

LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
Lampeter, Pennsylvania 17537

Safety Committee Meeting Minutes

December 20, 2017

Administration Building

Meeting called to order at 3:07pm

Minutes Approval: Motion to approval November meeting minutes

Motion to approve: Karren Kurtz

Second to approve: Sheila Raymond

Vote-Motion Carries

Safety Committee Members Present-

Glenn Davis, Sheila Raymond, Adrian Baker, Karren Kurtz, Greg Fantazzi, Michele Westphal, Tim Wilson, Kathy Boyce Linda McCullough.

Review of the Workmen's Compensation Claims

- a. Cut- Employee was working on a water cooler and accidentally stuck their finger into the spinning fan blade. Went to the school nurse for first aid. This was a record only claim.
- b. Strain – Employee was reaching to take something from a student on the van and they shoved their heavy books onto the driver's hand spraining it. This is an open claim.
- c. Fall – Employee slipped on the ice when exiting the van and hit their elbow and head. This was a record only claim.
- d. Sprain – Employee was lifting a case bleach up to the loading dock when they rolled their ankle. This was a record only claim.

Review monthly building inspections

- a. **High School –**
 1. Pole light out by the greenhouse.
 2. Several pole lights were out. Found a breaker off.
 3. Safety cables were removed from the PAC lights. Staff will install them as they were working on the lights.
 4. Keyboard table was sitting in the music hallway obstructing emergency egress.
- b. **Administration building –**
 1. No issues this month.
- c. **Martin Meylin –**
 1. Handrail is loose at the Grand hall steps...
- d. **Strasburg Elementary –**
 1. No report this month.
- e. **Lampeter Elementary –**

1. Nothing to report this month.

f. Hans Herr –

1. Safety straps still need replaced on the basketball boards in the gym.
2. Several loose floor tiles in room 16. HH staff will repair.

g. Maintenance building –

1. No items found at this time.

h. Grounds –

1. No issues this month

i. Field houses –

1. No issues found this month

Parking Lot Pole Lights

We are having identified the lighting issue and are waiting for transformers and new bulbs.

Student Safety poster contest

The winners will be selected on January 17th.

PMA Claims by accident, cause and location

The group reviewed the claims and most of the claims occurred the first quarter of the school year and the injury type was a fall.

Items from the Committee

1. Staff suggestion was to have all staff doing snow removal wear bright yellow vests for better visibility. Look into costs for these vests.

Next Meeting – January 17, 2018 at 3pm in the Admin Board room

Meeting adjourned – 3:37pm