

Building the Future



# Approved

# 2016-2017

# Operating Budget

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Carroll County Public Schools  
125 North Court St  
Westminster, MD 21157  
Phone 410-751-3501

*Here are some of the many accomplishments that took place in our school system during the past year . . . .*

Lisa Spera from Ebb Valley Elementary School received the 2015 Maryland School Counselor of the Year award at the elementary level, and Kenneth Goncz from Westminster High School received the Principal of the Year Award from the Maryland School Counselor Association.

Andrew Harrell, soccer coach at North Carroll High School, received the Coach of the Year award at the state level in the sport of boys soccer, presented by the NFHS Coaches Association.

Matthew Saxton, Student Representative on the Board of Education of Carroll County, was one of the two final candidates for the position of Student Member of the Maryland State Board of Education for 2015-2016.

Atti Miller, a junior at Manchester Valley High School, received the Yes I Can Award presented by the Council for Exceptional Children.

John Baugher, principal of Francis Scott Key High School, was selected as the Maryland State Principal of the Year by the Maryland Association of Secondary School Principals.

The Cranberry Station Elementary School Diversity Club won the statewide "Together We're Better" competition for their video on bullying.

Yearbooks from North Carroll and Westminster High Schools were recognized for excellence by the Jostens national yearbook program.

The Maryland State Athletic Directors Association named Terence Molloy, Administrator of Athletics and Facilities at Westminster High School, as Athletic Director of the Year for District 1B.

Three high school seniors from Carroll County Public Schools were Finalists in the 60<sup>th</sup> annual National Merit Scholarship Program.

Thirteen students from Carroll County Public Schools were selected as Carson Scholars for 2015.

Kylie Garman, a fifth grade student at Sandymount Elementary School, and William Vandegrift, a physical education teacher at Sandymount, were selected as the 2015 Student Ambassador and Program Advisor for the state of Maryland for the Fuel Up to Play 60 program.

Ryan Kirkpatrick, a fifth grade student at Cranberry Station Elementary School, was honored for his exemplary volunteer service with a Certificate of Excellence from The Prudential Spirit of Community Awards and with the President's Volunteer Service Award.

Students from the Carroll County Career and Technology Center brought home 41 medals from the SkillsUSA Maryland State Leadership and Skills Championships – 9 bronze, 11 silver, and 21 gold – the highest number of gold medals ever won by Carroll County.

Jared Wastler, assistant principal at Liberty High School, received the 2015 International Society for Technology in Education Administrator Professional Learning Network Annual Award for Exemplary Leadership.

Rachel McCusker, a music teacher at Piney Ridge Elementary School, was named Carroll County Teacher of the Year.

The school system entered into a partnership agreement with Buchanan Auto Stores. As part of the agreement, Buchanan Auto Stores provided our Teacher of the Year the use of a new KIA Optima for one year.

James Carver, principal at North Carroll Middle School, and Catherine Cramer, assistant principal at Mt. Airy Elementary School, received the Rita Board Dowd Award for Outstanding Carroll County School Administrators.

Steven Priester, a senior at Manchester Valley High School, was a semifinalist in the 2015 U.S. Presidential Scholars Program.

The National Academy Foundation granted Model status to the Academy of Finance at Westminster High School.

Donald Mongold was named Pupil Personnel Worker of the Year and Katherine Green, Supervisor of Pupil Personnel and Student Support Services, received the Distinguished Service Award from the Maryland Association of Pupil Personnel.

Carroll County Public Schools received the 2015 Community Partner of the Year Award from Goodwill Industries of Monocacy Valley.

Shiloh Middle School was selected as a 2015 Maryland School of Character by the Maryland Center for Character Education at Stevenson University. Francis Scott Key High School was named a National School of Character for the 2014-2015 school year by Character.org.

Friendship Valley Elementary School, Gateway School, and Mechanicsville Elementary School received recertification as Maryland Green Schools for 2015. Spring Garden Elementary School received certification as a Green School.

Sara Zaranski, a parent volunteer at Robert Moton Elementary School, was one of twenty-four parents honored at the Eighth Annual Parent Involvement Matters Awards Celebration.

Mike Golden, a physical education teacher at Oklahoma Road Middle School, was recognized as the 2015 Middle School Physical Education Teacher of the Year by the Maryland Association of Health, Physical Education, Recreation and Dance.

The Carroll County Career and Technology Center received national certification for its Project Lead The Way Engineering Program.

Virginia Harrison, a member of the Board of Education of Carroll County, received the Good Scout Award from The Carroll District Boy Scouts of America.

# ***APPROVED OPERATING BUDGET***

*FOR THE FISCAL YEAR ENDING  
JUNE 30, 2017*

*BOARD OF EDUCATION OF CARROLL COUNTY  
Westminster, Maryland*

*James L. Doolan  
President*

*Bob E. Lord  
Vice-President*

*Virginia R. Harrison*

*Devon M. Rothschild*

*Jennifer A. Seidel*

*Richard Rothschild  
County Commissioner  
Ex-Officio Member*

*Matthew B. Saxton  
Student Representative*

*Stephen H. Guthrie  
Superintendent of Schools*



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## FY 2017 Operating Budget Summary

- Total Operating Budget totals \$335.2 million (1.6% increase)
- Non-Restricted Budget increases by \$4.9 million (1.6% increase)
- Other than implementing negotiated salary agreements, no Vision 2018 improvements are included in this budget
- This budget does not include one-time costs related to the closed schools; those costs will be covered by an appropriation from the CCPS fund balance.

### Comparison of Approved Non-Restricted Operating Budget FY 2017 to FY 2016

(all amounts rounded to nearest 100,000)

#### Changes In Non-Restricted Revenue

Decrease in State Formula Aid	\$ (1,200,000)
Increase in County Revenue	5,650,000
State One-Time Grant (county to cover in subsequent years)	3,000,000
<b>Net Change in Non-Restricted Revenue</b>	<b><u><u>\$ 7,450,000</u></u></b>

#### Changes in Non-Restricted Expenditures

Inflationary Increases		\$ 3,200,000
Health Insurance	\$ 1,600,000	
Student Transportation Contractor Formulas	500,000	
Workers' Compensation Insurance	500,000	
Retiree Health Insurance	400,000	
Other	200,000	
Implementing Collective Bargaining Agreements		9,600,000
Other Increases		300,000
Operational Savings from School Closures (detailed in Section I of this publication)		(5,000,000)
Reduce 10 Teaching Positions (in alignment with enrollment)		(650,000)
<b>Net Changes in Non-Restricted Expenditures</b>		<b><u><u>\$ 7,450,000</u></u></b>





## **INTRODUCTION**

The Approved 2016-17 Budget is presented in five sections:

**Section I** provides an overview of the budget and includes comparisons of the approved budget with the current approved budget and actual expenditures from the previous fiscal year. This section also includes education goals/philosophy, financial charts/tables and staffing requests.

**Section II** provides summaries that identify the appropriations made to each object/sub-object of expenditures within the various major categories of the operating budget.

**Section III** contains data pertinent to the approved Debt Service and Food Service Funds.

**Section IV** provides grant summaries, Individuals with Disabilities Education Act (IDEA) funding information, and relevant data for Carroll County Public Schools.

**Section V** provides data pertinent to the Capital Improvement Program for Fiscal Years 2017-2022





## Section I

# Summary Tables



# **CARROLL COUNTY PUBLIC SCHOOLS CORE STATEMENT, VALUES, AND BELIEFS**

## **CORE STATEMENT**

Carroll County Public Schools: Building the Future

## **CORE VALUES**

The Board of Education establishes the following core values:

- The Pursuit of Excellence
- Life-long Learning and Success
- A Safe and Orderly Learning Environment
- Community Participation
- Fairness, Honesty, and Respect
- Continuous Improvement

## **CORE BELIEFS**

The Board of Education believes that the Carroll County Public Schools system operates effectively and efficiently when:

The greater Carroll County community:

- Values the importance of a quality education
- Supports educational initiatives at home
- Volunteers in schools
- Forms partnerships with schools to support system initiatives

All central office staff:

- Establish and maintain a framework for organizational decisions to be based on empirical data
- Establish and maintain a safe and orderly environment for students and staff
- Provide adequate resources that are equitably distributed
- Provide an equitable educational opportunity for all students
- Communicate effectively with all stakeholders
- Enforce accountability for system initiatives
- Models effective leadership and professional respect
- Provide a diverse program of studies designed to meet students' educational goals
- Coordinate professional development opportunities that are relevant, site-base, job embedded, and meet the needs of all staff
- Empower employees, students, and communities to make school-based decisions within an established framework

## **CORE BELIEFS – continued**

All school staff:

- Welcome their school community
- Establish positive home and school relationships
- Provide a safe and orderly learning environment for students and staff
- Work to ensure that every child succeeds
- Display cultural proficiency
- Prepare students with a global education
- Place priority on the educational needs of students
- Motivate students to learn
- Recognize the unique learning styles of each student
- Facilitate learning by encouraging, prompting, and interacting with students
- Establish and maintain positive and appropriate relationships with students
- Ensure learning by providing instruction that meets each student's individual needs
- Support student success
- Encourage students to make choices that provide challenges
- Assess student progress through both formal and informal methods and then provide appropriate and targeted data-driven instruction
- Engage students in rigorous and relevant instruction

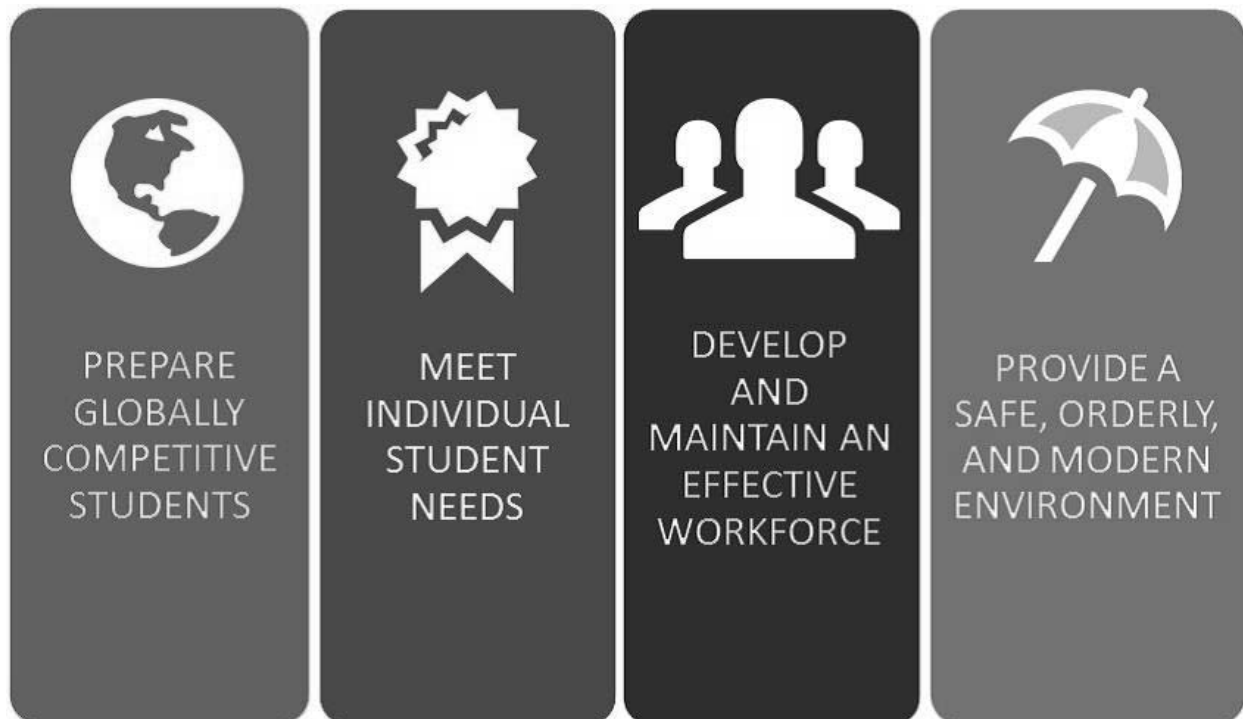
All students:

- Enroll in coursework that prepares them to be career – college ready
- Obtain the skills to thrive as independent 21<sup>st</sup> century learners
- Become knowledgeable, responsible, and caring citizens
- Demonstrate respect for the learning environment and other individuals
- Reach their potential
- Develop effective communication, interpersonal, and leadership skills
- Participate in varied co-curricular and extracurricular activities

# VISION 2018

Based on community input, in 2012-2013 the Board of Education revised its governing documents to abandon its vision and mission statement in favor of a Core Statement, Core Values, and Core Beliefs to support their Goals Statements. At the same time that the Core Statement was revised, a student logo contest was conducted to align the logo with the new Core Statement.

With these revisions completed, and the new Core Statement, Values, and Beliefs set for the future of Carroll County Public Schools (CCPS), the Superintendent began a process to establish an organizational plan, aligned with these new governance ideals, to define priorities and guide the operations of the system for the next five years. This organizational plan was designed to sit between the Board's governance Goals, Values, and Beliefs and the detailed operational focus of the CCPS Bridge to Excellence Master Plan. The plan was to prioritize key school system initiatives for the next five years and to develop the organizational framework in which those initiatives will be achieved and measured. The organizational plan presented therein is titled Vision 2018: Five-Year Strategic Initiatives.

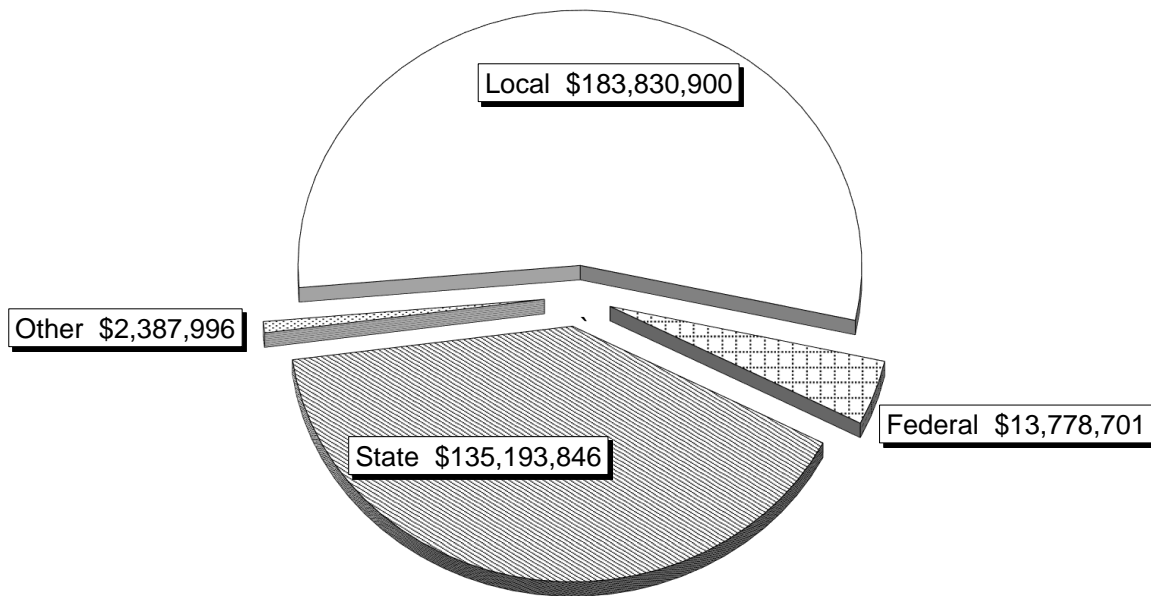


Additional information on the Vision 2018 plan can be found by clicking on the [Vision 2018](#) link on the Carroll County Public Schools home page.





**Combined Non-Restricted and Restricted Revenue  
2016-2017 Approved Operating Budget**

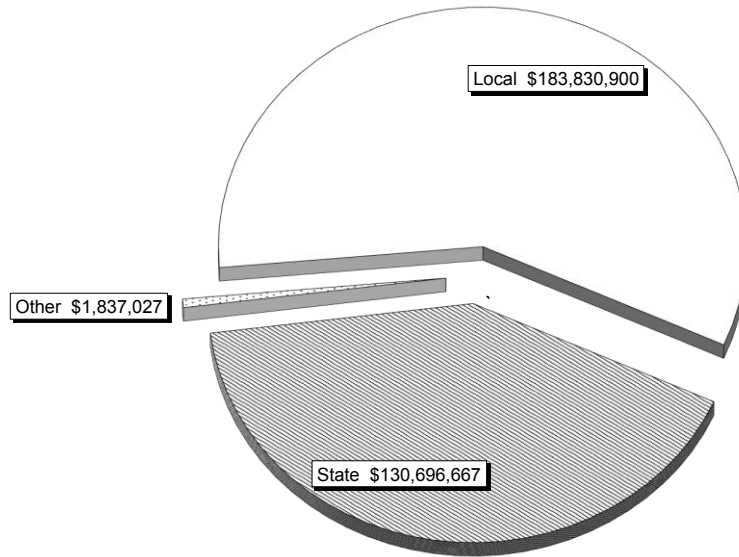


**Total Combined Revenue = \$335,191,443**

	Approved Budget 2015-16	% of Total	Approved Budget 2016-17	% of Total	(Decrease) Increase Over Previous Year	% Increase (Decrease)
<b>Local Revenue</b> <sup>1</sup>	\$ 180,180,900	54.7%	\$ 183,830,900	54.8%	\$ 3,650,000	2.03%
<b>State Revenue</b>	133,232,264	40.4%	135,193,846	40.3%	1,961,582	1.47%
<b>Federal Revenue</b>	13,353,668	4.0%	13,778,701	4.1%	425,033	3.18%
<b>Other Revenue</b>	3,053,376	0.9%	2,387,996	0.7%	(665,380)	(21.79%)
<b>Total Operating Budget</b>	<b>\$ 329,820,208</b>	100.0%	<b>\$ 335,191,443</b>	99.9%	<b>\$ 5,371,235</b>	<b>1.63%</b>

<sup>1</sup> Includes In-Kind Revenue for usage of County owned buildings and property [ 2015-16: \$1,978,900; 2016-17: \$1,978,900 ] and One-time funds from fund balance [ 2015-16: \$2,000,000; 2016-17: \$0 ]

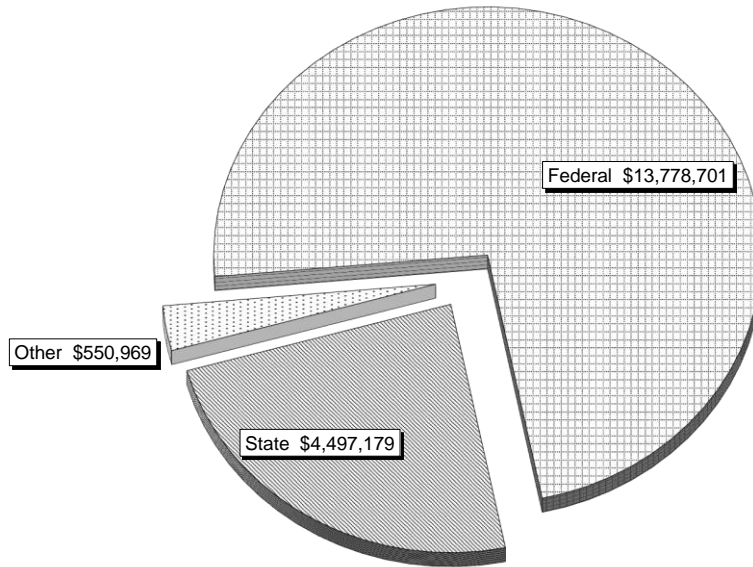
**Non-Restricted Revenue**  
**2016-2017 Approved Operating Budget**



