

# Finish the FAFSA in Five Steps



1

## Gather Materials

- Social Security card
- Driver's license
- W-2 forms and tax returns specified on the FAFSA
- Current balance of cash, checking and savings accounts
- Determine your dependency status at [Dependency Questionnaire](#)
- If you're a dependent student, you'll also need your parents' financial information

### UCanGo2.org

Visit [UCanGo2.org](#) or [StartWithFAFSA.org](#) for helpful tools and information about planning and paying for education after high school. Contact us at [UCanGo2@ocap.org](#) or 866.443.7420.

### StudentAid.gov

Complete and submit the FAFSA.

### FSAID.ed.gov

Create a Federal Student Aid ID (FSA ID) once and reuse it each year to complete the FAFSA online.

### ReadySetRepay.org

Learn about making smart borrowing decisions and strategies for successful student loan repayment.

### OKcollegestart.org

Find useful financial aid planning information and tools to calculate college costs and build your financial aid plan.

### OklahomaMoneyMatters.org

Find helpful tools and resources to empower you to make positive financial choices.

### Financial Aid Office

Contact your college's financial aid office if you have questions or need to follow up after you've submitted the FAFSA.

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## Create an FSA ID

- The FSA ID is your username and password
- Use your FSA ID to electronically sign your FAFSA and your student loan applications, make corrections to your FAFSA and more
- Go to [fsaid.ed.gov](#) to sign up
- Save your FSA ID to use again next year
- If you're a dependent student, one of your parents will also need an FSA ID. Utilize the FSA ID worksheet at [UCanGo2.org](#).

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## Fill It Out

- Apply online at [StudentAid.gov](#) for quicker processing time and to save your information for next year
- Enter student and parent names as shown on Social Security cards
- Send your FAFSA results to up to 10 campuses
- Read about the IRS Data Retrieval Tool at [StudentAid.gov](#) to learn how to automatically transfer tax data to your FAFSA

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## Sign & Submit

- Print a copy of your answers from the **Summary** page and review for errors
- Enter your FSA ID to serve as your electronic signature
- Don't forget to click **SUBMIT** at the bottom of the screen
- Review your confirmation page for information about the campuses you've selected and an estimate of your federal aid eligibility

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## Follow Up

- Watch your email for a Student Aid Report (SAR) and information from the institutions that received your FAFSA results
- Provide any other necessary documentation that may be required by your institution, such as your accepted financial aid offer, and be sure to follow up with the financial aid office if you have additional questions

# FAFSA FACTS

A college education is an investment in your future, and financial aid is available to help manage the cost. One of the most important steps you can take to find grants, scholarships and low-cost loans is completing the Free Application for Federal Student Aid (FAFSA). We have some handy tips that will help you complete the FAFSA and start down the road to success!

- Complete the FAFSA as soon as possible after **Oct. 1** every year to meet college and state deadlines.
- Never pay to complete the FAFSA — the first letter in FAFSA stands for FREE!
- Set up your Federal Student Aid ID (FSA ID) at [FSAID.ed.gov](https://fsaid.ed.gov) before you complete the FAFSA. Use the FSA ID worksheet to keep track of your information. Find it at [UCanGo2.org/publications](https://ucango2.org/publications).
- Visit [StudentAid.gov](https://studentaid.gov) to complete the application online or download the myStudentAid app to complete the FAFSA on your phone or tablet, and receive step-by-step instructions. You can also download and print a paper copy. Instructions are available at [StudentAid.gov](https://studentaid.gov).
- Hit the “**Save**” button often. Always use the “**Next**” and “**Previous**” buttons on the site. Never use the “Back” button on your browser or you may lose your information.
- If you have a question while completing the FAFSA online, you can check out “**Tool Tips**” (look for this icon: ) for detailed information on each item.
- Because [StudentAid.gov](https://studentaid.gov) is a secure site, your information is encrypted for privacy.
- IRS tax data can be electronically transferred directly to your online FAFSA.
- Dependent students will need to include information about their parents’ income and assets when completing the FAFSA. If you have a special situation, you should contact your campus’s financial aid office.
- If you answer “yes” to any dependency status question, you’ll be considered an independent student.
- You should receive a copy of the SAR (Student Aid Report) after submitting your FAFSA. Remember to review the SAR for accuracy.
- Males must be registered with Selective Service to receive federal financial aid. Even if you’re not 18 yet, you can still register for Selective Service on your FAFSA. To learn about the Selective Service, visit [sss.gov](https://sss.gov).
- Even if you think you won’t qualify for aid, fill out the FAFSA anyway! Income is only one of the factors considered and nearly everyone qualifies for some type of financial aid.
- Visit [StartWithFAFSA.org](https://startwithfafsa.org) to find FAFSA completion video tutorials available in English and Spanish.

The Free Application for Federal Student Aid (FAFSA) must be completed every year you need financial aid for college. The FAFSA should be completed as soon as possible after **Oct. 1** to meet state and federal deadlines for the upcoming academic year. Don’t wait! Although you may qualify for several types of aid, if you wait too long, some funds may be exhausted.