

SYDENHAM SCHOOL PROVIDER ACCESS STATEMENT

Statement on Provider Access

This statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. **Student entitlement**

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and careers and further/higher education events.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests Procedure

A provider wishing to request access should contact:

Emma Quartey, Careers Leader

Telephone: 020 8699 6731 Email: e.quartey@sydenham.lewisham.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

Year Group	Autumn Term	Spring Term	Summer Term
Year 8	After school Careers talks.	After School Career Talks Careers Stalls at Yr 8 preference evening : GCSE option choices	After school Careers Talks
Year 9	After school careers talks Careers + post 16 Options Stall Yr 9 parents Evening	After School Career Talks	After School Career Talks
Year 10	After School Career Talks Employability Day	After School Career Talks Careers + Post 16 Options Stall Yr 10 Parents Evening	After School Career Talks
Year 11	After School Careers Talks Yr 11 assembly apprenticeship speaker	After School Careers Talks Careers + Post 16 Options Stall at Year 11 Parents Evening	After School Careers Talks
Year 12	After School Careers Talks Work Experience + Apprenticeships Assembly	After School Careers Talks Careers + Post 18 Options Stall Yr 12 Parents Evening	After School Careers Talks Futures Week : Assemblies, workshops H.E Providers Apprenticeships presentations + Assembly

Year 13	After School Careers Talks Careers + post 18 Options stall Yr 13 Parents Evening	After School Careers Talks	
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Please speak to the Careers Leader (Emma Quartey) to identify the most suitable opportunity for you.

Safeguarding - Visitors will need to sign in at reception where they will be issued a visitor pass and sign out again when they leave. Visitors will always be accompanied by a member of Sydenham staff. Visitors working with students will always be supervised by a member of staff.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian, or in the Career Coordinator’s office. The Resource Centre is available to all students at lunch and break times and after school.