**Total Non-Restricted Revenue = \$316,364,594**

NON-RESTRICTED REVENUE SOURCES	Approved Budget 2015-16	% of Total	Approved Budget 2016-17	% of Total	(Decrease) Increase Over Prior Year	Percent Increase Over Prior Year
<b>I. Local Revenue</b>						
Current Expense Request	\$ 176,202,000	56.6%	\$ 181,852,000	57.5%	\$ 5,650,000	3.21%
In-Kind for Usage of County Owned Property	1,978,900	0.6%	1,978,900	0.6%	-	0.00%
Prior Year Unexpended Fund Balance	2,000,000	0.6%	-	0.0%	(2,000,000)	0.00%
<b>Total Non-Restricted Local Revenue</b>	<b>180,180,900</b>	57.8%	<b>183,830,900</b>	58.1%	<b>3,650,000</b>	<b>2.03%</b>
<b>II. State Revenue</b>						
Foundation Program	96,408,376	30.9%	95,238,154	30.1%	(1,170,222)	(1.21%)
Student Transportation	9,657,686	3.1%	9,779,763	3.1%	122,077	1.26%
Special Education Formula	7,327,896	2.4%	7,283,513	2.3%	(44,383)	(0.61%)
Compensatory Education	14,568,362	4.7%	14,459,893	4.6%	(108,469)	(0.74%)
Limited English Proficient	858,690	0.3%	906,646	0.3%	47,956	5.58%
One-Time Assistance	-	0.0%	3,000,000	0.9%	3,000,000	n/a
Out of County Living Arrangements	28,698	0.0%	28,698	0.0%	-	0.00%
<b>Total Non-Restricted State Revenue</b>	<b>128,849,708</b>	41.4%	<b>130,696,667</b>	41.3%	<b>1,846,959</b>	<b>1.43%</b>
<b>III. Federal Revenue</b>						
<b>Total Non-Restricted Federal Revenue</b>	<b>-</b>	0.0%	<b>-</b>	0.0%	<b>-</b>	<b>0.00%</b>
<b>IV. Other Non-Restricted Revenue</b> (Fees, Rentals, Interest, etc.)						
<b>Total Other Non-Restricted Revenue</b>	<b>2,452,155</b>	0.8%	<b>1,837,027</b>	0.6%	<b>(615,128)</b>	<b>(25.09%)</b>
<b>TOTAL NON-RESTRICTED REVENUE</b>	<b>\$ 311,482,763</b>	100.0%	<b>\$ 316,364,594</b>	100.0%	<b>\$ 4,881,831</b>	<b>1.57%</b>

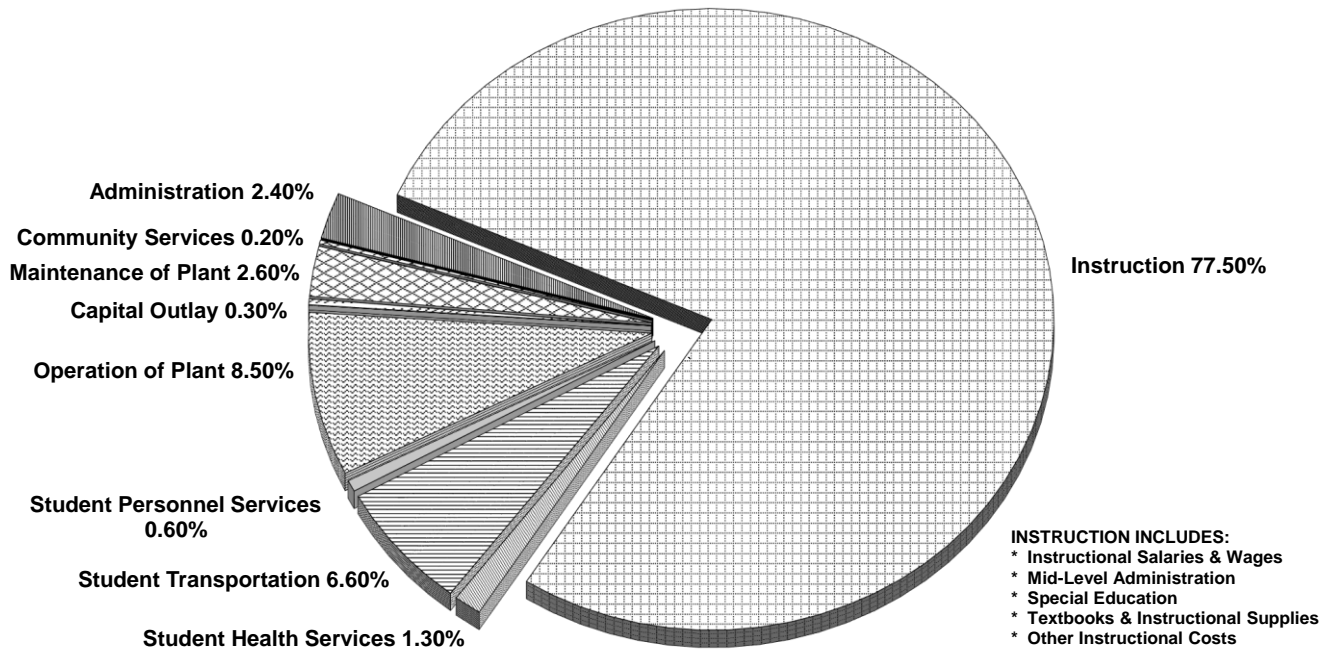
**Restricted Revenue  
2016-2017 Approved Operating Budget**



**Total Restricted Revenue = \$18,826,849**

RESTRICTED REVENUE SOURCES	Approved Budget 2015-16	% of Total	Approved Budget 2016-17	% of Total	(Decrease) Increase Over Prior Year	Percent Increase Over Prior Year
<b>II. State Revenue</b>						
Aging Schools / QZAB	\$ 137,261	0.7%	\$ 302,261	1.6%	\$ 165,000	120.21%
Handicapped Non-Public Placement	3,000,000	16.4%	3,000,000	15.9%	-	0.00%
Infants and Toddlers Program	250,430	1.4%	263,018	1.4%	12,588	5.03%
Judith P. Hoyer Center	399,070	2.2%	411,000	2.2%	11,930	2.99%
Other State Restricted Revenue	445,795	2.4%	370,900	2.0%	(74,895)	(16.80%)
Carry Forward of Prior Year Grants	150,000	0.8%	150,000	0.8%	-	0.00%
<b>Total Restricted State Revenue</b>	<b>4,382,556</b>	23.9%	<b>4,497,179</b>	23.9%	<b>114,623</b>	<b>2.62%</b>
<b>III. Federal Revenue</b>						
NCLBA Title I, Part A: Targeted Assistance	2,274,161	12.3%	2,462,906	13.1%	188,745	8.30%
NCLBA Title II, Part A: Improving Teacher Quality	561,302	3.1%	568,127	3.0%	6,825	1.22%
IDEA Special Education Programs	5,657,282	30.8%	5,693,090	30.2%	35,808	0.63%
Medicaid	1,190,615	6.5%	1,291,131	6.9%	100,516	8.44%
Perkins Vocational & Technical Education Act	211,368	1.2%	251,129	1.3%	39,761	18.81%
Other Federal Revenue	1,208,940	6.6%	1,262,318	6.7%	53,378	4.42%
Carry Forward of Prior Year Grants	2,250,000	12.3%	2,250,000	12.0%	-	0.00%
<b>Total Restricted Federal Revenue</b>	<b>13,353,668</b>	72.8%	<b>13,778,701</b>	73.2%	<b>425,033</b>	<b>3.18%</b>
<b>IV. Other Restricted Revenue</b> (Non-Governmental Grants, Donations, Fees, etc.)						
<b>Total Other Restricted Revenues</b>	<b>601,221</b>	3.3%	<b>550,969</b>	2.9%	<b>(50,252)</b>	<b>(8.36%)</b>
<b>TOTAL RESTRICTED REVENUE</b>	<b>\$ 18,337,445</b>	100.0%	<b>\$ 18,826,849</b>	100.0%	<b>\$ 489,404</b>	<b>2.67%</b>

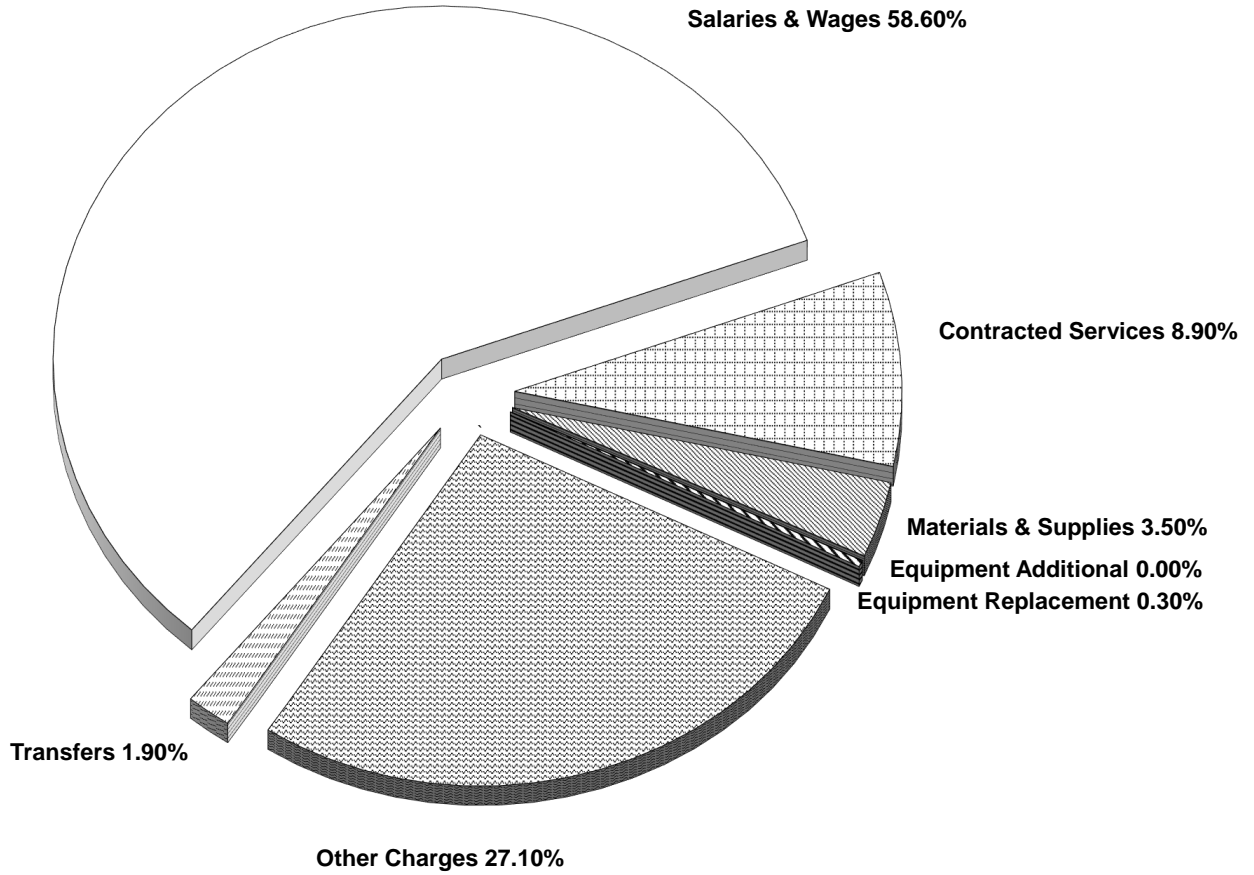
**Distribution by Category of Non-Restricted and Restricted Expenditures  
2016-2017 Approved Operating Budget**



**Total Operating Budget = \$335,191,443**

<b>Category (with allocated fixed charges)</b>	<b>Approved Budget 2015-16</b>	<b>% of Total</b>	<b>Approved Budget 2016-17</b>	<b>% of Total</b>	<b>(Decrease) Increase Over Prior Year</b>	<b>Percent Increase Over Prior Year</b>
<b>Instruction</b>						
Instructional Salaries & Wages	\$ 166,416,939	50.5%	\$ 169,954,659	50.7%	\$ 3,537,720	2.13%
Mid-Level Administration	28,998,670	8.8%	31,758,964	9.5%	2,760,294	9.52%
Special Education	48,063,646	14.6%	47,238,435	14.1%	(825,211)	(1.72%)
Textbooks & Instructional Supplies	7,966,785	2.4%	8,104,987	2.4%	138,202	1.73%
Other Instructional Costs	<u>2,670,975</u>	<u>0.8%</u>	<u>2,823,984</u>	<u>0.8%</u>	<u>153,009</u>	<u>5.73%</u>
<b>Total Instruction</b>	<b>254,117,015</b>	<b>77.1%</b>	<b>259,881,029</b>	<b>77.5%</b>	<b>5,764,014</b>	<b>2.27%</b>
Administration	7,940,920	2.4%	8,148,935	2.4%	208,015	2.62%
Student Personnel Services	1,970,841	0.6%	2,006,128	0.6%	35,287	1.79%
Student Health Services	4,330,200	1.3%	4,332,784	1.3%	2,584	0.06%
Student Transportation	21,506,137	6.5%	21,994,310	6.6%	488,173	2.27%
Operation of Plant	29,769,662	9.0%	28,519,524	8.5%	(1,250,138)	(4.20%)
Maintenance of Plant	8,915,370	2.7%	8,859,183	2.6%	(56,187)	(0.63%)
Food Services	22,688	0.0%	-	0.0%	(22,688)	(100.00%)
Community Services	330,000	0.1%	512,587	0.2%	182,587	55.33%
Capital Outlay	917,375	0.3%	936,963	0.3%	19,588	2.14%
<b>Total Operating Budget</b>	<b>\$ 329,820,208</b>	<b>100.0%</b>	<b>\$ 335,191,443</b>	<b>100.0%</b>	<b>\$ 5,371,235</b>	<b>1.63%</b>

**Distribution by Object of Non-Restricted and Restricted Expenditures  
2016-2017 Approved Operating Budget**



**Total Operating Budget = \$335,191,443**

Object	Approved Budget 2015-16	% of Total	Approved Budget 2016-17	% of Total	(Decrease) Increase Over Prior Year	Percent Increase Over Prior Year
<b>01 Salaries &amp; Wages</b>	\$ 192,953,491	58.6%	\$ 195,578,944	58.3%	\$ 2,625,453	1.36%
<b>02 Contracted Services</b>	28,800,722	8.7%	29,664,983	8.9%	864,261	3.00%
<b>03 Materials &amp; Supplies</b>	11,647,490	3.5%	11,566,570	3.5%	(80,920)	(0.69%)
<b>04 Other Charges</b>	89,134,619	27.0%	90,847,051	27.1%	1,712,432	1.92%
<b>05 Equipment Additional</b>	127,028	0.0%	147,377	0.0%	20,349	16.02%
<b>06 Equipment Replacement</b>	840,250	0.3%	1,060,718	0.3%	220,468	26.24%
<b>09 Transfers</b>	6,316,608	1.9%	6,325,800	1.9%	9,192	0.15%
<b>Total Operating Budget</b>	<b>\$ 329,820,208</b>	<b>100.0%</b>	<b>\$ 335,191,443</b>	<b>100.0%</b>	<b>\$ 5,371,235</b>	<b>1.63%</b>

## SUMMARY OF APPROPRIATIONS BY CATEGORY (Table 1)

Category	Unrestricted Funds Approved Budget 2015-16	Unrestricted Funds Approved Budget 2016-17	(Decrease) Increase Over Prior Year Budget	Restricted Funds Approved Budget 2015-16	Restricted Funds Approved Budget 2016-17	(Decrease) Increase Over Prior Year Budget	Total Approved Budget 2016-17
Administration	4,903,836	5,103,056	199,220	297,323	318,019	20,696	5,421,075
Instructional Salaries & Wages	113,322,781	115,418,279	2,095,498	3,370,202	3,402,579	32,377	118,820,858
Student Personnel Services	1,592,532	1,606,086	13,554	7,000	5,000	(2,000)	1,611,086
Student Health Services	3,348,226	3,352,248	4,022	91,124	85,824	(5,300)	3,438,072
Student Transportation	21,044,090	21,513,740	469,650	130,500	137,116	6,616	21,650,856
Operation of Plant	24,289,016	23,609,812	(679,204)	35,400	55,000	19,600	23,664,812
Maintenance of Plant	7,040,256	7,027,712	(12,544)	172,261	172,261	0	7,199,973
Fixed Charges	73,667,892	75,354,575	1,686,683	2,964,269	3,309,417	345,148	78,663,992
Food Services	22,688	0	(22,688)	0	0	0	0
Community Services	300,000	300,000	0	30,000	132,000	102,000	432,000
Capital Outlay	686,311	707,571	21,260	0	0	0	707,571
Mid-Level Administration	22,602,797	22,907,063	304,266	509,782	375,756	(134,026)	23,282,819
Special Education	29,783,898	30,357,560	573,662	8,970,264	9,011,798	41,534	39,369,358
Textbooks & Instructional Supplies	6,996,783	7,255,610	258,827	970,002	849,377	(120,625)	8,104,987
Other Instructional Costs	1,881,657	1,851,282	(30,375)	789,318	972,702	183,384	2,823,984
<b>TOTAL</b>	<b>311,482,763</b>	<b>316,364,594</b>	<b>4,881,831</b>	<b>18,337,445</b>	<b>18,826,849</b>	<b>489,404</b>	<b>335,191,443</b>

### BUDGET SUMMARY

Unrestricted / Restricted	Approved FY 2015-16	Approved FY 2016-17	(Decrease) Increase Over Prior Year	Percent Change Over Prior Year
<b>Unrestricted Funds</b>	<b>311,482,763</b>	<b>316,364,594</b>	<b>4,881,831</b>	<b>1.57%</b>
<b>Restricted Funds</b>	<b>18,337,445</b>	<b>18,826,849</b>	<b>489,404</b>	<b>2.67%</b>
<b>Total Funds</b>	<b>329,820,208</b>	<b>335,191,443</b>	<b>5,371,235</b>	<b>1.63%</b>

**Authorized Staffing  
in Full-Time Equivalents (FTEs)**

	Operating Fund Non- Restricted	Operating Fund Restricted	Food Service Fund
<b>Authorized as of July 1, 2015</b>	<b>3,198.53</b>	<b>128.30</b>	<b>103.35</b>
<b>Changes in FY 2017 Budget</b>			
Decrease Associated with Closing 3 Schools	(55.20)	-	(3.14)
Decrease for Teacher Reductions Due to Declining Enrollment	(10.00)	-	-
Increase for Support Room Monitors Converted to Contractual Positions	<u>8.00</u>	<u>-</u>	<u>-</u>
<b>Authorized as of July 1, 2016</b>	<b><u>3,141.33</u></b>	<b><u>128.30</u></b>	<b><u>100.21</u></b>

**FY 2017 Costs Previously Funded With Grants**

Existing / Locally "Picked-Up" <u>FTE</u>	<u>Salary</u>	<u>Total Cost</u>
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There are no local pick-ups of grants anticipated at this time;  
no local pick-ups of grants are included in the  
Approved Operating Budget



## Operating Budget Savings from FY 2017 School Closures

On December 9, 2015, the Board of Education voted to close three schools effective with the beginning of fiscal year 2017 (before the beginning of the 2016-2017 school year). Those schools are: North Carroll High School, New Windsor Middle School, and Charles Carroll Elementary School. The net ongoing savings from the closure of those schools are expected to be \$5,000,000 and those savings are reflected throughout this budget. Below is a brief summary of the costs associated with those three schools that have been removed from the Approved FY 2017 Operating Budget based on planning for closing them.

Since all of the students from those schools are being transferred to other schools, it is expected that classroom and special education teaching positions from the closing schools will also move to receiving schools; student-teacher ratios should not change due to these cuts and approximately 100 regular education and special education FTEs (full-time equivalents) from the three schools are being preserved to continue serving students.

