and consents to disclose the issuer's return information to that individual, as necessary, to process this return.

Lines 4 and 6. If you listed an individual on line 3a to communicate with the IRS and whom the IRS may contact about this return, enter the number and street (or P.O. box if mail is not delivered to street address), city, town, or post office, state, and ZIP code of that person. Otherwise, enter the issuer's number and street (or P.O. box if mail is not delivered to street address), city, town, or post office, state, and ZIP code.

Note. The address entered on lines 4 and 6 is the address the IRS will use for all written communications regarding the processing of this return, including any notices.

Line 5. This line is for IRS use only. Do not make any entries in this box.

Line 7. The date of issue is generally the first date on which the issuer physically exchanges any bond included in the issue for the underwriter's (or other purchaser's) funds. For a lease or installment sale, enter the date interest starts to accrue in an MM/DD/YYYY format.

Line 8. If there is no name of the issue, please provide other identification of the issue.

Line 9. Enter the CUSIP (Committee on Uniform Securities Identification Procedures) number of the bond with the latest maturity. If the issue does not have a CUSIP number, write "None."

Line 10a. Enter the name and title of the officer or other employee of the issuer whom the IRS may call for more information. If the issuer wishes to designate a person other than an officer or other employee of the issuer (including a legal representative or paid preparer) whom the IRS may call for more information about the return, enter the name, title, and telephone number of such person on lines 3a and 3b.



Complete lines 10a and 10b even if you complete lines 3a and 3b.

Part II—Type of Issue



Elections referred to in Part II are made on the original bond documents, not on this form.

Identify the type of bonds issued by entering the issue price in the box corresponding to the type of bond (see *Issue price* under *Definitions*, earlier). Attach a schedule listing names and EINs of organizations that are to use proceeds of these bonds, if different from those of the issuer, include a brief summary of the use and indicate whether or not such user is a governmental or nongovernmental entity.

Line 18. Enter a description of the issue in the space provided.

Line 19. If the bonds are short-term tax anticipation notes or warrants (TANs) or short-term revenue anticipation notes or warrants (RANs), check box 19a. If the bonds are short-term bond anticipation notes (BANs), issued with the expectation that they will be refunded with the proceeds of long-term bonds at some future date, check box 19b. Do not check both boxes.

Line 20. Check this box if property other than cash is exchanged for the bond, for example, acquiring a police car, a fire truck, or telephone equipment through a series of monthly payments. (This type of bond is sometimes referred to as a "municipal lease.") Also check this box if real property is directly acquired in exchange for a bond to make periodic payments of interest and principal. **Do not** check this box if the proceeds of the bond are received in the form of cash, even if the term "lease" is used in the title of the issue.

Part III—Description of Bonds

Line 21. For column (a), the final maturity date is the last date the issuer must redeem the entire issue.

For column (b), see *Issue price* under *Definitions*, earlier.

For column (c), the stated redemption price at maturity of the entire issue is the sum of the stated redemption prices at maturity of each bond issued as part of the issue. For a lease or installment sale, write "N/A" in column (c).

For column (d), the weighted average maturity is the sum of the products of the issue price of each maturity and the number of years to maturity (determined separately for each maturity and by taking into account mandatory redemptions), divided by the issue price of the entire issue (from line 21, column (b)). For a lease or installment sale, enter instead the total number of years the lease or installment sale will be outstanding.

For column (e), the yield, as defined in section 148(h), is the discount rate that, when used to figure the present value of all payments of principal and interest to be paid on the bond, produces an amount equal to the purchase price, including accrued interest. See Regulations section 1.148-4 for specific rules to figure the yield on an issue. If the issue is a variable rate issue, write "VR" as the yield of the issue. For other than variable rate issues, carry the yield out to four decimal places (for example, 5.3125%). If the issue is a lease or installment sale, enter the effective rate of interest being paid.

Part IV—Uses of Proceeds of Bond Issue

For a lease or installment sale, write "N/A" in the space to the right of the title for Part IV.

Line 22. Enter the amount of proceeds that will be used to pay interest on the issue accruing prior to the date of issue. For definition of date of issue, see these instructions, line 7.

