

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING**
Lampeter, Pennsylvania 17537

Safety Committee Meeting Minutes

August 15, 2018
Administration Building

Meeting called to order at 10:011 am

Minutes Approval: Motion to approval May meeting minutes
Motion to approve: Greg Fantazzi
Second to approve: Linda McCullough
Vote-Motion Carries

Safety Committee Members Present-

Glenn Davis, Sheila Raymond, Greg Fantazzi, Karren Kurtz, Michele Westphal, Kathy Boyce, Bill Griscom.

Review of the Workmen's Compensation Claims

- a. **Laceration-** Employee was wiping down a metal cabinet and scratched their hand. This was a record only claim.
- b. **Laceration -** Employee cut finger while doing summer cleaning. Finger was bandaged and employee resumed work. This was a record only claim.
- c. **Strain –** employee strained their lumbar region of their back while lifting a box full of clay bowls from a shelf to a cart. This was a record only claim.

Review monthly building inspections

- a. **High School –**
 1. Ag area pole light is out.
 2. The bottom step has broken concrete at the patio hand rail.
 3. Fitness Hall has gym mats and nets obstructing egress flow.
 4. There are rolls of paper stored on top of a wall cabinet in room 241.
 5. Loosely stored propane tank in room 217 has been secured.
 6. Band wall is a concern for safety.

- b. **Administration building –**
 1. No issues this month.

- c. **Martin Meylin –**
 1. No issues to report this month.

- d. **Strasburg Elementary –**
 1. No issues this month.

e. Lampeter Elementary –

1. Furniture is in the hallways during summer cleaning.

f. Hans Herr –

1. Furniture is in the hallways during summer cleaning.

g. Maintenance building –

1. No issues this month.

h. Grounds –

1. Few sink holes around storm inlets.

i. Field houses –

1. The trainer's room lights are not working.
2. Fire extinguisher needs recharged in the coach's room.
3. Area is still under construction.

Parking Lot Pole Lights

Most of these lights have been repaired.

Stadium Update

Things are progressing at the stadium. Most work should be completed by August 30th, 2018.

Items from the Committee

1. Linda McCullough mentioned it would be nice to have some shade tarps on the LE playground in the future. She was going to look into pricing on the equipment.

Next Meeting – September 19, 2018 at 3pm in the Admin Board room

Meeting adjourned – 10:42 am