	<b>FTEs</b>	<b>Dollars</b>
Administrators and Clerical Support	14.50	\$ 1,269,500
Counselors, Nurses, Specialists, etc.	19.90	1,563,165
Athletics	1.00	393,231
Custodial, Utilities, and Plant Maintenance	<u>19.80</u>	<u>1,983,350</u>
Total of All Ongoing (Annual) Savings	55.20	\$ 5,209,246
Less Preliminary Allowance for Increases in Student Transportation Costs Due to New Routings	<u>-</u>	<u>(200,000)</u>
Net Total of All Ongoing (Annual) Savings	<u>55.20</u>	<u>\$ 5,009,246</u>

As the school system continues to develop plans to most efficiently and effectively close the schools and transition students, staff, programs, equipment, and other items to their new schools, it is expected that there will be some one time expenditures required to facilitate these transitions. These costs will be clearly tracked and in fiscal year 2017 it is expected that they will be funded with a supplemental appropriation from the school system's Operating Fund Balance.





## Section II

# Budget Information by Category



# Administration

## Category 01

Administration includes the activities associated with the general regulations, direction and control of Carroll County Public Schools. Activities for establishing and administering school system policy, providing fiscal and internal services, supporting all other instructional and support services and assisting the instructional staff with the content and process of providing learning experiences for students are included. The following support services are included in the category of administration:

- **Board of Education Services** - activities associated with the elected members of the Board of Education vested with the responsibility of directing, planning and making policy for Carroll County Public Schools.
- **Executive Administration** - activities associated with the general administration of the school system. Included are the office of the superintendent, community relations, state and federal relations and grant procurement.
- **Business Support Services** - activities associated with the fiscal operation of the school system e.g. budget, financial accounting, payroll, or purchasing and printing services.
- **Centralized Support Services** - activities associated with planning and research, public information services, human resource services and information support systems.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>01 Administration</b>					
1 Salaries	\$4,180,970	\$4,217,310	\$4,391,371	\$174,061	4.13%
2 Contracted Services	\$538,234	\$537,796	\$561,326	\$23,530	4.38%
3 Supplies/Materials	\$50,785	\$94,407	\$84,902	(\$9,505)	-10.07%
4 Other Charges	\$200,942	\$228,455	\$233,380	\$4,925	2.16%
6 Land, Bldg, Equip Replacement	\$0	\$0	\$0	\$0	0.00%
9 Transfers	(\$169,721)	(\$174,132)	(\$167,923)	\$6,209	-3.57%
	\$4,801,210	\$4,903,836	\$5,103,056	\$199,220	4.06%
<b>Restricted Fund Summary</b>					
<b>01 Administration</b>					
1 Salaries	\$315	\$0	\$0	\$0	0.00%
2 Contracted Services	\$28,223	\$0	\$0	\$0	0.00%
3 Supplies/Materials	\$1,132	\$0	\$0	\$0	0.00%
4 Other Charges	\$26,452	\$140,000	\$140,000	\$0	0.00%
9 Transfers	\$169,721	\$157,323	\$178,019	\$20,696	13.16%
	\$225,843	\$297,323	\$318,019	\$20,696	6.96%

## Category 01 - Administration Changes - FY 2017

### Non-Restricted Budget Changes

1. Reduction of funds necessary for prior year negotiated bonus	\$	(41,222)
2. Decrease in supplies & materials mostly related to one-time new badging requirements for security initiative in FY 2016		(9,505)
3. Decrease in various contracted services		(3,970)
4. Increase substitute wage rates by 2%		1,064
5. Increase non-exempt hourly employee base pay rate by 2%		1,106
6. Increase in other charges, including professional development and postage		4,925
7. Decrease in indirect cost generated from restricted funds		6,209
8. Funds for legal fees transferred from Special Education category to better align with actual and anticipated expenditure breakdown		10,000
9. Increase in costs for test scoring		17,500
10. Various salary and wage changes		32,627
11. Funds reserved to honor negotiated agreements		<u>180,486</u>
<b>Total Non-Restricted Increase - Category 01 - Administration</b>		<b>199,220</b>

<b>Restricted Budget Net Increase - Category 01 - Administration</b>		<b><u>20,696</u></b>
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<b>TOTAL INCREASE - Category 01 - Administration</b>	<b>\$</b>	<b>219,916</b>
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CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>ADMINISTRATION</b>				
Positions				
1. Exempt	27.60	26.60	27.60	27.60
2. Non-Exempt	26.00	27.50	26.50	26.50
<b>Total Positions</b>	<u>53.60</u>	<u>54.10</u>	<u>54.10</u>	<u>54.10</u>
1 Salaries and Wages				
Regular Classified	\$1,321,378	\$1,336,045	\$1,338,971	\$1,352,361
Temporary Classified	57,531	51,300	56,300	57,406
Overtime Classified	6,138	16,900	9,500	9,500
Longevity Classified	67,240	68,888	54,828	54,828
Classified Educational Add-Ons	177	200	200	200
Regular Professional	2,589,710	2,603,355	2,595,174	2,621,126
Temporary Professional	3,175	2,500	2,500	3,020
Professional Add-Ons	13,500	13,500	13,500	13,500
Substitute Employees	35,894	53,200	53,200	54,264
Board Members' Allowance	33,980	33,980	33,980	33,980
Insurance Opt-Out	1,232	1,220	1,220	1,220
Vacation Payoff	51,015	35,000	50,000	50,000
Bonus	0	41,222	0	0
Fund for Negotiated Agreements	0	0	179,966	179,966
Hiring Turnover (F.T.E.)	0	(40,000)	(40,000)	(40,000)
<b>Object Total</b>	<u>4,180,970</u>	<u>4,217,310</u>	<u>4,349,339</u>	<u>4,391,371</u>
2 Contracted Services				
Maintenance & Repair of Equipment	2,322	0	0	0
Printing & Binding	21,397	26,300	26,450	26,450
Advertising	3,880	7,500	7,000	7,000
Rental of Business Machines	111,117	128,392	127,972	127,972
Consultants	7,800	18,800	18,100	18,100
Legal Fees	155,603	150,000	160,000	160,000
Auditing Fees	140,000	85,000	85,000	85,000
Test Scoring	13,255	33,804	51,304	51,304
Other Contracted Services	82,860	88,000	55,500	85,500
<b>Object Total</b>	<u>538,234</u>	<u>537,796</u>	<u>531,326</u>	<u>561,326</u>
3 Supplies and Materials				
Office Supplies	32,378	58,737	55,932	55,932
Books & Periodicals	1,442	4,220	3,670	3,670
Food	3,026	3,900	3,900	3,900
General Supplies	629	2,000	1,000	1,000
Computer Equipment < \$5,000	7,702	25,000	20,000	20,000
Other Supplies & Materials	5,608	550	400	400
<b>Object Total</b>	<u>50,785</u>	<u>94,407</u>	<u>84,902</u>	<u>84,902</u>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>ADMINISTRATION - continued</b>				
4 Other Charges				
Local Mileage Reimbursement	10,621	17,250	17,000	17,000
License Fees	29,388	70,000	70,000	70,000
Postage	36,435	35,150	37,150	37,150
Recruiting Costs	15,523	10,000	10,000	10,000
Dues and Subscriptions	49,868	50,505	50,930	50,930
Board Members' Expense	9,452	5,600	5,600	5,600
Retirement and Recognition	14,846	15,800	15,800	15,800
Conferences & Trainings	30,806	23,350	26,050	26,050
Admissions/Entrance Fees	651	800	850	850
Miscellaneous - Other Charges	3,352	0	0	0
<b>Object Total</b>	<u>200,942</u>	<u>228,455</u>	<u>233,380</u>	<u>233,380</u>
9 Transfers				
Indirect Costs	(169,721)	(174,132)	(167,923)	(167,923)
<b>Object Total</b>	<u>(169,721)</u>	<u>(174,132)</u>	<u>(167,923)</u>	<u>(167,923)</u>
<b>TOTAL ADMINISTRATION</b>	\$4,801,210	\$4,903,836	\$5,031,024	\$5,103,056



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>ADMINISTRATION</b>				
1 Salaries and Wages				
Substitute Employees	\$315	\$0	\$0	\$0
<b>Object Total</b>				
2 Contracted Services				
Advertising	1,511	0	0	0
Test Scoring	26,712	0	0	0
<b>Object Total</b>	<u>28,223</u>	<u>0</u>	<u>0</u>	<u>0</u>
3 Supplies and Materials				
Computer Equipment < \$5,000	1,066	0	0	0
Other Supplies & Materials	66	0	0	0
<b>Object Total</b>	<u>1,132</u>	<u>0</u>	<u>0</u>	<u>0</u>
4 Other Charges				
Recruiting Costs	26,452	0	0	0
Miscellaneous - Other Charges	0	140,000	140,000	140,000
<b>Object Total</b>	<u>26,452</u>	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>
9 Transfers				
Indirect Costs	169,721	157,323	167,923	178,019
<b>Object Total</b>	<u>169,721</u>	<u>157,323</u>	<u>167,923</u>	<u>178,019</u>
<b>TOTAL ADMINISTRATION</b>	<b>\$225,843</b>	<b>\$297,323</b>	<b>\$307,923</b>	<b>\$318,019</b>



## ADMINISTRATION

The approved budget for Administration includes the activities of the Board of Education, Executive Administration (Offices of the Superintendent & Assistant Superintendent of Administration), Business Support Services (Finance, Budget, Payroll, Purchasing & Internal Audit operations), and Centralized Support Services (Human Resources, Information Technology and Community & Media Relations).

<b>SALARIES AND WAGES</b>	<b><u>FULL-TIME EQUIVALENT</u></b>	<b><u>APPROVED BUDGET</u></b>
<b>Existing Professional Positions - Exempt</b>		
<b>Members of the Superintendent's Cabinet</b>		
Superintendent of Schools	1.00	
Assistant Superintendent - Administration	1.00	
Chief Financial Officer	1.00	
Chief Information Officer	1.00	
Director - Human Resources	1.00	
Supervisor - Community & Media Relations	<u>1.00</u>	
	6.00	
<b>Other Professional Personnel</b>		
Accountants	2.00	
Employee Benefits & Insurance Administrator	1.00	
Budget Analyst	1.00	
Buyers - Purchasing	2.00	
Executive Assistant to Superintendent & Board	1.00	
Grants Analyst	0.60	
Human Resources Associate - Risk Management	1.00	
Human Resources Generalist	1.00	
Human Resources Specialist	2.00	
Lead Auditor	1.00	
Payroll Officer	1.00	
School Training & Support Accountant	1.00	
Senior Accountant	1.00	
Supervisor - Budget & Grants	1.00	
Supervisor - Finance	1.00	
Supervisor - Human Resources	1.00	
Supervisor - Information Services	1.00	
Supervisor - Information Technology	1.00	
Supervisor - Purchasing	<u>1.00</u>	
	21.60	
<b>Total Existing Professional Positions - Exempt</b>	27.60	2,621,126
<b>Existing Classified Positions - Non-Exempt</b>		
Accounting Associate	1.00	
Associate Buyer	1.00	
Cabinet Secretary	0.50	
Clerk II - 12 Month	2.00	
Clerk Accountant III - 12 Month	2.00	
Director's Secretary	2.00	
Human Resources Associate - Benefits & Staffing	1.00	
Human Resources Associate II	1.00	
Human Resources Associate - Substitute Administrator	1.00	
Internal Audit Associate	<u>1.00</u>	
<b>Sub-Total</b>	12.50	

**ADMINISTRATION**

**APPROVED  
BUDGET**

**SALARIES AND WAGES**

**Existing Classified Positions - Non-Exempt - continued**

Machine Operator II - 12 Month	1.00
Payroll Associate	3.00
Program Manager - Community & Media Relations	1.00
Secretary III - 12 Month	1.00
Software Development Engineer	<u>8.00</u>
<b>Sub-Total</b>	14.00

**Total Existing Classified Positions** 26.50 1,352,361

**Total Existing Positions - Professional & Classified** 54.10 3,973,487

**Temporary Classified**

Wages paid to non-exempt employees to perform tasks during peak periods on a short term basis. 57,406

**Temporary Professional**

Wages paid to exempt employees to perform tasks during peak periods on a short term basis. 3,020

**Overtime Classified**

Wages paid to non-exempt employees for overtime hours worked 9,500

**Longevity Classified**

To comply with the longevity provision in the Master Agreement between the Board of Education and non-exempt employees. 54,828

**Classified Educational Add-Ons**

Educational Add-Ons for non-exempt employees 200

**Professional Add-Ons**

Additional compensation for exempt employees in accordance with negotiated agreements. 13,500

**Substitutes**

To supply substitutes for teachers for professional development days and training sessions. 54,264

**Vacation Payoff**

50,000

**Insurance Opt-Out**

Reimbursement to employees who elect to opt-out of the Board Insurance Program. 1,220

**Fund for Negotiated Agreements**

179,966

**ADMINISTRATION**

	<b>APPROVED BUDGET</b>
<b>SALARIES AND WAGES - continued</b>	
<b>Board Members Allowance</b>	
Public School Laws § 3-303 Compensation and Expenses	33,980
(i) The Chairman of the County Board is entitled to receive \$7,500. annually, and the other four members are entitled to receive \$26,000. annually in total compensation. New rates as recorded in the Annotated Code. \$480 is budgeted for the Student Representative.	
<b>Hiring Turnover (F.T.E)</b>	<u>(40,000)</u>
<b>TOTAL SALARIES AND WAGES</b>	<b>4,391,371</b>
<b>CONTRACTED SERVICES</b>	
<b>Printing &amp; Binding</b>	
Announcements, letters, Informational Calendars and costs associated with requests for Public Information.	26,450
<b>Advertising</b>	
Advertisements for bids and positions	7,000
<b>Rental of Business Machines</b>	
Rental of Central Office copier machines	127,972
<b>Consultants</b>	
Includes consultant assistance for energy procurement, utility bids, investment planning, Public Information concerns and MABE BoardDocs (online meetings).	18,100
<b>Legal Services</b>	
Public School Laws § 4-104 Counsel	160,000
...each county board may:	
(i) Retain counsel to represent it in legal matters that affect the Board.	
(ii) Contract for payment of a reasonable fee to the counsel.	
<b>Audit Services</b>	
Public School Laws § 5-108 Annual Audit	85,000
...each county board shall:	
(i) Provide for an annual audit of its transactions and accounts.	
(ii) Certified Public Accountant to conduct audit.	
(iii) The audit shall be made by a Certified Public Accountant.	
<b>Test Scoring</b>	51,304
<b>Other Contracted Services</b>	
Includes funds for stenographic services for appeals that require a hearing officer and court reporter, background checks for employees/volunteers and other contracting for administrative issues with Technology Services.	<u>85,500</u>
<b>TOTAL CONTRACTED SERVICES</b>	<b>561,326</b>

**ADMINISTRATION**

**APPROVED  
BUDGET**

**SUPPLIES AND MATERIALS**

**Office Supplies**

Stationery, paper, payroll checks/advices, subfinder/computer upgrades, administrative forms, photo ID badges and other office supplies 55,932

**Books and Periodicals**

To purchase books or periodicals for professional libraries, including cost for updates to annotated codes. 3,670

**Food**

Purchase of food and payments to restaurants for meals furnished. 3,900

**General Supplies**

1,000

**Computer Equipment < \$5,000**

Technology Services 20,000

**Other Supplies & Materials**

Planning and evaluation (testing) materials 400

**TOTAL SUPPLIES AND MATERIALS**

**84,902**

**OTHER CHARGES**

**Local Mileage Reimbursement**

Reimbursement for personnel carrying out assigned duties and funding for Board members. 17,000

**License Fees**

Subfinder and application system within Human Resources. 70,000

**Postage**

Postage for departments within Central Office 37,150

**Recruiting Costs**

Payment for recruiting expenses 10,000

**Dues and Subscriptions**

Dues for membership in professional organizations including the Maryland Association of Boards of Education, and subscriptions to professional magazines. 50,930

**Board Members Expenses**

Public School Laws § 3-303 Compensation and Expenses 5,600  
(i) Expenses for the Chairman and other members, allowance for travel as provided in the Carroll County Budget.

**Retirements and Recognitions**

Retirement and Recognition gifts to retired employees based on years of service to the Board of Education and citizens of Carroll County. 15,800

**ADMINISTRATION**

	<b>APPROVED BUDGET</b>
<b>OTHER CHARGES - continued</b>	
<b>Conferences &amp; Trainings</b>	
Costs of attending conferences, meetings, in-services, training and other professional development, including annual training associated with the financial system and other central office computer support systems.	26,050
<b>Admissions/Entrance Fees</b>	850
<b>Miscellaneous - Other Charges</b>	
To account for Various Grant Carryovers (#800 series)	Restricted <u>140,000</u>
<b>TOTAL OTHER CHARGES</b>	<b>373,380</b>
<b>TRANSFERS</b>	
Indirect Costs	<u>10,096</u>
<b>TOTAL TRANSFERS</b>	<b>10,096</b>
<b>TOTAL ADMINISTRATION</b>	<b>\$5,421,075</b>





# Instructional Salaries and Wages Category 02

Instructional salaries and wages includes all salaries and wages reportable for those staff whose responsibilities include the interaction with students in the delivery of instructional programs and related student instructional support services. This category includes the following position types:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>teachers</li> <li>teaching assistants</li> <li>reading specialists</li> <li>media specialists</li> <li>classroom technical support staff</li> </ul> | <ul style="list-style-type: none"> <li>guidance counselors</li> <li>psychologists</li> <li>substitute teachers</li> <li>media assistants</li> <li>coaches</li> </ul> |
|--|--|

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>02 Instructional Salaries/Wages</b>					
1 Salaries	\$118,114,675	\$113,322,781	\$115,418,279	\$2,095,498	1.85%
<b>Restricted Fund Summary</b>					
<b>02 Instructional Salaries/Wages</b>					
1 Salaries	\$3,005,915	\$3,370,202	\$3,402,579	\$32,377	0.96%

## Category 02 - Instructional Salaries and Wages Changes - FY 2017

### Non-Restricted Budget Changes

1. Eliminate 16.9 FTE positions, including counselors and specialists, associated with closing of 3 schools	\$ (1,176,253)
2. Reduce funds necessary for prior year negotiated bonus	(1,120,970)
3. Eliminate 10.0 FTE teacher positions to align with declining enrollment	(650,000)
4. Various salary and wage changes, including reduction in salary costs due to completed teacher retirement incentive program	(180,403)
5. Convert 8.0 FTE hourly support room assistants to contracted positions per negotiated agreement	7,308
6. Convert 4.0 FTE behavioral support specialists from 10-month to 11-month positions	13,825
7. Increase non-exempt hourly employee base pay rate by 2%	14,814
8. Increase substitute wage rates by 2%	54,289
9. Funds reserved to honor negotiated agreements	<u>5,132,888</u>
<b>Total Non-Restricted Increase - Category 02 - Instructional Salaries and Wages</b>	<b>2,095,498</b>

<b>Restricted Budget Net Increase - Category 02 - Instructional Salaries and Wages</b>	<b><u>32,377</u></b>
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<b>TOTAL INCREASE - Category 02 - Instructional Salaries and Wages</b>	<b>\$ 2,127,875</b>
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CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>INSTRUCTIONAL SALARIES AND WAGES</b>				
Positions				
1. Exempt	1,792.93	1,741.03	1,726.95	1,713.95
2. Non-Exempt	198.80	200.30	196.80	204.80
<b>Total Positions</b>	<u>1,991.73</u>	<u>1,941.33</u>	<u>1,923.75</u>	<u>1,918.75</u>
1 Salaries and Wages				
Classroom Assistants	\$4,002,450	\$4,040,915	\$3,982,660	\$3,989,968
Clerks & Secretaries	572,335	576,358	578,854	578,854
Temporary Classified	727,631	741,099	754,963	770,277
Classified Educational Add-Ons	64,089	64,083	64,241	64,241
Substitute Employees	2,685,357	2,714,463	2,714,463	2,768,263
Regular Educational	103,563,628	100,518,173	99,322,756	98,686,570
Temporary Educational	1,563,809	1,779,766	1,868,752	2,262,664
Educational Add-Ons	690,208	643,362	596,444	596,444
Outdoor School Add-Ons	37,030	34,580	34,580	34,580
Athletic Coaches	908,048	900,000	782,597	782,597
Other Extra Curricular Pay	271,489	294,284	265,134	265,134
Intramural Coaches	23,879	17,510	17,510	17,510
Team Leaders	563,194	561,523	559,842	559,842
Department Chairman	218,331	219,096	220,048	220,048
Student Service Coordinators	52,238	52,304	60,876	60,876
Summer Work - Educational	282,378	284,330	264,242	264,242
Insurance Opt-Out	49,209	49,965	42,193	42,193
Vacation Payoff	372	0	0	0
Employee Bonus	0	1,120,970	0	0
Teacher Retirement Incentive	1,839,000	0	0	0
Fund for Negotiated Agreements	0	0	4,743,976	4,743,976
Hiring Turnover (F.T.E.)	<u>0</u>	<u>(1,290,000)</u>	<u>(1,290,000)</u>	<u>(1,290,000)</u>
<b>INSTRUCTIONAL SALARIES AND WAGES</b>	<b>\$118,114,675</b>	<b>\$113,322,781</b>	<b>\$115,584,131</b>	<b>\$115,418,279</b>



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>INSTRUCTIONAL SALARIES AND WAGES</b>				
Positions				
1. Exempt	28.10	31.30	30.30	30.30
2. Non-Exempt	3.50	3.30	3.30	3.30
<b>Total Positions</b>	<u>31.60</u>	<u>34.60</u>	<u>33.60</u>	<u>33.60</u>
1 Salaries and Wages				
Classroom Assistants	\$81,360	\$83,394	\$82,498	\$82,498
Temporary Classified	13,768	4,700	32,558	33,558
Classified Educational Add-Ons	690	690	690	690
Regular Educational	1,302,272	1,381,826	1,564,588	1,564,588
Temporary Educational	1,195,781	1,535,622	1,213,558	1,358,703
Educational Add-Ons	203,000	150,000	125,000	125,000
Substitute Employees	<u>209,044</u>	<u>213,970</u>	<u>237,542</u>	<u>237,542</u>
<b>TOTAL INSTRUCTIONAL SALARIES AND WAGES</b>	<b>\$3,005,915</b>	<b>\$3,370,202</b>	<b>\$3,256,434</b>	<b>\$3,402,579</b>



**INSTRUCTIONAL SALARIES AND WAGES**

The category of Instructional Salaries and Wages consists of those activities which have as their purpose teaching students and improving the quality of the classroom instructional program for students.

