

LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
Lampeter, Pennsylvania 17537

Safety Committee Minutes

May 16, 2018
Administration Building

Meeting called to order at 3:10 p.m.

Minutes Approval: Motion to approve April meeting minutes with the addition of Karren Kurtz as present in April.

Motion to approve: Rebecca Lefever

Second to approve: Sheila Raymond

Vote-Motion Carries

Safety Committee Members Present: Sheila Raymond, Rebecca Lefever, Karren Kurtz, Greg Fantazzi, Michele Westphal, Linda McCullough, Kathy Boyce, Bill Griscom

Review of Workmen's Compensation Claims:

- a. **Fall** – Employee was walking towards a light switch to turn on the lights in the baseball fieldhouse when she tripped over an equipment bag that was left on the floor. Her left knee was scraped and bruised. She also landed on her left elbow and right hand. Record only.

- b. **Bruising** – Employee opened a door to enter an office. As she was entering the doorway, the door swung back quickly and the door handle hit her right forearm. The impact caused muscle pain and swelling. Record only.

- c. **Fall** – While on a field trip, the employee tripped on the root of a tree and fell. The fall caused bruising on the left side of her stomach and her left arm. Record only.

Review of Monthly Building Inspections:

- a. **High School** – Karren reported that many of the items are a repeat from April.
 1. New roof leak; along with other existing roof leaks
 2. Pipe leak in the hallway.
 3. Two parking lot lights are out.
 4. 3 wall-pax lights are out; Bill order new LED lights to replace them.
 5. Fitness nets remain in the hallway.
 6. Wooden fireplace in the hallway of the social studies wing.
 7. Broken railing and broken concrete at stop sign
 8. Loose signs
 9. The area where the PAC seats were removed will be blocked off as a “service area only.”
 10. The flammable tanks were taken by Hazmat.
 11. Door alarms at the high school need to be fixed.

12. The audio problem in the high school cafeteria was fixed. Announcements can now be heard when issued.

- b. **Martin Meylin** –
 - 1. The sidewalk by the back door has broken concrete and is a tripping hazard.
 - 2. A sewer drain is sinking – by the grand hallway. It has dropped about 6”
- c. **Lampeter Elementary** – Two drills were held in the past month – bad weather and fire.
- d. **Strasburg Elementary** – No report.
- e. **Hans Herr** – No report.
- f. **Maintenance Shop** – No issues to report.
- g. **Grounds** – No report.
- h. **Fieldhouse** – No report.
- i. **Administration Building** – No issues to report.

Safety Bucks – A safety buck was issued by Adrian Baker to a student who reported that an outside door had been propped open.

Pole Light Update – Most of the pole lights have been repaired, but it was reported that we are waiting for a transformer to be replaced.

Items from the Committee – There were no additional items reported by the committee.

The next meeting is to be held on June 20, 2018 at 3 p.m. in the Board Room.

Meeting was adjourned at 3:30 p.m.