

LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
Lampeter, Pennsylvania 17537

Safety Committee Meeting Minutes

October 16, 2019
Administration Building

Meeting called to order at 3:04 pm

Safety Committee Members Present-

Glenn Davis, Karren Kurtz, Michelle Westphal, Elizabeth Henry, Jamie Raum, Adrian Baker.

Minutes Approval: Motion to approval September meeting minutes

Motion to approve: Jamie Raum

Second to approve: Adrian Baker

Vote-Motion Carries

Review of the Workmen's Compensation Claims

- a. Laceration – Employee was working on a vehicle and the tool he was using slipped off and his arm went back and got cut on a metal piece. They went to the nurse to get it cleaned up and bandaged. This was a record only.
- b. Trauma – Employee was walking down the hallway and they collided with another staff member going around the corner. Their feet hit one another and tore the nail off the employee's big toe. This was a record only claim.
- c. Strain – Employee was lifting a full milk create with one hand and their arm twisted causing pain. This was a medical claim and is still open.

Review monthly building inspections

a. High School –

1. Clearance issues around electrical panels have been resolved.
2. Replaced the defective wall strobes.
3. Hole by the bus loop storm inlet has been fixed.
4. Expired eye wash bottles have been replaced.
5. The fire alarm system appears to be fixed.

b. Administration building –

1. Surge protector cords are being used.

c. Martin Meylin –

1. Several stained ceiling tiles have been replaced.
2. Volleyball standard sleeves are raised and are a tripping hazard.
3. Baseball equipment is blocking egress in the old gym lobby.

4. Verify emergency power transfers when there is an outage. Scheduled for tomorrow morning at 6:00am.

d. Strasburg Elementary –

1. No report this month.

e. Lampeter Elementary –

1. No report this month..

f. Hans Herr –

1. All stained ceiling tiles have been replaced.
2. The eyewash bottles have been replaced.
3. Side walk has settled towards the maintenance end of the building. This has been repaired.

g. Maintenance building –

1. The eye wash bottles that were out of date have been replaced.

h. Grounds –

1. Hole at bus loop inlet has been repaired.
2. The track bleacher has been fixed.

i. Field houses –

1. No issues this month.

Items from the Committee

1. Several campus road signs are missing. Will check out and order as needed.

Next Meeting – November 20, 2019 at 3pm in the Admin Board room

Motion to adjournment

Motion-Karren Kurtz

Second-Michelle Westphal

Vote- Motion Carries

Meeting adjourned – 3:32 pm