Line 24. Enter the amount of the proceeds that will be used to pay bond issuance costs, including fees for trustees and bond counsel. If no bond proceeds will be used to pay bond issuance costs, enter zero. Do not leave this line blank.

Line 25. Enter the amount of the proceeds that will be used to pay fees for credit enhancement that are taken into account in determining the yield on the issue for purposes of section 148(h) (for example, bond insurance premiums and certain fees for letters of credit).

Line 26. Enter the amount of proceeds that will be allocated to such a fund.

Line 27. Enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any tax-exempt bonds, including proceeds that will be used to fund an escrow account for this purpose.

Line 28. Enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any taxable bonds, including proceeds that will be used to fund an escrow account for this purpose.

Part V—Description of Refunded Bonds

Complete this part only if the bonds are to be used to refund a prior issue of tax-exempt bonds or taxable bonds. For a lease or installment sale, write "N/A" in the space to the right of the title for Part V.

Lines 31 and 32. The remaining weighted average maturity is determined without regard to the refunding. The weighted average maturity is determined

in the same manner as on line 21, column (d).

Line 34. If more than a single issue of tax-exempt bonds or taxable bonds will be refunded, enter the date of issue for each refunded issue. Enter the date in an MM/DD/YYYY format.

Part VI—Miscellaneous

Line 35. An allocation of volume cap is required if the nonqualified amount for the issue is more than \$15 million but is not more than the amount that would cause the issue to be private activity bonds.

Line 36. If any portion of the gross proceeds of the issue is or will be invested in a guaranteed investment contract (GIC), as defined in Regulations section 1.148-1(b), enter the amount of the gross proceeds so invested, as well as the final maturity date of the GIC and the name of the provider of such contract.

Line 37. If the issue is a pooled financing issue (as defined under *Pooled financing issue* in *Definitions*, earlier), enter the amount of the proceeds used to make loans to other governmental units, the interest on which is tax exempt.

Line 38. If the issue is a loan of proceeds from a pooled financing issue (as defined under *Pooled financing issue* in *Definitions*, earlier), check the box and where asked for the date of issue, EIN, and name of the issuer of the master pool bond, enter the date of issue, EIN, and name of the issuer of the pooled financing issue.

Line 40. Check this box if the issue is a construction issue and an irrevocable election to pay a penalty in lieu of arbitrage rebate has been made on or before the date the bonds were issued. The penalty is payable with a Form 8038-T for each 6-month period after the date the bonds are issued. Do not make any payment of penalty in lieu of arbitrage rebate with this form. See Rev. Proc. 92-22, 1992-1 C.B. 736, for rules regarding the "election document."

Line 41a. Check this box if the issuer has identified a hedge on its books and records according to Regulations sections 1.148-4(h)(2)(viii) and 1.148-4(h)(5) that permit an issuer of tax-exempt bonds to identify a hedge for it to be included in yield calculations for figuring arbitrage.

Line 42. In determining if the issuer has super-integrated a hedge, apply the rules of Regulations section 1.148-4(h)(4). If the hedge is super-integrated, check the box.

Line 43. If the issuer takes a "deliberate action" after the issue date that causes the conditions of the private business tests or the private loan financing test to be met, then such issue is also an issue of private

activity bonds. Regulations section 1.141-2(d)(3) defines a deliberate action as any action taken by the issuer that is within its control regardless of whether there is intent to violate such tests. Regulations section 1.141-12 explains the conditions to taking remedial action that prevent an action that causes an issue to meet the private business tests or private loan financing test from being treated as a deliberate action. Check the box if the issuer has established written procedures to ensure timely remedial action for all nonqualified bonds according to Regulations section 1.141-12 or other remedial actions authorized by the Commissioner under Regulations section 1.141-12(h).

Line 44. Check the box if the issuer has established written procedures to monitor compliance with the arbitrage, yield restriction, and rebate requirements of section 148.

Line 45a. Check the box if some part of the proceeds was used to reimburse expenditures. Figure and then enter the amount of proceeds that are used to reimburse the issuer for amounts paid for a qualified purpose prior to the issuance of the bonds. See Regulations section 1.150-2.

Line 45b. An issuer must adopt an official intent to reimburse itself for preissuance expenditures within 60 days after payment of the original expenditure unless excepted by Regulations section 1.150-2(f). Enter the date the official intent was adopted. See Regulations section 1.150-2(e) for more information about official intent.

