

LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537

April 6, 2021

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. James H. Byrnes, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Miss Liana Howe, Miss Ella Horst

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

## LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

April 6, 2021

### LAMPETER-STRASBURG HIGH SCHOOL – Dr. Benjamin J. Feeney, Principal

#### A. ATHLETICS

Winter Sports Results:

Sport	V	JV	JHV	JHJV	JH7
Basketball – B	09-03-00	10-01-00	05-05-00	10-02-00	12-01-00
Basketball – G	09-06-00	09-02-00	09-04-00	04-06-00	-----
Bowling	17-67-00	-----	-----	-----	-----
Swimming – B	04-02-00	-----	-----	-----	-----
Swimming – G	05-01-00	-----	-----	-----	-----
Wrestling	11-05-00	-----	09-08-00	-----	-----
Total:	55-84-00	19-03-00	23-17-00	14-08-00	12-01-00

Grand Total: 123-113-00      Winning Percentage =52 %

#### Basketball (B)

- Finished the regular season ranked #6 in District III 5A.
- Beat Northeastern in the first round of District III playoffs and then lost to Shippensburg in the quarterfinals.
- Ty Burton – L-L League Section III 1st Team All-Star.
- Luka Vranich – L-L League Section III 2nd Team All-Star.

#### Basketball (G)

- Finished the regular season ranked #11 in District III 5A.
- Lost to Lower Dauphin in the first round of District III playoffs.
- Emma Drouillard – L-L League Section III 1st Team All-Star.
- Maggie Visniski – L-L League All-Defensive Team.
- Megan Manion – L-L League All- Academic Team.
- Won the L-L League Section III Sportsmanship Award.

#### Bowling

- Ethan Snyder participated in the L-L Boys Top 50 League Playoffs. He placed 21st out of 50 and missed qualifying for the next round by one place (the top 20 advanced).

#### Swimming

- Boys first winning season in program history – 4-2.
- L-L League Championship Meet – Girls Placed 7th Overall.
- L-L League Championship Meet – Boys Placed 9th Overall.
- LL-League Championship Meet – Top 8 Medal.
  - Girls 200 medley relay – 5th with Bre Fluhr, Elizabeth Horner, Kara Scranton and Zara Paisley
  - Girls 200 IM – 3rd place Elizabeth Horner
  - Girls 50 free – 7th Zara Paisley
  - Girls 100 free – 7th Zara Paisley
  - Girls 500 free – 7th Elizabeth Horner
  - Girls 200 free relay – 7th Abby Welchans, Ashley Prouse, Krista Lambert, and Bre Fluhr
  - Girls 400 free relay – 4th Elizabeth Horner, Bre Fluhr, Kara Scranton, and Zara Paisley
  - Boys 50 free – 8th Andrew Reidenbaugh
  - Boys 100 free – 6th Andrew Reidenbaugh
  - Boys 500 free – 7th Nathan Eberly
  - Boys 200 free relay – 6th Ryan Smecker, Nathan Eberly, Kyle Spaulding and Andrew Reidenbaugh
  - Boys 400 free relay – 6th Ryan Smecker, Nathan Eberly, Kyle Spaulding and Andrew Reidenbaugh
- Final Results of the 2021 PIAA District III Championship:

Girls Final Results:

- 5th Overall

- 200 Medley Relay – Bre Fluhr, Elizabeth Horner, Kara Scranton and Zara Paisley (4th)
- 200 Free Relay – Abby Welchans, Ellie Parido, Ashley Prouse and Bre Fluhr (8th)
- 400 Free Relay – Elizabeth Horner, Abby Welchans, Kara Scranton and Zara Paisley (4th)
- Elizabeth Horner – 200 IM (6th) and 500 Free (6th)
- Bre Fluhr – 100 Back (7th)
- Zara Paisley – 50 Free (9th) and 100 Free (8th)
- Kara Scranton – 100 fly (10th) and 100 free (10th)
- Abby Welchans – 500 free (10th)
- Ellie Parido – 100 Fly (12th)

Boys Final Results:

- 11th overall
- 200 Free Relay – Ryan Smecker, Nathan Eberly, Kyle Spaulding and Andrew Reidenbaugh (4th)
- 400 Free Relay – Ryan Smecker, Nathan Eberly, Kyle Spaulding and Andrew Reidenbaugh (8th)
- Ryan Smecker – 50 Free (12th)
- Nathan Eberly – 500 Free (11th)
- Kyle Spaulding – 200 Free (10th)
- Andrew Reidenbaugh – 50 Free (9th)

Wrestling

- L-L League Section II Co-Champs (shared with Donegal).
- Finished the regular season ranked #16 in District III 3A.
- Zac Shelley (285lb.) L-L League Champion. Sectional Champion, District 3 qualifier.
- Arik Harnish – District 3 qualifier.
- Section II All-Stars:
  - Austin Reiff 113 1st Team All-star
  - Arik Harnish 132 1st Team All-star
  - Conner Erb 120 2nd Team All-star
  - Logan Erb 126 2nd Team All-star
  - Liam Feister 172 2nd Team All-star
  - Zac Shelley 285 2nd Team All-star
  - Joel Bitler 160 Honorable Mention
  - Parker Owens 189 Honorable Mention
- Academic All-Stars:
  - Joel Bitler
  - Andrew Cramer
  - Bradey Cunningham
  - Arik Harnish
  - Josh Heisey
  - Parker Owens
  - Austin Reiff
  - Zac Shelley
  - Ashton Spahr
  - Tre Spahr
  - Owen Witmer

**B. ART DEPARTMENT**

The Art Department is excited to announce four student artists who have received NATIONAL recognition!

Jasmine Thompson's sculpture *Vesta* and Josie Lau's Wood Fired Coil Pot have been selected for the National K-12 Ceramic Exhibition. This annual juried ceramic competition is designed to showcase the best K-12 ceramic work in the country!

Alyssa Zaepfel and Lana Dyer have each earned a National Medal in the 2021 Scholastic Art Awards! Alyssa has won a Gold medal for her painting entitled *Panther Woman* and Lana earned a Silver medal for a photograph with the title *Summer Dreams*. These two amazing young artists' work will be published online via the Scholastic Newport, Rhode Island Galleries at [artandwriting.org](http://artandwriting.org) in June and an online ceremony will take place on June 9th.

More than 80,000 students submitted nearly 230,000 works of art and writing to the 2021 Scholastic Awards. The works by our students were selected by some of the foremost leaders in the visual and literary arts for excellence in originality, technical skill, and the emergence of a personal voice or vision. Only 2,000 works received a National Medal, which places them within the top 1% of all submissions!

### C. GUIDANCE DEPARTMENT

In March, sixty-two (62) students gained acceptance into CTC programs for the 2021-22 school year. Of these students, 44 students will participate in full-day senior programs and 18 will participate in half-day programs.

All students participated in Xello activities during several RTII's during the month of March. Xello lessons are a component of the revised graduation project starting with the class of 2022.

### D. INTERACT CLUB

The Interact Club will be helping the Strasburg Lion's Club with the Spring Pit Beef Sale. The students will be handing out meals as the patrons drive through the location.

Over 50 students made and decorated Easter cards that were distributed to local hospitals, nursing homes, and to the Veterans. There were over 1,500 cards made. Each student earned community service hours.

### E. VOCAL MUSIC

The Concert Choir at the Lampeter-Strasburg High School has been continuing to make music despite this year's adverse conditions. The roughly 100-member ensemble has been rehearsing as four separate groups on four different days. The students are working hard with hopes to record and present a virtual concert to the public later this spring.

Congratulations to ten high school vocalists who would have been accepted to the PMEA Region V Choral Festival this year. Although the festival was cancelled due to Covid 19, these students still became eligible to audition for the All-State Festival which will take place virtually from April 14-17, 2021. Nine students submitted their audition excerpts electronically and are currently awaiting their results. Please congratulate the following students on their accomplishments: Paul Becker, Maya Bowman, Lana Dyer, Katherine Helm, Rowen Krantz, Hannah Miller, Hollyn Miller, Cassie Meck and Brooke Smith.

## **MARTIN MEYLIN MIDDLE SCHOOL - Mr. Jamie P. Raum, Principal**

### A. STUDENTS OF THE MONTH

The following students are March Students of the Month. These students were chosen by team teachers. Students were selected in the area of Positive Attitude: positive outlook, optimism, overcoming fears, sense of fairness, wanting to learn and acquire knowledge.

#### 6 G.O.A.T.S

Meylin Garcia Paredes  
Destiny Lewis  
Conner Barker  
Jaliegh Gore

#### 6 All Stars

Elianna Landis  
Anya Sheffer  
Micah White  
Brody Lawrence

#### 7 Hemlocks

Lydia Hall  
Amara Russell  
Jedidiah Barrall

#### 7 Mighty Oaks

Claire Pontz  
Trevor Groff  
Gabrielle Torres

#### 8 Wombats

Kaitlin Churchill  
Jeremiah Kennel  
Jacob Poyer  
Emma Williams

#### 8 Kings

Lila Murdock  
Madelyn Lowe  
Gavin Tipping  
Logan Crandall

### B. MATHCOUNTS COMPETITION

It has been a different school year in many ways. Last year the state MathCounts competition was canceled on the day before Pennsylvania closed schools because of the pandemic. This year MathCounts went to an online competition format and eliminated the countdown round.

After practicing after school for two months, eight students participated in the chapter competition. Special recognition and congratulations to Truman Horst, who was invited to participate in a chapter invitational competition. He placed 4th and will represent Martin Meylin Middle School during the state competition on Thursday, March 25.

This year the team was comprised of eighth grade students Liam Grubb, Jake Poyer and Truman Horst, and sixth grade student Gannon Black.

Individual participants were Michael Colosi, Trevor Groff, Emerson Holsinger and Alexander Weese. Also practicing were Remy Colosi and Leiana Smathers. Congratulations and thank you for your hard work and dedication to learning.

### **C. MARTIN MEYLIN SPIRIT DAYS**

- March 12     Wear green - the last Friday before St. Patrick's Day.
- March 19     Wear your favorite scarf, hat, mittens and gloves for the last day of winter.
- March 26     Wear orange in support of the Smith family.
- April 1       Wear your favorite team shirt or jersey in support of swinging into the MLB season.

### **D. UPCOMING EVENTS**

- May 6         Burrowes Scholars Program

## **LAMPETER-STRASBURG ELEMENTARY DIVISION – Dr. Jeffrey T. Smecker and Dr. Michele B. Westphal, Principals**

### **A. LAMPETER ELEMENTARY STUDENTS CELEBRATE READ ACROSS AMERICA**

The month of March started with Read Across America Week from March 1 - March 5, 2021.

This year's celebration of reading was a little different from previous years since parent volunteers could not be in the building. The staff and students at Lampeter Elementary School celebrated throughout the week with a variety of reading and literacy-related activities. The PTO created the materials for each class to complete a craft in the classroom, and many classes incorporated "stop, drop and read" activities into their lessons. The students also took part in a variety of theme related activities. Throughout the week, students and teachers dressed in their best Dr. Seuss themed clothing to celebrate a number of the titles of his books. Additionally, each day, excerpts from Dr. Seuss' books were read to the classes so they could try to guess the stories. Fifteen classes successfully identified all five titles from the week.

### **B. HANS HERR ELEMENTARY SCHOOL PTO SPONSORS MOVIE DAY**

Because we were not able to have our Hans Herr Family Movie night this year, the Hans Herr PTO brought the movie to the students! On the afternoon of March 19, Hans Herr Elementary School students were treated to the viewing of the film, *Onward*. Teachers were able to project the film using one of our District streaming channels. The PTO purchased the rights to permit the film to be played in school. Students each received individual bags of popcorn, which were also courtesy of the Hans Herr PTO. It was a great afternoon treat for students!

### **C. KIDS HEART CHALLENGE**

During the month of February (American Heart Month), the third, fourth and fifth grade students at Hans Herr Elementary School had the opportunity to participate in the American Heart Association's Kids Heart Challenge event by jumping roping in their Physical Education classes.

This gave our students the chance to perform an outstanding community service as they raised funds for potentially lifesaving research in the fight against our nation's No.1 and No.3 killers, cardiovascular diseases and stroke. Many of our students were jumping rope in honor of a family relative or friend.

The students exceeded the expectations of our Hans Herr physical education teacher Mr. William Valenzo, in raising almost \$6,500. Mikayla Gehman, a third grade student, was the top fundraiser in the entire school.

A special thank you to all our students who helped to make our event such a huge success!

### **D. THIRD GRADE HEROES**

The Lampeter-Strasburg High School Heroes continue to visit third grade students virtually for the Third Grade Heroes Program. We are very thankful for being able to continue with this! Our third graders look up to their senior heroes so much and benefit from the relationships they establish throughout the school year.

## **INFORMATION TECHNOLOGY DEPARTMENT – Mr. William E. Griscom, Jr., Technology Director**

### **A. NEW MFPS**

New Konica Minolta MFPs were installed over two days at the end of March with the assistance of Edwards Business Systems and Mr. Hoover. The new devices support many new features, including scanning to Google Drive, removing blemishes within documents, and optical character recognition for converting scans to text. While there are many details to this kind of transition, the devices are working well, the response from Edwards to questions and service needs has been positive, and the faculty and staff are learning to perform the essential functions.

### **B. LAPTOP DEPLOYMENT**

Members of the technology department began meeting with teachers and staff across the District to deliver and help with the transition to their new laptops. Because of COVID-19 protocols, it became apparent that it would be easier to meet individually instead of in groups. While this is more time consuming, there are several benefits, including more time for each person to ask specific questions, as well as time to learn how devices are used in the classroom and in the offices. The expectation is to complete the deployment of all 250 devices by the end of April or very early in May.

### **C. WIRELESS INFRASTRUCTURE**

When the District purchased new network switches and wireless access points in 2014-15, the hope was to stretch the life of the equipment to seven years. As we approach the end of the sixth year, it's now time to prepare for the 2021-22 e-rate season, which is the federal program that allows the District to receive a fifty percent discount on all network infrastructure expenses.

With this in mind, Mr. Griscom and Mr. Hoover met with representatives from Aruba/HPE and Meraki/Cisco to discuss options. Based on these recommendations, a rough budgetary number will be determined so it can be properly accounted for within the capital reserve budget. Doing so will allow the District to use a mini-bid process to evaluate hardware in the fall of 2021 and seek approval from USAC. Through this funding process, the District can purchase new equipment in the late spring or early summer of 2022, meeting the original goal of seven years, while ensuring that adequate networking will be available to support students and staff in each building until at least 2029.

## **FOR BOARD ACTION**

### **PERSONNEL COMMITTEE**

#### **1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS**

Recommend the approval of resignations from the following individuals:

- a. Richard C. Abate, learning support teacher, Lampeter-Strasburg High School, effective at the end of the 2020-2021 school year.
- b. Vanessa Meck, kitchen helper, Martin Meylin Middle School, effective at the end of the 2020-2021 school year.
- c. Carol J. Miranda, kitchen helper, Lampeter-Strasburg High School, effective at the end of the 2020-2021 school year.
- d. Laura R. Reiff, kitchen helper, Martin Meylin Middle School, effective at the end of the 2020-2021 school year.
- e. Emily J. Walter, kitchen helper, Martin Meylin Middle School, retroactively effective to April 1, 2021.

#### **2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – ADMINISTRATION**

Recommend the approval of employment of Amanda M. Allison as an administrative employee assigned as assistant business manager. Ms. Allison graduated with a Bachelor's degree in Mathematics from Millersville University. Her annual compensation will be \$78,000, based upon the District administrative compensation schedule, and will be assigned to the Administration Building, effective June 28, 2021.

**3. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SUPPORT**

Recommend the approval to employ the following individuals in support or non-permanent positions:

- a. Aubrey C. Smith, SACC aide, Lampeter Elementary School. Ms. Smith will become a category D support employee and will be compensated at \$10.88 per hour effective April 7, 2021.
- b. Vickie L. Styer, kitchen helper, Lampeter-Strasburg High School. Ms. Styer will become a category D support employee and will be compensated at \$10.88 per hour retroactively effective to April 1, 2021.

**4. RECOMMENDATION FOR APPROVAL OF CHANGE OF STATUS**

Recommend the approval of a change of employment status for the following employees:

- a. Carol J. Florig, assistant group supervisor, Hans Herr Elementary School. Ms. Florig will become a SACC group supervisor at Hans Herr Elementary School effective April 7, 2021. She will become a category C support employee and will remain compensated at \$15.34 per hour.
- b. Jennifer L. Risser, English language arts teacher, Martin Meylin Middle School. Ms. Risser will become the K-12 Instructional Technology Coach (50%) for Lampeter-Strasburg School District effective August 20, 2021. Her annual compensation will be \$39,884.50 based upon Step 13, Level M+15, of the District compensation agreement.

**5. RECOMMENDATION FOR APPROVAL OF LEAVES OF ABSENCE**

Recommend the approval of leaves of absence for the following individuals:

- a. Jenna L. Kim, first grade teacher, Lampeter Elementary School, effective on or about August 20, 2021, through November 12, 2021.
- b. Holly A. Oberholtzer, agriculture teacher, Lampeter-Strasburg High School, effective on or about August 20, 2021, through November 12, 2021.

**6. RECOMMENDATION FOR APPROVAL OF A SUPPLEMENTAL CONTRACT**

Recommend the approval of a 2020-2021 supplemental contract to be awarded to Corine J. Mendenhall – Track – Assistant – 50% of 50% - \$1,422.63.

**7. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES**

Recommend the approval of 2020-2021 substitutes, as follows:

Certified Substitute

Miller, Dana M. Grades PK-4, Special Education Pk-8 – Millersville Student

Emergency Certified Substitute

Murdock, Holly M. Instructional Aide

Support Staff Substitute

Miller, Dana M.

**8. RECOMMENDATION FOR APPROVAL OF VOLUNTEER**

Recommend the approval of the following individuals as 2020-2021 volunteers:

Manion, John B.  
Shelley, Stephen C.

**BUSINESS AND FINANCE COMMITTEE**

**9. RECOMMENDATION FOR APPROVAL OF LANCASTER-LEBANON IU13 2021-2022 GENERAL OPERATING BUDGET**

Recommend the approval of the Lancaster-Lebanon IU13 2021-2022 General Operating Budget, as posted.

## **MISCELLANEOUS**

### **10. RECOMMENDATION FOR APPROVAL OF SPONSORSHIP AGREEMENT**

Recommend the approval of a renewal sponsorship agreement with UPMC Pinnacle for stadium scoreboard signage, as posted.

### **11. DISCUSSION AND RECOMMENDATION FOR APPROVAL OF LANCASTER-LEBANON IU13 REPRESENTATIVE**

Dr. Peart will lead a discussion of the need to appoint a member of the Board as Lampeter-Strasburg School District representative to Lancaster-Lebanon IU13 Board of Directors for a three year term effective July 1, 2021, through June 30, 2024.

## **FOR BOARD INFORMATION**

1. The Academic Committee will be meeting on Monday, April 12, 2021, at 6:30 p.m.
2. The Buildings and Grounds Committee will be meeting on Monday, April 19, 2021, at 6:30 p.m.
3. The Board Workshop will be held on Monday, April 19, 2021, at 7:30 p.m.
4. The Finance Committee will be meeting on April 26, 2021, at 6:30 p.m.
5. The Personnel Committee will be meeting on Monday May 3, 2021, at 6:30 p.m.
6. The next meeting of the Board will be held on Monday, May 3, 2021, at 7:30 p.m.

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
Lampeter, Pennsylvania 17537

April 6, 2021  
Additions to Agenda

**FOR BOARD ACTION**

**MISCELLANEOUS**

**10A. RECOMMENDATION FOR APPROVAL OF SPONSORSHIP AGREEMENT**

Recommend the approval of a renewal sponsorship agreement with Lewis Insurance and Financial (Nationwide) for a tennis court sign, as posted.

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Virtual Meeting  
March 1, 2021

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representative, Miss Liana Howe.

Absent: Board Member, Mr. David J. Beiler.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Parido moved and Mr. Kimmel seconded the motion to approve the Minutes of the regularly scheduled meetings of February 1 and February 16, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Beiler

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized February Students of the Month from Martin Meylin Middle School and Mrs. Susan von der Luft for being a good Samaritan.

Dr. Feeney recognized February Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared a virtual presentation highlighting artwork from Lampeter Elementary School.

Dr. Peart thanked students, parents and staff for their support and understanding through the virtual instruction days.

Dr. Peart shared the following communications:

1. Allen, Jody H. – a letter of retirement.
2. Bernhardt, Timothy W. – a letter of retirement.
3. Bianchi, Joan M. – a letter of retirement.
4. Boyce, Kathleen – a letter of retirement.
5. Cowell, Faith S. – a letter of retirement.
6. Irwin, Wendy F. – a letter of retirement.
7. Jurman, Rachel Z. – a letter requesting a leave of absence.
8. Kent, Thomas A. – a letter of retirement.
9. Landis, Jeffrey D. – a letter of retirement.
10. Lefever, Rebecca R. – a letter of retirement.
11. Lutz, Margaret J. – a letter of retirement.
12. Lynch, Cathy J. – a letter of retirement.
13. Moore, Vanessa J. – a letter of retirement.
14. Mylin, Larry L. – a letter of resignation.
15. Pedersen, Renee F. – a letter of retirement.
16. Reedy, Ralph D. – a letter requesting a leave of absence.

17. Revelt, Karen E. – a letter of retirement.
18. Rice, Pamela K. – a letter of retirement.
19. Tantala, Allysa M. – a letter requesting a leave of absence.
20. Taraborelli, Karen R. – a letter of retirement.
21. Von der Luft, Susan H. – a letter of retirement.
22. Henry, Donald E. – a letter of retirement.
23. Smoker, Sara K. – a letter or resignation.
24. Fry, Jodi A. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mr. Kimmel seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,710,975.04 (with the exception of checks 115587 and 115666), Cafeteria Fund checks in the amount of \$42,287.96, Capital Reserve Fun checks in the amount of \$106,694.90, and Athletic Account Officials in the amount of \$3,835.70.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

Mr. Byrnes moved and Mr. Parido seconded the motion to approve General Fund checks 115587 and 115666.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn  
Abstain: Mrs. Pontz  
Nays: None  
Absent: Mr. Beiler

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on February 8, 2021, and received an update on K-12 instructional planning, the change of semester, use of virtual learning days, and District comprehensive planning goals. The Committee also explored ways to receive feedback from the planning Committee and reviewed enrollment of students taking part in Lancaster County CTC programs.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Stoltzfus reported that the Committee met on February 16, 2021, and reviewed the lead and water testing report, discussed the feasibility study, long-range planning, and the proposed Early Childhood/Kindergarten building, and reviewed critical projects throughout the District.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee met on February 22, 2021, and had RBC Capital Market provide a summary of the debt schedule and financing opportunities, discussed specifics on the 2021 bond issuance, and looked at a five-year proposal from BBD, LLP. The Committee also reviewed projections for 2020-2021 outcomes and discussed 2021-2022 general fund and capital reserve fund budgets.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that a virtual parent meeting was held on February 25 and thanked Kara Grove, Joan Johnson, Emilie Blair, and Paula Long for their hard work creating the presentation. Dr. Godfrey encouraged all parents to visit the District's website where they can view the presentation and access other reading and math resources.

## STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Howe reported that Lampeter Elementary School's 100th and 101st day of school celebrations, Valentine's Day celebrations and the success of the first virtual snow day. At Hans Herr Elementary, students and teachers worked together to make their first virtual snow day a success as well.

For Martin Meylin Middle School, Miss Howe congratulated a student for placing 16th in the spelling bee and reported on the Valentine's Day tradition of crowning of the king and queen of hearts.

Miss Howe reported on events at Lampeter-Strasburg High School including the virtual spring back-to-school night and current eighth through eleventh graders course selection for the 2021-2022 school year. She also shared three students becoming National Merit Scholarship finalists, events during the annual FFA week, a successful winter sports season with many teams entering into post-season playoffs and looking forward to the start of the spring sports season.

## APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve resignations from the following individuals:

- a. Jody H. Allen, program specialist, Hans Herr Elementary School, effective on the last contractual day of the 2020-2021 school year.
- b. Timothy W. Bernhardt, lead custodian, Lampeter-Strasburg High School, effective June 30, 2021.
- c. Joan M. Bianchi, health/physical education teacher, Martin Meylin Middle School, effective June 30, 2021.
- d. Kathleen Boyce, assistant business manager, Lampeter-Strasburg School District, effective June 30, 2021.
- e. Faith S. Cowell, health/physical education teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2020-2021 school year.
- f. Wendy F. Irwin, family consumer science teacher, Martin Meylin Middle School, effective on the last contractual day of the 2020-2021 school year.
- g. Thomas A. Kent, custodian, Lampeter-Strasburg High School, effective August 7, 2021.
- h. Jeffrey D. Landis, transportation coordinator, Lampeter-Strasburg School District, effective June 30, 2021.
- i. Rebecca R. Lefever, special education teacher assistant, Martin Meylin Middle School, effective June 30, 2021.
- j. Margaret J. Lutz, fifth and sixth grade guidance counselor, Hans Herr Elementary School and Martin Meylin Middle School, effective on or about October 25, 2021.
- k. Cathy J. Lynch, family consumer science teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2020-2021 school year.
- l. Vanessa J. Moore, fourth grade teacher, Hans Herr Elementary School, effective on the last contractual day of the 2020-2021 school year.
- m. Larry L. Mylin, part-time custodian, Hans Herr Elementary School, retroactively effective to January 27, 2021.
- n. Renee F. Pedersen, learning support teacher, Lampeter Elementary School, effective June 30, 2021.
- o. Karen E. Revelt, language arts teacher, Martin Meylin Middle School, effective August 23, 2021.
- p. Pamela K. Rice, assistant cook manager, Lampeter-Strasburg High School, effective October 15, 2021.
- q. Karen R. Taraborelli, second grade teacher, Lampeter Elementary School, effective on the last contractual day of the 2020-2021 school year.
- r. Susan H. von der Luft, learning support teacher, Martin Meylin Middle School, effective June 30, 2021.
- s. Donald E. Henry, district mechanic, District Maintenance Building, effective October 29, 2021.
- t. Sara K. Smoker, sixth grade science teacher, Martin Meylin Middle School, effective at the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve an additional assignment for S. Barry Coe, custodian, Hans Herr Elementary School. Mr. Coe will act as head custodian at Hans Herr Elementary School retroactively effective to February 2, 2021, through on or about March 16, 2021. He will be compensated hourly at \$22.09 during this time period.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a change of employment status for Beth A. Hostetter, SACC group supervisor, Hans Herr Elementary School. Ms. Hostetter will become the SACC assistant director at Lampeter Elementary School. She will become a category B support employee and will continue to be compensated at \$20.10 per hour effective March 2, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve leaves of absences for the following individuals:

- a. Rachel Z. Jurman, elementary library assistant, Lampeter Elementary School, retroactively effective to February 24, 2021, through the end of the 2020-2021 school year.
- b. Ralph D. Reedy, part-time custodian, Hans Herr Elementary School, effective March 4, 2021, through on or about June 4, 2021.
- c. Allysa M. Tantala, special education teacher assistant, Hans Herr Elementary School, retroactively effective to February 8, 2021, through the end of the 2020-2021 school year.
- d. Jodi A. Fry, custodian, Martin Meylin Middle School, retroactively effective to February 18, 2021, through on or about April 26, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF SUPPLEMENTAL CONTRACT

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a 2020-2021 supplemental contract to be awarded to Timothy Markley – Softball – Assistant – 50% – \$2,665.55.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Emergency Certified Substitute

Rule, James C. All Instructional Areas PK-12

Support Staff Substitute

Smith, Eileen J.  
Sweger, Sheila E.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve Corine Mendenhall as a 2020-2021 volunteer track coach.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF BOND PURCHASE AGREEMENT WITH RBC CAPITAL MARKETS, LLC, AND DCED RESOLUTION REGARDING THE GENERAL OBLIGATION BONDS, SERIES OF 2021

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve the Bond Purchase Agreement with RBC Capital Markets, LLC as the Underwriter and performing services outlined for the issuance of the General Obligation Bonds, Series of 2021, and the DCED Resolution regarding the General Obligation Bonds, Series 2021, with the addendum to accept the proposal from Key Bank in the amount of \$9,250,000 at the rate of 1.332%.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF THE BBD, LLP PROPOSAL FOR AUDIT SERVICES

Mr. Kimmel moved and Mrs. Pontz seconded the motion to approve the BBD, LLP Proposal for Services for Fiscal Years 2021-2022 through and including 2025-2026, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF POLICIES (SECOND READING)

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve the following policies (second reading), as attached to these Minutes.

- a. Policy 5127 Graduation Requirements
- b. Policy 5127.1 Lampeter-Strasburg High School Graduation Requirements via IU13 Lancaster-Lebanon Virtual Solutions

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None

Nays: None  
Absent: Mr. Beiler,

OLD BUSINESS

Mrs. Herr reminded the Board of the opportunity to provide staff recognition.

Mrs. Herr shared information regarding the Board Retreat.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Mary E. Williams  
Secretary

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Virtual Meeting  
March 15, 2021

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom, Jr., Lampeter Elementary School Principal, Dr. Michele B. Westphal, Administrative Assistant, Mrs. Mary E. Williams.

ABSENT: Board Member, Mr. Dustin D. Knarr, Mrs. Audra R. Spahn.

PRESENTATION ON LAMPETER ELEMENTARY SCHOOL INITIATIVES

Dr. Westphal presented information on Lampeter Elementary School initiatives and progress towards comprehensive planning goals.

APPROVAL OF 2021-2022 COACH

Mr. Beiler moved and Mr. Kimmel seconded the motion to approve Victor J. Ridenour as Varsity Football Coach for the 2021-2022 season.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz  
Abstain: None  
Nays: None  
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF A SUPPLEMENTAL CONTRACT

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve a 2020-2021 supplemental contract to be awarded to Karly M. Fawber – Lacrosse – Girls – Assistant – 70% – \$2,851.24.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz  
Abstain: None  
Nays: None  
Absent: Mr. Knarr, Mrs. Spahn

DISCUSSION OF PROPOSED LANCASTER-LEBANON IU13 GENERAL OPERATING BUDGET

Mr. Stoltzfus led a discussion of the proposed Lancaster-Lebanon IU13 General Budget for the fiscal year July 1, 2021, to June 30, 2022.

DISCUSSION OF LANCASTER-LEBANON IU13 REPRESENTATIVE

Dr. Peart led a discussion of the need to appoint a member of the Board as Lampeter-Strasburg School District representative to Lancaster-Lebanon IU13 Board of Directors for a three year term effective July 1, 2021, through June 30, 2024.

APPROVAL OF 2021 GRADUATION DATE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve Friday, June 4, 2021 (rain date of Saturday, June 5, 2021), as the graduation date for the Class of 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz  
Abstain: None  
Nays: None  
Absent: Mr. Knarr, Mrs. Spahn

DISCUSSION OF PSBA PRINCIPLES FOR GOVERNANCE AND LEADERSHIP

Dr. Peart led a discussion on the PSBA Principle for Governance and Leadership: Communicate Clearly.

MEETING ADJOURNED

The meeting was properly adjourned at 8:29 p.m.

Mary E. Williams  
Secretary

LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537  
April 6, 2021

Communications

1. Abate, Richard C. – a letter of resignation.
2. Kim, Jenna L. – a letter requesting a leave of absence.
3. Meck, Vanessa – a letter of resignation.
4. Miranda, Carol J. – a letter of resignation.
5. Oberholtzer, Holly A. – a letter requesting a leave of absence.
6. Reiff, Laura R. – a letter of resignation.
7. Walter, Emily J. – a letter of resignation.

LAMPETER-STRASBURG SCHOOL DISTRICT  
Monthly Board Balance Sheet Report

April 6, 2021

	<b>Year-To-Date Balance</b>
<b>Assets</b>	
Cash and Investments	18,507,268.09
Petty Cash	495.00
Interest Receivable	0.00
Taxes Receivable	329,740.07
Uncollectable Taxes	0.00
Interfund Accounts Receivable	490,757.88
Intergovernmental Accounts Receivable	0.00
State Subsidies Receivable	0.00
Federal Subsidies Receivable	9,847.71
Prepaid Expenses	0.00
Other Accounts Receivable	0.00
Inventories	59,459.63
<b>Total Assets:</b>	<u><u>19,397,568.38</u></u>
<b>Liabilities</b>	
Interfund Accounts Payable	0.00
Other Accounts Payable	-11,419.67
Accounts Payable - Scholarships	-203.36
Intergovernmental Accounts Payable	0.00
Accrued Salaries and Benefits	-2,235,341.46
Payroll Payables	-678,772.89
Deferred Revenue	-329,740.07
Prepaid Revenue	-73,307.76
<b>Total Liabilities:</b>	<u><u>-3,328,785.21</u></u>
<b>Net Assets</b>	
Assigned Fund Balance	-1,519,710.00
Fund Balance Reserved for Debt	-1,070,000.00
Reserve for Inventories	-59,459.63
Unassigned Fund Balance	-6,722,232.21
Reserve for Encumbrances	-54,237.29
Encumbered for Appropriated Expenses	-6,643,144.04
<b>Total Net Assets:</b>	<u><u>-16,068,783.17</u></u>
<b>Total Liabilities and Net Assets:</b>	<u><u><u>-19,397,568.38</u></u></u>

Lampeter-Strasburg School District  
 Financial Comparison Report  
 April 6, 2021

	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/Loss</u>
Year 2020-21 Budget	53,514 =====	56,510 =====	(2,996) =====
Year-to-Date Actual (280 Days)	47,122	40,424	6,698
Prior Year-to-Date Actual (281 Days)	46,863	39,712	7,151
Year-to-Date Increase/(Decrease)	259	712	(453)
% Change - Current vs. Prior Y-T-D Over (under)	0.6%	1.8%	(6.3%)
Year-to-Date Actual as % of 2020-21 Budget	88.1%	71.5%	-----
Prior Year-to-Date Actual as % of 2019-20 Budget	86.2%	72.0%	-----

(\$ in Thousands)

LAMPETER-STRASBURG SCHOOL DISTRICT  
 INVESTMENTS - General Fund  
 As of March 30, 2021

Description	Est. % Yield	Date of Purchase	Date of Maturity	Amount	Income Year-to-Date	Investment Closed
BB&T Bank	0.05	n/a	n/a	2,930,928.56	3,091.51	
PSDMAX account	0.01	n/a	n/a	303,089.41	151.33	
BB&T Securities	0.01	n/a	n/a	831,255.52	78.68	
Univest	0.25	1/15/2020	n/a	2,009,229.28	3,334.09	
<u>PSDLAF Investments:</u>						
<u>BB&amp;T Securities:</u>						
Federal Agric Mtg Corp	1.305	10/23/2020	7/22/2030	999,500.00	3,213.89	
Federal Farm Credit Bank Bond (2 purchases)	0.680	10/14/2020	7/14/2026	1,934,148.75	3,160.87	
Federal Farm Credit Bank Bond	0.623	10/22/2020	4/22/2026	998,750.00		
Federal Farm Credit Bank Bond	0.556	10/20/2020	9/29/2025	998,750.00	2,340.83	
Federal Farm Credit Bank Bond (2 purchases)	0.576	10/22/2020	1/22/2027	1,996,750.00	3,617.78	
FHLB Bond	0.183	6/15/2020	2/18/2021	302,409.00	375.37	x
FHLB Bond	0.750	9/30/2020	9/30/2026	1,330,000.00	4,987.50	
FHLMC Note	1.001	10/27/2020	10/27/2028	949,857.50		
FHLMC Note	0.540	10/28/2020	9/30/2025	939,060.00	2,050.24	
FHLMC Note	0.638	10/28/2020	4/15/2026	999,250.00		
FNMA Note	1.012	10/29/2020	1/29/2029	999,000.00		
Access Bank	0.364	5/19/2020	3/12/2021	28,278.60	83.48	x
Ally Bank	0.300	6/17/2020	5/3/2021	37,695.91		
American Express Bank	0.325	6/22/2020	5/3/2021	19,306.73		
Bank of Baroda	0.175	6/22/2020	6/22/2021	125,030.25		
Bank Hapoalim BM	0.313	6/19/2020	4/1/2021	172,322.17		
Bank United	0.300	6/17/2020	6/3/2021	194,719.20		
BMO Harris Bank	0.325	6/22/2020	3/31/2021	29,217.69		
BMW Bank	0.320	6/17/2020	4/19/2021	51,120.85		
Bridgewater Bank	0.195	6/17/2020	12/21/2020	69,547.61	71.01	x
Capital One Bank	0.330	6/18/2020	4/27/2021	42,438.35		
Capital One Bank	0.325	6/22/2020	4/8/2021	16,104.51		
Capital One Bank	0.340	6/22/2020	5/24/2021	44,771.70		
Cathay Bank	0.375	5/19/2020	4/16/2021	47,308.73		
Comenity Bank	0.305	6/19/2020	4/26/2021	40,440.80	48.42	
Enerbank	0.373	6/17/2020	5/17/2021	27,610.86		
Fifth Third	0.301	6/18/2020	4/22/2021	38,271.32		
Goldman Sachs	0.250	6/16/2020	3/24/2021	125,626.04	243.14	x
Howard Bank	1.102	4/7/2020	3/31/2021	244,877.50		
JPMorgan Chase	0.807	5/19/2020	3/20/2021	15,030.27	23.24	x
JPMorgan Chase	0.400	6/18/2020	5/19/2021	49,999.99	84.39	x
Meadows Bank	2.144	6/26/2020	12/28/2020	3,960.00	43.04	x
Morgan Stanley	0.301	6/18/2020	5/31/2021	101,264.00		
Safra 0.25%	0.250	6/16/2020	2/26/2021	75,705.50	132.85	x
Sallie Mae Bank	0.413	5/19/2020	4/12/2021	45,942.19		
Sallie Mae Bank	0.310	6/17/2020	4/5/2021	36,629.28		
Sallie Mae Bank	0.300	6/19/2020	4/12/2021	66,134.74		
State Bank of India	0.450	5/19/2020	5/14/2021	112,944.49		
Synchrony Bank	0.307	6/19/2020	5/6/2021	20,227.00		
Valley National Bank	0.397	5/19/2020	4/8/2021	34,256.36		
Wells Fargo Bank	0.300	6/17/2020	3/22/2021	151,540.38	134.49	x
US Treasury Bill	1.545	10/11/2019	7/16/2020	722,383.54	7,591.54	x
US Treasury Bill	1.500	11/13/2019	8/13/2020	257,031.67	2,968.33	x
US Treasury Bill	1.463	1/7/2020	9/10/2020	791,971.33	8,028.67	x
US Treasury Bill	1.458	1/7/2020	10/8/2020	791,087.22	8,912.78	x
US Treasury Bill	0.130	6/30/2020	7/16/2020	459,975.08	24.92	x
Total					54,792.39	
Less: 2019-20 Accrued Interest					(6,191.42)	
Total 2020-21					48,600.97	

All U.S. Treasury/Agency Securities are<sup>1</sup> callable before the date of maturity.

# BOARD SUMMARY

**Fund: 10 - General Fund    Encumbrances Included**

**As of: 04/07/2021**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REG PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	13,417,230.00	13,417,230.00	0.00	8,002,720.08	5,414,509.92	59.65
200 PERSONNEL EMPL BENEFITS	9,326,950.00	9,326,950.00	0.00	3,869,706.75	5,457,243.25	41.49
300 PURCH PROF & TECH SERVICES	15,775.00	15,775.00	0.00	273,537.83	(257,762.83)	1734.00
400 PURCHASED PROPERTY SVC	119,050.00	119,050.00	574.00	69,389.60	49,086.40	58.77
500 OTHER PURCHASED SERVICE	537,815.00	537,815.00	0.00	734,300.68	(196,485.68)	136.53
600 SUPPLIES	277,622.00	277,622.00	5,991.46	206,065.79	65,564.75	76.38
700 PROPERTY	11,760.00	11,760.00	0.00	10,990.18	769.82	93.45
800 OTHER OBJECTS	175.00	175.00	0.00	100.00	75.00	57.14
<b>Totals for 1100s</b>	<b>23,706,377.00</b>	<b>23,706,377.00</b>	<b>6,565.46</b>	<b>13,166,810.91</b>	<b>10,533,000.63</b>	<b>55.57</b>
<b>1200 SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	3,258,780.00	3,258,780.00	0.00	2,055,838.51	1,202,941.49	63.09
200 PERSONNEL EMPL BENEFITS	2,261,470.00	2,261,470.00	0.00	943,365.37	1,318,104.63	41.71
300 PURCH PROF & TECH SERVICES	2,492,390.00	2,492,390.00	0.00	1,260,894.74	1,231,495.26	50.59
400 PURCHASED PROPERTY SVC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	362,000.00	362,000.00	0.00	575,670.63	(213,670.63)	159.03
600 SUPPLIES	5,315.00	5,315.00	90.78	12,916.09	(7,691.87)	244.72
800 OTHER OBJECTS	3,000.00	3,000.00	0.00	1,650.00	1,350.00	55.00
<b>Totals for 1200s</b>	<b>8,384,955.00</b>	<b>8,384,955.00</b>	<b>90.78</b>	<b>4,850,335.34</b>	<b>3,534,528.88</b>	<b>57.85</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 PERSONNEL SERV-SALARIES	134,180.00	134,180.00	0.00	81,619.26	52,560.74	60.83
200 PERSONNEL EMPL BENEFITS	93,060.00	93,060.00	0.00	35,084.48	57,975.52	37.70
400 PURCHASED PROPERTY SVC	59,525.00	59,525.00	0.00	67,247.19	(7,722.19)	112.97
500 OTHER PURCHASED SERVICE	576,375.00	576,375.00	0.00	492,005.45	84,369.55	85.36
600 SUPPLIES	6,375.00	6,375.00	0.00	4,178.23	2,196.77	65.54
700 PROPERTY	0.00	0.00	0.00	11,758.98	(11,758.98)	0.00
<b>Totals for 1300s</b>	<b>869,515.00</b>	<b>869,515.00</b>	<b>0.00</b>	<b>691,893.59</b>	<b>177,621.41</b>	<b>79.57</b>

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2021**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1400 OTHER INSTRUCTION PROG</b>						
100 PERSONNEL SERV-SALARIES	137,780.00	137,780.00	0.00	73,093.25	64,686.75	53.05
200 PERSONNEL EMPL BENEFITS	91,800.00	91,800.00	0.00	31,864.53	59,935.47	34.71
300 PURCH PROF & TECH SERVICES	41,280.00	41,280.00	0.00	57,913.30	(16,633.30)	140.29
500 OTHER PURCHASED SERVICE	78,100.00	78,100.00	0.00	13,942.52	64,157.48	17.85
600 SUPPLIES	1,600.00	1,600.00	0.00	29.75	1,570.25	1.86
<b>Totals for 1400s</b>	<b>350,560.00</b>	<b>350,560.00</b>	<b>0.00</b>	<b>176,843.35</b>	<b>173,716.65</b>	<b>50.45</b>
<b>1500 NONPUBLIC SCHOOL PGMS</b>						
600 SUPPLIES	0.00	0.00	0.00	15,218.12	(15,218.12)	0.00
<b>Totals for 1500s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,218.12</b>	<b>(15,218.12)</b>	<b>0.00</b>
<b>2100 SUPPORT SERV-PUPIL PERS</b>						
100 PERSONNEL SERV-SALARIES	1,356,790.00	1,356,790.00	0.00	839,968.65	516,821.35	61.91
200 PERSONNEL EMPL BENEFITS	941,240.00	941,240.00	0.00	389,877.52	551,362.48	41.42
300 PURCH PROF & TECH SERVICES	29,870.00	29,870.00	0.00	21,548.65	8,321.35	72.14
500 OTHER PURCHASED SERVICE	12,600.00	12,600.00	0.00	5,700.54	6,899.46	45.24
600 SUPPLIES	10,178.00	10,178.00	0.00	473.75	9,704.25	4.65
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	75.00	925.00	7.50
<b>Totals for 2100s</b>	<b>2,351,678.00</b>	<b>2,351,678.00</b>	<b>0.00</b>	<b>1,257,644.11</b>	<b>1,094,033.89</b>	<b>53.48</b>
<b>2200 SUPPORT SERVICES-INSTRU</b>						
100 PERSONNEL SERV-SALARIES	376,830.00	376,830.00	0.00	245,809.12	131,020.88	65.23
200 PERSONNEL EMPL BENEFITS	499,125.00	499,125.00	0.00	259,748.15	239,376.85	52.04
300 PURCH PROF & TECH SERVICES	53,025.00	53,025.00	0.00	19,132.20	33,892.80	36.08
500 OTHER PURCHASED SERVICE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
600 SUPPLIES	31,018.00	31,018.00	2,770.41	28,392.47	(144.88)	100.47
700 PROPERTY	37,500.00	37,500.00	0.00	44,002.16	(6,502.16)	117.34
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,225.00	(25.00)	102.08
<b>Totals for 2200s</b>	<b>1,000,998.00</b>	<b>1,000,998.00</b>	<b>2,770.41</b>	<b>598,309.10</b>	<b>399,918.49</b>	<b>60.05</b>
<b>2300 SUPPORT SERVICES-ADMIN</b>						

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2021**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL SERV-SALARIES	1,651,140.00	1,651,140.00	0.00	1,204,831.49	446,308.51	72.97
200 PERSONNEL EMPL BENEFITS	1,149,300.00	1,149,300.00	0.00	570,152.73	579,147.27	49.61
300 PURCH PROF & TECH SERVICES	252,710.00	252,710.00	500.00	100,016.83	152,193.17	39.78
500 OTHER PURCHASED SERVICE	41,034.00	41,034.00	0.00	2,896.14	38,137.86	7.06
600 SUPPLIES	23,935.00	23,935.00	181.78	7,050.73	16,702.49	30.22
800 OTHER OBJECTS	17,300.00	17,300.00	0.00	20,895.85	(3,595.85)	120.79
<b>Totals for 2300s</b>	<b>3,135,419.00</b>	<b>3,135,419.00</b>	<b>681.78</b>	<b>1,905,843.77</b>	<b>1,228,893.45</b>	<b>60.81</b>
<b>2400 SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	345,390.00	345,390.00	0.00	218,183.24	127,206.76	63.17
200 PERSONNEL EMPL BENEFITS	239,680.00	239,680.00	0.00	99,068.78	140,611.22	41.33
300 PURCH PROF & TECH SERVICES	6,380.00	6,380.00	0.00	1,100.00	5,280.00	17.24
500 OTHER PURCHASED SERVICE	150.00	150.00	0.00	0.00	150.00	0.00
600 SUPPLIES	15,500.00	15,500.00	214.40	8,278.42	7,007.18	54.79
<b>Totals for 2400s</b>	<b>607,100.00</b>	<b>607,100.00</b>	<b>214.40</b>	<b>326,630.44</b>	<b>280,255.16</b>	<b>53.84</b>
<b>2500 SUPP SERVICES-BUSINESS</b>						
100 PERSONNEL SERV-SALARIES	308,700.00	308,700.00	0.00	233,756.80	74,943.20	75.72
200 PERSONNEL EMPL BENEFITS	214,420.00	214,420.00	0.00	109,999.63	104,420.37	51.30
300 PURCH PROF & TECH SERVICES	42,000.00	42,000.00	0.00	40,749.63	1,250.37	97.02
400 PURCHASED PROPERTY SVC	5,000.00	5,000.00	0.00	5,485.37	(485.37)	109.71
500 OTHER PURCHASED SERVICE	4,600.00	4,600.00	0.00	205.00	4,395.00	4.46
600 SUPPLIES	5,470.00	5,470.00	0.00	1,462.10	4,007.90	26.73
700 PROPERTY	0.00	0.00	0.00	608.04	(608.04)	0.00
800 OTHER OBJECTS	900.00	900.00	0.00	193.75	706.25	21.53
<b>Totals for 2500s</b>	<b>581,090.00</b>	<b>581,090.00</b>	<b>0.00</b>	<b>392,460.32</b>	<b>188,629.68</b>	<b>67.54</b>
<b>2600 OP/MAINT PLANT SVCS</b>						
100 PERSONNEL SERV-SALARIES	1,437,000.00	1,437,000.00	0.00	976,558.84	460,441.16	67.96
200 PERSONNEL EMPL BENEFITS	964,550.00	964,550.00	0.00	427,544.79	537,005.21	44.33
300 PURCH PROF & TECH SERVICES	126,120.00	126,120.00	0.00	56,279.22	69,840.78	44.62

