

LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537

June 14, 2021

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. James H. Byrnes, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives –Miss Liana Howe, Miss Ella Horst

Superintendent's Report

Old Business

New Business

[Opportunity for Public Comment](#)

Adjournment

## **LAMPETER-STRASBURG SCHOOL DISTRICT**

Lampeter, Pennsylvania 17537

June 14, 2021

### **FOR BOARD ACTION**

### **PERSONNEL COMMITTEE**

#### **1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS**

Recommend the approval of resignations from the following individuals:

- a. Carol A. Binkley, kitchen helper, Lampeter-Strasburg High School, retroactively effective to June 9, 2021.
- b. Paige B. Kuhns, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to June 9, 2021.
- c. Angela J. Minney, guidance secretary, Martin Meylin Middle School, retroactively effective to June 11, 2021.
- d. Kristie L. Nies, Title I reading assistant, Hans Herr Elementary School, retroactively effective to May 28, 2021.
- e. Cheyanne M. Seber, special education teacher assistant, Lampeter Elementary School, effective June 30, 2021.
- f. Jenice M. Weaver, kitchen helper, Lampeter-Strasburg High School, retroactively effective to June 9, 2021.
- g. Jennifer L. Zimmerman, kitchen helper, Martin Meylin Middle School, retroactively effective to June 9, 2021.

#### **2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – PROFESSIONAL**

Recommend the approval of employment for the following individuals in professional positions:

- a. Amy L. Beard, as a temporary professional employee assigned as a health/physical education teacher at Martin Meylin Middle School effective August 20, 2021. Ms. Beard is a graduate of Indiana University of Pennsylvania with a Bachelor of Science in Physical Education and Health Education and is certified in Health & Physical Education PK-12. Her annual compensation will be \$57,908 based upon Step 3, Level B, of the District compensation agreement.
- b. Elizabeth A. Ebert, as a temporary professional employee assigned as a fourth grade teacher at Hans Herr Elementary School effective August 20, 2021. Ms. Ebert is a graduate of Millersville University with a Bachelor of Science in Early Childhood Education and Special Education and is certified in Grades PK-4 and Special Education PK-8. Her annual compensation will be \$55,287 based upon Step 1, Level B, of the District compensation agreement.
- c. Lori A. Groff, as a long-term substitute employee assigned as a general music (80%) teacher. Ms. Groff is a graduate of Indiana University of Pennsylvania with a Bachelor of Science in Education and is certified in Music Education. Her daily compensation will be \$235.26 based upon (80%) Step 1, Level B, of the District compensation agreement. Ms. Groff will be assigned to Hans Herr Elementary School effective August 20, 2021, through the end of the 2021-2022 school year.
- d. Chelsea N. Hancock, as a temporary professional employee assigned as a fourth grade teacher at Hans Herr Elementary School effective August 20, 2021. Ms. Hancock is a graduate of the University of Pittsburgh with a Bachelor of Science in Applied Developmental Psychology and a Master's degree in Education, and is certified in Grades PK-4 and Special Education PK-8. Her annual compensation will be \$55,287 based upon Step 1, Level B, of the District compensation agreement.
- e. Janelle L. Konkle, as a temporary professional employee assigned as a fifth grade teacher at Hans Herr Elementary School effective August 20, 2021. Ms. Konkle is a graduate of Millersville University with a Bachelor of Science in Early Childhood Education and is certified in Science, Technology, Engineering & Math (STEAM) Ed PK-12, Grades PK-4 and Grades 5-6. Her annual compensation will be \$55,287 based upon Step 1, Level B, of the District compensation agreement.
- f. Emily N. Lagaza, as a temporary professional employee assigned as an English language arts teacher at Martin Meylin Middle School effective August 20, 2021. Ms. Lagaza is a graduate of West Chester University with a Bachelor of Arts in English and earned her Post-Baccalaureate certification in English 7-12 from

Millersville University. Her annual compensation will be \$56,597 based upon Step 2, Level B, of the District compensation agreement.

- g. Kristie L. Nies, as an extended substitute third grade teacher at Hans Herr Elementary School effective August 20, 2021, through on or about October 1, 2021. Ms. Nies is a graduate of Millersville University with a Bachelor of Science in Elementary Education and a Master's degree in Special Education and is certified in Elementary K-6. Her daily compensation will be \$294.08 based upon Step 1, Level B, of the District compensation agreement.
- h. Elizabeth Reidenbaugh, as a long-term substitute Spanish teacher at Lampeter-Strasburg High School, effective August 20, 2021, through on or about January 19, 2021. Ms. Reidenbaugh is a graduate of Millersville University with a Bachelor of Science in Education in Spanish and is certified in Spanish PK-12. Her daily compensation will be \$294.08 based upon Step 1, Level B, of the District compensation agreement, pending receipt of required documentation.

### **3. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SUPPORT**

Recommend the approval of employment of the following individuals in support or non-permanent positions:

- a. Kathleen M. Denlinger, kitchen helper, Lampeter-Strasburg High School. Ms. Denlinger will become a category D support employee and will be compensated at \$10.88 per hour retroactively effective to June 7, 2021.
- b. Julie P. Garcia, SACC assistant group supervisor, Lampeter Elementary School. Ms. Garcia will become a category C support employee and will be compensated at \$15.45 per hour effective August 16, 2021.

### **4. RECOMMENDATION FOR APPROVAL OF CHANGE OF STATUS**

Recommend the approval of a change of employment status for the following individuals:

- a. Cynthia N. Dietrich, long-term substitute third grade teacher, Hans Herr Elementary School. Ms. Dietrich will become a temporary professional employee assigned as a third grade teacher at Hans Herr Elementary School effective August 20, 2021. Ms. Dietrich is a graduate of Lock Haven University with a Bachelor of Science degree in Elementary Education and is certified in Elementary Education. Her annual compensation will be \$57,908 based upon Step 3, Level B, of the District compensation agreement.
- b. Jennifer M. Heiser, SACC group supervisor, Lampeter Elementary School. Ms. Heiser will have an increase in hours and become a category C support employee effective August 16, 2021. Her hourly compensation will be \$12.30.
- c. Kaitlyn L. Martin, long-term substitute program specialist, Hans Herr Elementary School. Ms. Martin will become a temporary professional employee assigned as a third grade teacher at Hans Herr Elementary School effective August 20, 2021. Ms. Martin is a graduate of Liberty University with a Bachelor of Science in Elementary Education and is certified in Grades PK-4. Her annual compensation will be \$56,597 based upon Step 2, Level B, of the District compensation agreement.
- d. Alanna Z. Parker, long-term substitute second grade teacher, Lampeter Elementary School. Ms. Parker will become a temporary professional employee assigned as a third grade teacher at Hans Herr Elementary School effective August 20, 2021. Ms. Parker is a graduate of Millersville University with a Bachelor of Science degree in Early Childhood Education and is certified in Grades PK-4. Her annual compensation will be \$57,908 based upon Step 3, Level B, of the District compensation agreement.

### **5. RECOMMENDATION FOR APPROVAL OF LEAVE OF ABSENCE**

Recommend the approval of a leave of absence for the following individuals:

- a. Jessica M. Bledsoe, third grade teacher, Hans Herr Elementary School, effective August 20, 2021, through on or about October 1, 2021.
- b. Lisa M. Simpson, kitchen helper, Hans Herr Elementary School, retroactively effective to March 28, 2021, through May 9, 2021.
- c. Leslie A. Stimeling, SACC group supervisor, effective July 1, 2021, through the end of the 21-22 school year.

## **6. RECOMMENDATION FOR APPROVAL OF SABBATICAL LEAVE OF ABSENCE**

Recommend the approval of a half-year, half-pay sabbatical leave of absence for Kimberly S. Kann for the first semester of the 2021-2022 school year.

## **7. RECOMMENDATION FOR APPROVAL OF TEACHERS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES**

Recommend the approval of the following teachers to provide special education extended school year services at various district locations at \$28.72 per hour effective from June, 2021, through August, 2021, as needed:

- a. Christina M. Alagona
- b. Nora B. Frick

## **8. RECOMMENDATION FOR APPROVAL OF ASSISTANTS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES**

Recommend the approval of extended school year (ESY) services for students with IEPs to be provided by the following special education teacher assistants from June, 2021, through July, 2021, at the hourly compensation and elementary school indicated:

a.	Rose M. Bahurka	\$13.00 (2020-21); TBA (2021-22)	Hans Herr Elementary School
b.	Grace I. Bopp	\$14.19 (2020-21); TBA (2021-22)	Martin Meylin Middle School
c.	Michelle E. Feeman	\$12.11 (2020-21); TBA (2021-22)	Martin Meylin Middle School
d.	Jennifer L. Harnish	\$14.40 (2020-21); TBA (2021-22)	Hans Herr Elementary School
e.	Linda M. Irwin	\$12.27 (2020-21); TBA (2021-22)	Lampeter & Hans Herr Elementary Schools
f.	Brittany L. Kortright	\$12.27 (2020-21); TBA (2021-22)	Lampeter & Hans Herr Elementary Schools
g.	Katrina J. Kreider	\$12.27 (2020-21); TBA (2021-22)	Martin Meylin Middle School
h.	Anna R. Kuhns	\$14.16 (2020-21); TBA (2021-22)	Lampeter & Hans Herr Elementary Schools
i.	Rebecca S. Lapp	\$16.33 (2020-21); TBA (2021-22)	Lampeter & Hans Herr Elementary Schools
j.	Teresa F. Neff	\$14.16 (2020-21); TBA (2021-22)	Martin Meylin Middle School
k.	Kerri J. Pletcher	\$12.27 (2020-21); TBA (2021-22)	Hans Herr Elementary School
l.	Monica J. Rose	\$12.27 (2020-21); TBA (2021-22)	Martin Meylin Middle School
m.	Stephanie D. Watson	\$15.24 (2020-21); TBA (2021-22)	Hans Herr Elementary School

## **9. RECOMMENDATION FOR APPROVAL OF EXTENDED SCHOOL YEAR (ESY) NURSING SERVICES**

Recommend the approval of extended school year (ESY) services for students with IEPs to be provided by the following nursing staff from June, 2021, through July, 2021, at \$28.72 per hour at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School:

- a. Pamela S. Fliegel
- b. Deborah M. Lindsley

## **10. RECOMMENDATION FOR APPROVAL OF TITLE I SUMMER READING CAMP NURSING SERVICES**

Recommend the approval of Title I summer reading camp nursing services to be provided by Donna S. Bitler at \$25 per hour. Title I reading camp will take place at Lampeter Elementary School from July 12 through 23, 2021.

## **11. RECOMMENDATION FOR APPROVAL OF SUPPLEMENTAL CONTRACT**

Recommend the approval of a 2020-2021 supplemental contract to be awarded to Shane D. Douglas-Snyder – Track Assistant – 50% of 50% - \$1,422.63.

## **12. RECOMMENDATION FOR APPROVAL OF CHANGES TO SUMMER EMPLOYEES**

Recommend the approval of Adam F. Harnish to be added as a summer custodial substitute at the hourly rate of \$12.11.

## **13. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES**

Recommend the approval of the following substitute van drivers:

- a. R. Eugene Mitchell, retroactively effective to May 27, 2021.
- b. Geoffrey L. Bender, effective June 15, 2021.

#### **14. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS**

Recommendation for approval of 2020-2021 volunteers, as follows:

Cunningham, Andrew J.  
Ferretti, Luca C.  
Helm, Madeline F.  
Smucker, Austin Z.

#### **BUSINESS AND FINANCE COMMITTEE**

#### **15. RECOMMENDATION FOR APPROVAL OF RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD EXCLUSION FOR THE 2021-2022 FISCAL YEAR**

Recommend the approval of a resolution implementing the Homestead and Farmstead exclusion for the 2021-2022 fiscal year, as posted.

#### **16. RECOMMENDATION FOR ADOPTION OF BUDGET AND APPROVAL OF TAXES**

Recommend adoption as follows:

BE IT RESOLVED that the budget of the Lampeter-Strasburg School District as accepted at the Board Meeting of said district held on May 3, 2021, is the same as hereby adopted as the budget for the fiscal year beginning July 1, 2021.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby ratifies the action taken at previous meetings levying a wage tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent, and real estate transfer tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby levies a tax on real estate property at the rate of 17.2485 mills at \$17.2485 for each \$1,000 of the total assessed valuation of property taxable for school purposes in the school district.

#### **17. RECOMMENDATION TO AMEND THE TAX BILLING AND COLLECTION SCHEDULE FOR THE 2021-2022 FISCAL YEAR**

Recommend the approval of a resolution to amend the tax billing and collection schedule for the 2021-2022 fiscal year, as posted.

#### **18. RECOMMENDATION FOR ADOPTION OF RESOLUTION TO IMPLEMENT GASB 54 FUND BALANCES AS OF JUNE 30, 2021**

Recommend the approval of a resolution implementing June 30, 2021 GASB 54 Fund Balances, as posted.

#### **19. RECOMMENDATION FOR APPROVAL OF INVESTMENT SERVICES**

Recommend the approval to award investment services to invest Lampeter-Strasburg School District funds in accordance with the District's Investment of Funds Policy 609 and the 2021-2022 Invest Plan, as posted.

#### **20. RECOMMENDATION FOR APPROVAL OF 2021-2022 SPECIAL EDUCATION CONTRACTS**

Recommend the approval of 2021-2022 special education contracts, as follows:

- |                                      |            |                              |
|--------------------------------------|------------|------------------------------|
| a. Austill's Rehabilitation Services | 1 student  | \$61 per hour – expense      |
| b. Vista School                      | 2 students | \$57,563.71 annual – expense |

#### **21. RECOMMENDATION FOR APPROVAL OF MEAL SERVICES CONTRACT WITH LANCASTER-LEBANON IU13**

Recommend the approval of a contract with Lancaster-Lebanon IU13 for continuation of meal services for the Willow Valley School-to-Work Program for the 2021-2022 school year, as posted.

**22. RECOMMENDATION FOR APPROVAL OF STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT**

Recommend the approval of the Student Assistance Program Letter of Agreement with Pennsylvania Counseling Services for the 2021-2022 school year, as posted.

**23. RECOMMENDATION FOR APPROVAL OF 2021-2022 SUPPLY BIDS**

Recommend the approval 2021-2022 supply bids, as posted.

**24. RECOMMENDATION FOR APPROVAL OF CONTRACT WITH PA-EDUCATOR.NET**

Recommend the approval of a one-year renewal contract with PA-Educator.Net from July 1, 2021, to June 30, 2022, in the amount of \$2,137.50, as posted.

**ACADEMIC COMMITTEE**

**25. RECOMMENDATION FOR APPROVAL OF MIDDLE SCHOOL HEALTH CURRICULA FOR GRADES 6, 7, AND 8.**

Recommend the approval of the following Health curriculum for grades 6, 7, and 8 at Martin Meylin Middle School, as posted:

1. Grade 6 – Health Education
2. Grade 7 – Health Education
3. Grade 8 – Health Education

**26. RECOMMENDATION FOR APPROVAL OF TEXTBOOK**

Recommend the approval of the textbook, *Pre-Calculus*, Eleventh Edition, Pearson, for Lampeter-Strasburg High School math, as posted.

**27. RECOMMENDATION FOR APPROVAL OF AGREEMENT FOR SERVICES WITH EDINSIGHT/HARRIS EDUCATION**

Recommend the approval of a three-year agreement for services with EdInsight/Harris Education for online curriculum writing tools, as posted.

**MISCELLANEOUS**

**28. RECOMMENDATION FOR APPROVAL OF SPECIAL COUNSEL FOR SPECIAL EDUCATION**

Recommend the approval of the appointment of Appel, Yost & Zee LLP as Special Counsel for Special Education for Lampeter-Strasburg School District for the 2021-2022 school year, as posted.

**29. RECOMMENDATION FOR APPROVAL OF SOLICITOR**

Recommend the approval of the appointment of Barley Snyder as the School District Solicitor effective July 1, 2021, for the 2021-2022 school year, as posted.

**30. DISCUSSION OF PSBA VOTING DELEGATE**

Dr. Peart will lead a discussion concerning the appointment of a PSBA Voting Delegate from Lampeter-Strasburg School District at the Delegate Assembly, which will be held on Saturday, October 23, 2021.

**31. RECOMMENDATION FOR APPROVAL OF CHANGES TO 2021 BOARD MEETING SCHEDULE**

Recommend the approval of changes to the 2021 meeting schedules for Academic Committee and Personnel Committee, as posted.

**32. ADJOURNMENT TO EXECUTIVE SESSION**

The Board will adjourn to Executive Session to plan, review or discuss matters related to school safety, the disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures; or create a reasonable likelihood of jeopardizing the safety or security of an individual or school,

including a building, public utility, resource, infrastructure, facility or information storage system.

**FOR BOARD INFORMATION**

1. The Personnel Committee will be meeting at 6:30 p.m. on Monday, August 2, 2021.
2. The Board of School Directors will be meeting at 7:30 p.m. on Monday, August 2, 2021.
3. The Buildings and Grounds Committee will be meeting at 6:30 p.m. on Monday, August 16, 2021.
4. The Board Workshop meeting will be held at 7:30 p.m. on Monday, August 16, 2021.

**LAMPETER-STRASBURG SCHOOL DISTRICT**

Lampeter, Pennsylvania 17537

June 14, 2021  
Additions to Agenda

**FOR BOARD ACTION**

**BUSINESS AND FINANCE COMMITTEE**

**17A. RECOMMENDATION FOR APPROVAL OF DEPUTIZATION AGREEMENT WITH STRASBURG BOROUGH TAX COLLECTOR**

Recommend the approval of a deputization agreement with Raymond Reeder, Strasburg Borough Tax Collector, to appoint Keith Stoltzfus as Deputy Tax Collector to collect all Lampeter-Strasburg School District taxes, as posted.



MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Virtual Meeting  
May 3, 2021

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Liana Howe and Miss Ella Horst.

Absent: Board Member, Mr. Scott J. Kimmel.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the Minutes of the regularly scheduled meetings of April 6 and April 19, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized April Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized April Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared a virtual presentation highlighting artwork from Lampeter-Strasburg High School.

Dr. Peart shared that Lampeter-Strasburg High School has been recognized as a top high school in the state by U.S. News and World Report and commended the entire K-12 L-S staff.

Dr. Peart shared the following communications:

1. Baker, Kirsten E. – a letter requesting an extension to a leave of absence.
2. Haldeman, Robert B. – a letter of resignation.
3. Martin, Melody J. – a letter of resignation.
4. Nguyen, Ariel F. – a letter of resignation.
5. Oyler, Lindsey S. – a letter of resignation.
6. Stutzman, James A. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mrs. Pontz moved and Mrs. Spahn seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,762,225.98 (with the exception of check 115958), Cafeteria Fund checks in the amount of \$82,079.25, Athletic Fund checks in the amount of \$580.00, Capital Reserve Fund checks in the amount of \$13,165.66, and Athletic Account Officials in the amount of \$7,641.25.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

Mr. Byrnes moved and Mr. Parido seconded the motion to approve General Fund check 115958.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Spahn

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Kimmel

#### ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on April 12, 2021, and received an instructional planning update and reviewed dual and early enrollment agreements, a textbook recommendation for middle school math, and a contract with IU13 to provide support and professional development to teachers. Mrs. Pontz thanked community members for their participation in Academic Committee.

#### BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on April 19, 2021, and received an update on the land development status of the proposed early childhood/kindergarten center and discussed critical capital projects for the District.

#### BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

#### FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Stoltzfus reported that the Committee met on April 26, 2021, and welcomed Amanda Allison as the new assistant business manager. The Committee looked at the projected budget outcome for the 2020-2021 school year, as well as the 21-22 general fund budget. Also discussed was a recommendation for a 1.9% millage rate increase.

Mrs. Pontz thanked Mrs. Kathy Boyce for her years of work for the District and shared that the Committee is recommending the 1.9% millage rate increase that was discussed.

#### PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

#### CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that the final virtual parent evening will take place on May 11, 2021. Students will be honored at that event with certificates and a book. Reading and math services will continue over the summer.

#### STUDENT REPRESENTATIVES – Miss Liana Howe, Miss Ella Horst

Miss Horst reported that students at Lampeter Elementary School 'attended' two virtual assemblies this month; an author visit with Bruce Hale and Lampeter Laughs with magicians and a one-man band. May will be full of end-of-year activities. Students at Hans Herr Elementary School took the PSSAs online for the first time and participated in spirit days.

Martin Meylin Middle School students participated in online PSSA testing as well. Miss Horst concluded her report sharing on two water bottle filling stations that were installed at Martin Meylin Middle School and students' participation in a variety of virtual presentations.

Miss Howe reported on events at Lampeter-Strasburg High School including the senior class egg hunt, students' participation in the Clash of the Lunches, virtual Pioneer of the Year competition, and spring sports success. The month of May will bring AP exams and the recognition of Burrowes scholars. Miss Howe also remembered a student who passed away unexpectedly and asked all to keep her family in their thoughts.

### APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve resignations from the following individuals:

- a. Robert B. Haldeman, second shift lead custodian, Martin Meylin Middle School, retroactively effective to April 7, 2021.
- b. Melody J. Martin, special education teaching assistant, Martin Meylin Middle School, effective May 15, 2021.
- c. Ariel F. Nguyen, third grade teacher, Hans Herr Elementary School, effective at the end of the 2020-2021 school year.
- d. Lindsey S. Oyler, Title I reading assistant, Lampeter Elementary School, effective at the end of the 2020-2021 school year.
- e. James A. Stutzman, third grade teacher, Hans Herr Elementary School, effective at the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

### APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the employment of the following individuals in professional positions, as follows:

- a. Megan E. Burkhart, a professional employee assigned as a special education teacher at Lampeter-Strasburg High School. Her annual compensation will be \$80,656 based upon Step 7, Level M+60, of the District compensation agreement, effective August 11, 2021, pending receipt of required documents.
- b. Melinda A. Harden, a temporary professional employee assigned as a learning support teacher at Martin Meylin Middle School. Her annual compensation will be \$56,597 based upon Step 2, Level B, of the District compensation agreement, effective August 11, 2021, pending receipt of required documents.
- c. Kendall R. Krulock, a temporary professional employee assigned as a health/physical education teacher at Lampeter-Strasburg High School. Her annual compensation will be \$55,287 based upon Step 1, Level B, of the District compensation agreement, effective August 11, 2021, pending completion of Bachelor of Arts degree in health and physical education from Wilson College and receipt of Health and Physical Education PK-12 certification.
- d. Rachel M. Welsh, a temporary professional employee assigned as a learning support teacher at Lampeter Elementary School. Her annual compensation will be \$68,986 based upon Step 7, Level M, of the District compensation agreement, effective August 11, 2021, pending receipt of required documents.
- e. Hope L. Zimmerman, a temporary professional employee assigned as a family consumer science teacher at Lampeter-Strasburg High School. Her annual compensation will be \$65,054 based upon Step 4, Level M, of the District compensation agreement, effective August 11, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

### APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the employment of James A. Stutzman as a special education teacher assistant at Hans Herr Elementary School. Mr. Stutzman will become a category C support employee and will be compensated at \$17.19 per hour effective August 20, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None  
Absent: Mr. Kimmel

#### APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a change of employment status for the following employees:

- a. Dennis L. Bailey, second shift custodian, Lampeter-Strasburg High School. Mr. Bailey will become second shift lead custodian at Lampeter-Strasburg High School effective June 7, 2021. He will remain a category A support employee and will be compensated \$14.82 per hour.
- b. Matthew A. Greenwood, taxes/census coordinator and van driver, Administration Building. Mr. Greenwood will become a 12-month, salary exempt employee assigned to serve as Transportation Coordinator effective June 7, 2021. He will remain assigned to the Lampeter-Strasburg School District Administration Building and will be compensated \$55,708 annually.
- c. Christi L. Henry, fifth grade teacher, Hans Herr Elementary School. Ms. Henry will become a program specialist at Hans Herr Elementary School effective August 20, 2021. Her annual compensation for the 2021-2022 school year will be \$77,443 based upon Step 9, Level M30, of the District Compensation Agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Kimmel

#### APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve an additional assignment for Latecia Seibel, custodian, Martin Meylin Middle School. Ms. Seibel will act as second shift lead custodian at Martin Meylin Middle School retroactively effective to April 19, 2021, until the position is filled. She will be compensated hourly at \$18.80 during this assignment.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Kimmel

#### APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve an extension to a leave of absence for Kirsten E. Baker, music teacher, Hans Herr Elementary School, through the end of the 2021-2022 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Kimmel

#### APPROVAL OF SUMMER EMPLOYEES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve summer employees at the hourly compensation indicated:

##### Custodial:

##### Lampeter-Strasburg High School

Elly L. Bruner	\$10.11
Aleah K. Bruner	\$10.11
Andrew S. Cramer	\$10.61
Olivia F. Griscom	\$10.11
Kimberly A. Jacoby	\$12.11
Lisa M. Lantz	\$12.11
Chase D. Lauver	\$10.11
Cozette E. Maines	\$10.11

##### Martin Meylin Middle School

Meredith L. McDonald	\$12.11
Hayden E. Nebel	\$10.11
Kaden S. Peart	\$12.11
Lorraine B. Puleo	\$12.11
Tyler L. Rightnour	\$10.11
Colin L. Rimmer	\$12.11
Emerson J. Teeter	\$10.11
Connor T. Welk	\$10.11

Lisa M. Nitchie	\$12.11	Judith A. Wilhelm	\$12.11
Pamela K. Rice	\$12.11		
Rebecca A. Shelley	\$12.11	<u>Lampeter Elementary School</u>	
Lisa M. Simpson	\$12.11	Michael J. Gast	\$12.11
Ryan J. Smecker	\$10.11	Jeremy N. Bitler	\$12.11
Erin N. Stoltzfus	\$10.61	Anna R. Kuhns	\$12.11
Natalie C. Willig	\$11.11		
<u>Hans Herr Elementary School</u>		<u>Substitutes</u>	
Mason J. Godfrey	\$12.11	Geoffrey L. Bender	\$11.89
Faith A. Hollern	\$12.11	Michael J. Kuhns	\$12.11
Milissa S. McAleer	\$12.11	Paige B. Kuhns	\$12.11
Gavin K. McNeeley	\$10.11	Jonathan R. Kurtz	\$12.11
Kerri J. Pletcher	\$12.11		
Connie L. Richwine	\$12.11		
Sachiko Stoneburner	\$12.11		
Stephanie D. Watson	\$12.11		

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF TITLE I SUMMER READING CAMP INSTRUCTORS

Mr. Byrnes moved and Mrs. Pontz seconded the approval of Title I Summer Reading Camp instructors at \$25 per hour, as follows (Lampeter Elementary School Summer Reading Camp and Hans Herr Elementary School Summer Reading Camp dates TBD):

- a. Emilie J. Blair
- b. Tina M. Carter
- c. Amie M. Fink
- d. Ashli A. Flury
- e. Dawn M. Gast
- f. Kara R. Grove
- g. Christi L. Henry
- h. Tara E. Horner
- i. Joan S. Johnson
- j. Kaitlyn L. Martin
- k. Jill L. McCarthy
- l. Barbara L. McComsey
- m. Lisa A. McNaul
- n. Michelle L. Pieters
- o. Jaclyn F. Potter
- p. Diane S. Rinier
- q. Susan L. Seace
- r. Amanda K. Spealman
- s. Benjamin T. Tuten

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

##### Certified Substitute

Van Ingen, Elizabeth A. Grades PK-4 – Lancaster Bible College Student

#### Support Staff Substitute

Dippner, Jason T.  
Garcia, Julie P.  
Pontz, Jillian M.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Spahn  
Abstain: Mrs. Pontz  
Nays: None  
Absent: Mr. Kimmel

#### APPROVAL OF SETTING OF "P" VALUE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve of setting the "P" value at 3% and "P+" at 3.5%.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Kimmel

#### RECOGNITION OF THE GRANTING OF TENURE

Dr. Peart recognized that tenure will be extended to the following individuals in compliance with the laws of the Commonwealth of Pennsylvania:

- a. Pamela S. Fliegel
- b. Corine J. Mendenhall
- c. Clarissa A. Perez-Kuchinski
- d. Jeffrey G. Pickel, Jr.
- e. Joshua O. Riehl
- f. Benjamin T. Tuten

#### APPROVAL OF EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION CONTRACT

Mr. Parido moved and Mr. Beiler seconded the motion to approve a 2020-2021 extended school year (ESY) special education contract with New Story for four students at a daily expense of \$375 per student.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Kimmel

#### APPROVAL OF SUBSTITUTE TEACHER SERVICE AGREEMENT FOR A HOMEBOUND INSTRUCTOR

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve a two-year renewal agreement with Substitute Teacher Service for a homebound instructor from July 1, 2021, through June 30, 2023.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Kimmel

#### APPROVAL OF SOFTWARE AGREEMENT WITH CENTRAL SUSQUEHANNA INTERMEDIATE UNIT (CSIU)

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve a renewal for financial software in the estimated annual amount of \$22,794 with CSIU.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Kimmel

#### DISCUSSION AND APPROVAL OF 2021-2022 PROPOSED FINAL BUDGET

Mr. Stoltzfus led a discussion on the 2021-2022 proposed final budget.

Thereafter, Mr. Knarr moved and Mr. Beiler seconded the motion to approve the 2021-2022 proposed final budget as presented.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF POST-EMPLOYMENT BENEFITS PLAN ACTUARIAL VALUATION

Mr. Parido moved and Mrs. Spahn seconded the motion to approve a post-employment benefits plan actuarial valuation with The Retirement Advantage, Inc. (formerly Markley Actuarial Services Inc.), for the purpose of providing an actuarial valuation of the District's post-employment benefits pursuant to requirements under GASB 75. Based upon the size of the School District, the cost of the valuation will be \$4,095. The valuation information is the basis for the accrued post-employment benefit noncurrent liability found in the District's Statement of Net Assets schedule in the annual financial statements. The valuation will cover fiscal years ending June 30, 2022, and June 30, 2023. Note: The previous valuation expense was \$4,095.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF REAL ESTATE TAX COLLECTION SERVICES AGREEMENT WITH LANCASTER COUNTY TAX COLLECTION BUREAU

Mrs. Pontz moved and Mr. Parido seconded the motion to approve an agreement with the Lancaster County Tax Collection Bureau to provide real estate tax collection services for Lampeter-Strasburg School District at an estimated cost of \$15,000.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF TAX COLLECTION BUREAU REPRESENTATIVE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve Amanda M. Allison to serve as Board representative to the Lancaster County Tax Collection Bureau from June 28, 2021, through December 31, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF LAMPETER-STRASBURG EDUCATIONAL FOUNDATION REPRESENTATIVE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve Amanda M. Allison as Lampeter-Strasburg School District's representative to the Lampeter-Strasburg Educational Foundation Board of Directors effective June 28, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF LANCASTER-LEBANON PUBLIC SCHOOLS EMPLOYEES' HEALTH CARE COOPERATIVE ALTERNATE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve Amanda M. Allison as Lampeter-Strasburg School District's alternate representative to the Lancaster-Lebanon Public Schools Employees' Health Care Cooperative Board of Directors effective June 28, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF LANCASTER-LEBANON PUBLIC SCHOOLS INSURANCE POOL ALTERNATE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve Amanda M. Allison as Lampeter-Strasburg School District's alternate representative to the Lancaster-Lebanon Public Schools Insurance Pool Board of Directors for both the Workers' Compensation and Property Casualty Pools effective June 28, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF LANCASTER-LEBANON JOINT AUTHORITY ALTERNATE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve Amanda M. Allison as Lampeter-Strasburg School District's alternate representative to the Lancaster-Lebanon Joint Authority effective June 28, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF DUAL ENROLLMENT AND EARLY ENROLLMENT CONTRACTS

Mr. Byrnes moved and Mr. Parido seconded the motion to approve dual enrollment and early enrollment contracts as follows:

1. Dual Enrollment: Millersville University
2. Early Enrollment: Thaddeus Stevens College of Technology

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF TEXTBOOK ADOPTION

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve *Into Math* by Houghton Mifflin Harcourt as the new math textbook for grades 6-8 for a six-year subscription.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF PROFESSIONAL DEVELOPMENT SERVICES WITH LANCASTER-LEBANON IU13

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a contract for 2021-2022 professional development services and instructional coaching with Lancaster-Lebanon IU13.



On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Spahn

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF RENEWAL OF POLICE MEMORANDUM OF UNDERSTANDING

Mr. Beiler moved and Mr. Knarr seconded the motion to approve a renewal of Memorandum of Understanding (MOU) with West Lampeter Township Police Department, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL OF 2021-2022 BOARD GOALS

Mr. Parido moved and Mr. Byrnes seconded the motion to approve the 2021-2022 Board Goals.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL TO APPOINT BOARD TREASURER

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve Mr. Keith A. Stoltzfus to serve as School Board Treasurer for a term of one year, effective on July 1, 2021, for the 2021-2022 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPROVAL TO APPOINT BOARD SECRETARY

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve Mrs. Mary E. Williams to serve as Board secretary for a four-year term beginning July 1, 2021, through June 30, 2025.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### APPOINT ASSISTANT BOARD SECRETARY

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve Mr. Keith A. Stoltzfus to serve as Assistant Board secretary for a four-year term beginning July 1, 2021, through June 30, 2025.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Kimmel

#### NEW BUSINESS

Mrs. Pontz thanked everyone working towards staffing.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session at 8:46 p.m. to discuss a matter involving the evaluation of performance of a specific officer or employee employed or appointed by the School District.

ADJOURNMENT

The meeting reconvened and was properly adjourned at 10:23 p.m.

Mary E. Williams  
Secretary

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Virtual Meeting  
May 17, 2021

President Melissa S. Herr called the meeting to order at 7:31 p.m.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom, Jr.; Administrative Assistant, Mrs. Mary E. Williams.

ABSENT: Board Member, Mr. David J. Beiler.

APPROVAL OF CHANGES TO SUMMER EMPLOYEES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve additions and deletions to the summer custodial employees at the hourly compensation indicated, as follows:

Lampeter Elementary School

Jeremy N. Bitler	\$12.11	Deletion
Jeremy N. Bitler	\$10.61	Addition

Martin Meylin Middle School

Marissa B. Puleo	\$10.11	Addition
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Substitute

Ally J. Raub	\$10.11	Addition
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On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Beiler

APPROVAL OF SUBSTITUTE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a substitute for the 2020-2021 school year, as follows:

Certified Substitute

Albanese, Angelo N.	Spanish
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On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Beiler

APPROVAL OF DEPUTIZATION AGREEMENT WITH WEST LAMPETER TOWNSHIP TAX COLLECTOR

Mr. Parido moved and Mr. Kimmel seconded the motion to approve a deputization agreement with Dee McGuire, West Lampeter Township Tax Collector, to appoint Keith Stoltzfus as Deputy Tax Collector to collect all Lampeter-Strasburg School District taxes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Beiler

#### NEW BUSINESS

Mrs. Herr requested that Board members complete their ballots for the Lancaster-Lebanon IU13 Board of Directors.

Dr. Peart shared on end-of-year celebrations and continuing to following current mitigation strategies through the end of the school year.

#### ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Mary E. Williams  
Secretary

LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537  
June14, 2021

Communications

1. Binkley, Carol A. – a letter of resignation.
2. Bledsoe, Jessica M. – a letter requesting a leave of absence.
3. Kann, Kimberly S. – a letter requesting a half-year sabbatical.
4. Kuhns, Paige B. – a letter of resignation.
5. Lutz, Margaret J. – a letter of appreciation for retirement gifts.
6. Minney, Angela J. – a letter of resignation.
7. Nies, Kristie L. – a letter of resignation.
8. Seber, Cheyanne M. – a letter of resignation.
9. Simpson, Lisa M. – a letter requesting a leave of absence.
10. Stimeling, Leslie A. – a letter requesting a leave of absence.
11. Von der Luft, Susan H. – a letter of appreciation for the gifts acknowledging twenty-five years of service.
12. Weaver, Jenice M. – a letter of resignation.
13. Zimmerman, Jennifer L. – a letter of resignation.