Signature and Consent

An authorized representative of the issuer must sign Form 8038-G and any applicable certification. Also print the

name and title of the person signing Form 8038-G. The authorized representative of the issuer signing this form must have the authority to consent to the disclosure of the issuer's return information, as necessary to process this return, to the person(s) that have been designated in Form 8038-G.

Note. If the issuer in Part I, lines 3a and 3b, authorizes the IRS to communicate (including in writing and by telephone) with a person other than an officer or other employee of the issuer, by signing this form, the issuer's authorized representative consents to the disclosure of the issuer's return information, as necessary to process this return, to such person.

Paid Preparer

If an authorized officer of the issuer filled in this return, the paid preparer's space should remain blank. Anyone who prepares the return but does not charge the organization should not sign the return. Certain others who prepare the return should not sign. For example, a regular, full-time employee of the issuer, such as a clerk, secretary, etc., should not sign.

Generally, anyone who is paid to prepare a return must sign it and fill in the other blanks in the *Paid Preparer Use Only* area of the return.

- The paid preparer must:
- Sign the return in the space provided for the preparer's signature (a facsimile signature is acceptable),
 - Enter the preparer information, and
 - Give a copy of the return to the issuer.

Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the

United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form varies depending on individual circumstances. The estimated average time is:

Learning about the law or the form	2 hr., 41 min.
Preparing, copying, assembling, and sending the form to the IRS	3 hr., 3 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can send us comments through [IRS.gov/FormComments](https://www.irs.gov/FormComments).

Or you can write to:

Internal Revenue Service
 Tax Forms and Publications
 1111 Constitution Ave. NW, IR-6526
 Washington, DC 20224

Do not send the form to this address. Instead, see *Where To File*, earlier.



De Lage Landen Public Finance LLC

1111 Old Eagle School Road
Wayne, PA 19087

ACCEPTANCE CERTIFICATE

Ladies and Gentlemen:

Re: State and Local Government Lease Purchase Agreement dated as of JANUARY 11, 20 21, between **De Lage Landen Public Finance LLC**, as Lessor, and Lampeter-Strasburg School District, as Lessee.

In accordance with the State and Local Government Lease Purchase Agreement (the "Agreement"), the undersigned Lessee hereby certifies and represents to, and agrees with Lessor as follows:

1. All of the Equipment (as such term is defined in the Agreement) has been delivered, installed and accepted on the date hereof.
2. Lessee has conducted such inspection and/or testing of the Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
3. Lessee is currently maintaining the insurance coverage required by **Section 14** of the Agreement.
4. No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default (as defined in the Agreement) exists at the date hereof.

(SEAL)

LESSEE SIGNATURE	Lessee <u>Lampeter-Strasburg School District</u>
	Signature _____ Date _____
	Print Name _____
	Title _____

07PFDOC055v1

Fast Forward Office Technology

January 27, 2021

Lampeter-Strasburg School District
1600 Book Rd.
Lancaster, PA. 17602

Dear Keith:

Thank you for considering Edwards Business Systems for your document technology solutions. We are looking forward to working with Lampeter-Strasburg School District.

Per our discussion, Edwards Business Systems will provide Lampeter-Strasburg School District a check valued at \$51,900.00 to cover the remaining 10 payments of \$5,190.00 on your current lease through US Bank. In addition, Edwards Business Systems has committed to the return of your current hardware to the location designated by US Bank.

If any questions arise, please reach out for clarification.

Regards,



Account Manager
Edwards Business Systems



Sales Agreement

PO Box 6798
 Wyomissing, PA 19610-6798
 610-372-8414
 Order No. _____

111660

CONTRACT NO.
 AEPA IFB-#17-B

Bill To ("Customer", "You", "Your", "Purchaser")

Name _____
 Address _____
 Dept/Floor _____
 City _____ State PA
 Phone (717) 464-3311 Fax _____
 Zip Code _____
 Contact _____
 Email _____

Ship To

Name Lampeter-Strasburg School District
 Address 1600 Book Rd.
 Dept/Floor P.O. Box 428
 City Lampeter State PA
 Phone (717) 464-3311 Fax _____
 Zip Code 17537-0428
 Contact William Griscorn, Jr.
 Email william_griscorn@L-Spioneers.org

Customer Account/ERP _____ **Purchase Order No.** _____ **Ship VIA** _____ **Requested Delivery Date** _____

Equipment Description

QTY	SKU NO	EQUIPMENT DESCRIPTION	SERIAL NUMBER	EQUIP SALES PRICE
		*Note: The cpc for black and color remain the same for the term of the lease.		
		*No increases.		
		*Includes everything except paper and staples.		
		*Network related issues are not covered in the maintenance agreement.		

