

**LAMPETER-STRASBURG SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING  
Lampeter, Pennsylvania 17537**

**Safety Committee Meeting Minutes**

October 17, 2018

Administration Building

Meeting called to order at 3:08 pm

**Minutes Approval:** Motion to approval May meeting minutes

Motion to approve: Sheila Raymond

Second to approve: Linda McCullough

Vote-Motion Carries

**Safety Committee Members Present-**

Glenn Davis, Sheila Raymond, Johnna Orndorff, Bill Stumpf, Michele Westphal, Bill Griscom, Tim Wilson, Bill Higgins, Rebecca Lefever.

**Review of the Workmen's Compensation Claims**

- a. No report this month.

**Review monthly building inspections**

**a. High School –**

- 1. Stained ceiling tiles.
- 2. Alice drill conducted on 9/18/18
- 3. Fitness Hall has gym mats and nets obstructing egress flow.
- 4. Fire alarm failure. The Simplex panel has been replaced.
- 5. Pole lights are good to go now.
- 6. Eye wash fountain has been installed in the nurse's room.

**b. Administration building –**

- 1. Several surge power strips are being used but its okay.

**c. Martin Meylin –**

- 1. No issues to report this month.

**d. Strasburg Elementary –**

- 1. Trimmed up low hanging tree limbs.

**e. Lampeter Elementary –**

- 1. Furniture is in the hallways during summer cleaning.

**f. Hans Herr –**

1. No new issues.

**g. Maintenance building –**

1. Gas pump issue is being investigated.

**h. Grounds –**

1. Several sink holes around storm inlets.

**i. Field houses –**

1. The students have been rolling down the turf ramp in the stadium.
2. Car fire – visitor car caught on fire and was put out by the fire company.

**Parking Lot Pole Lights**

Most of these lights have been repaired.

**Stadium Update**

Things are progressing at the stadium. Most items have been completed with only punch list items to go. Some of these items won't be addressed until spring 2019.

**PMA Feasibility Study**

Tim Naylor came out to our site to review conditions and make some suggestions for future projects.

1. Foot traffic and pedestrians.
2. Signage.
3. Fencing around playgrounds
4. Security recommendations.
5. Traffic Flow.
6. Lighting.
7. Loss Analysis.

**Building Indoor Air Quality**

Air quality tests were performed at the HS and all results were within the guidelines.

**Items from the Committee**

**Next Meeting – November 28, 2018 at 3pm in the Admin Board room**

**Meeting adjourned – 3:42 pm**