## LAMPETER-STRASBURG SCHOOL DISTRICT

## Monthly Board Balance Sheet Report

June 14, 2021

	Year-To-Date Balance
<b>Assets</b>	
Cash and Investments	14,657,477.71
Petty Cash	495.00
Interest Receivable	0.00
Taxes Receivable	329,740.07
Uncollectable Taxes	0.00
Interfund Accounts Receivable	496,837.01
Intergovernmental Accounts Receivable	0.00
State Subsidies Receivable	0.00
Federal Subsidies Receivable	9,847.71
Prepaid Expenses	0.00
Other Accounts Receivable	0.00
Inventories	59,459.63
<b>Total Assets:</b>	<b>15,553,857.13</b>
<b>Liabilities</b>	
Interfund Accounts Payable	0.00
Other Accounts Payable	-14,019.67
Accounts Payable - Scholarships	-537.36
Intergovernmental Accounts Payable	0.00
Accrued Salaries and Benefits	-3,839,751.20
Payroll Payables	-723,508.78
Deferred Revenue	-329,740.07
Prepaid Revenue	-49,645.65
<b>Total Liabilities:</b>	<b>-4,957,202.73</b>
<b>Net Assets</b>	
Assigned Fund Balance	-1,519,710.00
Fund Balance Reserved for Debt	-1,070,000.00
Reserve for Inventories	-59,459.63
Unassigned Fund Balance	-6,722,232.21
Reserve for Encumbrances	-36,818.29
Encumbered for Appropriated Expenses	-1,188,434.27
<b>Total Net Assets:</b>	<b>-10,596,654.40</b>
<b>Total Liabilities and Net Assets:</b>	<b>-15,553,857.13</b>

Lampeter-Strasburg School District  
Financial Comparison Report  
June 14, 2021

	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/Loss</u>
Year 2020-21 Budget	53,514 =====	56,510 =====	(2,996) =====
Year-to-Date Actual (349 Days)	51,101	49,876	1,225
Prior Year-to-Date Actual (344 Days)	50,196	46,378	3,818
Year-to-Date Increase/(Decrease)	905	3,498	(2,593)
% Change - Current vs. Prior Y-T-D Over (under)	1.8%	7.5%	(67.9%)
Year-to-Date Actual as % of 2020-21 Budget	95.5%	88.3%	-----
Prior Year-to-Date Actual as % of 2019-20 Budget	92.3%	84.1%	-----

(\$ in Thousands)

LAMPETER-STRASBURG SCHOOL DISTRICT  
INVESTMENTS - General Fund  
As of June 8, 2021

Description	Est. % Yield	Date of Purchase	Date of Maturity	Amount	Income Year-to-Date	Investment Closed
BB&T Bank	0.05	n/a	n/a	2,577,076.07	3,441.79	
PSDMAX account	0.01	n/a	n/a	303,102.82	164.74	
BB&T Securities	0.01	n/a	n/a	624,296.12	78.88	
Univest	0.25	1/15/2020	n/a	1,010,372.35	4,477.16	
<b>BB&amp;T Securities:</b>						
Federal Agric Mtg Corp	1.305	10/23/2020	7/22/2030	999,500.00	3,213.89	
Federal Farm Credit Bank Bond (2 purchases)	0.680	10/14/2020	7/14/2026	1,934,148.75	3,160.87	
Federal Farm Credit Bank Bond	0.623	10/22/2020	4/22/2026	998,750.00	3,000.00	
Federal Farm Credit Bank Bond	0.556	10/20/2020	9/29/2025	998,750.00	2,340.83	
Federal Farm Credit Bank Bond (2 purchases)	0.576	10/22/2020	1/22/2027	1,996,750.00	3,617.78	
FHLB Bond	0.183	6/15/2020	2/18/2021	302,409.00	375.37	x
FHLB Bond	0.750	9/30/2020	9/30/2026	1,330,000.00	4,987.50	
FHLMC Note	1.001	10/27/2020	10/27/2028	949,857.50	4,750.00	
FHLMC Note	0.540	10/28/2020	9/30/2025	939,060.00	2,050.24	
FHLMC Note	0.638	10/28/2020	4/15/2026	999,250.00	2,899.31	
FNMA Note	1.012	10/29/2020	1/29/2029	999,000.00		
Access Bank	0.364	5/19/2020	3/12/2021	28,278.60	83.48	x
Ally Bank	0.300	6/17/2020	5/3/2021	37,695.91	98.84	x
American Express Bank	0.325	6/22/2020	5/3/2021	19,306.73	54.01	x
Bank of Baroda	0.175	6/22/2020	6/22/2021	125,030.25		
Bank Hapoalim BM	0.313	6/19/2020	4/1/2021	172,322.17	419.69	x
Bank United	0.300	6/17/2020	6/3/2021	194,719.20	562.08	x
BMO Harris Bank	0.325	6/22/2020	3/31/2021	29,217.69	73.58	x
BMW Bank	0.320	6/17/2020	4/19/2021	51,120.85	136.68	x
Bridgewater Bank	0.195	6/17/2020	12/21/2020	69,547.61	71.01	x
Capital One Bank	0.330	6/18/2020	4/27/2021	42,438.35	119.90	x
Capital One Bank	0.325	6/22/2020	4/8/2021	16,104.51	41.68	x
Capital One Bank	0.340	6/22/2020	5/24/2021	44,771.70	139.64	x
Cathay Bank	0.375	5/19/2020	4/16/2021	47,308.73	161.52	x
Comenity Bank	0.305	6/19/2020	4/26/2021	40,440.80	104.53	x
Enerbank	0.373	6/17/2020	5/17/2021	27,610.86	25.81	x
Fifth Third	0.301	6/18/2020	4/22/2021	38,271.32	97.44	x
Goldman Sachs	0.250	6/16/2020	3/24/2021	125,626.04	243.14	x
Howard Bank	1.102	4/7/2020	3/31/2021	244,877.50	2,631.57	x
JPMorgan Chase	0.807	5/19/2020	3/20/2021	15,030.27	23.24	x
JPMorgan Chase	0.400	6/18/2020	5/19/2021	49,999.99	84.39	x
Meadows Bank	2.144	6/26/2020	12/28/2020	3,960.00	43.04	x
Morgan Stanley	0.301	6/18/2020	5/3/2021	101,264.00	265.45	x
Morgan Stanley	2.800	4/1/2021	2/28/2022	40,951.00		
Morgan Stanley	1.800	4/12/2021	11/8/2021	32,293.60		
Safra 0.25%	0.250	6/16/2020	2/26/2021	75,705.50	132.85	x
Sallie Mae Bank	0.413	5/19/2020	4/12/2021	45,942.19	169.87	x
Sallie Mae Bank	0.310	6/17/2020	4/5/2021	36,629.28	90.72	x
Sallie Mae Bank	0.300	6/19/2020	4/12/2021	66,134.74	161.07	x
State Bank of India	0.450	5/19/2020	5/14/2021	112,944.49	501.32	x
State Bank of India	0.050	4/6/2021	1/5/2022	65,753.03		
Synchrony Bank	0.307	6/19/2020	5/6/2021	20,227.00	55.30	x
Synchrony Bank	2.300	4/6/2021	10/18/2021	65,753.03		
Valley National Bank	0.397	5/19/2020	4/8/2021	34,256.36	120.93	x
Wells Fargo Bank	0.300	6/17/2020	3/22/2021	151,540.38	134.49	x
US Treasury Bill	1.545	10/11/2019	7/16/2020	722,383.54	7,591.54	x
US Treasury Bill	1.500	11/13/2019	8/13/2020	257,031.67	2,968.33	x
US Treasury Bill	1.463	1/7/2020	9/10/2020	791,971.33	8,028.67	x
US Treasury Bill	1.458	1/7/2020	10/8/2020	791,087.22	8,912.78	x
US Treasury Bill	0.130	6/30/2020	7/16/2020	459,975.08	24.92	x
Total					72,931.87	
Less: 2019-20 Accrued Interest					(6,191.42)	
Total 2020-21					66,740.45	

*All U.S. Treasury/Agency Securities are callable before the date of maturity.*



# BOARD SUMMARY

Fund: 10 - General Fund    Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REG PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	13,417,230.00	13,417,230.00	0.00	10,539,597.38	2,877,632.62	78.55
200 PERSONNEL EMPL BENEFITS	9,326,950.00	9,326,950.00	0.00	4,921,056.57	4,405,893.43	52.76
300 PURCH PROF & TECH SERVICES	15,775.00	15,775.00	0.00	477,804.91	(462,029.91)	3028.87
400 PURCHASED PROPERTY SVC	119,050.00	119,050.00	0.00	78,744.53	40,305.47	66.14
500 OTHER PURCHASED SERVICE	537,815.00	537,815.00	0.00	828,914.77	(291,099.77)	154.13
600 SUPPLIES	277,622.00	277,622.00	23,417.63	242,235.39	11,968.98	95.69
700 PROPERTY	11,760.00	11,760.00	0.00	8,437.92	3,322.08	71.75
800 OTHER OBJECTS	175.00	175.00	0.00	100.00	75.00	57.14
<b>Totals for 1100s</b>	<b>23,706,377.00</b>	<b>23,706,377.00</b>	<b>23,417.63</b>	<b>17,096,891.47</b>	<b>6,586,067.90</b>	<b>72.22</b>
<b>1200 SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	3,258,780.00	3,258,780.00	0.00	2,753,585.71	505,194.29	84.50
200 PERSONNEL EMPL BENEFITS	2,261,470.00	2,261,470.00	0.00	1,239,781.46	1,021,688.54	54.82
300 PURCH PROF & TECH SERVICES	2,492,390.00	2,492,390.00	0.00	1,631,137.85	861,252.15	65.44
400 PURCHASED PROPERTY SVC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	362,000.00	362,000.00	0.00	812,409.02	(450,409.02)	224.42
600 SUPPLIES	5,315.00	5,315.00	129.40	16,420.98	(11,235.38)	311.39
800 OTHER OBJECTS	3,000.00	3,000.00	0.00	1,650.00	1,350.00	55.00
<b>Totals for 1200s</b>	<b>8,384,955.00</b>	<b>8,384,955.00</b>	<b>129.40</b>	<b>6,454,985.02</b>	<b>1,929,840.58</b>	<b>76.98</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 PERSONNEL SERV-SALARIES	134,180.00	134,180.00	0.00	111,957.70	22,222.30	83.44
200 PERSONNEL EMPL BENEFITS	93,060.00	93,060.00	0.00	47,827.89	45,232.11	51.39
400 PURCHASED PROPERTY SVC	59,525.00	59,525.00	0.00	89,617.19	(30,092.19)	150.55
500 OTHER PURCHASED SERVICE	576,375.00	576,375.00	0.00	574,966.55	1,408.45	99.76
600 SUPPLIES	6,375.00	6,375.00	0.00	6,538.73	(163.73)	102.57
700 PROPERTY	0.00	0.00	0.00	11,758.98	(11,758.98)	0.00
<b>Totals for 1300s</b>	<b>869,515.00</b>	<b>869,515.00</b>	<b>0.00</b>	<b>842,667.04</b>	<b>26,847.96</b>	<b>96.91</b>

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1400 OTHER INSTRUCTION PROG</b>						
100 PERSONNEL SERV-SALARIES	137,780.00	137,780.00	0.00	94,937.50	42,842.50	68.91
200 PERSONNEL EMPL BENEFITS	91,800.00	91,800.00	0.00	41,067.80	50,732.20	44.74
300 PURCH PROF & TECH SERVICES	41,280.00	41,280.00	0.00	75,198.38	(33,918.38)	182.17
500 OTHER PURCHASED SERVICE	78,100.00	78,100.00	0.00	15,923.56	62,176.44	20.39
600 SUPPLIES	1,600.00	1,600.00	904.86	29.75	665.39	58.41
<b>Totals for 1400s</b>	<b>350,560.00</b>	<b>350,560.00</b>	<b>904.86</b>	<b>227,156.99</b>	<b>122,498.15</b>	<b>65.06</b>
<b>1500 NONPUBLIC SCHOOL PGMS</b>						
300 PURCH PROF & TECH SERVICES	0.00	0.00	0.00	5,000.00	(5,000.00)	0.00
600 SUPPLIES	0.00	0.00	0.00	18,158.12	(18,158.12)	0.00
<b>Totals for 1500s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,158.12</b>	<b>(23,158.12)</b>	<b>0.00</b>
<b>2100 SUPPORT SERV-PUPIL PERS</b>						
100 PERSONNEL SERV-SALARIES	1,356,790.00	1,356,790.00	0.00	1,097,845.30	258,944.70	80.91
200 PERSONNEL EMPL BENEFITS	941,240.00	941,240.00	0.00	537,217.02	404,022.98	57.08
300 PURCH PROF & TECH SERVICES	29,870.00	29,870.00	0.00	26,221.65	3,648.35	87.79
500 OTHER PURCHASED SERVICE	12,600.00	12,600.00	0.00	5,700.54	6,899.46	45.24
600 SUPPLIES	10,178.00	10,178.00	0.00	(3,951.24)	14,129.24	(38.82)
700 PROPERTY	0.00	0.00	0.00	330.51	(330.51)	0.00
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	75.00	925.00	7.50
<b>Totals for 2100s</b>	<b>2,351,678.00</b>	<b>2,351,678.00</b>	<b>0.00</b>	<b>1,663,438.78</b>	<b>688,239.22</b>	<b>70.73</b>
<b>2200 SUPPORT SERVICES-INSTRU</b>						
100 PERSONNEL SERV-SALARIES	376,830.00	376,830.00	0.00	318,642.15	58,187.85	84.56
200 PERSONNEL EMPL BENEFITS	499,125.00	499,125.00	0.00	333,401.99	165,723.01	66.80
300 PURCH PROF & TECH SERVICES	53,025.00	53,025.00	0.00	23,732.20	29,292.80	44.76
500 OTHER PURCHASED SERVICE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
600 SUPPLIES	31,018.00	31,018.00	367.26	28,840.85	1,809.89	94.17
700 PROPERTY	37,500.00	37,500.00	0.00	19,722.86	17,777.14	52.59
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,225.00	(25.00)	102.08

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>Totals for 2200s</b>	1,000,998.00	1,000,998.00	367.26	725,565.05	275,065.69	72.52
<b>2300 SUPPORT SERVICES-ADMIN</b>						
100 PERSONNEL SERV-SALARIES	1,651,140.00	1,651,140.00	0.00	1,517,859.80	133,280.20	91.93
200 PERSONNEL EMPL BENEFITS	1,149,300.00	1,149,300.00	0.00	707,602.35	441,697.65	61.57
300 PURCH PROF & TECH SERVICES	252,710.00	252,710.00	500.00	133,817.36	118,392.64	53.15
500 OTHER PURCHASED SERVICE	41,034.00	41,034.00	0.00	3,762.09	37,271.91	9.17
600 SUPPLIES	23,935.00	23,935.00	281.61	10,405.77	13,247.62	44.65
800 OTHER OBJECTS	17,300.00	17,300.00	0.00	21,490.85	(4,190.85)	124.22
<b>Totals for 2300s</b>	3,135,419.00	3,135,419.00	781.61	2,394,938.22	739,699.17	76.41
<b>2400 SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	345,390.00	345,390.00	0.00	288,279.67	57,110.33	83.46
200 PERSONNEL EMPL BENEFITS	239,680.00	239,680.00	0.00	129,558.70	110,121.30	54.05
300 PURCH PROF & TECH SERVICES	6,380.00	6,380.00	0.00	1,100.00	5,280.00	17.24
500 OTHER PURCHASED SERVICE	150.00	150.00	0.00	0.00	150.00	0.00
600 SUPPLIES	15,500.00	15,500.00	1,569.40	11,447.88	2,482.72	83.98
<b>Totals for 2400s</b>	607,100.00	607,100.00	1,569.40	430,386.25	175,144.35	71.15
<b>2500 SUPP SERVICES-BUSINESS</b>						
100 PERSONNEL SERV-SALARIES	308,700.00	308,700.00	0.00	293,456.40	15,243.60	95.06
200 PERSONNEL EMPL BENEFITS	214,420.00	214,420.00	0.00	136,695.27	77,724.73	63.75
300 PURCH PROF & TECH SERVICES	42,000.00	42,000.00	0.00	27,518.82	14,481.18	65.52
400 PURCHASED PROPERTY SVC	5,000.00	5,000.00	0.00	5,526.82	(526.82)	110.54
500 OTHER PURCHASED SERVICE	4,600.00	4,600.00	0.00	205.00	4,395.00	4.46
600 SUPPLIES	5,470.00	5,470.00	0.00	1,898.49	3,571.51	34.71
700 PROPERTY	0.00	0.00	0.00	767.99	(767.99)	0.00
800 OTHER OBJECTS	900.00	900.00	0.00	193.75	706.25	21.53
<b>Totals for 2500s</b>	581,090.00	581,090.00	0.00	466,262.54	114,827.46	80.24
<b>2600 OP/MAINT PLANT SVCS</b>						
100 PERSONNEL SERV-SALARIES	1,437,000.00	1,437,000.00	0.00	1,227,636.26	209,363.74	85.43

## BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

### Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 PERSONNEL EMPL BENEFITS	964,550.00	964,550.00	0.00	537,233.40	427,316.60	55.70
300 PURCH PROF & TECH SERVICES	126,120.00	126,120.00	0.00	84,805.43	41,314.57	67.24
400 PURCHASED PROPERTY SVC	458,150.00	458,150.00	0.00	318,198.96	139,951.04	69.45
500 OTHER PURCHASED SERVICE	226,870.00	226,870.00	0.00	203,526.19	23,343.81	89.71
600 SUPPLIES	824,200.00	824,200.00	0.00	878,715.60	(54,515.60)	106.61
700 PROPERTY	20,122.00	20,122.00	0.00	51,620.20	(31,498.20)	256.54
800 OTHER OBJECTS	5,983.00	5,983.00	0.00	0.00	5,983.00	0.00
<b>Totals for 2600s</b>	4,062,995.00	4,062,995.00	0.00	3,301,736.04	761,258.96	81.26
<b>2700 STUDENT TRANSPORTATION</b>						
100 PERSONNEL SERV-SALARIES	247,250.00	247,250.00	0.00	206,943.56	40,306.44	83.70
200 PERSONNEL EMPL BENEFITS	171,640.00	171,640.00	0.00	83,881.24	87,758.76	48.87
300 PURCH PROF & TECH SERVICES	4,500.00	4,500.00	0.00	4,055.82	444.18	90.13
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	54,702.08	(29,702.08)	218.81
500 OTHER PURCHASED SERVICE	1,400,254.00	1,400,254.00	0.00	1,333,271.79	66,982.21	95.22
600 SUPPLIES	10,100.00	10,100.00	0.00	29,552.58	(19,452.58)	292.60
800 OTHER OBJECTS	110.00	110.00	0.00	0.00	110.00	0.00
<b>Totals for 2700s</b>	1,858,854.00	1,858,854.00	0.00	1,712,407.07	146,446.93	92.12
<b>2800 SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	503,280.00	503,280.00	0.00	438,544.77	64,735.23	87.14
200 PERSONNEL EMPL BENEFITS	349,910.00	349,910.00	0.00	229,773.92	120,136.08	65.67
300 PURCH PROF & TECH SERVICES	87,550.00	87,550.00	0.00	79,699.44	7,850.56	91.03
400 PURCHASED PROPERTY SVC	35,000.00	35,000.00	0.00	27,483.39	7,516.61	78.52
500 OTHER PURCHASED SERVICE	7,500.00	7,500.00	0.00	3,278.00	4,222.00	43.71
600 SUPPLIES	241,900.00	241,900.00	0.00	222,636.63	19,263.37	92.04
700 PROPERTY	324,000.00	324,000.00	0.00	319,250.44	4,749.56	98.53
800 OTHER OBJECTS	530.00	530.00	0.00	0.00	530.00	0.00
<b>Totals for 2800s</b>	1,549,670.00	1,549,670.00	0.00	1,320,666.59	229,003.41	85.22
<b>2900 OTHER SUPPORT SERVICES</b>						

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
500 OTHER PURCHASED SERVICE	27,400.00	27,400.00	0.00	26,301.83	1,098.17	95.99
<b>Totals for 2900s</b>	27,400.00	27,400.00	0.00	26,301.83	1,098.17	95.99
<b>3100 Food Service</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	28,308.29	(28,308.29)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	11,341.45	(11,341.45)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	39,649.74	(39,649.74)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	580,580.00	580,580.00	0.00	541,946.84	38,633.16	93.35
200 PERSONNEL EMPL BENEFITS	372,700.00	372,700.00	0.00	188,936.56	183,763.44	50.69
300 PURCH PROF & TECH SERVICES	68,070.00	68,070.00	0.00	47,747.16	20,322.84	70.14
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	13,215.24	11,784.76	52.86
500 OTHER PURCHASED SERVICE	79,853.00	79,853.00	0.00	37,778.06	42,074.94	47.31
600 SUPPLIES	43,750.00	43,750.00	2,820.56	58,489.85	(17,560.41)	140.14
700 PROPERTY	31,543.00	31,543.00	339.98	14,758.21	16,444.81	47.87
800 OTHER OBJECTS	8,615.00	8,615.00	0.00	8,565.82	49.18	99.43
<b>Totals for 3200s</b>	1,210,111.00	1,210,111.00	3,160.54	911,437.74	295,512.72	75.58
<b>3300 COMMUNITY SERVICES</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	11,773.39	(11,773.39)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	4,655.18	(4,655.18)	0.00
800 OTHER OBJECTS	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00
<b>Totals for 3300s</b>	6,000.00	6,000.00	0.00	22,428.57	(16,428.57)	373.81
<b>3400 SCHOLARSHIPS &amp; AWARDS</b>						
800 OTHER OBJECTS	1,750.00	1,750.00	0.00	1,750.00	0.00	100.00
<b>Totals for 3400s</b>	1,750.00	1,750.00	0.00	1,750.00	0.00	100.00
<b>5100 OTHER EXPEND &amp; FINANCE</b>						
800 OTHER OBJECTS	262,400.00	262,400.00	0.00	207,169.18	55,230.82	78.95
900 OTHER USES OF FUNDS	5,773,000.00	5,773,000.00	0.00	6,843,000.00	(1,070,000.00)	118.53
<b>Totals for 5100s</b>	6,035,400.00	6,035,400.00	0.00	7,050,169.18	(1,014,769.18)	116.81

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>5800 SUSPENSE ACCOUNT</b>						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	5,101.95	5,005,607.13	(5,010,709.08)	0.00
600 SUPPLIES	0.00	0.00	1,385.64	158,049.38	(159,435.02)	0.00
<b>Totals for 5800s</b>	0.00	0.00	6,487.59	5,163,656.51	(5,170,144.10)	0.00
<b>5900 BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00
<b>Totals for 5900s</b>	769,662.00	769,662.00	0.00	0.00	769,662.00	0.00
<b>Expenditure Totals</b>	<b>56,509,534.00</b>	<b>56,509,534.00</b>	<b>36,818.29</b>	<b>49,875,652.75</b>	<b>6,597,062.96</b>	<b>88.33</b>
<b>6100 TAXES LEVIED BY THE LEA</b>						
000 000	(3,305,650.00)	(3,305,650.00)	0.00	(3,077,324.32)	(228,325.68)	93.09
100 PERSONNEL SERV-SALARIES	(35,137,208.00)	(35,137,208.00)	0.00	(35,852,325.68)	715,117.68	102.04
<b>Totals for 6100s</b>	(38,442,858.00)	(38,442,858.00)	0.00	(38,929,650.00)	486,792.00	101.27
<b>6400 DELINQUENCIES TAXES LEV</b>						
000 000	(352,500.00)	(352,500.00)	0.00	(456,434.98)	103,934.98	129.49
<b>Totals for 6400s</b>	(352,500.00)	(352,500.00)	0.00	(456,434.98)	103,934.98	129.49
<b>6500 EARNINGS ON INVESTMENTS</b>						
000 000	(100,000.00)	(100,000.00)	0.00	166,616.57	(266,616.57)	(166.62)
<b>Totals for 6500s</b>	(100,000.00)	(100,000.00)	0.00	166,616.57	(266,616.57)	(166.62)
<b>6700 REV FROM STUDENT ACT</b>						
000 000	(106,000.00)	(106,000.00)	0.00	(51,864.63)	(54,135.37)	48.93
<b>Totals for 6700s</b>	(106,000.00)	(106,000.00)	0.00	(51,864.63)	(54,135.37)	48.93
<b>6800 REV FROM INTERMEDIATE</b>						
000 000	(519,750.00)	(519,750.00)	0.00	(836,073.02)	316,323.02	160.86
<b>Totals for 6800s</b>	(519,750.00)	(519,750.00)	0.00	(836,073.02)	316,323.02	160.86
<b>6900 OTHER REV FROM LOCAL</b>						
000 000	(205,000.00)	(205,000.00)	0.00	(89,860.46)	(115,139.54)	43.83
<b>Totals for 6900s</b>	(205,000.00)	(205,000.00)	0.00	(89,860.46)	(115,139.54)	43.83

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>7100 BASIC INSTRUCT &amp; OPER</b>						
000 000	(5,455,520.00)	(5,455,520.00)	0.00	(4,922,854.95)	(532,665.05)	90.24
<b>Totals for 7100s</b>	(5,455,520.00)	(5,455,520.00)	0.00	(4,922,854.95)	(532,665.05)	90.24
<b>7200 SUBSIDIES SPECIFIC ED PROGS</b>						
000 000	(1,561,450.00)	(1,561,450.00)	0.00	(1,541,116.09)	(20,333.91)	98.70
<b>Totals for 7200s</b>	(1,561,450.00)	(1,561,450.00)	0.00	(1,541,116.09)	(20,333.91)	98.70
<b>7300 SUBSIDIES NON-ED PGMS</b>						
000 000	(1,911,822.00)	(1,911,822.00)	0.00	(1,818,725.07)	(93,096.93)	95.13
<b>Totals for 7300s</b>	(1,911,822.00)	(1,911,822.00)	0.00	(1,818,725.07)	(93,096.93)	95.13
<b>7500 EXTRA GRANTS</b>						
000 000	(281,120.00)	(281,120.00)	0.00	(295,446.61)	14,326.61	105.10
<b>Totals for 7500s</b>	(281,120.00)	(281,120.00)	0.00	(295,446.61)	14,326.61	105.10
<b>7800 STATE SHARE FICA/PSERS</b>						
000 000	(4,099,260.00)	(4,099,260.00)	0.00	(1,503,939.43)	(2,595,320.57)	36.69
<b>Totals for 7800s</b>	(4,099,260.00)	(4,099,260.00)	0.00	(1,503,939.43)	(2,595,320.57)	36.69
<b>8500 RESTRICT GRANTS-IN-AID</b>						
000 000	(478,310.00)	(478,310.00)	0.00	(335,763.45)	(142,546.55)	70.20
<b>Totals for 8500s</b>	(478,310.00)	(478,310.00)	0.00	(335,763.45)	(142,546.55)	70.20
<b>8700 FEDERAL STIMULUS</b>						
000 000	0.00	0.00	0.00	(482,502.69)	482,502.69	0.00
<b>Totals for 8700s</b>	0.00	0.00	0.00	(482,502.69)	482,502.69	0.00
<b>8800 MED ASSIST REIMBURSE</b>						
000 000	0.00	0.00	0.00	(3,290.50)	3,290.50	0.00
<b>Totals for 8800s</b>	0.00	0.00	0.00	(3,290.50)	3,290.50	0.00
<b>Revenue Totals</b>	<b>(53,513,590.00)</b>	<b>(53,513,590.00)</b>	<b>0.00</b>	<b>(51,100,905.31)</b>	<b>(2,412,684.69)</b>	<b>95.49</b>
<b>Fund 10 Totals</b>						
<b>Total Expenditure</b>	<b>49,704,472.00</b>	<b>49,704,472.00</b>	<b>30,330.70</b>	<b>37,661,827.06</b>	<b>12,012,314.24</b>	<b>75.83</b>

## BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Other Expenditure	6,805,062.00	6,805,062.00	6,487.59	12,213,825.69	(5,415,251.28)	179.58
Total Revenue	(53,513,590.00)	(53,513,590.00)	0.00	(51,100,905.31)	(2,412,684.69)	95.49
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00



## BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/15/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	49,704,472.00	49,704,472.00	30,330.70	37,661,827.06	12,012,314.24	75.83
Total Other Expenditure	6,805,062.00	6,805,062.00	6,487.59	12,213,825.69	(5,415,251.28)	179.58
Total Revenue	(53,513,590.00)	(53,513,590.00)	0.00	(51,100,905.31)	(2,412,684.69)	95.49
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000115991	AHOLD FINANCIAL SERVICES	HS home ec groceries		50.70
0000115992	AT&T MOBILITY	district cell phone charges	hot spots - COVID grant	2,045.23
0000115993	COMCAST CABLE	additional outlets - HS		39.65
0000115994	DAUPHIN ELECTRIC SUPPLY	lighting supplies		396.00
0000115995	DIRECT ENERGY BUSINESS	electric - campus	electric - Walnut Run	20,583.82
0000115996	DIRECT ENERGY BUSINESS	ntl gas - fieldhouse	ntl gas - HH water heater	430.59
0000115997	EAGLE DISPOSAL OF PA, INC.	district trash removal - May		3,969.79
0000115998	FULTON BANK N.A.	tech equip loan fees		594.00
0000115999	G.R. MITCHELL INC.	HS wood tech supplies		120.71
0000116000	HERFF JONES LLC	attendance certificates		41.34
0000116001	PLETCHER JOHN	sprinkler system repair - HS		955.00
0000116002	PPL ELECTRIC UTILITIES	electric transp - SE		157.49
0000116003	UGI UTILITIES INC.	ntl gas - admin bldg	ntl gas transp - fieldhouse	759.30
0000116004	ZUCK CHARLES A.	sound for graduation - deposit		994.50
0000116005	AHOLD FINANCIAL SERVICES	HS home ec groceries		41.54
0000116006	ALLCRAFT	HS art supplies - quote		1,297.55
0000116007	BATTAH, KAREN	AP US Gov refund - Alexa		95.00
0000116008	BEILER, WAYNE	AP Amer Gov refund - Grant		95.00
0000116009	CITY OF LANCASTER PA	water usage - campus		1,605.45
0000116010	DEARDORFF AMY S	AP Calc AB refund - Elizabeth		95.00
0000116011	DIRECT ENERGY BUSINESS	electric - SE		524.35
0000116012	E.M. HERR FARM & HOME SUPPLY	HH custodial supplies		35.31
0000116013	ENGLE PUBLISHING COMPANY	help wanted ad		136.36

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort:** Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116014	EVANS CANDY	retiree gifts		294.50
0000116015	FOLLETT SCHOOL SOLUTIONS INC	MM library supplies		93.38
0000116016	FRONTIER	district phone charges		1,330.19
0000116017	GOLF CARS INC.	golf cart repair		458.51
0000116018	HERFF JONES LLC	diplomas - HS		67.80
0000116019	JACQUES, JOSIANE	AP Amer Gov refund - Ermine		95.00
0000116020	STAPLES CREDIT PLAN	admin office supplies		39.98
0000116021	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	2,841.67
0000116022	U.S. BANK EQUIPMENT FINANCE	copier lease		5,190.00
0000116023	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	6,827.61
0000116024	VRANICH, LYNELL	AP Calc AB refund - Luke		95.00
0000116025	WAGNER, MICHELLE	AP Calc AB refund - Berkeley		95.00
0000116026	ALYSSA RUTH ZAEPFEL	STRASBURG VFW FOREIGN LANG - GERMAN		250.00
0000116027	BRADY JACKSON CUNNINGHAM	RICK GIENIEC MEMORIAL AWARD		200.00
0000116028	BRADY JACKSON CUNNINGHAM	RYAN "WHITEY" WEITZEL AWARD - MALE		1,000.00
0000116029	BRAYDEN SCOTT EMMERLING	STRASBURG VFW TECHNICAL EDUCATION AWARD		250.00
0000116030	CHLOE JANAY BLANTZ	GENE SNYDER ATHLETIC AWARD - FEMALE		100.00
0000116031	DAISY VICTORIA FRANK	GENE SNYDER ATHLETIC AWARD - FEMALE		100.00
0000116032	ELIZABETH MAE HORNER	HALL OF FAME - FEMALE		150.00
0000116033	EMMA MARY WESTCOTT	STRASBURG VFW FOREIGN LANG - SPANISH		250.00

\* - Non-Negotiable Disbursement

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116034	GWENN MARIE SPOTTS	GENE SNYDER MEMORIAL AWARD - #1 FEMALE		200.00
0000116035	ISAIAH STEWART LAMISON	GENE SNYDER MEMORIAL AWARD - #2 MALE		200.00
0000116036	JENNA GRACE LAPP	STRASBURG VFW SERVICE TO MANKIND AWARD		250.00
0000116037	JOSEPH DAVID FREGO	RICHARD F. LEFEVER MEMORIAL - SOCIAL STUDIES AWARD		100.00
0000116038	JULIANNA MARGARET EVANS	STRASBURG VFW FOREIGN LANG - MANDARIN CHINESE		250.00
0000116039	LAMPETER-STRASBURG HIGH SCHOOL	SALUTATORIAN AND VALEDICTORIAN AWARDS		1,750.00
0000116040	LYANA SUE HALL	RICHARD F. LEFEVER MEMORIAL AWARD		300.00
0000116041	MOLLY MAGUIRE PATCHES	RYAN "WHITEY" WEITZEL AWARD - FEMALE		1,000.00
0000116042	SEAN ANDREW MCTAGGART	GENE SNYDER ATHLETIC AWARD - MALE		200.00
0000116043	ZACHARY CONNER SHELLEY	HALL OF FAME - MALE		150.00
0000116044	AHOLD FINANCIAL SERVICES	HS home ec groceries		56.87
0000116045	AK ATHLETIC EQUIPMENT, INC.	HS phys ed supplies		1,227.00
0000116046	APPLE INC	Title IV supplies		12,159.00
0000116047	BARRALES, ANGELICA	AP Statistics refund - Ryan		53.00
0000116048	BIO CORPORATION	HS science supplies		72.00
0000116049	CAVENDISH SQUARE	MM library - database renewal		159.00
0000116050	COHEN JOANN	AP Chemistry refund - Elijah		95.00
0000116051	COOPER PRINTING INC.	help wanted signs		391.99
0000116052	DELL MARKETING L.P.	Chromebook parts		18.00
0000116053	DENLINGER, REBECCA	AP Amer Gov refund - Barrett		95.00

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116054	DICK BLICK	HS art supplies		593.44
0000116055	DIRECT ENERGY BUSINESS	HS water heater	MM water heater	3,200.76
0000116056	DIXIE LAND ENERGY	gas at WLT for vans		3,784.36
0000116057	EDWARDS BUSINESS SYSTEMS	HH copier fee	LE copier fee	2,458.90
0000116058	GARDEN SPOT MECHANICAL INC.	HH HVAC system		13,200.00
0000116059	GDC IT SOLUTIONS	computers		14,364.00
0000116060	HENDERSON, CAROLINE	HS art supplies		957.00
0000116061	IN-LINE INDUSTRIES	HS wood tech supplies		179.99
0000116062	J GARBER ENTERPRISES LLC	mow & trim - Walnut Run & SE		441.00
0000116063	JOHN DEERE FINANCIAL	JD mower blades		134.82
0000116064	LANCASTER GENERAL HEALTH	drug screening- employees & random		1,397.50
0000116065	LAPP, FRED A	AP Statistics refund - Jenna		95.00
0000116066	M J EARL	HH custodial supplies		1,201.90
0000116067	MALCOLM BRENDA	AP Calc AB refund - Madison		95.00
0000116068	N2Y LLC	MA supplies		2,146.08
0000116069	PEARSON DARLENE L	AP Statistics refund - Jaylyn		95.00
0000116070	PENN JERSEY PAPER COMPANY	toilet paper		1,848.00
0000116071	PRECISION SERVICES INC.	door repair - LE		1,106.12
0000116072	RHOADS ENERGY CORP	to be reimb - diesel fuel	to be reimb - unleaded gas	13,700.00
0000116073	ROBERTS OXYGEN COMPANY INC	acetylene - HS art		71.36
0000116074	SAURBAUGH, LACEY	AP Statistics refund - Jocelyn		95.00
0000116075	SCHAEGLER YESCO	electrical parts		304.01
0000116076	STRATTON, JANICE	AP Statistics refund - Megan		95.00

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort:** Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116077	SWEGER, SHEILA	AP Statistics refund - Kiana		95.00
0000116078	THE BOOKSTORE PLUS	to be reimb - HH Activity Fund		786.95
0000116079	THOMPSON, JACOB	AP Statistics refund - Jasmine		95.00
0000116080	TO-WEICHLER, TRINH	AP Calculus BC refund - Sydney		95.00
0000116081	TURNER, RUTH	AP Statistics refund - Kyle		95.00
0000116082	TX:TEAM REHAB INC.	physical therapy services - April		413.54
0000116083	VERITIV OPERATING COMPANY	can liners - custodial	HS custodial supplies	1,695.15
0000116084	WALTERS SERVICES INC	portable toilet - athletics	credit - portable toilet	70.00
0000116085	WHITAKER, KAREN	AP Calc AB refund - Morgan		95.00
0000116086	WIND RIVER ENVIRONMENTAL LLC	clogged drain		440.43
0000116087	WISMER, HOLLY	AP Statistics refund - Hannah		95.00
0000116088	AIRBORNE CONTAMINATION	filters - HS	filters - LE	2,850.12
0000116089	APPEL, YOST & ZEE LLP	legal fees - spec ed		144.40
0000116090	APPLE INC	Title IV supplies		1,196.00
0000116091	AUSTILL'S EDUCATIONAL THERAPY SERVICES	rehab services		193.17
0000116092	BARLEY SNYDER LLP	legal fees - April		834.69
0000116093	CAPITAL ELECTRIC	maint parts		126.02
0000116094	CCIU	regular ed tuition - CHOR		2,246.40
0000116095	CM REGENT LLC	June life & LTD premium		2,558.15
0000116096	DAUPHIN ELECTRIC SUPPLY	lighting supplies		1,069.50
0000116097	DAVID H FRIEDRICH, JR	postage - tax mailings	census production #2	5,563.00
0000116098	DELL MARKETING L.P.	chromebook parts		359.80

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

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**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116099	DESIGNS UNLIMITED	HS band supplies		170.00
0000116100	E.M. HERR FARM & HOME SUPPLY	HS vo ag supplies		299.08
0000116101	EDWARDS BUSINESS SYSTEMS	print management services		135.96
0000116102	FISHER AUTO PARTS, INC.	auto parts		40.05
0000116103	G.R. MITCHELL INC.	HS wood shop supplies		123.53
0000116104	HERFF JONES LLC	diplomas		44.46
0000116105	HERRING DAWN	HS piano tuning		345.00
0000116106	HILLYARD	LE custodial supplies	HS custodial parts	130.55
0000116107	KEENAN ASSOCIATES	express scripts - May		2,470.50
0000116108	LOWE'S COMPANIES INC	maint supplies		25.45
0000116109	M J EARL	HH custodial supplies		222.15
0000116110	MARTINS USED TRUCK & EQUIP INC	2005 Chevy truck inspection	van 316 inspection	680.00
0000116111	MCCOMBS SUPPLY CO. INC.	maint parts		87.02
0000116112	MENCHEY MUSIC SERVICE INC.	elem band french horn case repair		16.26
0000116113	NOLT'S AUTO PARTS INC	auto parts - stock	auto supplies	108.29
0000116114	NUTRIEN AG SOLUTIONS	lawn treatment supplies		2,265.00
0000116115	PENNSYLVANIA COUNSELING SV INC	MM student assistance program	HS student assistance program	1,072.00
0000116116	PIONEER	field marking paint		262.50
0000116117	PPL ELECTRIC UTILITIES	electric transp - campus	electric transp - W.R.	4,175.12
0000116118	PROJECT LEAD THE WAY	computer science program - PA Smart Grant		2,200.00
0000116119	RHOADS ENERGY CORP	to be reimb - diesel fuel	to be reimb - unleaded gas	13,440.00
0000116120	SA-FE WINDOWS INC.	window hinge repair		334.00

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort:** Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116121	SCHOLASTIC INC	Title I supplies		431.00
0000116122	SCHOOL SPECIALTY LLC	Title 1 supplies		18.91
0000116123	SHULTZ TRANSPORTATION COMPANY	substitute van		1,838.48
0000116124	TELE-PEST INC.	LE pest control		52.00
0000116125	THE MEADOWS PSYCHIATRIC CENTER	academic instruction		268.00
0000116126	THE NEMOURS FOUNDATION	academic instruction		210.00
0000116127	US-RX CARE	pharmacy - mgmt program		2,430.00
0000116128	WEAVER TURF POWER INC	Ferris 3100 mower repair	Wright mower parts	914.58
0000116129	WEINSTEIN SUPPLY CORPORATION	maint part		6.94
0000116130	WESTLUND MAY	ESL - translations		116.20
0000116131	WILSON LANGUAGE TRAINING	MA supplies		107.00
0000116132	AHOLD FINANCIAL SERVICES	HS home ec groceries		67.72
0000116133	APPLE INC	Title I non-public - iPads	iPads - Title IV	3,239.00
0000116134	COMCAST CABLE	additional outlets - HS		39.65
0000116135	DIRECT ENERGY BUSINESS	electric - Walnut Run		5.06
0000116136	DIRECT ENERGY BUSINESS	ntl gas - LE kitchen	ntl gas - HH water heater	292.36
0000116137	E.M. HERR FARM & HOME SUPPLY	maint parts	maint supplies	82.50
0000116138	EBERSOLE'S VACUUM CLEANER	vac repair - HS		80.71
0000116139	GOODHEART-WILCOX	online photography textbook		2,898.00
0000116140	HEINEMANN	Title I supplies		731.50
0000116141	IMPRINTS LABEL & DECAL	asset tags		415.00
0000116142	LANCASTER AWARDS & APPAREL LTD	softball & baseball medals		58.00
0000116143	PPL ELECTRIC UTILITIES	electric transp - SE		195.71

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

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**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116144	RHOADS ENERGY CORP	to be reimb - diesel fuel	to be reimb - unleaded gas	13,762.00
0000116145	SIEMENS INDUSTRY INC.	maint parts		94.20
0000116146	TRUSTMARK HEALTH BENEFITS, INC.	insurance mgmt fee - June		14,416.20
0000116147	UGI UTILITIES INC.	ntl gas transp - HH water heater	ntl gas - admin bldg	417.45
0000116148	BRAND ADVANTAGE	chromebook cases		8,975.00
0000116149	CAPITAL ELECTRIC	electrical parts		658.88
0000116150	CITY OF LANCASTER PA	water usage - campus		3,039.94
0000116151	DIRECT ENERGY BUSINESS	electric - campus	electric - stadium sign	21,974.28
0000116152	DIRECT ENERGY BUSINESS	ntl gas - fieldhouse		104.62
0000116153	DIXIE LAND ENERGY	gas at WLT for vans		2,947.98
0000116154	EDWARDS BUSINESS SYSTEMS	LE copier fee	HH copier fee	2,874.30
0000116155	LEARN WELL SERVICES	tutoring		232.50
0000116156	PA DEPT OF LABOR & INDUSTRY-B	boiler & vessel certificates		457.23
0000116157	PENNSYLVANIA COUNSELING SV INC	assessment for HH		150.00
0000116158	PERFECT POTS	recognition gifts		225.00
0000116159	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	2,666.67
0000116160	SUSQUEHANNA FORD	Ford F250 lamp part		49.26
0000116161	TK ELEVATOR	maintenance contract - elevators		3,252.51
0000116162	TOMLINSON BOMBERGER LAWN CARE	lawn treatment supplies		12,395.00
0000116163	WEST LAMPETER TOWNSHIP	resource officer - 1st qtr billing	1/2 cost of crossing guards - 1st qtr	28,526.21
0000116164	WILLIAM V. MACGILL & CO.	AED electrodes		246.00
0000116165	ZUCK CHARLES A.	sound for graduation - balance due		2,983.50
0000116166	BELMONT BEHAVIORAL HOSPITAL LLC	educational services		540.00