*See Attached EQUIPMENT SCHEDULE FOR ADDITIONAL ITEMS

SERVICE AGREEMENT

I AGREE TO ACTIVATE THE TERMS AND CONDITIONS UNDER THIS SERVICE AGREEMENT AND I HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON PAGE TWO.

Total CPC Parts & Labor Only

Actual Usage Monthly service charge

Effective Dates:
 From: _____ To: _____

TOTAL EQUIP SALES PRICE	\$	-
(SETUP, DELIVERY, INSTALL)	\$	-
TOTAL PURCHASE PRICE	\$	-
DEPOSIT	\$	-
BALANCE DUE**	\$	-

**does not include sales tax which will be added to the invoice

PRINT CHARGES AND METER COLLECTION

PRINT ALLOWANCE CHARGES AND OVERAGES. You are entitled to make the number of B&W prints shown below under B&W Prints included and Color prints shown below under Color Prints Included each month during the term of this agreement. If you make more than the allowed prints in any month, you will pay us an additional amount equal to the number of the excess prints made during such month multiplied by the applicable Excess Per Print Charge. Regardless of the number of prints made in any month, you will never pay less than the Monthly base payment amount. You agree to provide us with the actual meter readings on any business day of each month as designated by us, provided that we may estimate the number of prints used if such meter readings are not received within five days after being requested. We will adjust the estimated charge for excess prints upon receipt of actual meter readings.

METER FREQUENCY: **MONTHLY**
 B/W Included: Actual Usage Prof. Color Included: Actual Usage
 Excess B/W Charge: 0.0037 Excess ProfClr Charge: 0.0400 Excess ClrSave Charge: _____ Excess AccentCLR Charge: _____

We can provide a service to collect device meters and monitor device status that assists in providing accurate and timely billing and certain preventative maintenance services. A devices management utility must be installed on a single server or workstation sharing the same domain as the device(s) Please select the appropriate option below:

- You agree to allow us to install a device management utility for the purpose of collecting meters and monitoring device status. You also agree to assist us in continued operation of the device management utility throughout the term of this agreement
- You choose to not have us install a device management utility. You understand that you will be responsible for reporting device meters within five days of the billing cycle end date, and you also understand and agree that if it becomes necessary to estimate meters for the period greater than 90 days that you may be subject to a meter collection fee.

Contract

YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE COMMONWEALTH OF PENNSYLVANIA AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO A PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

