

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield Street  
Los Alamitos, California 90720

**NOTICE**

**REGULAR MEETING**

**PERSONNEL COMMISSION**

A Regular Meeting of the Los Alamitos Unified School District Personnel Commission will be held on Wednesday, April 1, 2020, at 4:00 p.m. via Conference Call. Contact Nicole Browning [nbrowning@losal.org](mailto:nbrowning@losal.org) for details.

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield Street  
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April 1, 2020  
Wednesday, 4:00 p.m.

Conference Call

**A G E N D A**  
**REGULAR MEETING**  
**PERSONNEL COMMISSION**

1. The meeting was called to order by \_\_\_\_\_ at 4:00 p.m.

2. \_\_\_\_\_ led the Pledge of Allegiance.

<u>COMMISSION ATTENDANCE</u>	<u>PRESENT</u>	<u>ABSENT</u>
Kimberly Baldwin	_____	_____
Milton Houghton	_____	_____
Virginia Wilson	_____	_____

4. Community/Staff Participation on Open Session and Non-Agenda Items

5. Commissioner Comments

6. Approval of the Minutes of the March 11, 2020, Regular Meeting. ACTION REF. 6  
Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_. Vote \_\_\_\_: K.B. \_\_\_\_ M.H. \_\_\_\_ V.W. \_\_\_\_

7. Personnel Director's Report and Review of Open Job Postings. INFO ORAL

CONSENT

8.a. Ratification of the Food Service Assistant III Eligibility List. ACTION REF. 8.b.  
Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_. Vote \_\_\_\_: K.B. \_\_\_\_ M.H. \_\_\_\_ V.W. \_\_\_\_

8.b. Ratification of the Instructional Assistant - Preschool Eligibility List. ACTION REF. 8.c.  
Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_. Vote \_\_\_\_: K.B. \_\_\_\_ M.H. \_\_\_\_ V.W. \_\_\_\_

ACTION

9. Approval of the revised job description for Intensive Behavioral Instructional Assistant (IBI). ACTION REF. 9  
Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_. Vote \_\_\_\_: K.B. \_\_\_\_ M.H. \_\_\_\_ V.W. \_\_\_\_

10. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)

11. Open Session: Report of Closed Session Action, if any.

12. Adjournment