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116167	BROWN TRANSMISSION & BEARING	belts - maint		191.47
0000116168	CAPITAL ELECTRIC	electrical parts		250.83
0000116169	CDW GOVERNMENT INC	tech supplies		150.15
0000116170	DOMINION ELEVATOR INSPECTION	elevator routine inspections		600.00
0000116171	G.R. MITCHELL INC.	HS wood tech supplies	maint supplies	111.19
0000116172	HERRING DAWN	LE piano tuning		230.00
0000116173	HILLYARD	LE custodial equipment repair		198.00
0000116174	J GARBER ENTERPRISES LLC	mow & trim - Walnut Run & SE		735.00
0000116175	J. R. JUDD VIOLINS LLC	elementary orchestra cello repair		312.50
0000116176	JACKSON JEFFREY L.	security - lacrosse districts	constable - lacrosse districts	210.00
0000116177	LANCASTER COUNTY INFORMATION	21-22 real estate tax file		275.00
0000116178	LANCASTER PAINT & GLASS CO.	to be reimb - MM glass repair		240.18
0000116179	LANCASTER-LEBANON INT. UNIT 13	LLVS course fees, program support & help desk	spec ed contract	385,714.11
0000116180	LAW OFFICE OF JAMES CLARK	ST RE refund - overpaid		546.66
0000116181	LNP MEDIA GROUP INC.	legal notice		158.80
0000116182	LOSER'S MUSIC	elementary band music		249.00
0000116183	LOWE'S COMPANIES INC	maint parts		49.00
0000116184	MIRSAIDOV ISKANDAR	ESL - translations		327.69
0000116185	NEW STORY LLC	tuition		56,284.00
0000116186	NOLT'S AUTO PARTS INC	auto parts - stock		95.67
0000116187	OFFICE BASICS INC.	MM teaching supplies	LE copy paper	3,632.07
0000116188	OLIVA M WITMER	speech therapy		1,867.61

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000116189	OWENS MICHAEL A & STEPHANIE A	refund - tuition overpayment - Parker		583.17
0000116190	PA TURNPIKE	tolls for track travel		6.00
0000116191	PHILHAVEN	education therapy		86.16
0000116192	RIO GRANDE	Art supplies		32.24
0000116193	RODRIGUEZ THANNIA E.	Title I translations	translation services	401.34
0000116194	SCANTRON CORP	MM teaching supplies		451.10
0000116195	SCHOLASTIC INC	LE Title I Supplies		355.00
0000116196	SHULTZ TRANSPORTATION COMPANY	contracted bus service - May	Add: Fuel mileage	100,559.90
0000116197	TELE-PEST INC.	LE pest control		52.00
0000116198	THE NEMOURS FOUNDATION	academic instruction		590.00
0000116199	TX:TEAM REHAB INC.	physical therapy services - May		327.25
0000116200	U.S. BANK EQUIPMENT FINANCE	copier lease		5,190.00
0000116201	U.S. POSTMASTER	postage stamps - HS	postage stamps - MM	644.20
0000116202	U.S. POSTMASTER	annual post office box fee		478.00
0000116203	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	5,079.31
0000116204	UNITED WAY OF LANCASTER COUNTY	DED: United Way - Full Payroll Pay Date: 4/30/2021	DED: United Way - Full Payroll Pay Date: 5/14/2021	413.25
0000116205	WEAVER TURF POWER INC	Ferris mower repair	5100 mower tube	440.54
0000116206	WENDY STOLTZFUS - PETTY CASH	MM teaching supplies	MM band supplies	56.52
0000116207	WESTLUND MAY	ESL - translations		122.50
0000116208	WIND RIVER ENVIRONMENTAL LLC	MM plumbing repair		800.43
0000116209	YOUR LANGUAGE CONNECTION	ESL - translations - Vietnamese		144.56
* 0000WF0525	WELLS FARGO BANK	2002 Debt Interest		2,173.26

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 000BBT0526	BB&T ITEM PROCESSING CENTER	Medical claims & fees - May		866,643.62
* 000CTC0514	LANCASTER COUNTY CTC	plancon split for 2020/21 SY		22,370.00
* 000TCF0507	TCF Capital Solutions	2019 Ford Van lease		545.89
* 000TCF0510	TCF Capital Solutions	2016 Ford van lease	2020 Ford Transit Van lease	1,327.76
* 000TCF0519	TCF Capital Solutions	2019 Ford Van lease		545.89
* 000TCF0521	TCF Capital Solutions	F350 truck lease	Chevy van lease	1,196.40
* 000TCF0528	TCF Capital Solutions	2018 Ford van lease		865.70
* 00SACC0517	SACC	SACC tuition paid with Title I homeless set-aside		45.00
* 00SACC0604	SACC	SACC tuition paid with Title I homeless set-aside		189.00
* 00VOYA0514	VOYA - PSERS	Employee PSERS DC contributions - 5/14 Pay	Employer PSERS DC contributions -5/14 Pay	1,904.61
* 00VOYA0528	VOYA - PSERS	Employee PSERS DC contributions - 5/28 Pay	Employer PSERS DC contributions -5/28 Pay	1,708.19
* 0PSERS0510	PUB SCH EMPLOYES RETIREMENT	Purpose: EE RETP Full Payroll Pay Date: 4/2/2021	Purpose: EE RETP Full Payroll Pay Date: 4/16/2021	205,590.90
* BBT0531000	BB&T ITEM PROCESSING CENTER	bank fees - BBT		1,260.00
D000280080	ACHILLE JOHN	tuition reimb	dental reimb	1,735.59 <i>D</i>
D000280081	ALLEN JODY H.	dental reimb		212.00 <i>D</i>
D000280082	ALLEN-GORDON CAROL	dental reimb		1,012.00 <i>D</i>
D000280083	BAKER LEAH	tuition reimb		2,772.00 <i>D</i>
D000280084	BAKER LECINDA	dental reimb		50.00 <i>D</i>
D000280085	BALAK ERIC A	dental reimb		291.00 <i>D</i>
D000280086	BARD MAYA E	vision reimb		170.00 <i>D</i>
D000280087	BAYLOR TIMOTHY	dental reimb	vision reimb	449.00 <i>D</i>

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LAMPETER-STRASBURG SCHOOL DISTRICT

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort:** Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000280088	BENDER, GEOFFREY L	dental reimb		800.00 <i>D</i>
D000280089	BITLER DONNA	vision reimb		102.50 <i>D</i>
D000280090	BLAIR, EMILIE J	dental reimb		332.00 <i>D</i>
D000280091	BOHANNON LAUREN	dental reimb		264.00 <i>D</i>
D000280092	BOURNELIS KONSTANTINE	dental reimb		145.00 <i>D</i>
D000280093	BOYCE KATHLEEN	dental reimb		808.00 <i>D</i>
D000280094	BUFFINGTON KIM	dental reimb		1,405.00 <i>D</i>
D000280095	CANTY, KRISTINA A	MM spec ed supplies		70.28 <i>D</i>
D000280096	CAREATC INC	wellness center billing & health passports	wellness center billing & health passports - May	28,343.29 <i>D</i>
D000280097	CLARK LISA S.	tuition reimb		1,590.00 <i>D</i>
D000280098	CREIGHTON PATRICIA	dental reimb		494.00 <i>D</i>
D000280099	CRUMPLER CHRISTINA	dental reimb	vision reimb	347.00 <i>D</i>
D000280100	DIEHL, CHELSEA M	dental reimb		124.00 <i>D</i>
D000280101	DITZLER CARA	dental reimb		312.00 <i>D</i>
D000280102	EBERSOL ANDREA B	vision reimb		200.00 <i>D</i>
D000280103	FAKOLT DAVID	vision reimb		90.00 <i>D</i>
D000280104	FANTAZZI GREGORY	dental reimb		414.00 <i>D</i>
D000280105	FINK AMIE M.	dental reimb		80.00 <i>D</i>
D000280106	FLIEGEL PAMELA S	dental reimb	MM nursing supplies	1,807.00 <i>D</i>
D000280107	FRANKLIN KEVIN J.	vision reimb		134.98 <i>D</i>
D000280108	FRY JODI A	dental reimb		99.00 <i>D</i>
D000280109	GARRETT BOBBI	tuition reimb		1,590.00 <i>D</i>

\* - Non-Negotiable Disbursement

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000280110	GILGER MICHELLE L	tuition reimb		3,192.00 <i>D</i>
D000280111	GRAMLEY, MELISSA	dental reimb		167.30 <i>D</i>
D000280112	GRAYBILL TAMMY	dental reimb		148.00 <i>D</i>
D000280113	GREENWOOD MATTHEW	dental reimb	vision reimb	804.96 <i>D</i>
D000280114	GROVE KARA	dental reimb		140.00 <i>D</i>
D000280115	GUNDERSON, MAE E	dental reimb		363.50 <i>D</i>
D000280116	HARNISH CINDY	dental reimb		202.00 <i>D</i>
D000280117	HAVERSTICK JEFFREY W	vision reimb		210.00 <i>D</i>
D000280118	HENRY CHRISTI L	tuition reimb		3,096.00 <i>D</i>
D000280119	HENRY DONALD E.	dental reimb		235.00 <i>D</i>
D000280120	HESS ALLISON	dental reimb		232.00 <i>D</i>
D000280121	HESS ANDREW P	vision reimb		366.00 <i>D</i>
D000280122	HEYSER HOLLY A	vision reimb		129.96 <i>D</i>
D000280123	HEYSER WILLIAM T.	vision reimb		500.00 <i>D</i>
D000280124	HIGGINS MICHELE	dental reimb		155.00 <i>D</i>
D000280125	HIGGINS WILLIAM	dental reimb		115.00 <i>D</i>
D000280126	HOGAN KIMBERLY L	dental reimb	vision reimb	310.00 <i>D</i>
D000280127	HOLLERN FAITH A	dental reimb	vision reimb	460.96 <i>D</i>
D000280128	HOLLIDAY JUNE	dental reimb		457.00 <i>D</i>
D000280129	HOOVER MATTHEW	dental reimb		85.00 <i>D</i>
D000280130	KEEFER JUSTIN E	dental reimb		295.00 <i>D</i>
D000280131	KEENER, LYNDSEY M	dental reimb		29.60 <i>D</i>
D000280132	KIRKWOOD, SAMANTHA	tuition reimb		3,438.00 <i>D</i>

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000280133	KOWITZ, ALICIA C	dental reimb	vision reimb	673.59 <i>D</i>
D000280134	KRASNAI ED	vision reimb		500.00 <i>D</i>
D000280135	KRUPPENBACH CONNIE	dental reimb		115.00 <i>D</i>
D000280136	LANDIS JEFFREY	dental reimb		1,222.50 <i>D</i>
D000280137	LEFEVER REBECCA R.	vision reimb	dental reimb	248.00 <i>D</i>
D000280138	LINDSLEY DEBORAH M.	dental reimb		192.00 <i>D</i>
D000280139	LYNCH CATHY	dental reimb		175.00 <i>D</i>
D000280140	MARSH JEFFREY B	dental reimb		192.00 <i>D</i>
D000280141	MARX PAUL W	vision reimb		303.97 <i>D</i>
D000280142	MCCONNELL BECKY	dental reimb		749.00 <i>D</i>
D000280143	MCCRABB JENNIFER LYNN	dental reimb		188.00 <i>D</i>
D000280144	MCMICHAEL KATHRYN JANAE	HS vo ag supplies		730.45 <i>D</i>
D000280145	MENDENHALL CORINE	tuition reimb		2,860.00 <i>D</i>
D000280146	MILLER, ALICIA M	tuition reimb		5,544.00 <i>D</i>
D000280147	MOORE ETHAN R	dental reimb		597.00 <i>D</i>
D000280148	MOORE VANESSA JEAN	dental reimb		347.00 <i>D</i>
D000280149	MORGAN DERRICK	tuition reimb		1,500.00 <i>D</i>
D000280150	NOLT JEFFREY	vision reimb		302.96 <i>D</i>
D000280151	PEART KEVIN S.	dental reimb		428.00 <i>D</i>
D000280152	PEDERSEN RENEE	vision reimb		500.00 <i>D</i>
D000280153	PEREZ CLARISSA M	tuition reimb		1,548.00 <i>D</i>
D000280154	PLETCHER KERRI	dental reimb		567.00 <i>D</i>
D000280155	RAUGH KRISTI	tuition reimb		1,500.00 <i>D</i>

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000280156	RAYMOND SHEILA M.	vision reimb		500.00 <i>D</i>
D000280157	REVELT KAREN E.	vision reimb		165.00 <i>D</i>
D000280158	RIMMER SCOTT K	vision reimb	dental reimb	604.00 <i>D</i>
D000280159	RINIER DIANE	vision reimb		200.00 <i>D</i>
D000280160	RIVER ROCK ACADEMY, LLC	2 slots at River Rock		5,551.85 <i>D</i>
D000280161	RUSSELL MELISSA	vision reimb		500.00 <i>D</i>
D000280162	SAVOCA DEBRA A.	dental reimb		169.00 <i>D</i>
D000280163	SCHATZMANN MICHELLE L	tuition reimb		924.00 <i>D</i>
D000280164	SHAIKA STEPHEN	dental reimb		192.00 <i>D</i>
D000280165	SLADE, MARY K	dental reimb		116.00 <i>D</i>
D000280166	SMOKER SARA	vision reimb		382.17 <i>D</i>
D000280167	STAUFFER JODY	dental reimb		253.00 <i>D</i>
D000280168	STAUFFER LAURI LOAR	vision reimb		500.00 <i>D</i>
D000280169	STS INC	homebound tutoring		2,648.70 <i>D</i>
D000280170	STUMPF WILLIAM J	dental reimb	vision reimb	1,556.00 <i>D</i>
D000280171	STUTZMAN JAMES A	dental reimb		1,342.75 <i>D</i>
D000280172	SWARR KATRINA K	tuition reimb		3,862.20 <i>D</i>
D000280173	TARABORELLI KAREN R	dental reimb	vision reimb	895.02 <i>D</i>
D000280174	THE VISTA SCHOOL	tuition	nursing & personal care services	12,975.97 <i>D</i>
D000280175	THIBOLDEAUX JULIE A.	vision reimb		500.00 <i>D</i>
D000280176	TITTER ADAM	dental reimb		252.00 <i>D</i>
D000280177	TOMS RUTH	dental reimb		574.00 <i>D</i>
D000280178	TURNER, KYLIE J	tuition reimb	HS phys ed supplies	1,564.99 <i>D</i>

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000280179	WATTERSON CYNTHIA	dental reimb		503.00 <i>D</i>
D000280180	WEISS H DUSTIN	dental reimb		1,025.57 <i>D</i>
D000280181	WELCHANS ERIK C	dental reimb		456.00 <i>D</i>
D000280182	WHISKEYMAN ERIN	HH science supplies		267.35 <i>D</i>
D000280183	WHITE ERICA L	vision reimb	dental reimb	686.87 <i>D</i>
D000280184	WILLIG CHRISTINE	dental reimb		18.40 <i>D</i>
D000280185	YINGER DEBORAH	vision reimb		70.00 <i>D</i>
D000280186	YOWLER MELISSA	dental reimb		855.00 <i>D</i>
D000280187	ZANDER, ASHLEY K	dental reimb		798.00 <i>D</i>
D000280188	ZURN ADAM	dental reimb		185.00 <i>D</i>
* DELAGE0524	DE LAGE LANDEN PUBLIC FINANCE LLC	copier lease		3,222.12
* DELAGE0601	DE LAGE LANDEN PUBLIC FINANCE LLC	copier lease - May adjustment		1.00
* DELAGE0606	DE LAGE LANDEN PUBLIC FINANCE LLC	copier lease		3,222.12
* DEPOSIT521	BB&T ITEM PROCESSING CENTER	Interim Deposit correction 5/21		(0.50)
* FED0000514	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 5/14/2021	Purpose: ER FICA Full Payroll Pay Date: 5/14/2021	221,142.38
* FED0000528	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 5/28/2021	Purpose: ER FICA Full Payroll Pay Date: 5/28/2021	213,931.65
* FED0000611	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 6/11/2021	Purpose: ER FICA Full Payroll Pay Date: 6/11/2021	244,086.01
* HSA0000514	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 5/14/2021		11,189.24
* HSA0000528	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 5/28/2021		11,218.09
* PAT0000514	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 5/14/2021		28,249.90

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## FUND ACCOUNTING PAYMENT SUMMARY

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**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* PAT0000528	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 5/28/2021		27,419.91
* PAT0000611	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 6/11/2021		30,313.54
* PENS000514	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 5/14/2021	DED: ROTH AXA - Full Payroll Pay Date: 5/14/2021	14,239.99
* PENS000528	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 5/28/2021	DED: ROTH AXA - Full Payroll Pay Date: 5/28/2021	14,191.97
* PENS000611	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 6/11/2021	DED: ROTH AXA - Full Payroll Pay Date: 6/11/2021	14,481.76
* PSER000610	PUB SCH EMPLOYES RETIREMENT	Purpose: EE RETP Full Payroll Pay Date: 5/14/2021	Purpose: EE RETP Full Payroll Pay Date: 5/28/2021	139,215.70
* SCD0000514	PA SCDU	DED: Child Support - Full Payroll Pay Date: 5/14/2021		1,210.06
* SCD0000528	PA SCDU	DED: Child Support - Full Payroll Pay Date: 5/28/2021		1,210.06
* SCD0000611	PA SCDU	DED: Child Support - Full Payroll Pay Date: 6/11/2021		1,210.06
* TRUIST0531	BB&T ITEM PROCESSING CENTER	Truist managed account fee		190.68
<b>10 - General Fund</b>				<b>3,099,342.30</b>
<b>Grand Total All Funds</b>				<b>3,099,342.30</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>123,453.23</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>2,086,311.96</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>889,577.11</b>
<b>Grand Total All Payments</b>				<b>3,099,342.30</b>

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** CF - CAFETERIA ACCOUNT    **Payment Dates:** 04/28/2021 - 06/16/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort:** Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000007111	FEESERS INC.	MM Food	HH Food	17,152.79
0000007112	HERSHEY CREAMERY CO.	MM Ice Cream		1,091.28
0000007113	JOHNNA ORNDORFF - PETTY CASH	5/4 PC Foods	5/4 PC Office supplies	221.72
0000007114	K & D FACTORY SERVICE INC.	Hatcvo repair HS	MM Dishwasher	1,247.04
0000007115	LAMPETER-STRASBURG SCHOOL DIST	CS office chair		118.89
0000007116	MORIBITO BAKING CO INC	MM Bread		800.70
0000007117	NARDONE BROS BAKING CO INC	MM Pizza	HH Pizza	689.76
0000007118	NEWELL, NATHAN	Newell Refund		24.90
0000007119	SCHEID PRODUCE INC.	HS Produce	MM Produce	1,668.95
0000007120	SERENA A. KIRCHNER INC	HS Sparkling Ice		236.30
0000007121	SINGER EQUIPMENT COMPANY	Paper supplies		2,860.26
0000007122	SWISS DAIRY	HH Milk	MM Milk	5,577.35
0000007123	TELE-PEST INC.	HS Pest Control	HH Pest control	196.00
0000007124	TURKEY HILL DAIRY INC.	TH Drinks HH		156.78
0000007125	US FOODSERVICE	MM Food	HS Food	9,341.72
0000007126	ECOLAB INC.	Eye Wash Kits		222.00
0000007127	FEESERS INC.	MM Food	HS Food	19,880.50
0000007128	HERSHEY CREAMERY CO.	MM Ice Cream		417.00
0000007129	K & D FACTORY SERVICE INC.	HS Freezer Repair		1,184.37
0000007130	L H BRUBAKER APPLIANCES	HH New washer		799.00
0000007131	MORIBITO BAKING CO INC	MM Bread	HH Bread	954.67
0000007132	NARDONE BROS BAKING CO INC	MM Pizza	HH Pizza	804.72
0000007133	ORNDORFF JOHNNA R	Senior refunds		436.39

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** CF - CAFETERIA ACCOUNT    **Payment Dates:** 04/28/2021 - 06/16/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

**Sort:** Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000007134	REINHART FOODSERVICE	Govt Food Dry	Govt Food	424.12
0000007135	SCHEID PRODUCE INC.	HS Produce	MM Produce	1,636.35
0000007136	SCHMIDT, CHERYL	AS Mileage Cafeco Mtg		60.20
0000007137	SERENA A. KIRCHNER INC	HS Sparkling Ice		468.70
0000007138	SINGER EQUIPMENT COMPANY	Paper Supplies		3,623.34
0000007139	STRATTON, DAVE	M. Stratton Refund		32.35
0000007140	SWISS DAIRY	HH Milk 5/4-20	LE Milk 5/4-18	5,701.62
0000007141	TURKEY HILL DAIRY INC.	HH TH Drinks		321.42
0000007142	US FOODSERVICE	MM Food	HH Food	10,758.30
<b>51 - FOOD SERVICE/CAFETERIA</b>				<b>89,109.49</b>
<b>Grand Total All Funds</b>				<b>89,109.49</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>0.00</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>89,109.49</b>
<b>Grand Total All Payments</b>				<b>89,109.49</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: AT - HS ATHLETIC ACCOUNT      Payment Dates: 05/04/2021 - 06/15/2021

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006116	ESH CALVIN E.	Meal Money for Track - Districts 5/21, 5/22		900.00
0000006117	FARRELL TERRY L.	V Boys Lax 4/12/21, 4/30/21, 5/4/21		282.00
0000006118	JOHNSON, JAN-MICHAEL	V Girls Lax 4/14/21		170.00
0000006119	OSTERHOUT BENJAMIN	V Baseball 3/26/21, 4/19/21		176.00
0000006120	PROPER, BLAINE D	JV Baseball 3/22/21		78.00
0000006121	RINEER JOSEPH A	V Girls Softball 3/22/21		88.00
0000006122	SHOEMAKER STUART K	JV Softball 3/22/21, V Softball 4/14/21		166.00
0000006123	SOUDERS, TOM	Boys Lax 4/7/21, 4/22/21, 5/3/21		282.00
0000006124	BROWN'S GRAPHIC SOLUTIONS INC	Athlete of the year plaque		75.00
<b>29 - Athletic Fund</b>				<b>2,217.00</b>
<b>Grand Total All Funds</b>				<b>2,217.00</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>0.00</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>2,217.00</b>
<b>Grand Total All Payments</b>				<b>2,217.00</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** CR - CAPITAL RESERVE ACCT    **Payment Dates:** 05/05/2021 - 06/15/2021

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004456	CRABTREE ROHRBAUGH & ASSOCIATES INC.	professional services - early childhood - cap reserve		21,101.76
0000004457	K & D FACTORY SERVICE INC.	dishwasher - MM - cap reserve		24,297.32
0000004458	K & D FACTORY SERVICE INC.	new compressor - outside freezer - cap reserve		7,504.73
0000004459	CITY OF LANCASTER PA	water capacity & modeling requests - Early Childhood Center		175.00
0000004460	K & D FACTORY SERVICE INC.	new compressor - HS freezer		5,010.98
<b>32 - Capital Reserve</b>				<b>58,089.79</b>
<b>Grand Total All Funds</b>				<b>58,089.79</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>0.00</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>58,089.79</b>
<b>Grand Total All Payments</b>				<b>58,089.79</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

Date	Transaction Description	Debit	Credit	Balance
	<b>Balance in ArbiterPay Account - April 27, 2021</b>			<b>3,838.15</b>
	Upload Funds into ArbiterPay		500.00	
04/28/2021	Lampeter-Strasburg High School, 4/27/2021, Group 107703, Game 969530, 7:00 PM, Game Fee \$170.00, Jennifer Forney	170.00		
04/28/2021	Lampeter-Strasburg High School, 4/27/2021, Group 107703, Game 969530, 7:00 PM, Game Fee \$170.00, Ruth Rineer	170.00		
04/29/2021	Lampeter-Strasburg High School, 4/28/2021, Group 103374, Game 483096, 7:00 PM, Game Fee \$88.00, Bob Deverter	88.00		
04/29/2021	Lampeter-Strasburg High School, 4/28/2021, Group 103374, Game 483096, 7:00 PM, Game Fee \$88.00, James Herr	88.00		
05/03/2021	Lampeter-Strasburg High School, 4/29/2021, Group 107703, Game 969532, 7:00 PM, Game Fee \$170.00, Athena Waligurski	170.00		
05/03/2021	Lampeter-Strasburg High School, 4/29/2021, Group 107703, Game 969532, 7:00 PM, Game Fee \$170.00, Laura Mandell	170.00		
05/10/2021	Lampeter-Strasburg High School, 4/30/2021, Group 105178, Game 1235199657, 7:00 PM, Game Fee \$94.00, Don Johnson	94.00		
05/10/2021	Lampeter-Strasburg High School, 4/30/2021, Group 105178, Game 1235199657, 7:00 PM, Game Fee \$94.00, Patrick ZORZI	94.00		
05/03/2021	Lampeter-Strasburg High School, 5/1/2021, Group 103374, Game 483414, 10:00 AM, Game Fee \$88.00, James Herr	88.00		
05/03/2021	Lampeter-Strasburg High School, 5/1/2021, Group 103374, Game 483414, 10:00 AM, Game Fee \$88.00, Robert Thompson	88.00		
05/03/2021	Lampeter-Strasburg High School, 5/1/2021, Group 103374, Game 483415, 10:00 AM, Game Fee \$78.00, John Clark	78.00		
05/03/2021	Lampeter-Strasburg High School, 5/1/2021, Group 103374, Game 483415, 10:00 AM, Game Fee \$78.00, Robert (Bob) Galgo	78.00		
05/11/2021	Lampeter-Strasburg High School, 5/10/2021, Group 102269, Game 517123, 4:15 PM, Game Fee \$88.00, Dave Duckworth	88.00		
05/11/2021	Lampeter-Strasburg High School, 5/10/2021, Group 102269, Game 517123, 4:15 PM, Game Fee \$88.00, Keith Kauffman	88.00		
05/11/2021	Lampeter-Strasburg High School, 5/10/2021, Group 107703, Game 969775, 4:15 PM, Game Fee \$170.00, Donine Kelly	170.00		
05/11/2021	Lampeter-Strasburg High School, 5/10/2021, Group 107703, Game 969775, 4:15 PM, Game Fee \$170.00, William Lewis	170.00		
05/11/2021	Lampeter-Strasburg High School, 5/10/2021, Group 111370, Game 585122, 4:00 PM, Game Fee \$93.00, John Jabour	93.00		
05/11/2021	Lampeter-Strasburg High School, 5/10/2021, Group 111370, Game 585122, 4:00 PM, Game Fee \$93.00, Ron Schiding	93.00		
05/14/2021	Lampeter-Strasburg High School, 5/12/2021, Group 103374, Game 483100, 7:00 PM, Game Fee \$88.00, Lou Casanova	88.00		
05/14/2021	Lampeter-Strasburg High School, 5/12/2021, Group 103374, Game 483100, 7:00 PM, Game Fee \$88.00, Todd Galbraith	88.00		
05/04/2021	Lampeter-Strasburg High School, 5/3/2021, Group 105178, Game 1235199653, 4:00 PM, Game Fee \$94.00, Brendan McAna	94.00		
05/04/2021	Lampeter-Strasburg High School, 5/3/2021, Group 105178, Game 1235199653, 4:00 PM, Game Fee \$94.00, Dan Mentzer	94.00		
05/10/2021	Lampeter-Strasburg High School, 5/4/2021, Group 105178, Game 1235198192, 7:00 PM, Game Fee \$94.00, Brian Lindemutt	94.00		
05/10/2021	Lampeter-Strasburg High School, 5/4/2021, Group 105178, Game 1235198192, 7:00 PM, Game Fee \$94.00, Patrick ZORZI	94.00		
05/10/2021	Lampeter-Strasburg High School, 5/4/2021, Group 111370, Game 584617, 4:00 PM, Game Fee \$81.00, John Waggoner	81.00		
05/10/2021	Lampeter-Strasburg High School, 5/4/2021, Group 111370, Game 584617, 4:00 PM, Game Fee \$81.00, Thomas Engleman	81.00		
05/10/2021	Lampeter-Strasburg High School, 5/5/2021, Group 103374, Game 483098, 7:00 PM, Group 103374, Game 483099, 4:15 PM,	166.00		
05/10/2021	Lampeter-Strasburg High School, 5/5/2021, Group 103374, Game 483098, 7:00 PM, Group 103374, Game 483099, 4:15 PM,	166.00		
05/10/2021	Lampeter-Strasburg High School, 5/6/2021, Group 102269, Game 517125, 5:30 PM, Game Fee \$88.00, Bob Teale	88.00		
05/10/2021	Lampeter-Strasburg High School, 5/6/2021, Group 102269, Game 517125, 5:30 PM, Game Fee \$88.00, James Gerz	88.00		
05/10/2021	Lampeter-Strasburg High School, 5/6/2021, Group 102269, Game 518390, 5:30 PM, Game Fee \$78.00, Thomas Libhart	78.00		
05/10/2021	Lampeter-Strasburg High School, 5/6/2021, Group 102269, Game 518390, 5:30 PM, Game Fee \$78.00, William Trites	78.00		
05/10/2021	Lampeter-Strasburg High School, 5/6/2021, Group 111370, Game 584616, 4:00 PM, Game Fee \$81.00, John Jabour	81.00		
05/10/2021	Lampeter-Strasburg High School, 5/6/2021, Group 111370, Game 584616, 4:00 PM, Game Fee \$81.00, Thomas Engleman	81.00		
05/10/2021	Lampeter-Strasburg High School, 5/7/2021, Group 103374, Game 483101, 4:15 PM, Game Fee \$78.00, Jack Dettinger	78.00		
05/10/2021	Lampeter-Strasburg High School, 5/7/2021, Group 103374, Game 483101, 4:15 PM, Game Fee \$78.00, Lou Casanova	78.00		
	Total Payments to Officials - 4/26/2021 through 6/14/2021	3,774.00		
	Processing Fees	77.00		
	Total Paid from ArbiterPay Account	3,851.00		
	<b>Balance in ArbiterPay Account - June 14, 2021</b>			<b>487.15</b>

**LAMPETER-STRASBURG SCHOOL DISTRICT  
LANCASTER COUNTY, PENNSYLVANIA**

**A RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD  
EXCLUSIONS FOR THE 2021/2022 FISCAL YEAR OF THE LAMPETER-  
STRASBURG SCHOOL DISTRICT AS REQUIRED UNDER THE  
TAXPAYER RELIEF ACT**

WHEREAS, the Secretary of the Pennsylvania Department of Education (“Department”) has notified the Lampeter-Strasburg School District (“School District”) that, under Sections 324 and 505 of the Taxpayer Relief Act of Special Session No. 1 of 2005/2006 (“Act”), the Department will pay to the School District from the Property Tax Relief Fund the amount of \$635,758.45;

WHEREAS, under Section 334 of the Act, the School District is required to use such property tax reduction allocation to fund exclusions for approved homesteads and farmsteads in the 2021/2022 fiscal year of the School District;

WHEREAS, pursuant to Section 341(g)(3) of the Act, the Lancaster County Assessment Office has provided the School District with a certified report listing the aggregate number of approved homesteads and farmsteads within the School District as 5,870 (which consists of 5,769 approved homesteads and 101 approved farmsteads).

WHEREAS, as required under Section 342 of the Act and based on the above information, the Board of School Directors (“Board”) of the School District has calculated the homestead and farmstead exclusions for the 2021/2022 fiscal year of the School District and hereby adopt the following resolutions implementing homestead and farmstead exclusions for the 2021/2022 fiscal year;

NOW THEREFORE BE IT RESOLVED as follows:

1. Property Tax Reduction Allocation from 2021-22 Tax Relief Fund. The property tax relief available in the case of each approved homestead and farmstead is set at \$108.31 (which is determined by dividing the amount of \$635,758.45, the total sum paid to the School District to fund homestead and farmstead exclusions, by 5,870, the aggregate number of approved homesteads and farmsteads within the School District).

2. Homestead/Farmstead Exclusion for 2021-22 Tax Relief. The homestead exclusion and the farmstead exclusion for 2021-22 Tax Relief are set at \$6,279.00. (which is determined by dividing the property tax relief set forth above by the School District real estate tax rate of 17.2485mills (0.0172485)).

3. Reallocation of 2021-22 funds remaining from nine homesteads and farmsteads with approved exclusions falling below \$6,279.00. Nine homesteads and farmsteads have approved exclusions that are less than \$6,279.00 leaving \$22,811.00 in assessment reductions to reallocate. 5,861 homesteads and farmsteads will each receive an additional homestead and farmstead exclusion of \$4.00 resulting in an additional tax reduction of \$0.07.



4. 2021-22 Aggregate Property Homestead/Farmstead Exclusion and Property Tax Reduction Allocation: The maximum homestead exclusion and the maximum farmstead exclusion, which must be reflected on the tax bills provided to owners of approved homesteads and farmsteads, are set at \$6,283.00 (which is determined by totaling the exclusion amounts from sections 2 and 3 above). The maximum property tax relief available in the case of each homestead and farmstead is set at \$108.38 (which is determined by totaling the tax reduction amounts from sections 1 and 3 above).

5. Tax Bills. The tax bill issued to the owner of an approved homestead within the School District shall reflect that the assessed value of the homestead subject to taxation by the School District shall be reduced by an amount equal to the lesser of: (a) the assessed value of the homestead as established by the Lancaster County Assessment Office, or (b) the maximum homestead exclusion of \$6,283.00 set forth above. The tax bill issued to the owner of an approved farmstead within the School District shall reflect that the assessed value of the farmstead subject to taxation by the School District shall be reduced by an amount equal to the lesser of: (a) the assessed value of the farmstead as established by the Lancaster County Assessment Office, or (b) the maximum farmstead exclusion of \$6,283.00 set forth above. This paragraph 5 will apply to tax bills issued based on the initial tax duplicate used in issuing initial tax bills for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. Definitions. For purposes of these resolutions, “approved homesteads” and “approved farmsteads” shall mean homesteads and farmsteads listed in the certified report referred to above and received by the School District from the Lancaster County Assessment Office on or before May 1 pursuant to 341(g)(3) of the Act.

We hereby certify that the foregoing is a true and correct copy of the resolutions adopted by the Board at a meeting thereof duly and legally held on the 14th of June, 2021.

LAMPETER-STRASBURG SCHOOL DISTRICT

Attest: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

(School District Seal)

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# LAMPETER-STRASBURG SCHOOL DISTRICT

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## **2021-2022 Final Budget**

May 4, 2021

Dear Resident of the Lampeter-Strasburg School District:

Following numerous hours of review and deliberation, we are able to present to you the proposed budget for the 2021-2022 school year. Creating a school district budget continues to be a daunting task, and was especially challenging this year due to the continued impact of COVID-19.

In an effort to communicate the financial challenges facing the District, the Board of School Directors held a Community Engagement Meeting a number of years ago to share information with the community and solicit input on three major areas. Those areas included the following: What role should extracurricular activities play at Lampeter-Strasburg School District? What do you see as the role of required, core content classes compared to non-required related arts and elective classes in Lampeter-Strasburg School District? What type of school district do you want Lampeter-Strasburg School District to be, and how do you feel about our current rate of taxation in creating that type of district? Based upon past community engagement efforts, the consistent message was to avoid cutting any programs and keep tax increases at a reasonable level. In addition, it was recommended to continue looking for alternative revenue sources and cost savings measures.

Lampeter-Strasburg School District continues to enjoy much student success, while receiving accolades for both our instructional and extra-curricular programs. Our high school recently earned recognition from U.S. News & World Report in their "Best High School" rankings for the ninth consecutive year. The 2021 rankings placed L-S 86<sup>th</sup> in the state (out of over 700 public high schools) and 2,310<sup>th</sup> nationally (out of approximately 24,000 public high schools reviewed).

We continue to include student activity fees as a condition for high school students participating in extracurricular activities or interscholastic athletics. We continue to seek corporate sponsorships of our athletic fields and facilities at which public events are held. Both of these recommendations originated from a District Fiscal Responsibility Task Force that was comprised of community members, District staff, and Board members alike. In addition, we continue to assess facility usage fees to groups and organizations that utilize our facilities and fields in an effort to offset the costs incurred for the maintenance of these assets.

In an effort to be fiscally responsible, we continue to look for alternate revenue sources, as well as ways to reduce expenditures. In addition, any proposed expenditures align with our District Comprehensive Plan and goals that outline our roadmap for the future. To this end, we invested in updated curricular materials, as well as added technology resources across the District. Specifically, the continued expansion of technology devices at the elementary level enabled us to continue to facilitate an online presence for all students (K-12). We have expanded our partnership with Project Lead the Way to provide updated Computer Programming offerings to high school students, as well as additional Science, Technology, Engineering, and Math (STEM) opportunities across the District. These initiatives are to ensure that students are appropriately prepared for college and careers following graduation from high school.

School safety continues to be the number one priority of the District for our students and staff alike. We continue to have a great partnership with our local police departments and first responders. Our School Resource Officer officially began during the 2018-2019 school year and continues to be a great asset to the District.

The District also solicited community feedback regarding recommendations regarding a feasibility study to create a long-range plan for our buildings. The purpose of the study and recommendations are to ensure that our buildings are properly maintained and are able to effectively serve our students' instructional needs for the 21st Century learning and beyond.

**LAMPETER-STRASBURG  
SCHOOL DISTRICT**

1600 BOOK ROAD, P.O. BOX 428, LAMPETER, PA 17537-0428

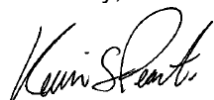
**KEVIN S. PEART, ED.D.**  
Superintendent

PHONE (717) 464-3311  
FAX (717) 464-4699  
[kevin\\_peart@L-Spioneers.org](mailto:kevin_peart@L-Spioneers.org)

While the financial concerns stemming from COVID-19 will be with us well into the future, our purpose, our focus, and our mission remain the same - to do what is best for students. Through the collaborative efforts previously outlined, as well as hours of study and review by the Finance Committee and full Board, we are able to present what we believe is a responsible budget, which reflects a 1.9% real estate tax increase for 2021-2022. While this budget will require the use of reserve (rainy day/savings) funds, we believe this is an appropriate measure given the current economic situation and impact upon our community. Through the implementation of this budget, we believe that we will be able to continue to provide the quality of education that the L-S community expects.

Thank you for your continued support of the children of the Lampeter-Strasburg School District.

Sincerely,



Kevin S. Peart, Ed.D.  
Superintendent



**LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-2022**

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## LAMPETER-STRASBURG SCHOOL DISTRICT

### BOARD OF SCHOOL DIRECTORS

Melissa S. Herr, President  
Patricia M. Pontz, Vice President  
Scott M. Arnst  
David J. Beiler  
James H. Byrnes  
Scott J. Kimmel

Dustin D. Knarr  
Matthew E. Parido  
Audra R. Spahn  
Mary E. Williams, Secretary (non-voting)  
Keith A. Stoltzfus, Treasurer (non-voting)

### ADMINISTRATION

Kevin S. Peart, Ed.D., Superintendent  
Andrew M. Godfrey, Ed.D., Assistant Superintendent  
Karen L. Staub, Special Education Supervisor  
William E. Griscom, Jr., Technology Supervisor  
Keith A. Stoltzfus, Business Manager  
Kathleen Boyce, Assistant Business Manager

Benjamin J. Feeney, Ed.D., Principal  
Alicia C. Kowitz., Assistant Principal  
Jamie P. Raum, Principal  
Scott K. Rimmer, Ed.D., Assistant Principal  
Jeffrey T. Smecker, Ed.D., Principal  
Eva G. Strawser, Assistant Principal  
Michele B. Westphal, Ed.D., Principal

### MISSION STATEMENT

The Lampeter-Strasburg School District recognizes that each child has unique abilities, talents, and needs. The district is committed to providing, in an accountable partnership with parents and the community, opportunities for each learner to acquire the knowledge, skills, and values to become a responsible, productive citizen.