Under this category are involved such activities as classroom instruction of pupils, provisions for educational television, library services, audio-visual services, adult education programs, summer school, educational programs, evening high school, guidance and school psychologists.

<b>SALARIES AND WAGES</b>	<b>Full-Time Equivalent</b>	<b>APPROVED BUDGET</b>
<b>Classified Positions - Non-Exempt</b>		
<b>Classroom Assistants - Unrestricted</b>		
Instructional Assistants	148.80	
Paraprofessional	23.00	
Pre-Kindergarten Assistants	6.50	
Pre-Kindergarten Paraprofessional	2.50	
Pride Instructional Assistant	<u>1.00</u>	
<b>Total Classroom Assistants - Unrestricted</b>	181.80	3,989,968
<b>Classroom Assistants - Restricted</b>		
Title I Parent Liaison	<u>3.30</u>	
<b>Total Classroom Assistants - Restricted</b>	3.30	82,498
<b>Clerks and Secretaries - Unrestricted</b>		
Media Clerk (10 Month)	22.00	
Secretary III (12 Month)	<u>1.00</u>	
<b>Total Clerks and Secretaries - Unrestricted</b>	23.00	<u>578,854</u>
<b>Total Classified Positions - Restricted &amp; Unrestricted</b>	208.10	4,651,320
<b>Temporary Classified</b>		
Salaries to classified employees for services rendered on an intermittent or short-term basis.		
a. NCLBA Title I - A: Targeted Assistance (#021)	Restricted	4,545
b. Judith P. Hoyer Early Learning Center (#046)	Restricted	<u>29,013</u>
<b>Sub-Total Restricted</b>		33,558
c. Director of High Schools	Unrestricted	6,526
d. Director of Middle Schools	Unrestricted	51,695
e. Director of Elementary Schools	Unrestricted	228,084
f. Student Body Activities	Unrestricted	9,825
g. System - wide	Unrestricted	365,057
h. Pre-Kindergarten (#056)	Unrestricted	6,515
i. HS Facilitator of Student Support (#122)	Unrestricted	101,963
j. Summer School: Middle (#223)	Unrestricted	510
k. Multicultural Curriculum Development (#345)	Unrestricted	<u>102</u>
<b>Sub-Total Unrestricted</b>		770,277
<b>Total Temporary Classified - Restricted &amp; Unrestricted</b>		803,835

**INSTRUCTIONAL SALARIES AND WAGES**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Substitute Teachers**

Wages paid to individuals to fill in for a permanent employee for various scheduled time off periods from job assignment.

a. NCLBA Title I - A: Targeted Assistance (#021)	Restricted	16,300
b. NCLBA Title II - A: Teacher Quality (#032)	Restricted	152,000
c. Title I 1003(a) Focus Grant (#040)	Restricted	1,850
d. Maryland STEM Grant (#045)	Restricted	12,518
e. Judith P. Hoyer Early Learning Center (#046)	Restricted	800
f. MD Model for School Readiness (State) (#112)	Restricted	12,600
g. MD Digital Learning Innovation Fund (#145)	Restricted	31,504
h. Fine Arts Initiative (#205)	Restricted	970
i. NCLB Title III-A: English Language Acquisition - LEP (#228)	Restricted	<u>9,000</u>

**Sub-Total Restricted** 237,542

j. Schools - All Levels	Unrestricted	2,512,690
k. Community & Media Relations	Unrestricted	1,928
l. Assistant Superintendent - Instruction	Unrestricted	3,336
m. Director of High Schools	Unrestricted	9,180
n. Director of Middle Schools	Unrestricted	17,298
o. Director of Elementary Schools	Unrestricted	15,096
p. Student Body Activities	Unrestricted	11,220
q. Student Personnel Services	Unrestricted	13,260
r. Curriculum	Unrestricted	73,105
s. Staff Development	Unrestricted	35,700
t. Outdoor School (#016)	Unrestricted	1,040
u. Serve America Sub-Grant (#024)	Unrestricted	2,081
v. Perkins Title I-C: Program Improvement (#029)	Unrestricted	5,304
w. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	1,836
x. Pre-Kindergarten (#056)	Unrestricted	1,020
y. CCSGA (Student Government) / Student Leadership (#098)	Unrestricted	6,732
z. High School Dropout Prevention (#122)	Unrestricted	827
aa. Early Success (#171)	Unrestricted	35,700
bb. Multicultural Curriculum Development (#345)	Unrestricted	19,890
cc. Career Technology Education - Match (#429)	Unrestricted	<u>1,020</u>

**Sub-Total Unrestricted** 2,768,263

**Total Substitute Teachers - Restricted & Unrestricted** 3,005,805



**INSTRUCTIONAL SALARIES AND WAGES**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Regular Educational Positions - Unrestricted**

This account reflects the cost of base salaries to contractual professional employees.

<u>Positions</u>	<u>Full-Time Equivalent</u>
Academic Facilitator	7.33
Academy of Finance	0.50
Adapted Physical Education	1.00
Agriscience	6.51
Air Conditioning / Refrigeration	1.00
Allied Health Careers	4.00
Alternative Placement Opportunity	1.00
Alternative Program Intervention Specialist	4.00
Art	52.04
Auto Service Technician	1.00
Behavior Support Specialist - Elementary/Middle	5.00
Biology	27.66
Bio-Medical Science	2.00
Building Maintenance	0.60
Business Education	15.49
Career Research & Development Teacher	1.00
Carpentry	1.00
Chemistry	24.01
Choral - High School	5.75
Collision Repair	1.00
Computer Technology	1.00
Cooperative Individual Work Experience / Career Connections	5.50
Cosmetology	4.00
Criminal Justice Teacher	2.00
Culinary Arts	2.00
Dance	2.21
Drafting	1.00
Drama	3.67
Early Childhood Education	0.50
Earth Science	20.00
Electrical Occupations	1.00
Elementary - Grades 1-5	429.88
Engineering	3.00
English	108.55
English Intervention Teacher	1.00
English as a Second Language (ESOL) Resource Teacher	16.00
Extended Enrichment Elementary Program (EEEP) Teacher	<u>14.00</u>
<b>Sub-Total</b>	<b>777.20</b>

**INSTRUCTIONAL SALARIES AND WAGES**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Regular Educational Positions - continued**

Family / Consumer Sciences	26.25
French	3.50
General Music - Elementary/Middle	35.80
General Science	19.00
General Social Studies	114.02
German	4.00
Health Education	42.74
Health Professions	1.00
Heavy Equipment & Truck Technology	1.00
High School Facilitator of Student Support	7.00
High School Reading Specialist	6.91
History	2.40
Instrumental Music	30.09
Integrated Language Arts (ILA) Specialist	23.00
Intervention Therapist	3.00
JROTC NCO Instructor	2.00
JROTC Sr Instructor	2.00
Judy Center Community Specialist	2.00
Judy Center Learning Community Teacher	2.00
Kindergarten	90.00
Latin	1.33
Life Science	18.00
Machine Technology	1.00
Masonry	1.00
Mathematics	127.85
Math Intervention Teacher	1.00
Math Resource - Elementary	12.00
Media Specialist + 4 Days	39.20
Mentor Teacher - Elementary	1.20
Mentor Teacher - Secondary	0.50
Outdoor School	4.00
Physical Education	81.22
Physics	15.66
Pre-Kindergarten	9.50
PRIDE Program Teacher	2.00
PRIDE Teacher - Elementary	1.00
Print Production	1.00
Project Lead The Way	1.00
Psychology	2.50
Reading	22.40
Reading Resource	6.40
School Psychologist - 10 Month	13.40
School Psychologist - 12 Month	2.00
School Psychologist - Best Program	<u>1.00</u>
<b>Sub-Total</b>	<b>783.87</b>

**INSTRUCTIONAL SALARIES AND WAGES**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Regular Educational Positions - continued**

School Counselor - 11 Month	33.00
School Counselor - School Year + 2 Weeks	39.00
Sign Language	1.17
Spanish	28.98
Technical Support & Networking	1.00
Technology Education	28.63
Textiles & Fashion Design	1.00
Transportation Mechanic Instructor	1.00
Video Production Teacher	1.00
Welding Technology	1.00
Pending Instructional Placements	<u>17.10</u>

**Sub-Total** 152.88

**Total Regular Educational Positions - Unrestricted** 1,713.95 98,686,570

**Regular Educational Positions - Restricted**

Judy Center Community Specialist	2.00
Judy Center Learning Community Teacher	2.00
Math Resource - Elementary	1.20
Mentor Teacher - Secondary	1.40
School Psychologist	1.00
Title I Resource Teacher	20.50
Pending Instructional Placements	<u>2.20</u>

**Total Regular Educational Positions - Restricted** 30.30 1,564,588

**Total Regular Educational Positions - Unrestricted & Restricted** 1,744.25 100,251,158

**INSTRUCTIONAL SALARIES AND WAGES**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Temporary Educational**

Salaries to exempt employees for services rendered on an intermittent or short-term basis.  
Many of these individuals are assigned to special projects which are funded by federal or state monies.  
Employees are paid on an hourly basis to provide the following educational service.

a.	NCLBA Title I - Part A: Targeted Assistance (#021)	Restricted	303,000
b.	Perkins Title I-C: Program Improvement (#029)	Restricted	18,019
c.	NCLBA Title II-A: Teacher Quality (#032)	Restricted	113,213
d.	Title I 1003(a) Focus Grant (#040)	Restricted	89,200
e.	Judith P. Hoyer Early Learning Center (#046)	Restricted	56,740
f.	Carroll County General Hospital Education Program (#060)	Restricted	27,429
g.	Ready for Kindergarten for Preschool PD (#112)	Restricted	2,160
h.	Judy Center Expansion - Elmer Wolfe (#123)	Restricted	9,210
i.	Career Tech Education (CTE )Reserve Fund Project (#129)	Restricted	8,100
j.	Summer Enrichment Program (#167)	Restricted	33,000
k.	Summer School - High School (#221)	Restricted	7,500
l.	NCLBA Title III - A: English Language Acquisition - Immigrant (#227)	Restricted	4,501
m.	Title III Supplemental After School and Summer Instruction (#327)	Restricted	3,249
n.	Parents As Teachers (PAT) - Judy Center (#336)	Restricted	73,382
o.	Various Grants Carryover (#800)	Restricted	500,000
p.	New Grants (#805)	Restricted	<u>110,000</u>
<b>Sub-Total Restricted</b>			<b>1,358,703</b>
q.	Assistant Superintendent - Instruction	Unrestricted	1,450
r.	Director of High Schools	Unrestricted	28,389
s.	Director of Middle Schools	Unrestricted	31,286
t.	Director of Elementary Schools	Unrestricted	15,101
u.	Home School Teachers	Unrestricted	14,294
v.	Student Services - Psychometric Testing	Unrestricted	11,090
w.	Student Services - Instructional Staff/Curriculum Development	Unrestricted	16,405
x.	Curriculum	Unrestricted	53,132
y.	Curriculum - Gifted & Talented	Unrestricted	21,745
z.	Curriculum - Staff Development	Unrestricted	47,211
aa.	Student Body Activities	Unrestricted	1,208
bb.	Research and Accountability	Unrestricted	5,497
cc.	Gateway School	Unrestricted	6,040
dd.	Serve America Sub-Grant (#024)	Unrestricted	2,464
ee.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	78,145
ff.	School Readiness @ Robert Moton Elementary (#031)	Unrestricted	53,155
gg.	Summer School: High (#033)	Unrestricted	28,540
hh.	Evening High School (#038)	Unrestricted	86,739
ii.	Pre-Kindergarten (#056)	Unrestricted	13,086
jj.	Advancing Early Literacy (#061)	Unrestricted	149,723
kk.	Student Support Center (#081)	Unrestricted	120,276
ll.	ADA Accommodations (#090)	Unrestricted	6,040
mm.	Home & Hospital Teaching (#113)	Unrestricted	186,041
nn.	Middle School Reading and Mathematics Intervention (#119)	Unrestricted	492,561
oo.	HS Facilitator of Student Support (#122)	Unrestricted	57,987
pp.	Distance Learning (#136)	Unrestricted	52,805
qq.	PBIS (#137)	Unrestricted	7,248
rr.	Early Success (#171)	Unrestricted	6,161
ss.	Summer School: High School (#221)	Unrestricted	6,040
tt.	Summer School: Middle (#223)	Unrestricted	18,242
uu.	Interpretation and Translation Services (#237)	Unrestricted	119,766
vv.	Limited English Proficient (#238)	Unrestricted	161,154
ww.	Local Intervention Initiatives - High Schools (#323)	Unrestricted	72,015
xx.	Local Intervention Initiatives - Middle Schools (#324)	Unrestricted	73,891
yy.	Local Intervention Initiatives - Elementary Schools (#325)	Unrestricted	153,715
zz.	Multicultural Curriculum Development (#345)	Unrestricted	21,256
aaa.	Transitions Project (#361)	Unrestricted	30,685
bbb.	Career Technology Education - Match (#429)	Unrestricted	<u>12,081</u>
<b>Sub-Total Unrestricted</b>			<b>2,262,664</b>

**Total Temporary Educational - Restricted & Unrestricted**

3,621,367

**INSTRUCTIONAL SALARIES AND WAGES**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

The following activities require coaching positions and intramural directors which serve our eight high schools and provided programs for 5,776 student-athletes during the 2014-2015 school year.

Baseball	Field Hockey	Intramural Athletics	Tennis	
Basketball	Football	Lacrosse	Track & Field	
Cheerleading	Golf	Soccer	Volleyball	
Cross-Country	Indoor track	Softball	Wrestling	782,597

**Other Extra-Curricular Pay**

To support other extra-curricular needs. 265,134

**Intramural and Extra Curricular Directors**

The intramural and fine arts extra curricular activities which are a part of school programs and are conducted outside of the regular school day have paid directors. 17,510

**Summer Work - Educational**

- HS counselors are 11 month employees working 4 weeks during the summer.  
 - Middle and Elementary School counselors are 10 month employees working an additional two weeks during the summer.  
 - Agriculture teachers work during the summer on Future Farmers of America (F.F.A.) activities, community organization projects and supervision of student projects at work-based learning sites.  
 - Career Coordinators work on student job placement, related files, student supervision at WBL sites, and community involvement. 264,242

**Educational Add-Ons**

Educational Staff with Masters +30 or Doctorate	Restricted	125,000	
	Unrestricted	631,024	
Classified Staff with Business College Degrees	Restricted	690	
	Unrestricted	<u>64,241</u>	820,955

**Team Leaders/Department Chairmen**

Elementary and Middle School Team Leaders	559,842	
High School Department Chairman	220,048	
School Improvement Team Chairmen/Student Service Coordinator	<u>60,876</u>	840,766

**Insurance Opt-Out**

Reimbursements to employees who elect to opt-out of the Board insurance program. 42,193

**Fund for Negotiated Agreements**

4,743,976

**Hiring Turnover (F.T.E.)**

Amount reflects anticipated turnover of teaching positions. (1,290,000)

**TOTAL INSTRUCTIONAL SALARIES AND WAGES**

**\$118,820,858**



# Student Personnel Services

## Category 03

Student personnel services includes all activities designed to improve student attendance at school and prevent or solve student problems in the home, the school, and the community. All pupil personnel workers are included within this category. Examples of student personnel activities are:

- directing, managing and supervising attendance and social work services
- identifying non-attendance patterns, causes of non-attendance, improved attitudes of attendance and enforcing compulsory attendance laws
- investigating and diagnosing student problems in home, school and community
- group work services for the child, parent or both
- interpreting the problems of students from other staff members
- acquiring and maintaining records of school attendance, home location and census data
- preparing statistical reports

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>03 Student Personnel Services</b>					
1 Salaries	\$1,465,861	\$1,493,937	\$1,507,491	\$13,554	0.91%
2 Contracted Services	\$69,283	\$71,060	\$71,060	\$0	0.00%
3 Supplies/Materials	\$24,447	\$21,010	\$21,010	\$0	0.00%
4 Other Charges	\$7,464	\$6,525	\$6,525	\$0	0.00%
5 Land, Bldg, Equip Additional	\$2,935	\$0	\$0	\$0	0.00%
	\$1,569,990	\$1,592,532	\$1,606,086	\$13,554	0.85%
<b>Restricted Fund Summary</b>					
<b>03 Student Personnel Services</b>					
4 Other Charges	\$3,431	\$7,000	\$5,000	(\$2,000)	-28.57%
	\$3,431	\$7,000	\$5,000	(\$2,000)	0.00%

**Category 03 - Student Personnel Services**  
**Changes - FY 2017**

**Non-Restricted Budget Changes**

1. Various salary and wage changes including turnover	\$ (37,409)
2. Reduce funds necessary for prior year negotiated bonus	(14,470)
3. Increase non-exempt hourly employee base pay rate by 2%	118
3. Funds reserved to honor negotiated agreements	<u>65,315</u>
<b>Total Non-Restricted Increase - Category 03 - Student Personnel Services</b>	<b>13,554</b>

