SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE:	December 6, 2021
TOPIC:	6.6 – November 18, 2021 Board Meeting Minutes
PRESENTER:	Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE:	Policy 204, School Board Meeting Minutes

A. **PURPOSE OF REPORT**

a. Approval of the following School Board Meeting minutes

November 18, 2021

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, November 18, 2021. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Louise Hinz to approve the agenda. All in favor, none opposed, motion carried.

4.0 **District Highlight:**
District 833 Mechanics, presented by Dan Pyan, Director of Finance and Operations.

Introduction of Dr. Mao Thao Jacobson, Director of Program Evaluation, Research and Assessment, presented by Kelly Jansen, Assistant Superintendent.

5.0 **Public Comment:** None.

6.0 **Consent Items**: It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve the consent agenda items. All in favor, none opposed, motion carries.
6.1 Approval of Retirements, Resignations and Terminations
6.2 Approval of Leaves of Absence
6.3 Approval of New Employees/Change of Status
6.4 Approval of Electronic Fund Transfers
6.5 Approval of Resolution to Accept Gifts
6.6 Approval of October 19, 2021 School Board Meeting Minutes
6.7 Approval of November 4, 2021 School Board Meeting Minutes
6.8 Approval of Roof Replacement/Building Envelope Repair bid
6.9 Approval of Cash Disbursements for September
6.10 Approval of Cash Disbursements for October
6.11 Approval of Extended Field Trips
6.12 Approval of student teaching agreement with the College of St. Scholastica

7.0 **Information Items**
7.1 Financial Update, presented by Dan Pyan, Director of Finance and Operations. Mr. Pyan shared the most recent information on the district budget.

8.0 **Action Items:**
8.1 Approval of Dissolution of WHS Girls Hockey Cooperative, presented by Kristine Schaefer, Assistant Superintendent. It was moved by Katie Schwartz, seconded by Melinda Dols to approve the dissolution of the current coop. All in favor, none opposed, motion carried.

8.2 Approval of WHS Girls Hockey Cooperative, presented by Kristine Schaefer, Assistant Superintendent. It was moved by Sharon Van Leer, seconded by Louise Hinz to approve the new coop. All in favor, none opposed, motion carried.

8.3 Approval of LRFP Guiding Change Document, presented by Kristine Schaefer, Assistant Superintendent and Dan Pyan, Director of Finance and Operations. It was moved by Katie Schwartz, seconded by Louise Hinz to approve the guiding change document. All in favor, none opposed, motion carried.

8.4 Approval of Resolution of Support of Minnesota State High School League Foundation Grant, presented by Kristine, Schaefer, Assistant Superintendent. It was moved by Melinda Dols, seconded by Pat Driscoll to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

8.5 Approval of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Katie Schwartz, seconded by Sharon Van Leer to approve the changes. All in favor, none opposed, motion carried.

8.6 Approval of Resolution regarding Fund Balance Transfers, presented by Dan Pyan, Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Sharon Van Leer, to approve the resolution. Al roll call vote was taken, all in favor, none opposed, motion carried.

ADDED AT THE BEGINNING OF THE MEETING: 8.7 Approval of Wages and Benefits with the Principals' Association, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Katie Schwartz, seconded by Sharon Van Leer to approve the agreement, all in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Superintendent Nielsen thanked the community for the passage of question 1. District She reported on the updated COVID dashboard and current cases in our schools. The district is not vaccinating students during school time. Any testing or vaccinations of students requires parent permission. She also addressed the unavailability of substitute teachers, teachers and paraprofessionals. The district is working on recruiting and deploying staff from central office to the schools to keep schools open. She was happy to return to teaching gym this past week. Additionally, we are encouraging random acts of kindness and she helped with mock interviews at PHS.

10.0 **Future Meeting Dates**:
December 16, 2021, – School Board Business Meeting (DSC/6:30 p.m.)
January 6, 2022 - School Board Business Meeting (DSC**/6:00 p.m.**)
January 6, 2022 – School Board Workshop Meeting (DSC/6:30 p.m.)

11.0 **Adjournment:** The meeting adjourned at 7:28pm.