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2021**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
400 PURCHASED PROPERTY SVC	458,150.00	458,150.00	11,419.00	249,983.06	196,747.94	57.06
500 OTHER PURCHASED SERVICE	226,870.00	226,870.00	0.00	215,418.80	11,451.20	94.95
600 SUPPLIES	824,200.00	824,200.00	0.00	704,485.10	119,714.90	85.48
700 PROPERTY	20,122.00	20,122.00	0.00	49,136.20	(29,014.20)	244.19
800 OTHER OBJECTS	5,983.00	5,983.00	0.00	0.00	5,983.00	0.00
<b>Totals for 2600s</b>	<b>4,062,995.00</b>	<b>4,062,995.00</b>	<b>11,419.00</b>	<b>2,679,406.01</b>	<b>1,372,169.99</b>	<b>66.23</b>
<b>2700 STUDENT TRANSPORTATION</b>						
100 PERSONNEL SERV-SALARIES	247,250.00	247,250.00	0.00	157,238.54	90,011.46	63.59
200 PERSONNEL EMPL BENEFITS	171,640.00	171,640.00	0.00	63,327.59	108,312.41	36.90
300 PURCH PROF & TECH SERVICES	4,500.00	4,500.00	0.00	4,055.82	444.18	90.13
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	46,883.97	(21,883.97)	187.54
500 OTHER PURCHASED SERVICE	1,400,254.00	1,400,254.00	0.00	1,062,457.83	337,796.17	75.88
600 SUPPLIES	10,100.00	10,100.00	0.00	19,630.51	(9,530.51)	194.36
800 OTHER OBJECTS	110.00	110.00	0.00	0.00	110.00	0.00
<b>Totals for 2700s</b>	<b>1,858,854.00</b>	<b>1,858,854.00</b>	<b>0.00</b>	<b>1,353,594.26</b>	<b>505,259.74</b>	<b>72.82</b>
<b>2800 SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	503,280.00	503,280.00	0.00	350,723.64	152,556.36	69.69
200 PERSONNEL EMPL BENEFITS	349,910.00	349,910.00	0.00	190,769.39	159,140.61	54.52
300 PURCH PROF & TECH SERVICES	87,550.00	87,550.00	0.00	75,856.99	11,693.01	86.64
400 PURCHASED PROPERTY SVC	35,000.00	35,000.00	0.00	27,459.09	7,540.91	78.45
500 OTHER PURCHASED SERVICE	7,500.00	7,500.00	0.00	3,278.00	4,222.00	43.71
600 SUPPLIES	241,900.00	241,900.00	23,741.00	187,366.09	30,792.91	87.27
700 PROPERTY	324,000.00	324,000.00	0.00	304,050.51	19,949.49	93.84
800 OTHER OBJECTS	530.00	530.00	0.00	0.00	530.00	0.00
<b>Totals for 2800s</b>	<b>1,549,670.00</b>	<b>1,549,670.00</b>	<b>23,741.00</b>	<b>1,139,503.71</b>	<b>386,425.29</b>	<b>75.06</b>
<b>2900 OTHER SUPPORT SERVICES</b>						
500 OTHER PURCHASED SERVICE	27,400.00	27,400.00	0.00	26,301.83	1,098.17	95.99
<b>Totals for 2900s</b>	<b>27,400.00</b>	<b>27,400.00</b>	<b>0.00</b>	<b>26,301.83</b>	<b>1,098.17</b>	<b>95.99</b>

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2021**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>3100 Food Service</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	27,904.54	(27,904.54)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	12,119.76	(12,119.76)	0.00
<b>Totals for 3100s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,024.30</b>	<b>(40,024.30)</b>	<b>0.00</b>
<b>3200 STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	580,580.00	580,580.00	0.00	442,058.73	138,521.27	76.14
200 PERSONNEL EMPL BENEFITS	372,700.00	372,700.00	0.00	152,669.78	220,030.22	40.96
300 PURCH PROF & TECH SERVICES	68,070.00	68,070.00	0.00	32,858.42	35,211.58	48.27
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	13,215.24	11,784.76	52.86
500 OTHER PURCHASED SERVICE	79,853.00	79,853.00	0.00	30,866.21	48,986.79	38.65
600 SUPPLIES	43,750.00	43,750.00	2,469.89	56,937.26	(15,657.15)	135.79
700 PROPERTY	31,543.00	31,543.00	339.98	14,758.21	16,444.81	47.87
800 OTHER OBJECTS	8,615.00	8,615.00	0.00	8,247.82	367.18	95.74
<b>Totals for 3200s</b>	<b>1,210,111.00</b>	<b>1,210,111.00</b>	<b>2,809.87</b>	<b>751,611.67</b>	<b>455,689.46</b>	<b>62.34</b>
<b>3300 COMMUNITY SERVICES</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	10,725.92	(10,725.92)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	4,679.10	(4,679.10)	0.00
800 OTHER OBJECTS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
<b>Totals for 3300s</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>15,405.02</b>	<b>(9,405.02)</b>	<b>256.75</b>
<b>3400 SCHOLARSHIPS &amp; AWARDS</b>						
800 OTHER OBJECTS	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
<b>Totals for 3400s</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,750.00</b>	<b>0.00</b>
<b>5100 OTHER EXPEND &amp; FINANCE</b>						
800 OTHER OBJECTS	262,400.00	262,400.00	0.00	202,822.66	59,577.34	77.30
900 OTHER USES OF FUNDS	5,773,000.00	5,773,000.00	0.00	6,843,000.00	(1,070,000.00)	118.53
<b>Totals for 5100s</b>	<b>6,035,400.00</b>	<b>6,035,400.00</b>	<b>0.00</b>	<b>7,045,822.66</b>	<b>(1,010,422.66)</b>	<b>116.74</b>
<b>5800 SUSPENSE ACCOUNT</b>						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	4,489.00	3,844,711.96	(3,849,200.96)	0.00

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2021**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	0.00	0.00	1,455.59	145,856.88	(147,312.47)	0.00
<b>Totals for 5800s</b>	0.00	0.00	5,944.59	3,990,568.84	(3,996,513.43)	0.00
<b>5900 BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00
<b>Totals for 5900s</b>	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00
<b>Expenditure Totals</b>	<b>56,509,534.00</b>	<b>56,509,534.00</b>	<b>54,237.29</b>	<b>40,424,227.35</b>	<b>16,031,069.36</b>	<b>71.63</b>
<b>6100 TAXES LEVIED BY THE LEA</b>						
000 000	(3,305,650.00)	(3,305,650.00)	0.00	(2,244,655.23)	(1,060,994.77)	67.90
100 PERSONNEL SERV-SALARIES	(35,137,208.00)	(35,137,208.00)	0.00	(35,806,533.71)	669,325.71	101.90
<b>Totals for 6100s</b>	(38,442,858.00)	(38,442,858.00)	0.00	(38,051,188.94)	(391,669.06)	98.98
<b>6400 DELINQUENCIES TAXES LEV</b>						
000 000	(352,500.00)	(352,500.00)	0.00	(150,613.39)	(201,886.61)	42.73
<b>Totals for 6400s</b>	(352,500.00)	(352,500.00)	0.00	(150,613.39)	(201,886.61)	42.73
<b>6500 EARNINGS ON INVESTMENTS</b>						
000 000	(100,000.00)	(100,000.00)	0.00	192,202.52	(292,202.52)	(192.20)
<b>Totals for 6500s</b>	(100,000.00)	(100,000.00)	0.00	192,202.52	(292,202.52)	(192.20)
<b>6700 REV FROM STUDENT ACT</b>						
000 000	(106,000.00)	(106,000.00)	0.00	(38,643.25)	(67,356.75)	36.46
<b>Totals for 6700s</b>	(106,000.00)	(106,000.00)	0.00	(38,643.25)	(67,356.75)	36.46
<b>6800 REV FROM INTERMEDIATE</b>						
000 000	(519,750.00)	(519,750.00)	0.00	(722,266.02)	202,516.02	138.96
<b>Totals for 6800s</b>	(519,750.00)	(519,750.00)	0.00	(722,266.02)	202,516.02	138.96
<b>6900 OTHER REV FROM LOCAL</b>						
000 000	(205,000.00)	(205,000.00)	0.00	(82,001.83)	(122,998.17)	40.00
<b>Totals for 6900s</b>	(205,000.00)	(205,000.00)	0.00	(82,001.83)	(122,998.17)	40.00
<b>7100 BASIC INSTRUCT &amp; OPER</b>						
000 000	(5,455,520.00)	(5,455,520.00)	0.00	(2,885,194.85)	(2,570,325.15)	52.89
<b>Totals for 7100s</b>	(5,455,520.00)	(5,455,520.00)	0.00	(2,885,194.85)	(2,570,325.15)	52.89

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2021**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>7200 SUBSIDIES SPECIFIC ED PROGS</b>						
000 000	(1,561,450.00)	(1,561,450.00)	0.00	(1,143,524.58)	(417,925.42)	73.23
<b>Totals for 7200s</b>	<b>(1,561,450.00)</b>	<b>(1,561,450.00)</b>	<b>0.00</b>	<b>(1,143,524.58)</b>	<b>(417,925.42)</b>	<b>73.23</b>
<b>7300 SUBSIDIES NON-ED PGMS</b>						
000 000	(1,911,822.00)	(1,911,822.00)	0.00	(1,771,816.46)	(140,005.54)	92.68
<b>Totals for 7300s</b>	<b>(1,911,822.00)</b>	<b>(1,911,822.00)</b>	<b>0.00</b>	<b>(1,771,816.46)</b>	<b>(140,005.54)</b>	<b>92.68</b>
<b>7500 EXTRA GRANTS</b>						
000 000	(281,120.00)	(281,120.00)	0.00	(295,446.61)	14,326.61	105.10
<b>Totals for 7500s</b>	<b>(281,120.00)</b>	<b>(281,120.00)</b>	<b>0.00</b>	<b>(295,446.61)</b>	<b>14,326.61</b>	<b>105.10</b>
<b>7800 STATE SHARE FICA/PSERS</b>						
000 000	(4,099,260.00)	(4,099,260.00)	0.00	(1,503,939.43)	(2,595,320.57)	36.69
<b>Totals for 7800s</b>	<b>(4,099,260.00)</b>	<b>(4,099,260.00)</b>	<b>0.00</b>	<b>(1,503,939.43)</b>	<b>(2,595,320.57)</b>	<b>36.69</b>
<b>8500 RESTRICT GRANTS-IN-AID</b>						
000 000	(478,310.00)	(478,310.00)	0.00	(249,465.65)	(228,844.35)	52.16
<b>Totals for 8500s</b>	<b>(478,310.00)</b>	<b>(478,310.00)</b>	<b>0.00</b>	<b>(249,465.65)</b>	<b>(228,844.35)</b>	<b>52.16</b>
<b>8700 FEDERAL STIMULUS</b>						
000 000	0.00	0.00	0.00	(416,419.69)	416,419.69	0.00
<b>Totals for 8700s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(416,419.69)</b>	<b>416,419.69</b>	<b>0.00</b>
<b>8800 MED ASSIST REIMBURSE</b>						
000 000	0.00	0.00	0.00	(3,290.50)	3,290.50	0.00
<b>Totals for 8800s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(3,290.50)</b>	<b>3,290.50</b>	<b>0.00</b>
<b>Revenue Totals</b>	<b>(53,513,590.00)</b>	<b>(53,513,590.00)</b>	<b>0.00</b>	<b>(47,121,608.68)</b>	<b>(6,391,981.32)</b>	<b>88.06</b>
<b>Fund 10 Totals</b>						
<b>Total Expenditure</b>	<b>49,704,472.00</b>	<b>49,704,472.00</b>	<b>48,292.70</b>	<b>29,387,835.85</b>	<b>20,268,343.45</b>	<b>59.22</b>
<b>Total Other Expenditure</b>	<b>6,805,062.00</b>	<b>6,805,062.00</b>	<b>5,944.59</b>	<b>11,036,391.50</b>	<b>(4,237,274.09)</b>	<b>162.27</b>
<b>Total Revenue</b>	<b>(53,513,590.00)</b>	<b>(53,513,590.00)</b>	<b>0.00</b>	<b>(47,121,608.68)</b>	<b>(6,391,981.32)</b>	<b>88.06</b>
<b>Total Other Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 04/07/2021

## Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	49,704,472.00	49,704,472.00	48,292.70	29,387,835.85	20,268,343.45	59.22
Total Other Expenditure	6,805,062.00	6,805,062.00	5,944.59	11,036,391.50	(4,237,274.09)	162.27
Total Revenue	(53,513,590.00)	(53,513,590.00)	0.00	(47,121,608.68)	(6,391,981.32)	88.06
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/03/2021 - 04/07/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115699	AHOLD FINANCIAL SERVICES	HS home ec groceries		62.96
0000115700	CAPITAL ELECTRIC	maint parts	electrical supplies	233.85
0000115701	COMCAST CABLE	additional outlets - HS		39.65
0000115702	CREST/GOOD MFG. CO.	maint parts		243.44
0000115703	DIRECT ENERGY BUSINESS	electric - campus	electric - Walnut Run	22,388.54
0000115704	DIRECT ENERGY BUSINESS	HH water heater	ntl gas - LE kitchen	203.14
0000115705	DIXIE LAND ENERGY	gas at WLT for vans		2,047.50
0000115706	EAGLE DISPOSAL OF PA, INC.	district trash removal - March		3,969.79
0000115707	HAJOCA CORPORATION	HS vo ag supplies		669.00
0000115708	HOBERG KATHLEEN P	SB RE refund - duplicate		1,106.35
0000115709	IDENT-A-KID SERVICES OF AMERICA INC.	visitor labels - HS		109.28
0000115710	LUCKRITZ, NANCY J	WLT RE refund - duplicate		1,107.44
0000115711	PPL ELECTRIC UTILITIES	electric transp - SE		161.68
0000115712	RUSSELL LOCKSMITH-SAFES. INC.	HH lock repair		97.25
0000115713	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	2,000.01
0000115714	UGI UTILITIES INC.	ntl gas - admin bldg	ntl gas transp - fieldhouse	1,701.15
0000115715	WESTLUND MAY	ESL - translations		35.00
0000115717	AHOLD FINANCIAL SERVICES	HS home ec groceries		172.76
0000115718	APPLE INC	ESSER grant supplies		5,880.00
0000115719	AT&T MOBILITY	district cell phone charges	hot spots - COVID grant	2,470.58
0000115720	BLUE BEAR PROTECTION LLC	ESSER grant supplies		387.00
0000115721	BROWN TRANSMISSION & BEARING	maint parts		117.28

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/03/2021 - 04/07/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115722	CAPP INC	HVAC part		267.42
0000115723	CDW GOVERNMENT INC	tech equip		662.34
0000115724	CITY OF LANCASTER PA	water usage - campus		1,750.76
0000115725	CREST/GOOD MFG. CO.	plumbing parts		53.58
0000115726	DIRECT ENERGY BUSINESS	ntl gas - fieldhouse		347.41
0000115727	FULTON BANK N.A.	computer lease		55,434.85
0000115728	HABECKER, ROBERT S.	mail truck towing		83.00
0000115729	IDESIGN SOLUTIONS	tech lab supplies		299.88
0000115730	PUB SCH EMPLOYES RETIREMENT	employer share POS payments		708.56
0000115731	QUADIENT FINANCE USA, INC.	postage for postage meter		3,000.00
0000115732	SIEMENS INDUSTRY INC.	door system work		2,109.30
0000115733	TCF NATIONAL BANK	Chevy Express 350 and F350 lease		1,196.40
0000115734	THYSSENKRUPP ELEVATOR	maintenance contract - elevators		3,252.46
0000115735	U.S. BANK EQUIPMENT FINANCE	HS copier lease	MM copier lease	5,190.00
0000115736	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	11,345.03
0000115737	VOYAGER SOPRIS LEARNING	GEER grant supplies		482.90
0000115738	WALTERS SERVICES INC	portable toilets - athletics		280.00
0000115739	BUILDERS SPECIALTY SERVICE INC	door work at HS		3,152.97
0000115740	CREST/GOOD MFG. CO.	maint parts		180.90
0000115741	DELL MARKETING L.P.	chromebook parts		2,351.05
0000115742	DIRECT ENERGY BUSINESS	electric - SE		480.60
0000115743	DIRECT ENERGY BUSINESS	HS water heater	MM water heater	10,496.54
0000115744	EVERYDAY SPEECH LLC	GEER grant - Mary Lucarino		299.99

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/03/2021 - 04/07/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115745	FISHER AUTO PARTS, INC.	mail truck part	auto parts - stock	212.21
0000115746	FRONTIER	district phone charges		1,419.22
0000115747	GUARDIAN CSC	water treatment - quarterly		1,974.21
0000115748	HIESTAND CHARLES	computer training & set up		525.00
0000115749	INGRAM LIBRARY SRVICES INC.	MM library books	LE - Books for Authors' Visits	219.09
0000115750	JUNIOR LIBRARY GUILD	HS library books		150.00
0000115751	JW PEPPER & SON INC.	HS vocal music supplies		67.20
0000115752	LNP MEDIA GROUP INC.	help wanted ad	legal notice	489.92
0000115753	MAZZITTI & SULLIVAN EAP SERVICES	qtrly employee assistance program		1,624.00
0000115754	NOLT'S AUTO PARTS INC	mail truck parts	mail truck part	210.61
0000115755	PIONEER	measuring tapes		283.40
0000115756	RHOADS ENERGY CORP	to be reimb - diesel fuel		11,190.00
0000115757	SPORTS ATTACK	to be reimb - baseball boosters		2,418.00
0000115758	TRUSTMARK HEALTH BENEFITS, INC.	insurance mgmt fee - March		15,128.75
0000115759	UNITED ELECTRIC SUPPLY CO INC	PAC supplies		91.20
0000115760	WALTERS ENVIRONMENTAL SERVICES INC.	grease pumping tanks		425.00
0000115761	WALTERS SERVICES INC	portable toilet - athletics	credit - portable toilets	22.00
0000115762	WEAVER TURF POWER INC	maint supplies		10.31
0000115763	WEST LAMPETER TOWNSHIP	12 tons rock salt		615.00
0000115764	APPEL, YOST & ZEE LLP	legal fees - spec ed		505.40
0000115765	BEAVER VALLEY PIKE UPHOLSTERY	pick up truck seat repair		280.00
0000115766	CAPITAL ELECTRIC	lighting supplies	electrical parts	293.74

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115767	CHOP CLIENT BILLS	education services		118.88
0000115768	COOPER PRINTING INC.	district newsletters		6,389.70
0000115769	D L ROHRER FARMS LLC	snow removal 2-2-21		285.00
0000115770	DB CNC ROUTERS	to be reimb - equip to be paid with STEM and Tanger grants		4,325.00
0000115771	DELL MARKETING L.P.	chromebook parts		231.58
0000115772	E.M. HERR FARM & HOME SUPPLY	maint supplies		72.77
0000115773	G.R. MITCHELL INC.	maint supplies		64.66
0000115774	H & F TIRE SERVICE	mail truck - wheel alignment		99.95
0000115775	HOLLISTER, MICHAEL S.	HS paver work	roof repairs - HS	995.00
0000115776	INDUSTRIAL COMBUSTION SPEC.	electrode repair at HH		344.00
0000115777	JONES HONDA-GMC-BUICK-ACURA	van 307 repair	van 314 repair	861.53
0000115778	LANCASTER GENERAL HEALTH	drug screening- employee & random		1,142.50
0000115779	NOLT'S AUTO PARTS INC	auto parts - stock		84.07
0000115780	PPL ELECTRIC UTILITIES	electric transp - campus	electric transp - Walnut Run	3,304.24
0000115781	ROHRER DARRYL E.	snow removal 2-2-21		540.00
0000115782	RUSSELL LOCKSMITH-SAFES. INC.	keys		94.64
0000115783	WEAVER TURF POWER INC	MM snow blower parts		24.90
0000115784	WELLSPAN MEDICAL GROUP	physician services - wrestling		1,500.00
0000115785	ZIMMERMAN'S HARDWARE	HS art supplies		50.49
0000115786	AMERICHEM INTERNATIONAL, INC.	custodial supplies		120.00
0000115787	AUSTILL'S EDUCATIONAL THERAPY SERVICES	rehab services		101.67
0000115788	AVANTE LANGUAGE SERVICES INC..	ESL - translations - Vietnamese		630.00

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115789	BARLEY SNYDER LLP	legal fees - February		1,923.38
0000115790	BATTERIES PLUS BULBS	batteries - maint		76.20
0000115791	BUILDERS SPECIALTY SERVICE INC	MM door repair		649.11
0000115792	C&C INSULATION INC	insulating work		13,046.72
0000115793	CDW GOVERNMENT INC	tech supplies		342.02
0000115794	CM REGENT LLC	LTD & Life insurance premium - April		2,562.96
0000115795	DELL MARKETING L.P.	tech supplies		2,519.79
0000115796	FOLLETT SCHOOL SOLUTIONS INC	MM library books		199.81
0000115797	FULTON BANK N.A.	chromebook lease payment		3,052.90
0000115798	G.R. MITCHELL INC.	maint supplies	HS wood tech supplies	187.29
0000115799	GOPHER SPORTS	MM phys ed supplies		403.65
0000115800	INGRAM LIBRARY SRVICES INC.	MM library books		34.65
0000115801	J. R. JUDD VIOLINS LLC	MM orchestra cello repairs		275.00
0000115802	KEENAN ASSOCIATES	express scripts - March		2,504.05
0000115803	LOWE'S COMPANIES INC	HS tech lab supplies	maint supplies	295.73
0000115804	MENCHEY MUSIC SERVICE INC.	HS marching band music		72.00
0000115805	MESSICK'S LANCASTER TRACTOR	Kubota parts		106.12
0000115806	NOLT'S AUTO PARTS INC	van 310 parts	parts for red Chevy truck	285.94
0000115807	OAK SHADE TREE SERVICE LLC	tree cutting		13,450.00
0000115808	PA DEPT OF LABOR & INDUSTRY-B	boiler certificate		92.28
0000115809	PA DEPT OF LABOR & INDUSTRY-B	boiler certificates		369.12
0000115810	PENNSYLVANIA COUNSELING SV INC	MM student assistance program	HS student assistance program	1,072.00
0000115811	PMEA	all state chorus		99.00

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115812	RHOADS ENERGY CORP	to be reimb - diesel fuel		8,392.50
0000115813	SCHOOL HEALTH CORPORATION	PO #210000482 - MM phys ed supplies		74.83
0000115814	THERABILITIES INC.	physical therapy services		623.00
0000115815	TRUSTMARK HEALTH BENEFITS, INC.	insurance mgmt fee - April		14,747.50
0000115816	US-RX CARE	pharmacy - mgmt program		2,463.00
0000115817	WEINSTEIN SUPPLY CORPORATION	plumbing parts	plumbing supplies	275.59
0000115818	ALLCRAFT	HS art supplies		108.51
0000115819	ANGELO'S SOCCER CORNER	boys lacrosse supplies	girls lacrosse supplies	1,241.00
0000115820	BELMONT BEHAVIORAL HOSPITAL LLC	education services		180.00
0000115821	BONHOLTZER, LOGAN	HS parking tag refund		10.00
0000115822	CAROLINA BIOLOGICAL SUPPLY CO.	MM science supplies		65.40
0000115823	CCIU	Career Academy, learning support and therapy	regular ed tuition - CHOR	31,833.10
0000115824	DAVID H FRIEDRICH, JR	census production		5,397.00
0000115825	DAVID KILPATRICK INC.	MA supplies		50.00
0000115826	DIXIE LAND ENERGY	gas at WLT for vans		2,278.01
0000115827	E.M. HERR FARM & HOME SUPPLY	maint supplies		31.83
0000115828	EBERSOLE'S VACUUM CLEANER	HS vac bags	vac bags	120.40
0000115829	GOPHER SPORTS	MM phys ed supplies		140.05
0000115830	HOOBER INC.	maint supplies		43.14
0000115831	INGRAM LIBRARY SRVICES INC.	MM library books	to be reimb - LE author's visit	929.86
0000115832	JOHN E LANDIS INC	vo ag supplies		301.95
0000115833	JUNIOR LIBRARY GUILD	MM library books		323.00

