

LAMPETER-STRASBURG SCHOOL DISTRICT

General Expectations for Planned Instruction

April 14, 2020

Our goal is to provide students with planned instruction. Planned instruction is formal teaching and learning similar to that which occurs in a classroom setting. Within this process, teachers use planned courses of instruction of new concepts/skills aligned to grade level standards. Teachers assess the learning of their students and make adjustments to instruction based upon student progress. In order to receive a grade or credit, students must attend regularly and complete the course requirements.

GENERAL EXPECTATIONS

Curriculum

- Curriculum will be evaluated to determine essential standards that were taught and what standards should be covered in preparation for the next grade level or course.
- Lessons and/or activities:
 - should introduce new content based on essential standards for learning based on the grade level/course curriculum
 - will be assessed and/or graded
 - should be delivered through synchronous and asynchronous learning environments per building schedule
- Independent practice activities to reinforce concepts may be assigned. Teachers will be expected to be aware of the recommended times outlined for each course when assigning independent practice activities.

Lesson Delivery Model

- The instructional week will consist of four days of new content delivery and one day of extension/ review/enrichment activities (see schedule below)
- Daily lessons will be created and delivered based on the essential curriculum through synchronous and asynchronous online learning environments. Each school building will communicate daily schedules for synchronous and asynchronous lessons (see below).
- The recommended instructional times listed below are guidelines that will remain fluid. These times may be adjusted if needed.
- Each staff member should hold online office hours for a minimum of 45 minutes, four days per week. Students and parents should be notified in advance of the time each day.
- Digital Learning activities may include many different forms of media, such as online texts, articles, videos, images, etc.
- Learning should be authentic including project-based learning or choice boards that may include a review of instruction through video or small group synchronous meetings. (Note: Use this opportunity to try something new using video or new online tools!)

Modifications and Adaptations of Content and/or Delivery

- All staff are required to make a good faith effort toward ensuring adaptations and/or curricular modifications are delivered to the extent they are necessary in a virtual setting and/or feasible in that setting for all second language learners, students with Section 504 plans, students with GIEPs and students with IEPs.
- It is the expectation that general education staff collaborate regularly with Special Education and gifted teachers as well as the ESL/ELD Program Specialist to provide appropriate accommodations and/or modifications.

Lesson Preparation and Collaboration with Peers

- Staff will use the review/enrichment day to work collaboratively towards the development of engaging lessons for students within an online learning environment.
- Preparation and collaboration should take place daily to create and post daily lessons and/or activities.

Attendance and Grades

- Daily assignments and assessments will be graded and students will receive a “pass/fail” (secondary) or “proficient/non-proficient” (elementary) grade.
- The focus should be on student mastery of the essential standards being taught. Attendance will be measured by student work completion.

Communication with Parents

- Staff responses to student/parent questions should be within 24 hours on scheduled school days.
- If a student has no activity within the course for two (2) consecutive days, parents should be contacted via email or phone call. If you do not get a response from the parent, the building principal should be notified.

Glossary

- Synchronous learning: a learning event in which a group of students are engaged in learning at the same time through real time interaction (i.e. livestream sessions with students and/or discussion boards in real time)
- Asynchronous learning: Students learning the same materials at different times/locations. (e.g., directing students to online practice materials, agendas, teacher created videos)

INSTRUCTIONAL EXPECTATIONS

Grades K-2 (Lampeter Elementary)

Grade	English Language Arts	Mathematics	Science/Social Studies	Creative Arts
K	15-20 minutes daily 10 min of reading	10-15 minutes daily	10 minutes daily or integrated	30 weekly combined
1	20-30 minutes daily 15 minutes of reading	20-30 minutes daily	15 minutes daily or integrated	60 weekly combined
2	25-35 minutes daily 15 minutes of reading	20-30 minutes daily	15 minutes daily or integrated	60 weekly combined
	One synchronous lesson per week then Asynchronous	One synchronous lesson per week then Asynchronous	Asynchronous	Asynchronous
Friday Extension / Review / Practice / Enrichment- Asynchronous Teacher Collaboration Day				

Grades 3-5 (Hans Herr Elementary)

English Language Arts	Mathematics	Science/Social Studies (Content)	Creative Arts
30-60 minutes daily ELA 20- 30 minutes of reading	25-35 minutes daily	30 minutes daily	90 minutes weekly
Two (2) synchronous lessons per week then Asynchronous	Two (2) synchronous lessons per week then Asynchronous	Asynchronous	Asynchronous
Friday Extension / Review / Practice / Enrichment- Asynchronous Teacher Collaboration Day			

Grades 6-8 (Martin Meylin Middle School)

English Language Arts	Mathematics	Science	Social Studies	Creative Arts
40-60 minutes daily ELA 30 minutes of reading	30-45 minutes daily	30-45 minutes daily	30-45 minutes daily	30 minutes daily
Monday	Tuesday	Wednesday	Thursday	Friday
Asynchronous Lessons	Synchronous Lessons per Schedule Below	Asynchronous Lessons	Synchronous Lesson per Schedule Below	Extension / Review / Practice / Enrichment Asynchronous Teacher Collaboration Day
	Period 1 8:00-8:35 Period 2 8:45-9:20 Period 3 9:30-10:05 Period 4 10:15-10:50 Period 5 11:00-11:35 Period 6 11:45-12:20		Period 1 8:00-8:35 Period 2 8:45-9:20 Period 3 9:30-10:05 Period 4 10:15-10:50 Period 5 11:00-11:35 Period 6 11:45-12:20	

Grades 9-12 (Lampeter-Strasburg High School)

Block 1	Block 2	Block 3	Block 4	RtII
45-60 minutes daily	45-60 minutes daily	45-60 minutes daily	45-60 minutes daily	Office Hours Monday through Thursday
Monday	Tuesday	Wednesday	Thursday	Friday
Asynchronous Lessons	Synchronous Lessons per Schedule Below	Asynchronous Lessons	Synchronous Lesson per Schedule Below	Extension / Review / Practice / Enrichment Asynchronous Teacher Collaboration Day
	Block 1 8:00-8:45 Block 2 9:00- 9:45 Block 3 10:00-10:45 Block 4 11:00-11:45		Block 1 8:00-8:45 Block 2 9:00- 9:45 . Block 3 10:00-10:45 Block 4 11:00-11:45	

Online Learning	
<i>IS:</i>	<i>IS NOT:</i>
Way to deliver content in a meaningful way	Worksheets made digital
Student engagement online	Busywork to do
Variety of learning modalities to appeal to all learners (multimedia content, projects with checkpoints...)	Long range projects without check-ins
Start Simple!!!!	