### EQUAL RIGHTS AND OPPORTUNITIES POLICY

With the aim of assuring equal rights and opportunities within our school community and to comply with federal laws (including Title IX of Education Amendments of 1972), state laws, and state Department of Education regulations concerning these, the Lampeter-Strasburg School District reaffirms itself to be an Equal Rights and Opportunities School District. As an Equal Rights and Opportunities School District, L-S does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex, marital status, or nonrelevant handicaps and disabilities. The school district's commitment to nondiscrimination extends to students, employees, prospective employees, and the community.

# LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

## BUDGET MESSAGE

### BUDGET PRESENTATION

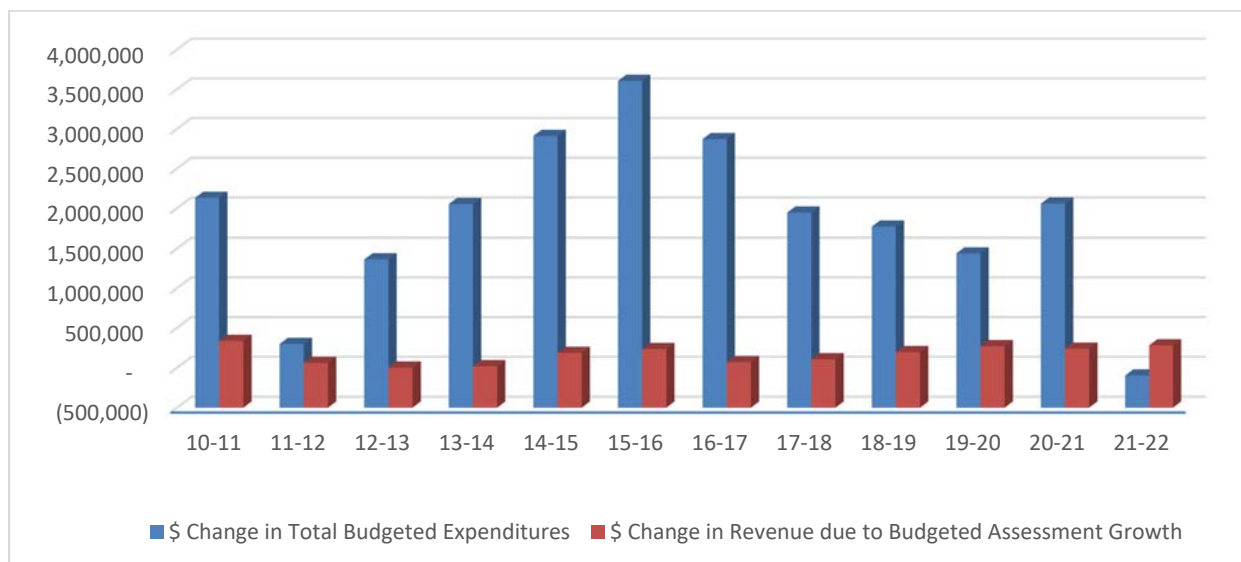
The Budget of the Lampeter-Strasburg School District for the fiscal year 2021-22 is submitted herewith. The budget development process involved all levels of staff and culminated with Administration coordinating the final budget with the Finance Committee of the Board of School Directors. The development, review, and consideration of the 2021-22 General Fund Budget was completed with the goal of providing a continued quality educational program while minimizing the impact upon taxpayers.

### FINANCIAL TRENDS

Each year the Board of School Directors approves a budget which balances the need to provide an exceptional educational program at a cost reasonable to taxpayers. The District's primary use of resources is for the instruction of children, while its chief revenue source is real estate taxes. Balancing the needs of the District and community against the ongoing Coronavirus pandemic has been especially challenging this year. Forecasting revenues and expenses in this environment of constant change presents a moving target at best. Our Earned Income Tax, collection rate on the Real Estate Taxes and Assessment Growth are even more difficult to predict in uncertain times. The goal has been to ensure the budget provides the least disruption as possible to our students.

In an ideal world, the normal growth in the real estate tax base would cover the increasing cost associated with educating the population of students in the Lampeter-Strasburg School District. Unfortunately, this is not the case. The chart below illustrates the gap between the growth in taxable real estate assessments and growth in expenditures.

### Assessment Growth versus Expenditure Growth



## LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

### **BUDGET MESSAGE**

Despite the slight growth in taxable assessments, the District has experienced ten years of surpluses. These were primarily due to favorable medical claims history, a spike in earned income tax collection, and the overall favorable outcome with actual versus budgeted expenditures during those years. The District's ability to control its costs over the past five years has enabled it to absorb increasing employer contributions required for the state-wide pension system while levying tax increases well-within the state mandated index (Act 1 Index). In spite of our recent history of budget surpluses, the District must continue to scrutinize all expenses and look for new revenue sources. The five-year projection (Appendix A-10) shows it may be difficult for the District to continue with millage rate increases well below the index.

A district's fund balance is the total of its accumulated reserves and gives the district the ability to deal with unforeseen expenditure demands. Use of fund balance to fund ongoing district operations is not recommended for the following reasons: bond underwriters and the school finance community suggest that a school district carry a minimum fund balance of 5%, use of fund balance to cover recurring costs creates further reliance upon fund balance in future years, reduction of fund balance eliminates a district's ability to deal with any unforeseen financial demand. Lampeter-Strasburg School District has demonstrated prudent fiscal management resulting in surpluses the past ten fiscal years. The favorable budget outcomes in recent years have allowed the District to transfer funds to its Capital Reserve Fund. This Fund is the source of funding for the maintenance and upkeep of the District's buildings, equipment and infrastructure.

The District implemented a district-wide feasibility study in 2019. The study identified many projects from ongoing maintenance to space constraints within Lampeter Elementary. As District buildings continue to age and the Board and Administration continue long range planning, the District will utilize, to the extent possible and approved, the Capital Reserve Fund to finance necessary projects. The District continues to look at its financial position and debt service levels compared to the need for renovations in each building. Given current assumptions, the District anticipates being able to fund these necessary projects within current debt-service levels. Please see the District's website for additional details and continuing updates (<https://www.l-spioneers.org/Departments/Buildings-And-Grounds/Feasibility-Study/>)

The budgeted decline in fund balance for the 2021-22 fiscal year is \$1,518,165. Projected increases in salaries, benefits and instructional textbooks had the biggest influence on this deficit. Given the current economic situation, no millage increase in the current year and the expected short term nature of this pandemic, the Administration and Board felt we needed to adopt a budget with a 1.9% increase to the real estate tax. The fund balance was diligently built for a downturn such as this and all stakeholders are well aware of the long term needs of the District. It is important to note the District's total fund balance has averaged 12.9% over the 8 years reflected in the following chart:

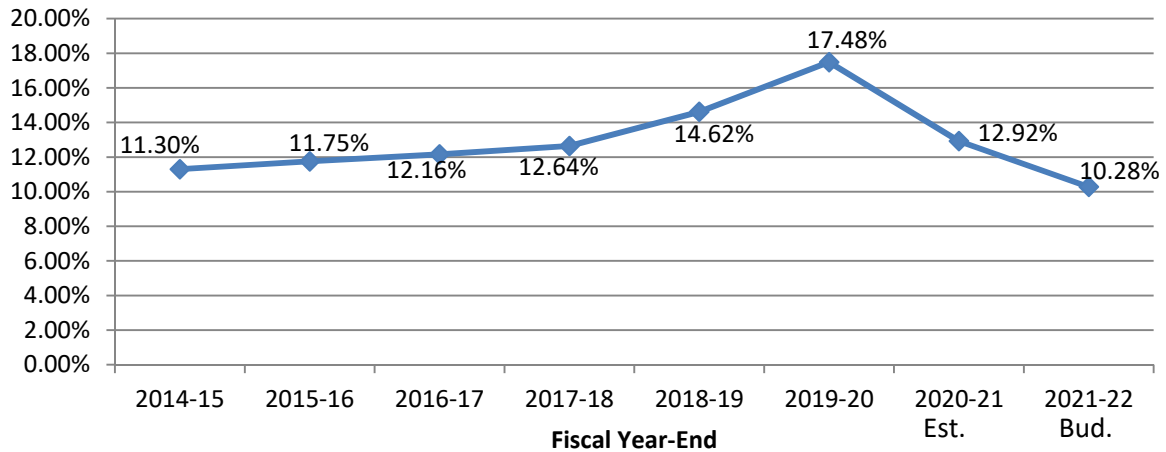


# LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

## BUDGET MESSAGE

### Total Fund Balance as a Percentage of Expenditures



Budgeting Under Act 1 - The District, as with all public school districts in Pennsylvania, is required to keep its real estate tax increase within the state imposed Index, which for Lampeter-Strasburg in 2021-22 is 3.5%. A school district is allowed to request an exception to this Index for certain expenses which escalate above the Index. Early in the budget development process, the Board and Administration made the decision to pass a resolution stating that the final budget would not require a real estate tax increase beyond the state limit (Act 1 Index). As the budget process continued and the current-year financials became clearer, the Board opted for a tax increase of 1.9% well below the maximum. This is also in line with our long term projections. Over the past 5 years, the District's average annual tax increase is 1.32% which is less than the county average of 2.04% and our Act 1 average of 2.84% over that same time period. In addition, 10 out of the 10 years the District was at or below the Act 1 Index and 9 out of 10 years the District was below the county average. (See Appendix A-8)

Revenue Sources - Unfortunately, under current state tax laws, the District has no other substantive avenue for creating greater revenue other than through real estate taxes. Beyond real estate taxes, the other tax revenues received by the District are driven by economic conditions beyond the control of the District, for example, Earned Income Tax and Real Estate Transfer Taxes.

Two of the major state revenue sources used for educational purposes are the Basic Education and Special Education Subsidies. The District expects to receive flat funding for both subsidies. The retirement subsidy is increasing by 2.73% (\$108,498) due to a mandated increase in the employer contribution rate and an increase in our payroll wages. The state has been funding approximately 23% of District expenses (see Appendix A-5), leaving the balance of the expenses funded directly by the residents of the District.

# LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

## **BUDGET MESSAGE**

Millage Rate - The District budget includes a 1.9% increase in the real estate millage for 2021-22. The district's final tax rate for next year is expected to increase by 0.3216 mills to a total millage of 17.2485 mills. A taxpayer owning a property valued at the median homestead value of \$217,200 will pay an additional \$70 in real estate taxes in the upcoming 2021-22 school year. Owners of homesteads and farmsteads will again receive a homestead and farmstead exclusion required under Act 1, the Tax Reform Act of 2006. In essence, this Act calls for funds to be distributed from the state to school districts for the purposes of lowering the assessed values of farmstead and homestead properties. This reduction in assessed value in turn lowers the real estate tax obligation of district home and farm owners. The source of the funds being distributed by the state is derived from state-wide gambling tax proceeds. It is estimated that each homestead and farmstead property owner will see their real estate tax obligation decline by approximately \$100.

Expenditures - Since the District has limited means in generating new sources of income, it spends the majority of its efforts in managing its expenditures and ensuring that taxpayer funds are spent wisely. One measure of the reasonableness of the spending of a school is to compare its expenditure per student to other neighboring schools. According to Intermediate Unit 13 Financial Comparisons, a collection of financial data assembled annually, Lampeter-Strasburg is ranked 9th in total expenditures per student out of 16 Lancaster County School Districts with 1 being the lowest (fiscal year ending 6/30/20 - see Appendix A-9).

One significant impact during the 2020-21 school year was the number of students who chose online learning and especially those who chose other cyber charter schools. Advertised as free to parents, these schools bill the District the average cost per student from our budget. For 2020-21 this cost averages more than \$15,000 per cyber student. The 2021-22 budget is built anticipating roughly half of those students who left in 2020-21 returning for in-person instruction at Lampeter-Strasburg School District for 2021-22.

Since revenues are essentially determined by state tax law and local conditions relative to the taxes levied within a given community, more accountability rests with the District in controlling its expenditures. As in any business, the District realizes there is always room for improvement in terms of efficiency and implementation of cost containment measures. The following techniques have been implemented over the years: creation of District operated special needs classes in lieu of more expensive contracts for educating those students; elimination of instructional assistant contracts with the direct employment of assistants; elimination of a more expensive special education transportation contract by running our own vans; software systems to allow for labor efficiencies and lower ongoing software maintenance costs; decentralization of a portion of the total budget to allow for greater scrutiny of purchases at the building and supervisory level; implementation of managed health care programs to reduce our self-insured health insurance costs; creation of wellness programs, such as an individualized weight management program, a near-site wellness facility, and L-S Rewards Program; participation in a medical reinsurance pool to provide for the possibility of a refund of premiums; participation in a consortium of other school districts to receive discounts on property, casualty, and workers' compensation

## LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

### **BUDGET MESSAGE**

insurance; participation in joint purchasing of instructional supplies to afford the District significant quantity discounts; participation in an energy buying consortium which allows for reduced costs on natural gas, electricity, fuel oil, and gasoline; participation in demand response agreements; use of a performance contract creating a reduction in energy usage; and the periodic bidding of services such as life insurance, disability insurance, auditing services, banking services, copier services, and trash removal. The District also realizes great expenditure savings through instructional and extra-curricular purchases made by school-related organizations such as booster clubs and parent teacher organizations.

#### OTHER BUDGET HIGHLIGHTS

**TAXABLE REAL ESTATE ASSESSMENT GROWTH RATE** - The District historically has been very fortunate to experience increases in its total property assessments primarily due to growth in commercial and residential properties. This growth reached a high of 12.51% in 1986-87, but is estimated to decline to a level of 0.75% in 2021-22 (see Appendix A-4). It was the District's commercial property growth that allowed the District to remain in the bottom third of the county in terms of real estate tax rates throughout the late 1980's and early 1990's. In years where the growth rate tracked above the 2% to 3% range, the growth was the result of a few large commercial properties. The projected 0.75% rise in the growth rate represents a decrease over last year's rate of 0.90%.

**INTEREST RATES** – Rates fell drastically in March of 2020. This impacted the District in two ways. First, the return on our deposits was cut by more than \$300,000 annually. However, the cost of borrowing also slid to historic lows which allowed the District to borrow approximately \$9.2 M in April 2021 at 1.3321% for seven years. As the District completed a district-wide Feasibility Study and continues its Long Range Planning the low interest rates may be beneficial as there are multiple projects to be vetted, approved and financed in the coming years.

**PREFERENTIAL ASSESSMENTS** - A major negative influence upon the budget is the loss of taxable assessment due to preferential land assessments. According to reports from the Lancaster County Board of Assessment, approximately \$3.1 M in tax dollars is being shifted annually due to property taxes being based on use values rather than fair market values. The total value of property subject to the PA Clean and Green (Act 319) exemption is \$182,689,200. Additional information concerning this law can be found on the PA Department of Agriculture's website searching for "Clean and Green".

**A LOOK AHEAD** – It is anticipated that the direct Coronavirus pandemic financial impact is short lived and relatively minimal in the years beyond 2021-22. The District will continue to monitor this impact closely and work to lessen the impact as much as possible on District operations. This virus is unprecedented in our Nation's history and therefore the long term financial implications are extremely difficult to predict. Additionally, both favorable and unfavorable effects upon fund balance could occur depending on the volatility of medical claims, cyber charter enrollments and special education enrollments. State and Federal mandates may also impact the District at any time.

## LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

### **BUDGET MESSAGE**

If the financial impacts of the Coronavirus pandemic are not short-lived, the five-year projection found in Appendix A-10 will look very different. There are many major assumptions that are made in the long-range forecast and any minor variances in these assumptions could lead to inaccurate forecasts. Despite this difficulty, the forecasts do provide value to the District in its planning for the future. As stated earlier, it is expected that the conservative nature of the annual budget will yield minimal effects upon the District's fund balance throughout the projection period.

#### ACADEMIC PERFORMANCE

As stated earlier, the Lampeter-Strasburg School District Board of School Directors is proud of its educational program witnessed by the fact that the performance of its students compares very favorably with other districts in Lancaster County and across the state. The information provided below supports the view that the district has not only an excellent record of performance to preserve, but a record that will take much creativity to improve upon.

According to Schooldigger.com website, Lampeter-Strasburg School District is ranked 45 out of 610 districts in the state of Pennsylvania for 2019-2020. Schooldigger.com is a public website that ranks school districts across the country in an effort for potential homebuyers to compare school districts. Rankings are determined by adding each district's average PSSA math score with the average PSSA reading score to form a combined average. Additionally, the high school was named one of U.S. News & World Report's "Best High Schools" for the eighth year in a row. The report ranks the high school 86<sup>th</sup> in the state (out of 711 public high schools) and 2310<sup>th</sup> nationally (out of over 23,553 public high schools).

Lampeter-Strasburg School District met its academic targets in all grades and all schools in 2019. Lampeter-Strasburg High School Keystone Exam scores in Literature, Biology, and Algebra I continue to be among the highest in the county. In 2019, students in grades 3-8 took the PSSA exams in English Language Arts and Mathematics. These exams were designed to assess the Pennsylvania Core Standards for English Language Arts and Mathematics. Student in grades 4 and 8 continued to take the PSSA Science exam. There are no scores for 2019-2020 but the District continues to serve students to the best of its ability to maintain or improve upon these competitive scores.

PSSA scores met all state targets. The chart below provides the percentage of students who scored proficient or advanced on the 2016, 2017, 2018, and 2019 PSSA exams.

**LAMPETER-STRASBURG SCHOOL DISTRICT**

Budget 2021-22

**BUDGET MESSAGE**

<b>2018-2019 PSSA</b>												
<b>Percentage of Students Scoring Advanced and Proficient</b>												
	<b>English Language Arts</b>				<b>Mathematics</b>				<b>Science</b>			
	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>3</b>	82%	85%	85%	81%	75%	77%	66%	74%	NA	NA	NA	NA
<b>4</b>	81%	78%	82%	85%	61%	59%	65%	72%	89%	86%	86%	93%
<b>5</b>	83%	83%	79%	76%	66%	63%	62%	57%	NA	NA	NA	NA
<b>6</b>	79%	82%	71%	74%	61%	61%	49%	54%	NA	NA	NA	NA
<b>7</b>	83%	75%	79%	76%	53%	56%	55%	48%	NA	NA	NA	NA
<b>8</b>	74%	66%	72%	75%	60%	50%	54%	51%	72%	62%	67%	72%

The following section titled “Summary of Budget Comparisons” will examine major variances between 2020-21 projected account outcomes and the 2021-22 budget.

**SUMMARY OF BUDGET COMPARISONS**

General educational activities are supported principally by local taxes and state subsidies as reported in the District’s General Fund. The amount of funds anticipated from the various sources and the increase (decrease) over prior year projections are shown in the following tabulation:

<b>REVENUE AND OTHER FUNDING SOURCES</b>	<b>2021-22 BUDGET</b>	<b>% CHANGE FROM 2020-21 PROJECTED</b>	<b>% OF TOTAL BUDGET</b>	<b>% OF TOTAL DIFFERENCE</b>
Local	41,942,557	2.35	75.67	295.39
State	13,018,006	(1.84)	23.49	(74.91)
Federal	464,968	(45.84)	0.84	(120.48)
Other Financing Sources	0	0.00	0.00	0.00
<b>TOTAL:</b>	<b>55,425,531</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>

Local Sources are expected to decrease by 2.35% or \$964,930. The total increase is primarily comprised of the following: \$921,216 for real estate tax collection, \$100,000 earned income tax collection. Real estate transfer tax collection is expected to decline by \$58,000.

State funding is expected to decrease by 1.84%, or \$244,688. The primary reason is owing to a reduction in state funding for debt service (\$340,993). In 2020-21, the district paid off a large portion of the debt service that was partially paid with state funding. Due to a large decrease in the debt expenditure, this subsidy follows with a large decrease. The state funding for retirement reimbursements is expected to increase by \$108,498 as a result of

LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

**BUDGET MESSAGE**

the increase in the PSERS employer contribution rate increasing from 34.51% of salaries in 2020-21 to 34.94% of salaries in 2021-22, as well as budgeted salary increases. No increases are expected for Basic Education Funding and the Special Education Subsidy.

A decrease of \$393,578 is shown in Federal Revenue Sources. In 2020-21, the District received \$103,500 in federal CARES Act Funding from the County of Lancaster and \$312,071 federal ESSER funding. Although the District expects to receive further ESSER funding for the next couple of years, we are reviewing criteria and requirements for this one-time funding.

Expenditures and Other Financing Uses of Funds, as budgeted in the General Fund, total \$56,943,696, a decrease of 0.17% from projected 2020-21 expenditures. Changes in levels of expenditures by major object category (see Appendix A-11 for major category definitions) over the preceding fiscal year are as shown below:

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>EXPENDITURES &amp; OTHER USES OF FUNDS</b>	<b>2021-22 BUDGET</b>	<b>% CHANGE FROM 2020-21 PROJECTED</b>	<b>% OF TOTAL BUDGET</b>	<b>% OF TOTAL DIFFERENCE</b>
Salaries	23,760,958	1.48	41.73	(360.16)
Benefits	16,842,311	3.14	29.58	(532.33)
Salaries & Benefits	40,603,269	2.17	71.30	(892.50)
Prof and Tech Services	3,072,847	(0.29)	5.40	9.19
Property Services	695,322	(5.02)	1.22	38.11
Other Purchased Services	3,878,779	(13.30)	6.81	617.21
Supplies	1,866,551	26.16	3.28	(401.26)
Equipment	518,200	19.49	0.91	(87.65)
Other Objects	265,653	4.76	0.47	(12.52)
Other Uses of Funds	2,155,000	(68.51)	3.78	4,860.91
Transfer to Capital Reserve	3,888,075	0.00	6.83	(4,031.48)
<b>TOTAL:</b>	<b>56,943,696</b>	<b>(0.17)</b>	<b>100.00</b>	<b>100.00</b>

The major expenditures of the Lampeter-Strasburg School District are in the areas of SALARIES AND BENEFITS. The business of education is very labor intensive; therefore, it is not surprising to find that the major appropriation of resources (71.30%) is in the areas of salaries and benefits.

The primary reason for the 1.48% increase in total SALARIES of \$347,352 is due to a 3.0% wage increase for staff. The overall increase was offset by savings of 1.88% from several retirements.

The BENEFITS category is increasing by 3.14% or \$513,397. The two areas causing this increase are the employees' retirement and health insurance benefits. The PSERS employer contribution rate is increasing from 34.51% to 34.94% of salaries for 2021-22 which added

LAMPETER-STRASBURG SCHOOL DISTRICT

Budget 2021-22

**BUDGET MESSAGE**

\$216,996 to the budget for retirement expense. Health insurance costs are expected to increase by \$471,841, or 8%.

The remaining increase in funds needed to finance the district's educational goals is in the area of Professional Services, Property Services, Other Services, Supplies, Equipment, Other Objects, and Other Financing Uses of Funds (see Appendix A-11 for definitions). These expenditures, combined, account for 28.70% of the total budget.

PROFESSIONAL SERVICES has a slight decrease of 0.29%, or \$8,860.

A small decrease of 5.02%, or \$36,757, for PURCHASED PROPERTY SERVICES is the result of savings from a new copier lease.

OTHER PURCHASED SERVICES is expected to decrease by \$595,252, or 13.3%. This decrease is chiefly due to the anticipation that many students who enrolled in cyber programs during the height of the Coronavirus pandemic will return to in-person learning.

The expected cost of SUPPLIES, TEXTBOOKS, and SOFTWARE has increased by 26.16%, or \$386,988. A majority of this increase is for the renewal of district textbook licensing in the amount of \$228,840. The remainder of the increase is for additions to building allocations as they return to their pre-pandemic levels.

The district develops its EQUIPMENT budget based upon need which varies from year to year. The district expects to increase its equipment expenditures by \$84,535, or 19.49%. Equipment requests are reviewed in detail by the Finance Committee of the Board before they are included in the budget.

The OTHER OBJECTS category is increasing by \$12,079, or 4.76%.

OTHER FINANCING USES is decreasing by \$4,688,000 or (68.51%). Debt principal payments are decreasing by \$5,168,000 due to repayment of a large portion of debt in 2020-21. The total reduction is offset by an allocation of \$480,000 that is set aside for budgetary reserve. Budgetary reserve is an account that is used to pay for any unforeseen expense that may occur throughout the year.

A CAPITAL RESERVE FUND TRANSFER of \$3,888,075 is possible due to the repayment of debt in 2020-21 and will be used to help fund the payment of critical capital projects.

The budget data that follows represents two levels of detail that we feel fairly and accurately illustrates the Lampeter-Strasburg School District's 2021-22 General Fund Budget. The next page summarizes the budget by major functional area, while the balance of the document illustrates the budget in more specific terms by showing revenues by line and expenditures by object areas within each functional area.

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
REVENUE and EXPENSE SUMMARY

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	PERCENT CHANGE	PERCENT OF TOTAL
Beginning Fund Balance:	7,649,897	9,311,942	7,370,670		
<b>CATEGORY</b>					
<b>REVENUE</b>					
6000 Local Sources	39,726,108	40,977,627	41,942,557	2.35	75.67
7000 State Sources	13,309,172	13,262,694	13,018,006	(1.84)	23.49
8000 Federal Sources	478,310	858,546	464,968	(45.84)	0.84
9000 Other Financing Sources	0	0	0	0.00	0.00
<b>TTL REV &amp; OTHER FIN SOURCES</b>	<b><u>53,513,590</u></b>	<b><u>55,098,867</u></b>	<b><u>55,425,531</u></b>	<b><u>0.59</u></b>	<b><u>100.00</u></b>
<b>EXPENDITURES</b>					
<b>1000 INSTRUCTIONAL PROGRAMS</b>					
1100 Regular Instructional	23,706,377	24,558,913	24,587,282	0.12	43.18
1200 Special Instructional	8,384,955	8,276,836	8,388,289	1.35	14.73
1300 Vocational Education	869,515	874,385	881,517	0.82	1.55
1400 Other Instructional	350,560	346,789	355,532	2.52	0.62
<b>TOTAL 1000 INSTRUCTIONAL</b>	<b><u>33,311,407</u></b>	<b><u>34,056,923</u></b>	<b><u>34,212,620</u></b>	<b><u>0.46</u></b>	<b><u>60.08</u></b>
<b>2000 SUPPORT SERVICES</b>					
2100 Students	2,351,678	2,288,073	2,323,773	1.56	4.08
2200 Instructional Staff	1,046,248	991,745	1,047,959	5.67	1.84
2300 Administration	3,135,419	3,022,363	3,133,563	3.68	5.50
2400 Pupil Health	607,100	599,834	633,044	5.54	1.11
2500 Business	581,090	581,961	586,896	0.85	1.03
2600 Operations and Maintenance	4,062,995	3,954,618	4,097,088	3.60	7.19
2700 Student Transportation	1,858,854	1,866,164	1,883,141	0.91	3.31
2800 Central	1,504,420	1,479,444	1,609,433	8.79	2.83
2900 Other	27,400	27,400	27,400	0.00	0.05
<b>TOTAL 2000 SUPPORT SERVICES</b>	<b><u>15,175,204</u></b>	<b><u>14,811,602</u></b>	<b><u>15,342,297</u></b>	<b><u>3.58</u></b>	<b><u>26.94</u></b>
<b>3000 OPERATION OF NON-INSTRUCTIONAL SERVICES</b>					
3200 Student Activities	1,210,111	1,108,093	1,120,134	1.09	1.97
3300 Community Services	6,000	6,000	6,000	0.00	0.01
3400 Scholarships and Awards	1,750	1,750	1,750	0.00	0.00
<b>TOTAL 3000 NONINSTRUCTIONAL SVCS</b>	<b><u>1,217,861</u></b>	<b><u>1,115,843</u></b>	<b><u>1,127,884</u></b>	<b><u>1.08</u></b>	<b><u>1.98</u></b>
<b>5000 DEBT SERVICE OTHER FINANCING USES</b>					
5100 Debt Service	6,035,400	7,055,771	1,892,820	(73.17)	3.32
5200 Food Service Fund Transfer	0	0	3,888,075	0.00	6.83
5900 Budgetary Reserve	769,662	0	480,000	0.00	0.84
<b>TOTAL 5000 OTHER FINANCING USES</b>	<b><u>6,805,062</u></b>	<b><u>7,055,771</u></b>	<b><u>6,260,895</u></b>	<b><u>(11.27)</u></b>	<b><u>10.99</u></b>
<b>TOTAL GENERAL FUND BUDGETED</b>					
<b>EXPENDITURES AND OTHER FINANCING USES:</b>	<b><u>56,509,534</u></b>	<b><u>57,040,139</u></b>	<b><u>56,943,696</u></b>	<b><u>(0.17)</u></b>	<b><u>100.00</u></b>
Change in Fund Balance:	(2,995,944)	(1,941,272)	(1,518,165)		
Ending Fund Balance:	4,653,953	7,370,670	5,852,505		
<b>COMMITTED FOR DEBT SERVICE</b>	<b>1,070,000</b>	<b>0</b>	<b>0</b>		
<b>ASSIGNED FOR RETIREMENT:</b>	<b>1,300,000</b>	<b>1,111,500</b>	<b>1,111,500</b>		
<b>ASSIGNED FOR LOST ASSESSMENT APPEALS:</b>	<b>171,710</b>	<b>171,710</b>	<b>171,710</b>		
<b>ASSIGNED FOR TECHNOLOGY:</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>		
<b>UNASSIGNED FUND BALANCE:</b>	<b><u>2,064,243</u></b>	<b><u>6,039,460</u></b>	<b><u>4,521,295</u></b>		
<b>TOTAL FUND BALANCE:</b>	<b><u>4,653,953</u></b>	<b><u>7,370,670</u></b>	<b><u>5,852,505</u></b>		



LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
REVENUE DETAIL BY SOURCE

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
<b>REVENUES</b>					
<b>LOCAL SOURCES</b>					
Current Real Estate Tax	35,050,881	35,640,363	36,649,074	1,008,711	2.83
Interim Real Estate Tax	86,327	173,793	86,298	(87,495)	(50.34)
Public Utility Realty Tax	35,000	38,286	38,000	(286)	(0.75)
Earned Income Tax	2,880,650	3,300,000	3,400,000	100,000	3.03
Real Estate Transfer	390,000	508,000	450,000	(58,000)	(11.42)
Delinquent Taxes	352,500	500,000	475,000	(25,000)	(5.00)
Interest on Investments	100,000	100,000	100,000	0	0.00
Admissions	54,000	0	27,000	27,000	0.00
Student Activity Fees	30,000	30,000	30,000	0	0.00
Intermediate Sources - Fed	469,750	493,685	493,685	0	0.00
Access - PCA Generated Funds	50,000	50,000	50,000	0	0.00
Rentals	95,000	15,000	15,000	0	0.00
Tuition	36,500	36,500	36,500	0	0.00
Transportation Fees - L-S Bus	3,500	0	0	0	0.00
Misc. Revenue	70,000	70,000	70,000	0	0.00
Advertising Revenue	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>	<u>0</u>	<u>0.00</u>
<b>TOTAL LOCAL SOURCES</b>	<b><u>39,726,108</u></b>	<b><u>40,977,627</u></b>	<b><u>41,942,557</u></b>	<b><u>964,930</u></b>	<b><u>2.35</u></b>
<b>STATE SOURCES</b>					
Basic Education	4,492,170	4,492,124	4,492,124	0	0.00
Vocational Education	75,000	60,000	60,000	0	0.00
Special Education	1,486,450	1,473,252	1,473,252	0	0.00
Transportation	722,500	747,500	762,450	14,950	2.00
Rentals & Sinking Fund	484,520	571,007	230,014	(340,993)	(59.72)
Nursing, Medical & Dental Services	60,000	60,000	60,000	0	0.00
Property Tax Relief Revenue	634,802	634,802	635,758	956	0.15
Social Security Reimbursement	893,350	881,455	893,356	11,901	1.35
Retirement Reimbursement	4,099,260	3,981,434	4,089,932	108,498	2.73
Ready to Learn Grant - Accountability Block	281,120	281,120	281,120	0	0.00
Safe Schools Grant	10,000	40,000	0	(40,000)	(100.00)
Tuition for Orphans/Private Homes	<u>70,000</u>	<u>40,000</u>	<u>40,000</u>	<u>0</u>	<u>0.00</u>
<b>TOTAL STATE SOURCES</b>	<b><u>13,309,172</u></b>	<b><u>13,262,694</u></b>	<b><u>13,018,006</u></b>	<b><u>(244,688)</u></b>	<b><u>(1.84)</u></b>
<b>FEDERAL SOURCES</b>					
Title I - Improving Basic Programs	419,610	384,275	406,268	21,993	5.72
Title II - Improving Teacher Quality	58,700	58,700	58,700	0	0.00
County of Lancaster - CARES	0	103,500	0	(103,500)	(100.00)
ESSER - COVID funds	<u>0</u>	<u>312,071</u>	<u>0</u>	<u>(312,071)</u>	<u>(100.00)</u>
<b>TOTAL FEDERAL SOURCES</b>	<b><u>478,310</u></b>	<b><u>858,546</u></b>	<b><u>464,968</u></b>	<b><u>(393,578)</u></b>	<b><u>(45.84)</u></b>
<b>OTHER FINANCING SOURCES</b>					
Transfer from Capital Reserve	0	0	0	0	0.00
Receipts from Other Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
<b>TOTAL OTHER FINANCING SOURCES</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0.00</u></b>
<b>TOTAL REVENUE &amp; OTHER FINANCING SOURCES:</b>	<b><u>53,513,590</u></b>	<b><u>55,098,867</u></b>	<b><u>55,425,531</u></b>	<b><u>326,664</u></b>	<b><u>0.59</u></b>

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
EXPENDITURES BY FUNCTION

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
<b>1100 REGULAR INSTRUCTIONAL</b>					
REGULAR INSTRUCTIONAL					
Salaries	13,068,850	12,885,850	13,044,276	158,426	1.23
Benefits	9,179,990	9,076,280	9,241,412	165,132	1.82
Purchased Professional Svcs	14,275	14,275	11,175	(3,100)	(21.72)
Purchased Property Svcs	119,050	119,050	91,865	(27,185)	(22.83)
Other Purchased Svcs	537,815	1,708,945	1,090,900	(618,045)	(36.17)
General Supplies	172,457	172,457	281,748	109,291	63.37
Textbooks	63,255	63,255	296,220	232,965	368.29
Equipment	11,760	20,500	3,500	(17,000)	(82.93)
Dues & Memberships	175	175	100	(75)	(42.86)
<b>TOTAL REGULAR INSTRUCTIONAL:</b>	<b>23,167,627</b>	<b>24,060,787</b>	<b>24,061,196</b>	<b>409</b>	<b>0.00</b>
 FEDERAL INSTRUCTIONAL PROGRAMS					
Salaries	348,380	319,820	338,464	18,644	5.83
Benefits	146,960	134,896	144,212	9,316	6.91
Purchased Professional Svcs	1,500	1,500	1,500	-	0.00
Supplies and Textbooks	41,910	41,910	41,910	-	0.00
Equipment	-	-	-	-	0.00
<b>TOTAL FEDERAL PROGRAMS:</b>	<b>538,750</b>	<b>498,126</b>	<b>526,086</b>	<b>27,960</b>	<b>5.61</b>
<b>TOTAL REGULAR INSTRUCTIONAL PROGRAMS:</b>	<b><u>23,706,377</u></b>	<b><u>24,558,913</u></b>	<b><u>24,587,282</u></b>	<b><u>28,369</u></b>	<b><u>0.12</u></b>
 <b>1200 SPECIAL PROGRAMS</b>					
Salaries	3,258,780	3,250,264	3,262,888	12,624	0.39
Benefits	2,261,470	2,336,840	2,429,409	92,569	3.96
Purchased Professional Svcs	2,492,390	2,377,627	2,372,792	(4,835)	(0.20)
Purchased Property Svcs	2,000	2,000	2,000	-	0.00
Other Purchased Svcs	362,000	301,790	311,600	9,810	3.25
Supplies and Textbooks	5,315	5,315	6,600	1,285	24.18
Dues & Memberships	3,000	3,000	3,000	-	0.00
<b>TOTAL SPECIAL PROGRAMS:</b>	<b><u>8,384,955</u></b>	<b><u>8,276,836</u></b>	<b><u>8,388,289</u></b>	<b><u>111,453</u></b>	<b><u>1.35</u></b>
 <b>1300 VOCATIONAL EDUCATION</b>					
VO AG					
Salaries	134,180	136,966	144,303	7,337	5.36
Benefits	93,060	92,314	96,896	4,582	4.96
Purchased Property Svcs	-	-	1,000	1,000	0.00
Other Purchased Svcs	375	375	1,000	625	166.67
Supplies and Textbooks	6,375	6,375	7,000	625	9.80
<b>TOTAL VO AG:</b>	<b>233,990</b>	<b>236,030</b>	<b>250,199</b>	<b>14,169</b>	<b>6.00</b>
 CAREER AND TECHNOLOGY CENTER					
Lease Payment	59,525	59,525	59,109	(416)	(0.70)
Tuition	576,000	578,830	572,209	(6,621)	(1.14)
<b>TOTAL CTC:</b>	<b>635,525</b>	<b>638,355</b>	<b>631,318</b>	<b>(7,037)</b>	<b>(1.10)</b>
<b>TOTAL VOCATIONAL ED:</b>	<b><u>869,515</u></b>	<b><u>874,385</u></b>	<b><u>881,517</u></b>	<b><u>7,132</u></b>	<b><u>0.82</u></b>

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
EXPENDITURES BY FUNCTION

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
<b>1400 OTHER INSTRUCTIONAL PROGRAMS</b>					
HOMEBOUND INSTRUCTION					
Salaries	10,000	10,000	10,000	-	0.00
Benefits	4,220	4,216	4,259	43	1.02
Tuition - Spec Schools	19,800	19,800	19,800	-	0.00
TOTAL HOMEBOUND:	34,020	34,016	34,059	43	0.13
COURT PLACED PROGRAMS					
Tuition - Spec Schools	58,300	55,520	55,638	118	0.21
TOTAL COURT PLACED PROG:	58,300	55,520	55,638	118	0.21
ESL					
Salaries	124,130	124,131	127,961	3,830	3.09
Benefits	86,050	83,647	88,391	4,744	5.67
Purchased Professional Svcs	1,280	1,280	1,280	-	0.00
Supplies and Textbooks	1,600	1,600	1,600	-	0.00
TOTAL ESL	213,060	210,658	219,232	8,574	4.07
ALTERNATIVE EDUCATION					
Salaries	3,650	1,650	1,650	-	0.00
Benefits	1,530	695	703	8	1.15
Contracted Professional Services	40,000	44,250	44,250	-	0.00
Equipment	-	-	-	-	0.00
TOTAL ALTERNATIVE EDUCATION:	45,180	46,595	46,603	8	0.02
<b>TOTAL OTHER INSTRUCT PROG:</b>	<b>350,560</b>	<b>346,789</b>	<b>355,532</b>	<b>8,743</b>	<b>2.52</b>
<b>TOTAL 1000 - INSTRUCTIONAL PROGRAMS</b>	<b>33,311,407</b>	<b>34,056,923</b>	<b>34,212,620</b>	<b>155,697</b>	<b>0.46</b>
<b>2100 SUPPORT SERVICES - PUPIL PERSONNEL</b>					
GUIDANCE SERVICES					
Salaries	676,680	677,151	664,113	(13,038)	(1.93)
Benefits	469,510	456,589	465,247	8,658	1.90
Purchased Professional Svcs	13,120	13,120	15,000	1,880	14.33
Other Purchased Svcs	50	50	50	-	0.00
Supplies and Textbooks	2,038	2,038	3,973	1,935	94.95
Dues & Memberships	-	-	-	-	0.00
TOTAL GUIDANCE:	1,161,398	1,148,948	1,148,383	(565)	(0.05)
STUDENT APPRAISAL & SPECIAL SERVICES					
Salaries	302,150	306,915	314,053	7,138	2.33
Benefits	209,630	206,919	217,036	10,117	4.89
Other Purchased Svcs	8,050	8,050	8,050	-	0.00
Supplies and Textbooks	8,140	8,140	8,140	-	0.00
Equipment	-	-	-	-	0.00
Dues & Memberships	1,000	1,000	1,000	-	0.00
TOTAL STUDENT APPRAISAL SVCS:	528,970	531,024	548,279	17,255	3.25