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115834	LA ACADEMIA:	charter school tuition		1,311.27
0000115835	LANCASTER-LEBANON INT. UNIT 13	supplemental spec ed contract	speech, occup & physical therapy - Jan	70,982.19
0000115836	L-S SWIM BOOSTER CLUB	swimsuit reimbursement		450.50
0000115837	LSEA	DED: Union Dues - Full Payroll Pay Date: 3/5/2021		14,715.25
0000115838	LSSD - CAFETERIA ACCOUNT	treats	HH nursing supplies	454.56
0000115839	MENCHEY MUSIC SERVICE INC.	MM band supplies - Lesson books 2		9.60
0000115840	MORAN, SHEILA	AP Government refund - Alexis		53.00
0000115841	NEW STORY LLC	tuition		43,260.00
0000115842	NUTRIEN AG SOLUTIONS	lawn treatment supplies		2,081.20
0000115843	OFFICE BASICS INC.	LE teaching supplies	copy paper - 6th grade	4,800.77
0000115844	PHILHAVEN	education therapy		57.44
0000115845	RIO GRANDE	HS art supplies		110.24
0000115846	RODRIGUEZ THANNIA E.	ESL - translations		701.92
0000115847	SHRECKENGAST, DAWN	AP Chemistry refund - Roman		95.00
0000115848	SHULTZ TRANSPORTATION COMPANY	contracted bus service - March	Add: Fuel mileage	121,295.39
0000115849	SIMMONS, A J	AP Statistics refund - Vianna		95.00
0000115850	TELE-PEST INC.	LE pest control		52.00
0000115851	THE REGISTRY	recognition gifts		8.60
0000115852	U.S. POSTMASTER	postage stamps - HS	postage stamps - MM	670.00
0000115853	UNITED WAY OF LANCASTER COUNTY	DED: United Way - Full Payroll Pay Date: 3/5/2021	DED: United Way - Full Payroll Pay Date: 3/19/2021	275.50
0000115854	WENDY STOLTZFUS - PETTY CASH	student treats and luncheon		90.66
* 0000WF0325	WELLS FARGO BANK	2002 Debt Interest		2,173.26

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**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/03/2021 - 04/07/2021

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 000BBT0330	BB&T ITEM PROCESSING CENTER	Medical claims & fees - March		528,274.99
* 000TCF0308	TCF Capital Solutions	2019 Ford Van lease		545.89
* 000TCF0310	TCF Capital Solutions	2016 Ford van lease	2020 Ford Transit Van lease	1,327.76
* 000TCF0319	TCF Capital Solutions	2018 Ford van lease	2019 Ford Van lease	1,411.59
* 000TCF0322	TCF Capital Solutions	F350 truck lease	Chevy van lease	0.00
* 00FULT0305	FULTON BANK N.A.	interest on lease		1.89
* 00SACC0315	SACC	SACC tuition paid with Title I homeless set-aside		90.00
* 00VOYA0305	VOYA - PSERS	Employee PSERS DC contributions - 3/5 Pay	Employer PSERS DC contributions -3/5 Pay	1,376.74
* 00VOYA0319	VOYA - PSERS	Employee PSERS DC contributions - 3/19 Pay	Employer PSERS DC contributions -3/19 Pay	1,690.88
* 0LCCTC0330	LANCASTER COUNTY CTC	CTC tuition		86,824.49
* 0PSERS0323	PUB SCH EMPLOYES RETIREMENT	Employer share PSERS - 4th qtr 2020		2,166,696.71
D000277519	ALLEN JODY H.	dental reimb	vision reimb	1,360.00 <i>D</i>
D000277520	ALLEN-GORDON CAROL	dental reimb		222.00 <i>D</i>
D000277521	BAYLOR TIMOTHY	dental reimb		235.00 <i>D</i>
D000277522	BENN LYDIA E	tuition reimb		7,125.00 <i>D</i>
D000277523	BERNHARDT TIMOTHY	vision reimb		499.96 <i>D</i>
D000277524	BIANCHI JOAN M	dental reimb	vision reimb	1,565.99 <i>D</i>
D000277525	BLAIR, EMILIE J	tuition reimb		1,500.00 <i>D</i>
D000277526	BLOSE MATTHEW A	vision reimb		53.91 <i>D</i>
D000277527	BOHANAN CHRISTINE	vision reimb		40.00 <i>D</i>
D000277528	BOYCE KATHLEEN	vision reimb		271.96 <i>D</i>
D000277529	BRAAS JENNIFER	vision reimb		430.00 <i>D</i>

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000277530	BROWN JEAN M	vision reimb		65.00 <i>D</i>
D000277531	BRUBAKER, MICHELLE T	tuition reimb	travel mileage	1,621.24 <i>D</i>
D000277532	BYRNES JARED M	dental reimb		721.00 <i>D</i>
D000277533	CANTRELL SCOTT	dental reimb		155.00 <i>D</i>
D000277534	CAREATC INC	wellness center billing & health passports - March	health coach salary, expenses & supplies - Jan	15,778.77 <i>D</i>
D000277535	COE S. BARRY	vision reimb		127.00 <i>D</i>
D000277536	CRUMPLER CHRISTINA	dental reimb		51.00 <i>D</i>
D000277537	DIEHL, CHELSEA M	vision reimb		65.06 <i>D</i>
D000277538	EBERLY KERRI	dental reimb		174.00 <i>D</i>
D000277539	FEEMAN, MICHELLE E	vision reimb		126.00 <i>D</i>
D000277540	FEENEY BENJAMIN	dental reimb		570.00 <i>D</i>
D000277541	FLIEGEL PAMELA S	vision reimb		500.00 <i>D</i>
D000277542	FLUCK ELIZABETH	dental reimb		203.00 <i>D</i>
D000277543	GALANTE CATHY	dental reimb		293.50 <i>D</i>
D000277544	GARRETT BOBBI	dental reimb		354.00 <i>D</i>
D000277545	GODFREY ANDREW	dental reimb		309.00 <i>D</i>
D000277546	GRAYBILL TAMMY	vision reimb		111.98 <i>D</i>
D000277547	GRISCOM JR WILLIAM E.	dental reimb		1,479.50 <i>D</i>
D000277548	GROVE KARA	vision reimb	dental reimb	433.00 <i>D</i>
D000277549	HART CLAUDINE	dental reimb		949.00 <i>D</i>
D000277550	HENRY DONALD E.	vision reimb		204.00 <i>D</i>
D000277551	HENRY ELIZABETH L	dental reimb		221.00 <i>D</i>

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000277552	HEYSER HOLLY A	dental reimb		437.00 <i>D</i>
D000277553	HICKS ELAINE R.	dental reimb		235.00 <i>D</i>
D000277554	HIGGINS WILLIAM	dental reimb		1,261.00 <i>D</i>
D000277555	HOGAN KIMBERLY L	dental reimb		149.00 <i>D</i>
D000277556	HOLLIDAY JUNE	dental reimb		333.00 <i>D</i>
D000277557	INGRAM, KIMBERLY K	tuition reimb		1,485.00 <i>D</i>
D000277558	JEFFREY G PICKEL JR	tuition reimb		1,548.00 <i>D</i>
D000277559	JOHNSON JOAN	tuition reimb		1,590.00 <i>D</i>
D000277560	KIRKWOOD, SAMANTHA	dental reimb	tuition reimb	2,594.00 <i>D</i>
D000277561	KOCHEL PAMELA	dental reimb		100.00 <i>D</i>
D000277562	LAU MARGARET G	dental reimb		595.00 <i>D</i>
D000277563	LIPPY BRANDEN	dental reimb		298.00 <i>D</i>
D000277564	LONG PAULA	dental reimb		222.30 <i>D</i>
D000277565	LUCARINO MARY L	dental reimb		508.00 <i>D</i>
D000277566	MARSH JEFFREY B	dental reimb		197.00 <i>D</i>
D000277567	MATTERN BRIAN	dental reimb		135.00 <i>D</i>
D000277568	MCCONNELL BECKY	HS foreign language supplies		35.99 <i>D</i>
D000277569	MCGOUGH AMY	vision reimb		225.99 <i>D</i>
D000277570	MCMICHAEL KATHRYN JANAE	dental reimb		215.00 <i>D</i>
D000277571	MENDENHALL CORINE	dental reimb		152.00 <i>D</i>
D000277572	MESSINGER JEREMY	dental reimb		191.00 <i>D</i>
D000277573	MILLER ANN S.	dental reimb		168.00 <i>D</i>
D000277574	MORGAN DERRICK	vision reimb		214.01 <i>D</i>

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
D000277575	MUSSER ERICA	MA supplies		145.00	D
D000277576	PANTANO, DEBRA A	dental reimb		172.00	D
D000277577	PAULINELLIE HEIDI	vision reimb		130.00	D
D000277578	PETRUSO RACHEL	dental reimb		405.00	D
D000277579	PLETCHER KERRI	dental reimb		129.00	D
D000277580	POYER KRISTIE L.	dental reimb		116.00	D
D000277581	RAYMOND SHEILA M.	dental reimb		1,560.00	D
D000277582	REVELT KAREN E.	dental reimb		176.00	D
D000277583	RICE BENJAMIN G.	dental reimb		235.00	D
D000277584	RICE PAMELA	dental reimb		362.00	D
D000277585	RIDENOUR VICTOR J	dental reimb		380.00	D
D000277586	RIEHL JOSHUA A	tuition reimb		1,110.00	D
D000277587	RIVER ROCK ACADEMY, LLC	2 slots at River Rock		5,551.85	D
D000277588	ROEHM, KAREN E	dental reimb		109.00	D
D000277589	ROSE, MONICA J	dental reimb		755.00	D
D000277590	ROWE JOELLEN R.	vision reimb		201.00	D
D000277591	ROYER LARRY	vision reimb		420.01	D
D000277592	SAMBOL MICHELE	vision reimb		406.96	D
D000277593	SCARPONE LARAINÉ	dental reimb		175.00	D
D000277594	SCHATZMANN MICHELLE L	dental reimb		396.00	D
D000277595	SCRIGNOLI KRYSTIN A	dental reimb	vision reimb	508.80	D
D000277596	SHAIKA STEPHEN	dental reimb		177.00	D
D000277597	SHAUBACH ROBERT	dental reimb		179.00	D

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000277598	SHOFFLER LYNN	dental reimb		1,335.00 <i>D</i>
D000277599	SLADE, MARY K	vision reimb		96.87 <i>D</i>
D000277600	SPANGLER DONALD	dental reimb		1,432.00 <i>D</i>
D000277601	ST JOHN JACQUELINE	vision reimb		500.00 <i>D</i>
D000277602	STAUB KAREN	vision reimb		168.00 <i>D</i>
D000277603	STAUFFER LAURI LOAR	dental reimb		381.00 <i>D</i>
D000277604	STOLTZFUS KEITH A	dental reimb		60.20 <i>D</i>
D000277605	STOLTZFUS WENDY	vision reimb		499.96 <i>D</i>
D000277606	STS INC	homebound tutoring		2,235.60 <i>D</i>
D000277607	SWARR JEFFREY	vision reimb		125.98 <i>D</i>
D000277608	SWARR KATRINA K	tuition reimb		3,000.00 <i>D</i>
D000277609	TARABORELLI KAREN R	vision reimb		309.98 <i>D</i>
D000277610	THE VISTA SCHOOL	tuition	nursing & personal care assistant services	12,885.97 <i>D</i>
D000277611	TITTER ADAM	tuition reimb		3,230.00 <i>D</i>
D000277612	TRACY PENNY	dental reimb		166.00 <i>D</i>
D000277613	TURNER, KYLIE J	dental reimb	vision reimb	378.96 <i>D</i>
D000277614	TUTEN, BENJAMIN T	tuition reimb		1,500.00 <i>D</i>
D000277615	WADE JENNIFER G	dental reimb		358.00 <i>D</i>
D000277616	WATSON STEPHANIE	vision reimb		144.80 <i>D</i>
D000277617	WEAVER JR. CLAYTON E	dental reimb		267.00 <i>D</i>
D000277618	WHISKEYMAN ERIN	dental reimb		185.00 <i>D</i>
D000277619	WILHELM JUDITH A	dental reimb		368.00 <i>D</i>
D000277620	WOLGEMUTH LEANNE	dental reimb		407.70 <i>D</i>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/03/2021 - 04/07/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000277621	YINGER DEBORAH	dental reimb		155.00 <sup>D</sup>
* FED0000305	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 3/5/2021	Purpose: ER FICA Full Payroll Pay Date: 3/5/2021	207,962.38
* FED0000319	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 3/19/2021	Purpose: ER FICA Full Payroll Pay Date: 3/19/2021	227,986.32
* FED0000402	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 4/2/2021	Purpose: ER FICA Full Payroll Pay Date: 4/2/2021	213,462.37
* HSA0000305	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 3/5/2021		10,915.14
* HSA0000319	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 3/19/2021	HSA payments - 3/19 Pay - Gramley	11,912.36
* HSA0000402	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 4/2/2021		10,869.62
* LOC0000331	LANC CO TAX COLLECTION BUREAU	Purpose: EE EIT Full Payroll Pay Date: 1/8/2021	Purpose: EE EIT Full Payroll Pay Date: 3/19/2021	55,353.37
* OPT0000331	LANC CO TAX COLLECTION BUREAU	Purpose: EE LST Full Payroll Pay Date: 2/5/2021	Purpose: EE LST Full Payroll Pay Date: 3/19/2021	5,372.00
* PAT0000305	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 3/5/2021		26,522.22
* PAT0000319	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 3/19/2021	Purpose: EE STPA Payroll Pay Date: 3/5/2021	28,997.33
* PAT0000402	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 4/2/2021		27,323.15
* PENS000305	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 3/5/2021	DED: ROTH AXA - Full Payroll Pay Date: 3/5/2021	11,832.80
* PENS000319	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 3/19/2021	DED: ROTH AXA - Full Payroll Pay Date: 3/19/2021	11,870.44
* PENS000402	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 4/2/2021	DED: ROTH AXA - Full Payroll Pay Date: 4/2/2021	12,222.50
* PSER000310	PUB SCH EMPLOYES RETIREMENT	Purpose: EE RETP Full Payroll Pay Date: 2/19/2021	Purpose: EE RETP Full Payroll Pay Date: 2/5/2021	137,013.43
* SCD0000305	PA SCDU	DED: Child Support - Full Payroll Pay Date: 3/5/2021		1,210.06

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card



## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** CF - CAFETERIA ACCOUNT    **Payment Dates:** 02/19/2021 - 04/06/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000007057	ECOLAB INC.	Dish/clean chemicals		222.79
0000007058	FEESERS INC.	HH Food		13,428.47
0000007059	K & D FACTORY SERVICE INC.	MM Dishwasher	HH Steamer	1,746.75
0000007060	SCHEID PRODUCE INC.	HS Produce	MM Produce	1,814.00
0000007061	SINGER EQUIPMENT COMPANY	Paper products	General supplies	743.48
0000007062	US FOODSERVICE	HH Food		6,953.25
0000007063	REINHART FOODSERVICE	Govt Frozen foods	Govt Dry	247.29
0000007064	SERENA A. KIRCHNER INC	HS Sparkling Ice		155.40
0000007065	SWISS DAIRY	HS Milk	HH Milk	3,584.90
0000007066	MORIBITO BAKING CO INC	MM Bread		963.06
0000007067	JOHNNA ORNDORFF - PETTY CASH	Petty cash food	PC Office supplies	151.74
0000007068	ECOLAB INC.	Dish chemaicals	MM Dish chemicals	224.60
0000007069	FEESERS INC.	MM Food	HS Food	14,971.58
0000007070	GALANTE CATHY	Galante Mileage SrvSf		31.36
0000007071	GILBERT CONSULTING LLC	Req staff taining		535.00
0000007072	HERSHEY CREAMERY CO.	MM Ice Cream		480.48
0000007073	K & D FACTORY SERVICE INC.	LE Freezer	LE Dishwasher	2,385.24
0000007074	KRAEHMER, ZACHARY	Kraehmer refund		22.50
0000007075	MCALEER, MILISSA S	McAleer Serve Safe Mileage		28.00
0000007076	MICKEY'S WHOLESALE PIZZAS	MM Pizza	HS Pizza	1,332.60
0000007077	MORIBITO BAKING CO INC	HH Bread	MM Bread	964.73
0000007078	NARDONE BROS BAKING CO INC	MM Pizza	HH Pizza	1,341.20
0000007079	REINHART FOODSERVICE	Govt Frozen foods	Govt Food Dry	257.92

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA ACCOUNT    Payment Dates: 02/19/2021 - 04/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000007080	SCHEID PRODUCE INC.	HS Produce	HH Produce	1,745.20
0000007081	SERENA A. KIRCHNER INC	HS Sparkling Ice		129.50
0000007082	SINGER EQUIPMENT COMPANY	Paper Supplies		2,772.15
0000007083	SWISS DAIRY	HH Milk	2/22-3/9 LE Milk	4,761.57
0000007084	TELE-PEST INC.	HS Pest Control	HH Pest control	196.00
0000007085	TURKEY HILL DAIRY INC.	HH TH Drinks		247.29
0000007086	US FOODSERVICE	HS Food	HH Food	7,886.16
<b>51 - FOOD SERVICE/CAFETERIA</b>				<b>70,324.21</b>
<b>Grand Total All Funds</b>				<b>70,324.21</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>0.00</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>70,324.21</b>
<b>Grand Total All Payments</b>				<b>70,324.21</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: AT - HS ATHLETIC ACCOUNT    Payment Dates: 02/22/2021 - 04/06/2021

Payment Categories: Regular Checks, Direct Deposits  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
000006103	L-L LEAGUE	Bowling Payment		15.00
000006104	ALBERT, MICHAEL S	Swimming Official 1/14/21		80.00
000006105	CROUSE BRIAN L	V Boys Basketball Official 1/8 & 1/25		174.00
000006106	CUNFER, GERALD W	Swimming Official 1/21/21		80.00
000006107	FALK THOMAS	Boys Swimming Official 1/28/21		80.00
000006108	HANTHORN GORDON L	Swimming Official 1/26/21		80.00
000006109	HARTL RICHARD E.	Boys Basketball 12/7/20, 1/15/21, &2/19/21		282.00
000006110	HORNER JACK	V Boys Swimming 1/28/21		80.00
000006111	PRITCHARD, MICHAEL T	7/8/9 Wrestling 1/27/21		78.00
000006112	ESH CALVIN E.	3 Accusplit Eagle stop watches for track		103.50
000006113	ESH CALVIN E.	Track Supplies		51.70
<b>29 - Athletic Fund</b>				<b>1,104.20</b>
<b>Grand Total All Funds</b>				<b>1,104.20</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>0.00</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>1,104.20</b>
<b>Grand Total All Payments</b>				<b>1,104.20</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

Date	Transaction Description	Debit	Credit	Balance
<b>Balance in ArbiterPay Account - February 23, 2021</b>				<b>14,221.95</b>
	Upload Funds into ArbiterPay		0.00	
02/24/2021	Lampeter-Strasburg High School, 2/23/2021, Group 102368, Game 1235050120, 4:00 PM, Group 102368, Game 1235052023,	195.00		
02/24/2021	Lampeter-Strasburg High School, 2/23/2021, Group 102368, Game 1235050120, 4:00 PM, Group 102368, Game 1235052023,	195.00		
02/24/2021	Lampeter-Strasburg High School, 2/23/2021, Group 102368, Game 1235052023, 7:30 PM, Game Fee \$87.00, Joe Bleacher	87.00		
02/24/2021	Lampeter-Strasburg High School, 2/23/2021, Group 102368, Game 576156, 4:00 PM, Group 102368, Game 1235052024, 6:00	131.00		
02/24/2021	Lampeter-Strasburg High School, 2/23/2021, Group 102368, Game 576156, 4:00 PM, Group 102368, Game 1235052024, 6:00	131.00		
03/01/2021	Lampeter-Strasburg High School, 2/26/2021, Group 102368, Game 1235051471, 6:00 PM, Game Fee \$68.00, Jonathan Wea	68.00		
03/01/2021	Lampeter-Strasburg High School, 2/26/2021, Group 102368, Game 1235051471, 6:00 PM, Game Fee \$68.00, Tate Esterly	68.00		
03/01/2021	Lampeter-Strasburg High School, 2/26/2021, Group 102368, Game 577303, 7:30 PM, Game Fee \$87.00, Charles Snyder	87.00		
03/01/2021	Lampeter-Strasburg High School, 2/26/2021, Group 102368, Game 577303, 7:30 PM, Game Fee \$87.00, Kirk Lynn	87.00		
03/01/2021	Lampeter-Strasburg High School, 2/26/2021, Group 102368, Game 577303, 7:30 PM, Game Fee \$87.00, Samar Rudolph	87.00		
03/22/2021	Lampeter-Strasburg High School, 3/17/2021, Group 103374, Game 483346, 4:15 PM, Game Fee \$88.00, Brian London	88.00		
03/22/2021	Lampeter-Strasburg High School, 3/17/2021, Group 103374, Game 483346, 4:15 PM, Game Fee \$88.00, Richard Herr	88.00		
03/22/2021	Lampeter-Strasburg High School, 3/17/2021, Group 103374, Game 483347, 4:15 PM, Game Fee \$78.00, Don Gilbert	78.00		
03/22/2021	Lampeter-Strasburg High School, 3/17/2021, Group 103374, Game 483347, 4:15 PM, Game Fee \$78.00, Robert (Bob) Galgor	78.00		
03/23/2021	Lampeter-Strasburg High School, 3/22/2021, Group 102269, Game 517307, 4:15 PM, Game Fee \$88.00, Lloyd Ingerson	88.00		
03/23/2021	Lampeter-Strasburg High School, 3/22/2021, Group 102269, Game 517308, 4:15 PM, Game Fee \$78.00, Greg Geist	78.00		
03/23/2021	Lampeter-Strasburg High School, 3/22/2021, Group 105178, Game 1235199423, 4:00 PM, Game Fee \$56.40, Bill McHale	56.40		
03/23/2021	Lampeter-Strasburg High School, 3/22/2021, Group 105178, Game 1235199423, 4:00 PM, Game Fee \$56.40, Brendan McAn	56.40		
03/23/2021	Lampeter-Strasburg High School, 3/22/2021, Group 105178, Game 1235199423, 4:00 PM, Game Fee \$56.40, Joe Gebhard	56.40		
03/23/2021	Lampeter-Strasburg High School, 3/22/2021, Group 105178, Game 1235199423, 4:00 PM, Game Fee \$56.40, Tim Brenner	56.40		
03/23/2021	Lampeter-Strasburg High School, 3/22/2021, Group 105178, Game 1235199423, 4:00 PM, Game Fee \$56.40, Wesley Myers	56.40		
03/26/2021	Lampeter-Strasburg High School, 3/25/2021, Group 111370, Game 584644, 4:00 PM, Game Fee \$93.00, Craig Ausel	93.00		
03/26/2021	Lampeter-Strasburg High School, 3/25/2021, Group 111370, Game 584644, 4:00 PM, Game Fee \$93.00, John Jabour	93.00		
03/29/2021	Lampeter-Strasburg High School, 3/26/2021, Group 103374, Game 483515, 4:15 PM, Game Fee \$88.00, Richard Herr	88.00		
03/29/2021	Lampeter-Strasburg High School, 3/26/2021, Group 103374, Game 483516, 4:15 PM, Game Fee \$78.00, John Clark	78.00		
03/29/2021	Lampeter-Strasburg High School, 3/26/2021, Group 103374, Game 483516, 4:15 PM, Game Fee \$78.00, Robert (Bob) Galgor	78.00		
03/29/2021	Lampeter-Strasburg High School, 3/26/2021, Group 107703, Game 969686, 4:15 PM, Game Fee \$170.00, Ruth Rineer	170.00		
03/29/2021	Lampeter-Strasburg High School, 3/26/2021, Group 107703, Game 969686, 4:15 PM, Game Fee \$170.00, Sara Sweitzer	170.00		
	Total Payments to Officials - 2/24/2021 through 3/30/21	2,686.00		
	Processing Fees		56.55	
	Total Paid from ArbiterPay Account		2,742.55	
<b>Balance in ArbiterPay Account - March 30, 2021</b>				<b>11,479.40</b>

# 2021-2022 General Operating Budget Proposal

1020 New Holland Avenue  
Lancaster, PA 17601

717-606-1600  
[www.iu13.org](http://www.iu13.org)

IU13 is an equal opportunity education institution.