CUSTOMERS AUTHORIZED SIGNATURE

(As Stated Above) _____ X _____
 SIGNATURE PRINT NAME & TITLE DATE

PROVIDER

Edwards Business Systems _____ X _____
 SIGNATURE PRINT NAME & TITLE DATE

ADDITIONAL TERMS AND CONDITIONS

- 1 Edwards Business Systems (EBS) shall provide all service calls necessary to maintain equipment in good and proper working condition within the operating guidelines provided by the manufacturer. All service will be provided during normal business hours (8:30 am-5:00 pm, Monday - Friday). Exceptions shall be noted under Special Provisions. Should you, the customer, request service to be performed after our normal business hours, you agree to pay our prevailing current after-hour service rate at that time.
- 2 There will be no additional charge for normal replacement parts. If you require service due to a malfunction caused by the operators of the equipment, EBS can, at their discretion, bill for the service call plus parts and labor at the current rates and you agree to pay those charges. You shall pay for these parts at the current pricing for rate changes. For contracts including supplies, EBS will provide supplies based on the manufacturers' yields. If additional supplies are needed based on the customers' usage the customer must purchase the additional supplies at published rates. Toner provided under this agreement stored at customer location is the property of EBS. EBS reserves the right to take a physical inventory of stored toner during normal business hours. Covered supplies in customer possession at contract termination must be returned to EBS.
- 3 Repairs made necessary by accident, misuse, abuse, neglect, theft, riot, vandalism, electrical power failure, fire, water, acts of God, or other casualty, repairs, or moves made by service personnel other than those of EBS are not covered by the standard rates set forth in this Service Agreement. Charges for repairs or replacements due to the foregoing shall be borne by you.
- 4 EBS shall not be responsible for delays or inability to service or inspect the equipment caused directly or indirectly by strikes, accidents, embargoes, acts of God, or any other event beyond its control. EBS warrants that it shall perform its services in a workmanlike manner. EBS MAKES NO OTHER WARRANTIES AND DISCLAIMS ALL IMPLIED OR STATUTORY WARRANTIES WITH RESPECT TO ITS SERVICES. EBS SHALL NOT BE LIABLE TO YOU FOR ANY INDIRECT, CONSEQUENTIAL OR PUNITIVE DAMAGES UNDER ANY CIRCUMSTANCES. IN NO EVENT SHALL VBS/EBS BE LIABLE TO YOU FOR AN AMOUNT IN EXCESS OF THE SERVICE FEES THAT YOU PAID DURING THE PERIOD OF THIS CONTRACT DURING WHICH ANY CLAIM MAY ARISE.
- 5 This agreement becomes effective on the date specified on the invoice, provided EBS has received payment for the agreement. If the customer does not pay all open invoices promptly when due, EBS may (a) refuse to service the equipment or (b) furnish service on a C.O.D. "per call" basis at published rates. In addition, you agree to pay EBS' costs and expenses of collection including the customary attorney's fee permitted by law. This agreement shall remain in force for the period specified in the Service Agreement and will automatically renew for consecutive periods of equal duration unless either party notifies the other of cancellation, in writing, at least 30 days prior to the end of the then current period. The customer agrees to pay the then current rate at the beginning of each contract period. You agree to comply with any billing procedures designated by us, including notifying us of the meter reading at the end of each month. At the end of the first year of this Agreement and once each successive twelve month period, we may increase the base usage and overage charge to cover increase cost of labor, parts and supplies.
- 6 This agreement is not transferable to a third party without prior written consent, which may be withheld in the sole discretion of the party from which the consent is requested. If the equipment is traded in on new equipment from EBS, any unused portion of the yearly contract will be prorated and applied to your account. In order to adequately protect this equipment from power related problems, it is necessary that a properly functioning power protection device at least equal in quality to the ESP Digital CQ be attached to this equipment at all times. In the absence of a power protection device, EBS will not be responsible for damage to electrical components. THROUGH TESTING AND STUDIES, IT HAS BEEN MADE EVIDENT THAT USE OF SOME INFERIOR SUPPLIES INCREASE SERVICE CALLS. THEREFORE, DAMAGES ARISING FROM USE OF SUPPLIES OTHER THAN THOSE RECOMMENDED BY EBS OR THE MANUFACTURER ARE NOT COVERED BY THE STANDARD RATES SET FORTH IN THIS SERVICE AGREEMENT.
- 7 The standard rates under the Service Agreement shall not cover repairs arising from use of the equipment under other than normal operating conditions or outside of normal design capacities, as determined by EBS in its sole discretion, except as noted under Special Provisions. You agree to pay EBS our prevailing chargeable rate for any services required to keep the equipment operating in good working order to abnormal operating conditions. Should the scan volume exceed print/copy volume by more than 125%, EBS may charge a per scan rate of .005 for scans in excess of print/copy volume on an annual basis.
- 8 Connection of this equipment as a printer or scanner is defined on the EBS Scope of Work. Any additional work outside this Scope of Work will be performed at our established hourly rate. It is the responsibility of the Client to provide EBS meter readings from the equipment on a monthly basis. For connected units the meter readings will be collected electronically via software that will be installed on the client's server which must be connected to the Internet 24 hours a day 7 days a week.
- 9 This Agreement constitutes the entire Agreement between you and EBS regarding the equipment described herein, and, unless otherwise stated herein, may not be modified other than in a writing executed by both parties. The parties agree that the original of this Agreement for enforcement and perfection purposes shall be that paper copy which: (A) bears (i) the original or a facsimile of your manually applied signature or your electronic signature, or (ii) a stamped or electronically applied replica of your signature or other indication of your intent to enter into the Agreement; and (B) bears the original of our manually applied signature or our electronic signature. The foregoing terms and conditions shall prevail notwithstanding any variance with its terms and conditions of any order submitted by you or any verbal commitment made by any employee of EBS in respect of EBS's obligations covered by this Agreement. This Agreement shall bind each party's successors and permitted assigns. Except with respect to obligations to pay EBS, this Agreement is severable. This Agreement shall be governed by the laws of the state the equipment is installed, without regard to its conflicts of law principles.