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
EXPENDITURES BY FUNCTION

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
ATTENDANCE SERVICES					
Purchased Professional Svcs	750	750	250	(500)	(66.67)
TOTAL ATTENDANCE SVCS:	750	750	250	(500)	(66.67)
PSYCHOLOGICAL TESTING					
Purchased Professional Svcs	9,000	9,000	9,000	-	0.00
TOTAL PSYCHOLOGICAL TESTING:	9,000	9,000	9,000	-	0.00
SPEECH & PATHOLOGY					
Salaries	251,160	220,787	225,311	4,524	2.05
Benefits	174,130	148,795	155,651	6,856	4.61
TOTAL SPEECH & PATHOLOGY:	425,290	369,582	380,962	11,380	3.08
SOCIAL WORKER					
Salaries	80,160	82,185	84,293	2,108	2.56
Benefits	55,510	55,320	58,165	2,845	5.14
TOTAL SOCIAL WORKER:	135,670	137,505	142,458	4,953	3.60
STUDENT ACCOUNTING:					
Salaries	46,640	46,987	48,397	1,410	3.00
Benefits	32,460	31,777	33,544	1,767	5.56
Purchased Professional Svcs	7,000	8,000	8,000	-	0.00
Other Purchased Services	4,500	4,500	4,500	-	0.00
TOTAL STUDENT ACCOUNTING:	90,600	91,264	94,441	3,177	3.48
<b>TOTAL PUPIL SUPPORT:</b>	<b>2,351,678</b>	<b>2,288,073</b>	<b>2,323,773</b>	<b>35,700</b>	<b>1.56</b>

**2200 SUPPORT SERVICES - INSTRUCTIONAL STAFF**

LIBRARY SERVICES					
Salaries	261,100	250,293	257,325	7,032	2.81
Benefits	181,610	169,190	178,274	9,084	5.37
Purchased Professional Svcs	525	525	700	175	33.33
Other Purchased Svcs	50	50	50	-	0.00
Supplies and Textbooks	15,593	15,593	19,805	4,212	27.01
TOTAL LIBRARY:	458,878	435,651	456,154	20,503	4.71
CURRICULUM DEVELOPMENT/SPECIAL EDUCATION SUPERVISION					
Salaries	160,980	131,944	159,201	27,257	20.66
Benefits	80,140	77,900	82,254	4,354	5.59
Purchased Professional Svcs	52,500	52,500	52,500	-	0.00
Other Purchased Svcs	2,250	2,250	2,250	-	0.00
Supplies and Books	4,175	4,175	4,175	-	0.00
Software	11,250	11,250	11,250	-	0.00
Equipment	37,500	37,500	37,500	-	0.00
Membership Dues	1,200	1,200	1,200	-	0.00
TOTAL CURRICULUM:	349,995	318,719	350,330	31,611	9.92
INSTRUCT STAFF DEVELOPMENT SVCS					
Benefits (Tuition)	237,375	237,375	241,475	4,100	1.73
TOTAL INSTRUCT STAFF DEV SVCS:	237,375	237,375	241,475	4,100	1.73
<b>TOTAL INSTRUCTIONAL SUPPORT:</b>	<b>1,046,248</b>	<b>991,745</b>	<b>1,047,959</b>	<b>56,214</b>	<b>5.67</b>

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
EXPENDITURES BY FUNCTION

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
<b>2300 SUPPORT SERVICES - ADMINISTRATION</b>					
BOARD SECRETARY					
Purchased Professional Svcs	28,500	28,500	28,500	-	0.00
Other Purchased Svcs	12,500	7,700	7,700	-	0.00
Supplies and Textbooks	60	60	60	-	0.00
Dues and Memberships	12,000	12,000	12,000	-	0.00
TOTAL BOARD SECRETARY:	53,060	48,260	48,260	-	0.00
TAX ASSESSMENT					
Salaries	24,440	26,482	27,276	794	3.00
Benefits	17,080	17,975	18,971	996	5.54
Purchased Professional Svcs	112,690	90,360	89,500	(860)	(0.95)
Other Purchased Svcs	4,650	4,650	4,650	-	0.00
TOTAL TAX ASSESSMENT:	158,860	139,467	140,397	930	0.67
LEGAL SERVICES					
Purchased Professional Svcs	95,000	95,000	95,000	-	0.00
TOTAL LEGAL SERVICES:	95,000	95,000	95,000	-	0.00
SUPERINTENDENT SERVICES					
Salaries	477,520	478,764	493,067	14,303	2.99
Benefits	327,200	319,001	335,968	16,967	5.32
Purchased Professional Svcs	2,520	2,520	2,520	-	0.00
Other Professional Svcs	16,658	16,658	16,658	-	0.00
Supplies and Textbooks	8,775	8,775	8,775	-	0.00
Dues and Memberships	1,200	1,200	1,200	-	0.00
TOTAL SUPERINTENDENT SVCS:	833,873	826,918	858,188	31,270	3.78
PUBLIC RELATIONS					
Salaries	56,700	56,698	58,399	1,701	3.00
Benefits	39,270	38,164	40,298	2,134	5.59
District Newsletter	14,000	14,000	14,000	-	0.00
Supplies	2,500	2,500	2,500	-	0.00
TOTAL PUBLIC RELATIONS:	112,470	111,362	115,197	3,835	3.44
PRINCIPAL SERVICES:					
Salaries	1,092,480	1,056,982	1,087,950	30,968	2.93
Benefits	765,750	720,448	759,696	39,248	5.45
Purchased Svcs	7,226	7,226	8,000	774	10.71
Supplies and Textbooks	12,600	12,600	15,875	3,275	25.99
Dues and Memberships	4,100	4,100	5,000	900	21.95
TOTAL PRINCIPAL SVCS:	1,882,156	1,801,356	1,876,521	75,165	4.17
<b>TOTAL ADMINISTRATION:</b>	<b>3,135,419</b>	<b>3,022,363</b>	<b>3,133,563</b>	<b>111,200</b>	<b>3.68</b>

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
EXPENDITURES BY FUNCTION

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
<b>2400 SUPPORT SERVICES - PUPIL HEALTH</b>					
MEDICAL SERVICES					
Purchased Professional Svcs	5,400	5,400	5,400	-	0.00
TOTAL MEDICAL SVCS:	5,400	5,400	5,400	-	0.00
DENTAL SERVICES					
Purchased Professional Svcs	980	980	980	-	0.00
Supplies	50	50	50	-	0.00
TOTAL DENTAL SERVICES:	1,030	1,030	1,030	-	0.00
NURSING SERVICES					
Salaries	345,390	345,083	361,190	16,107	4.67
Benefits	239,680	232,721	249,674	16,953	7.28
Other Purchased Svcs	150	150	150	-	0.00
Supplies and Textbooks	15,450	15,450	15,600	150	0.97
TOTAL NURSING SERVICES:	600,670	593,404	626,614	33,210	5.60
<b>TOTAL PUPIL HEALTH SVCS:</b>	<b>607,100</b>	<b>599,834</b>	<b>633,044</b>	<b>33,210</b>	<b>5.54</b>
<b>2500 BUSINESS SERVICES</b>					
Salaries	308,700	310,439	311,179	740	0.24
Benefits	214,420	209,552	215,312	5,760	2.75
Purchased Professional Svcs	42,000	45,000	45,000	-	0.00
Purchased Property Svcs	5,000	6,000	4,435	(1,565)	(26.08)
Other Purchased Svcs	4,600	4,600	4,600	-	0.00
Supplies and Textbooks	5,470	5,470	5,470	-	0.00
Dues and Memberships	900	900	900	-	0.00
<b>TOTAL BUSINESS SERVICES:</b>	<b>581,090</b>	<b>581,961</b>	<b>586,896</b>	<b>4,935</b>	<b>0.85</b>
<b>2600 OPERATION &amp; MAINTENANCE OF PLANT SERVICES</b>					
MAINTENANCE SERVICES					
Salaries	1,437,000	1,442,738	1,480,907	38,169	2.65
Benefits	964,550	919,351	993,651	74,300	8.08
Purchased Property Svcs	458,150	410,504	411,913	1,409	0.34
Other Purchased Svcs	226,870	237,880	246,144	8,264	3.47
Utilities	616,550	599,150	599,150	-	0.00
Supplies	207,650	207,650	207,650	-	0.00
Equipment	20,122	20,122	35,200	15,078	74.93
Dues and Memberships	223	223	223	-	0.00
Property Tax - Strasburg Elementary - rental property	5,760	-	-	-	0.00
TOTAL MAINTENANCE SERVICES:	3,936,875	3,837,618	3,974,838	137,220	3.58
CROSSING GUARDS/SCHOOL RESOURCE OFFICER					
Purchased Professional Svcs	126,120	117,000	122,250	5,250	4.49
TOTAL CROSSING GUARDS/RESOURCE OFFICER:	126,120	117,000	122,250	5,250	4.49
<b>TOTAL OPERATION &amp; MAINTENANCE SVCS:</b>	<b>4,062,995</b>	<b>3,954,618</b>	<b>4,097,088</b>	<b>142,470</b>	<b>3.60</b>

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
EXPENDITURES BY FUNCTION

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
<b>2700 STUDENT TRANSPORTATION</b>					
STUDENT TRANSPORTATION					
Salaries	247,250	224,637	213,430	(11,207)	(4.99)
Benefits	171,640	151,563	152,351	788	0.52
Purchased Professional Svcs	4,500	4,500	4,500	-	0.00
Purchased Property Svcs	25,000	75,000	75,000		0.00
Other Purchased Svcs	1,400,254	1,400,254	1,427,650	27,396	1.96
Supplies and Textbooks	10,100	10,100	10,100	-	0.00
Equipment	-	-	-	-	0.00
Dues and Memberships	110	110	110	-	0.00
<b>TOTAL STUDENT TRANSPORTATION:</b>	<b>1,858,854</b>	<b>1,866,164</b>	<b>1,883,141</b>	<b>16,977</b>	<b>0.91</b>
<b>2800 SUPPORT SERVICES - CENTRAL</b>					
TECHNOLOGY SERVICES					
Salaries	426,580	424,449	437,182	12,733	3.00
Benefits	327,990	305,012	330,110	25,098	8.23
Purchased Professional Svcs	86,000	86,000	82,000	(4,000)	(4.65)
Purchased Property Svcs	35,000	35,000	30,000	(5,000)	(14.29)
Other Purchased Svcs	7,500	7,500	3,000	(4,500)	(60.00)
Supplies and Textbooks	26,900	26,900	18,400	(8,500)	(31.60)
Software	215,000	215,000	235,000	20,000	9.30
Equipment	324,000	324,000	416,000	92,000	28.40
Dues and Memberships	200	200	200	-	0.00
<b>TOTAL TECHNOLOGY SERVICES:</b>	<b>1,449,170</b>	<b>1,424,061</b>	<b>1,551,892</b>	<b>127,831</b>	<b>8.98</b>
HUMAN RESOURCES					
Salaries	31,450	31,907	32,864	957	3.00
Benefits	21,920	21,596	22,797	1,201	5.56
Purchased Professional Svcs	1,550	1,550	1,550	-	0.00
Other Purchased Svcs	-	-	-	-	0.00
Supplies and Textbooks	-	-	-	-	0.00
Dues and Memberships	330	330	330	-	0.00
<b>TOTAL HUMAN RESOURCES</b>	<b>55,250</b>	<b>55,383</b>	<b>57,541</b>	<b>2,158</b>	<b>3.90</b>
<b>TOTAL SUPPORT SERVICES-CENTRAL:</b>	<b>1,504,420</b>	<b>1,479,444</b>	<b>1,609,433</b>	<b>129,989</b>	<b>8.79</b>
<b>2900 OTHER SUPPORT SERVICES</b>					
Other Purchased Services	27,400	27,400	27,400	-	0.00
<b>TOTAL OTHER SUPPORT SVCS:</b>	<b>27,400</b>	<b>27,400</b>	<b>27,400</b>	<b>-</b>	<b>0.00</b>
<b>TOTAL 2000 - SUPPORT SERVICES</b>	<b>15,175,204</b>	<b>14,811,602</b>	<b>15,342,297</b>	<b>530,695</b>	<b>3.58</b>

LAMPETER-STRASBURG SCHOOL DISTRICT  
BUDGET 2021-22  
EXPENDITURES BY FUNCTION

	2020-21 BUDGET	2020-21 PROJECTED	2021-22 BUDGET	DIFFERENCE	PERCENT CHANGE
<b>3200 STUDENT ACTIVITIES</b>					
SCHOOL SPONSORED STUDENT ACTIVITIES					
Salaries	110,300	108,210	108,210	-	0.00
Benefits	46,950	45,622	46,086	464	1.02
PAC Purchased Professional Svcs	2,000	2,000	2,000	-	0.00
Other Purchased Svcs	8,423	8,423	11,230	2,807	33.33
PAC Supplies	2,500	2,500	2,500	-	0.00
Student Activities Supplies	-	-	1,000	-	0.00
PAC Equipment	26,000	26,000	26,000	-	0.00
Dues and Memberships	3,615	3,615	4,820	1,205	33.33
	<u>199,788</u>	<u>196,370</u>	<u>201,846</u>	<u>5,476</u>	<u>2.79</u>
ATHLETICS					
Salaries	470,280	462,274	467,069	4,795	1.04
Benefits	325,750	235,156	242,469	7,313	3.11
Purchased Professional Svcs	66,070	66,070	62,000	(4,070)	(6.16)
Purchased Property Svcs	25,000	25,000	20,000	(5,000)	(20.00)
Other Purchased Svcs	71,430	71,430	54,750	(16,680)	(23.35)
Supplies	41,250	41,250	62,000	20,750	50.30
Equipment	5,543	5,543	-	(5,543)	(100.00)
Dues and Memberships	5,000	5,000	10,000	5,000	100.00
TOTAL ATHLETICS:	<u>1,010,323</u>	<u>911,723</u>	<u>918,288</u>	<u>6,565</u>	<u>0.72</u>
<b>TOTAL ACTIVITIES:</b>	<b><u>1,210,111</u></b>	<b><u>1,108,093</u></b>	<b><u>1,120,134</u></b>	<b><u>12,041</u></b>	<b><u>1.09</u></b>
<b>3300 COMMUNITY SERVICES</b>					
Grants to Community Organizations	6,000	6,000	6,000	-	0.00
<b>TOTAL COMMUNITY SVCS:</b>	<b><u>6,000</u></b>	<b><u>6,000</u></b>	<b><u>6,000</u></b>	<b><u>-</u></b>	<b><u>0.00</u></b>
<b>3400 SCHOLARSHIPS AND AWARDS</b>					
Student Scholarships and Awards	1,750	1,750	1,750	-	0.00
<b>TOTAL COMMUNITY SVCS:</b>	<b><u>1,750</u></b>	<b><u>1,750</u></b>	<b><u>1,750</u></b>	<b><u>-</u></b>	<b><u>0.00</u></b>
<b>TOTAL 3000 - NON-INSTRUCTIONAL SERVICES</b>	<b><u>1,217,861</u></b>	<b><u>1,115,843</u></b>	<b><u>1,127,884</u></b>	<b><u>12,041</u></b>	<b><u>1.08</u></b>
<b>5000 OTHER FINANCING USES</b>					
DEBT SERVICE					
Interest Payments	262,400	212,771	217,820	5,049	2.37
Principal Payments	5,773,000	6,843,000	1,675,000	(5,168,000)	(75.52)
TOTAL DEBT SERVICE:	6,035,400	7,055,771	1,892,820	(5,162,951)	(73.17)
CAPITAL RESERVE FUND TRANSFER	-	-	3,888,075	3,888,075	
BUDGETARY RESERVE					
Other Financing Uses	769,662	-	480,000	480,000	
TOTAL BUDGETARY RESERVE:	769,662	-	480,000	480,000	
<b>TOTAL 5000 - OTHER FINANCING USES:</b>	<b><u>6,805,062</u></b>	<b><u>7,055,771</u></b>	<b><u>6,260,895</u></b>	<b><u>(794,876)</u></b>	<b><u>(11.27)</u></b>
<b>TOTAL GENERAL FUND BUDGET:</b>	<b>56,509,534</b>	<b>57,040,139</b>	<b>56,943,696</b>	<b>(96,443)</b>	<b>(0.17)</b>
<b>CHANGE IN FUND BALANCE:</b>	<b>(2,995,944)</b>	<b>(1,941,272)</b>	<b>(1,518,165)</b>		



# CAPITAL PROJECTS DETAIL

2020-21 through 2025-26

LAMPETER-STRASBURG SCHOOL DISTRICT  
2019-20 through 2024-25 Capital Reserve Budget

Project Location and Description	Note 1		Note 2			
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26

<b>Beginning Balance (acct 32-0850)</b>	2,974,381	2,113,561	2,139,636	5,946,245	8,652,654	12,999,063
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**Revenue**

Transfer from General Fund - Note 3	0	0	0	0	0	0
Transfer from GF due to debt reduction	0	3,888,075	4,972,409	4,972,409	4,972,409	4,972,409
Interest Earnings	5,000	10,000	30,000	30,000	30,000	30,000
Proceeds from Borrowing	0	0	0	0	0	0

<b>Total Fund Available for Projects:</b>	2,979,381	6,011,636	7,142,045	10,948,654	13,655,063	18,001,472
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<b>Total Expenditures</b>	865,820	3,872,000	1,195,800	2,296,000	656,000	656,000
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<b>Ending Balance</b>	2,113,561	2,139,636	5,946,245	8,652,654	12,999,063	17,345,472
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**Notes**

- 1 Debt reduction of \$3,888,075 in 2021-22
- 2 Total reduction of \$4,972,409 in 2022-23 and beyond. District is working on Long-Range Planning incl. Debt Service to support Plan
- 3 General fund surplus historically transferred to Cap. Res. since outcome for remaining years is not known, no transfers shown.

**FS** - Feasibility Study, project also reviewed as part of Study

Long-Range Planning - FS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Professional Services - TBD	500,000	500,000	500,000	500,000	500,000	500,000
Total:	500,000	500,000	500,000	500,000	500,000	500,000

LAMPETER-STRASBURG SCHOOL DISTRICT  
2019-20 through 2024-25 Capital Reserve Budget

Outside Athletic Master Plan	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Principal and Interest on Field 2 Borrowing	53,320	2,048,200				
Stage 4 Projects - per Field Study						
Practice Football Field Renovation			30,000			
Lights on Varsity Softball Field			203,000			
Renovate Stadium Fieldhouse - FS						
Turf Repl. \$430-450,000 est per field 2029-2031						
Total:	53,320	2,048,200	233,000	0	0	0

Hans Herr Elementary	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Paint media center - FS						
Install Sound baffles in the gym	6,000					
Replace cooling tower		95,000				
Upgrade video camera system - FS						
Install cameras bus loop, playground, 3rd gr - FS						
Replace both boilers - FS		125,000				
Painting and sealing - FS						
Roof repairs and renovation - FS	10,000	10,000	10,000	10,000	10,000	10,000
Total:	16,000	230,000	10,000	10,000	10,000	10,000

Martin Meylin Middle School	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Replace the front entry steps and concrete landing - FS						
Grand Hallway floor replacement - FS			90,000			
Paint the LGI Room - FS						
Replace water softeners - FS		25,000				
Replace cooling tower		95,000				
Replace gym lobby doors and hardware - FS						
Rebuild the McQuay chiller - FS		45,000				
Roof repairs and renovations - FS				1,600,000		
Siemens panel upgrade	10,000	10,000	10,000	10,000	10,000	10,000
Total:	10,000	175,000	100,000	1,610,000	10,000	10,000

LAMPETER-STRASBURG SCHOOL DISTRICT  
2019-20 through 2024-25 Capital Reserve Budget

High School	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Replace lights (Rm: 227,229,231,233,234,236) - FS						
Repair terrazzo floor in several areas - FS						
Rebuild Skylight in Media Center	25,000					
Replace building loop hot water heater - FS						
Lower brick wall by band entry - FS						
Replace cooling tower - FS		95,000				
Plaster repairs	3,000	3,000	3,000	3,000	3,000	3,000
Roof repairs and maintenance - FS	10,000	10,000	10,000	10,000	10,000	10,000
Rebuild Trane Chiller - FS		70,000				
Siemens panel upgrade	10,000	10,000	10,000	10,000	10,000	10,000
Total:	48,000	188,000	23,000	23,000	23,000	23,000

Strasburg Elementary - FS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Roof Maintenance - FS	5,000	5,000	5,000	5,000	5,000	5,000
Playground repairs and mulch - FS	5,000	5,000	5,000	5,000	5,000	5,000
Re-gasket boiler - FS				10,000		
Total:	10,000	10,000	10,000	20,000	10,000	10,000

Lampeter Elementary	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Roof maintenance - FS	5,000	5,000	5,000	5,000	5,000	5,000
Replace Florida Heat Pumps - FS	30,000	40,000	40,000	50,000	50,000	50,000
Upgrade video camera system - FS						
Concrete work - FS						
Playground poured rubber surface		189,000				
Total:	35,000	234,000	45,000	55,000	55,000	55,000

Walnut Run Elementary - FS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Repoint foundation and brickwork - FS			36,000			
Total:	0	0	36,000	0	0	0

LAMPETER-STRASBURG SCHOOL DISTRICT  
2019-20 through 2024-25 Capital Reserve Budget

Campus	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Repair curbing and asphalt in front of MM - FS		40,000				
Remove underground fuel tanks at the Shop	10,000					
Maintenance building roof repairs - FS						
Sidewalk repair	10,000	10,000	10,000	10,000	10,000	10,000
Line painting	5,000			5,000		
Admin Building roof renovations - FS		50,000				
Roadway and parking lot asphalt repairs	20,000	20,000	100,000	20,000	20,000	20,000
Asphalt Walkway to ball fields			30,000			
Total:	45,000	120,000	140,000	35,000	30,000	30,000

Technology Projects	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Field wireless connection - FS			6,100			
Field cameras - FS			3,200			
WAN Upgrade - FS	25,000	25,000	25,000			
Audio system replacement in the PAC - FS		TBD				
Card access to outside buildings and lights - FS						
Network switches and wireless access points		270,000				
Wireless replacement to Strasburg Elem - FS		3,800				
Total:	25,000	298,800	34,300	0	0	0

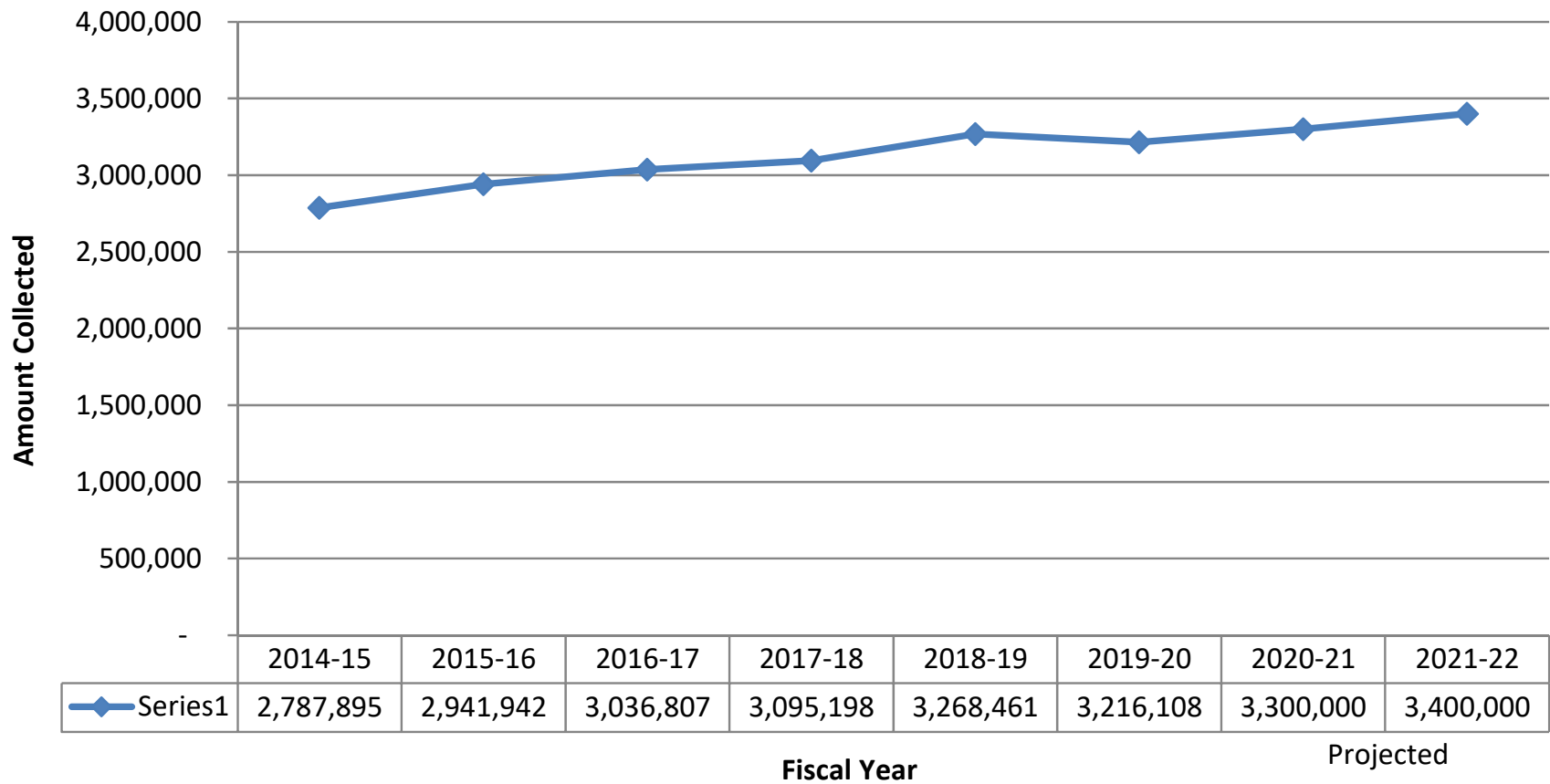
LAMPETER-STRASBURG SCHOOL DISTRICT  
2019-20 through 2024-25 Capital Reserve Budget

Cafeteria Projects	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
<b>Lampeter Elementary</b>						
Replace freezer compressor		7,500				
Replace refrigerator compressor			7,500			
Install new outside freezer	24,500					
<b>Hans Herr</b>						
Replace one roll-through refrigerator	8,000	8,000				
Replace two roll through warmers		16,000				
Replace compressor in walk-in refrig. & freezer	9,000					
<b>Martin Meylin</b>						
Replace dishwasher	40,000					
Replace roll-through refrigerator			8,000			
Add a second walk-in freezer - FS				25,000		
Replace compressor in freezer & refrigerator		15,000				
<b>High School</b>						
Replace two old milk coolers	10,000					
Replace one display beverage cooler	18,000					
Replace two roll-through refrigerators			16,000			
Replace roll-through warmer		7,500				
Replace compressor in walk-in cooler & freezer			15,000			
<b>All Kitchens</b>						
Preventive maintenance on equipment	14,000	14,000	18,000	18,000	18,000	18,000
Total Cafeteria Projects:	123,500	68,000	64,500	43,000	18,000	18,000
<b>Total Capital Reserve Project Costs:</b>	865,820	3,872,000	1,195,800	2,296,000	656,000	656,000
<b>Ending Fund Balance:</b>	2,113,561	2,139,636	5,946,245	8,652,654	12,999,063	17,345,472

# APPENDIX

# Revenues

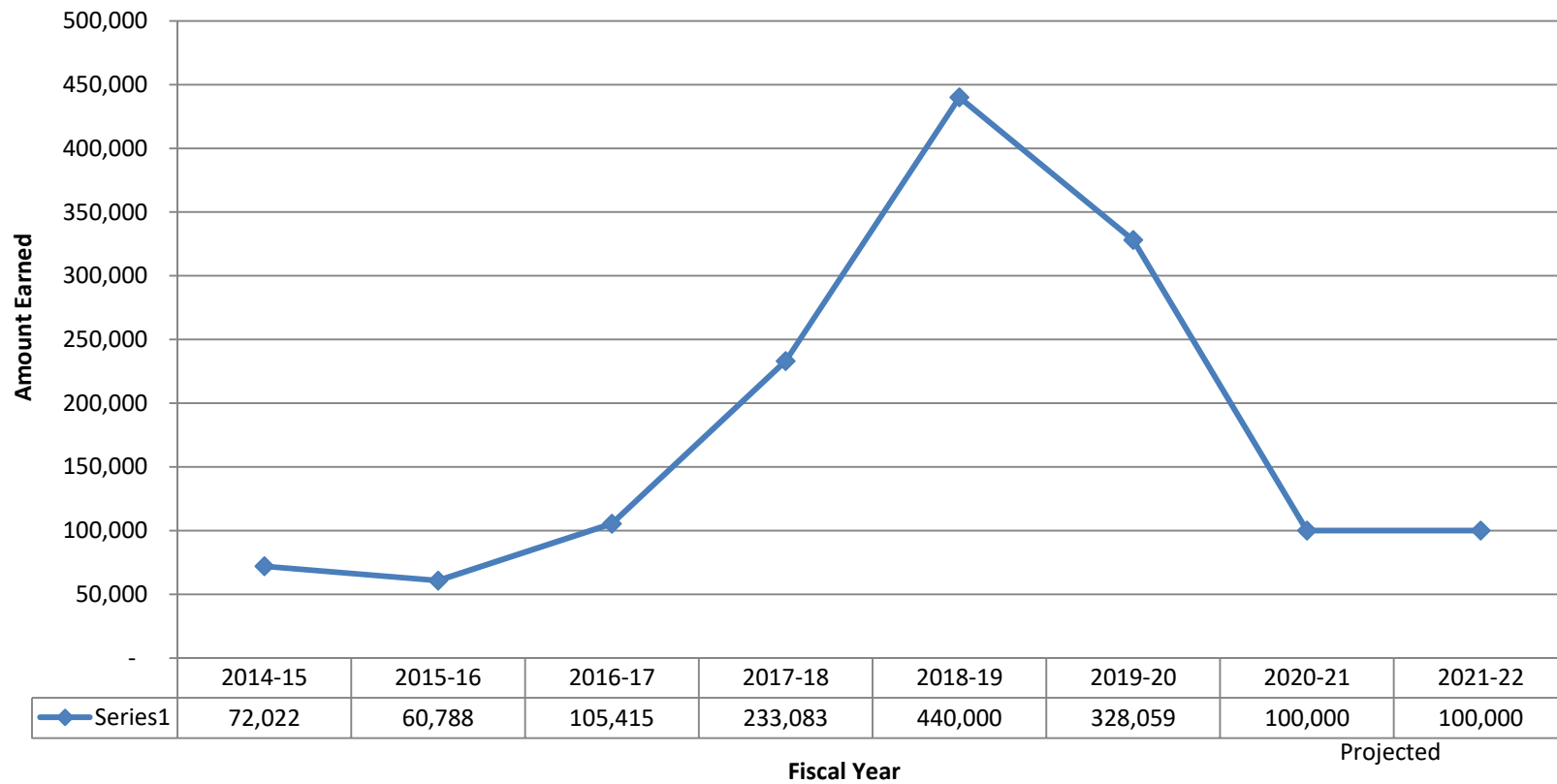
## Lancaster County Earned Income Tax:





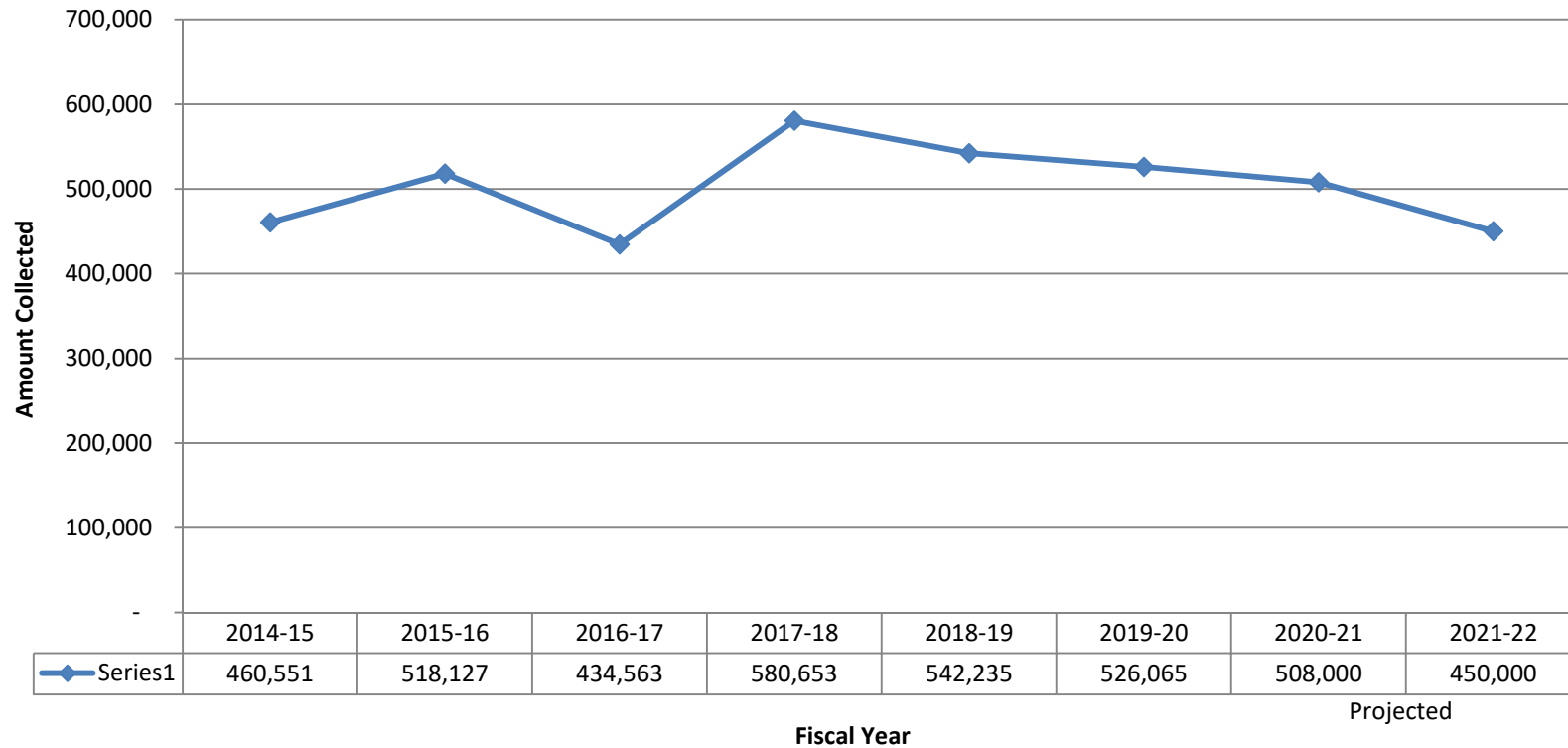
# Revenues

## Earnings on Investments:



# Revenues

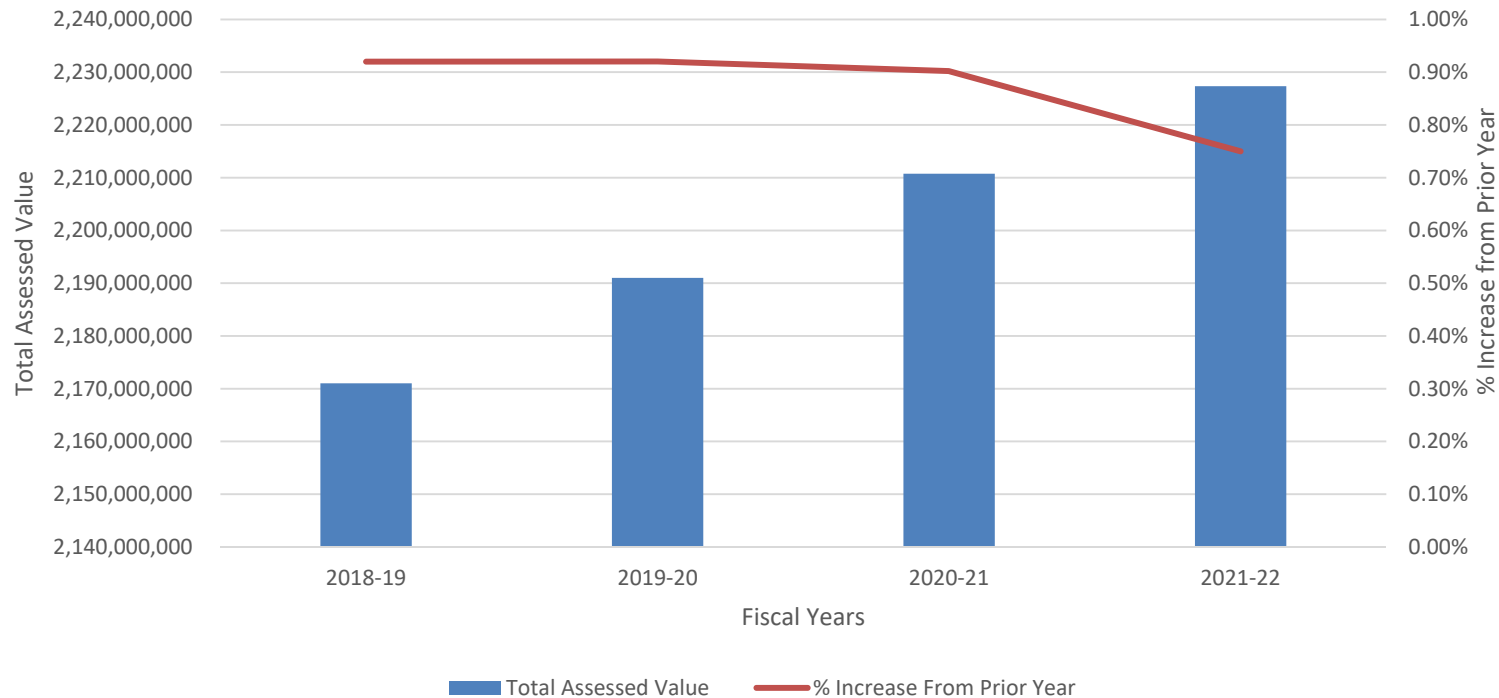
## Real Estate Transfer Tax:



Transfer tax is a 1% tax based upon the value of real estate that transfers from one owner to another. The School District splits the proceeds with Strasburg Borough, Strasburg Township and West Lampeter Township.