# LANCASTER-LEBANON INTERMEDIATE UNIT 13

## General Operating Budget

### TABLE OF CONTENTS

LANCASTER-LEBANON IU13 BOARD OF DIRECTORS	1
MESSAGE FROM THE EXECUTIVE DIRECTOR	2-3
BUDGET ADOPTION PROCESS	4
SUMMARY OF SERVICES	5-8
GENERAL OPERATING BUDGET - CORE PROGRAM OF SERVICES	9
PROGRAM SUMMARY	10
GENERAL OPERATING BUDGET – INSTRUCTIONAL MEDIA SERVICES	11
BUDGET SUBSTANTIATION	12
DISTRICT CONTRIBUTIONS	13
2021-2022 PROGRAM OF SERVICES	14-17

# LANCASTER-LEBANON INTERMEDIATE UNIT 13

## Lancaster-Lebanon IU13 Board of Directors 2020-2021 Board Meeting March 10, 2021

Michael Landis, President	Warwick
Nikki Rivera, Vice President	Manheim Township
Ronald Melleby, Treasurer	Donegal
Gina L. Brillhart, Secretary (non-voting)	IU13
Geoffrey Roche	Annville-Cleona
Brett Buckwalter	Cocalico
Rebecca Young	Columbia Borough
Idette Groff	Conestoga Valley
Susan A. Dieffenbach	Cornwall-Lebanon
Paul W. Irvin	Eastern Lancaster County
Raymond Ondrusek	Eastern Lebanon County
Karen Sweigart	Elizabethtown Area
Tim Stauffer	Ephrata Area
Charles Merris	Hempfield
Melissa S. Herr	Lampeter-Strasburg
Dr. Edith Gallagher	Lancaster
Robert Okonak	Lebanon
Stacie Ritter	Manheim Central
Staci Murray	Northern Lebanon
Christine Fisher	Palmyra Area
Dr. Joseph G. Fullerton	Penn Manor
Christian Brackbill, Jr.	Pequea Valley
Craig Chubb	Solanco

## Lancaster-Lebanon IU13 Administration

Dr. Brian D. Barnhart	Executive Director
Pam McCartney	Assistant Executive Director
Gina L. Brillhart	Assistant to the Executive Director-CFO
Philip (Flip) Steinour	Assistant to the Executive Director-COO
Sherry Zubeck	Director, Early Childhood and Special Education Services
Dr. Joey Bertrand	Director, Instructional Services
Tim Laubach	Director, Technology Services
Dr. Angela Kirby	Director, PaTTAN Harrisburg

## MESSAGE FROM THE EXECUTIVE DIRECTOR

Serving our 22 school districts in Lancaster and Lebanon counties is our major focus. As an education service agency, we seek to meet the ever-changing needs of member school districts, ranging from classroom programs for students with disabilities to the collaborative purchase of energy and school supplies. In every case, we are here to serve you and to be an asset to your missions. Our goal is always to enhance student learning. We recognize the importance of offering products and services to assist you in meeting your student achievement goals.

The past 12 months have been especially turbulent for all of us in public education. Despite COVID, and as a result of COVID, IU13 services to districts, especially around online resources and tools, have been responsive and creative in an effort to meet the challenging and changing instructional demands of our districts. As schools closed, the very staff funded by these budgets created an “eLearning Toolkit” for all districts’ use, forged partnerships with public television to provide important resources, negotiated the extreme demands on our contracted online partners, and more.

Our partnership has taken on even greater importance as we continue to work together to deal with the challenges we are all experiencing. IU13 Leadership members, partially funded by these budgets, served on-demand to lead, assist, and listen to our job-alike groups, provide “out-in-front” information to school district leaders, and serve as a conduit for PDE in communication to our districts. Finally, the efforts of our Leadership are culminating this school year through the relentless support of securing vaccinations for all district staff and managing the operations of providing them through IU13-sponsored clinics. We remain committed to providing this support in the upcoming months as we continue to navigate these unprecedented times.

This budget reflects our efforts to meet ever-increasing needs while keeping in mind the challenges you face with increasing costs, multiple mandates, and ongoing issues with COVID-19. The Lancaster-Lebanon Intermediate Unit 13’s 2021-22 Budget Proposal reflects a strong commitment to reduce costs where possible and to avoid expenditures where feasible.

**The General Operating Budget - Core Program of Services** reflects a 1.18% increase in expenditures. IU13 remains committed to reducing, avoiding, and minimizing increases to costs by maximizing revenues generated from the administration of competitive grants and leveraging grant funds to enhance services to member districts and to support IU13 operations. There is no direct assessment to member districts for this budget. Additionally, IU13 continues a strategy to increase grant revenues and to expand entrepreneurial activities to control costs while allowing for direct support of value-added initiatives for member districts.

**The General Operating Budget - Instructional Media Services (IMS)** reflects a 1.23% increase in total expenditures. This increase consists of additional instructional media licenses, which is offset in part by marketplace revenue. This budget is partially funded by district contributions, which have not increased. The IMS Budget includes staff salaries and funds for providing

instructional materials selected by your curriculum leaders for educators' use in schools, courier services among schools, and consultation and training to schools.

The budget enclosed within this document has been recommended for approval by Lancaster and Lebanon County School District Superintendents and the Lancaster-Lebanon Intermediate Unit 13 Board of Directors and is presented to each district board for review and approval. As you consider this budget, we thank you for your continued support of Lancaster-Lebanon Intermediate Unit 13. By working together, we have developed programs to meet the needs of students and school districts while achieving efficiency and cost savings. It is the pleasure of IU13 to serve you. Together, our work is "work worth doing"!

A handwritten signature in black ink, reading "Brian D. Barnhart". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Brian D. Barnhart, Ed.D.  
Executive Director

## **Lancaster-Lebanon IU13**

### **General Operating Budget (GOB) Adoption Process**

The Intermediate Unit budget adoption process shall occur in the following sequence:

1. Review and first reading of proposed GOB by the Intermediate Unit Board.
2. Review of the proposed GOB with the Advisory Council of Superintendents.
3. Notice given that the proposed GOB is available for public inspection.
4. Board approval of the proposed GOB at its regular meeting, and recommendation that the budget be approved by the IU13 component school districts and the school directors of the IU13 component school districts.
5. Distribution of copies of GOB packet to each Board member of component school districts for approval.
6. School district Boards and school district directors shall act on the IU13 General Operating Budget.
7. Following approval by a majority of the component school district boards and the school directors of the component school districts, the Executive Director shall file the approved GOB with the Pennsylvania Department of Education.
8. Final Board approval of all programs of services budgets annually in June as part of its Strategic Business Units and Support Services Units budget adoption process.

# **Lancaster-Lebanon Intermediate Unit 13**

## **Proposed General Operating Budget**

### **2021-2022**

#### **Background and Summary of Services**

Public School Code of 1949 (School Code) outlines the process an intermediate unit must follow for approval of its General Operating Budget and identifies the core services to be provided as follows: (i) curriculum development and instructional improvement services; (ii) educational planning services; (iii) instructional materials services; (iv) continuing professional education services; (v) pupil personnel services; (vi) State and Federal agency liaison services; and (vii) management services.

At Lancaster-Lebanon Intermediate Unit 13 (IU13), our General Operating Budget consists of two components:

1. The **Core Program of Services (CPS) Budget** in the amount of **\$1,914,086** provides a “core” Program of Services, including resources for organizational leadership, board and community relations, and supports to our 22 member school districts.
2. The **Instructional Media Services (IMS) Budget** in the amount of **\$1,241,239** provides instructional media and materials, courier services among schools, and consultation and training in instructional technology integration.

The General Operating Budget is reviewed with the IU13 Superintendents’ Advisory Council and approved by the IU13 Board of Directors for recommendation to the local school boards for approval. Weighted votes are summarized and submitted to the Pennsylvania Department of Education by May 1, 2021. The General Operating Budget represents approximately 1.7% of the enterprise-level IU13 budget and is formally adopted by the IU13 Board as part of the Strategic Business Unit and Support Services Unit budget adoption process in June of each year.

We operate over 120 separate programs that are managed under ten Strategic Business Units (SBUs) totaling approximately \$185 million. A listing of the ten strategic business units and the anticipated programs proposed under each unit is included in this packet on pages 14-17. The IU13 Board of Directors approves the budgets for all programs of services administered by IU13 as part of the annual budget adoption process. These programs include marketplace fee-for-service programs, consortium programs, federal grants, and state allocations/grants. A more detailed description of our strategic business units and the programs offered by each unit is available in a companion document titled, “IU13 Programs and Services.” The companion document is updated each year in June as part of the enterprise-level budget adoption process.

Local school districts exercise their option to participate in the various marketplace and consortium programs based on their needs. Each consortium budget is developed with member input and contracts for service are approved by participating school districts and the IU13 Board of Directors. Our efforts to meet the ever-changing needs and expectations of our member school districts and other key customers are supported by a blueprint for success that includes a mission to provide services, supports, and solutions that make a difference to all learners in our community, and a vision for creating and sustaining a kind, innovative culture that inspires really passionate and curious people of character, working together and making a difference through our call to “work worth doing.”

We continually seek avenues to increase efficiency and to save money in our own operations as well as for our member school districts. Each year, we pursue opportunities to increase funding for general operations by aggressively pursuing competitive grants, administering state initiatives, and delivering marketplace services. Since the Intermediate Unit Operating Subsidy line item was eliminated from the Commonwealth budget in 2012, the Pennsylvania Department of Education has charged intermediate units to become entrepreneurial. At IU13, we have been intentional about becoming more entrepreneurial, and have implemented programs and structures to encourage and support innovation and stewardship. Our efforts include a focus on the voice of the customer, a commitment to inspiring innovation, a discipline of project management processes and tools, and a system to support lean design strategies. IU13's commitment to expanding its entrepreneurial offerings benefits our member school districts by providing funds and leveraging resources to enrich and enhance our programs and services.

**The General Operating Budget - Core Program of Services** funds the “core” services outlined in school code:

- i. Curriculum development and instructional improvement services
- ii. Educational planning services
- iii. Instructional materials services
- iv. Continuing professional education services
- v. Pupil personnel services
- vi. State and Federal agency liaison services; and
- vii. Management services.

This budget is comprised of six functional areas: Enterprise Leadership (Executive Director's Office), Business Services, Human Resources Services, Early Childhood and Special Education Services Technology Services, and Instructional Services.

The Executive Director's Office is responsible for **enterprise-level leadership**, and coordinates the monthly meetings and agendas of the IU13 Board of Directors, hosts the monthly meeting of the Superintendents' Advisory Council, supports services to other district leaders, and sponsors sessions where current programs are discussed and planning for future activities and initiatives occur. The annual Intermediate Unit goals are a result of the planning done at this level. The Executive Director's Office also provides community relations support for districts through a public relations consortium. The Executive Director's Office supports formation of legislative priorities in collaboration with the 22 school districts and others specific to the IU. New board member orientation and legislative liaison services are also offered based on interest and need.

Central Services, including the administration of state and federal agency liaison services, management services and organization leadership, are included in the budget. The Executive Director, Assistant Executive Director, Assistant to the Executive Director - COO, Assistant to the Executive Director – CFO, Director of Instructional Services, Director of Technology Services, and Director of Early Childhood and Special Education Services all contribute to this work.

The **Business Services** staff is responsible for the overall financial management and accounting for the organization, including budget development, grant compliance, procurement practices, and implementation of the organization's Comprehensive Business Plan. The Business Services staff is also responsible for the coordination of the Workers' Compensation and Property/Casualty Insurance Pools, and collaborative services initiatives resulting in substantial savings for member districts through bulk buying of materials and supplies. In addition, the IU coordinates a consortium for the procurement of energy that results in savings of the costs for natural gas, electricity, and bulk fuels, as well as several other collaborative services initiatives that provide cost-effective solutions for participating districts.

The **Human Resources Services** staff is responsible for recruiting, hiring, and retention activities for IU13. Additionally, this staff provides labor management information services and consulting services to districts on human resources and policy issues, and assists districts with regulatory management, interpreting new laws/Acts and how they can be put into practice. This department coordinates a substitute procurement and absence management program, an online service for wage, benefit, contracts, and organization charts, and the Health Care Cooperative. Human Resources Services coordinates emergency certification for substitutes and provides safety training. The Human Resources Services staff also supports the planning, prevention, and response to safety and crisis events within all school districts.

The **Early Childhood and Special Education Services** team is responsible for the delivery of services to young children (Early Head Start, Head Start in Lebanon County, Pre-K Counts, and Preschool Early Intervention) and district-referred school-age students in need of special education (center-based services, classroom services, itinerant teachers, speech and language therapy, occupational therapy, physical therapy, job training services, transition services, sensory impaired services, psychological services, and homebound instruction). In addition, the IU has leveraged a special education legal pool which member districts can join at a minimal cost. Membership includes direct access to a highly regarded special education attorney throughout the year for large-group professional development, updates on legal trends, and 1:1 consultation.

The **Technology Services** team is responsible for software, computer, network, and data systems administration services for IU13 (i.e., server administration for e-mail, web, network connectivity hardware, etc.). This department is also responsible for providing technical assistance to IU13 staff (administrators, specialists, and support staff) regarding uses of technology. In addition, the Technology Services team provides the following consortium and marketplace services to our member districts:

- Wide Area Network Connectivity
- IU13 Hosted Cloud Services
- Virtual Server Hosting
- Colocation Services
- Web Content Filtering
- Telecommunications Consortium
- Discounted Technology Trainings
- Statewide Software Sales
- Technology Management Career Pathways
- Consultative Services
- Tech Talk Live Conference
- State Data Manager
- Zoom Video Conferencing Services

The **Instructional Services** Department provides innovative services that are evidence-informed to lead and support the work of learner-driven professionals. Teaching and learning-related solutions are offered to educators and administrators in the areas of curriculum, instruction, educational technology, online learning, and personalized learning. In addition, a variety of job-alike collaboratives for curriculum coordinators, principals, specialists, and teachers are facilitated by the Instructional Services Department to support collegiality, networking, and peer-to-peer learning in Lancaster and Lebanon Counties. The Intermediate Unit's Student Services Program and Community Education Program are also administered through Instructional Services.

The General Operating Budget - Core Program of Services is supported by interfund transfers derived from the central support cost allocations to programs administered by the Intermediate Unit, plus state reimbursement for Social Security and retirement costs related to salaries funded in the budget. Expenditures included in this budget are salaries, benefits, expenses, materials, and supplies. There is no assessment to member school districts for the General Operating Budget – Core Program of Services.

**General Operating Budget - Instructional Media Services (IMS)** are salaries, benefits, materials, and supplies in support of the following services:

- Courier service is provided to Lancaster and Lebanon public schools on a regular, weekly basis, as well as routes encompassing the nonpublic schools on a rotating basis. The courier service is housed in the IU13 Lancaster County office, running scheduled deliveries to the satellite offices.
- The IU13 IMS provides a wide range of instructional media, materials, and training for teachers and administrators.
- 60% of the budget covers the cost of instructional media licenses and materials requested by member districts. Media titles are available for educators to download or stream to their classrooms for instruction and staff development uses. In addition, teachers and students have access to virtual simulations and labs, cultural and educational databases, and a variety of digital instructional resources for all grade levels and all curriculum areas.
- Types of media available to educators include streaming media, video, and even large inflatable planetariums and telepresence robotic systems. In addition, districts have access to OverDrive, an online library available with e-book titles that can be used by their students.

IMS staff provide services to schools related to the integration of instructional technology and digital media. Job-alike meetings are held for school district staff to support technology integration and solving technical issues. Further, the latest technological developments are discussed and hands-on technology trainings are offered. These meetings provide a valuable forum for learning and information exchange among district staff members.

The General Operating Budget - IMS is funded through the following revenue streams: Social Security and retirement state reimbursements and reserves, consulting services revenue, local program revenue, and member district contributions based on an aid ratio formula promulgated in School Code. A schedule of district contributions is included under the IMS section of this proposal on page 13.

BUSINESS SERVICES  
LANCASTER-LEBANON IU13  
General Operating Budget  
**Proposed 2021-2022 Core Program of Services**  
**Composite Budget**  
March 10, 2021

	Actual 2019-20 Activity	Current 2020-21 Budget	Proposed 2021-22 Budget	Net Change Budget
<b>PERSONNEL SERVICES - SALARIES</b>				
Object: 110 Official/Administrative	\$398,807	\$392,098	\$404,765	\$12,667
Object: 130 Professional - Other	286,288	348,546	348,394	(152)
Object: 150 Office/Clerical	152,771	152,481	171,346	18,865
Subtotal	837,866	893,125	924,505	31,380
<b>PERSONNEL SERVICES - EMPLOYEE BENEFITS</b>				
Object: 213 Life Insurance	565	605	667	62
Object: 220 Social Security Contributions	58,483	68,326	70,724	2,398
Object: 230 Retirement Contributions	282,424	308,215	323,023	14,808
Object: 240 Tuition Reimbursement	2,666	0	453	453
Object: 260 Workers' Compensation	5,040	5,363	6,013	650
Object: 271 Medical Health Benefits	116,663	125,136	126,144	1,008
Object: 272 Dental Health Benefits	5,444	5,836	5,883	47
Object: 274 Income Protection Benefits	1,753	1,939	1,955	16
Object: 279 Medical Stabilization	(11,665)	(6,248)	(6,307)	(59)
Object: 290 Other Employee Benefits	33,059	33,007	34,016	1,009
Subtotal	494,432	542,179	562,571	20,392
<b>PURCHASED PROFESSIONAL AND TECHNICAL SERVICES</b>				
Object: 329 Professional Educ Svcs - Other	0	100	100	0
Object: 330 Other Professional Services	500	1,100	1,100	0
Object: 331 Legal Fees	570	4,800	4,800	0
Object: 340 Technical Services	37	360	360	0
Object: 348 Services in Support of Technology	5,152	5,626	5,434	(192)
Object: 360 Employee Training and Development Services	5,521	29,094	28,469	(625)
Object: 390 Other Purchased Professional & Tech Svcs	38,427	34,575	34,575	0
Subtotal	50,207	75,655	74,838	(817)
<b>PURCHASED PROPERTY SERVICES</b>				
Object: 441 Rental of Land and Buildings	319,993	298,868	277,311	(21,557)
Object: 448 Lease/Rental of Hardware & Related Tech	3,186	3,607	3,550	(57)
Subtotal	323,179	302,475	280,861	(21,614)
<b>OTHER PURCHASED SERVICES</b>				
Object: 532 Cellular Phone Charges	370	902	336	(566)
Object: 549 Other Advertising/Public Relations	907	2,380	2,500	120
Object: 550 Printing and Binding	3,378	5,121	3,623	(1,498)
Object: 580 Travel	8,097	30,157	25,834	(4,323)
Object: 599 Other Misc Purchased Services	6,163	9,303	9,303	0
Subtotal	18,915	47,863	41,596	(6,267)
<b>SUPPLIES</b>				
Object: 610 General Supplies	1,510	4,455	4,191	(264)
Object: 611 Supplies Warehouse	66	301	321	20
Object: 635 Meals/Refreshments	3,180	8,725	8,725	0
Object: 640 Books and Periodicals	334	732	632	(100)
Object: 650 Supplies & Fees - Technology Related	3,919	4,594	5,034	440
Subtotal	9,009	18,807	18,903	96
<b>OTHER OBJECTS</b>				
Object: 810 Dues and Fees	10,176	11,582	10,812	(770)
Subtotal	10,176	11,582	10,812	(770)
<b>TOTAL EXPENDITURES</b>	<b>\$1,743,784</b>	<b>\$1,891,686</b>	<b>\$1,914,086</b>	<b>\$22,400</b>
<b>LOCAL REVENUES</b>				
6920 Contributions & Donations from Private Srcs	\$650	\$0	\$0	\$0
Subtotal	650	0	0	0
<b>STATE REVENUES</b>				
7810 State Share Soc Sec & Medicare Taxes	29,243	34,269	35,363	1,094
7820 State Share Retirement Contributions	141,212	154,502	161,514	7,012
Subtotal	170,455	188,771	196,877	8,106
<b>OTHER FUNDING SOURCES</b>				
9310 General Fund Transfers	1,572,679	1,702,915	1,717,209	14,294
Subtotal	1,572,679	1,702,915	1,717,209	14,294
<b>TOTAL REVENUES</b>	<b>\$1,743,784</b>	<b>\$1,891,686</b>	<b>\$1,914,086</b>	<b>\$22,400</b>

**Lancaster-Lebanon IU13  
General Operating Budget  
Proposed 2021-2022 Core Program of Services  
Program Summary**

**CENTRAL SERVICES**

- 5.92 FTE staff
- Board Meetings and Activities
- Superintendents' Meetings and Activities
- Job-Alike Meetings and Activities
- Legislative, State, and Federal Liaison
- Community Relations and Public Information
- Oversight of all Intermediate Unit Programs
- Safety Initiatives and Crisis Event Prevention and Response
- Management and Administrative Services

**CURRICULUM AND INSTRUCTIONAL SERVICES**

- 2.84 FTE Staff
- Professional Development
- School Evaluation Services
- Program Development
- Supervision and Coordination of Various Intermediate Unit Programs
- Strategic Planning and School Improvement
- Curriculum and Assessment Services

BUSINESS SERVICES  
LANCASTER-LEBANON IU13  
General Operating Budget  
**Proposed 2021-2022 Instructional Media Services**  
Composite Budget  
March 10, 2021

	Actual 2019-20 Activity	Current 2020-21 Budget	Proposed 2021-22 Budget	Net Change Budget
<b>PERSONNEL SERVICES - SALARIES</b>				
Object: 110 Official/Administrative	\$38,502	\$36,134	\$37,283	\$1,149
Object: 130 Professional - Other	97,787	109,773	114,593	4,820
Object: 150 Office/Clerical	66,367	66,567	68,584	2,017
Subtotal	202,656	212,474	220,460	7,986
<b>PERSONNEL SERVICES - EMPLOYEE BENEFITS</b>				
Object: 213 Life Insurance	188	205	225	20
Object: 220 Social Security Contributions	15,245	16,254	16,867	613
Object: 230 Retirement Contributions	68,664	73,326	77,030	3,704
Object: 240 Tuition Reimbursement	3,840	0	3,330	3,330
Object: 260 Workers' Compensation	1,216	1,277	1,432	155
Object: 271 Medical Health Benefits	38,946	42,480	42,480	0
Object: 272 Dental Health Benefits	1,818	1,982	1,982	0
Object: 274 Income Protection Benefits	598	653	653	0
Object: 279 Medical Stabilization	(3,895)	(2,124)	(2,124)	0
Object: 290 Other Employee Benefits	3,062	2,710	2,796	86
Subtotal	129,682	136,763	144,671	7,908
<b>PURCHASED PROFESSIONAL AND TECHNICAL SERVICES</b>				
Object: 329 Professional Educ Svcs - Other	19,123	16,200	16,200	0
Object: 348 Services in Support of Technology	2,049	2,453	2,111	(342)
Object: 360 Employee Training and Development Services	1,024	3,057	3,350	293
Object: 390 Other Purchased Professional & Tech Svcs	0	1,050	800	(250)
Subtotal	22,196	22,760	22,461	(299)
<b>PURCHASED PROPERTY SERVICES</b>				
Object: 432 Repairs & Maintenance Svcs of Equip	724	500	500	0
Object: 433 Repairs & Maintenance Svcs of Vehicles	513	3,500	3,500	0
Object: 441 Rental of Land and Buildings	16,282	17,490	15,458	(2,032)
Object: 448 Lease/Rental of Hardware & Related Tech	1,375	1,551	1,531	(20)
Subtotal	18,894	23,041	20,989	(2,052)
<b>OTHER PURCHASED SERVICES</b>				
Object: 532 Cellular Phone Charges	595	664	616	(48)
Object: 549 Other Advertising/Public Relations	300	275	1,000	725
Object: 550 Printing and Binding	373	339	225	(114)
Object: 580 Travel	6,981	8,198	10,354	2,156
Object: 599 Other Misc Purchased Services	0	1,000	1,000	0
Subtotal	8,249	10,476	13,195	2,719
<b>SUPPLIES</b>				
Object: 610 General Supplies	3,058	2,250	2,300	50
Object: 611 Supplies Warehouse	0	50	50	0
Object: 626 Gasoline	1,463	3,250	4,000	750
Object: 635 Meals/Refreshments	11,147	13,268	16,285	3,017
Object: 650 Supplies & Fees - Technology Related	683,558	739,630	731,305	(8,325)
Subtotal	699,226	758,448	753,940	(4,508)
<b>OTHER OBJECTS</b>				
Object: 810 Dues and Fees	548	583	719	136
Subtotal	548	583	719	136
<b>OTHER USES OF FUNDS</b>				
Object: 938 General Admin Overhead Allocation	57,923	61,581	64,804	3,223
Subtotal	57,923	61,581	64,804	3,223
<b>TOTAL EXPENDITURES</b>	<b>\$1,139,374</b>	<b>\$1,226,126</b>	<b>\$1,241,239</b>	<b>\$15,113</b>
<b>LOCAL REVENUES</b>				
6920 Contributions & Donations from Private Srcs	\$16,500	\$3,500	\$3,000	(\$500)
6944 Receipts Other LEAs in PA - Ed	89,507	25,098	15,098	(10,000)
6947 Receipts Members of IU Withholding	639,215	655,835	655,835	0
6948 Receipts from IU Member Districts	336,406	427,219	390,670	(36,549)
6949 Other Tuition from Patrons	2,834	0	140	140
6970 Services Provided Other Funds	19,768	16,195	13,765	(2,430)
6999 All Other Revenues	1,212	0	2,500	2,500
6999 All Other Revenues - Carryover	(8,023)	53,489	113,282	59,793
Subtotal	1,097,419	1,181,336	1,194,290	12,954
<b>STATE REVENUES</b>				
7810 State Share Soc Sec & Medicare Taxes	7,623	8,127	8,434	307
7820 State Share Retirement Contributions	34,332	36,663	38,515	1,852
Subtotal	41,955	44,790	46,949	2,159
<b>TOTAL REVENUES</b>	<b>\$1,139,374</b>	<b>\$1,226,126</b>	<b>\$1,241,239</b>	<b>\$15,113</b>

**Lancaster-Lebanon IU13  
General Operating Budget  
2021-2022 Instructional Media Services  
Budget Substantiation**

**SALARIES & BENEFITS**

- Total FTEs = 2.95
  - 0.20 FTE - Director of Instructional Services
  - 0.05 FTE - Director of Technology Services
  - 0.10 FTE - Program Manager
  - 0.20 FTE - Supervisor – Educational Technology
  - 0.40 FTE - Teaching and Learning Consultant
  - 0.60 FTE - Program Assistant
  - 0.25 FTE - Administrative Assistant
  - 0.50 FTE - Instructional Media Specialist
  - 0.65 FTE - Van Drivers
- Employee Benefits including medical, dental, Social Security, workers' compensation, retirement, disability, and life insurance.

