

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
**SAFETY COMMITTEE MEETING**  
Lampeter, Pennsylvania 17537

**Safety Committee Meeting Minutes**

April 18, 2018

Administration Building

Meeting called to order at 3:10pm

**Minutes Approval:** Motion to approval March meeting minutes

Motion to approve: Sheila Raymond

Second to approve: Rebecca Lefever

Vote-Motion Carries

**Safety Committee Members Present-**

Glenn Davis, Sheila Raymond, Rebecca Lefever, Adrian Baker, Greg Fantazzi, Michele Westphal, Kathy Boyce, Bill Griscom.

Guest- Tim Naylor

**Review of the Workmen's Compensation Claims**

- a. **Laceration-** Employee was helping a student on the van when they became unruly and deeply scratched their hand. This was a medical only claim.
- b. **Fall-** Employee tripped on the sidewalk and fell. He landed on his left shoulder and knee. The employee was already having shoulder non-work related shoulder issues. This was a record only claim.

**Review monthly building inspections**

- a. **High School –**
  1. There are several outside lights out around the building.
  2. The bottom step has broken concrete at the patio hand rail.
  3. Fitness Hall has gym mats and nets obstructing egress flow.
  4. There are rolls of paper stored on top of a wall cabinet in room 241.
  5. Loosely stored propane tank in room 217 has been secured.
  6. Band wall is a concern for safety.
  
- b. **Administration building –**
  1. No issues this month.
  
- c. **Martin Meylin –**
  1. No issues to report this month.
  
- d. **Strasburg Elementary –**
  1. No issues this month.

**e. Lampeter Elementary –**

1. Severe weather drill conducted on 3/27/18 at 10:45am.

**f. Hans Herr –**

1. No report this month.

**g. Maintenance building –**

1. Eye wash bottles are out of date and need replaced.

**h. Grounds –**

1. Few sink holes around storm inlets.

**i. Field houses –**

1. The area is under construction.

**Parking Lot Pole Lights**

Most of these lights have been repaired.

**PMA Training Tim Naylor**

Tim gave the committee the necessary training for our yearly training as required by Labor and Industry.

**Items from the Committee**

1. Band wall should be looked at and see if it can be lowered for several safety reasons.

**Next Meeting – May 16, 2018 at 3pm in the Admin Board room**

**Meeting adjourned – 4:05 pm**