# Revenues

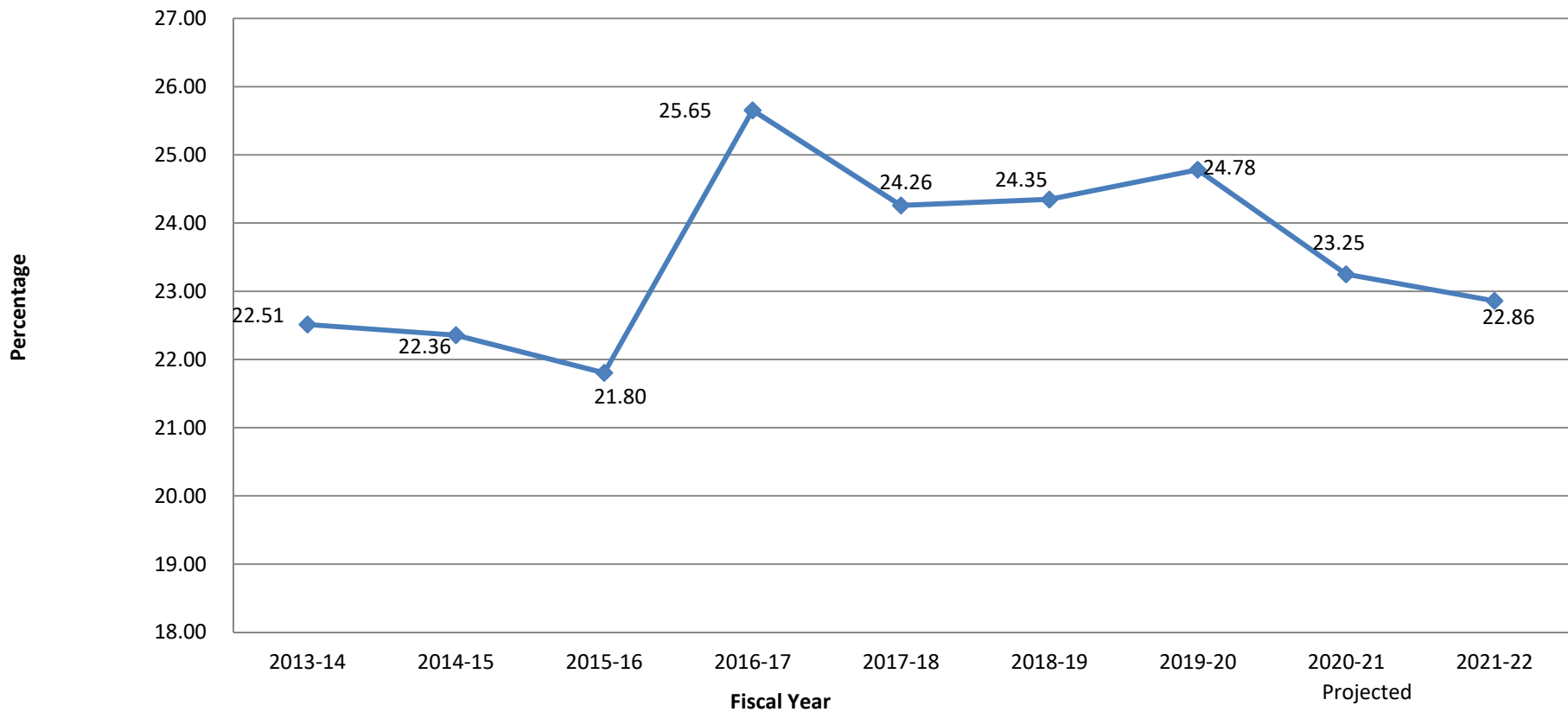
## Growth of Real Estate Taxable Assessments:



- 2018-19 taxable assessments equaled \$2,171,019,200 with a growth rate of 0.92%.
- 2019-20 taxable assessments equaled \$2,190,998,700 with a growth rate of 0.92%.
- 2020-21 taxable assessment equaled \$2,210,761,300 with a growth rate of 0.90%
- 2021-22 budgeted taxable assessment equals \$2,227,342,010 with a growth rate of 0.75%

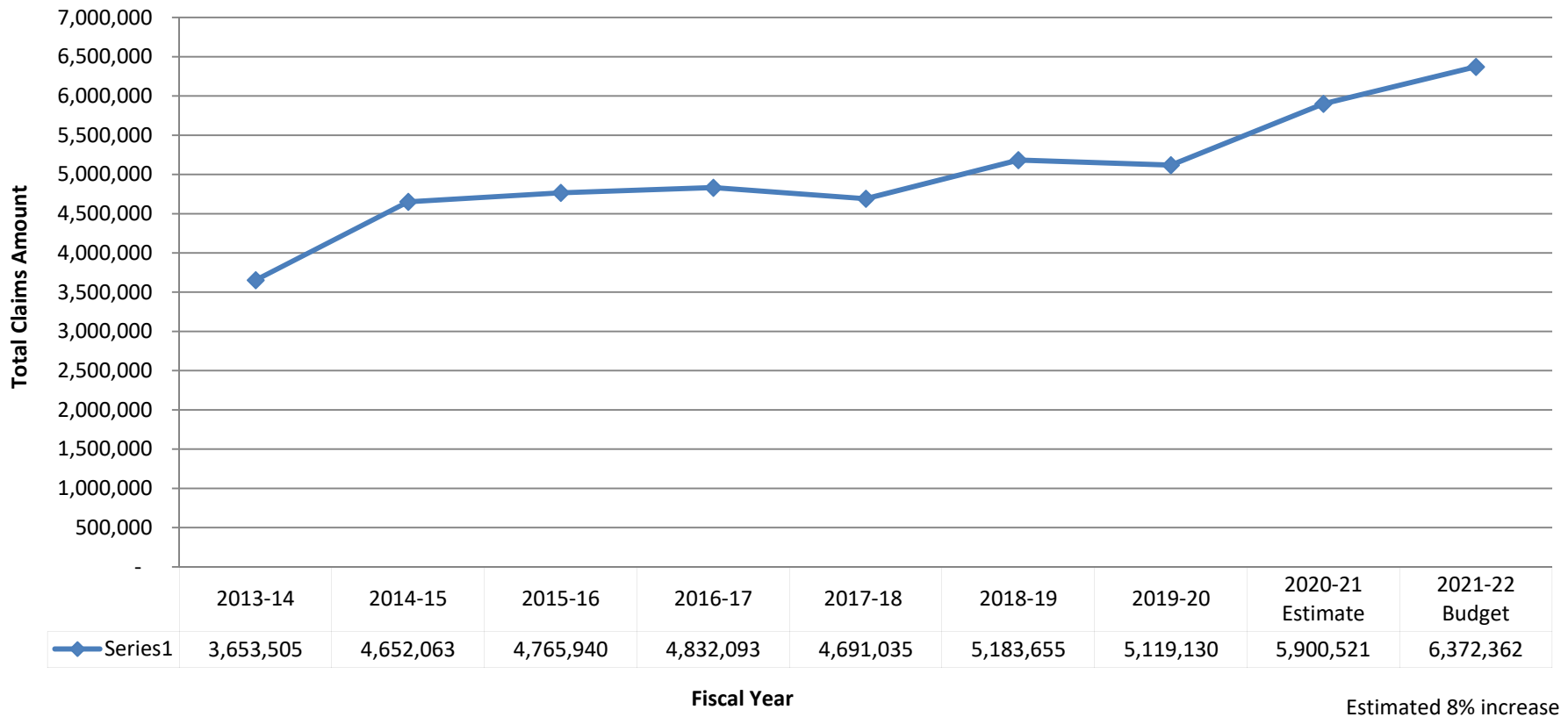
# Revenues

## State Subsidies as a percentage of total Expenditures:



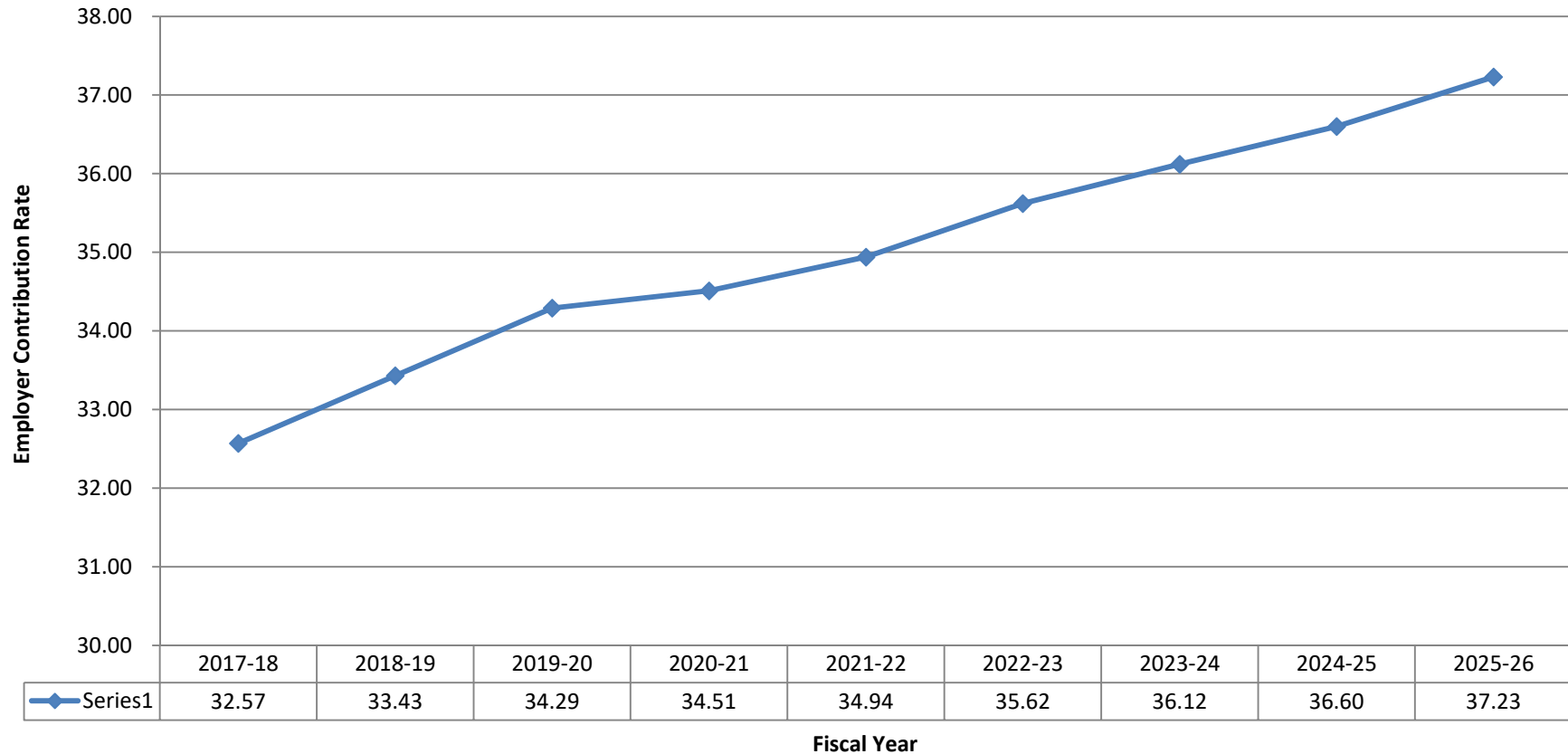
2016-17 State Revenue includes deferred Plan Con Subsidy from 2015-16.

# Increases in Health Care Expense



Average annual percent increase for the above is 7.60%. Employees on the L-S plan contribute approximately 13% to the total cost of the health plan.

# Projected PSERS Pension Fund Employer Contribution Rates:



The state's share of the retirement contribution is received in subsidy to the district and is 50% of the total expense.

# Historical Millage Rate Increases

	Fiscal Year										Averages	
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>10-yr Avg</u>	<u>5-yr Avg</u>
Act 1 Base Index	1.40	1.70	1.70	2.10	1.90	2.40	2.50	2.40	2.30	2.60	2.10	2.44
Act 1 Adjusted Index for L-S	1.60	1.70	2.00	2.50	2.20	2.80	2.90	2.80	2.70	3.00	2.42	2.84
Percent Increase in L-S Millage	1.60	1.70	*1.90	0.90	1.30	1.90	1.50	1.50	1.70	0.00	1.40	1.32
Avg Increase Lancaster Cty Districts	1.45	2.36	2.16	2.03	1.71	2.79	2.22	2.15	2.15	0.87	1.99	2.04

- 10 out of 10 years – L-S was below or at the index.
- 9 out of 10 years – L-S was below the County Average.

\*1.26% net increase when factoring in elimination of the per capita tax.

# Lancaster County School Districts Expenditures Per Pupil – 2019-20

DISTRICT	INSTRUCT 1000	RANK	SUPPORT 2000	RANK	NONINSTR 3000	RANK	FACILITIES 4000	RANK	OTHER 5000	RANK	TOTAL	RANK
Cocalico	\$11,859.06	14	\$5,554.83	13	\$442.16	15	\$0.00	1	\$2,242.90	12	\$20,098.95	14
Columbia	\$11,315.82	12	\$4,796.20	8	\$215.06	1	\$0.00	1	\$1,969.54	8	\$18,296.63	10
Conestoga	\$10,881.14	11	\$4,185.65	1	\$372.80	12	\$0.72	12	\$1,356.84	4	\$16,797.14	3
Donegal	\$10,414.65	8	\$4,207.09	2	\$266.51	6	\$0.00	1	\$1,995.90	9	\$16,884.15	6
Elanco	\$9,891.99	4	\$6,590.40	15	\$372.32	11	\$299.66	16	\$1,752.25	6	\$18,906.62	12
Elizabethht	\$10,440.26	9	\$4,621.17	6	\$313.67	7	\$0.00	1	\$1,094.90	1	\$16,470.01	2
Ephrata	\$9,660.46	3	\$5,158.92	11	\$368.75	10	\$0.00	1	\$1,622.07	5	\$16,810.21	4
Hempfield	\$11,402.01	13	\$4,399.65	4	\$262.98	4	\$0.00	1	\$1,217.75	2	\$17,282.40	8
<b>L-S</b>	<b>\$10,342.49</b>	<b>7</b>	<b>\$4,755.06</b>	<b>7</b>	<b>\$355.23</b>	<b>9</b>	<b>\$0.00</b>	<b>1</b>	<b>\$2,026.27</b>	<b>10</b>	<b>\$17,479.05</b>	<b>9</b>
Manheim C	\$10,512.79	10	\$5,105.18	10	\$394.41	14	\$0.00	1	\$2,679.50	15	\$18,691.88	11
Manheim T	\$9,105.22	1	\$4,897.40	9	\$263.94	5	\$6.68	13	\$2,546.55	14	\$16,819.79	5
Penn Man	\$9,557.91	2	\$4,377.10	3	\$254.83	3	\$0.00	1	\$2,057.96	11	\$16,247.80	1
Pequea Va	\$13,981.77	16	\$8,457.31	16	\$532.59	16	\$0.00	1	\$2,482.91	13	\$25,454.58	16
SDL	\$12,823.79	15	\$6,495.42	14	\$217.12	2	\$205.82	15	\$1,825.30	7	\$21,567.46	15
Solanco	\$9,927.51	5	\$5,425.05	12	\$317.78	8	\$0.00	1	\$1,345.64	3	\$17,015.98	7
Warwick	\$10,158.73	6	\$4,581.34	5	\$377.55	13	\$168.29	14	\$3,686.90	16	\$18,972.81	13
IU AVG:	\$10,767.23		\$5,225.49		\$332.98		\$42.57		\$1,993.95		\$18,362.22	

The average cost per pupil for Lancaster County School Districts was \$18,362.22.



# 5 Year Financial Projections

	2021-22 Draft Budget	2021-22 Estimated Actual	2022-23 Estimated Budget	2022-23 Estimated Actual	2023-24 Estimated Budget	2023-24 Estimated Actual	2024-25 Estimated Budget	2024-25 Estimated Actual	2025-26 Estimated Budget	2025-26 Estimated Actual
<b>MILLAGE:</b>										5 Year Millage Total 1.67
CHANGE IN MILLAGE	0.3216		0.3277		0.3339		0.3403		0.3468	
PERCENT CHANGE IN MILLAGE	1.90		1.90		1.90		1.90		1.90	
MILLAGE	17.2485		17.5762		17.9101		18.2504		18.5972	
<b>BUDGET</b>										
BEGINNING FUND BALANCE	7,370,670	7,370,670	6,212,505	6,212,505	4,739,976	4,739,976	3,020,807	3,020,807	932,078	932,078
REVENUE	55,425,531	55,425,531	56,771,824	56,771,824	58,217,885	58,217,885	59,674,353	59,674,353	61,187,925	61,187,925
EXPENDITURES	56,943,696	56,583,696	58,604,353	58,244,353	60,297,054	59,937,054	62,123,083	61,763,083	64,089,100	63,729,100
CHANGE IN FUND BALANCE	(1,518,165)	(1,158,165)	(1,832,529)	(1,472,529)	(2,079,169)	(1,719,169)	(2,448,729)	(2,088,729)	(2,901,175)	(2,541,175)
USE OF PSERS STABILIZATION FUNDS	0	0	0	0	0	0	0	0	0	0
ENDING FUND BALANCE	5,852,505	6,212,505	4,379,976	4,739,976	2,660,807	3,020,807	572,078	932,078	(1,969,097)	(1,609,097)
TOTAL FUND BAL %	10.28	10.98	7.47	8.14	4.41	5.04	0.92	1.51	-3.07	-2.52
	1. Assessment Grow th - 0.75% 2. EIT - wage grow th - 3.03% 3. Retirement budgeted at cert. rate of 34.94% 4. Debt is at a fixed rate 5. Staff wage increases - 3.0% 6. Medical increase - 8% 7. 1.9% RE Tax increase		1. Assessment Grow th - 0.75% 2. EIT - wage grow th - 2% 3. Retirement budgeted at proj. rate of 35.62% 4. Debt is at a fixed rate 5. Staff wage increases - 3.0% 6. Medical increase - 7% 7. 1.9% RE Tax incr assumed		1. Assessment Grow th - 0.75% 2. EIT - wage grow th - 2% 3. Retirement budgeted at proj. rate of 36.12% 4. Debt is at a fixed rate 5. Staff wage increases - 2.5% 6. Medical increase - 7% 7. 1.9% RE Tax incr assumed		1. Assessment Grow th - 0.75% 2. EIT - wage grow th - 2% 3. Retirement budgeted at proj. rate of 36.60% 4. Debt is at a fixed rate 5. Staff wage increases - 2.5% 6. Medical increase - 7% 7. 1.9% RE Tax incr assumed		1. Assessment Grow th - 0.75% 2. EIT - wage grow th - 2% 3. Retirement budgeted at est. rate of 37.23% 4. Debt is at a fixed rate 5. Staff wage increases - 2.5% 6. Medical increase - 7% 7. 1.9% RE Tax incr assumed	

- Many assumptions were made to arrive at these projections. A small variance to a major assumption could create significant variances between the forecasts and the actual millage rates and fund balances.

# Category Descriptions

Salaries – Includes administrative, instructional, support, custodial and clerical wages.

Benefits – Includes medical, vision, dental, life, disability, Social Security, Medicare, retirement, employee tuition reimbursement and workers' compensation.

Purchased Professional Services – Includes contracted professionals such as legal, audit, psychologists, architects, professional speakers and computer services.

Purchased Property Services – Covers repairs of all machinery, equipment and furniture. Also includes lawn care services, water, sewer and construction services.

Other Purchased Services – Includes amounts paid for services other than professional, technical and purchased property services: telephone and postage, bus/van transportation, printing, travel, professional development, district-wide insurances and student tuition to other schools.

Supplies and Textbooks – Includes supplies, textbooks, electricity, natural gas, oil and gasoline.

Equipment – Includes the purchase of new and replacement equipment.

Other Objects – Covers memberships and dues, community service grants and debt interest.

Other Financing Uses – Includes debt principal, fund transfers and budgetary reserve.

**LAMPETER-STRASBURG SCHOOL DISTRICT  
LANCASTER COUNTY, PENNSYLVANIA**

**A RESOLUTION AUTHORIZING THE 2021 SCHOOL REAL ESTATE TAX BILLS TO INCLUDE THREE PAYMENTS AT FACE VALUE, A 30-DAY EXTENSION TO THE DISCOUNT PERIOD AND THE ELIMINATION OF A PENALTY FOR THE 2021/2022 FISCAL YEAR OF THE LAMPETER-STRASBURG SCHOOL DISTRICT.**

**WHEREAS**, the District wishes to amend the tax billing and collection schedule for local real estate taxes to reflect the District's fiscal year (2021), which extends the discount period on early payment in an effort to limit financial hardship for District taxpayers and eliminates the penalty period; and

**WHEREAS**, the District is sympathetic to the financial hardships faced by many of the Districts' taxpayers, and has determined that the realignment of the tax collection schedule should be phased in to lessen the impact to the Districts' taxpayers.

**AND NOW, THEREFORE**, this 14th day of June, 2021, **BE IT HEREBY RESOLVED** by the Board of School Directors of the Lampeter-Strasburg School District, the following:

1. **The 2021-2022 Local Real Estate Tax Collection Cycle.** For the 2021-2022 local real estate tax collection cycle:
  - a. The Administration is directed to ensure School Tax bills are printed and mailed on or around July 1, 2021.
  - b. All District taxpayers shall be entitled to a discount of 2% from the amount of School Tax due upon their making payment of the whole amount any time from the date of the tax notice until September 30, 2021.
  - c. The face amount of School Tax, with no discount nor penalty imposed, is due from October 1 until December 31, 2021.
  - e. Taxpayers shall have the option to pay the School Tax face amount in three equal installments. Installment payments shall be due September 30, 2021, November 15, 2021 and December 31, 2021. Payment of the first installment on or before the due date is evidence of intention to pay on the installment plan.
  - f. All unpaid School Taxes as of December 31, 2021 shall be turned over to Lancaster County Tax Claim Bureau for collection.
2. **The 2022-2023 and Subsequent Years Local Real Estate Tax Collection Cycle.** For the 2022-2023 real estate tax collection cycle and each cycle thereafter:
  - a. The Administration is directed to ensure School Tax bills are printed and mailed on or around July 1st of each year.
  - b. All District taxpayers shall be entitled to a discount of 2% from the amount of School Tax due upon their making payment of the whole amount any time from the date of the tax notice until August 31st of each year.
  - c. The face amount of School Tax, with no discount nor penalty imposed, is due between September 1<sup>st</sup> and October 31st of each year.
  - d. A 10% penalty shall imposed on the School Taxes on taxes paid after November 1<sup>st</sup> of each year.
  - e. Taxpayers shall have the option to pay the school tax face amount in three equal installments. Installment payments shall be due August 31st, October 31<sup>st</sup>, and December 31<sup>st</sup>, of each year. Payment of the first installment on or before the due date is evidence of intention to pay on the installment plan. A penalty of 10% will be added to each installment on the date it becomes delinquent.
  - f. All unpaid school taxes as of December 31<sup>st</sup> of each year shall be turned over to Lancaster County Tax Claim Bureau for collection.
3. **Timely Payment Determination.** For all such tax collection cycles, whenever the last day of a period during which payment may be made at a discount or without penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of this Commonwealth or of the United States, payment shall be considered timely if it is tendered or postmarked by the United States Postal Service on the succeeding secular or business day.

**ENACTED** into a RESOLUTION this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_

**LAMPETER-STRASBURG SCHOOL DISTRICT  
LANCASTER COUNTY, PENNSYLVANIA**

**A RESOLUTION IMPLEMENTING GASB 54 FUND BALANCE  
REPORTING FOR JUNE 30, 2021**

WHEREAS, this resolution recognizes and approves fund balances of the general fund for June 30, 2021 as follows:

Assigned for Retirement Benefit Costs	\$1,111,500
Assigned for Lost Assessment Appeals	\$ 171,710
Assigned for Technology	\$ 48,000
Committed for Debt Service	\$ 0
Unassigned	\$6,039,460

(The final amount of unassigned fund balance will be determined during the 2020-2021 financial audit.)

WHEREAS, the Board of School Directors is the decision-making authority in determining how fund balance will be Restricted, Committed, Assigned, or Unassigned.

WHEREAS, this resolution recognizes that Unassigned Fund Balance may not be shown as a deficit.

NOW THEREFORE BE IT RESOLVED, by the Board of School Directors of Lampeter-Strasburg School District as follows:

1. That the provisions of the preamble are included herein.
2. That the Board of Education hereby directs the Secretary to record this action into the official district record.

We hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at a meeting thereof duly and legally held on the 14th of June, 2021.

LAMPETER-STRASBURG SCHOOL DISTRICT

Attest: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

(School District Seal)

LAMPETER-STRASBURG SCHOOL DISTRICT  
INVESTMENT PLAN  
2021-2022

The Lampeter-Strasburg School District (L-S SD) awarded banking and lockbox services to Susquehanna Bank from July 1, 2013 to June 30, 2018 on May 6, 2013. Branch Banking and Trust (BB&T) purchased Susquehanna Bank in 2014/15 and in February 2019 SunTrust and BB&T merged becoming Truist. A series of one-year extensions were approved for the 2019-2020 and 2020-2021 years. Another one-year extension is recommended based on the outstanding service, competitive rates and security of BB&T now Truist. All L-S SD funds will be initially deposited in accounts provided by BB&T. These deposits will be via wire transfer, remote deposit capture or traditional manual deposit slip.

The Investment Officer will use the following Board approved Financial Institutions for the investment of L-S SD funds not immediately needed:

BB&T and BB&T Securities (Truist)  
PA Local Government Investment Trust  
PA School District Liquid Asset Fund  
PA Treasury INVEST Program  
Univest Bank and Trust Co.

Any additional Financial Institutions with whom the Investment Officer wishes to place L-S SD funds will be presented to the Board for approval before any investment is placed. All institutions proposed will be reviewed by the Investment Officer and L-S SD Solicitor before being presented to the Board.

All funds will be collected in the BB&T Accounts and any excess funds not readily needed, will be invested within one of the above Financial Institutions for a period until funds are needed. Wherever possible and practical, funds will be placed with the Financial Institution giving the highest net Annual Percentage Yield.

This Plan will remain in effect until revised at the recommendation of the Investment Officer and approval of the Board, but not later than June 30, 2022 at which time the 2022-2023 Investment Plan will be presented for Board review and approval.

Respectfully Submitted By:



Keith Stoltzfus  
Investment Officer/Board Treasurer/Business Manager  
Lampeter-Strasburg School District



LAW OFFICES  
Thirty-Three North Duke Street  
Lancaster, Pennsylvania 17602

**APPEL, YOST & ZEE LLP**  
ATTORNEYS AT LAW

TELEPHONE (717) 394-0521  
FACSIMILIE (717) 299-9781  
FACSIMILIE (717) 394-0739

William J. Zee, Esquire  
Direct Line (717) 368-3597  
EMAIL: wzee@appelyostzee.com

May 4, 2021

***Via Email: kevin\_pearl@l-spioneers.org***

Kevin S. Pearl, Ed.D., Superintendent  
Lampeter-Strasburg School District  
1600 Book Road  
P.O. Box 428  
Lampeter, PA 17537-0428

***Re: Attorneys' Fees/Hourly Rates – 2021-2022 School Year***

Dear Kevin:

We value our relationship with the Lampeter-Strasburg School District and appreciate the opportunity to continue to serve as special counsel for the School District. We will continue to bill our services in accordance with the hourly rates to be based upon an average blended rate. For the 2021-2022 school year, that rate will be \$210 per hour. All of our efforts on behalf of the School District will continue to be performed at the most cost efficient level.

If you have any questions, please feel free to give me a call.

Sincerely,

William J. Zee

WJZ:cla

00342537.DOCX

cc: Keith Stoltzfus, Business Manager (via email: keith\_stoltzfus@l-spioneers.org)  
Billing Department

**BRANCH OFFICES**

OFFICE AT LEOLA, PA  
(717) 354-4117

OFFICE AT STRASBURG, PA  
(717) 687-7871

OFFICE AT QUARRYVILLE, PA  
(717) 786-3172

OFFICE AT CHRISTIANA, PA  
(610) 593-6740



**PROFESSIONAL SERVICE**

**CONTRACT PO# C2122037**  
LANCASTER-LEBANON IU13  
LISA\_FIGURELLE@IU13.ORG  
1020 NEW HOLLAND AVE.  
LANCASTER, PA 17601

**PAYABLE TO:**

LAMPETER-STRASBURG CAFETERIA  
HANS HERR CAFETERIA  
PO BOX 428  
LAMPETER, PA 17537

Lancaster-Lebanon Intermediate Unit 13 and the Contractor named above agree that the Contractor will provide Services (as defined below) and, in consideration of the mutual agreements set forth herein, and intending to be legally bound, IU13 and Contractor agree as follow:

**AGREEMENT TERM.** The term of this Professional Services Agreement ("Agreement") shall begin on 8/25/2021 and expire on 6/7/2022, unless terminated earlier as provided herein ("Term").

**SERVICES.** "SERVICES" shall mean the description(s) provided below. Please use sufficient detail to give a clear understanding of the task to be performed and the restrictions laid out for the performance of the Services. The description must include the location, time schedule of services, as well as the method that the services rendered will be verified, i.e. observation of work, list of participants at workshop, report on work complete, etc. Provide student nutrition services. \$25 per day food delivery charge for approximately 105 days to the Willow Valley School-to-Work program.

Monthly administration fee of \$450.00 charges September 2021 through May, 2022

**Contract Amount:** \$7,000.00

\_\_\_\_\_  
CONTRACTOR'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
LANCASTER-LEBANON IU13 SIGNATURE

**Diane JanneySchall**

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
PRINT NAME

Intending to be legally bound, I understand and agree to the attached standard "Contract Term and Conditions for Independent Contractors" and Appendix "A": "State Contractor's Non-Discrimination Notice, which are incorporated by reference. I further agree that by signing above I confirm that I have the appropriate authority to execute and bind the contract.

\_\_\_\_\_  
CONTRACTOR'S SOCIAL SECURITY NUMBER OR EIN

**All checks are mailed directly from the Lancaster-Lebanon IU13 Business Office.**

Amounts on this Agreement are subject to the reporting requirements of the Internal Revenue Service. Individuals receiving service contract payments exceeding \$600 annually will be sent a 1099 Form for tax reporting purposes.

## PROFESSIONAL SERVICE AGREEMENT Contract Terms and Conditions for Independent Contractors

### 1. Services

The Contractor agrees that the scope of work completed under this Agreement will not put the Contractor in direct contact with children as defined by the Pennsylvania Code, as may be amended from time to time: "Direct contact with children" means the following: *"Possibility of care, supervision, guidance or control of children by a paid employee or contractor of, or an employee of a person under contract with, a school entity, and routine interaction with children by a paid employee of a school entity or a person under contract with a school entity". 22 Pa. Code § 8.1.*

If the Contractor's work will include direct contact with children, the Contractor must be contracted through an alternate contracting procedure that includes appropriate clearances and criminal checks. Please seek alternate contract document from Lancaster-Lebanon IU13 ("IU13") contact person noted on first page of this Agreement.

The Contractor agrees that it and its employees and agents shall comply with all local, state and federal workplace safety and labor regulations while performing Services for IU13. The Contractor shall take all necessary precautions to protect the safety of its employees or agents, IU13's employees or agents and all other third parties.

To the fullest extent permitted by applicable laws, Contractor shall and hereby agrees, for itself and its successors and assigns, to indemnify, hold harmless, and, if so requested, defend IU13 and its employees, officers, directors, agents, representatives, and their respective heirs, executors, administrators, personal representatives, successors, and assigns (collectively, the "Indemnitees") from and against any and all claims, damages, losses, liabilities, suits, charges, fines, taxes, fees, penalties, orders, settlements, judgments, actions, causes of action, costs, and expenses (including reasonable attorneys' fees) arising out of or related to: (i) the services set forth in this Agreement; (ii) the actions or inactions of Contractor and/or its employees, contractors, and agents; and (iii) the breach by Contractor of any agreement, covenant, representation, or warranty in this Agreement, regardless of whether any of the foregoing is caused in part by any of the Indemnitees, including, but not limited to, any responsibility for pay or play penalties or shared responsibility payments pursuant to the Affordable Care Act, the imposition of any monetary payments due and owing to PSERS,) any finding pursuant to the Internal Revenue Code or PSERS that the Contractor employees assigned to IU13 pursuant to this Agreement are deemed employees of IU13. The Contractor's obligation to indemnify and hold IU13 harmless under this Agreement shall survive the expiration or termination of this Agreement.

**Force Majeure.** Neither party will incur any liability to the other if its performance of any obligation under this Agreement is prevented or delayed by causes beyond its control and without the fault or negligence of either party. Causes beyond a party's control may include, but are not limited to, acts of God, war or terrorism, changes in controlling law, regulations, orders or the requirements of any governmental entity, severe weather conditions, civil disorders, natural disasters, fire, a national or Commonwealth of Pennsylvania emergency, disease, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions general strikes throughout the trade, work stoppages, accidents and freight embargos. and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services; other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts. The Contractor shall orally notify IU13 within forty-eight (48) hours and notify in writing within five (5) days of the date on which the Contractor becomes aware, or should have reasonably become aware, that such cause would prevent or delay its performance. Such notification shall (i) describe fully such cause(s) and its effects on performance, (ii) state whether performance under the Agreement is prevented or delayed and (iii) if performance is delayed, state a reasonable estimate of the duration of the delay. After receipt of such notification, IU13 may elect to cancel this Agreement, or to extend the time for performance as reasonably necessary to compensate for the Contractor's delay. The Contractor shall not use, issue or release for publication any articles, photographs, or similar materials including or implying the name of IU13, or any advertising or publicity matter including or implying the name of IU13 or relating to the subject matter of this engagement, without first securing written consent from IU13, which consent may be withheld in the IU13's sole discretion.

The Agreement and any issues as to validity, construction or performance shall be governed by the laws of the Commonwealth of Pennsylvania, the appendix or appendices attached hereto, and all other applicable laws. Contractor and IU13 each agree that exclusive jurisdiction and venue for resolution of any disputes relating to the Services or the Agreement shall be in the Lancaster County, Pennsylvania, Court of Common Pleas. IU13 and Contractor consent to such exclusive jurisdiction and venue. Contractor hereby waives all rights to a jury trial and agrees that all disputes shall be resolved by a judge sitting without a jury.

### 2. Agreement; Execution

Prior to the engagement date for the commencement of Services, the Contractor shall sign the Agreement, record its Social Security Number or EIN, and agree to the terms and conditions and Term of the Agreement. Except for any payments specifically described in the Agreement, the Contractor will be responsible for Contractor's own costs and expenses incurred in meeting Contractor's obligations to IU13 pursuant to the Agreement.



### **3. Contractor**

The Contractor engaged shall be a bona fide contractor, i.e., shall use the Contractor's own tools, materials, equipment and supplies and use the Contractor's own labor and professional or technical knowledge to accomplish the task for which the Contractor has been engaged. Services shall be rendered by the Contractor as an independent contractor and not as an employee of IU13. This Contractor shall not be controlled, except within the terms of the Agreement, and shall have neither the restrictions, benefits, nor protection against liability, of an employee of IU13.

Upon completion of the Services pursuant to the Agreement, the Contractor cannot claim to be an unemployed person and seek benefits from IU13's unemployment insurance account. It is further hereby understood and agreed that Contractor, in performing this Agreement, is acting in the capacity of an independent contractor, and that Contractor is not an agent, servant, partner, nor employee of IU13. Contractor will have control over the work to be performed, and shall be solely responsible to pay its own federal, state and local income taxes, salary, Social Security payments, and any and all other payments incurred by Contractor in the performance of this Agreement, as well as perform all necessary legal requirements pertaining to employment. None of the benefits provided by IU13 to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from IU13 to Contractor and/or any and all of Contractor's agents, servants and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in the name of IU13 or to bind IU13 in any way whatsoever.

This engagement contemplates personal performance by the Contractor. The contractor shall not assign this engagement, nor assign, delegate or subcontract any of its rights or obligations contained herein, in whole or in part, to any third party without obtaining the prior written consent of IU13, which consent may be withheld in the IU13's sole discretion. Any assignment of subcontract not consented to by IU13 shall be void.

The Contractor hereby waives and releases IU13 and its employees and representatives of and from any claims, damages, losses, costs or expenses suffered or incurred by the Contractor which are otherwise covered under applicable worker's compensation laws; and the Contractor will require all of its employees who will provide services hereunder and as a condition to their eligibility for such service, to sign a similar written waiver and release of IU13 (on a form reasonably acceptable to IU13). The Contractor waives all claims against IU13 and all rights of subrogation with respect thereto, and will require its workers' compensation insurance to contain a waiver of subrogation. The Contractor will provide copies of any and all such waivers/releases upon the request of IU13 at any reasonable time or times. Unless the Contractor has given the original of any such release/waiver to IU13, the Contractor will remain obligated during the term of this Agreement and for three (3) years after the termination or expiration of this Agreement to maintain such originals and to provide such copies.

### **4. Compensation**

Payment will be made upon completion of the Services and subject to availability and appropriation of funds. Invoice submitted by Contractor must be substantiated with a listing that references the Services performed by dates, locations, or amounts of time worked in hours for increments thereof. All correspondence including invoices need to reference Purchase Order Number (PO # ) found at the top of page one of the Agreement.

Contractor shall pay all federal, state and local taxes pertaining to the Services or Contractor's performance of the Services. Contractor shall perform and furnish the Services in a timely manner. Anytime specified for performance or completion of the Services is of the essence.

Contractor will furnish the IU13 with such information as the IU13 may request in connection with the Services and amounts to be paid to Contractor. Payment will be withheld until fully executed Agreement and insurance information as described in Section 5 below is received. Payment for the Services rendered shall be made in accordance with the IU13's usual payment procedures.

If expenditures for travel are reimbursable under the Agreement terms, the contractor shall utilize lowest cost transportation and lodging. Mileage shall be reimbursed at the IU13's then-current rate per mile. Meals are reimbursed based on IU13's then-current per diem policy. All receipts for reimbursed expenses must be received by IU13 before IU13 reimburses Contractor.

### **5. Insurance**

The Contractor shall maintain, at its expense, the following insurance coverage at all times during the Term.

- (1) Workers' compensation insurance, disability benefit, and other social insurance as required by the laws of the Commonwealth of Pennsylvania or any other state in which the Contractor operates; and
- (2) Professional Liability, comprehensive general liability, automotive liability (including non-owned and hired vehicles) and property damage insurance, including suppliers, products and completed operations and contractual liability endorsements, with a combined single limit of at least \$1,000,000 each per occurrence with not more than \$1,000 per occurrence deductible or self-insurance retention.

All such insurance policies shall name IU13 as an additional insured and shall require at least ten(10) days' notice to IU13 prior to cancellation, termination or expiration. Contractor shall submit to IU13 insurance certificates evidencing required insurance coverage during the Term or any other time or times upon IU13's request and compliance with this Section 5 prior to or upon execution of this Agreement, on the yearly anniversary date of the commencement of the Term (if still in effect) and at any other time or times upon IU13's request. If the Contractor seeks a waiver of any of the above insurance requirements, the reasons must be submitted in writing to the IU13 and the waiver is not effective until approved in writing by the IU13, which approval may be withheld in the IU13's sole discretion.

## **6. Confidentiality**

In connection with the Contractor's performance of its obligations under the Agreement, IU13 may disclose to the Contractor and the Contractor may have access to certain information or materials of or relating to IU13 or to the operations of IU13 in general that is confidential and proprietary, including (without limitation) the items and materials themselves (hereinafter referred to as the "Information"). The Contractor agrees it shall hold the Information in confidence for IU13, and the performance of the services under this Agreement and shall exercise the same degree of care to prevent disclosure to others as it takes to preserve and safeguard its own proprietary information, but in any event, no less than a reasonable degree of care. This Section 6 shall survive the expiration or termination of this Agreement.

## **7. FERPA**

Contractor will have access to student data and will sign and comply with Appendix "C," FERPA Requirements.

## **8. Termination**

IU13 has the right in the IU13's sole discretion to terminate this Agreement for any of the following reasons:

- A. **Termination for Convenience.** IU13 shall have the right to terminate this Agreement for its convenience if IU13 determines termination to be in its best interest. If the Agreement is terminated for convenience by IU13, the Contractor shall be paid for work satisfactorily completed prior to the effective date of the termination. Additionally, if IU13 terminates this Agreement prior to the commencement of the Term, no cancellation fee will be paid to the Contractor.
- B. **Termination for Non-Appropriation.** IU13's obligation to make payments during any fiscal year shall be subject to availability and appropriation of funds. When funds (local, state, and/or federal) are not appropriated, removed, eliminated or otherwise not made available to support continuation of performance in a fiscal year period, IU13 shall have the right to terminate this Agreement. If the Agreement is terminated as a result of IU13's non-appropriation of funds, the Contractor shall be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the supplies or service delivered under this Agreement. Such reimbursement shall not include loss of profit, loss of use of money, or administrative or overhead costs.
- C. **Termination for Cause.** IU13 shall have the right to terminate this Agreement in the event of any Contractor default, upon written notice to the Contractor. IU13 shall also have the right, upon written notice to the Contractor, to terminate this Agreement for other cause as specified in this Agreement or by law. If the Agreement is terminated for cause, the Contractor shall be paid for work satisfactorily completed prior to the effective date of the termination, less the additional costs to complete services to be provided under this Agreement and/or correct the work performed by Contractor. Contractor shall pay IU13 any deficiency within five (5) days of the IU13's demand for such deficiency. If it is later determined that IU13 erred in terminating this Agreement for cause, then, at IU13's discretion, this Agreement shall be deemed to have been terminated for convenience under Section 8.A of this Agreement.