**PURCHASED PROFESSIONAL AND TECHNICAL SERVICES**

- Professional Education Consultants and Speakers
- Technical Assistance Services
- Interlibrary Delivery Service Fees

**PURCHASED PROPERTY SERVICES**

- Van Maintenance/Repairs
- Rent

**OTHER PURCHASED SERVICES**

- Communications
- Printing
- Travel

**SUPPLIES**

- Catering for Workshop Attendees
- Instructional and Support Materials
- Office and Library Supplies
- Courier Gasoline
- Books and Periodicals including eBooks for Lending Library
- Educational Digital Media and Related Licensing Fees
  - Discovery Education Streaming Plus Media Package
  - CultureGrams
  - BrainPop Combo
  - Schoology
  - Gale Research Database
  - OverDrive
  - Safari Montage
  - Power Library (Health Sciences)

**DUES & FEES**

- Memberships in Professional Organizations or Associations

**Lancaster-Lebanon Intermediate Unit 13**  
**General Operating Budget**  
**2021-2022 Instructional Media Services Budget**  
**Estimated District Contributions**

<u>District</u>	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Estimated* 2021-22</u>
Annville-Cleona	\$10,861.07	\$10,972.97	\$11,000.70
Cocalico	23,624.87	24,030.60	24,091.14
Columbia Borough	4,933.54	4,938.12	4,853.01
Conestoga Valley	43,076.35	44,469.74	43,789.46
Cornwall-Lebanon	36,861.70	37,123.38	36,794.22
Donegal	19,388.77	20,269.80	20,211.17
Eastern Lancaster County	36,073.76	37,681.25	37,777.43
Eastern Lebanon County	20,488.28	20,352.79	20,180.78
Elizabethtown Area	25,495.06	26,822.88	27,094.14
Ephrata Area	30,436.34	31,239.62	31,300.41
Hempfield	59,525.73	61,341.04	61,323.87
Lampeter-Strasburg	26,064.05	26,301.83	26,395.30
School District of Lancaster	44,914.88	46,883.64	46,266.67
Lebanon	10,552.17	10,729.64	10,589.17
Manheim Central	29,813.86	30,915.03	31,188.76
Manheim Township	51,284.88	53,007.12	53,941.13
Northern Lebanon	17,498.40	17,787.26	17,526.36
Palmyra Area	24,642.45	25,290.04	24,950.04
Penn Manor	38,287.30	38,821.27	38,784.99
Pequea Valley	19,680.13	19,674.08	19,655.69
Solanco	31,855.73	32,441.60	32,456.05
Warwick	<u>33,855.68</u>	<u>34,741.30</u>	<u>35,664.51</u>
<b>TOTAL</b>	<b><u>\$639,215.00</u></b>	<b><u>\$655,835.00</u></b>	<b><u>\$655,835.00</u></b>

Formula for IMS Contributions:

1. IMS less state allocation and other resources ÷ by total weight factors = VALUE PER WEIGHT factor.
2. Weight factor per district calculated by subtracting the district aid ratio from 1.00 times the district WADM.
3. Weight factor per district times the value (calculated in #1 above) equals the withholding.
4. District share of IMS Budget is withheld from basic subsidy in December.

\*The actual amount payable for 2021-22 will be provided by PDE after the entire processing cycle for the 2019-20 membership data has been completed.

Historical IMS District Contributions:

2004-05	\$706,740.00	2013-14	\$639,215.00
2005-06	\$738,871.00	2014-15	\$639,215.00
2006-07	\$738,871.00	2015-16	\$639,215.00
2007-08	\$738,871.00	2016-17	\$639,215.00
2008-09	\$738,871.00	2017-18	\$639,215.00
2009-10	\$621,200.00	2018-19	\$639,215.00
2010-11	\$639,215.00	2019-20	\$639,215.00
2011-12	\$639,215.00	2020-21	\$655,835.00
2012-13	\$639,215.00	2021-22	\$655,835.00

## LANCASTER-LEBANON INTERMEDIATE UNIT 13

## PROPOSED PROGRAM OF SERVICES

Programs by Strategic Business Unit (SBU)

Anticipated  
2021-22 Budgets**SBU 001 - Administrative and Management Services**

Program 2325 Bus Driver Training	\$19,953
Program 7205 ACCESS Billing Services	345,117
Program 7401 Collaborative Services	557,268
Program 7402 Tax Collection Bureau	1,480,606
Program 7414 Business Services Initiatives	106,486
Program 7779 Title I-Neglected and Delinquent-Manos House	101,706
Program 8113 Guest Teacher Training	37,322
Program 8116 Human Resources Initiatives	597,629
Program 8120 PASPA Administrative Services	63,947
Program 8411 Employee Health Care Cooperative	80,915
Program 8588 Statewide System of Support-Safe Schools	67,110
Total SBU 001 - Administrative and Management Services	<u>\$3,458,059</u>

**SBU 002 - Community Education**

Program 2239 Workforce Investment Program Out of School Youth-Lebanon	\$170,472
Program 2240 Workforce Investment Program In-School Youth-Lebanon	51,365
Program 2241 TANF Grant-Lebanon	132,431
Program 5600 Lancaster County Prison	61,979
Program 5603 Lebanon County Prison	30,550
Program 5605 Lancaster Workforce Development Board	115,323
Program 5608 Lancaster-Lebanon Adult Education Local Program	447,983
Program 5610 Lancaster-Lebanon Foundation Pass-thru Funds	8,321
Program 5611 La Academia Parent Instruction	8,896
Program 5612 English Language Learning	40,588
Program 5620 Lancaster-Lebanon Adult Basic Education	862,626
Program 5621 Citizenship and Integration Direct Services Grant	261,317
Program 5623 Integrated English and Literacy Civics Education	439,056
Program 5625 Family Literacy Expansion	448,920
Program 5627 Adult Education/Literacy	526,590
Program 5632 Lancaster & Lebanon HiSet Test Administration	6,752
Program 5638 Family Literacy Professional Development	8,524
Program 5642 Refugee School Impact Grant	62,312
Program 5647 United Way Projects	132,821
Program 5659 School District of Lancaster Community School Support	134,047
Program 5666 Lancaster Workforce Development Board-CARES Act-Adult Educ Workforce	5,562
Program 5673 Solid Futures: Connecting Refugees to Career Pathways	267,513
Program 5675 Governor's Emergency Education Relief Fund (GEER)-Adult Basic Education	35,358
Program 5679 Hand Middle School	61,954
Program 5683 Lancaster County Community Foundation BB&T Refugee Career Pathways	49,705
Program 5685 Gateway to Employment	214,801
Program 5688 Lancaster-Lebanon Education Foundation-STEM Teacher Training	9,953
Program 5691 Good Job Happy Family Grant	54,596
Total SBU 002 - Community Education	<u>\$4,650,315</u>

**SBU 004 - Teaching and Learning Collaborative**

Program 1111 Core Program of Services-Curriculum and Instruction	\$574,170
Program 2280 Staff Development and Training	54,088
Program 5105 Instructional Media Services	1,241,239
Program 5421 Targeted School Improvement (TSI)-Classroom Diagnostic Tools-State	4,595
Program 5422 Standards Based Instruction (SBI)-STEM Education-State	51,391
Program 5424 Additional Targeted School Improvement (TSI)-Federal	65,699
Program 5426 Safety Initiatives-Equity and Inclusion-Federal	9,618
Program 5427 Standards Based Instruction (SBI)-STEM Education-Federal	19,496
Program 5428 Standards Based Instruction (SBI)-Continuity of Education-Federal	63,434
Program 5429 Standards Based Instruction (SBI)- School Climate-Federal	12,840
Program 5509 Literacy Programs	235,175
Program 5520 Instructional Services Initiatives-Research and Development	51,394
Program 5521 Hybrid Learning	170,383
Program 5529 Lancaster-Lebanon Virtual Solutions (LLVS)	2,825,032
Program 5539 Engineering by Design	59,523
Program 5544 Title III-Language Instruction for Limited English Proficient Students	207,675
Program 5552 Title III-Language Instruction for Immigrant Students	8,767
Program 5557 STEM Initiatives	309,094
Program 5569 C & I Initiatives	251,310
Program 5572 Pennsylvania Inspired Leadership Initiative	225,999
Total SBU 004 - Teaching and Learning Collaborative	<u>\$6,440,922</u>

**SBU 005 - Early Learners**

Program 5820 Pennsylvania Pre-K Counts	\$4,193,990
Program 5822 Local Early Childhood	39,363
Program 5830 Education Leading to Employment and Career Training (ELECT)	294,096
Program 5880 Lebanon County Head Start	1,959,384
Program 5884 Head Start Supplemental Assistance Program	1,508,069
Program 5886 Child and Adult Care Food Program	298,874
Program 5890 Early Head Start-Home Visitors	847,904
Program 5895 Early Head Start-Child Care Partnerships	1,302,837
Program 5896 Community Action Program-Early Head Start-Home Visitors	749,915
Program 6250 Individuals with Disabilities Education Act, Section 611 Preschool	2,217,548
Program 6255 State Early Intervention	17,248,168
Program 6256 Individuals with Disabilities Education Act, Section 619 Preschool	411,820
Program 6257 Early Intervention ACCESS	2,680,396
Total SBU 005 - Early Learners	<u>\$33,752,364</u>

**SBU 007 - Student Services**

Program 5170 Career and Technology Center English as a Second Language Consultation	346,668
Program 5172 Title I-Nonpublic	756,541
Program 5174 Title IIA Local Fiscal Agent	270,183
Program 5175 Act 89 Nonpublic Auxiliary Services	9,006,364
Program 5186 Nonpublic Safe Schools Targeted Grant	125,098
Program 5517 Student Activities and Events	206,526
Program 5532 Organ Tissue Donation Awareness	178,197
Total SBU 007 - Student Services	<u>\$10,889,577</u>

**SBU 011 - Special Education Classroom Services**

Programs 2001-2057 Special Education Classroom Consortium Programs	\$31,172,783
Program 2032 Special Education Fund Balance	121,421
Program 2201 Special Education CORE	3,314,785
Program 2209 Lebanon County Prison Supplemental Contract	140,293
Program 2263 Individuals with Disabilities Education Act-ESY Component	2,127,854
Program 2300 Partial Hospitalization Program	208,580
Program 2595 Turning Point Day Treatment	212,091
Total SBU 011 - Special Education Classroom Services	<u>\$37,297,807</u>

**SBU 012 - Itinerant Solutions**

Programs 2004-2024 Itinerant Solutions Consortium Programs	\$9,847,027
Program 2006 School Age Speech Language	2,607,904
Program 2022 Occupational and Physical Therapy	2,439,747
Program 2150 ECSES Initiatives	235,919
Program 2160 Autism Solutions	132,904
Program 2206 Pupil Transportation	1,062,001
Program 2215 Supplemental Contracts	7,836,630
Program 2232 Internal Solutions Fund Balance	106,529
Program 2246 Fee for Service Office of Vocational Rehabilitation-Lancaster County	111,966
Total SBU 012 - Itinerant Solutions	<u>\$24,380,627</u>

**SBU 014 - Pass-thru Funds Administration Services**

Program 2261 Individuals with Disabilities Education Act-Training and Consultation	1,800,156
Program 2262 IDEA-School Age Supplementary Aides & Services Component	15,188,722
Program 2267 Pathway to Graduation	7,000
Program 7204 School-Based ACCESS Project	1,600,000
Total SBU 014 - Pass-thru Funds Administration Services	<u>\$18,595,878</u>

**SBU 015 - Statewide Initiatives**

Program 9708 Corrections Education-IDEA Appropriation	\$49,181
Programs 9709/9791 Department of Corrections-State Appropriation 102	140,673
Program 9734 PaTTAN Programs III	453,481
Program 9738 Corrections Education-State Appropriation 114	128,301
Program 9740 Cordero Cluster Fund Contract	563,000
Program 9753 PaTTAN Assistive Technology Program	350,000
Program 9760 Corrections Education-IDEA Appropriation	470,440
Program 9761 Governor's STEM Competition	68,810
Program 9774 PaTTAN Early Intervention/Preschool Program	18,633
Program 9775 Deaf Blind Support	54,311
Programs 9779/9790 Higher Ed Working Group and PAsmart	751,492
Programs 9781/9792 Alternative Education for Disruptive Youth (AEDY)	420,543
Programs 9783/9785 PaTTAN/Bureau of Special Education Initiatives	21,958,341
Program 9551 PDE Comprehensive Support and Improvement (CSI) School Improvement	1,157,900
Program 9651 State Initiatives Marketplace	192,246
Program 9751 Value Added Assessment System	1,984,645
Total SBU 015 - Statewide Initiatives	<u>\$28,761,997</u>

**SBU 016 - Regional Technology Solutions**

Program 2585 Title II-Data Governance Grant	\$10,126
Program 4510 Statewide Software	13,217,292
Program 4515 Technology Initiatives	711,102
Program 4516 Technology Solutions-Fund Balance	18,914
Program 4585 Wide Area Network Consortium	3,264,078
Total SBU 016 - Regional Technology Solutions	<u>\$17,221,512</u>
Subtotal Strategic Business Unit Budgets	<u>\$185,449,058</u>

**Notes:**

Anticipated budgets are based on information available on January 20, 2021.

New programs may be added throughout the 2021-22 fiscal year and will be presented to the IU13 Board at their regularly scheduled monthly meeting.



# Lancaster-Lebanon IU13 General Operating Budget Highlights 2021-2022

**Based on Public School Code of 1949<sup>1</sup> and IU13 Board Policy, the Lancaster-Lebanon IU13 General Operating Budget is presented to our local school district boards for approval. This budget represents 1.7% of IU13 total expenditures and is comprised of two components:**

- 1. General Operating Budget – Core Program of Services:** Increase of 1.18%.
  - This component provides IU13 with resources for organizational leadership, board and community relations, curriculum and instructional services, school improvement services, professional development, and legislative support.
  - There is no assessment to the local school districts (no membership fee) for IU13 Core Program of Services.
  
- 2. General Operating Budget - Instructional Media Services (IMS):** Increase of 1.23%.
  - This budget is largely funded by district contributions as outlined under School Code.
  - District Contributions have not changed.
  - This component provides instructional media for educators' use in schools, courier services among schools, and consultation and training services for school district personnel.
  - Based on meetings with member districts, the IMS will continue with the current resources/services for 2020-2025 with the following additions:
    - BrainPop Combo (k-8) – *now includes Coding and SEL content packages!*
    - Discovery Education Experience (k-12) – *now includes SEL content packages!*
    - Gale Research Databases (9-12)
    - Google Expeditions Classroom Kits (k-12)
    - OverDrive (k-12) – *now includes more eBooks & audio books and new app for checkouts and access!*
    - ProQuest Culture Grams (k-12)
    - STARLAB Portable Planetariums (k-12)
    - Sketchup Pro 3D design software subscriptions
    - 3 Telepresence Robotic Systems – *now enabling hospitalized and home-bound students to attend school!*

<sup>1</sup>Under the Public School Code of 1949, the Intermediate Unit Board of Directors has the power and duty to provide the following services: (i) curriculum development and instructional improvement services; (ii) educational planning services; (iii) instructional materials services; (iv) continuing professional education services; (v) pupil personnel services; (vi) State and Federal agency liaison services; and (vii) management services.

**Lancaster-Lebanon IU13  
General Operating Budget  
2021-2022 Core Program of Services  
Summary of Major Changes**

**Overall budget increase is \$22,400 or approximately 1.18%.**

**100s: PERSONNEL SERVICES – SALARIES increased by \$31,380 or approximately 3.5%.**

- Executive Director, Assistant Executive Director, and Assistant to the Executive Director positions follow the board-approved contracts.
- Leadership Team, Act 93, and Confidential staff follow approved Benefit and Compensation Agreements.
- Support staff salaries follow the current Collective Bargaining Agreement.

**200s: PERSONNEL SERVICES – EMPLOYEE BENEFITS increased by \$20,392 or 3.8%.**

- For fiscal year 2021-22, IU13 will continue to use a composite rate method for the allocation of medical, dental, and other benefit costs across IU13 programs. The composite rate will be charged to each FTE at the rates outlined below:
  - Medical benefits – \$14,400 per year (no change from the 2020-21 rate)
  - Medical stabilization - a \$720 credit or 5% stabilization was applied against the medical benefits composite rate
  - Dental benefits - \$672 per year (no change from the 2020-21 rate)
  - Life insurance - \$76.56 per year (10% increase from the 2020-21 rate)
  - Income protection - \$222 per year (no change from the 2020-21 rate)
  - Workers' compensation - .65% of wages (8.3% increase from the 2020-21 rate)
  - Retirement contributions – 34.94% of eligible wages (an increase of 1.3% over the 2020-21 PSERS rate of 34.51%)

**400s: PURCHASED PROPERTY SERVICES decreased by \$21,614 or approximately 7.2%.**

- Reflects plans to downsize footprint for these programs as a result of a facility use assessment.

**500s: OTHER PURCHASED SERVICES decreased by \$6,267 or approximately 13.1%.**

- Decreases in travel and printing due to anticipated virtual and paperless processes.

**Lancaster-Lebanon IU13  
General Operating Budget  
2021-2022 Instructional Media Services  
Summary of Major Changes**

**Overall budget increase is \$15,113 or approximately 1.23%**

**100s: PERSONNEL SERVICES – SALARIES increased by \$7,986 or approximately 3.8%.**

- Leadership Team, Act 93, and Confidential staff follow approved Benefit and Compensation Agreements.
- Support staff salaries follow the current Collective Bargaining Agreement.

**200s: PERSONNEL SERVICES – EMPLOYEE BENEFITS increased by \$7,908 or 5.8%.**

- For fiscal year 2021-22, IU13 will continue to use a composite rate method for the allocation of medical, dental, and other benefit costs across IU13 programs. The composite rate will be charged to each FTE at the rates outlined below:
  - Medical benefits – \$14,400 per year (no change from the 2020-21 rate)
  - Medical stabilization - a \$720 credit or 5% stabilization was applied against the medical benefits composite rate
  - Dental benefits - \$672 per year (no change from the 2020-21 rate)
  - Life insurance - \$76.56 (10% increase from the 2020-21 rate)
  - Income protection - \$222 (no change from the 2020-21 rate)
  - Workers' compensation - .65% (8.3% increase from the 2020-21 rate)
  - Retirement contributions – 34.94% of eligible wages (an increase of 1.3% over the 2020-21 PSERS rate of 34.51%)

**RESOLUTION**

**INTERMEDIATE UNIT BUDGET**

At a meeting on \_\_\_\_\_, 2021, by a vote of  
\_\_\_\_\_ to \_\_\_\_\_ with \_\_\_\_\_ abstaining and \_\_\_\_\_ absent,  
as recorded in the minutes, the members of the Board of Directors of  
\_\_\_\_\_ School District, a member of  
Lancaster-Lebanon Intermediate Unit 13,  
approved  or disapproved  the budget of the  
Intermediate Unit for the fiscal year July 1, 2021 to June 30, 2022.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

**INSTRUCTIONS:** Each school district will file one copy of this form with the Intermediate Unit office, and it shall be made part of the Intermediate Unit budget file to confirm compliance with Section 914-A (6) (i) Act 102 of 1970.

## SPONSORSHIP AGREEMENT

THIS SPONSORSHIP AGREEMENT (the "Sponsorship Agreement") is made and entered into by and between Lampeter-Strasburg School District (the "School District"), a Pennsylvania school district with administrative offices at P.O. Box 428, Lampeter, Pennsylvania 17537, the School District's marketing agent, Market Street Sports Group, LLC ("MSSG"), a Pennsylvania limited liability company with principal offices at 525 New Dorwart Street, Lancaster, Pennsylvania 17603 and UPMC, ("Sponsor") with an address of 409 South Second Street, Suite 1A, Harrisburg, PA 17104.

### Background

The School District's Board of School Directors has adopted a policy (the "Sponsorship Policy") that the School District may enter into Sponsorship Agreements to allow commercial advertising by groups, businesses or companies to occur place on School District property in exchange for the payment of sponsorship fees, pursuant to restrictions outlined in the policy. The goal of such Sponsorship Agreements is to benefit students and taxpayers by generating private financial support for the School District and its educational programs.

The School District's policy does not create a forum for all types of advertising or provide a general public forum for purposes of communication. Rather, the intent is to make use of a limited portion of the School District's property in order to generate financial support from commercial sponsors for School District programs and activities.

Noncommercial advertising is not permitted under this policy in order to ensure a professional advertising atmosphere and to maintain the School District's position of neutrality on political, religious, social and other public issues.

The School District has engaged MSSG as a marketing agent to solicit and manage Sponsorship Agreements.

Wherefore, intending to be legally bound, the foregoing parties hereby agree as follows:

1. **Promotional Rights, Sponsorship Fees and Time Frame.** Subject to the terms and conditions of this Sponsorship Agreement, the School District hereby grants and sells to Sponsor, and Sponsor hereby purchases and accepts from the School District, certain commercial sponsorship rights for a the time period of **April 1st, 2021 through April 1<sup>st</sup>, 2021** in exchange for the payment of **\$5,000** by Sponsor, as described in Exhibit A attached hereto.
2. **Responsibility for Advertising.** The parties have the following responsibilities regarding advertising materials under this Sponsorship Agreement:
  - a. **Sponsor.** Sponsor is responsible for the design of all advertising materials contemplated by this Sponsorship Agreement and for submitting all such materials to MSSG for approval as required by Section 8 below.
  - b. **MSSG.** MSSG is responsible to produce, install, maintain and remove, in a timely manner, all displays, signs, advertisements and other such equipment that is required as part of this Sponsorship Agreement. All advertising materials that are damaged must be replaced, repaired or removed in a timely fashion by MSSG. MSSG shall ensure the removal, in a timely manner, of Sponsor's advertising materials from School District property upon expiration of this Sponsorship Agreement. MSSG shall promptly repair any damage to School District property resulting from its activities and conduct hereunder, restoring such property to its prior condition.
  - c. **School District.** Unless expressly stated otherwise in Exhibit A to this Sponsorship Agreement, beyond having the right to review and approve advertising copy of Sponsor as described in Section 8 below and to enforce its policies, rules and practices, and without limiting any other rights of the

School District, the School District shall have no responsibility regarding the design, production, installation, maintenance or removal of advertising materials associated with this Sponsorship Agreement.