**Restricted Budget Net Decrease - Category 03 - Student Personnel Services** **(2,000)**

**TOTAL INCREASE - Category 03 - Student Personnel Services** **\$ 11,554**



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>STUDENT PERSONNEL SERVICES</b>				
Positions				
1. Exempt	14.00	14.00	13.00	13.00
2. Non-Exempt	5.00	4.00	4.00	4.00
<b>Total Positions</b>	<u>19.00</u>	<u>18.00</u>	<u>17.00</u>	<u>17.00</u>
1 Salaries and Wages				
Regular Classified	\$158,606	\$167,397	\$157,424	\$160,572
Temporary Classified	10,080	6,003	6,003	6,121
Overtime Classified	0	1,500	1,500	1,500
Longevity Classified	8,266	8,472	8,467	8,467
Regular Professional	1,284,294	1,279,981	1,224,904	1,249,402
Temporary Professional	1,531	10,000	10,000	12,081
Vacation Payoff	1,970	5,000	5,000	5,000
Employee Bonus	0	14,470	0	0
Fund for Negotiated Agreements	0	0	63,234	63,234
Insurance Opt-Out	1,114	1,114	1,114	1,114
<b>Object Total</b>	<u>1,465,861</u>	<u>1,493,937</u>	<u>1,477,646</u>	<u>1,507,491</u>
2 Contracted Services				
Printing & Binding	12,292	14,060	14,060	14,060
Rental of Business Machines	1,491	2,000	2,000	2,000
Consultants	500	0	0	0
Other Contracted Services	55,000	55,000	55,000	55,000
<b>Object Total</b>	<u>69,283</u>	<u>71,060</u>	<u>71,060</u>	<u>71,060</u>
3 Supplies and Materials				
Office Supplies	11,723	12,000	12,000	12,000
Books & Periodicals	121	510	510	510
General Supplies	7,307	3,500	3,500	3,500
Computer Equipment < \$5,000	5,296	5,000	5,000	5,000
<b>Object Total</b>	<u>24,447</u>	<u>21,010</u>	<u>21,010</u>	<u>21,010</u>
4 Other Charges				
Local Mileage Reimbursement	1,748	2,300	2,300	2,300
License Fees	549	0	0	0
Dues	934	1,325	1,325	1,325
Subscriptions	0	250	250	250
Conferences & Trainings	4,036	2,650	2,650	2,650
Admissions/Entrance Fees	70	0	0	0
Miscellaneous - Other Charges	127	0	0	0
<b>Object Total</b>	<u>7,464</u>	<u>6,525</u>	<u>6,525</u>	<u>6,525</u>
5 Equipment Additional				
Office Furniture & Equipment	2,935	0	0	0
<b>Object Total</b>	<u>2,935</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL STUDENT PERSONNEL SERVICES</b>	<b>\$1,569,990</b>	<b>\$1,592,532</b>	<b>\$1,576,241</b>	<b>\$1,606,086</b>



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>STUDENT PERSONNEL SERVICES</b>				
4 Other Charges				
Conferences & Trainings	\$3,431	\$2,000	\$0	\$0
Miscellaneous - Other Charges	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<b>Object Total</b>	<u>3,431</u>	<u>7,000</u>	<u>5,000</u>	<u>5,000</u>
<b>TOTAL STUDENT PERSONNEL SERVICES</b>	<b>\$3,431</b>	<b>\$7,000</b>	<b>\$5,000</b>	<b>\$5,000</b>



## STUDENT PERSONNEL SERVICES

The goal of Student Personnel Services is to provide direct services, at the school level, to students, parents, and staff. Activities are designed to improve student attendance at schools and prevent or solve student problems at home, the school, and the community. These services: guidance, pupil personnel, psychology, pupil assessment, health, alternative programs, and community resources, focus on the fact that children have unique abilities, strengths and needs, and any effort to maximize pupil potential depends upon the identification of, and provision for, these differences.

<b>SALARIES AND WAGES</b>	<b>Full-Time Equivalent</b>	<b>APPROVED BUDGET</b>
<b>Existing Positions</b>		
<b>Professional Positions - Non-Restricted</b>		
Director - Student Services	1.00	
Supervisor - Student Services & Special Programs	1.00	
Pupil Personnel Workers	10.00	
School Social Workers	<u>1.00</u>	
<b>Total Existing Professional Positions</b>	13.00	1,249,402
<b>Classified Positions - Non-Restricted</b>		
Director's Secretary	1.00	
Secretary III - 12 Month	<u>3.00</u>	
<b>Total Existing Classified Positions</b>	4.00	<u>160,572</u>
<b>Total Existing Positions - Professional and Classified</b>	17.00	1,409,974
<b>Other Salaries and Wages</b>		
Temporary Classified		6,121
Overtime Classified		1,500
Longevity Classified		8,467
Temporary Professional		12,081
Vacation Payoff		5,000
Fund for Negotiated Agreements		63,234
Insurance Opt-Out		<u>1,114</u>
<b>TOTAL SALARIES AND WAGES</b>		<b>1,507,491</b>

**STUDENT PERSONNEL SERVICES**

**APPROVED  
BUDGET**

**CONTRACTED SERVICES**

**Printing and Binding**

Funds used for special work done by local printers, including student/parent handbooks, psychological referral forms, pamphlets and brochures, student materials to highlight Character Education and other informational materials for Student Services.

14,060

**Rental of Business Machines**

2,000

**Other Contracted Services**

To contract for suicide and self-injury program with Youth Service Bureau.  
To contract for violence assessment program with Youth Service Bureau.

55,000

**TOTAL CONTRACTED SERVICES**

**71,060**

**SUPPLIES AND MATERIALS**

**Office Supplies**

Stationery, forms, supplies for the copiers and student records.

12,000

**Books and Periodicals**

Funds for professional library.

510

**General Supplies**

Purchase of supplies and materials in order to support student services needs and implementation of programs and concepts (Character Education).

3,500

**Computer Equipment < \$5,000**

5,000

**TOTAL SUPPLIES AND MATERIALS**

**21,010**

**OTHER CHARGES**

**Local Mileage Reimbursement**

Reimbursement to individuals in carrying out assigned duties, including negotiated mileage allowance.

Account includes funds for Student Support Center and Character Education.

2,300

**Dues**

Dues to professional organizations.

1,325

**Subscriptions**

Limited subscriptions to professional magazines.

250

**Conferences & Trainings**

Costs of attending conferences, meetings, in-services, training and other professional development.

2,650

**Miscellaneous - Other Charges**

Grant Carryover (Project #805 - New Grants)

Restricted

5,000

**TOTAL OTHER CHARGES**

**11,525**

**TOTAL STUDENT PERSONNEL SERVICES**

**\$1,611,086**

# Student Health Services

## Category 04

Student health services includes all physical and mental health activities which are not instructional and which provide students with appropriate medical, dental and nursing services. Examples are:

- directing and managing health services.
- health appraisal, periodic health examinations, emergency illness care, and other health related services for students.
- health inspection, treatment of minor injuries and referrals for other health services.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>04 Student Health Services</b>					
1 Salaries	\$3,121,753	\$3,121,803	\$3,125,875	\$4,072	0.13%
2 Contracted Services	\$186,862	\$110,669	\$111,669	\$1,000	0.90%
3 Supplies/Materials	\$95,350	\$105,992	\$104,942	(\$1,050)	-0.99%
4 Other Charges	\$11,724	\$9,762	\$9,762	\$0	0.00%
	\$3,415,689	\$3,348,226	\$3,352,248	\$4,022	0.12%
<b>Restricted Fund Summary</b>					
<b>04 Student Health Services</b>					
1 Salaries	\$10,206	\$15,280	\$9,980	(\$5,300)	-34.69%
2 Contracted Services	\$198	\$100	\$100	\$0	0.00%
4 Other Charges	\$498	\$75,744	\$75,744	\$0	0.00%
	\$10,902	\$91,124	\$85,824	(\$5,300)	-5.82%

**Category 04 - Student Health Services**  
**Changes - FY 2017**

**Non-Restricted Budget Changes**

1. Elimination of 3.0 FTE nurse positions associated with closing of 3 schools	\$	(189,000)
2. Reduction of funds necessary for prior year negotiated bonus		(30,302)
3. Transfer early childhood program funds to textbooks and instructional supplies category		(2,000)
4. Net decrease in health room supplies in individual school budgets		(1,050)
5. Increase non-exempt hourly employee base pay rate by 2%		245
6. Increase in contracted services		1,000
7. Changes in salaries, due mostly to hiring turnover		88,097
8. Funds reserved to honor negotiated agreements		<u>137,032</u>

**Total Non-Restricted Increase - Category 04 - Student Health Services** **4,022**

**Restricted Budget Net Decrease - Category 04 - Student Health Services** **(5,300)**

**TOTAL DECREASE - Category 04 - Student Health Services** **\$ (1,278)**



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>STUDENT HEALTH SERVICES</b>				
Positions				
1. Exempt	48.60	48.60	45.60	45.60
2. Non-Exempt	5.60	5.60	5.60	5.60
<b>Total Positions</b>	<u>54.20</u>	<u>54.20</u>	<u>51.20</u>	<u>51.20</u>
1 Salaries and Wages				
Regular Classified	\$191,305	\$190,462	\$190,508	\$190,508
Temporary Classified	2,430	12,519	12,519	12,765
Substitute Nurses	9,575	15,000	15,000	15,000
Regular Professional	2,842,975	2,841,072	2,687,970	2,737,970
Temporary Professional	26,715	23,745	25,745	29,101
Professional Educational Add-Ons	6,083	6,083	6,235	6,235
Vacation Payoff	1,049	0	0	0
Employee Bonus	0	30,302	0	0
Professional Retirement Incentive	39,000	0	0	0
Fund for Negotiated Agreements	0	0	131,675	131,675
Insurance Opt-Out	2,621	2,620	2,621	2,621
<b>Object Total</b>	<u>3,121,753</u>	<u>3,121,803</u>	<u>3,072,273</u>	<u>3,125,875</u>
2 Contracted Services				
Printing & Binding	161	730	730	730
Rental of Business Machines	585	0	0	0
Consultants	0	189	189	189
Other Contracted Services	186,116	109,750	110,750	110,750
<b>Object Total</b>	<u>186,862</u>	<u>110,669</u>	<u>111,669</u>	<u>111,669</u>
3 Supplies and Materials				
Office Supplies	1,547	2,100	2,100	2,100
Books & Periodicals	113	3,976	3,976	3,976
Health Room Supplies	92,154	98,916	97,866	97,866
Food	630	1,000	1,000	1,000
Other Supplies & Materials	906	0	0	0
<b>Object Total</b>	<u>95,350</u>	<u>105,992</u>	<u>104,942</u>	<u>104,942</u>
4 Other Charges				
Local Mileage Reimbursement	6,862	6,000	6,000	6,000
License Fees	1,905	0	0	0
Dues	100	100	100	100
Subscriptions	197	712	712	712
Conferences & Trainings	2,514	2,950	2,950	2,950
Miscellaneous - Other Charges	146	0	0	0
<b>Object Total</b>	<u>11,724</u>	<u>9,762</u>	<u>9,762</u>	<u>9,762</u>
<b>TOTAL STUDENT HEALTH SERVICES</b>	<u>\$3,415,689</u>	<u>\$3,348,226</u>	<u>\$3,298,646</u>	<u>\$3,352,248</u>



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>STUDENT HEALTH SERVICES</b>				
1 Salaries and Wages				
Temporary Classified	\$3,710	\$3,180	\$3,180	\$3,180
Temporary Professional	6,496	12,100	6,800	6,800
<b>Object Total</b>	<u>10,206</u>	<u>15,280</u>	<u>9,980</u>	<u>9,980</u>
2 Contracted Services				
Medical & Dental Fees	131	0	0	0
Other Contracted Services	67	100	100	100
<b>Object Total</b>	<u>198</u>	<u>100</u>	<u>100</u>	<u>100</u>
4 Other Charges				
Local Mileage Reimbursement	498	744	744	744
Miscellaneous-Other Charges	0	75,000	75,000	75,000
<b>Object Total</b>	<u>498</u>	<u>75,744</u>	<u>75,744</u>	<u>75,744</u>
<b>TOTAL STUDENT HEALTH SERVICES</b>	<b>\$10,902</b>	<b>\$91,124</b>	<b>\$85,824</b>	<b>\$85,824</b>



## STUDENT HEALTH SERVICES

Student Health Services are those activities in the field of physical and mental health appraisal consisting of medical, dental, psychiatric and nursing services in the nature of inspection, treatment of minor injuries and referrals for other health services for students.

<b>SALARIES AND WAGES</b>	<b>Full-Time Equivalent</b>	<b>APPROVED BUDGET</b>
<b>Existing Positions</b>		
<b>Professional Positions</b>		
Supervisor - Health Services	1.00	
Registered Nurses	39.10	
Registered Nurse - Floaters	<u>5.50</u>	
<b>Total Professional Positions</b>	45.60	2,737,970
<b>Classified Positions</b>		
Licensed Practical Nurses	<u>5.60</u>	
<b>Total Classified Positions</b>	5.60	<u>190,508</u>
<b>Total Positions - Professional and Classified</b>	51.20	2,928,478
<b>Temporary Classified</b>		
To provide for necessary temporary personnel for clerical support, nursing coverage, or when re-certification of existing employees is required.		
a. Flu-Mist Administration (#109)	Restricted	3,180
b. System wide	Unrestricted	<u>12,765</u>
		15,945
<b>Substitute Nurses</b>		
Wages paid to substitutes while the R.N.'s and L.P.N.'s are at training classes or are out sick.		
		15,000
<b>Temporary Professional</b>		
Wages paid on an hourly basis to exempt employees (R.N.'s) to provide assistance due to absences, field trips, and students needing private duty coverage.		
a. NCLBA Title I-A: Targeted Assistance (#021)	Restricted	6,800
b. System wide	Unrestricted	26,269
c. School Readiness @ Robert Moton Elementary (	Unrestricted	416
d. Extended School Year Services for Disabled Students (#101).	Unrestricted	<u>2,416</u>
		35,901
<b>Professional Educational Add-Ons</b>		
a. Outdoor School (#016)	Unrestricted	6,235
<b>Fund for Negotiated Agreements</b>		131,675
<b>Insurance Opt-Out</b>		
Reimbursement to employees, who choose to opt-out of the health insurance program, per negotiated agreements.		
		<u>2,621</u>
<b>TOTAL SALARIES AND WAGES</b>		<b>3,135,855</b>

**STUDENT HEALTH SERVICES**

**APPROVED  
BUDGET**

**CONTRACTED SERVICES**

**Printing and Binding**

Funds for printing brochures and printing revisions to the health manual for all schools. 730

**Consultants**

To provide presenters for nursing workshops. 189

**Other Contracted Services**

- |    |  |              |              |  |
|----|--|--------------|--------------|--|
| a. | Flu-Mist Administration (#109)   | Restricted   | 100          |  |
| b. | To contract for statewide staffing services (nursing agency) and hearing/vision screening with Carroll County Health Department. | Unrestricted | 93,000       |  |
| c. | To contract regarding services for Automated External Defibrillators.  | Unrestricted | 12,750       |  |
| d. | Extended School Year Services for Disabled Students (#101).  | Unrestricted | <u>5,000</u> |  |

110,850

**TOTAL CONTRACTED SERVICES**

**111,769**

**SUPPLIES AND MATERIALS**

**Office Supplies**

Paper, forms, stationery and general supplies to be used in the office of the Health Coordinator and the Health Suites in the schools. 2,100

**Books and Periodicals**

Purchase of books including Physician Desk Reference and textbooks for Health Suites. Additionally, purchase of articles for student health issues. 3,976

**Health Room Supplies**

Medical and first aid supplies to meet health needs and to maintain proper operation of Health Suites.

- |    |  |  |           |        |
|----|--|--|-----------|--------|
| a. | System wide  |  | 62,111    |        |
| b. | AED (Automated External Defibrillators) (#009)             |  | 31,790    |        |
| c. | Outdoor School (#016)                                      |  | 1,515     |        |
| d. | Career & Technology (#029)                                 |  | 1,000     |        |
| e. | Extended School Year Services for Disabled Students (#101) |  | 1,400     |        |
| f. | Summer School - Middle (#223)                              |  | <u>50</u> | 97,866 |

**Food**

Food supplies used within Health Suites. 1,000

**TOTAL SUPPLIES AND MATERIALS**

**104,942**

**STUDENT HEALTH SERVICES**

				<b>APPROVED BUDGET</b>
<b>OTHER CHARGES</b>				
<b>Local Mileage Reimbursement</b>				
To reimburse personnel for carrying out assigned duties.				
a.	Flu-Mist Administration (#109)	Restricted	744	
b.	System wide	Unrestricted	<u>6,000</u>	6,744
<b>Dues</b>				
Dues to professional organizations regarding A&S funds.				
				100
<b>Subscriptions</b>				
To provide subscriptions for health services personnel.				
				712
<b>Conferences &amp; Trainings</b>				
Costs of attending conferences, meetings, in-services, training and other professional development.				
a.	System wide	Unrestricted	2,700	
b.	Outdoor School (#016)	Unrestricted	<u>250</u>	2,950
<b>Miscellaneous - Other Charges</b>				
a.	New/Carryover Grants (Project #800 series)	Restricted	<u>75,000</u>	
<b>TOTAL OTHER CHARGES</b>				<b>85,506</b>
<b>TOTAL STUDENT HEALTH SERVICES</b>				<b>\$3,438,072</b>





# Student Transportation Services

## Category 05

Student transportation includes all activities associated with providing regular and special education transportation service for students between home, school and school activities. Included are vehicle operation costs, monitoring services, vehicle servicing and maintenance services. Examples of programs are:

- **Regular Transportation Programs** for students who do not require special equipment or personnel to be transported and/or do not require transportation to special schools.
- **Special Transportation Programs** for public and nonpublic students who have physical, mental and/or emotional disabilities and are transported on a vehicle with specialized equipment.
- **School Activities Transportation** services for students on field trips, athletics, interscholastic activities, cooperative educational programs, career and technology purposes, special programs and outdoor school.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>05 Student Transportation</b>					
1 Salaries	\$1,229,921	\$1,046,714	\$1,022,132	(\$24,582)	-2.35%
2 Contracted Services	\$18,789,117	\$19,753,023	\$20,275,203	\$522,180	2.64%
3 Supplies/Materials	\$28,769	\$14,700	\$7,000	(\$7,700)	-52.38%
4 Other Charges	\$240,816	\$229,653	\$209,405	(\$20,248)	-8.82%
6 Land, Bldg, Equip Replacement	\$201,358	\$0	\$0	\$0	0.00%
	\$20,489,981	\$21,044,090	\$21,513,740	\$469,650	2.23%
<b>Restricted Fund Summary</b>					
<b>05 Student Transportation</b>					
2 Contracted Services	\$52,102	\$130,500	\$137,116	\$6,616	5.07%
3 Supplies/Materials	\$0	\$0	\$0	\$0	0.00%
4 Other Charges	\$0	\$0	\$0	\$0	0.00%
	\$52,102	\$130,500	\$137,116	\$6,616	5.07%

## Category 05 - Student Transportation Changes - FY 2017

**Non-Restricted Budget Changes**

1. Additional savings realized mostly from the elimination of in-house special education bus routes in FY 2016	\$	(132,863)
2. Decrease in athletic transportation associated with closing of one high school		(83,375)
3. Reduction of funds necessary for prior year negotiated bonus		(10,738)
4. Transfer early childhood program funds to textbooks and instructional supplies category		(800)
5. Changes in salaries, due mostly to hiring turnover		(421)
6. Increase non-exempt hourly employee base pay rate by 2%		609
7. Funds reserved to honor negotiated agreements		42,688
8. Reserve for increase in bus contractor costs associated with closing of 3 schools		200,000
9. Increase in bus contractor costs (maintenance, fuel, bus depreciation, driver/assistant wages)		454,550
<b>Total Non-Restricted Increase - Category 05 - Student Transportation</b>		<b>469,650</b>

