

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING**
Lampeter, Pennsylvania 17537

Safety Committee Meeting Minutes

November 16, 2016
Administration Building

Meeting called to order at 3:08pm

Minutes Approval: Motion to approval October 2016 minutes

Motion to approve: Tim Wilson

Second to approve: Sheila Raymond

Vote-Motion Carries

Safety Committee Members Present-

Glenn Davis, Karren Kurtz, Becky Lefever, Tim Wilson, Michelle Westphal, Sheila Raymond, Kathy Boyce, Linda McCullough, Greg Fantazzi, Adrian Baker.

Review of the Workmen's Compensation Claims

- a. Bruise- employee was hit in the eye with a ball in PE class. Record only.
- b. Cut- employee received a laceration while filling the milk cooler. Record only.
- c. Sprain – employee over turned their ankle when their sneaker caught on the floor. Record only.
- d. Strain – employee was moving heavy boxes and strained their back. Record only.

Review monthly building inspections

a. High School –

1. Still have one loaner fire extinguishers.
2. Terrazzo floor issue is scheduled to be repaired over the Christmas break.
3. Hole in the ground outside by the PAC wall.
4. November 2nd is the scheduled fire drill.

b. Administration building –

1. Stained ceiling tile in Bod Pod room.
2. Ergonomic issue – Staff member desk was too low causing back pain. We raised the desktop as needed.

c. Martin Meylin –

1. Table in front of pull station
2. Spray weeds in sidewalk cracks.
3. Few stained ceiling tiles.

d. Strasburg Elementary –

1. Playground mulch is washing out. Hutchinson Excavating will address.

e. Lampeter Elementary –

1. Few stained ceiling tiles.

f. Hans Herr –

1. Several stained ceiling tiles need replaced.
2. Holes in wall need mortared shut. Ben Rice will complete.

g. Maintenance building –

1. No items found at this time.

h. Grounds –

1. Two manhole covers need adjusted. They are tripping hazards.
2. Two sink holes at drain inlets need repaired.

i. Field houses –

No issues found this month

Safety Poster Locations

It has been discussed with each building principal to locate a designated safety poster location and I will have my staff install map strips to display the posters.

Review the items from last meeting

- a. MM students at recess possible safety issues.

Items from the Committee

1. Several members expressed concern with the MM students playing in the roadway at recess.
2. Safety lines have been painted at the HS dock area.

Next Meeting – December 121, 2016 at 3pm in the Admin Board room

Meeting adjourned – 3:45pm