3. **Sponsorship Fees.** Exhibit A attached to and made a part of this Sponsorship Agreement shall identify the following with respect to sponsorship fees and/or other contributions paid by Sponsor: (i) the total amount of the sponsorship fees to be paid by the Sponsor; (ii) the amount and timing of payments to be made by Sponsor; and (iii) only if applicable, a description and value of any in-kind contributions to be made by the Sponsor.
4. **Payments Made by Sponsor to MSSG.** All payments of sponsorship fees due under this Sponsorship Agreement shall be made by check payable to MSSG at Market Street Sports Group, LLC, 525 New Dorwart, Lancaster, PA 17603, unless otherwise specified. MSSG is responsible to submit timely invoices to Sponsor, to ensure that Sponsor complies with the payment schedule established by this Agreement and to hold in trust for the School District and to remit to the School District the sponsorship fees as required by the contract between MSSG and the School District.
5. **Timing of Payments.** Within 15 days after this Sponsorship Agreement has been fully endorsed, an initial down payment of sponsorship fees shall be due and payable from Sponsor in a sum equal to the greater of: (a) \$1,500.00; or (b) 15% of the sponsorship fees owed for the initial year of this Sponsorship Agreement. The remaining balance of the sponsorship fees shall be due and payable in accordance with the payment schedule identified in Exhibit A.
6. **Mandatory Conditions Applicable to Advertising.** All advertising associated with this Sponsorship Agreement shall comply with the following conditions:
  - a. Locations in which advertising will be allowed include: any outside athletic fields/facilities at which public events are regularly held, Administrative Building Board Room, high school cafeteria, high school grand hallway, high school gymnasiums, high school library, high school nurse's suite, and high school performing arts center. Advertising may also be allowed as a link from the District Web site and in District publications.
  - b. Students will not be required to listen to, read or be subjected to commercial advertising in the classroom, except when the classroom instruction by the teacher is related to advertising.
  - c. Advertisements shall not be disruptive or jeopardize the safety of students, staff and/or the public by their content or physical properties.
  - d. No student or staff information (e.g., names, addresses, telephone numbers, e-mail addresses or other identifying information) shall be made available to sponsors for purposes of distribution or dissemination of advertising.
  - e. Advertising must comply with all laws, regulations and administrative agency rules of the federal, state and local governments, including (without limitation) those applicable to intellectual property rights (such as copyrights, trademarks, trade names and patents). Unless otherwise provided in Exhibit A and without limiting the foregoing, as between Sponsor and MSSG, Sponsor shall be responsible for compliance with all laws, regulations and administrative agency rules concerning the protection of intellectual property rights, and MSSG shall be responsible to identify and arrange for any necessary approvals, waivers, variances or permits required under local zoning and land use ordinances for the installation of advertising materials.
  - f. Sponsor shall not be permitted to use the School District's intellectual property (e.g. School District name, school names, team names, slogans, logos, or designs constituting trademark or services marks whether or not registered) unless such use is identified in Exhibit A or is otherwise approved in writing by the School District.

- g. Advertising must be in compliance with all School District policies, procedures, rules and guidelines, including (without limitation) those specifically applicable to Sponsorship Agreements and non-discrimination, and Sponsor agrees it has had opportunity to request and review such policies, procedures, rules and guidelines.

**7. Provisions Regarding Advertising Copy and Signage**

- a. **Preparation.** Unless otherwise provided in Exhibit A, Sponsor shall be responsible, at its sole cost and expense, for the design of all advertising copy to be used pursuant to this Sponsorship Agreement. MSSG shall provide Sponsor in advance with any required technical specifications for signage and with the School District's style preferences for the advertising copy, in order to enable Sponsor to design appropriate advertising copy for signage. Sponsor shall provide MSSG with samples of the anticipated design and copy of its advertising copy in accordance with deadlines established by MSSG for the School District's review and approval as described in Section 8 below.
- b. **Installation and Removal of Advertising Signage.** MSSG shall be responsible to install and remove all advertising signage in a timely manner within all applicable deadlines. MSSG shall confirm with the School District that such schedule and its work will not interfere with School District operations.
- c. **Maintenance.** Following initial installation of advertising signage, MSSG shall be responsible for maintaining the signage in good and attractive order, repair, and condition throughout the term identified in Exhibit A hereto. MSSG shall coordinate the scheduling of such maintenance and repair work so that it does not interfere with School District operations.
- d. **Display.** All advertising signage provided for in this Sponsorship Agreement shall be displayed during all events open to the general public held at the locations specified in Exhibit A during the term of this Sponsorship Agreement, unless such advertising is prohibited for a specific event by federal, state or local laws or regulations. Except as otherwise provided in the immediately preceding sentence, no advertising signage shall be removed, covered, or intentionally obstructed for any purpose during any event (other than an obstruction caused solely by the erection of facilities or equipment necessary for the conduct or performance of an event) without the prior written consent of Sponsor.
- e. **Installation of Replacement Advertising Signage.** Sponsor shall have the right to replace advertising signage during the term of this Sponsorship Agreement, at its sole cost and expense, subject to the replacement signage being of the same size and character as the original signage and the School District's right of approval pursuant to Section 8 below. Sponsor shall schedule any such installation and replacement work through MSSG so that it does not interfere with School District operations.

- 8. **Approval of Advertising Copy.** The design, layout, elevation, configuration, construction, location and content of all advertising copy signage and other materials distributed and/or displayed pursuant to this Sponsorship Agreement (as used in this section, "Advertising") shall be subject to the School District's prior written approval based on the following process: Sponsor shall deliver submittals of Advertising proposals to MSSG based on a schedule established by MSSG. MSSG shall deliver such Advertising proposals submitted by Sponsor within two (2) business days to the School District. The School District shall notify MSSG within five (5) business days after its receipt of each submission (or within such additional time, up to sixty (60) days, as may be requested within such initial 5 days by the School District, for legal and/or Board of School Directors' review), if any proposed Advertising is acceptable or unacceptable to the School District, otherwise such submission shall be deemed to be unacceptable to the School District. Sponsor shall have ten (10) days following its receipt of any School District's notice (or deemed notice) that an Advertising submission is unacceptable within which to submit a new or revised Advertising proposal to MSSG that is acceptable to the School District based on the foregoing process. If Sponsor fails to submit an acceptable Advertising proposal within the foregoing time limitation, the process must start again for any new proposals.

The School District may find any Advertising proposal to be unacceptable if in its sole discretion it determines that the proposed Advertising (i) violates any requirements of this Sponsorship Agreement, the Sponsorship Policy or any other policy, rule or practice of the School District, (ii) is of substandard technical quality or appearance; (iii) does not conform to School District's previously stated design preferences, (iv) is not commercial in nature, (v) is not in keeping with standards of good taste, (vi) is not appropriate for school-aged children, or (vii) seeks to promote, encourage or engage in, contains or consists of, any of the following:

- a. support or convey any non-commercial message or position, including (without limitation) any message or position relating to political, religious, social or other public issues, whether from the message(s) or image(s) contained therein or the name, identity, reputation or public position(s) of the advertiser/sponsor;
- b. make false, misleading, deceptive, or unwarranted statements or claims;
- c. infringe upon another persons' rights through plagiarism, unfair imitation of another person's program idea or copy, or any other unfair competition;
- d. disparage a competitor or a competitor's products or services;
- e. advertise lotteries or other games of chance;
- f. contain slanderous, obscene, sexual, profane, vulgar, repulsive, or offensive matters or matter/materials harmful to minors, either in theme or in treatment;
- g. appeal for funds;
- h. contain testimonials that cannot be authenticated;
- i. declare or imply an endorsement by the School District of any company, organization, person, service, product or point of view;
- j. promote the sale or use of alcohol or tobacco products; or
- k. promote unlawful or illegal goods, services or activities, or goods, services or activities harmful to minors.

Sponsor shall have the right to modify Advertising throughout the term of this Sponsorship Agreement, subject to the School District's right of approval pursuant to the foregoing process and standards. The School District also reserves the right to withdraw its approval of any Advertising, even if previously approved, if the School District subsequently determines, in its sole discretion, that the Advertising does not meet the standards and requirements of this Agreement.

9. **Retained Rights to Intellectual Property**. Sponsor's intellectual property displayed on its advertising copy, and all trademark rights or copyrights in such advertising copy, shall be and remain the sole and exclusive property of Sponsor. Throughout the term of this Sponsorship Agreement, Sponsor grants the School District a non-exclusive limited license to publish, distribute and display Sponsor's intellectual property on advertising copy or on any other items or materials consistent with the terms and purposes of this Sponsorship Agreement.

Any and all advertising or promotional materials displayed or distributed by Sponsor pursuant to this Sponsorship Agreement in conjunction with the School District intellectual property (e.g., displaying School District's name, logos, trademarks, or service marks) shall be subject to the prior written approval of School District, and, if approved, shall be subject to the grant of a non-exclusive limited license that automatically expires upon the expiration or termination of this Sponsorship Agreement. The School

District's intellectual property (including without limitation any such intellectual property that is displayed on Sponsor's advertising copy with the permission of the School District) shall be and remain the sole and exclusive property of the School District.

No party shall have the right to use in any way or reproduce for any purpose the corporate or trade names, trademarks, service marks, logos, or other proprietary symbols of another party to this Sponsorship Agreement without that party's prior written consent.

10. **School District Approval Required for any On-Site Promotional Activity.** Any promotional activity (including presentations or programs) on School District property requested by Sponsor should be identified in Exhibit A, so that it may be approved as part of this Sponsorship Agreement. Sponsor shall not engage in promotional activity on School District property that is not expressly identified in Exhibit A without the prior written consent by the School District, which shall have sole discretion on whether to approve such activity.
11. **"Make Good" Activity.** If an advertising or promotional activity identified in Exhibit A does not occur as contemplated due to unforeseen circumstances or events beyond the reasonable control of School District, MSSG and/or the Sponsor, the parties may mutually agree, without obligation on any such party to agree, upon a "make good" advertising or promotional activity to compensate for the non-occurrence of the scheduled activity. A "make good" activity, if agreed upon, must be scheduled to occur during the term of this Agreement.
12. **Termination.** If any party breaches its obligations hereunder for reasons other than a "Force Majeure" as defined below, any non-breaching party shall have the option to immediately cease all performance under this Sponsorship Agreement and (without prejudice to any other legal rights) may terminate this Sponsorship Agreement if such breach is not cured within fourteen (14) days receipt of notice by the breaching party. A Force Majeure shall mean and include any event or cause beyond a party's reasonable control (including, but not limited to fire, flood, explosions, damage by third parties, whether negligently or intentionally caused, strikes, work stoppages, picketing, lockouts and/or any other concerted action by any employees or any labor organization, acts of God or other casualties, the laws or actions of any governmental authority, or any other event or cause that is beyond a party's reasonable control), which renders a party unable to fulfill its obligations pursuant to this Sponsorship Agreement.

Further, the School District reserves the right to terminate this Sponsorship Agreement without cause if its Board of School Directors determines, in its sole discretion, that terminating the contract is in the best interest of the School District. Should the School District terminate the contract without cause, the School District shall return to Sponsor a prorated amount of sponsorship fees paid for the current contract year.

13. **Release, Indemnification, No Representations**
  - a. **By Sponsor.** Sponsor hereby assumes full and complete responsibility and liability for the content of all its advertising copy, for its signage and other materials and for all other work performed or required to be performed by Sponsor under this Sponsorship Agreement, and agrees that all of the foregoing shall be at Sponsor's sole risk. Sponsor agrees to defend, indemnify, and hold harmless the School District and MSSG (including their present and future board members, officers, administrators, employees, stakeholders, other representatives, successors and assigns and their respective subsidiaries, affiliates, partners, officers, directors, employees, stakeholders, shareholders, agents, other representatives, successors and assigns) from and against any and all losses, liabilities, damages, claims, demands, suits, and judgments (including, without limitation, attorneys' fees and the costs of any legal action) arising out of (i) the use of any trademark, service mark, logo, design, copyright, and other intellectual property or materials provided by Sponsor; (ii) the character, content, and subject matter of any advertising copy displayed by Sponsor; (iii) the design or condition of Sponsor's advertising, materials or signage; and (iv) any breach of this Sponsorship Agreement by Sponsor. Sponsor fully and forever waives, discharges, and releases the School District and MSSG from any and all losses, liabilities, damages, claims, demands, suits, and

judgments (including, without limitation, attorneys' fees and the costs of any legal action) arising out of or related to any matter described in clauses (i) through (iv) above.

b. **No Oral or Implied Representations**. Sponsor acknowledges that all terms and conditions of this Sponsorship Agreement are in writing as fully set forth in this document and Exhibit A attached hereto. The School District and MSSG shall not be bound by any oral or implied agreements, warranties or representations purportedly made to Sponsor by the School District, MSSG or their employees, agents or representatives.

14. **Assignment**. Sponsor and MSSG shall not have the right or power to assign any of their rights or obligations under this Sponsorship Agreement to any other party without the prior written consent of the School District in its sole discretion. The School District shall not assign any of its rights or obligations under this Sponsorship Agreement to any other party without the prior written consent of Sponsor. Subject to the foregoing, this Sponsorship Agreement shall be binding upon and shall inure to the benefit of the parties and their permitted successors and assigns.

15. **Governing Law**. The validity, interpretation and performance of this Sponsorship Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to conflict-of-law principles. The parties agree the exclusive venue for any legal proceedings that may be instituted by the parties in connection with this Sponsorship Agreement shall be in the Lancaster County Court of Common Pleas, any such action shall be decided by non-jury trial, and Sponsor, MSSG and the School District each hereby consent to such jurisdiction and venue and irrevocably waive any right to a jury trial.

16. **Notices**. All notices or other communications that are required or contemplated by this Sponsorship Agreement shall be in writing and delivered at the addresses identified in the opening paragraph hereof unless otherwise directed by a party. All notices concerning termination of this Sponsorship Agreement shall be sent by United States certified or registered mail, return receipt requested, or by other means of delivery that generates a signed receipt (however, an intended recipient's failure or refusal to sign a receipt, or its failure to notify the sending party of a change of an address, shall not be a basis for denying that notice was sent or given).

17. **Merger Clause**. This Sponsorship Agreement (including any attached exhibits) is the final, complete, and exclusive statement and expression of the agreement among the parties hereto with relation to the subject matter hereof, it being understood that there are no oral representations, understandings, or agreements covering the same subject matter as this Sponsorship Agreement. This Sponsorship Agreement supersedes and cannot be varied, contradicted, or supplemented by evidence of any prior or contemporaneous discussions, correspondence, or oral or written agreement of any kind.

18. **Representations and Warranties of Sponsor**. Sponsor does hereby represent and warrant that it owns or has the right to use all text, photographs, trademarks, brand logos, label designs, product identification, decals, and artwork displayed in its advertising copy and on signage to be displayed pursuant to this Sponsorship Agreement.

19. **No Waiver**. No delay of or omission in the exercise of any right, power, or remedy accruing to any party under this Sponsorship Agreement shall impair any such right, power, or remedy, nor shall it be construed as a waiver of any future exercise of any right, power, or remedy. The word "including" as used herein is intended to be exemplary only, and not limiting, of the word or phrase it modifies.

20. **Severability**. In case any provision of this Sponsorship Agreement shall be invalid, illegal, or unenforceable, such provision shall be severed from this Sponsorship Agreement. The validity, legality, and enforceability of the remaining provisions of this Sponsorship Agreement shall not in any way be affected or impaired thereby.

21. **Counterparts**. This Agreement may be executed in any number of counterparts, each of which shall be an original, and all of which shall be deemed to be one and the same instrument.

IN WITNESS WHEREOF, the parties have caused this Sponsorship Agreement to be duly executed by an authorized representative as of the day and year first written above.

**SPONSOR: UPMC**

By *Lisa M. Duffly*  
Title *Director Marketing*

Date *3-17-2021*

**LAMPETER-STRASBURG SCHOOL DISTRICT**

By \_\_\_\_\_  
Title \_\_\_\_\_

Date \_\_\_\_\_

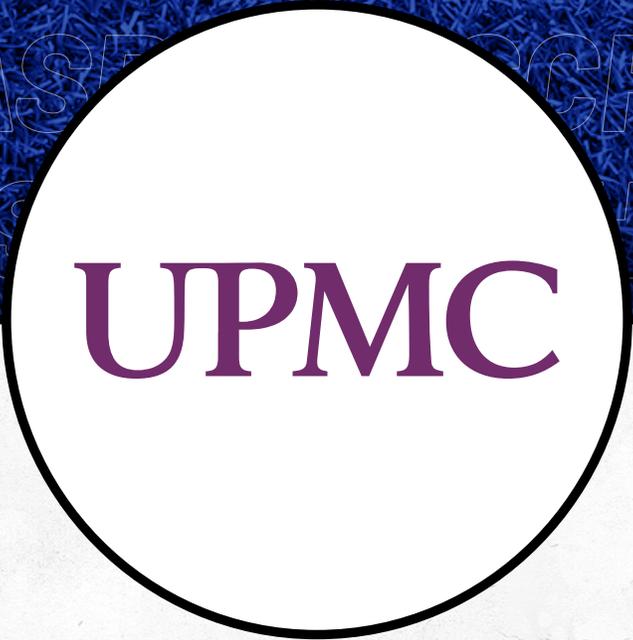
**MARKET STREET SPORTS GROUP, LLC**

By *Jason A. Jesberger*  
Title: **President of Marketing**

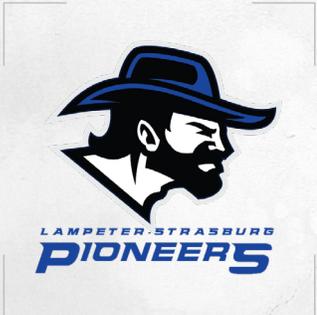
Date: **3/15/21**

LAMPETER-STRASBURG SCHOOL DISTRICT  
LAMPETER-STRASBURG SCHOOL DISTRICT

# CORPORATE PARTNERSHIP



CARE OF



PRESENTED BY



RENEWAL PROPOSAL FOR

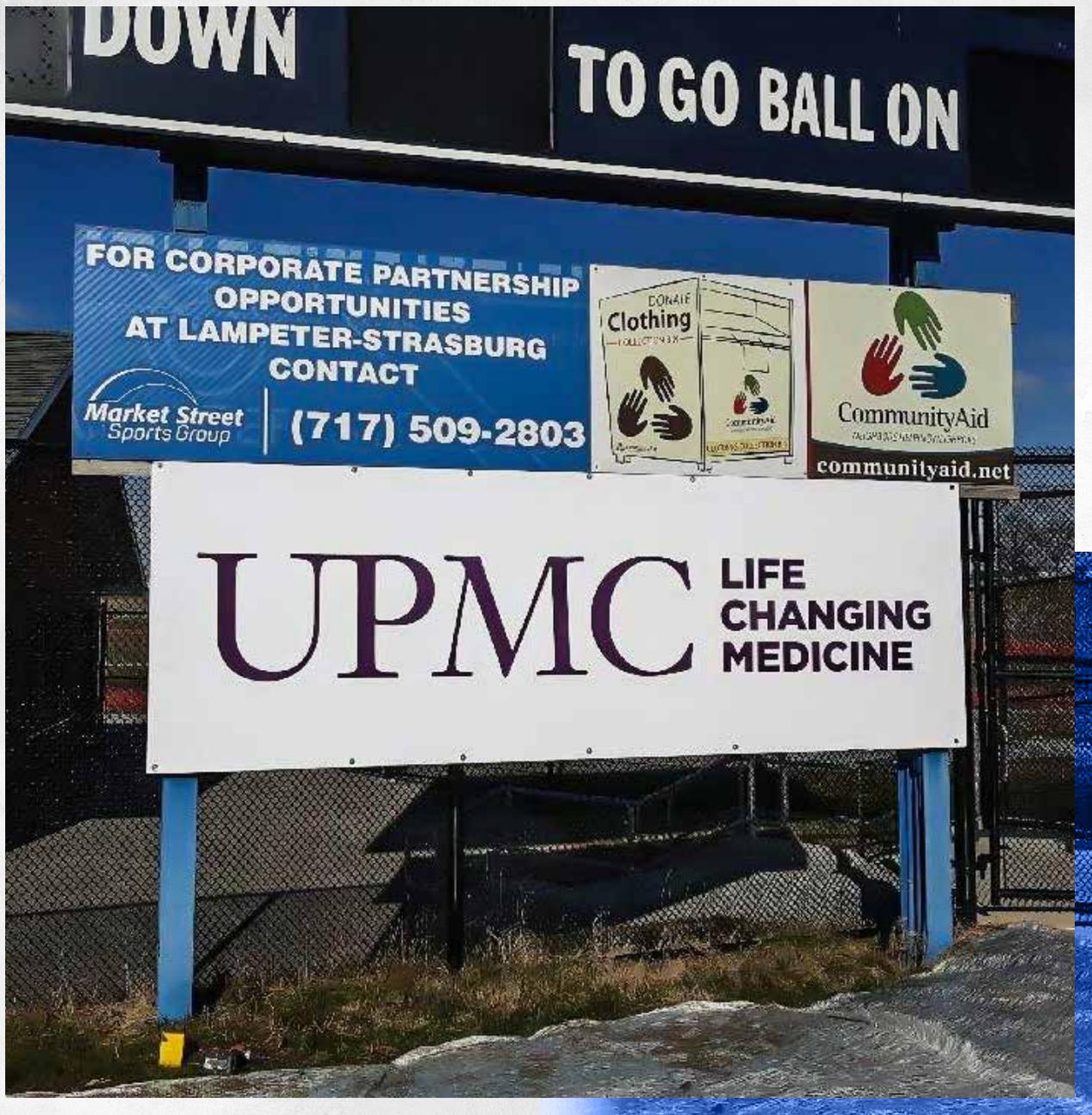
## UPMC



# ELEMENTS

## SIGNAGE

- + UPMC will continue to have a professionally created sign (12'w x 4'h) strategically placed on the Lampeter-Strasburg stadium scoreboard.



## ON-SITE

- + UPMC will have the opportunity for on-site marketing booths and/or promotions and giveaways at various Lampeter-Strasburg sanctioned High School varsity sporting events; must be staffed by UPMC employee(s). Number of events to be mutually agreed upon by UPMC and Lampeter-Strasburg's Athletic Department.
- + UPMC :15 public address announcements at various Lampeter-Strasburg sanctioned High School varsity sporting events using a PA system.
- + UPMC will remain on the "Lampeter-Strasburg Speakers Bureau List" and if called upon will have the opportunity to appear as a guest speaker for educational purposes for various classes and fairs.

## MEDIA

- + UPMC half page ads in up to (12) programs produced for Lampeter-Strasburg sanctioned High School publicly attended events currently being sold.
- + UPMC logo and website link on Lampeter-Strasburg School District website's Corporate Partners page.
- + Opportunity for UPMC to provide advertising three (3) times per year issued to Lampeter-Strasburg School District residents as part of official print or electronic publications.



## PERKS

- + UPMC will be allowed to place literature, gift, or discount offers into the district faculty mailboxes twice (2) per year, stuffer to be agreed upon by UPMC and Lampeter-Strasburg administration.
- + Up to four (4) tickets per public Lampeter-Strasburg High School sanctioned event upon request, excluding graduation and prom. Tickets may be requested one week in advance of an event and will be provided if available.
- + UPMC will retain "category exclusivity" as it pertains to the corporate sponsorship program.
- + UPMC may provide work study, job shadowing, and internship possibilities to students looking to gain experience or summer employment in their industry.
- + UPMC will receive first right of renewal at agreements end.

# TERMS OF PARTNERSHIP

## INVESTMENT

**\$5,000** PER YEAR

## LENGTH

**1 YEAR** APRIL, 2021 - APRIL, 2022

Payments can be broken out monthly or quarterly.



