

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
Lampeter, Pennsylvania 17537**

Safety Committee Meeting Minutes

February 15, 2017

Administration Building

Meeting called to order at 3:08pm

Minutes Approval: Motion to approval January 2016 minutes

Motion to approve: Kathy Boyce

Second to approve: Linda McCullough

Vote-Motion Carries

Safety Committee Members Present-

Glenn Davis, Karren Kurtz, Tim Wilson, Sheila Raymond, Kathy Boyce, Linda McCullough, Greg Fantazzi, Adrian Baker, Michele Westphal.

Review of the Workmen's Compensation Claims

- a. Bruise – employee had foot run over by a student on a motorized wheel chair. Record only.
- b. Sprain- employee stepped off the sidewalk during a fire drill and turned their ankle. Report only.
- c. Cut – employee was cleaning under the bleachers and struck their head. Record only.
- d. Bruise/cut – employee was breaking up a student fight and got pushed into the doorway striking their face on the door frame. She was treated by the school nurse. Report only.

Review monthly building inspections

- a. **High School –**
 1. Fire alarm training with the custodial staff on 1/16/17.
 2. Terrazzo floor issues have been repaired over the Christmas break.
 3. Sink holes around two drains in the parking lots will need repaired after blacktop is available again.
 4. The loaner fire extinguishers have been replaced by Getz.
- b. **Administration building –**
 1. Stained ceiling tile above the water cooler.
- c. **Martin Meylin –**
 1. No report this month.
- d. **Strasburg Elementary –**
 1. Playground mulch is washing out. Hutchinson Excavating will address.
- e. **Lampeter Elementary –**
 1. No issues this month.

f. Hans Herr –

1. Emergency lighting isn't coming on when the generator exercise's. Need staff to check out.

g. Maintenance building –

1. No items found at this time.

h. Grounds –

1. No issues this month

i. Field houses –

1. No issues found this month

Fill empty voting member seat

Mrs. Kurtz nominated Sheila Raymond to fill the empty seat.

Motion to approve – Karren Kurtz

Second – Adrian Baker

The motion carries.

Safety Buck Issued

Kate Stehman was given a safety buck for taking the time to get a ladder and use it properly.

Review the items from last meeting

- a. Siemens looked into reusing an analog camera at the SACC door at Lampeter Elementary. This will work we just need to get a few supplies to complete the installation.

Items from the Committee

1. No new items from the committee.