

LAMPETER-STRASBURG SCHOOL DISTRICT

Continuity of Instruction Plan

April 14, 2020

School District	Lampeter-Strasburg School District
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PURPOSE / GOAL

The goal of the Lampeter-Strasburg School District is to provide students with continuity of education throughout the duration of the school closure as a result of COVID-19.

OVERVIEW

The Lampeter-Strasburg School District is providing students with continuity of education in two phases:

1. Enrichment and Review (March 30, 2020 through April 9, 2020)
 - a. Provide students the opportunity to maintain and develop skills while away from the customary school environment through supplemental, enrichment, and review activities.
 - b. These activities are informal and should reinforce or extend students' prior learning.
 - c. These activities do not advance the curriculum or introduce new content and are not assessed or graded.
2. Planned Instruction (April 14, 2020 through June 5, 2020)
 - a. Curriculum will be evaluated to determine essential standards that were taught and what standards should be covered in preparation for the next grade level or course.
 - b. Lessons and/or activities:
 - i. should introduce new content based on essential standards for learning based on the grade level/course curriculum
 - ii. will be assessed and/or graded
 - iii. should be delivered through synchronous and asynchronous learning environments per building schedule
 - c. Independent practice activities to reinforce concepts may be assigned. Teachers will be expected to be aware of the recommended times outlined for each course when assigning independent practice activities.

EXPECTATIONS FOR TEACHING AND LEARNING

Curriculum

- Curriculum will be evaluated to determine essential standards that were taught and what standards should be covered in preparation for the next grade level.
- Lessons and/or activities:
 - should introduce new content based on essential standards for learning based on the grade level/course curriculum
 - will be assessed and/or graded
 - should be delivered through synchronous and asynchronous learning environments per building schedule
- Independent practice activities to reinforce concepts may be assigned. Teachers will be expected to be aware of the recommended times outlined for each course when assigning independent practice activities.

Lesson Delivery Model

- The instructional week will consist of four days of new content delivery and one day of extension/review/enrichment activities (see schedule below)
- Daily lessons will be created and delivered based on the essential curriculum through synchronous and asynchronous online learning environments. Each school building will communicate daily schedules for synchronous and asynchronous lessons (see below).
- The recommended instructional times listed below are guidelines that will remain fluid. These times may be adjusted if needed.
- Each staff member should hold online office hours for a minimum of 45 minutes, four days per week. Students and parents should be notified in advance of the time each day.
- Digital Learning activities may include many different forms of media, such as online texts, articles, videos, images, etc.
- Learning should be authentic including project-based learning or choice boards that may include a review of instruction through video or small group synchronous meetings. (Note: Use this opportunity to try something new using video or new online tools!)

Lesson Preparation and Collaboration with Peers

- Staff will use the review/enrichment day to work collaboratively towards the development of engaging lessons for students within an online learning environment.
- Preparation and collaboration should take place daily to create and post daily lessons and/or activities.

Attendance and Grades

- Completion of daily assignments will be used to track attendance.

COMMUNICATION TOOLS AND STRATEGIES

The Lampeter-Strasburg School District is committed to ongoing communication with our students, parents, staff, and community regarding the continuity of education during the prolonged school closure. The District has utilized the following tools and strategies as the primary source of communication:

- School District Website including front page alert announcements as well as dedicated web pages including:
 - Educational Resources
 - Coronavirus / Closure Updates
 - Continuity of Education Planning
 - NeedBased Services
- Blackboard Connect- District/School Notification system for student, parent, and teacher communication by phone, text, and e-mail.
- Seesaw and Schoology Learning Management Platforms
- Direct emails, phone calls, and video conferencing (Google Meet and Zoom)
- Social Media including Facebook and Twitter.

ACCESS (DEVICES, PLATFORMS & HANDOUTS)

The Lampeter-Strasburg School District is in the process of identifying families that do not have access to the internet. Resources are being provided for families to gain connection through the District Social Worker, School Counselors, and Administration.

Students in grades 5 through 12 currently have 1:1 technology devices for access to learning at home. Students in grades K-4 were distributed devices in a timely manner that adhered to prescribed health and safety guidelines to protect students, parents, and staff.

STAFF GENERAL EXPECTATIONS

- General staff expectations are aligned with the expectations for teaching and learning above.

STUDENT EXPECTATIONS

Grades K-2 (Lampeter Elementary)

Grade	English Language Arts	Mathematics	Science/Social Studies	Creative Arts
K	15-20 minutes daily 10 min of reading	10-15 minutes daily	10 minutes daily or integrated	30 weekly combined
	One synchronous lesson per week then Asynchronous	One synchronous lesson per week then Asynchronous	Asynchronous	Asynchronous
1	20-30 minutes daily 15 minutes of reading	20-30 minutes daily	15 minutes daily or integrated	60 weekly combined
2	25-35 minutes daily 15 minutes of reading	20-30 minutes daily	15 minutes daily or integrated	60 weekly combined
	One synchronous lesson per week then Asynchronous	One synchronous lesson per week then Asynchronous	Asynchronous	Asynchronous
Friday Review / Practice / Enrichment- Asynchronous Teacher Collaboration Day				

Grades 3-5 (Hans Herr Elementary)

English Language Arts	Mathematics	Science/Social Studies (Content)	Creative Arts
30-60 minutes daily ELA 20- 30 minutes of reading	25-35 minutes daily	30 minutes daily	90 minutes weekly
Two (2) synchronous lessons per week then Asynchronous	Two (2) synchronous lessons per week then Asynchronous	Asynchronous	Asynchronous
Friday Review / Practice / Enrichment- Asynchronous Teacher Collaboration Day			