## Financial Breakdown



SPONSOR NAME	UPMC	REVS/EXP	2021	
				Payments
<i>Year: 2021-22</i>				
<b>Gross Revenue</b>		<b>\$5,000</b>		
<b>Production Costs</b>	Details below		4/1/2021	<b>5000.00</b>
Sign Detail (if applicable)	4 x 12 panel (in house)	\$ -		
Artwork Design				
Installation		\$ -		
<b>Maintenance Escrow</b>	2%	\$100		
<b>Progam Ads Estimate</b>	Various	\$ 900.00		
<b><i>SUBTOTAL EXPENSES</i></b>		<b><i>\$ 1,000.00</i></b>		
<b><i>MSSG 30% Commission</i></b>		<b><i>\$ 1,200.00</i></b>		
<b>Subtotal to L-S Yr. 1</b>		<b>\$ 2,800.00</b>		

## SPONSORSHIP AGREEMENT

THIS SPONSORSHIP AGREEMENT (the "Sponsorship Agreement") is made and entered into by and between Lampeter-Strasburg School District (the "School District"), a Pennsylvania school district with administrative offices at P.O. Box 428, Lampeter, Pennsylvania 17537, the School District's marketing agent, Market Street Sports Group, LLC ("MSSG"), a Pennsylvania limited liability company with principal offices at 525 New Dorwart Street, Lancaster, Pennsylvania 17603 and Lewis Insurance & Financial ("Sponsor"), with an address of 244 Manor Avenue, Millersville, PA 17602.

### Background

The School District's Board of School Directors has adopted a policy (the "Sponsorship Policy") that the School District may enter into Sponsorship Agreements to allow commercial advertising by groups, businesses or companies to occur place on School District property in exchange for the payment of sponsorship fees, pursuant to restrictions outlined in the policy. The goal of such Sponsorship Agreements is to benefit students and taxpayers by generating private financial support for the School District and its educational programs.

The School District's policy does not create a forum for all types of advertising or provide a general public forum for purposes of communication. Rather, the intent is to make use of a limited portion of the School District's property in order to generate financial support from commercial sponsors for School District programs and activities.

Noncommercial advertising is not permitted under this policy in order to ensure a professional advertising atmosphere and to maintain the School District's position of neutrality on political, religious, social and other public issues.

The School District has engaged MSSG as a marketing agent to solicit and manage Sponsorship Agreements.

Wherefore, intending to be legally bound, the foregoing parties hereby agree as follows:

1. **Promotional Rights, Sponsorship Fees and Time Frame.** Subject to the terms and conditions of this Sponsorship Agreement, the School District hereby grants and sells to Sponsor, and Sponsor hereby purchases and accepts from the School District, certain commercial sponsorship rights for a specified period of time in exchange for the payment of sponsorship fees and/or other contributions by Sponsor, as described in Exhibit A attached hereto.
2. **Responsibility for Advertising.** The parties have the following responsibilities regarding advertising materials under this Sponsorship Agreement:
  - a. **Sponsor.** Sponsor is responsible for the design of all advertising materials contemplated by this Sponsorship Agreement and for submitting all such materials to MSSG for approval as required by Section 8 below.
  - b. **MSSG.** MSSG is responsible to produce, install, maintain and remove, in a timely manner, all displays, signs, advertisements and other such equipment that is required as part of this Sponsorship Agreement. All advertising materials that are damaged must be replaced, repaired or removed in a timely fashion by MSSG. MSSG shall ensure the removal, in a timely manner, of Sponsor's advertising materials from School District property upon expiration of this Sponsorship Agreement. MSSG shall promptly repair any damage to School District property resulting from its activities and conduct hereunder, restoring such property to its prior condition.
  - c. **School District.** Unless expressly stated otherwise in Exhibit A to this Sponsorship Agreement, beyond having the right to review and approve advertising copy of Sponsor as described in Section 8 below and to enforce its policies, rules and practices, and without limiting any other rights of the

School District, the School District shall have no responsibility regarding the design, production, installation, maintenance or removal of advertising materials associated with this Sponsorship Agreement.

3. **Sponsorship Fees.** Exhibit A attached to and made a part of this Sponsorship Agreement shall identify the following with respect to sponsorship fees and/or other contributions paid by Sponsor: (i) the total amount of the sponsorship fees to be paid by the Sponsor; (ii) the amount and timing of payments to be made by Sponsor; and (iii) only if applicable, a description and value of any in-kind contributions to be made by the Sponsor.
4. **Payments Made by Sponsor to MSSG.** All payments of sponsorship fees due under this Sponsorship Agreement shall be made by check payable to MSSG at Market Street Sports Group, LLC, 525 New Dorwart Street, Lancaster, PA 17603, unless otherwise specified. MSSG is responsible to submit timely invoices to Sponsor, to ensure that Sponsor complies with the payment schedule established by this Agreement and to hold in trust for the School District and to remit to the School District the sponsorship fees as required by the contract between MSSG and the School District.
5. **Timing of Payments.** Within 15 days after this Sponsorship Agreement has been fully endorsed, an initial down payment of sponsorship fees shall be due and payable from Sponsor in a sum equal to the greater of: (a) \$1,500.00; or (b) 15% of the sponsorship fees owed for the initial year of this Sponsorship Agreement. The remaining balance of the sponsorship fees shall be due and payable in accordance with the payment schedule identified in Exhibit A.
6. **Mandatory Conditions Applicable to Advertising.** All advertising associated with this Sponsorship Agreement shall comply with the following conditions:
  - a. Locations in which advertising will be allowed include: any outside athletic fields/facilities at which public events are regularly held, Administrative Building Board Room, high school cafeteria, high school grand hallway, high school gymnasiums, high school library, high school nurse's suite, and high school performing arts center. Advertising may also be allowed as a link from the District Web site and in District publications.
  - b. Students will not be required to listen to, read or be subjected to commercial advertising in the classroom, except when the classroom instruction by the teacher is related to advertising.
  - c. Advertisements shall not be disruptive or jeopardize the safety of students, staff and/or the public by their content or physical properties.
  - d. No student or staff information (e.g., names, addresses, telephone numbers, e-mail addresses or other identifying information) shall be made available to sponsors for purposes of distribution or dissemination of advertising.
  - e. Advertising must comply with all laws, regulations and administrative agency rules of the federal, state and local governments, including (without limitation) those applicable to intellectual property rights (such as copyrights, trademarks, trade names and patents). Unless otherwise provided in Exhibit A and without limiting the foregoing, as between Sponsor and MSSG, Sponsor shall be responsible for compliance with all laws, regulations and administrative agency rules concerning the protection of intellectual property rights, and MSSG shall be responsible to identify and arrange for any necessary approvals, waivers, variances or permits required under local zoning and land use ordinances for the installation of advertising materials.
  - f. Sponsor shall not be permitted to use the School District's intellectual property (e.g. School District name, school names, team names, slogans, logos, or designs constituting trademark or services marks whether or not registered) unless such use is identified in Exhibit A or is otherwise approved in writing by the School District.

- g. Advertising must be in compliance with all School District policies, procedures, rules and guidelines, including (without limitation) those specifically applicable to Sponsorship Agreements and non-discrimination, and Sponsor agrees it has had opportunity to request and review such policies, procedures, rules and guidelines.

**7. Provisions Regarding Advertising Copy and Signage**

- a. **Preparation.** Unless otherwise provided in Exhibit A, Sponsor shall be responsible, at its sole cost and expense, for the design of all advertising copy to be used pursuant to this Sponsorship Agreement. MSSG shall provide Sponsor in advance with any required technical specifications for signage and with the School District's style preferences for the advertising copy, in order to enable Sponsor to design appropriate advertising copy for signage. Sponsor shall provide MSSG with samples of the anticipated design and copy of its advertising copy in accordance with deadlines established by MSSG for the School District's review and approval as described in Section 8 below.
  - b. **Installation and Removal of Advertising Signage.** MSSG shall be responsible to install and remove all advertising signage in a timely manner within all applicable deadlines. MSSG shall confirm with the School District that such schedule and its work will not interfere with School District operations.
  - c. **Maintenance.** Following initial installation of advertising signage, MSSG shall be responsible for maintaining the signage in good and attractive order, repair, and condition throughout the term identified in Exhibit A hereto. MSSG shall coordinate the scheduling of such maintenance and repair work so that it does not interfere with School District operations.
  - d. **Display.** All advertising signage provided for in this Sponsorship Agreement shall be displayed during all events open to the general public held at the locations specified in Exhibit A during the term of this Sponsorship Agreement, unless such advertising is prohibited for a specific event by federal, state or local laws or regulations. Except as otherwise provided in the immediately preceding sentence, no advertising signage shall be removed, covered, or intentionally obstructed for any purpose during any event (other than an obstruction caused solely by the erection of facilities or equipment necessary for the conduct or performance of an event) without the prior written consent of Sponsor.
  - e. **Installation of Replacement Advertising Signage.** Sponsor shall have the right to replace advertising signage during the term of this Sponsorship Agreement, at its sole cost and expense, subject to the replacement signage being of the same size and character as the original signage and the School District's right of approval pursuant to Section 8 below. Sponsor shall schedule any such installation and replacement work through MSSG so that it does not interfere with School District operations.
- 8. Approval of Advertising Copy.** The design, layout, elevation, configuration, construction, location and content of all advertising copy signage and other materials distributed and/or displayed pursuant to this Sponsorship Agreement (as used in this section, "Advertising") shall be subject to the School District's prior written approval based on the following process: Sponsor shall deliver submittals of Advertising proposals to MSSG based on a schedule established by MSSG. MSSG shall deliver such Advertising proposals submitted by Sponsor within two (2) business days to the School District. The School District shall notify MSSG within five (5) business days after its receipt of each submission (or within such additional time, up to sixty (60) days, as may be requested within such initial 5 days by the School District, for legal and/or Board of School Directors' review), if any proposed Advertising is acceptable or unacceptable to the School District, otherwise such submission shall be deemed to be unacceptable to the School District. Sponsor shall have ten (10) days following its receipt of any School District's notice (or deemed notice) that an Advertising submission is unacceptable within which to submit a new or revised Advertising proposal to MSSG that is acceptable to the School District based on the foregoing process. If Sponsor fails to submit an acceptable Advertising proposal within the foregoing time limitation, the process must start again for any new proposals.

The School District may find any Advertising proposal to be unacceptable if in its sole discretion it determines that the proposed Advertising (i) violates any requirements of this Sponsorship Agreement, the Sponsorship Policy or any other policy, rule or practice of the School District, (ii) is of substandard technical quality or appearance; (iii) does not conform to School District's previously stated design preferences, (iv) is not commercial in nature, (v) is not in keeping with standards of good taste, (vi) is not appropriate for school-aged children, or (vii) seeks to promote, encourage or engage in, contains or consists of, any of the following:

- a. support or convey any non-commercial message or position, including (without limitation) any message or position relating to political, religious, social or other public issues, whether from the message(s) or image(s) contained therein or the name, identity, reputation or public position(s) of the advertiser/sponsor;
- b. make false, misleading, deceptive, or unwarranted statements or claims;
- c. infringe upon another persons' rights through plagiarism, unfair imitation of another person's program idea or copy, or any other unfair competition;
- d. disparage a competitor or a competitor's products or services;
- e. advertise lotteries or other games of chance;
- f. contain slanderous, obscene, sexual, profane, vulgar, repulsive, or offensive matters or matter/materials harmful to minors, either in theme or in treatment;
- g. appeal for funds;
- h. contain testimonials that cannot be authenticated;
- i. declare or imply an endorsement by the School District of any company, organization, person, service, product or point of view;
- j. promote the sale or use of alcohol or tobacco products; or
- k. promote unlawful or illegal goods, services or activities, or goods, services or activities harmful to minors.

Sponsor shall have the right to modify Advertising throughout the term of this Sponsorship Agreement, subject to the School District's right of approval pursuant to the foregoing process and standards. The School District also reserves the right to withdraw its approval of any Advertising, even if previously approved, if the School District subsequently determines, in its sole discretion, that the Advertising does not meet the standards and requirements of this Agreement.

9. **Retained Rights to Intellectual Property.** Sponsor's intellectual property displayed on its advertising copy, and all trademark rights or copyrights in such advertising copy, shall be and remain the sole and exclusive property of Sponsor. Throughout the term of this Sponsorship Agreement, Sponsor grants the School District a non-exclusive limited license to publish, distribute and display Sponsor's intellectual property on advertising copy or on any other items or materials consistent with the terms and purposes of this Sponsorship Agreement.

Any and all advertising or promotional materials displayed or distributed by Sponsor pursuant to this Sponsorship Agreement in conjunction with the School District intellectual property (e.g., displaying School District's name, logos, trademarks, or service marks) shall be subject to the prior written approval of School District, and, if approved, shall be subject to the grant of a non-exclusive limited license that automatically expires upon the expiration or termination of this Sponsorship Agreement. The School

District's intellectual property (including without limitation any such intellectual property that is displayed on Sponsor's advertising copy with the permission of the School District) shall be and remain the sole and exclusive property of the School District.

No party shall have the right to use in any way or reproduce for any purpose the corporate or trade names, trademarks, service marks, logos, or other proprietary symbols of another party to this Sponsorship Agreement without that party's prior written consent.

10. **School District Approval Required for any On-Site Promotional Activity.** Any promotional activity (including presentations or programs) on School District property requested by Sponsor should be identified in Exhibit A, so that it may be approved as part of this Sponsorship Agreement. Sponsor shall not engage in promotional activity on School District property that is not expressly identified in Exhibit A without the prior written consent by the School District, which shall have sole discretion on whether to approve such activity.
11. **"Make Good" Activity.** If an advertising or promotional activity identified in Exhibit A does not occur as contemplated due to unforeseen circumstances or events beyond the reasonable control of School District, MSSG and/or the Sponsor, the parties may mutually agree, without obligation on any such party to agree, upon a "make good" advertising or promotional activity to compensate for the non-occurrence of the scheduled activity. A "make good" activity, if agreed upon, must be scheduled to occur during the term of this Agreement.
12. **Termination.** If any party breaches its obligations hereunder for reasons other than a "Force Majeure" as defined below, any non-breaching party shall have the option to immediately cease all performance under this Sponsorship Agreement and (without prejudice to any other legal rights) may terminate this Sponsorship Agreement if such breach is not cured within fourteen (14) days receipt of notice by the breaching party. A Force Majeure shall mean and include any event or cause beyond a party's reasonable control (including, but not limited to fire, flood, explosions, damage by third parties, whether negligently or intentionally caused, strikes, work stoppages, picketing, lockouts and/or any other concerted action by any employees or any labor organization, acts of God or other casualties, the laws or actions of any governmental authority, or any other event or cause that is beyond a party's reasonable control), which renders a party unable to fulfill its obligations pursuant to this Sponsorship Agreement.

Further, the School District reserves the right to terminate this Sponsorship Agreement without cause if its Board of School Directors determines, in its sole discretion, that terminating the contract is in the best interest of the School District. Should the School District terminate the contract without cause, the School District shall return to Sponsor a prorated amount of sponsorship fees paid for the current contract year.

13. **Release, Indemnification, No Representations**
  - a. **By Sponsor.** Sponsor hereby assumes full and complete responsibility and liability for the content of all its advertising copy, for its signage and other materials and for all other work performed or required to be performed by Sponsor under this Sponsorship Agreement, and agrees that all of the foregoing shall be at Sponsor's sole risk. Sponsor agrees to defend, indemnify, and hold harmless the School District and MSSG (including their present and future board members, officers, administrators, employees, stakeholders, other representatives, successors and assigns and their respective subsidiaries, affiliates, partners, officers, directors, employees, stakeholders, shareholders, agents, other representatives, successors and assigns) from and against any and all losses, liabilities, damages, claims, demands, suits, and judgments (including, without limitation, attorneys' fees and the costs of any legal action) arising out of (i) the use of any trademark, service mark, logo, design, copyright, and other intellectual property or materials provided by Sponsor; (ii) the character, content, and subject matter of any advertising copy displayed by Sponsor; (iii) the design or condition of Sponsor's advertising, materials or signage; and (iv) any breach of this Sponsorship Agreement by Sponsor. Sponsor fully and forever waives, discharges, and releases the School District and MSSG from any and all losses, liabilities, damages, claims, demands, suits, and

judgments (including, without limitation, attorneys' fees and the costs of any legal action) arising out of or related to any matter described in clauses (i) through (iv) above.

- b. No Oral or Implied Representations.** Sponsor acknowledges that all terms and conditions of this Sponsorship Agreement are in writing as fully set forth in this document and Exhibit A attached hereto. The School District and MSSG shall not be bound by any oral or implied agreements, warranties or representations purportedly made to Sponsor by the School District, MSSG or their employees, agents or representatives.
- 14. Assignment.** Sponsor and MSSG shall not have the right or power to assign any of their rights or obligations under this Sponsorship Agreement to any other party without the prior written consent of the School District in its sole discretion. The School District shall not assign any of its rights or obligations under this Sponsorship Agreement to any other party without the prior written consent of Sponsor. Subject to the foregoing, this Sponsorship Agreement shall be binding upon and shall inure to the benefit of the parties and their permitted successors and assigns.
- 15. Governing Law.** The validity, interpretation and performance of this Sponsorship Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to conflict-of-law principles. The parties agree the exclusive venue for any legal proceedings that may be instituted by the parties in connection with this Sponsorship Agreement shall be in the Lancaster County Court of Common Pleas, any such action shall be decided by non-jury trial, and Sponsor, MSSG and the School District each hereby consent to such jurisdiction and venue and irrevocably waive any right to a jury trial.
- 16. Notices.** All notices or other communications that are required or contemplated by this Sponsorship Agreement shall be in writing and delivered at the addresses identified in the opening paragraph hereof unless otherwise directed by a party. All notices concerning termination of this Sponsorship Agreement shall be sent by United States certified or registered mail, return receipt requested, or by other means of delivery that generates a signed receipt (however, an intended recipient's failure or refusal to sign a receipt, or its failure to notify the sending party of a change of an address, shall not be a basis for denying that notice was sent or given).
- 17. Merger Clause.** This Sponsorship Agreement (including any attached exhibits) is the final, complete, and exclusive statement and expression of the agreement among the parties hereto with relation to the subject matter hereof, it being understood that there are no oral representations, understandings, or agreements covering the same subject matter as this Sponsorship Agreement. This Sponsorship Agreement supersedes and cannot be varied, contradicted, or supplemented by evidence of any prior or contemporaneous discussions, correspondence, or oral or written agreement of any kind.
- 18. Representations and Warranties of Sponsor.** Sponsor does hereby represent and warrant that it owns or has the right to use all text, photographs, trademarks, brand logos, label designs, product identification, decals, and artwork displayed in its advertising copy and on signage to be displayed pursuant to this Sponsorship Agreement.
- 19. No Waiver.** No delay of or omission in the exercise of any right, power, or remedy accruing to any party under this Sponsorship Agreement shall impair any such right, power, or remedy, nor shall it be construed as a waiver of any future exercise of any right, power, or remedy. The word "including" as used herein is intended to be exemplary only, and not limiting, of the word or phrase it modifies.
- 20. Severability.** In case any provision of this Sponsorship Agreement shall be invalid, illegal, or unenforceable, such provision shall be severed from this Sponsorship Agreement. The validity, legality, and enforceability of the remaining provisions of this Sponsorship Agreement shall not in any way be affected or impaired thereby.
- 21. Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be an original, and all of which shall be deemed to be one and the same instrument.

IN WITNESS WHEREOF, the parties have caused this Sponsorship Agreement to be duly executed by an authorized representative as of the day and year first written above.

**LEWIS INSURANCE & FINANCIAL**

By   
Title: Agency President

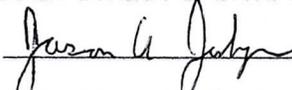
Date: 3-31-21

**LAMPETER-STRASBURG SCHOOL DISTRICT**

By \_\_\_\_\_  
Title \_\_\_\_\_

Date \_\_\_\_\_

**MARKET STREET SPORTS GROUP, LLC**

By   
Title: President of Marketing

Date: March 29, 2021

Attachment: Exhibit A

# CORPORATE PARTNERSHIP

 **LEWIS**  
INSURANCE & FINANCIAL

CARE OF



PRESENTED BY



RENEWAL PROPOSAL FOR

# LEWIS INSURANCE & FINANCIAL

# ELEMENTS

## NAMING RIGHTS

- + Lewis Financial & Insurance will continue to receive naming rights recognition of the "Lewis Financial & Insurance/Nationwide Insurance Tennis Courts" at Lampeter-Strasburg High School.

## SIGNAGE

- + Lewis Financial & Insurance windscreens (40'w x 5'h) will continue to hang facing Book Road.



## ON-SITE

- + Opportunity for on-site marketing booths at various Lampeter-Strasburg sanctioned High School sporting events; must be staffed by Lewis Financial & Insurance employee(s). Number of events to be mutually agreed upon by Brown and Associates Representative and Lampeter-Strasburg's Athletic Department
- + Opportunity to create "Enter to Win" drawings at events for database marketing. The ability to run a promotion or giveaway at various Lampeter-Strasburg sanctioned high school varsity sporting events mutually agreed upon by Brown and Associates representatives and Lampeter-Strasburg's athletic department.
- + The ability for a Lewis Financial & Insurance representative to be recognized at various Lampeter-Strasburg sanctioned high school varsity sporting events mutually agreed upon by Brown and Associates representatives and the Lampeter-Strasburg athletic department.
- + Lewis Financial & Insurance :15 public address announcements at all Lampeter-Strasburg sanctioned High School varsity sporting events using a PA system.



**Pioneer Interact Club**  
**Prom Pledge**

**Party Hard & Party Sober**  
I want my prom to be a night I'll remember for the rest of my life surrounded by my best friends and full of music, dancing and fun. I don't want anything to get in the way of those memories. I pledge to party hard and party sober and to encourage my friends to do the same. I will not ride in a car with someone who has been drinking or using other drugs. **THE GRAND PRIZE WINNER WILL WIN A FREE LIMOUSINE RIDE THANKS TO HADLEY K. BROWN FROM BROWN & ASSOCIATES INSURANCE!**

Because we care about you - please consider & sign the Prom Pledge in the cafeteria

If you pledge you will be eligible to win:

- A \$20 Starbucks Card
- A \$20 Gas Card
- There will be a grand prize drawing to win a free limousine ride to prom!!!

**Nationwide**  
Steven Edward Lewis Agency, LLC  
500 West 26th St, PA  
214-464-5272  
brownsh@nationwide.com

## **MEDIA**

- + Lewis Financial & Insurance half (1/2) page ad in various programs produced for Lampeter-Strasburg High School sanctioned publicly attended events already being sold.
- + Lewis Financial & Insurance website link on Lampeter-Strasburg School District website.
- + Lewis Financial & Insurance ad which may include incentives and special offers to Lampeter-Strasburg School District residents two (2) times per year as part of official district print or electronic publications issued to district residents.

## **PERKS**

- + Lewis Financial & Insurance will be added to the "Lampeter-Strasburg School District's Speakers Bureau List" and if called upon will have the opportunity to appear as guest speaker for educational purposes for various business and finance classes at the high school.
- + Lewis Financial & Insurance will retain exclusivity in the "Insurance" Category as it pertains to the district's Corporate Partnership Program.
- + Lewis Financial & Insurance will receive right of first renewal upon agreements end.

# **TERMS OF PARTNERSHIP**

## **INVESTMENT**

**\$4,000** PER YEAR

## **LENGTH**

**1 YEAR** APRIL, 2021 - APRIL, 2022

Payments can be broken out monthly or quarterly.



## Financial Breakdown



SPONSOR NAME	<i>Lewis Insurance &amp; Financial</i>	REVS/EXP	2021-22	
<b>Year: 2021-2022</b>			<b>1 lump sum</b>	<b>Payment</b>
<b>Gross Revenue</b>		<b>\$4,000</b>	5/1/2021	<b>\$4,000.00</b>
<b>Production Costs</b>	Details below			
Sign Detail (if applicable)		\$ 960.00		
Artwork Design		\$ -		
Installation				
<b>Maintenance Escrow</b>	2%	\$80		
<b>Progam Ads Estimate</b>	Various	\$ 1,000.00		
<b><i>SUBTOTAL EXPENSES</i></b>		<b><i>\$ 2,040.00</i></b>		
<b><i>MSSG 30% Commission</i></b>		<b><i>\$ 588.00</i></b>		
<b>Subtotal to L-S Yr. 1</b>		<b>\$ 1,372.00</b>		