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

GRADUATION REQUIREMENTS

In order to be eligible for graduation from the Lampeter-Strasburg School District, a student shall meet the requirements of completing the required courses of instruction with proficiency scores, complete a culminating project, and demonstrate mastery of the Pennsylvania Academic Standards. These requirements are further described below:

DIPLOMA REQUIREMENTS

I. Required Courses

<u>Subject</u>	<u>Credit</u>
Language Arts	4**
Mathematics	4***
Science, Environment, and Ecology	4
Social Studies	4**
Health and Physical Education	2.5**
Managing Your Finances	0.5
Introduction to Information Technology	0.5
Family and Consumer Science	0.5
Electives*	<u>8</u>
Total	28

* Students must be fully enrolled while in grades nine through 12. A student may not accrue more than two credits of failure in grades nine through 12 and should attempt to remove failures whenever possible.

** Students who plan to attend the full day Career and Technology Center (CTC) programs during their senior year need to complete only three credits each of Language Arts, Mathematics, Science, and Social Studies and one and one-half credits of Health and Physical Education. CTC students are expected to fulfill all other graduation requirements.

*** Algebra I (or other high school math courses) taken prior to ninth grade will count as one of the four required math courses, leaving three math courses required for graduation. Twenty-eight total credits are still required while in grades nine through 12 for graduation. For transfer students, the same would apply for Language Arts, Science, and Social Studies.
Computer Science may be used to fulfill one (1) of the four (4) Mathematics requirements.

II. Mastery of the Academic Standards

Classes of 2019, 2020, and 2021 and 2022:

Proficiency in English Language Arts and Mathematics as measured by a proficient score on the Pennsylvania Keystone Exams in Literature and Algebra I. Students who do not earn a proficient score on a Keystone Exam may retest on that specific Keystone Exam until achieving proficiency or complete a Pennsylvania State or District approved alternative method to demonstrate proficiency.

Beginning with the Class of 2022 ~~2023~~ and Beyond:

Students must complete a graduation pathway as required by the State of Pennsylvania as outlined in Chapter 4 of the school code.

III. Culminating Project

Class of ~~2019, 2020, & 2021:~~

Students must complete a project in one or more areas of concentrated study during their Sophomore, junior, or senior year of high school. The purpose of the project is to give the students the opportunity to apply, analyze, synthesize, and evaluate knowledge and to demonstrate that knowledge in a project. The project shall be completed under the direction of a teacher, through any course providing the culminating project option. The project will adhere to the following guidelines:

- Students must schedule a course that requires the culminating project option as a course requirement.
- The student must demonstrate, through the project, the ability to apply, analyze, synthesize, and evaluate information.
- Coaching on the project is allowed outside and inside the school, with approval of the course instructor. Acknowledgment and a description of any assistance must be explained during the presentation of the project.
- The relationship of the project to the Pennsylvania Academic Standards shall be described.
- The instructor shall determine the proficiency of the project using a school-adopted rubric. If a project is deemed “not yet satisfactory” at the evaluation, the student is expected to act on the comments and recommendations provided by the instructor and present for a second evaluation within a nine-week period.

Additional information and requirements for the completion of the culminating project are on file in the District high school guidance office and shall be disseminated to the high school students and their parents.