Grades 6-8 (Martin Meylin Middle School)

English Language Arts	Mathematics	Science	Social Studies	Creative Arts
40-60 minutes daily ELA 30 minutes of reading	30-45 minutes daily	30-45 minutes daily	30-45 minutes daily	30 minutes daily
Monday	Tuesday	Wednesday	Thursday	Friday
Asynchronous Lessons	Synchronous Lessons per Schedule Below	Asynchronous Lessons	Synchronous Lesson per Schedule Below	Review / Practice / Enrichment Asynchronous Teacher Collaboration Day
	Period 1 8:00-8:35 Period 2 8:45-9:20 Period 3 9:30-10:05 Period 4 10:15-10:50 Period 5 11:00-11:35 Period 6 11:45-12:20		Period 1 8:00-8:35 Period 2 8:45-9:20 Period 3 9:30-10:05 Period 4 10:15-10:50 Period 5 11:00-11:35 Period 6 11:45-12:20	

Grades 9-12 (Lampeter-Strasburg High School)

Block 1	Block 2	Block 3	Block 4	RtII
45-60 minutes daily	45-60 minutes daily	45-60 minutes daily	45-60 minutes daily	Office Hours Monday through Thursday
Monday	Tuesday	Wednesday	Thursday	Friday
Asynchronous Lessons	Synchronous Lessons per Schedule Below	Asynchronous Lessons	Synchronous Lesson per Schedule Below	Review / Practice / Enrichment Asynchronous Teacher Collaboration Day
	Block 1 8:00-8:45 Block 2 9:00- 9:45 Block 3 10:00-10:45 Block 4 11:00-11:45		Block 1 8:00-8:45 Block 2 9:00- 9:45 . Block 3 10:00-10:45 Block 4 11:00-11:45	

ATTENDANCE / ACCOUNTABILITY

Attendance and Grades

Goal: To develop procedures to ensure we are reporting learning that is evidence based.

- Completion of daily assignments will be used to track attendance.
- Grading for the fourth marking period for students in grades 6-12 will be Pass / Fail
- Grading for the remainder of the year for students in grades K-5 will follow the established marks on the Standards-based Report Card only for selected indicators.
- There will be no final exams at the conclusion of the school year.
- Grades will be assigned based on evidence of individual achievement only, based on the revised learning goals for the course or subject.
- Zeros will not be assigned for missing work.
- Students will have unlimited opportunities to re-engage in learning and “re-do” assignments as many times as necessary.
- Friday assignments may include review, enrichment, or extension learning activities. No new content should be introduced on Fridays.

SPECIAL EDUCATION SUPPORTS / EL SUPPORTS / GIFTED EDUCATION

Federal law does not specifically address school closures due to exceptional circumstances such as those associated with COVID-19 global pandemic. If however an LEA provides limited educational services to the general student population while direct in-person instruction is suspended, such as through online or virtual learning, school work packet distribution, instructional telephone calls, and other curriculum-based instructional activities, ("limited educational services"), the school must ensure that students with disabilities have equal access to the same limited educational services. Therefore, the Lampeter-Strasburg School District has presented to the parents of all students currently receiving services under an IEP with a temporary IEP amendment, outlining services that can be provided in light of the present circumstances. This amendment will remain in effect during the mandated school closure and shall expire when in-person instruction fully resumes.

Additionally, all staff are required to make a good faith effort toward ensuring adaptations and/or curricular modifications are delivered to the extent they are necessary in a virtual setting and/or feasible in that setting for all English Learners, students with Section 504 plans, students with GIEPs and students with IEPs. It is the expectation that general education staff collaborate regularly with Special Education and gifted teachers as well as the ESL/ELD Program Specialists to provide appropriate accommodations and/or modifications.

BUILDING/GRADE LEVEL CONTACTS

Building Administration Contacts:

- **Lampeter Elementary School:** Dr. William Bray, Principal (717-464-3311, ext. 5001)
- **Hans Herr Elementary School:** Dr. Jeffrey Smecker, Principal (717-464-3311, ext. 4001)
- **Martin Meylin Middle School:** Mr. Jamie Raum, Principal (717-464-3311, ext. 3001)
 - Mrs. Alicia Kowitz, Assistant Principal
- **Lampeter-Strasburg High School:** Dr. Benjamin Feeney (717-464-3311, ext. 2001)
 - Dr. Michele Westphal, Assistant Principal
 - Dr. Scott Rimmer, Assistant Principal

District Office Contacts (717-464-3311)

- Dr. Kevin S. Peart, Superintendent
- Dr. Andrew M. Godfrey, Assistant Superintendent
- Mr. Keith Stoltzfus, Business Manager
- Mrs. Kathleen Boyce, Assistant Business Manager
- Mrs. Karen Staub, Special Services Director
- Mr. William Griscom, Jr., Technology Director

RESOURCE LINKS

Lampeter-Strasburg School District Resources Pages

- [Lampeter-Strasburg Coronavirus Resource Page](#)
- [Lampeter-Strasburg Educational Resources Page](#)
- [Lampeter-Strasburg Need-Based Services Page](#)

Resources for Additional Information

- [Pennsylvania Department of Health](#)
- [Centers for Disease Control and Prevention](#)
- [Pennsylvania Department of Education](#)
- [CDC Coronavirus Fact Sheet](#)
- [Keeping Your Family Healthy and Safe- CDC](#)