## **9. Licensure**

Contractor warrants and represents that it is currently properly licensed or otherwise permitted to operate in the Commonwealth of Pennsylvania.

## **10. Compliance with law**

Contractor agrees to perform the services contemplated by this Agreement in a professional and a competent manner and in compliance with all local, state and federal laws and regulations governing the services to be rendered pursuant to this Agreement. Additionally, Contractor has the sole responsibility for compliance with all other matters in conjunction with the services to be performed hereunder.

## **11. Performance of work**

Contractor shall perform the services, furnish the equipment, facility, and personnel, and do all things necessary and proper for the performance and completion of the work required by this Agreement at Contractor's sole cost and expense.

## **12. Authority**

The person signing this Agreement on behalf of the Contractor individually warrants that he or she has full legal power to execute this Agreement on behalf of the Contractor, and to bind and obligate the Contractor with respect to all provisions contained in this Agreement.

### 13. Policies

Contractor agrees that it shall follow all applicable IU13 policies pertaining to (i) student confidentiality, (ii) student welfare; (iii) use of electronic devices; (iv) unlawful harassment of students and employees; (v) civility; (vi) attire and appearance; (vii) drugs and alcohol; (viii) weapons; and (ix) health and safety in the workplace. IU13 agrees to provide all applicable policies to Contractor upon request by Contractor.

### 14. Warranty

Contractor further warrants that items furnished and services performed do not violate or infringe upon any patent, trademark, copyright, contractual, trade secret or other intellectual property rights of any third party ("I/P Rights"). Contractor shall indemnify and hold IU13 harmless from any claims and costs (including, without limitation, attorneys' fees and expenses) arising out of an alleged violation of I/P Rights by Contractor, its employees or any person for whom Contractor may be liable. Section 14 shall survive the expiration or termination of this Agreement.

### 15. Notices.

- A. Any notices required or permitted to be given must be in writing and delivered in person, sent by certified or registered first class mail, return receipt requested, or express courier (such as FedEx or UPS), or via facsimile to the address set forth below (or to such other addresses as the parties may from time to time designate by notice to the other given pursuant to this Section 10). Such notices will not be effective until Receipt.

**If to IU13:** Lancaster-Lebanon IU13  
1020 New Holland Ave  
Lancaster, PA 17601  
Attn: Contract Compliance  
Office  
Tel: 717-606-1665  
Fax: 717-606-1992

**If to the Contractor:** LAMPETER-STRASBURG  
CAFETERIA  
HANS HERR CAFETERIA  
PO BOX 428  
Attn: CHERYL SCHMIDT  
Tel: (717)358-1903  
Fax:

- B. For purpose of this Section 15, "Receipt" is defined as follows:
- (1) For hand delivery, the date the sending party delivers notice to the receiving party or its agent;
  - (2) For facsimile, the date the sending party successfully faxes the notice to the receiving party and the sending party receives confirmation from its facsimile machine that the receiving party received the notice;
  - (3) For United States Mail, the third day after the sending party sends the notice by certified or registered mail to the receiving party; and
  - (4) For express courier, the date the express courier company delivers the notice to the receiving party or its agent.

**16. Miscellaneous** Contractor intends to be legally bound by this Agreement. Whenever IU13 owes any amount to Contractor, IU13 shall be entitled, but not obligated, to offset any or all of such amount(s) against or deduct there from any amount(s) that Contractor owes to IU13. All schedules, appendices, exhibits and attachments hereto are hereby incorporated herein by this reference and shall be deemed to be a part of this Agreement as if they physically appeared within it.

## **APPENDIX "A"**

### **STATE CONTRACTOR'S NONDISCRIMINATION NOTICE**

Contractor shall not discriminate against any employee, applicant for employment, independent contractor, or any other person because of race, color, religious creed, handicap, ancestry, national origin, age, or sex. Contractor shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment, without regard to their race, color, religious creed, handicap, ancestry, national origin, age, or sex. Such affirmative action shall include, but is not limited to: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. Contractor shall post in conspicuous places, available to employees, agents, applicants for employment, and other persons, a notice to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

Contractor shall, in advertisements or requests for employment placed by it or on its behalf; state that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.

Contractor shall send each labor union or workers' representative with which it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representative of its commitment to this nondiscrimination clause. Similar notice shall be sent to every other source of recruitment regularly utilized by Contractor.

It shall be no defense to a finding of noncompliance with this nondiscrimination clause that Contractor had delegated some of its employment practices to any union, training program, or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the Contractor was not on notice of the third-party discrimination or made a good faith effort to correct it; such factor shall be considered in mitigation in determining appropriate sanctions.

Where the practices of a union or any training program or other source of recruitment will result in the exclusion of minority group persons, so that Contractor will be unable to meet its obligations under this nondiscrimination clause, Contractor shall then employ and fill vacancies through other nondiscriminatory employment procedures.

Contractor shall comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of Contractor's noncompliance with the nondiscrimination clause of this contract or with any such laws, this contract may be terminated or suspended, in whole or in part, and Contractor may be declared temporarily ineligible for further Commonwealth contracts, and other sanctions may be imposed and remedies invoked.

Contractor shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts by the contracting agency for purposes of investigation to ascertain compliance with the provisions of this clause. If Contractor does not possess documents or records reflecting the necessary information requested, it shall furnish such information on reporting forms supplied by the contracting agency.

Contractor shall actively recruit minority and women subcontractors or subcontractors with substantial minority representation among their employees.

Contractor shall include the provisions of this nondiscrimination clause in every subcontract as permitted by this Agreement, so that such provisions will be binding upon each subcontractor.

Contractor obligations under this clause are limited to the Contractor's facilities within Pennsylvania or, where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.

# Prof-LS-C2122037

Interim Agreement Report

2021-05-24

Created:	2021-05-20
By:	Kari Spahr (kari_spahr@iu13.org)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAAX-I-qNo0lBfZI5mkiNAPEjzbhB6lpL4B

## Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

## "Prof-LS-C2122037" History



Document created by Kari Spahr (kari\_spahr@iu13.org)

2021-05-20 - 5:55:13 PM GMT- IP address: 206.82.16.253



Document emailed to Diane Janney Schall (Diane\_Janney\_Schall@iu13.org) for signature

2021-05-20 - 5:56:09 PM GMT



Document e-signed by Diane Janney Schall (Diane\_Janney\_Schall@iu13.org)

Signature Date: 2021-05-21 - 1:55:52 PM GMT - Time Source: server- IP address: 206.82.28.62



Document emailed to Cheryl Schmidt (cheryl\_schmidt@l-spioneers.org) for signature

2021-05-21 - 1:55:55 PM GMT



Email viewed by Cheryl Schmidt (cheryl\_schmidt@l-spioneers.org)

2021-05-21 - 2:24:07 PM GMT- IP address: 206.82.20.244



PENNSYLVANIA COUNSELING SERVICES, INC.

Headquarters | 200 North 7<sup>th</sup> Street, Lebanon, PA 17046

phone: (717) 272-5464 | fax: (717) 272-5539

May 26, 2021

Dear School District Administrator:

Thank you for your responses to the Lancaster County D&A Commission questionnaire which assisted us in preparing the enclosed SAP contract for this next school year.

Thank you, also for working with our SAP Consultants/Assessors to provide SAP services in your district. We appreciate your partnership. We're happy to report that Donna Soto, our Lancaster SAP Program Director, will be continuing in the next school year with program coordination and supervision. Should you have any questions or concerns now or throughout the upcoming school year, please contact her at [dsoto@pacounseling.com](mailto:dsoto@pacounseling.com).

We appreciate your increase to services during this last school year. Continued services for 2021-2022 are for 1.5 days per week.

We are sending contracts out electronically again this year. There are no changes to the body of the contract with the exception of dates, dollar amounts, or service provision changes. **After your review, please print the signature page, endorse it, and e-mail it to [rdavis@pacounseling.com](mailto:rdavis@pacounseling.com) or fax to my attention at 717-272-7976.** Thank you again for your partnership in providing Student Assistance Program services to the students in your school district.

Sincerely,

Ruth M. Davis, MBA  
President, Chief Operating Officer



## PENNSYLVANIA COUNSELING SERVICES, INC.

Headquarters | 200 North 7<sup>th</sup> Street, Lebanon, PA 17046

phone: (717) 272-5464 | fax: (717) 272-5539

### STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT

This Agreement, made this 26th day of May 2021, by and between Pennsylvania Counseling Services, Inc. (Provider) and

Lampeter-Strasburg (School District) with a mailing address of P.O. Box 428 Lampeter, PA 17537.

*Witness that*

In consideration of the provisions of the Public School Code, statutory and regulatory provisions pertaining to the Student Assistance program, the School District's policies and procedures regarding the Student Assistance Program, and the confidentiality laws pertaining to Mental Health and Drug and Alcohol provider facilities, the School District and Provider agree as follows:

1. Work Statement:

(a). The Provider shall perform services n/a days per school year or 1.5 days per week for the School District which include:

- Attendance by designated assessor/SAP Consultant at SAP Team meetings whenever possible and within reasonable scheduling parameters with assessor's assigned days to the school and team meeting schedules. Provision of professional input and information regarding assessment or treatment recommendations, available community services, school-based intervention and psycho-educational services. County funded services may not include elementary students due to the parameters of public funding.
- Upon receipt of a SAP team recommendation and parental consent, prompt provision of diagnostic assessments for students who are referred by the SAP team. Assessment shall include gathering of school and parental input.
- Provision of general recommendations from the student assessment will be made to the student, family and SAP Team. (See appendix for form to be used which is HIPAA compliant). Communication of assessment detail and/or diagnostic information will not

be shared and will remain part of the confidential clinical record separated from the SAP file in order to uphold treatment confidentiality requirements.

- Linkage of student and family to treatment choices and/or community service options if / when recommended in the assessment.
- As time allows, provision of on-site clinical support to assessed students who require follow-up services but cannot, for financial or access-to-care reasons, receive outpatient treatment.
- Provision of psycho-educational groups as time allows.
- Assessor's attendance at required training and clinical supervision (outside of allocated hours to the district).
- Assistance from the designated assessor with crisis intervention when sudden problematic issues arise which affect the student community.
- Assistance and cooperation with School District Policy in times of emergency.

(b). The School District shall provide:

- A Student Assistance Core Team (SAP Team) that complies with state guidelines, and membership on said team for the Provider's SAP Assessor.
- Appropriate information for student assessments (minimum shall be student demographics, behavior profile and academic records).
- Support for compliance with confidentiality laws which shall include a confidential area / private office for assessment, and private locked storage (separate from SAP team files) for student assessment/treatment charts.
- Access to work tools to include telephone in a private area where confidentiality may be upheld, school e-mail address to enable HIPAA compliant internal communication, access to the computerized school system to enable appointment scheduling, office supplies, fax, photocopier, computer and/or clerical support.
- A representative from the District to attend and participate in the established SAP County Coordination Team and/or SAP District Council meetings held within the school year.
- On-line reporting of data regarding the Student Assistance Program as required by the Departments of Health, Education, and Public Welfare.

## 2. Records:

(a.) All records generated by the *School District's SAP team*, with respect to individual students, are records of the District; the retention and disclosure of which shall be governed by the policies of the district and applicable federal laws. Education laws state that parents have right to inspect, review, amend and control disclosure from a child's school record; and that no student shall be required, as part of any program, to submit to a survey, analysis or evaluation that reveals information concerning mental and/or psychological problems without the consent of the parent..

(b.) All records generated by the *Provider* shall be the property of the Provider and are regulated by the applicable mental health laws which require parental consent for release of information when the minor is under the age of 14; and Drug and Alcohol laws which state that it is the minor (student) who controls the release of records and that the minor can receive



treatment without parental consent. The Provider will use the SAP Assessment Summary (see Contract Appendix) to provide general information and recommendations to the student, parents, and SAP team in order to uphold the confidentiality rights of the student.

3. Term: The term of this Agreement shall be for the school year 2021-2022 beginning the last week in August and ending June 30, 2022. The agreement shall be renewable on an annual basis.
4. Contract Noncompliance: This document contains all the terms and conditions of the Agreement and no part is intended to be severable. In the event either party does not comply with a term, provision or condition of this Agreement, the other party may request conflict resolution.
5. Conflict Resolution. Should there be conflict between the School District or the SAP Team and the Provider, the following process will be followed.
  - a. The parties in conflict will attempt to resolve the issue on a personal level. This can be done through an informal meeting or phone call. Effort will be made to keep that process on a professional and objective level.
  - b. If the conflict is not resolved, a meeting will occur with the parties in conflict and their respective supervisors.
  - c. If there is no resolution to the conflict, the problem shall be described in writing by all parties involved, and submitted to the Executive Director and/or Administrator of each involved respective party. Copies of the written reports shall be shared with the other party as well. The Executive Director(s) and/or Administrator(s) will review the written documents and will communicate with each other. A meeting may occur to discuss and resolve the issue more completely.
  - d. If the conflict is not resolved, the Chief School Administrator, the County MHMR/EI Administrator or designee, the County Drug and Alcohol Administrator or designee, and the Provider's President/CEO or designee will come to a decision or resolution and determine who will follow through, how, and on what timeframe.
  - e. The final step, if no resolution, will be to involve the Commonwealth SAP Interagency Committee.
6. Assignment: The provider shall not assign any part of this Agreement without the prior written approval of the School District.
7. Independent Capacity of Provider: The parties hereto agree that the Provider and any agents and employees of the Provider, in the performance of this Agreement shall act in an independent capacity and not as officers, employees, or agents of the School District. Accordingly, Provider shall carry professional liability to cover the actions of its employee-assessors. Additionally, all employees shall have PA Criminal Record, FBI, and PA Child Abuse clearances as is required by the CPSL 23 Pa.C.S. Chapter 63.

8. Alterations to the Contract: Any alteration, variation, modification or waiver of a provision of this Agreement shall be valid only when written and signed by the parties to this Agreement.
9. Fees: Services in excess of one day per month (9 days per year) require funding from the School District. The School District agrees to pay the Provider \$ 11,310.00 for services provided as detailed in 1.(a) above for the school year 2021-2022. Said fees shall be invoiced on a monthly basis in 10 equal increments of \$ 1131.00 from September 2021 through June 2022. Should previously established Federal funding be withdrawn and the District not be able to pay through other funding sources, services in 1(a) will be reduced to a maximum of 3 pre-scheduled assessments per month upon written notification from the District to: PCS, Inc. Attn: Chief Operating Officer 200 N. Seventh St Lebanon, PA 17046. The above stated fees shall be due for the time period prior to receipt of notification from the District.

This Agreement is subject to and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania.

In Witness Whereof, the parties hereunto have caused this Agreement to be signed and attested to by authorized personnel as of the day and year herein above referenced.

SCHOOL DISTRICT

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PROVIDER



Title: President, Chief Operating Officer

Date 5-26-2021

## CONTRACT APPENDIX

### SAP ASSESSMENT SUMMARY

School Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Reason for Referral: \_\_\_\_\_

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Recommendations:

*Student:*

*School:*

*Family:*

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SAP Consultant Signature: \_\_\_\_\_

LAMPETER-STRASBURG SCHOOL DISTRICT  
AWARDING OF SUPPLY BIDS  
2021-2022

**I.U. BIDS:**

**I.U. INSTRUCTIONAL SUPPLIES (Office Supplies, Art Supplies)**

The Art Store	9,061.50
Cascade School Supplies	1,111.58
Dick Blick	90.48
Kurtz Bros.	679.78
National Art & School	119.16
Office Basics Inc.	117.36
Pyramid School Products	5,424.07
School Specialty	1,451.03
Standard Stationery Supply	81.94
W.B. Mason	2,653.95
Total I.U. Instructional Supplies	<u><u>20,790.85</u></u>

**I.U. TRAINER /MEDICAL SUPPLIES**

Henry Schein	2,838.87
Medco	703.10
School Health Corporation	524.48
Total I.U. Trainer/Medical Supplies	<u><u>4,066.45</u></u>

**I.U. TECHNOLOGY EDUCATION SUPPLIES**

The Art Store	25.90
Howells Glass Co.	91.15
Metco	234.00
Midwest Technology Products & Services	379.34
Paxton/Patterson	11.00
Total I.U. Technology Education Supplies	<u><u>741.39</u></u>

**I.U. CUSTODIAL SUPPLIES**

Central Poly Corp	595.00
Hassinger & Company	2,379.00
Hillyard Inc.	1,627.50
Indco Inc.	134.00
Penn Jersey Paper Co.	1,109.60
United Sales USA	84.80
Total I.U. Custodial Supplies	<u><u>5,929.90</u></u>

LAMPETER-STRASBURG SCHOOL DISTRICT  
AWARDING OF SUPPLY BIDS  
2021-2022

**DISTRICT QUOTES:**

HIGH SCHOOL ART SUPPLIES

All Craft Jewelry	2,357.20
The Art Store	2,602.35
Dick Blick Art Materials	518.99
R.I.C.H.	327.80
School Specialty	146.05
Total Art Supplies	<u>5,952.39</u>

HIGH SCHOOL TECHNOLOGY EDUCATION SUPPLIES

The Art Store	739.01
Metco Supply	318.50
Total Technology Education Supplies	<u>1,057.51</u>



## Contract of Service

**THIS CONTRACT OF SERVICE** (“Agreement”) is made and entered into this 1st day of July, 2021, by and between the **Allegheny Intermediate Unit**, operator of PAEducator.net (hereinafter referred to as “PA Educator”), and **Lampeter-Strasburg School District** (hereinafter referred to as “Educational Employer”; collectively with PA Educator, “Parties”).

### WITNESSETH:

**WHEREAS**, the Educational Employer wishes to accept online applications for employment from certificated and noncertificated individuals; and

**WHEREAS**, PA Educator operates a website through which individuals may submit employment applications for review by prospective employers ([www.paeducator.net](http://www.paeducator.net), hereinafter referred to as “Website”); and

**WHEREAS**, the Educational Employer wishes to obtain, and PA Educator wishes to provide the Educational Employer with, access to the Website upon the following terms and conditions.

**NOW, THEREFORE**, intending to be legally bound, the Parties hereto agree as follows:

- 1. Service Provided.** PA Educator shall provide the Educational Employer with access to the Website for the purpose of reviewing and considering applications for employment from certificated and noncertificated employees. Such access shall be provided through an identification number and password assigned to the Educational Employer. The Educational Employer agrees that the assigned password and identification number shall be used solely by the Educational Employer for purposes contained herein and shall not be distributed to any other employer, organization or individual.
- 2. Payment.** In consideration of its use of the Website, the Educational Employer agrees to pay PA Educator a fee of **\$2,137.50** per school year, defined as the period beginning July 1 and ending June 30 of any calendar year, prorated on a daily basis for any portion of a school year, if applicable. The fee specified herein is subject to change by PA Educator at the beginning of any school year following written notice to the Educational Employer by June 1 of the prior school year. PA Educator shall invoice the Educational Employer annually on or before June 1 for the following school year, or upon the commencement of this Agreement if after June 1. The Educational Employer agrees to remit payment within sixty (60) days of the invoice date. Should the Educational Employer fail to remit payment in full within sixty (60) days of invoicing, PA Educator may (a) apply a late payment charge of one percent (1%) per month on any unpaid balance and/or (b) suspend the Educational Employer’s access to the Website. The Educational Employer agrees that a failure or delay in invoicing shall not constitute a waiver of the right of PA Educator to be paid in full for its services.
- 3. No Representations or Warranties.** Except as expressly set forth in this Agreement, (a) neither party to this Agreement, nor any other person on such party’s behalf, has made or makes any express or implied representation or warranty, either oral or written, whether arising by law,

course of dealing, course of performance, usage, trade or otherwise, all of which are expressly disclaimed, and (b) each party acknowledges that it has not relied upon any representation or warranty made by the other party, or any other person on such party's behalf, except as specifically provided herein. PA Educator makes no representations as to either the suitability for employment of individuals who submit applications through its website or the authenticity or accuracy of materials submitted by applicants. The Educational Employer acknowledges that it is solely responsible for determining applicants' suitability for employment and for verifying their qualifications and credentials.

4. **Limitation of Liability.** In no event shall PA Educator be liable to the Educational Employer for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages arising out of, or relating to, and/or in connection with any breach of this Agreement, regardless of (a) whether such damages were foreseeable, (b) whether a party was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort or otherwise) upon which the claim is based. Except as provided in Section 2, below, in no event shall PA Educator's aggregate liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the total of the amounts paid to PA Educator by the Educational Employer pursuant to this Agreement in the 12 months preceding the event giving rise to the claim.
5. **Indemnification.** The Educational Employer shall indemnify, hold harmless and defend PA Educator, its Board, officers, employees and agents from and against any and all costs, expenses (including reasonable counsel fees), liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind and asserted by or on behalf of any person or governmental authority arising out of the Educational Employer's (a) employment or nonemployment of any individual whose application it obtains through the Website or (b) misuse of information obtained through the Website including, but not limited to, (i) any violation of the privacy rights of the applicant, (ii) unauthorized distribution or use of the assigned password and identification number or (iii) discriminatory hiring practices by the Educational Employer. The Educational Employer's indemnification obligations shall survive the termination of this Agreement.
6. **Termination.** This Agreement may be terminated by the Educational Employer at the end of any school year through prior written notice to PA Educator received on or before May 31 of such school year or by PA Educator at any time upon written notice to the Educational Employer. In the event of termination by PA Educator for any reason except an unpaid balance, the Educational Employer shall be entitled to a refund of fees paid on account of the portion of the school year following such termination, prorated on a daily basis. Notices of termination shall be directed to the Director of Human Resources and Labor Relations of the Allegheny Intermediate Unit (if to PA Educator) or to the Educational Employer's primary contact specified below (if to the Educational Employer).
7. **Miscellaneous.** This Agreement and all matters arising out of this Agreement are governed by and construed in accordance with the laws of Pennsylvania. Either party shall institute any legal suit, action, or proceeding arising out of this Agreement in the federal or state courts in each case located in Allegheny County, Pennsylvania. Each party consents and submits to the exclusive jurisdiction of such courts. This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof, and supersedes all prior and contemporaneous written or oral understandings, agreements, representations, and warranties with respect to such subject matter. The invalidity, illegality, or unenforceability of any provision herein does not affect any other provision herein or the validity, legality, or enforceability of such provision in any other

jurisdiction. The Parties may not amend this Agreement except by written instrument signed by the Parties. This Agreement may be executed in counterparts.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seal the day and year above first written.

**ATTEST:**

**ALLEGHENY INTERMEDIATE UNIT**

\_\_\_\_\_  
Larry Pollick, Secretary,  
Board of Directors

BY:

\_\_\_\_\_  
Debbie Beale, President,  
Board of Directors

**ATTEST/WITNESS:**

**LAMPETER STRASBURG SCHOOL  
DISTRICT**

\_\_\_\_\_  
Name:

BY:

\_\_\_\_\_  
Name:

Title:

Title:

**Primary contact for Educational Employer (to be completed by Educational Employer):**

Name:

Title:

Phone:

E-mail:

Fax:

Postal address:



## Curriculum Map: Health and Wellness Education Grade 6

Course: MS Health 6 Sub-topic: General

Grade(s): 6

### Course

#### Description:

This class is designed to provide information and opportunities to better prepare students to make more knowledgeable decisions about their overall health and well-being. Students will gain an awareness for a lifelong impact on their personal choices as they relate to health and wellness. This class will introduce the three areas of the Health Triangle through activities in the classroom and gymnasium. The physical domain of health will be the primary focus of this course.

### Course

#### Textbooks, Workbooks, Materials Citations:

Textbook:

Glencoe, Teen Health Course 2, Copyright 2005

Video

Glencoe, "Taking Care of Me" Discovery Channel

Glencoe, Fitness Video Series

Heart Rate Monitors (Instapulse)

Fitness Gram Testing Series

### Unit: \*Concepts, Principles and Strategies of Movement

#### Unit

#### Description:

Performing basic skill and kinesthetic movements will improve and enhance adolescent motor skill development. Students will demonstrate appropriate body awareness as they perform appropriate fitness related activities to enhance lifelong learning.

#### Unit Essential Questions:

What are the basic movement skills and concepts to create and perform movement sequences and advanced skills?

What are the concepts of motor skill development?

What is the relationship between practice and skill development?

What are the principles of exercise components of health-related and skill related fitness?

How do the scientific principles affect basic movements and skills?

What are game strategies in physical activities?

**Unit Big Ideas:** Lifelong movement is a scientific concept/principle. Participation in physical activity impacts wellness throughout a lifetime.

**Unit Materials:** Gymnasium Equipment

Heart Rate Monitor

Flexibility box

<b>Unit Key Terminology &amp; Definitions :</b>	Biomechanical principles
	Cool-down
	Dynamic balance
	Efficiency of movement
	intensity
	Kinetic
	Newton's Laws of Motion
	Pathways
	Static balance
	Warm-up

## STANDARDS: STANDARDS

STATE: Pennsylvania SAS Academic Standards (2009-2013)

- [10.5.6.A \(Advanced\)](#) Explain and apply the basic movement skills and concepts to create and perform movement sequences and advanced skills.
- [10.5.6.B \(Advanced\)](#) Identify and apply the concepts of motor skill development to a variety of basic skills.
- transfer between skills • selecting relevant cues • types of feedback • movement efficiency • product (outcome/result)
- [10.5.6.C \(Advanced\)](#) Describe the relationship between practice and skill development.
- [10.5.6.D \(Advanced\)](#) Describe and apply the principles of exercise to the components of health-related and skill-related fitness.
- cardio-respiratory endurance • muscular strength • muscular endurance • flexibility • body composition
- [10.5.6.E \(Advanced\)](#) Identify and use scientific principles that affect basic movement and skills using appropriate vocabulary.
- Newton's Laws of Motion • application of force • static / dynamic balance • levers • flight
- [10.5.6.F \(Advanced\)](#) Identify and apply game strategies to basic games and physical activities.
- give and go • one on one • peer communication

This Curriculum Map Unit has no Topics to display

## Unit: \*Physical Activity

<b>Unit Description:</b>	Through this unit, students will understand the components of their physical health and well-being. Knowledge will be gained in the classroom and through appropriate fitness related activities in the gymnasium. Students will understand the FITT principles and how they can meet their individual needs and goals through age appropriate play and development in small activities.
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**Unit Essential Questions:** What are the effects of regular participation in moderate to vigorous physical activities on the body?

What are moderate to vigorous physical activities that contribute to physical fitness and health?

How can you monitor and assess the body's response to moderate to physical activity through heart rate monitoring, blood pressure, and fitness assessment?

What are the factors that affect childhood physical activity preferences?

What are the factors that have an impact on the relationship between regular participation in physical activity and the degree of motor skill improvements?

What are the positive and negative interactions of group members in physical activities?

**Unit Big Ideas:** Community well-being is dependent upon a balance of personal and social responsibility. Health and physical activity concepts are essential to wellness and will assist in a health-enhancing lifestyle.

**Unit Materials:** Glencoe, "Teen Health", 2005

Gymnasium Equipment

Heart Rate Monitors

**Unit Key Terminology & Definitions :**

Respect

Responsibility

Health

Physical Activity

Muscular Strength

Muscular Endurance

Flexibility

Aerobic Exercise

Target Heart Rate

Maximal Heart Rate

Blood Pressure

Red Blood Cells

Oxygenated Blood

Deoxygenated Blood

Arteries

Veins

REPS

Static Stretch

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[10.4.6.A \(Advanced\)](#) Identify and engage in moderate to vigorous physical activities that contribute to physical fitness and health.

[10.4.6.B \(Advanced\)](#) Explain the effects of regular participation in moderate to vigorous physical activities on the body systems.

[10.4.6.C \(Advanced\)](#) Identify and apply ways to monitor and assess the body's response to moderate to vigorous physical activity.

- heart rate monitoring • checking blood pressure • fitness assessment

[10.4.6.D \(Advanced\)](#) Describe factors that affect childhood physical activity preferences.

- enjoyment • personal interest • social experience • opportunities to learn new activities • parental preference • environment

[10.4.6.E \(Advanced\)](#) Identify factors that have an impact on the relationship between regular participation in physical activity and the degree of motor skill improvement.

- success-oriented activities • school-community resources • variety of activities • time on task

[10.4.6.F \(Advanced\)](#) Identify and describe positive and negative interactions of group members in physical activities.

- leading • following • teamwork • etiquette • adherence to rules

This Curriculum Map Unit has no Topics to display

**Unit: \*Safety and Injury Prevention**

**Unit Description:** Student should have an understanding of the basic safety procedures in school and at home to safely guide them through an emergency situation. Provided the resources and information for students to make a wise decision during an emergency event to increase chances of survival. Students will have the ability to understand CPR/First Aid and be aware of the benefits of having such skills. Students will also understand the necessary steps in being a first responder to an accident scene.

**Unit Essential Questions:** How can you apply safe practices in the home, school, and community during emergencies, personal safety, communication, and violence prevention?

What is first aid/CPR and how can you appropriately apply in an emergency situation?

What are the strategies to avoid or manage conflict and violence?

How can you appropriately utilize anger management, peer mediation, reflective listening , and negotiation?

What is the role of individual responsibility for safety during physical activity?

**Unit Big Ideas:** Performing appropriate survival skills in emergency situations to protect themselves and others is important to one's health. Preparing students with these skills is critical to adolescent students.

**Unit Materials:** Glencoe, "Teen Health", 2005  
AHA CPR material curriculum

**Unit Key Terminology & Definitions :** CPR  
First Aid  
"Hands Only CPR"  
Heimlich maneuver  
latch key  
natural disaster  
tornado  
blizzard  
reflective listening  
Earthquake  
Accident chain

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[10.3.6.A \(Advanced\)](#) Explain and apply safe practices in the home, school and community.

- emergencies (e.g., fire, natural disasters) • personal safety (e.g., home alone, latch key, harassment) • communication (e.g., telephone, Internet) • violence prevention (e.g., gangs, weapons)

[10.3.6.B \(Advanced\)](#) Know and apply appropriate emergency responses.

- basic first aid • Heimlich maneuver • universal precautions

[10.3.6.C \(Advanced\)](#) Describe strategies to avoid or manage conflict and violence.

- anger management • peer mediation • reflective listening • negotiation

[10.3.6.D \(Advanced\)](#) Analyze the role of individual responsibility for safety during physical activity.

This Curriculum Map Unit has no Topics to display

**Unit: \*Healthful Living**

**Unit Description:** Individual health practices influence an individual's well-being. Analyzing information, students are able to have the necessary skills and abilities to make appropriate decisions based upon provided information.

**Unit Essential Questions:** What is the relationship between personal health practices and individual well-being in association with immunizations and health examinations?

How is the relationship between health-related information and consumer choices?

What is the media's effect on health and safety issues?

What are the steps in the decision-making process in relation to safety issues?

How do environmental factors such as indoor air quality, chemicals, metals, gases, lead, radon, radiation, effect a person's health?

**Unit Big Ideas:** Personal health is impacted through current trends and values in society. The ability to analyze information and apply a decision making model in making a decision in promoting healthy living.

**Unit Materials:** Glencoe, " Teen Health", 2005

School Resource Officer

School District Standard Operating procedures

**Unit Key Terminology & Definitions :** Health Triangle

Social

Emotional

Physical

Mental

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

10.2.6.A (Advanced) Explain the relationship between personal health practices and individual well-being.

- immunizations • health examinations

10.2.6.B (Advanced) Explain the relationship between health-related information and consumer choices.

- dietary guidelines/food selection • sun exposure guidelines/sunscreen selection

10.2.6.C (Advanced) Explain the media's effect on health and safety issues.

10.2.6.D (Advanced) Describe and apply the steps of a decision-making process to health and safety issues.

10.2.6.E (Advanced) Analyze environmental factors that impact health.

- indoor air quality (e.g., secondhand smoke, allergens) • chemicals, metals, gases (e.g., lead, radon, carbon monoxide) • radiation • natural disasters

This Curriculum Map Unit has no Topics to display

## Curriculum Map: Health Education Grade 7

Course: MS Health 7 Sub-topic: General

Grade(s): 7

**Course Description:** Students will explore and examine mental and emotional health and how it affects an individual's lifestyle. Students will analyze opportunities to strengthen mental and emotional health and examine resources to address mental health concerns through appropriate means in society. Child development will be explored. Students will discuss appropriate decision making skills and opportunities they will have to establish a productive life. Students will also explore the science of food and how nutrients affect the mind and body as well as nutrition and how it affects one's lifestyle.

**Course Textbooks, Workbooks, Materials Citations:** <https://www.pennsyouth.org/>

Glencoe

Teen Health Course 2

Copyright 2005

Video:

Discovery Channel - Risky Business

Discovery Channel - Big Decisions

Discovery Channel - Alcohol Series

HRM video - Top 10 reasons not to Drink Alcohol

Natural High

Aims- The Real True & False About Club Drugs, Prescriptions, and Street Drugs

HRM - The Truth About Drinking

### Unit: Food Science/Nutrition

#### Unit

**Description:** Students will learn about the six essential nutrients found in foods and examine the roles they play in the nutritional process of the human body. Students will be able to evaluate their own eating habits and make healthful food choices based on the knowledge they have acquired.

**Unit Essential Questions:** How do scientific and technological developments enhance our food supply?

What is the cause, effect and prevention of microbial contamination, parasites and toxic chemicals in food?

What is the impact of food addictions and eating disorders on health?

What is the relationship between diet and disease and high risk health factors?

What are the energy requirements, nutrient requirements and body composition for individuals at various stages of the life cycle?

What are the meal management principles and what are their effectiveness?

What physical and chemical changes occur in food during preparation and preservation?

**Unit Big****Ideas:**

What is nutrition and how does it affect a person in leading a healthy lifestyle

**Unit Key****Terminology****& Definitions :**

Dietary Guidelines

FDA

Food Guide Pyramid

My Plate

Microbial contamination

Nutrient

Toxic Chemicals

USDA

Caloric Content

Essential Nutrients

Protein

Carbohydrates

Simple Carbohydrate

Complex Carbohydrate

Fats

Trans Fat

Cholesterol

Water

Dehydration

Vitamins

Minerals

Fresh

Food-borne illness

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[11.3.9.A \(Advanced\)](#) Explain how scientific and technological developments enhance our food supply (e.g., food preservation techniques, packaging, nutrient fortification).

[11.3.9.B \(Advanced\)](#) Identify the cause, effect and prevention of microbial contamination, parasites and toxic chemicals in food.

[11.3.9.C \(Advanced\)](#) Analyze the impact of food addictions and eating disorders on health.

[11.3.9.D \(Advanced\)](#) Analyze relationship between diet and disease and risk factors (e.g., calcium and osteoporosis; fat, cholesterol and heart disease; folate and birth defects; sodium and hypertension).

[11.3.9.E \(Advanced\)](#) Analyze the energy requirements, nutrient requirements and



- body composition for individuals at various stages of the life cycle.
- [11.3.9.F \(Advanced\)](#) Hypothesize the effectiveness of the use of meal management principles (e.g., time management, budgetary considerations, sensory appeal, balanced nutrition, safety, sanitation).
- [11.3.9.G \(Advanced\)](#) Analyze the application of physical and chemical changes that occur in food during preparation and preservation.

This Curriculum Map Unit has no Topics to display

## Unit: Child Development

**Unit Description:** Child growth and development studies the physical, intellectual, social, and emotional development of a child. How can one understand their role and responsibility in appropriate opportunities in addressing childhood development.

**Unit Essential Questions:** What is the relationship between physical, intellectual and social/emotional development to theories of child development?

What are the health and safety hazards relating to children at each stage of a child's development?

What are the characteristics of a proper learning environment at each stage of a child's development?

What are the roles, responsibilities and opportunities for family involvement in schools?

How does storytelling, story reading and writing enhance literacy development in children?

**Unit Big Ideas:** Understanding the physical, intellectual and societal/emotional needs of an adolescent is important for child development throughout the different stages of growth.

**Unit Materials:** Glencoe, " Teen Health", 2005

**Unit Key Terminology & Definitions :** Child development stages  
Empathy

Learning Environment

Developmental Tasks

Storytelling

## STANDARDS: STANDARDS

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[11.4.9.A \(Advanced\)](#) Analyze physical, intellectual and social/emotional development in relation to theories of child development.

[11.4.9.B \(Advanced\)](#) Evaluate health and safety hazards relating to children at each stage of child development.

- [11.4.9.C \(Advanced\)](#) Evaluate various environments to determine if they provide the characteristics of a proper learning environment.
- [11.4.9.D \(Advanced\)](#) Analyze the roles, responsibilities and opportunity for family involvement in schools.
- [11.4.9.E \(Advanced\)](#) Explain how storytelling, story reading and writing enhance literacy development in children.

This Curriculum Map Unit has no Topics to display

## Unit: Concepts of Health

### Unit

### Description:

Adolescent choices will impact their future in growth and development. Students will analyze factors in personal lifestyles in order to promote a healthy lifestyle.

### Unit

### Essential

### Questions:

What are the factors that impact growth and development between adolescence and adulthood in relation to: a) dating, friendships, peer pressure; b) interpersonal communication; c) risk factors such as physical inactivity, substance abuse, intentional/unintentional injuries, and dietary patterns?

What is the interdependence that exists among body systems?

What are the factors that impact nutritional choices of adolescents in relation to body image, dietary guidelines, peer influence, and athletic goals?

What are the prevention and intervention strategies in relation to adolescent and adult drug use? (including decision-making/refusal skills, situational avoidance, goal setting, professional assistance, and parent involvement)

How does personal choice, disease and genetics impact health maintenance and disease prevention?

### Unit Big

### Ideas:

Analyzing ideas and concepts in promoting healthy lifestyles as students navigate personal choices. Students will understand the factors associated with human growth and development between adolescence and adulthood.

### Unit

### Materials:

Glencoe, "Healthy Teen", 2005

### Unit Key

### Terminology

### & Definitions

:

Alcohol

Addiction

Illegal Drugs

OTC

Prescription

Tobacco

Inhalant

Vape

Chemical Dependence

Narcotics

Circulatory System

Digestive System

## **STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[10.1.9.A \(Advanced\)](#) Analyze factors that impact growth and development between adolescence and adulthood.

- relationships (e.g., dating, friendships, peer pressure) • interpersonal communication • risk factors (e.g., physical inactivity, substance abuse, intentional/unintentional injuries, dietary patterns) • abstinence • STD and HIV prevention • community

[10.1.9.B \(Advanced\)](#) Analyze the interdependence existing among the body systems.

[10.1.9.C \(Advanced\)](#) Analyze factors that impact nutritional choices of adolescents.

- body image • advertising • dietary guidelines • eating disorders • peer influence • athletic goals

[10.1.9.E \(Advanced\)](#) Analyze how personal choice, disease and genetics can impact health maintenance and disease prevention.

This Curriculum Map Unit has no Topics to display

## **Unit: Healthful Living**

**Unit Description:** Strategies and skills needed to assist them in leading a healthy, active lifestyle. Both include the teaching of skills as well as content.

**Unit Essential Questions:** What are the health care products and services that impact adolescent health practices?

How do media health and safety messages impact a persons personal health and safety?

What is the decision making process and how do you apply it?

### **Unit Big Ideas:**

Personal health is impacted through current trends in society. The ability to analyze information as a consumer to apply a decision making model to promote healthy living.

**Unit Materials:** Glencoe, " Healthy Teen", 2005

**Unit Key Terminology & Definitions :** Decision Making  
Hazard

Safety Issues

Health Care Services

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[10.2.9.A \(Advanced\)](#) Identify and describe health care products and services that impact adolescent health practices.

[10.2.9.C \(Advanced\)](#) Analyze media health and safety messages and describe their impact on personal health and safety.

[10.2.9.D \(Advanced\)](#) Analyze and apply a decision-making process to adolescent health and safety issues.