Class of 2022 and Beyond:

Students will demonstrate meaningful engagement in career exploration and preparation through the creation of an individualized career portfolio. Collected artifacts must be aligned with the standards for Career, Education, and Work (CEW Standards). The portfolio will be completed under the direction of the student’s guidance counselor in collaboration with classroom teachers. The portfolio will adhere to the following guidelines:

- The portfolio will be a collection of evidence demonstrating proficiency of the Career, Education, and Work Standards by the end of a student’s senior year.
- The student must demonstrate, through collected evidence, knowledge of Career Awareness and Preparation, Career Acquisition, Career Retention and Advancement, and Entrepreneurship.
- The assigned school counselor in collaboration with classroom teachers and administration will determine the proficiency of the portfolio as it relates to the alignment of the collected evidence to the CEW Standards.
- If a portfolio is deemed “not yet satisfactory” at the evaluation, the student is expected to act on the comments and recommendations provided by the instructor and present for a second evaluation within a nine-week period.

Additional information and requirements for the completion of the culminating project are on file in the District high school guidance office and shall be disseminated to the high school students and their parents.

IV. Community Service

Students must complete 30 hours of self-selected community service. Information regarding acceptable criteria for service can be obtained from the high school guidance office. The community service hours may be completed from the summer preceding the ninth grade year through the 90th day of the senior year. Forms and information regarding the completion of this graduation requirement are available in the high school guidance office or on the District Web site.

The following guidelines must be followed: The service should directly benefit a local community and/or its members. Unpaid services that directly benefit or assist family members or their businesses do not count as community service. Required hours by an outside government agency cannot be used to fulfill this requirement. Final approval or appeals regarding what counts as service may be presented to the building administration, who makes a final determination.

V. Children with Disabilities

Classes of ~~2019, 2020, and 2021~~ and 2022:

Children with an Individual Education Plan (IEP) who do not attain proficiency or above on the Pennsylvania Keystone Exams in Literature and Algebra I will be evaluated based on a Pennsylvania State approved alternative method to demonstrate proficiency or the individual student's IEP. This evaluation will involve the formation of a student study team that will consist of the student's IEP team.

Beginning with the Class of 2022 2023 and Beyond:

Children with an Individual Education Plan (IEP) who are unable to complete a graduation pathway as outlined in Chapter 4 of the school code may be evaluated based on a Pennsylvania State approved alternative method to demonstrate proficiency or the individual student's IEP. This evaluation will involve the formation of a student study team that will consist of the student's IEP team.

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

**LAMPETER-STRASBURG HIGH SCHOOL GRADUATION REQUIREMENTS VIA
IU13 LANCASTER-LEBANON VIRTUAL SOLUTIONS**

A fulltime student entering the Lancaster Lebanon Virtual Solutions (LLVS) program must currently be enrolled as a fulltime student in the Lampeter-Strasburg School District and have the recommendation of site and/or District administration or be a fulltime student returning from an approved Charter School or Cyber Charter School, as defined by the Pennsylvania Department of Education (PDE). In order to receive a Lampeter-Strasburg School District Diploma via the LLVS program, a student shall also meet the requirements of completing the required courses of instruction with proficiency scores, complete a culminating project, complete 30 hours of community service, and demonstrate mastery of the Pennsylvania Academic Standards. These requirements are further described below:

I. DIPLOMA REQUIREMENTS

Lampeter-Strasburg High School via the IU13 Lancaster-Lebanon Virtual School	
Courses *	Units of Credit
Language Arts ** (World Lit. I, World Lit. II, American Lit., and British Lit.)	4.0
Mathematics ** (Alg. I, Alg. II, Geometry, and Probability or Statistics or Trigonometry or Precalculus or higher math course)	4.0
Science, Environment, and Ecology ** (Earth Science, Biology, Chemistry, and Physics or other science elective)	4.0
Social Studies ** (American History, World History, U.S. Government, and Psychology or Sociology)	4.0
Health and Physical Education** (Fitness, Health, and one contract PE course through LSHS)	3.0
Science of Computing (see course description)	1.0
Life Skills (see course description)	1.0
Managing Your Finances	1.0
Electives *** (per established selections)	6.0
Total	28.0

* Students must be fully enrolled while in grades nine through 12. A student may not accrue more than two credits of failure in grades nine through 12 and should attempt to remove failures whenever possible.