<b>Restricted Budget Net Increase - Category 05 - Student Transportation</b>		<b>6,616</b>
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<b>TOTAL INCREASE - Category 05 - Student Transportation</b>	<b>\$</b>	<b>476,266</b>
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CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>STUDENT TRANSPORTATION</b>				
Positions				
1. Exempt	5.00	7.00	7.00	7.00
2. Non-Exempt	16.00	7.00	7.00	7.00
<b>Total Positions</b>	<u>21.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
1 Salaries and Wages				
Regular Classified	\$421,526	\$284,102	\$283,083	\$283,083
Temporary Classified	37,343	50,000	31,000	31,609
Overtime Classified	52,849	42,720	5,000	5,000
Longevity Classified	9,620	9,861	8,438	8,438
Regular Professional	642,264	648,072	650,093	650,093
Temporary Professional	218	0	0	0
Vacation Payoff	10,234	0	0	0
Employee Bonus	0	10,738	0	0
Retirement Incentive	53,500	0	0	0
Fund for Negotiated Agreements	0	0	42,688	42,688
Insurance Opt-Out	2,367	1,221	1,221	1,221
<b>Object Total</b>	<u>1,229,921</u>	<u>1,046,714</u>	<u>1,021,523</u>	<u>1,022,132</u>
2 Contracted Services				
Maintenance & Repair of Equipment	44,305	35,000	30,000	30,000
Maintenance & Repair of Vehicles	55,842	64,000	20,000	20,000
Printing & Binding	481	2,000	2,500	2,500
Rental of Business Machines	1,837	2,500	3,000	3,000
Medical Examinations	1,657	1,500	1,500	1,500
Student Body Transportation	776,540	842,523	756,953	756,153
Bus Contractors	17,825,516	18,732,000	19,386,550	19,386,550
Parent Reimbursement	30,357	27,000	27,000	27,000
Bus Inspection	17,779	20,000	22,000	22,000
Vandalism Expenses-Buses	0	1,500	1,500	1,500
Other Contracted Services	34,803	25,000	25,000	25,000
<b>Object Total</b>	<u>18,789,117</u>	<u>19,753,023</u>	<u>20,276,003</u>	<u>20,275,203</u>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>STUDENT TRANSPORTATION - continued</b>				
3 Supplies and Materials				
Office Supplies	4,902	5,400	2,000	2,000
Books & Periodicals	768	500	1,000	1,000
Vehicle Repair Supplies	1,253	3,500	2,000	2,000
Equipment Maintenance & Repair Supplies	344	0	0	0
Food	923	300	0	0
General Supplies	424	0	0	0
Sensitive Items - Non I.T.	7,546	0	0	0
Vandalism Expenses	100	0	0	0
Other Supplies & Materials	12,509	5,000	2,000	2,000
<b>Object Total</b>	<u>28,769</u>	<u>14,700</u>	<u>7,000</u>	<u>7,000</u>
4 Other Charges				
Local Mileage Reimbursement	196	500	0	0
License Fees	173	0	0	0
Gasoline	44,655	25,000	8,000	8,000
Dues	551	1,200	2,400	2,400
Subscriptions	0	300	300	300
Conferences & Trainings	5,728	16,000	13,000	13,000
Vehicle Insurance	189,513	186,653	185,705	185,705
<b>Object Total</b>	<u>240,816</u>	<u>229,653</u>	<u>209,405</u>	<u>209,405</u>
6 Equipment Replacement				
Motor Vehicles	201,358	0	0	0
<b>Object Total</b>	<u>201,358</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL STUDENT TRANSPORTATION</b>	<b>\$20,489,981</b>	<b>\$21,044,090</b>	<b>\$21,513,931</b>	<b>\$21,513,740</b>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
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**STUDENT TRANSPORTATION**

2 Contracted Services				
Student Body Transportation	\$51,863	\$60,500	\$59,726	\$67,116
Bus Contractors	0	70,000	70,000	70,000
Public Carriers	239	0	0	0
<b>Object Total</b>	52,102	130,500	129,726	137,116
 <b>TOTAL STUDENT TRANSPORTATION</b>	 \$52,102	 \$130,500	 \$129,726	 \$137,116



**STUDENT TRANSPORTATION**

Student Transportation consists of services dealing with conveyance of pupils to and from school or on trips related to school activities. Included are vehicle operation services, vehicle servicing and maintenance, monitoring services, and other Student Transportation services such as regular transportation programs, special transportation programs, and school activities transportation.

<b>SALARIES AND WAGES</b>	<b>Full-Time Equivalent</b>	<b>APPROVED BUDGET</b>
<b>Existing Positions:</b>		
<b>Regular Professional Positions</b>		
Director - Transportation	1.00	
Supervisor - Transportation	1.00	
Area Supervisors - Transportation	3.00	
Transportation Analyst	<u>2.00</u>	
<b>Total Professional Positions</b>	7.00	650,093
<b>Classified Positions</b>		
Clerk Accountant III - 12 Month	1.00	
Clerk II - 12 Month	1.00	
Director's Secretary	1.00	
Lead School Vehicle Driver Instructor	1.00	
School Vehicle Driver Instructor	2.00	
Transportation Routing & Scheduling Associate	<u>1.00</u>	
<b>Total Classified Positions</b>	7.00	<u>283,083</u>
<b>Total Professional and Classified Positions</b>	14.00	933,176
<b>Temporary Classified</b>		
To cover cost of non-exempt employees in the summer.		31,609
<b>Overtime Classified</b>		5,000
<b>Longevity Classified</b>		
To comply with the longevity provision in the Master Agreement between non-exempt employees and the Board of Education		8,438
<b>Fund for Negotiated Agreements</b>		42,688
<b>Insurance Opt-Out</b>		
Reimbursement to employees who elect to opt-out of the Board of Education's insurance program.		<u>1,221</u>
<b>TOTAL SALARIES AND WAGES</b>		<b>1,022,132</b>

**STUDENT TRANSPORTATION**

<b>CONTRACTED SERVICES</b>	<b>APPROVED BUDGET</b>
<b>Maintenance &amp; Repair of Equipment</b>	30,000
<b>Maintenance &amp; Repair of Vehicles</b>	20,000
<b>Printing and Binding</b>	
Payments to outside printing companies to provide documents associated with the operations of Student Transportation.	2,500
<b>Rental of Business Machines</b>	3,000
<b>Medical Examinations</b>	
Funds for physical examinations, State mandated drug and alcohol testing of school bus drivers.	1,500
<b>Rental of Motor Vehicles</b>	
<b>Unrestricted</b>	
Funds to transport athletic teams and marching bands.	613,625
Funds to transport regarding fine arts activities.	74,264
Funds to transport for projects:	
a. Perkins Title I-C: Program Improvement (#029)	20,260
b. Families Learning Together (#031)	800
c. PRIDE - Elementary (#118)	6,000
d. High School Academic Competition (#147)	5,076
e. Multicultural Curriculum Development (#345)	1,000
f. Career Technology Education - Match (#429)	1,000
Funds to transport students on Instructional Field Trips.	<u>34,128</u>
<b>Total Unrestricted</b>	756,153
<b>Restricted</b>	
g. NCLBA Title I - Part A: Targeted Assistance (#021)	31,390
h. Judith P. Hoyer Early Learning Center (#046)	4,000
i. CCSGA (Student Government) / Student Leadership (#098)	1,300
j. Judy Center Expansion Grant - Elmer Wolfe	1,000
k. Judy Center Expansion Grant - Cranberry Station (#163)	1,000
l. Summer Enrichment Program (#167)	2,426
m. Creating Engineers Through Robotics (#194)	1,000
n. New Grants (#805)	<u>25,000</u>
<b>Total Restricted</b>	67,116
<b>Total Unrestricted &amp; Restricted</b>	823,269
<b>Bus Contractors</b>	
Payments to private carriers for transporting students to and from school, including regular route contracts and special education contracts. Additionally includes Various Grants Carryover (Restricted).	
Restricted	70,000
Unrestricted	<u>19,386,550</u>
<b>Total Restricted &amp; Unrestricted</b>	19,456,550
<b>Parent Reimbursement</b>	
To reimburse parents for vehicle use to transport students to private and special schools.	27,000



**STUDENT TRANSPORTATION**

	<b>APPROVED BUDGET</b>
<b>CONTRACTED SERVICES - continued</b>	
<b>Bus Inspection</b>	
All school buses, Board-owned and contract, are inspected three times yearly. Outside personnel are employed for these inspections.	22,000
<b>Vandalism Expenses - Buses</b>	
Payments to repair bus damage pertaining to vandalism.	1,500
<b>Other Contracted Services</b>	
First Aid training, routing input for computer system, Accu-Weather, Regional Planning Council and Mapping services.	<u>25,000</u>
<b>TOTAL CONTRACTED SERVICES</b>	<b>20,412,319</b>
<b>SUPPLIES AND MATERIALS - Unrestricted</b>	
<b>Office Supplies</b>	
Stationery, forms, paper.	2,000
<b>Books and Periodicals</b>	
Purchase of books and periodicals for professional staff.	1,000
<b>Vehicle Repair Supplies</b>	2,000
Items used to make minor repairs to vehicles.	
<b>Other Supplies &amp; Materials</b>	
For cleaning and miscellaneous supplies used in connection with transportation.	<u>2,000</u>
<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>7,000</b>
<b>OTHER CHARGES - Unrestricted</b>	
<b>Gasoline</b>	
Gasoline, oil, and lubricants for Board of Education owned buses and staff vehicles	8,000
<b>Dues &amp; Subscriptions</b>	2,700
<b>Conferences &amp; Trainings</b>	
Costs of attending conferences, meetings, in-services, training and other professional development.	13,000
<b>Vehicle Insurance</b>	
Vehicular and liability insurance for school bus program and staff vehicles.	<u>185,705</u>
<b>TOTAL OTHER CHARGES</b>	<b>209,405</b>
<b>TOTAL STUDENT TRANSPORTATION</b>	<b>\$21,650,856</b>

## STUDENT TRANSPORTATION

The State of Maryland provides aid for the basic costs of transporting pupils to public schools. Below is the itemized cost for contract transportation including special education routes and athletic costs for which local support is budgeted.

These expenses are already included in the detail presented on the previous pages.

### BUS CONTRACTUAL SERVICE

I. Contracted to bus contractors based upon per vehicle allotment, mileage driver time and maintenance costs.			
Restricted		\$98,426	
Unrestricted		<u>13,538,838</u>	\$13,637,264
II. Excess time and mileage for Special Education transportation non-reimbursable from State of Maryland.			
Unrestricted			5,909,800
III. Contracted Bus Service for Interscholastic, Co-Curricular and Instructional Field Trips.			
Restricted		38,690	
Unrestricted		<u>694,065</u>	<u>732,755</u>
<b>TOTAL COST OF BUS CONTRACTUAL SERVICE</b>			\$20,279,819

# Operation of Plant

## Category 06

Operation of plant includes all activities and costs associated with keeping the physical plants open, comfortable and safe for use. The following activities are included:

- **Warehousing and Distribution Services** - receiving, storing and distributing supplies, furniture, equipment, materials and mail.
- **Operating Services** - custodial costs related to maintaining the physical plant in a clean and orderly manner. Includes all utility costs for heating, lighting and cleaning of the buildings as well as costs for building rental, property insurance, care and upkeep of the grounds. Services related to technology installation and maintenance, contracted expenditures for system wide maintenance and repair of instructional equipment.
- **Supervision of Operation of Plant Services**- directing, managing and supervising the operation of plant facilities.
- **Care and Upkeep of Grounds and Buildings** – included are maintenance of the grounds and facilities, such as snow removal, landscaping, routine maintenance on furniture and movable equipment, utility services and custodial services.
- **Security Services** – activities concerned with maintaining order and safety in school buildings, on the grounds and in the vicinity of school. Included are police activities, traffic control, building alarm and surveillance equipment.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>06 Operation of Plant</b>					
1 Salaries	\$11,331,012	\$11,562,811	\$11,346,730	(\$216,081)	-1.87%
2 Contracted Services	\$2,687,574	\$2,901,713	\$2,959,345	\$57,632	1.99%
3 Supplies/Materials	\$970,189	\$1,347,680	\$1,215,346	(\$132,334)	-9.82%
4 Other Charges	\$7,962,132	\$8,476,812	\$8,088,391	(\$388,421)	-4.58%
5 Land, Bldg, Equip Additional	\$285,467	\$0	\$0	\$0	0.00%
6 Land, Bldg, Equip Replacement	\$176,541	\$0	\$0	\$0	0.00%
	\$23,412,915	\$24,289,016	\$23,609,812	(\$679,204)	-2.80%
<b>Restricted Fund Summary</b>					
<b>06 Operation of Plant</b>					
1 Salaries	\$0	\$0	\$0	\$0	0.00%
2 Contracted Services	\$33,051	\$0	\$0	\$0	0.00%
3 Supplies/Materials	\$43,030	\$0	\$20,000	\$20,000	0.00%
4 Other Charges	\$0	\$35,400	\$35,000	(\$400)	-1.13%
5 Land, Bldg, Equip Additional	\$5,800	\$0	\$0	\$0	0.00%
	\$81,881	\$35,400	\$55,000	\$19,600	55.37%

## Category 06 - Operation of Plant Changes - FY 2017

### Non-Restricted Budget Changes

1. Reduction in utilities and other non-position costs associated with closing of 3 schools	\$	(743,437)
2. Elimination of 18.8 FTE custodial positions associated with closing of 3 schools		(724,425)
3. Reduction of funds necessary for prior year negotiated bonus		(104,209)
4. Decrease in supplies & materials including computer equipment less than \$5,000		(96,180)
5. Reductions in other charges, including professional development		(4,450)
6. Increase non-exempt hourly employee base pay rate by 2%		8,590
7. Changes in temporary wages such as hourly and overtime		17,400
8. Increase in telecommunications costs due to phase-out of federal e-rate funds		30,000
9. Increase in vacation payout		40,000
10. Increase in contracted services, primarily maintenance & repair of equipment		57,632
11. Increase in property & fire insurance		60,150
12. Changes in salaries, due mostly to hiring turnover		136,313
13. Increase in license fees		188,100
14. Funds reserved to honor negotiated agreements		<u>455,312</u>
<b>Total Non-Restricted Decrease - Category 06 - Operation of Plant</b>		<b>(679,204)</b>
<b>Restricted Budget Net Increase - Category 06 - Operation of Plant</b>		<b><u>19,600</u></b>
<b>TOTAL DECREASE - Category 06 - Operation of Plant</b>	<b>\$</b>	<b>(659,604)</b>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>OPERATION OF PLANT</b>				
Positions				
1. Exempt	11.00	6.50	6.50	6.50
2. Non-Exempt	272.60	276.10	257.30	257.30
<b>Total Positions</b>	<u>283.60</u>	<u>282.60</u>	<u>263.80</u>	<u>263.80</u>
1 Salaries and Wages				
Regular Classified	\$9,803,029	\$9,993,842	\$9,413,101	\$9,413,047
Temporary Classified	297,474	412,700	437,700	446,290
Classified Educational Add-Ons	2,510	2,650	2,650	2,650
Overtime Classified	230,946	250,000	214,817	214,817
Longevity Classified	4,761	8,426	1,404	1,404
Regular Professional	592,727	542,705	540,270	540,270
Professional Educational Add-Ons	54,191	52,860	55,260	55,260
Security Guards	139,008	130,000	113,750	113,750
Employee Bonus	0	104,208	0	0
Fund for Negotiated Agreements	0	0	455,312	455,312
Vacation Pay-Off	201,074	160,000	200,000	200,000
Insurance Opt-Out	5,292	5,420	3,930	3,930
Hiring Turnover (F.T.E.)	0	(100,000)	(100,000)	(100,000)
<b>Object Total</b>	<u>11,331,012</u>	<u>11,562,811</u>	<u>11,338,194</u>	<u>11,346,730</u>
2 Contracted Services				
Maintenance & Repair of Equipment	674,791	836,963	886,295	886,295
Printing & Binding	96	450	450	450
Rental of Business Machines	3,599	3,000	3,600	3,600
Audio Visual Repair	0	2,000	2,000	2,000
Asbestos Removal	13,830	16,000	16,000	16,000
Medical & Dental Fees	49	0	0	0
Consultants	14,272	0	0	0
Cleaning Services	253,439	258,300	270,000	270,000
Rental of Building & Office Space	1,436,181	1,510,000	1,531,000	1,531,000
Other Contracted Services	291,317	275,000	250,000	250,000
<b>Object Total</b>	<u>2,687,574</u>	<u>2,901,713</u>	<u>2,959,345</u>	<u>2,959,345</u>
3 Supplies and Materials				
Office Supplies	17,853	30,600	9,750	9,750
Clothing & Footwear	20,022	36,000	34,000	34,000
Custodial Materials	529,888	560,350	513,996	513,996
Books and Periodicals	0	100	100	100
Equipment Maintenance & Repair Supplies	75,846	92,400	90,900	90,900
Real Prop Maint & Rep Supplies	2,790	3,100	3,500	3,500
Food	494	600	600	600
Computer Repair Supplies	0	5,000	0	0
General Supplies	39,401	115,000	100,000	100,000
Audio-Visual Repair Supplies	8,299	6,000	6,000	6,000
Computer Equipment < \$5,000	194,328	334,000	200,000	334,000
Sensitive Items - Non-I.T.	20,096	77,130	92,130	92,130
Other Supplies & Materials	61,172	87,400	30,370	30,370
<b>Object Total</b>	<u>970,189</u>	<u>1,347,680</u>	<u>1,081,346</u>	<u>1,215,346</u>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>OPERATION OF PLANT - continued</b>				
4 Other Charges				
Local Mileage Reimbursement	18,695	20,100	20,100	20,154
License Fees	279,769	50,000	238,100	238,100
Communications	171,836	184,000	214,000	214,000
Heating Fuels	666,392	1,106,900	969,943	969,943
Gasoline	205	0	0	0
Gas, Electricity and Steam	5,578,202	5,736,689	5,289,782	5,289,782
Dues	295	500	500	500
Subscriptions	0	50	50	50
Water and Sewage	816,150	892,900	814,489	814,489
Conferences & Trainings	3,367	12,150	8,400	8,400
Insurance - Property/Fire	393,313	421,223	481,373	481,373
Insurance - Self-Insurance (Property)	32,364	50,000	50,000	50,000
Miscellaneous - Other Charges	1,544	2,300	1,600	1,600
<b>Object Total</b>	<u>7,962,132</u>	<u>8,476,812</u>	<u>8,088,337</u>	<u>8,088,391</u>
5 Equipment Additional				
Data Processing Equipment	230,035	0	0	0
Motor Vehicles	49,654	0	0	0
Classroom Furniture & Equipment	5,778	0	0	0
<b>Object Total</b>	<u>285,467</u>	<u>0</u>	<u>0</u>	<u>0</u>
6 Equipment Replacement				
Data Processing Equipment	134,182	0	0	0
Machinery	42,359	0	0	0
<b>Object Total</b>	<u>176,541</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL OPERATION OF PLANT</b>	<b>\$23,412,915</b>	<b>\$24,289,016</b>	<b>\$23,467,222</b>	<b>\$23,609,812</b>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>OPERATION OF PLANT</b>				
2 Contracted Services				
Other Contracted Services	33,051	0	0	0
<b>Object Total</b>	<u>33,051</u>	<u>0</u>	<u>0</u>	<u>0</u>
3 Supplies and Materials				
General Supplies	23,030	0	0	0
Computer Equipment < \$5,000	20,000	0	0	0
Other Supplies & Materials	0	0	20,000	20,000
<b>Object Total</b>	<u>43,030</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>
4 Other Charges				
Communications	0	400	0	0
Miscellaneous - Other Charges	0	35,000	35,000	35,000
<b>Object Total</b>	<u>0</u>	<u>35,400</u>	<u>35,000</u>	<u>35,000</u>
5 Equipment Additional				
Relocatable Classroom	5,800	0	0	0
<b>Object Total</b>	<u>5,800</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL OPERATION OF PLANT</b>	<b>\$81,881</b>	<b>\$35,400</b>	<b>\$55,000</b>	<b>\$55,000</b>





## OPERATION OF PLANT

Operation of Plant consists of those activities which keep the physical plant open, comfortable and safe for use.

