

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
Lampeter, Pennsylvania 17537**

Safety Committee Meeting Minutes

January 18, 2017

Administration Building

Meeting called to order at 3:09pm

Minutes Approval: Motion to approval December 2016 minutes

Motion to approve: Adrian Baker

Second to approve: Karren Kurtz

Vote-Motion Carries

Safety Committee Members Present-

Glenn Davis, Karren Kurtz, Tim Wilson, ~~Sheila Raymond~~, Kathy Boyce, Linda McCullough, Greg Fantazzi, Adrian Baker.

Review of the Workmen's Compensation Claims

- a. Fall- employee slipped and fell on the floor hitting their arm and ear on the floor. Record only.
- b. Cut- employee received a laceration on their thumb when using the paper cutter. Report Only.

Review monthly building inspections

a. High School –

1. Fire drill was held on December 2nd.
2. Terrazzo floor issue is scheduled to be repaired over the Christmas break.
3. Hole in the ground outside by the PAC wall.
4. PAC doors have been blocked open and this is a security issue. See PAC technician.

b. Administration building –

1. Several stained ceiling tiles.

c. Martin Meylin –

1. No report this month.

d. Strasburg Elementary –

1. Playground mulch is washing out. Hutchinson Excavating will address.

e. Lampeter Elementary –

1. No issues this month.
2. Check for old video system for SACC's use at their entry door.

f. Hans Herr –

1. Several stained ceiling tiles have been replaced.
2. Holes in wall need mortared shut. Ben Rice will complete.
3. Floor grate in the kitchen needs addressed. Tripping hazard.

g. Maintenance building –

1. No items found at this time.

h. Grounds –

1. Two manhole covers have been adjusted. They were tripping hazards.
2. Two sink holes at drain inlets have been repaired.

L. Field houses –

No issues found this month

Follow up safety concern student recess

It has been discussed with the building principal and he wants any issues to be reported to him so he can address them. He feels through this he can eliminate any student safety concerns.

Review the items from last meeting

- a. Nothing to review.

Items from the Committee

1. No new items from the committee.

Next Meeting – January 18, 2017 at 3pm in the Admin Board room

Meeting adjourned – 3:42pm