** Students who plan to attend the full day Career and Technology Center (CTC) programs during their senior year need to complete only three credits each of Language Arts, Mathematics, Science, and Social Studies and one and one-half credits of Health and Physical Education. CTC students are expected to fulfill all other graduation requirements.

*** Algebra I (or other high school math courses) taken prior to ninth grade will count as one of the four required math courses, leaving three math courses required for graduation. Twenty-eight total credits are still required while in grades 9 through 12 for graduation. For transfer students, the same would apply for Language Arts, Science, and Social Studies. Computer Science may be used to fulfill one (1) of the four (4) Mathematics requirements.

II. Mastery of the Academic Standards

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III. Culminating Project

Class of 2019, 2020, & 2021:

Students must complete a project in one or more areas of concentrated study during their sophomore, junior, or senior year of high school. The purpose of the project is to give the students the opportunity to apply, analyze, synthesize, and evaluate knowledge and to demonstrate that knowledge in a project. The project shall be completed under the direction of a teacher, through any course providing the culminating project option. The project will adhere to the following guidelines:

- Students must schedule a course that requires the culminating project option as a course requirement.
- The student must demonstrate, through the project, the ability to apply, analyze, synthesize, and evaluate information.
- Coaching on the project is allowed outside and inside the school, with approval of the course instructor. Acknowledgment and a description of any assistance must be explained during the presentation of the project.
- The relationship of the project to the Pennsylvania Academic Standards shall be described.
- The instructor shall determine the proficiency of the project using a school-adopted rubric. If a project is deemed "not yet satisfactory" at the evaluation, the student is expected to act on the comments and recommendations provided by the instructor and present for a second evaluation within a nine-week period.

Additional information and requirements for the completion of the culminating project are on file in the District high school guidance office and shall be disseminated to the high school students and their parents.

Class of 2022 and Beyond:

Students will demonstrate meaningful engagement in career exploration and preparation through the creation of an individualized career portfolio. Collected artifacts must be aligned with the standards for Career, Education, and Work (CEW Standards). The portfolio will be completed under the direction of the student's guidance counselor in collaboration with classroom teachers. The portfolio will adhere to the following guidelines:

- The portfolio will be a collection of evidence demonstrating proficiency of the Career, Education, and Work Standards by the end of a student's senior year.
- The student must demonstrate, through collected evidence, knowledge of Career Awareness and Preparation, Career Acquisition, Career Retention and Advancement, and Entrepreneurship.

- The assigned school counselor in collaboration with classroom teachers and administration will determine the proficiency of the portfolio as it relates to the alignment of the collected evidence to the CEW Standards.
- If a portfolio is deemed “not yet satisfactory” at the evaluation, the student is expected to act on the comments and recommendations provided by the instructor and present for a second evaluation within a nine-week period.

Additional information and requirements for the completion of the culminating project are on file in the District high school guidance office and shall be disseminated to the high school students and their parents.

IV. Community Service

Students must complete 30 hours of self-selected community service. Information regarding acceptable criteria for service can be obtained from the high school guidance office. The community service hours may be completed from the summer preceding the ninth grade year through the 90th day of the senior year. Forms and information regarding the completion of this graduation requirement are available in the high school guidance office or on the District Web site.

The following guidelines must be followed: The service should directly benefit a local community and/or its members. Unpaid services that directly benefit or assist family members or their businesses do not count as community service. Required hours by an outside government agency cannot be used to fulfill this requirement. Final approval or appeals regarding what counts as service may be presented to the building administration who makes a final determination.

V. Children with Disabilities

Classes of ~~2019, 2020, and 2021~~ and 2022:

Children with an Individual Education Plan (IEP) who do not attain proficiency or above on the Pennsylvania Keystone Exams in Literature and Algebra I will be evaluated based on a Pennsylvania State approved alternative method to demonstrate proficiency or the individual student’s IEP. This evaluation will involve the formation of a student study team that will consist of the student’s IEP team.

Beginning with the Class of 2022 2023 and Beyond:

Children with an Individual Education Plan (IEP) who are unable to complete a graduation pathway as outlined in Chapter 4 of the school code may be evaluated based on a Pennsylvania State approved alternative method to demonstrate proficiency or the individual student’s IEP. This evaluation will involve the formation of a student study team that will consist of the student’s IEP team.