This Curriculum Map Unit has no Topics to display

## Curriculum Map: Health Education Grade 8

Course: MS Health 8 Sub-topic: General

Grade(s): 8

**Course Description:** Throughout this course, students will explore and examine social health through the concept of the health triangle. Students will also learn how decisions affects a person's lifestyle. Students will analyze opportunities to establish and strengthen relationships including dynamics. Students will learn how conflict resolution can positively influence a relationship. Students will discuss decision making skills and how an individual can be productive members of society. Students will understand human growth and anatomy as it relates to adolescence and how they can support their physical and social health. Students will understand financial responsibilities within the workforce and professional careers. Students will analyze conservation practices and there affect on future resources.

**Course Textbooks, Workbooks, Materials Citations:** Textbook:  
Glencoe  
Teen Health Course 2  
Copyright 2005  
Video:  
Eating Disorders " More Common Than You Think"

### Unit: Financial and Resource Management

**Unit Description:** Understanding financial responsibilities with the current trends of societal norms and practices within the workforce and professional careers.

**Unit Essential Questions:** What are current conservation practices and what effect do they have on non-renewable resources?  
What are the responsibilities associated with managing personal finances?  
What are the factors affecting the availability of housing and personal living resources?  
How are consumer rights and responsibilities protected?  
What is the association between the influences of income and fringe benefits and making decision about work or career choices?  
What are some different strategies to obtain consumer goods and services?  
How do public, nonpublic and for-profit services providers serve families?

**Unit Big Ideas:** Students will gain information about appropriate banking, financial responsibilities, cyber safety and appropriate distribution of family funds. Students shall be given an opportunity to establish and discuss how the economy and personal finances can affect families housing and peronal items.

**Unit Materials:** Glencoe, Creative Living, 1982  
Glencoe, Teen Health 2005  
Penns Youth Initiative

**Unit Key Terminology & Definitions :**

- Consumer Rights
- Consumer Responsibilities
- Career
- Financial Institutions
- Loans
- Single family Home
- Miulti family Home
- Renewable Resources
- Spending Plan
- Consumer Choices
- Aesthetics
- Health CareLeadership Skills

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[11.1.9.A \(Advanced\)](#) Analyze current conservation practices and their effect on future renewable and non-renewable resources.

• Refuse • Reduce • Reuse • Recycle

[11.1.9.B \(Advanced\)](#) Explain the responsibilities associated with managing personal finances (e.g., savings, checking, credit, non-cash systems, investments, insurance).

[11.1.9.C \(Advanced\)](#) Delineate and assess the factors affecting the availability of housing (e.g., supply and demand, market factors, geographical location, community regulations).

[11.1.9.D \(Advanced\)](#) Explain how consumer rights and responsibilities are protected (e.g., government agencies, consumer protection agencies, consumer action groups).

[11.1.9.E \(Advanced\)](#) Compare the influences of income and fringe benefits to make decisions about work.

[11.1.9.F \(Advanced\)](#) Evaluate different strategies to obtain consumer goods and services.

[11.1.9.G \(Advanced\)](#) Analyze how public, nonpublic and for-profit service providers serve the family.

This Curriculum Map Unit has no Topics to display

**Unit: Balancing Family, Work and Community Responsibility**

**Unit Description:** Family is responsible for nurturing its members. Family experiences, to a great extent determine who a person is and what a person becomes. Students will use practical approaches to understanding and examining current family dynamics.

**Unit Essential** How can specific dilemmas be solved using the practical reason approach?

**Questions:**

What is the FCCLA action planning procedure and how does it apply to family, work and community decisions?

How can teamwork and leadership skills be utilized in accomplishing the work of a family unit?

What is the impact of space requirements for a specified family activity to meet a given need? (e.g. family room, home office, kitchen, etc.)

In what ways has functions of a family in the past impacted families today or in the future?

What are the influences of the family life cycle stages on the needs of families and communities?

What is the significance of interpersonal communication skills in the practical reasoning method of decision making?

**Unit Big Ideas:** Family dynamics, societal norms, and cultural values will be examined. Opportunities in developing interpersonal skills and decision making opportunities will be examined using the decision making process.

**Unit Materials:** Glencoe, "Creative Living", 1982

**Unit Key Terminology & Definitions :** FCCLA Action planning procedure  
FDA

Guided Practice

Leadership Skills

Empathy

Kinship

Communication skills

I message

Practical Reasoning

Team Work Skills

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

11.2.9.A (Advanced) Solve dilemmas using a practical reasoning approach

• Identify situation • Identify reliable information • List choices and examine the consequences of each • Develop a plan of action • Draw conclusions • Reflect on decisions.

11.2.9.B (Advanced) Know FCCLA action planning procedure and how to apply it to family, work and community decisions.

11.2.9.C (Advanced) Assess the effectiveness of the use of teamwork and leadership skills in accomplishing the work of the family.

11.2.9.D (Advanced) Analyze the space requirements for a specified activity to meet a given need (e.g., family room, home office, kitchen).

11.2.9.E (Advanced) Evaluate the impact of technology and justify the use or nonuse of it (e.g., safety, cost/budget, appearance, efficiency).

- [11.2.9.F \(Advanced\)](#) Contrast past and present family functions and predict their probable impact on the future of the family.
- [11.2.9.G \(Advanced\)](#) Explain the influences of family life cycle stages on the needs of families and communities (e.g., a large number of young families needing day care, fixed income senior citizens, school age children).
- [11.2.9.H \(Advanced\)](#) Justify the significance of interpersonal communication skills in the practical reasoning method of decision making.

This Curriculum Map Unit has no Topics to display

## Unit: Concepts of Health

**Unit Description:** Adolescent choices will impact their future. Students will analyze factors in personal lifestyles in order to promote a healthy lifestyle.

**Unit Essential Questions:** What are the factors that impact growth and development between adolescence and adulthood in relation to: a) risk factors such as physical inactivity, substance abuse, intentional/unintentional injuries, and dietary patterns; b) abstinence; c) STD and HIV prevention; d) the community?

What is the interdependence that exists among body systems?

What are the factors that impact nutritional choices of adolescents in relation to advertising and eating disorders?

What are the prevention and intervention strategies in relation to adolescent and adult drug use? (including decision-making/refusal skills, situational avoidance, goal setting, professional assistance, and parent involvement)

**Unit Big Ideas:** Analyzing ideas and concepts in promoting healthy lifestyles as students navigate personal choices. Students will understand the factors associated with human growth and development between adolescence and adulthood.

**Unit Materials:** Glencoe, Teen Health 2005

Penns Youth Initiative

Center for Relationship Education, Starting Point Curriculum

Teens Against Bullying 2019 PACER

Crossing the Line " Sexting"

**Unit Key Terminology & Definitions :**

Abstinence

Acute Illness

Adolescence

AIDS

COVID-19

Allergen



Communicable  
Decision Making Process  
Health  
HIV  
I-statement  
Media Sources  
Noncommunicable  
STD/STI

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[10.1.9.A \(Advanced\)](#) Analyze factors that impact growth and development between adolescence and adulthood.

- relationships (e.g., dating, friendships, peer pressure) • interpersonal communication • risk factors (e.g., physical inactivity, substance abuse, intentional/unintentional injuries, dietary patterns) • abstinence • STD and HIV prevention • community

[10.19.B \(Advanced\)](#) Analyze the interdependence existing among the body systems.

[10.1.9.C \(Advanced\)](#) Analyze factors that impact nutritional choices of adolescents.

- body image • advertising • dietary guidelines • eating disorders • peer influence • athletic goals

[10.1.9.D \(Advanced\)](#) Analyze prevention and intervention strategies in relation to adolescent and adult drug use.

- decision-making/refusal skills • situation avoidance • goal setting • professional assistance (e.g., medical, counseling. Support groups) • parent involvement

This Curriculum Map Unit has no Topics to display

**Unit: Healthful Living**

**Unit Description:** Strategies and skills needed to assist them in leading a healthy, active lifestyle. Both include the teaching of skills as well as content.

**Unit Essential Questions:** What is the relationship between health-related information and adolescent consumer choices in relation to tobacco products and weight control products?

How is the decision-making process applied to adolescent health and safety issues?

What is the interrelationship between the environment and personal health?

**Unit Big Ideas:** Personal health is impacted through current trends in society. The ability to analyze information as a consumer to apply a decision making model to promote healthy living.

**Unit Materials:** Glencoe, Teen Health 2005

**Unit Key Terminology & Definitions :** Decision Making  
Tobacco

Vap

Jul

Safety Issues

Melanoma

Skin Care

Air pollution

Lymes, West Nile Disease

Environment

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

[10.2.9.A \(Advanced\)](#) Identify and describe health care products and services that impact adolescent health practices.

[10.2.9.C \(Advanced\)](#) Analyze media health and safety messages and describe their impact on personal health and safety.

[10.2.9.D \(Advanced\)](#) Analyze and apply a decision-making process to adolescent health and safety issues.

This Curriculum Map Unit has no Topics to display

**Unit: Safety and Injury Prevention**

**Unit Description:** Students will understand responsible behavior practices in school and in the community providing a safe environment for the all. Developing appropriate strategies and effective conflict resolution can develop and foster a healthy environment throughout the community promoting a positive environment.

**Unit Essential Questions:** What is the role of the individual in injury prevention in the home, school, and community in relation to violence prevention in school, self-protection in the home, and self protection in public places?

What are the strategies to avoid or manage conflict and violence during adolescence?

How can you apply appropriate strategies to avoid or manage conflict and violence?

**Unit Big Ideas:** Ones safety in school, work, and at home is a crucial component of ones physical and mental health. Appropriate steps and coping strategies are needed to foster a healthy physical and mental state promoting the well balanced lifestyle.

**Unit Materials:** Glencoe, "Teen Health" 2005

"Roots" programs and activities

**Unit Key Terminology & Definitions :** Conflict Resolution  
Conflict Managment  
Bullying  
Peer mediation  
Growth Mindset  
Respect  
Time Managment  
Resiliency  
Core Values  
Devotion

**STANDARDS: STANDARDS**

STATE: Pennsylvania SAS Academic Standards (2009-2013)

- [10.3.9.A \(Advanced\)](#) Analyze the role of individual responsibility for safe practices and injury prevention in the home, school and community.
- modes of transportation (e.g., pedestrian, bicycle, vehicular, passenger, farm vehicle, all-terrain vehicle) • violence prevention in school • self-protection in the home • self-protection in public places
- [10.3.9.B \(Advanced\)](#) Describe and apply strategies for emergency and long-term management of injuries.
- rescue breathing • water rescue • self-care • sport injuries
- [10.3.9.C \(Advanced\)](#) Analyze and apply strategies to avoid or manage conflict and violence during adolescence.
- effective negotiation • assertive behavior
- [10.3.9.D \(Advanced\)](#) Analyze the role of individual responsibility for safety during organized group activities.

This Curriculum Map Unit has no Topics to display

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
**Lampeter, Pennsylvania 17537**

**CRITERIA FOR TEXTBOOK SELECTION**

DATE: 5/3/2021 PRINCIPAL: Ben Feeney  
TEACHER: Brian Mattern CHAIRMAN: Donnie Spangler  
GRADE & DEPARTMENT: H.S. Math SUBJECT: Pre-Calculus  
BOOK: Pre Calculus COMPANY: Pearson  
COPYRIGHT DATE: 2020 # OF BOOKS NEEDED: \_\_\_\_\_ COST/BOOK: \_\_\_\_\_  
Chairperson Signature: [Signature] Principal Signature: [Signature]

**FORMAT**

	<b><u>GOOD</u></b>	<b><u>FAIR</u></b>	<b><u>POOR</u></b>
1. How extensively, effectively and wisely are pictures used?	<u>X</u>	_____	_____
2. How extensively, effectively and wisely are graphs, charts and maps used?	<u>X</u>	_____	_____
3. How colorful and attractive is the cover?	<u>X</u>	_____	_____
4. How attractive and modern-looking is the page layout?	<u>X</u>	_____	_____
5. How readable and attractive is the type face?	<u>X</u>	_____	_____
6. How does margin and spacing of print enhance readability and attractiveness?	<u>X</u>	_____	_____
7. How well is textbook referenced and indexed?	<u>X</u>	_____	_____
8. How durable and readable is the paper used in the pages of the book?	<u>X</u>	_____	_____
9. How sturdy is the construction of the book and its binding?	<u>X</u>	_____	_____

**CONTENT**

1. How well does content meet maturity level of pupils?	<u>X</u>	_____	_____
2. How well does readability level meet most pupils for whom it was selected?	<u>X</u>	_____	_____
3. How well does content meet needs and interest of pupils?	<u>X</u>	_____	_____
4. How adaptable is content to a wide range of individual differences of pupils?	<u>X</u>	_____	_____
5. How well does content deal or relate with situations in which pupils find themselves?	<u>X</u>	_____	_____
6. How well are inter-relationships of materials in the book presented?	<u>X</u>	_____	_____

<u>CONTENT</u>	<u>GOOD</u>	<u>FAIR</u>	<u>POOR</u>
7. How well are democratic values interwoven into content?	<u>X</u>	_____	_____
8. How well is balance met between problem-centered and subject-centered materials?	<u>X</u>	_____	_____
9. How free is content of prejudices on controversial issues?	<u>X</u>	_____	_____
10. How fairly and completely are controversial issues handled?	<u>X</u>	_____	_____
11. How correct is factual material of content?	<u>X</u>	_____	_____
12. How free of bias and prejudices is the factual content and illustrations?	<u>X</u>	_____	_____
13. How up-to-date are illustrations, references, resources and total content?	<u>X</u>	_____	_____
14. How interesting and clear is the style of writing?	<u>X</u>	_____	_____
15. How resourceful is content in terms of illustration devices and character portrayals?	<u>X</u>	_____	_____
16. How extensive and effective are study helps and aids?	<u>X</u>	_____	_____
17. How adequate are footnotes for identification purposes?	<u>X</u>	_____	_____
18. How adequate and effective are evaluative devices for pupil use?	<u>X</u>	_____	_____

In a paragraph, please explain why you are recommending this book for adoption. (This information will be used to support the recommendation to the Board of School Directors.)

This textbook is an organized, structured, and thorough unit of study for the students to learn PreCalculus. The examples and exercises are relevant and other subject areas are implemented into the curriculum. An improvement compared to our current textbook is that it contains many more problems for students to practice so that they can have a better opportunity to master the content. It also has online resources for students to take advantage of such as videos and other online practice as well as providing the students with opportunities to use technology to enhance their learning. This book is written by the same author as our newly purchased Calculus textbook. This is an advantage since the students will have the best opportunity of having consistency as they cross the bridge from PreCalculus to Calculus. Finally, I feel that this textbook is an improvement over our current textbook because it provides me with more resources to challenge students and provide support to struggling students. MyMathLab is the online platform that Pearson provides for their textbooks and I am excited to use it to enhance the course and provide the students with valuable resources. The content and outline of the curriculum is excellent and will give me the best avenue to prepare the students for Calculus.

Corporate Address: OnHand Schools, Inc.  
1501 Reedsdale Street  
Suite 5000  
Pittsburgh, PA 15233

Quote ID: HRS-5552  
Quote Date: Apr 28, 2021  
Valid Through: Jul 01, 2021

Prepared By: Heather Stern  
Email: hstern@harriscomputer.com  
Phone: (520) 917-1394 Ext 61507

Contact Name: Andrew Godfrey

Bill To: Lampeter-Strasburg SD  
1600 Book Rd  
Lampeter PA 17537  
Ship To: Lampeter-Strasburg SD  
1600 BOOK RD  
LANCASTER PA 17602

## 2021-2022

Item Name	Type	Hours	Days	Buildings	Net Price
EdInsight Curriculum Management System	Includes Subscription to: Curriculum Management & Lesson Planner	-	-	-	\$5,516.00
Total List Price					\$5,516.00
Total Net Price					\$5,516.00

## 2022-2023

Item Name	Type	Hours	Days	Buildings	Net Price
EdInsight Curriculum Management System	Includes Subscription to: Curriculum Management & Lesson Planner	-	-	-	\$5,626.32
Total List Price					\$5,626.32
Total Net Price					\$5,626.32

## 2023-2024

Item Name	Type	Hours	Days	Buildings	Net Price
EdInsight Curriculum Management System	Includes Subscription to: Curriculum Management & Lesson Planner	-	-	-	\$5,738.85
Total List Price					\$5,738.85
Total Net Price					\$5,738.85

OnHand Schools, Inc. ("OnHand") provides a software-based solution known as EdInsight™ that is used





by schools to manage and share educational and administrative data for the benefit of various stakeholders in the education system. Subject to the terms and conditions of this Agreement, OnHand agrees to sell and license to Subscriber, and Subscriber agrees to purchase and license from OnHand, the EdInsight products and services detailed in the proposal.

This Agreement is entered into by Subscriber and OnHand Schools as of the Effective Date above and consists of this signature page and the attached provisions, which are incorporated by reference (this "Agreement").

Intending to be legally bound, the parties have caused this Agreement to be duly executed and delivered as of the Effective Date.

1. SOFTWARE AND SERVICES

1.1. Software.

(a) During the term of this Agreement, Subscriber and its Users may access and use the OnHand software identified above, including updates (the "**Software**"), for Subscriber's internal business and educational purposes in accordance with this Agreement, using hardware servers, workstations, operating systems and web browser software approved by OnHand as compatible with the Software. The Software may include software and components that are licensed from third parties (the "**Third Party Software**"). Subscriber and its Users are only acquiring a limited license to use the Software, and OnHand and its licensors retain exclusive ownership to the Software and Third Party Software.

(b) Subscriber will not use or duplicate any Software for any purpose other than as specified in this Agreement. Subscriber will not sublicense, assign, rent, give, lend, distribute or timeshare the Software or market the Software by interactive network access or through remote processing services or otherwise operate a service bureau with the Software. Subscriber agrees not to cause or permit the modification, re-creation, reverse engineering, disassembly or de-compilation of the Software, including any database, file or library related thereto that may be provided or created by OnHand or its licensors, except to the absolute minimum extent as may be necessary to comply with applicable law and only after prior written notification to OnHand. All rights not expressly granted to Subscriber herein are reserved by OnHand.

1.2. Installation. OnHand will install the Software on hardware owned or controlled by OnHand or its contractors, and OnHand will be responsible for obtaining and maintaining its hardware, at its expense. OnHand will use reasonable efforts to provide interfaces between the Software and education software and databases from Subscriber's other software vendors if agreed by OnHand and if technically and commercially feasible, and OnHand will retain exclusive ownership of such interfaces.

1.3. Training. OnHand will provide training to Subscriber personnel at mutually agreed times and places for the number of days indicated above.

1.4. Support. During the term of this Agreement, OnHand will provide support services for the Software during OnHand's normal business hours, 8:00 a.m. to 5:00 p.m. Eastern Time, Monday through Friday, excluding legal holidays, as set forth below:

New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, The day after Thanksgiving, Christmas Eve, Christmas Day

(a) OnHand will provide Software updates which are generally made available by OnHand from



time to time. Subscriber agrees to promptly install or permit the installation of all such updates.

(b) OnHand will use reasonable efforts to respond to reasonable inquiries relating to the operation and use of the Software and attempt to provide corrections and error fixes. OnHand reserves the right to direct User support requests to Subscriber's Liaison (as defined below). OnHand will not be obligated to support any Software that: (i) has been modified by anyone other than OnHand; (ii) has been installed on any hardware or is being operated with any operating system software that has not been approved by OnHand; or (iii) is not the latest version of the Software released by OnHand.

1.5. Extra Services. The services provided under this Agreement for the fees indicated above do not include additional services relating to any products, training, data conversion, customization, development or other activities not specifically described in this Agreement. Upon Subscriber's request, OnHand will provide a proposal of its then current rates for such services to be approved by the School Board.

2. **PAYMENT TERMS**. Subscriber agrees to pay amounts due under this Agreement within 30 days after receipt of OnHand's invoice. OnHand reserves the right to charge an administrative fee on amounts not paid when due at a monthly rate of the lesser of the maximum amount allowable by the law of the state in which Subscriber is located or 0.5%. The prices set forth above do not include any applicable foreign, federal, state or local sales, use or other similar taxes. If Subscriber is exempt from any such taxes, it will provide OnHand with an exemption certificate.

3. **CONFIDENTIALITY**. During the term of this Agreement and for a period of five (5) years from the expiration or termination of this Agreement, each party will use reasonable efforts to prevent the disclosure to any individual, entity or other person (other than its own personnel and any contractors, representatives or consultants who have a reasonable need to know and who are bound to maintain such information in confidence) of any nonpublic and confidential information received from or through the other party. OnHand's confidential information includes the Software, including without limitation, any database, file or library related thereto that may be provided or created by OnHand or its licensors. For purposes of this Section, a party will be deemed to have used "reasonable efforts" if it uses the same degree of care to avoid disclosure of such information as it employs with respect to its own proprietary information of like importance, but in no event less than the standard of care a reasonably prudent person would take to protect such information. For purposes of this Agreement, confidential information will not include any information that: (a) at the time of disclosure is generally known to the public; (b) after such disclosure, becomes known to the public through no violation of this Agreement; (c) as shown by written records, was in the possession of the receiving party prior to such disclosure by the disclosing party; (d) after such disclosure as contemplated by this Agreement, is disclosed to the receiving party by a third party that is not under an obligation to maintain the confidentiality of the information; (e) is disclosed by the disclosing party to other third parties without obligation of confidentiality; or (f) is deemed a public record by the Pennsylvania Right To Know law." Additionally, OnHand shall protect the Confidentiality of the Subscriber's students' records and health records as dictated by the Family Educational Rights and Privacy Act ("FERPA"), and shall release no information absent written authorization from the student's parent, unless otherwise required to do so by law.

4. **SUBSCRIBER'S RESPONSIBILITIES**.

4.1. Liaison and Resources. Subscriber will appoint a liaison (the "**Liaison**") who will oversee the project on behalf of Subscriber and facilitate interdepartmental communication as necessary during implementation of the Software and training. After implementation of the Software, the Liaison will serve as the main point of contact between OnHand and Subscriber and its Users. The Liaison will be reasonably knowledgeable in the use of the Software, Subscriber's other software applications and the supported hardware and be capable of responding to general inquiries from Subscriber's Users regarding the Software and will be authorized by Subscriber to act as support liaison with OnHand. Subscriber may change the Liaison or appoint an alternate upon prior written notice to OnHand. Subscriber will also provide OnHand with access to the relevant facility, equipment, information, data, supplies and other resources under the control of Subscriber required to permit OnHand to perform as required under this Agreement and ensure all appropriate Subscriber personnel and any required third party personnel under Subscriber's control or direction will be available to permit OnHand to perform as required under this Agreement.

4.2. Student Information System (SIS) integration. The initial setup fee referenced above provides for integration with the Subscriber's SIS at the time of contract signing. In the event that the Subscriber changes SIS systems at a later date, the Subscriber must notify OnHand with as much advanced warning as possible, at which time OnHand will estimate the cost and timeline to develop the integration with the new SIS and will provide the Subscriber with a quote and authorization form for the associated work. OnHand will schedule and perform the SIS integration change following receipt of the signed authorization and will provide an invoice for it once the work is complete.

4.3. System Environment. If Subscriber has elected to install the Software on its own hardware server approved by OnHand, Subscriber will provide and install the hardware server at its expense and will provide OnHand with remote access during the term of this Agreement to the Software and any hardware server on which it is installed, including, without limitation, any required login IDs and passwords, in order to permit OnHand to access and interact with the Software at any time to provide services and verify compliance with the terms of this Agreement. In all cases, Subscriber will provide all other required workstations, operating systems and web browser software approved by OnHand as compatible with the Software, and all data communication equipment and lines and associated cabling and supplies, at its expense. OnHand will have no responsibility for installing, configuring or maintaining any Subscriber hardware or third party software (including operating systems and other education and school management application software used by Subscriber) or for management, backup, security, restart or recovery of any of Subscriber's data used in conjunction with the Software. Unless the parties agree otherwise in writing, Subscriber will be solely responsible for obtaining, implementing and maintaining at its expense all required network access (including Internet connection), and network, system and procedural security and safeguards (including firewall and intrusion detection), and availability, scalability, performance and dependability of any of the foregoing with respect to Subscriber's systems.

4.4. Feedback Assistance. Upon request of OnHand, Subscriber will from time to time use commercially reasonable efforts to designate and obtain the participation of various Users to participate in focus groups and surveys to provide suggestions and feedback to OnHand. OnHand will consider any



Castle Learning



edInsight



eDoctrina



eWalk

improvement suggestions in good faith but makes no assurance that it will incorporate any suggested features or functions into future releases of the Software. OnHand will exclusively own any such features and functionality it may incorporate into the Software.

5. **TERM AND TERMINATION.**

5.1. **Term.** This Agreement will commence as of the Effective Date indicated above and will continue thereafter for the Initial Term indicated above. Upon termination, all licenses to the Software will immediately terminate and Subscriber and Users will cease using the Software and uninstall and destroy all copies that may be in Subscriber's possession or control. Sections 3 and 8 of this Agreement will survive any expiration or termination of this Agreement, regardless of cause, and otherwise remain binding upon the parties.

5.2. **Agreement Renewal.** This agreement will commence as of the Effective Date listed in the EdInsight™ Agreement and continue through the Initial Term, also listed in the EdInsight™ Agreement. At the end of the Initial Term of this agreement, this contract will automatically renew for successive one year periods at the standard EdInsight annual software license fee in effect at the time of renewal, not to exceed the license fee quoted in this agreement plus 20%, unless either party provides written notification 90 days prior to the start of the school year for which the current one year renewal applies.

6. **GOVERNMENT RESTRICTED RIGHTS.** The use, duplication, reproduction, release, modification, disclosure or transfer of the Software and any related manuals, technical specifications or documentation of any kind, including technical data, is restricted in accordance with Federal Acquisition Regulation 12.212 for civilian agencies and Defense Federal Acquisition Regulation Supplement 227.7202 for military agencies. The foregoing is commercial computer software and commercial computer software documentation. The use of the foregoing is further restricted in accordance with the terms of this Agreement.

7. **FORCE MAJEURE.** Neither party will be liable to the other for failure or delay in the performance of a required obligation if such failure or delay is caused by war, terrorism, Act of God, strike, riot, fire, flood, natural disaster, failure of suppliers or communication services, or other similar cause beyond such party's reasonable control.

8. To the greatest extent permitted by applicable law, the subscriber agrees that the entire liability of Onhand Schools, inc. (in respect of sections 8 and 9 are together defined as "Harris") and the subscribers exclusive remedy with respect to the hosting services, the software, the professional services and any other products, materials or services supplied by Harris in connection with this agreement for damages for any cause and regardless of the form of action, whether in contract or in tort, including fundamental breach or negligence, shall be limited to actual direct damages and shall not exceed in the aggregate the annual fees paid in the then-current year by the subscriber to Harris under this agreement.

9. The parties further agree that in no event shall any party be liable, regardless of the form of action, whether in contract or in tort, including fundamental breach or negligence, for any indirect, punitive, consequential, incidental, special, or exemplary damages whatsoever, including without limitation for lost profits (other than a failure by the subscriber to pay amounts due to Harris), loss of revenue (other than a failure by the subscriber to pay amounts due to Harris), failure to realize



anticipated savings, lost or damaged data, loss of goodwill, business opportunities or reputation, or economic loss, arising out of or in connection with this agreement, even if it has been advised of the possibility of such potential loss or damages, or such losses or damages are foreseeable.

10. MISCELLANEOUS. This Agreement: (a) may be amended only by a writing signed by the School Board President and an authorized member of OnHand Schools; (b) may be executed in several counterparts, including by signature in Adobe PDF which shall be deemed an original but all of which shall constitute one and the same instrument; (c) contains the entire agreement of the parties with respect to the transactions contemplated hereby and supersedes all prior written and oral agreements, and all contemporaneous oral agreements, relating to such transactions; (d) shall be governed by, and construed and enforced in accordance with, the laws of the Commonwealth of Pennsylvania, without regard to the conflicts of laws principles of that or any other jurisdiction; (e) shall be binding upon, and inure to the benefit of, the parties and their respective successors and permitted assigns; and (f) may not be assigned by Subscriber or OnHand Schools without the prior written consent of other party. The waiver by either party of any default or breach of this Agreement will not constitute a waiver of any other or subsequent default or breach. No act, delay or omission on the part of either party will be deemed a waiver unless expressly made in writing and signed by the School Board President and an authorized member of OnHand Schools. Each party is acting as an independent contractor and not as an agent, partner, or joint venture with the other party for any purpose.

***Please direct any questions you may have regarding your renewal agreement to:***

Heather Stern  
hstern@harriscomputer.com  
(520) 917-1394 Ext 61507

**Don't miss out on opportunities for complimentary professional services!**

All annual invoices paid **IN FULL PRIOR** to the date of, **Jul 31, 2021**, (NET 30 after contract start date of **Jul 01, 2021**) will receive a special thank you. Harris Education Solutions would like to thank our customers for their prompt payment by providing users with 2 hours of complimentary professional services. The services must be scheduled and can be used for one-on-one coaching, data assistance, online training services, small group coaching, etc. Exclusions include custom crystal reporting services and custom development. The complimentary services must be used before **Jun 30, 2022**.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_



LAW OFFICES  
Thirty-Three North Duke Street  
Lancaster, Pennsylvania 17602

**APPEL, YOST & ZEE LLP**  
ATTORNEYS AT LAW

TELEPHONE (717) 394-0521  
FACSIMILIE (717) 299-9781  
FACSIMILIE (717) 394-0739

William J. Zee, Esquire  
Direct Line (717) 368-3597  
EMAIL: wzee@appelyostzee.com

May 4, 2021

***Via Email: kevin\_pearl@l-spioneers.org***  
Kevin S. Pearl, Ed.D., Superintendent  
Lampeter-Strasburg School District  
1600 Book Road  
P.O. Box 428  
Lampeter, PA 17537-0428

***Re: Attorneys' Fees/Hourly Rates – 2021-2022 School Year***

Dear Kevin:

We value our relationship with the Lampeter-Strasburg School District and appreciate the opportunity to continue to serve as special counsel for the School District. We will continue to bill our services in accordance with the hourly rates to be based upon an average blended rate. For the 2021-2022 school year, that rate will be \$210 per hour. All of our efforts on behalf of the School District will continue to be performed at the most cost efficient level.

If you have any questions, please feel free to give me a call.

Sincerely,

William J. Zee

WJZ:cla  
00342537.DOCX

cc: Keith Stoltzfus, Business Manager (*via email: keith\_stoltzfus@l-spioneers.org*)  
Billing Department

**BRANCH OFFICES**

OFFICE AT LEOLA, PA  
(717) 354-4117

OFFICE AT STRASBURG, PA  
(717) 687-7871

OFFICE AT QUARRYVILLE, PA  
(717) 786-3172

OFFICE AT CHRISTIANA, PA  
(610) 593-6740

# Barley Snyder

ATTORNEYS AT LAW

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126 EAST KING STREET  
LANCASTER, PA 17602  
TEL (717) 299-5201 FAX (717) 291-4660  
WWW.BARLEY.COM

**Robert M. Frankhouser, Jr., Esquire**

Direct Dial Number: (717) 208-8838

E-mail: rfrankhouser@barley.com

May 14, 2021

Dr. Kevin Peart, Superintendent  
Keith Stoltzfus, Business Manager  
Lampeter-Strasburg School District  
1600 Book Road  
Lancaster, PA 17602

***Re: Attorneys' Fees/Hourly Rates***

Dear Kevin and Keith:

We value our relationship with the Lampeter-Strasburg School District and appreciate the opportunity to continue to serve as the School District's solicitor during these unprecedented times.

Prior to the emergence of the COVID-19 emergency, we planned to increase our hourly rates by \$10 per hour for the 2020-2021 school year. You will recall that, instead of increasing our hourly rates, we decided to forgo that increase and, perhaps more importantly, we reduced our blended hourly rate then in effect by 5%. For the 2021-2022 school year, we will be using the hourly rate that was to have been implemented last year at this time. Thus, for the 2021-2022 school year, our blended hourly rate will be \$200 per hour.

In keeping with our commitment to public education, our blended hourly rates have always reflected a significant discount from our published rates for legal work and advice provided to other clients.

All of our efforts on behalf of the School District will continue to be performed at the most cost efficient level. We welcome any suggestions on how we can improve the delivery of our services to you. Thank you for supporting your students and community during these trying times. We are here to help.

May 14, 2021

Page 2

Best wishes.

Yours truly,

A handwritten signature in black ink, appearing to read 'R. Frankhouser, Jr.', with a stylized, cursive script.

Robert M. Frankhouser, Jr.

RMF:taw/8558037.1

cc      Billing Department

## LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

### BOARD OF SCHOOL DIRECTORS

#### 2021 SCHEDULE

##### **BOARD MEETINGS – First Monday of the Month**

January 4	August 2
February 1	September 7 (First Tuesday)
March 1	October 4
April 6 (First Tuesday)	November 1
May 3	December 2 (First Thursday)
June 14 (Second Monday)	

All Board Meetings will be held in the Board Room  
of the Lampeter-Strasburg Administration Building starting at 7:30 p.m.\*

##### **WORKSHOP SESSIONS – Third Monday of the Month**

January 19 (Third Tuesday)	August 16
February 16 (Third Tuesday)	September 20
March 15	October 18
April 19	November 15
May 17	

All Workshop Meetings will be held in the Board Room  
of the Lampeter-Strasburg Administration Building, starting at 7:30 p.m.\*

##### **PERSONNEL COMMITTEE – First Monday of the Month**

January 4	August 2
February 1	<del>September 7 (First Tuesday)</del>
March 1	<del>October 4</del>
April 6 (First Tuesday)	<del>November 1</del>
May 3	December 2 (First Thursday-Time TBA)
June 14 (Second Monday)	

Generally, all Personnel Committee Meetings will be held in the Conference Room  
of the Lampeter-Strasburg Administration Building, starting at 6:30 p.m.\*

##### **ACADEMIC COMMITTEE – Second ~~First~~ Monday of the Month**

January 11	May 10
February 8	September 13- 7 (First Tuesday)
March 8	October 12 (Second Tuesday) 4
April 12	November 8- 1

Generally, all Academic Committee Meetings will be held in the Board Room  
of the Lampeter-Strasburg Administration Building, starting at 6:30 p.m.\*

##### **BUILDING AND GROUNDS COMMITTEE – Third Monday of the Month**

January 19 (Third Tuesday)	August 16
February 16 (Third Tuesday)	September 20
March 15	October 18
April 19	November 15
May 17	

Generally, all Building and Grounds Committee Meetings will be held in the Board Room  
of the Lampeter-Strasburg Administration Building, starting at 6:30 p.m.\*

##### **FINANCE COMMITTEE – Meeting Dates/Times to be announced**

Generally, all Finance Committee Meetings will be held in the Board Room  
of the Lampeter-Strasburg Administration Building, as needed.\*

\* Please check the District website for any location or time changes.



**LAMPETER-STRASBURG SCHOOL DISTRICT  
Lancaster, Pennsylvania**

**Deputy Tax Collector Appointment, Acceptance and Consent**

Background. Raymond Reeder (hereinafter referred to as "Tax Collector"), is the duly appointed Tax Collector for the Borough of Strasburg, Lancaster County, Pennsylvania ("Municipality"). In accordance with the Local Tax Collection Law, 72 P.S. §5511.22, Tax Collector wishes to deputize Keith Stoltzfus ("Deputy Tax Collector") to collect school taxes for Lampeter-Strasburg School District ("School District"). During the term of this Deputy Tax Collector Appointment, Acceptance and Consent, Deputy Tax Collector shall collect School District taxes within the Borough of Strasburg as the Deputy Tax Collector.

**WITNESSETH:**

Raymond Reeder, being the duly appointed Tax Collector for the Borough of Strasburg, Lancaster County, Pennsylvania, and intending to be legally bound, hereby deputizes and appoints Keith Stoltzfus as Deputy Tax Collector to collect all taxes levied by the Lampeter-Strasburg School District ("District") and for which the Tax Collector has legal responsibility of collection. The terms of this appointment are as follows:

1. The terms of this agreement as Deputy Tax Collector shall become effective immediately upon acceptance by Deputy Tax Collector, written consent of the School District, and receipt by the School District and the Tax Collector of written consent from any surety company ("Surety") that provides the Tax Collector Bond for the Tax Collector.
2. The term of this appointment shall be for the current appointed term of the office of the Tax Collector, unless a vacancy occurs in that office and the vacancy is not filled in accordance with the provisions of the Borough Code or in the event Keith Stoltzfus ceases to serve as the Deputy Tax Collector.
3. Deputy Tax Collector shall, in the manner and by such means as Deputy Tax Collector and the School District may agree, perform all steps for the collection of school taxes within the Municipality for which the elected Tax Collector has legal responsibility of collection. Because Deputy Tax Collector will perform all steps for the collection of such school taxes and as required by the Local Tax Collection Law, the School District will pay for the cost of any Tax Collector Bond that Tax Collector is obligated to maintain for such taxes. The Deputy Tax Collector and the School District may contract with the Lancaster County Tax Collection Bureau (LCTCB) to perform administrative functions for the collection of taxes on behalf of the Deputy Tax Collector.
4. Any and all costs, fees, charges or expenses imposed by Deputy Tax Collector for the collection of taxes under this appointment shall be subject to the approval of the Tax Collector.

5. If Tax Collector is contacted concerning school taxes, Tax Collector will advise the individual who has contacted Tax Collector that the Deputy Tax Collector has assumed all responsibility for collection of school taxes, and Tax Collector will refer such individual to the Deputy Tax Collector at the School District address and telephone number to be provided to Tax Collector by Deputy Tax Collector.
6. If Tax Collector receives any funds intended for payment of school taxes, whether in the form of cash, check, electronic fund transfer, or otherwise, or other written communication with respect to school taxes, Tax Collector will promptly after receipt transfer such items to Deputy Tax Collector at the School District address to be provided to Tax Collector by Deputy Tax Collector.
7. The School District will hold harmless and indemnify Tax Collector and Surety from and against any claim, loss, damage, liability or expense (including reasonable attorney fees) arising from or related to: (a) Deputy Tax Collector's breach of duties assumed by Deputy Tax Collector under this Agreement, (b) tax collection duties performed by Deputy Tax Collector under this Agreement, and (c) any involvement by third parties in the collection or administrative functions related to the collection of taxes on behalf of the Deputy Tax Collector.
8. Tax Collector and the School District will cooperate and take all other steps necessary or appropriate to facilitate obtaining the written consent of Surety to Deputy Tax Collector's collection of school taxes within the Municipality. The consent shall be in the form of a Rider to the Tax Collector's Bond, and if the County of Lancaster is the Obligee under the Bond, the Rider shall be accepted in writing by the County of Lancaster.
9. This Agreement does not, in any manner, affect Tax Collector's responsibility for collection of Municipality or County taxes.
10. The School District shall pay any fees and comply with any requirements imposed by the Clerk of Courts of Lancaster County, Pennsylvania, in connection with the appointment and qualification of the Deputy Tax Collector.
11. If the appointment of a Deputy Tax Collector or any contract with the LCTCB in accordance with Section 3 above is determined by the courts to be invalid or unenforceable, this document with the exception of Section 7 will be null and void, and the appointment herein shall immediately terminate. If any other portion of this document is determined by the courts to be invalid or unenforceable, the validity and enforceability of the remaining provisions shall not be affected or impaired thereby.
12. Deputy Tax Collector shall issue tax certifications and School District shall keep the fees generated from issuing those certifications. The Tax Collector shall have no responsibility for the issuance of tax certifications.

Date: June \_\_\_\_, 2021

\_\_\_\_\_  
Raymond Reeder, Tax Collector

Keith Stoltzfus accepts the foregoing deputization and appointment as the Deputy Tax Collector to collect school taxes and agrees to the terms set forth in this document.

Date: June \_\_\_\_, 2021

\_\_\_\_\_  
Keith Stoltzfus, Deputy Tax Collector

The undersigned Lampeter-Strasburg School District consents to the deputization and appointment of Keith Stoltzfus as the Deputy Tax Collector as set forth in this document and agrees to the hold harmless and indemnification provisions of Section 7.

Lampeter-Strasburg School District

Date: June \_\_\_\_, 2021

By: \_\_\_\_\_  
President, Board of School Directors