Under Operation of Plant are such activities as warehousing and distributing services, those concerned with keeping the physical plant clean and ready for daily use, including operation of heating, lighting and systems (utility costs), moving furniture, caring for grounds and such other housekeeping services as are repeated on a somewhat regular basis. Additional items included are the cost of building rental and property insurance, the cost of all service contracts on moveable equipment, and service technicians assigned to repair and maintain instructional and non-instructional equipment and security services.

**APPROVED  
BUDGET**

### SALARIES AND WAGES

<b>Existing Positions</b>	<b>Full-Time</b>	
<b>Professional Positions</b>	<b>Equivalent</b>	
Supervisor - Operations & Maintenance	0.50	
Assistant Supervisor - Operations & Maintenance	0.50	
Assistant Supervisor - Plant Operations	2.00	
Deputy Supervisor - Operations & Maintenance	0.50	
Coordinator - Environmental Safety	1.00	
Supervisor - School Security	1.00	
User Liaison Specialist	<u>1.00</u>	
<b>Total Professional Positions</b>	6.50	540,270
<b>Classified Positions</b>		
Administrative Assistant - School Security	0.50	
Building Services Manager - Central Office	1.00	
Building Supervisor - Category III	32.00	
Building Supervisor - Category IV	8.00	
Custodian - Category I	165.20	
Custodian - Equipment Repair Technician	1.00	
Driver - Category III	4.60	
Floater Custodian	5.00	
Groundskeeper / Custodian - Category I	4.00	
Information Technology Analyst	10.00	
Information Technology Specialist	1.00	
Lead Network Engineer	3.00	
Network Engineer	3.00	
Secretary III - 12 Month	1.00	
Senior Network Engineer	2.00	
Shift Foreman - Category II	10.00	
Shipping & Receiving Clerk - Category III	1.00	
Technology Integration Analyst	1.00	
Technology Integration Specialist	3.00	
Telecommunications Engineer	<u>1.00</u>	
<b>Total Classified Positions</b>	257.30	<u>9,413,047</u>
<b>Total Professional and Classified Positions</b>	263.80	9,953,317

**OPERATION OF PLANT**

**SALARIES AND WAGES - CONTINUED**

**APPROVED  
BUDGET**

**Temporary Classified**

Compensation to non-exempt employees on an hourly basis in order to substitute for permanent employees who are on vacation or extended sick leave, and to provide help as the need arises.

446,290

**Classified Educational Add-Ons**

Educational Add-Ons for non-exempt employees.  
Payments for certification for Boiler - Stationary Engineer, per negotiated contract.

2,650

**Overtime Classified**

Overtime payments to non-exempt employees

214,817

**Longevity - Classified**

To comply with the longevity provision in the Master Agreement between non-exempt employees and the Board of Education.

1,404

**Vacation Payoff**

Compensation to non-exempt employees for unused vacation time.

200,000

**Professional Educational Add-Ons**

55,260

**Security Guards**

Cost to cover security guard expenses for various student activities including police activities for school functions, traffic control on grounds, and in the vicinity of schools and buildings.

113,750

**Fund for Negotiated Agreements**

455,312

**Insurance Opt-Out**

Reimbursement to employees who elect to opt-out of the Board insurance program.

3,930

**Hiring Turnover (F.T.E.)**

(100,000)

**TOTAL SALARIES AND WAGES**

**11,346,730**

**OPERATION OF PLANT**

**APPROVED  
BUDGET**

**CONTRACTED SERVICES**

**Maintenance and Repair of Equipment**

Repair and maintenance services not provided by school system personnel. This includes contracts and agreements covering the upkeep of buildings and moveable equipment (instructional and non-instructional system-wide) except for costs related to Student Transportation and Maintenance of Plant.

886,295

**Printing and Binding**

Printing of necessary forms used within Operation of Plant.

450

**Rental of Business Machines**

3,600

**Audio-Visual Repair**

2,000

**Asbestos Removal**

Asbestos inspections and awareness training - contract.

16,000

**Cleaning Services**

Collection and removal of refuse from all schools on a regular schedule and recycling costs - contract.

270,000

**Rental of Building and Office Space**

Payments to cover the cost of rental of spaces for instructional (Graduations and Alternative Programs) and non-instructional activities that are part of the school system's function to deliver needed services. In-Kind Services from Carroll County Government

1,531,000

**Other Contracted Services**

Payments to contractors for services rendered to provide bottled drinking water, to remove and clean-up hazardous waste materials, indoor air quality (IAQ) testing, Integrated Pest Management Program which is mandated by the State of Maryland, recycling of old computers and audio-visual equipment, and shredding of documents. Additionally, health and safety issues as mandated by OSHA/MDE/EPA, such as water testing and asbestos removal, or other emergency requests. Contracted services for technology initiatives.

250,000

**TOTAL CONTRACTED SERVICES**

**2,959,345**

**OPERATION OF PLANT**

**APPROVED  
BUDGET**

**SUPPLIES AND MATERIALS**

**Office Supplies**

Stationery, binders/folders, pens, pencils, and pads.

9,750

**Uniforms - Clothing and Footwear**

Uniforms for custodial personnel as required by negotiated agreement.

34,000

**Custodial Materials**

Items used in the cleaning and maintaining of schools and offices, such as mops, hand soaps, paper towels, and cleaning fluids.

513,996

**Books and Periodicals**

Purchase manuals and periodicals for use in Plant Operations area and to assist in training efforts for school security.

100

**Equipment Maintenance and Repair Supplies**

Parts used to service, repair and maintain custodial and grounds equipment. Blanket orders: parts monitored by technology services, including cabling services and telephones.

90,900

**Real Property Maintenance and Repair Supplies**

Supplies used to maintain operation of buildings

3,500

**Food**

All day in-services for the entire custodial staff.

600

**Computer Repair Supplies**

Supplies used to repair computers used in the instructional and non-instructional (support) functions system wide.

0

**General Supplies**

100,000

**Audio-Visual Repair Supplies**

Purchase of parts and materials used to repair and maintain audio-visual equipment and systems.

6,000

**Computer Equipment < \$5,000**

Technology Services

334,000

**Sensitive Items Non-I.T.**

92,130

**Other Supplies & Materials**

To purchase replacement supplies (individual cost less than \$1,000) for schools and Plant Operations.

- |    |                                 |              |        |               |
|----|---------------------------------|--------------|--------|---------------|
| a. | MABE Group Insurance Pool Grant | Restricted   | 20,000 |               |
| b. | System-Wide                     | Unrestricted | 30,370 | <u>50,370</u> |

**TOTAL SUPPLIES AND MATERIALS**

**1,235,346**

**OPERATION OF PLANT**

**APPROVED  
BUDGET**

**OTHER CHARGES**

**Local Mileage Reimbursement**

Payment for mileage incurred for Board related travel by employees. 20,154

**License Fees** 238,100

**Communications**

To maintain communication costs for Central Office and schools.

Items include broadband services, Carroll County Public Library -  
Internet Services and Arch wireless - pagers. 214,000

**Heating Fuels**

Payments to firms for heating fuels. 969,943

**Gas, Electricity and Steam**

Payments to utility companies for gas, electricity for lighting and heating 5,289,782

**Dues and Subscriptions**

Dues to professional organizations, i.e. ASBO, and subscriptions to  
professional magazines and publications. 550

**Water and Sewage**

Assessment and usage charges for water and sewage disposal either through  
a municipal system or by an outside disposal firm system-wide. 814,489

**Conferences & Trainings**

Costs of attending conferences, meetings, in-services, training and other  
professional development. 8,400

**Insurance - Property/Fire**

Payments associated with the coverage of property/fire insurance to safeguard  
the schools' assets (building, equipment & contents). 481,373

**Insurance - Self-Insurance (Property)**

Self-insurance fund monies to cover the cost of replacement items excluded  
as a deductible on the insurance coverage in force. 50,000

**OPERATION OF PLANT**

**APPROVED  
BUDGET**

**OTHER CHARGES - Continued**

**Miscellaneous - Other Charges**

Fees for water certification licenses and to reimburse the cost of courses needed for water certification and stationary engineers licenses.

a. Grant Carryovers (#800)	Restricted	10,000
b. New Grants (#805)	Restricted	25,000
c. System-Wide	Unrestricted	<u>1,600</u>

**Total Miscellaneous - Other Charges**

36,600

**TOTAL OTHER CHARGES**

**8,123,391**

**TOTAL OPERATION OF PLANT**

**\$23,664,812**

# Maintenance of Plant

## Category 07

Maintenance of plant includes all activities associated with keeping the grounds, buildings and fixed equipment (other than student transportation equipment) in their original condition. This category includes the directing, managing and supervision of all maintenance services. Also included is the scheduled and preventive maintenance of building property, system vehicles and fixed equipment.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>07 Maintenance of Plant</b>					
1 Salaries	\$3,153,228	\$3,281,853	\$3,393,400	\$111,547	3.40%
2 Contracted Services	\$1,745,405	\$1,438,207	\$1,284,240	(\$153,967)	-10.71%
3 Supplies/Materials	\$1,103,321	\$1,267,096	\$1,231,015	(\$36,081)	-2.85%
4 Other Charges	\$208,414	\$239,250	\$228,339	(\$10,911)	-4.56%
5 Land, Bldg, Equip Additional	\$1,191,888	\$0	\$20,000	\$20,000	0.00%
6 Land, Bldg, Equip Replacement	\$0	\$813,850	\$870,718	\$56,868	6.99%
	\$7,402,256	\$7,040,256	\$7,027,712	(\$12,544)	-0.18%
<b>Restricted Fund Summary</b>					
<b>07 Maintenance of Plant</b>					
1 Salaries	\$0	\$0	\$0	\$0	0.00%
2 Contracted Services	\$314,460	\$137,261	\$137,261	\$0	0.00%
3 Supplies/Materials	\$0	\$0	\$0	\$0	0.00%
4 Other Charges	\$0	\$35,000	\$35,000	\$0	0.00%
5 Land, Bldg, Equip Additional	(\$7,586)	\$0	\$0	\$0	0.00%
6 Land, Bldg, Equip Replacement	\$15,636	\$0	\$0	\$0	0.00%
	\$322,510	\$172,261	\$172,261	\$0	0.00%

## Category 07 - Maintenance of Plant Changes - FY 2017

### Non-Restricted Budget Changes

1. Reduction in various non-position costs associated with closing of 3 schools	\$	(185,065)
2. Elimination of 1.0 FTE maintenance position associated with closing of one high school		(45,500)
3. Net decrease in contracted maintenance to buildings, other contracted services, and other charges		(40,537)
4. Reduction of funds necessary for prior year negotiated bonus		(30,543)
5. Increase non-exempt hourly employee base pay rate by 2%		39
6. Increase in maintenance supplies & materials and equipment		43,007
7. Changes in salaries, due mostly to hiring turnover		43,636
8. Increase in principal portion of contract payments to Johnson Controls for various energy management initiatives		56,868
9. Funds reserved to honor negotiated agreements		145,551
<b>Total Non-Restricted Decrease - Category 07 - Maintenance of Plant</b>		<b>(12,544)</b>

### Restricted Budget Net Change - Category 07 - Maintenance of Plant

-

### TOTAL DECREASE - Category 07 - Maintenance of Plant

**\$ (12,544)**



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>MAINTENANCE OF PLANT</b>				
Positions				
1. Exempt	3.50	3.50	3.50	3.50
2. Non-Exempt	68.00	68.00	67.00	67.00
<b>Total Positions</b>	<u>71.50</u>	<u>71.50</u>	<u>70.50</u>	<u>70.50</u>
1 Salaries and Wages				
Regular Classified	\$2,780,057	\$2,931,107	\$2,923,893	\$2,923,893
Temporary Classified	0	2,000	2,000	2,039
Classified Educational Add-Ons	5,625	5,275	5,625	5,625
Overtime Classified	89,735	65,000	63,364	63,364
Vacation Pay-Off	18,625	20,000	25,000	25,000
Regular Professional	259,186	257,928	257,928	257,928
Employee Bonus	0	30,543	0	0
Fund for Negotiated Agreements	0	0	145,551	145,551
Hiring Turnover (F.T.E.)	0	(30,000)	(30,000)	(30,000)
<b>Object Total</b>	<u>3,153,228</u>	<u>3,281,853</u>	<u>3,393,361</u>	<u>3,393,400</u>
2 Contracted Services				
Maintenance & Repair of Equipment	131,063	104,000	99,917	99,917
Maintenance & Repair of Vehicles	46,499	60,139	62,598	62,598
Printing & Binding	74	200	200	200
Rental of Business Machines	10,438	3,020	3,020	3,020
Asbestos Removal	17,819	25,000	30,000	30,000
Maintenance - Grounds	134,173	99,300	106,002	106,002
Maintenance - Buildings	1,371,750	1,078,515	914,654	914,654
Medical and Dental Fees	331	0	0	0
Vandalism Expenses	(619)	4,000	4,000	4,000
Other Contracted Services	33,877	64,033	63,849	63,849
<b>Object Total</b>	<u>1,745,405</u>	<u>1,438,207</u>	<u>1,284,240</u>	<u>1,284,240</u>
3 Supplies and Materials				
Office Supplies	5,290	4,520	4,520	4,520
Clothing & Footwear	8,413	9,000	9,000	9,000
Books and Periodicals	0	200	200	200
Vehicle Repair Supplies	64,853	63,676	65,633	65,633

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>MAINTENANCE OF PLANT - continued</b>				
3 Supplies and Materials - continued				
Equipment Maintenance & Repair Supplies	81,142	95,000	90,904	90,904
Real Property Maint & Rep Supplies	826,892	1,005,500	972,598	972,598
Food	0	200	200	200
Security Systems Supplies	6,831	5,000	4,023	4,023
Audio-Visual Repair Supplies	(28)	0	0	0
Sensitive Items Non-I.T.	38,092	30,000	30,000	30,000
Vandalism Supplies	(2,678)	4,000	3,937	3,937
Other Supplies & Materials	74,514	50,000	50,000	50,000
<b>Object Total</b>	<u>1,103,321</u>	<u>1,267,096</u>	<u>1,231,015</u>	<u>1,231,015</u>
4 Other Charges				
Local Mileage Reimbursement	31	150	150	150
License Fees	24,888	30,000	32,000	32,000
Postage	6	0	0	0
Gasoline	179,816	203,000	190,094	190,094
Dues	48	200	200	200
Subscriptions	147	150	150	150
Conferences & Trainings	3,107	3,750	3,750	3,750
Miscellaneous - Other Charges	371	2,000	1,995	1,995
<b>Object Total</b>	<u>208,414</u>	<u>239,250</u>	<u>228,339</u>	<u>228,339</u>
5 Equipment Additional				
Motor Vehicles	91,543	0	0	0
Machinery	1,096,143	0	0	0
Relocatable Classroom	4,202	0	0	0
Storage Shed	0	0	20,000	20,000
<b>Object Total</b>	<u>1,191,888</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>
6 Equipment Replacement				
Machinery/Johnson Controls Equipment	0	813,850	870,718	870,718
<b>Object Total</b>	<u>0</u>	<u>813,850</u>	<u>870,718</u>	<u>870,718</u>
<b>TOTAL MAINTENANCE OF PLANT</b>	<b>\$7,402,256</b>	<b>\$7,040,256</b>	<b>\$7,027,673</b>	<b>\$7,027,712</b>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>MAINTENANCE OF PLANT</b>				
2 Contracted Services				
Asbestos Removal	14,781	0	0	0
Maintenance - Improvement to Buildings	242,640	137,261	137,261	137,261
Other Contracted Services	57,039	0	0	0
<b>Object Total</b>	<u>314,460</u>	<u>137,261</u>	<u>137,261</u>	<u>137,261</u>
4 Other Charges				
Miscellaneous - Other Charges	0	35,000	35,000	35,000
<b>Object Total</b>	<u>0</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
5 Equipment Additional Machinery	(7,586)	0	0	0
<b>Object Total</b>	<u>(7,586)</u>	<u>0</u>	<u>0</u>	<u>0</u>
6 Equipment Replacement Window Shades/Draperies	15,636	0	0	0
<b>Object Total</b>	<u>15,636</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL MAINTENANCE OF PLANT</b>	\$322,510	\$172,261	\$172,261	\$172,261



**MAINTENANCE OF PLANT**

The category of Maintenance of Plant consists of those activities which keep school grounds, buildings and equipment in good condition either through repairs, preventive maintenance, or replacement.

