

**LAMPETER-STRASBURG SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING  
Lampeter, Pennsylvania 17537**

**Safety Committee Meeting Minutes**

February 21, 2018

Administration Building

Meeting called to order at 3:07pm

**Minutes Approval:** Motion to approval January meeting minutes

Motion to approve: Kathy Boyce

Second to approve: Karren Kurtz

Vote-Motion Carries

**Safety Committee Members Present-**

Glenn Davis, Sheila Raymond, Karren Kurtz, Michele Westphal, Tim Wilson, Kathy Boyce Linda McCullough, Rebecca Lefever, Adrian Baker.

**Review of the Workmen's Compensation Claims**

- a. Fall – Employee fell going up the steps and injured their knee. The claim was a record only claim.
- b. Strain- employee was lifting a crate of drinks and strained the muscle in their chest. This was a record only claim.
- c. Bruise – employee was attending to a special needs student when they were punched in their nose. This was a record only claim.

**Review monthly building inspections**

- a. **High School –**
  1. Several classrooms have cords across the floors.
  2. The bottom step has broken concrete at the patio hand rail.
  3. Safety cables were removed from the PAC lights. Staff will install them as they were working on the lights. All of these have been installed.
  4. The sinkhole by the PAC wall has been filled in.
  5. Loosely stored propane tank in room 217 has been secured.
  6. Light guards missing in custodian closets, rooms 265,235 and custodial office.
- b. **Administration building –**
  1. Questionable ceiling tile near the projector in the board room.
- c. **Martin Meylin –**
  1. Handrail is loose at the Grand hall steps...
- d. **Strasburg Elementary –**
  1. No issues this month.
- e. **Lampeter Elementary –**

1. Stay drill conducted on 2/21/18 at 1:00pm.
2. Some concerns were expressed about a door that can be opened from the hallway and others that have windows in the doors where total view of the classroom can be seen from the hallway side of the door.

**f. Hans Herr –**

1. Several stained ceiling tiles around the chimney.
2. Stained ceiling tiles around faculty restrooms.
3. Sidewalk sinking on south east end of the building.

**g. Maintenance building –**

1. No items found at this time.

**h. Grounds –**

1. No issues this month.

**i. Field houses –**

1. The area is under construction.

**Parking Lot Pole Lights**

Most of these lights have been repaired.

**Safety Bucks issued this month**

1. Wendy King – For thorough safety inspection at the HS this month
2. Pam Weidman - For thorough safety inspection at the HS this month

**Items from the Committee**

1. Nothing this month.

**Next Meeting – March 28, 2018 at 3pm in the Admin Board room**

**Meeting adjourned – 3:39 pm**