**SALARIES & WAGES**

**APPROVED**

	<b>Full-Time Equivalent</b>	<b><u>BUDGET</u></b>
<b>Professional Positions</b>		
Supervisor - Operations & Maintenance	0.50	
Assistant Supervisor - Operations & Maintenance	0.50	
Assistant Supervisor - Plant Maintenance	2.00	
Deputy Supervisor - Operations & Maintenance	<u>0.50</u>	
<b>Total Professional Positions</b>	3.50	257,928
<b>Classified Positions</b>		
Audio Visual Technician - Category IV	1.00	
Boiler Mechanic - Category III	1.00	
Boiler Mechanic - Category IV	1.00	
Building Maintenance Mechanic - Category II	1.00	
Building Maintenance Mechanic - Category III	8.00	
Carpenter / General Maintenance - Category III	2.00	
Carpenter / General Maintenance - Category IV	2.00	
Clerk II - 12 Month	1.00	
Dispatcher	1.00	
Electrician / General Maintenance - Category IV	4.00	
Electronic System Tech / General Maintenance - Cat IV	3.00	
General Maintenance - Category II	10.00	
General Maintenance / Mechanic - Category II	2.00	
Grounds Services Manager	1.00	
Groundskeeper / General Maintenance - Category III	1.00	
HVAC Control Technician / General Maintenance	1.00	
HVAC Control Technician / General Maintenance IV	3.00	
IPM Grounds Technician	4.00	
Lead Painter / General Maintenance - Category IV	1.00	
Locksmith / Carpenter/ General Maintenance - Cat IV	1.00	
Mason / General Maintenance - Category IV	1.00	
Painter / General Maintenance - Category II	5.00	
Plumber - Category IV	1.00	
Plumber / General Maintenance - Category III	1.00	
Plumber/General Maintenance - Category IV	1.00	
Preventive / General Maintenance - Category III	3.00	
Refrigeration Mechanic	1.00	
Roofer / Carpenter - Category IV	1.00	
Secretary IV - 12 Month	1.00	
Shipping & Receiving Clerk - Category III	1.00	
Vehicle Mechanic / General Maintenance Category III	1.00	
Vehicle Mechanic / General Maintenance Category IV	<u>1.00</u>	
<b>Total Classified Positions</b>	67.00	<u>2,923,893</u>
<b>Total Professional and Classified Positions</b>	70.50	3,181,821

**MAINTENANCE OF PLANT**

<b>SALARIES &amp; WAGES - continued</b>	<b>APPROVED BUDGET</b>
<b>Temporary Classified</b>	
Hourly compensated employees who substitute for permanent employees.	2,039
<b>Classified Educational Add-ons</b>	
Payments for certification for Boiler-Stationary Engineers, per negotiated contract.	5,625
<b>Overtime Classified</b>	
Overtime payments to non-exempt employees.	63,364
<b>Vacation Payoff</b>	
Compensation to employees per Master Agreement between Board of Education and non-exempt employees for unused vacation time.	25,000
<b>Fund for Negotiated Agreements</b>	145,551
<b>Hiring Turnover (F.T.E.)</b>	<u>(30,000)</u>
<b>TOTAL SALARIES AND WAGES</b>	<b>3,393,400</b>
 <b>CONTRACTED SERVICES</b>	
<b>Maintenance and Repair of Equipment</b>	
Repair and maintenance services not provided by school system personnel. This includes contracts and agreements covering maintenance for chillers and inspection fees related to fire extinguishers.	99,917
<b>Maintenance and Repair of Vehicles</b>	
Funds allocated for upkeep of vehicles used by staff within multiple departments. Additionally, funds to test and inspect aerial lift trucks.	62,598
<b>Printing and Binding</b>	
Printing of necessary forms used within Maintenance of Plant.	200
<b>Rental of Business Machines</b>	3,020
<b>Asbestos Removal</b>	
Removal of floor and ceiling tile.	30,000
<b>Maintenance: Improvements to Grounds</b>	
Payments to firms and individual contractors for improvements to grounds, such as repair to/replacement of sidewalks, fencing, landscaping, and maintenance/inspection to athletic tracks relating to schools system-wide. Additionally, In-Kind expenses received from Carroll County Government.	106,002

**MAINTENANCE OF PLANT**

<b>CONTRACTED SERVICES - continued</b>	<b>APPROVED BUDGET</b>
<b>Maintenance: Improvements to Buildings</b>	
<p>Payments to firms and individual contractors for improvements to buildings, such as electrical, heating, painting, plumbing and roofing relating to schools system-wide. Requested projects and their proposed costs are detailed under Major Plant Maintenance projects. Items within Plant Maintenance include: inspections and repairs for elevators, folding partitions, and bleachers; handicapped accessibility improvements; and maintenance for electric, plumbing, and roofs.</p> <p>Also included is the contract for Johnson Controls performance.</p>	
Restricted	137,261
Unrestricted	<u>914,654</u>
	1,051,915
 <b>Vandalism Expenses</b>	
Payments to private contractors to repair damages of vandalism.	4,000
 <b>Other Contracted Services</b>	
Payments to contractors for services rendered and software upgrade.	<u>63,849</u>
 <b>TOTAL CONTRACTED SERVICES</b>	 <b>1,421,501</b>
 <b>SUPPLIES AND MATERIALS</b>	
<b>Office Supplies</b>	
Items for use by staff within Plant Maintenance.	4,520
 <b>Clothing and Footwear</b>	
Uniforms for maintenance personnel as required by negotiated agreement.	9,000
 <b>Books and Periodicals</b>	
Purchase manuals and periodicals for use in Plant Maintenance area.	200
 <b>Vehicle Repair Supplies</b>	
To repair and maintain vehicles assigned to various departments.	65,633
 <b>Equipment Maintenance and Repair Supplies</b>	
Parts used to maintain and repair equipment as initiated by schools on request line, by telephone and scheduled preventive maintenance.	90,904
 <b>Real Property Maintenance and Repair Supplies</b>	
<p>Purchase of items used to maintain and repair real property. Account includes supplies used for maintenance of land and buildings. Items include: water treatment, handicapped accessibility improvements, maintenance to air conditioning, electric, hardware, plumbing, roof and indoor air quality. Account includes preventive maintenance. Requested projects and their proposed costs are detailed under major Plant maintenance projects.</p>	
	972,598
 <b>Food</b>	 200
 <b>Security Systems Supplies (system-wide)</b>	 4,023

**MAINTENANCE OF PLANT**

	<b>APPROVED BUDGET</b>
<b>SUPPLIES AND MATERIALS - continued</b>	
<b>Sensitive Items - Non I.T.</b>	30,000
<b>Vandalism Supplies</b>	
Materials purchased to repair damage done by vandals.	3,937
<b>Other Supplies &amp; Materials</b>	
Expenses related to snow removal.	<u>50,000</u>
<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>1,231,015</b>
<b>OTHER CHARGES</b>	
<b>Local Mileage Reimbursement</b>	
Payments for travel incurred by employees.	150
<b>License Fees</b>	32,000
<b>Gasoline</b>	
Fuels/lubricants for vehicles utilized by staff within various departments.	190,094
<b>Dues and Subscriptions</b>	
Dues to professional organizations, i.e. ASBO, and subscriptions to professional magazines and publications.	350
<b>Conferences &amp; Trainings</b>	
Costs of attending conferences, meetings, in-services, training and other professional development.	3,750
<b>Miscellaneous Other Charges</b>	
To cover costs for trade licensing fees.	Unrestricted 1,995
Grant Carryovers (#800)	Restricted 10,000
New Grants (#805)	Restricted <u>25,000</u>
<b>Total Miscellaneous Other Charges</b>	<u>36,995</u>
<b>TOTAL OTHER CHARGES</b>	<b>263,339</b>
<b>EQUIPMENT ADDITIONAL</b>	
<b>Storage Shed</b>	<u>20,000</u>
<b>TOTAL EQUIPMENT ADDITIONAL</b>	20,000
<b>EQUIPMENT REPLACEMENT</b>	
<b>Machinery</b>	
Johnson Controls Equipment	<u>870,718</u>
<b>TOTAL EQUIPMENT REPLACEMENT</b>	870,718
<b>TOTAL MAINTENANCE OF PLANT</b>	<b>\$7,199,973</b>



**MAINTENANCE OF PLANT**

Plant maintenance projects currently projected/budgeted to occur in FY 2017 are listed below. Priorities may change based on assessed needs and other events throughout the school year

<u>SCHOOL</u>	<u>DESCRIPTION</u>	<u>PROPOSED COST</u>	
<b>Taneytown Elementary</b>	Repair Sidewalk		\$ 9,500
<b>Northwest Middle</b>	Install pavers or concrete in playground area behind school		8,500
<b>Francis Scott Key High</b>	Install 40' X 50' shed/building for outdoor equipment		20,000
<b>Runnymede Elementary</b>	Repair sidewalk to fields (ADA issue)		9,000
<b>Sandymount Elementary</b>	Build and install additional counters in computer lab #1	\$ 2,000	
	Tint two windows in main office to reduce glare	<u>1,000</u>	3,000
<b>Mechanicsville Elementary</b>	Replace carpets in all hallways		10,965
<b>Eldersburg Elementary</b>	Install concrete outside back entrance of Café/Gym	3,500	
	Seal Playground blacktop	<u>1,000</u>	4,500
<b>Linton Springs Elementary</b>	Install larger concrete pad for dumpsters		6,000
<b>Sykesville Middle</b>	Complete installation of motion detector sinks in 6th & 7th grade bathrooms	2,500	
	Install glass wall in lobby to ensure all visitors pass through the office	<u>20,000</u>	22,500
<b>Freedom Elementary</b>	Boy's bathroom by the ramp redone		31,000
<b>Carrolltowne Elementary</b>	Replace carpet with tile in several areas	10,300	
	Tint office windows	<u>3,500</u>	13,800
<b>Liberty High</b>	Repair running track	3,425	
	Replace 2 ramps for portable classroom	<u>6,000</u>	9,425
<b>Oklahoma Road Middle</b>	Replace tile in small gym with rubber gym flooring	4,500	
	Install hardware on hallway doors so they can be locked	1,000	
	Install storage closets in cafeteria bathrooms	<u>4,000</u>	9,500
<b>Piney Ridge Elementary</b>	Repair cracks & unevenness in sidewalks	5,000	
	Replace original bathroom stalls in bathrooms	<u>6,200</u>	11,200
<b>Manchester Elementary</b>	Renovate main office	12,000	
	Replace public address system	<u>13,000</u>	25,000
<b>Manchester Valley High</b>	Repair runways for long jump/fix small spots for now	3,960	
	Install suspended heaters in tractor shed	<u>8,000</u>	11,960
<b>Ebb Valley Elementary</b>	Repair sinking areas of sidewalk		5,000
<b>East Middle</b>	Install/replace exit signs	2,500	
	Replace broken window blinds	3,000	
	Replace hallway/double interior doors	<u>18,000</u>	23,500
<b>West Middle</b>	Install wall in the auxiliary gym to secure storage area		4,000

**MAINTENANCE OF PLANT**

Plant maintenance projects currently projected/budgeted to occur in FY 2017 are listed below. Priorities may change based on assessed needs and other events throughout the school year

<u>SCHOOL</u>	<u>DESCRIPTION</u>	<u>PROPOSED COST</u>	
<b>Winters Mill High</b>	Enlarge storage shed		9,000
<b>William Winchester Elementary</b>	Remove public address system island in school office by relocating or replacing it	35,000	
	Install motion detector sink in Health Suite	<u>850</u>	35,850
<b>Westminster High</b>	Repair running track	2,930	
	Move Visitor Management Office into front door alcove	<u>15,000</u>	17,930
<b>Career &amp; Technology Center</b>	Extend natural gas line extended to HVAC	5,000	
	Remove asbestos welding panels from machine tech	<u>5,000</u>	10,000
<b>North Carroll Middle</b>	Install gymnasium curtains or possibly tint windows		2,500
<b>Hampstead Elementary</b>	Level the ground where the portables were removed, remove electric hook-up, and complete sidewalks	5,000	
	Replace exterior door in room 111A with interior one	<u>2,500</u>	7,500
<b>Spring Garden Elementary</b>	Install transition strips at classroom doors	1,200	
	Increase exterior lighting	1,000	
	Caulk/fill expansion joints at sidewalk & exterior doors	<u>800</u>	3,000
<b>Shiloh Middle</b>	Replace base molding in hallways	5,300	
	Widen sidewalks from doors to front walkway	<u>2,000</u>	7,300
<b>Winfield Elementary</b>	Replace carpet in lobby & office (replace lobby w/tile)	6,100	
	Replace dry wall ceiling with drop ceiling in lobby	<u>5,000</u>	11,100
<b>Elmer Wolfe Elementary</b>	Replace band room cubbies	6,600	
	Replace two sinks and install motion detector faucets	<u>5,600</u>	12,200
<b>Parr's Ridge Elementary</b>	Install iron fence around perimeter of PreK playground		8,000
<b>Mount Airy Elem</b>	Repair/replace front sidewalk	6,000	
	Install intruder alarm throughout the building	<u>4,500</u>	10,500
<b>Mount Airy Middle</b>	Install shelves in custodial storage shed	1,000	
	Install vinyl soffit material to eliminate bird nesting problem @ 3 entrances	<u>7,500</u>	8,500
<b>South Carroll High</b>	Modify counseling center entrance	5,000	
	Extend sidewalk out of "G" wing for (ADA)	<u>13,000</u>	18,000
<b>Century High</b>	Repair running track	6,250	
	Replace doors to press box (2 doors)	<u>4,000</u>	10,250

**MAINTENANCE OF PLANT**

Plant maintenance projects currently projected/budgeted to occur in FY 2017 are listed below. Priorities may change based on assessed needs and other events throughout the school year

<u>SCHOOL</u>	<u>DESCRIPTION</u>	<u>PROPOSED COST</u>	
<b>Westminster Elementary</b>	Renovate one set of bathrooms	10,000	
	Remove playground area timbers	<u>1,000</u>	11,000
<b>Robert Moton Elementary</b>	Block-out support room in BEST area		8,000
<b>Carroll Springs</b>	Replace floor tile in room 15	3,200	
	Repair soft spot on playground cushioning	1,000	
	Remove large window in room 19 and build hallway to room 119	<u>15,000</u>	19,200
<b>Friendship Valley Elementary</b>	Repair access road	15,000	
	Repair sidewalk to portable from bus loop	<u>1,500</u>	16,500
<b>Cranberry Station Elementary</b>	Repair concrete outside cafeteria	5,000	
	Repaint soffit	2,000	
	Sidewalk added to flower beds to bus loop	<u>1,000</u>	8,000
<b>Gateway</b>	Replace warped wood fence around dumpsters		<u>1,000</u>
<b>TOTAL</b>			<b><u>\$ 473,680</u></b>



# Fixed Charges

## Category 08

Fixed Charges includes all costs associated with employee benefits such as board contributions for employee retirement, social security, medical, life and disability insurances. Also included are costs associated with tuition reimbursement and general liability insurances.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>08 Fixed Charges</b>					
4 Other Charges	\$70,700,434	\$73,667,892	\$75,354,575	\$1,686,683	2.29%
	\$70,700,434	\$73,667,892	\$75,354,575	\$1,686,683	2.29%
<b>Restricted Fund Summary</b>					
<b>08 Fixed Charges</b>					
4 Other Charges	\$2,552,957	\$2,964,269	\$3,309,417	\$345,148	11.64%
	\$2,552,957	\$2,964,269	\$3,309,417	\$345,148	11.64%

## Category 08 - Fixed Charges Changes - FY 2017

### Non-Restricted Budget Changes

1.	Net decrease in fixed charges associated with closing of 3 schools	\$	(892,816)
2.	Reduction of funds necessary for prior year negotiated bonus		(161,293)
3.	Reduction in fixed charges for 10.0 teacher positions eliminated		(136,000)
4.	Decrease in interest portion of contract payments to Johnson Controls for various energy management initiatives		(28,810)
5.	Increase in fixed charges due to conversion of 4.0 behavioral support positions to 11-month		1,106
6.	Increase in fixed charges due to increase in substitute wage rates by 2%		5,080
7.	Increase in fixed charges due to increase in non-exempt hourly employee base pay rate by 2%		5,659
8.	Increase in fixed charges due to one-year-only increase of 1.0 FTE assistant principal		24,000
9.	Changes in Fixed Charges due to changes in salaries, due mostly to hiring turnover		137,407
10.	School system share of increase in employee benefits, including medical and dental insurance (per negotiated agreements)		152,487
11.	Increase in fixed charges for 8.0 support room assistants converted from hourly		160,000
12.	Increase in teacher pension costs		258,412
13.	Increase in retiree health insurance		408,039
14.	Increases in insurance policies, including workers compensation, liability and vehicle		524,131
15.	Funds reserved to honor negotiated agreements		<u>1,229,281</u>
	<b>Total Non-Restricted Increase - Category 08 - Fixed Charges</b>		<b>1,686,683</b>
	<b>Restricted Budget Net Increase - Category 08 - Fixed Charges</b>		<b><u>345,148</u></b>
	<b>TOTAL INCREASE - Category 08 - Fixed Charges</b>	<b>\$</b>	<b>2,031,831</b>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>FIXED CHARGES</b>				
Positions				
None				
4 Other Charges				
Employee Fringe Benefits				
Tuition Reimbursement	\$1,069,065	\$1,200,000	\$1,200,000	\$1,200,000
Employee Retirement	8,013,674	9,153,470	9,411,881	9,399,081
Employee Social Security	13,994,902	14,037,471	14,829,286	15,018,627
Sick Leave Conversion	1,792,012	1,536,650	1,831,613	1,831,613
Insurance - Life	175,436	183,714	185,121	185,121
Insurance - Long Term Disability	37,676	48,286	48,287	48,287
Insurance - Unemployment	108,836	150,000	135,000	135,000
Insurance - Optical	8,319	6,103	5,366	5,366
Insurance - Medical	36,952,841	38,771,594	39,758,873	37,908,864
Insurance - Worker's Compensation	2,230,898	2,225,744	2,865,326	2,868,677
Insurance - Dental	1,062,298	1,126,814	1,149,471	1,149,471
Insurance - Retirees Health	4,645,795	4,631,418	5,039,457	5,039,457
Employee Assistance Program	28,258	28,258	28,258	28,258
Short Term Interest	148,329	121,435	92,625	92,625
Employee Benefit Subsidy	42,325	50,000	50,000	50,000
Flexible Benefit Administration	160,162	125,000	125,000	125,000
Insurances				
General Liability	159,768	175,401	170,966	170,966
Vehicle	54,871	57,884	59,512	59,512
Catastrophic Student Athletic	13,747	33,650	33,650	33,650
Miscellaneous - Other Charges	<u>1,222</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<b>Object Total</b>	<u>70,700,434</u>	<u>73,667,892</u>	<u>77,024,692</u>	<u>75,354,575</u>
<b>TOTAL FIXED CHARGES</b>	<b>\$70,700,434</b>	<b>\$73,667,892</b>	<b>\$77,024,692</b>	<b>\$75,354,575</b>





CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>FIXED CHARGES</b>				
4 Other Charges				
Employee Fringe Benefits				
Employee Retirement	\$748,818	\$732,374	\$990,752	\$990,752
Employee Social Security	542,639	840,146	806,714	814,285
Insurance - Life	5,217	5,558	5,746	5,746
Insurance - Long Term Disability	459	572	572	572
Insurance - Optical	645	812	582	582
Insurance - Medical	1,159,803	1,285,019	1,394,902	1,388,446
Insurance - Worker's Compensation	61,075	58,398	65,390	66,022
Insurance - Dental	34,301	41,390	43,012	43,012
<b>Object Total</b>	<u>2,552,957</u>	<u>2,964,269</u>	<u>3,307,670</u>	<u>3,309,417</u>
<b>TOTAL FIXED CHARGES</b>	\$2,552,957	\$2,964,269	\$3,307,670	\$3,309,417



## FIXED CHARGES

This category consists of charges for the employer's share of retirement, social security, term life insurance, worker's compensation, health insurance and sick leave pay. The costs for local school general insurance activity is also recorded in this category. Costs include coverage for building contents and liability.

<b>OTHER CHARGES</b>	<b>APPROVED BUDGET</b>
<b>Tuition Reimbursement</b>	
Professional and classified employees are eligible for reimbursement for advanced study and training as per the terms of the respective negotiated agreement.	
Unrestricted	1,200,000
 <b>Employee Retirement/Pension</b>	
Provides funds for the employer's share of contributions to the State Teacher's and Employee Retirement System and Employee Pension System.	
Restricted	990,752
Unrestricted	<u>9,399,081</u> 10,389,833
 <b>Employee Social Security</b>	
This account includes the required employer contributions for all employees.	
Restricted	814,285
Unrestricted	<u>15,018,627</u> 15,832,912
 <b>Sick Leave Conversion</b>	
Provides funds for sick leave conversion at retirement or death per terms of the negotiated agreement.	
Unrestricted	1,831,613
 <b>Insurance/Employee Fringe Benefits</b>	
This item includes the cost of the general liability business insurance program coverages. This item also includes the costs of insurance premiums for employees' health, life and worker's compensation insurance, unemployment insurance benefits, and medical insurance for retirees.	
Insurance	264,128
Employee Fringe Benefits	<u>48,922,881</u> 49,187,009
 <b>Short Term Interest</b>	
Johnson Control Energy Savings Equipment Payments	
Unrestricted	92,625
 <b>Flexible Benefit Administration</b>	
Payments to insurance carrier for annual plan documentation to meet the Internal Revenue Service regulations. Payments to the insurance carrier to maintain Flexible Spending Accounts for all employees. Payments to the consultant for annual review of the fringe benefits offered to employees.	
Unrestricted	125,000
 <b>Miscellaneous Other Charges</b>	
Payments for inoculations for employees at-risk to exposure.	
Unrestricted	<u>5,000</u>
 <b>TOTAL FIXED CHARGES</b>	 <b>\$78,663,992</b>



# Community Services

## Category 10

Community services includes the cost for the school system to provide activities for the community or some segment of the community. Included are public school evening activities, adult education programs/activities not directly related to the instruction of students such as community recreation programs and civic activities. Three types of salaries which fall into community services are the prorated portion of the normal salaries of regular day school employees, additional salaries paid to regular day school employees for community services, and salaries of personnel employed specifically for some community service activity.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>10 Community Services</b>					
1 Salaries	\$236,669	\$300,000	\$300,000	\$0	0.00%
	\$236,669	\$300,000	\$300,000	\$0	0.00%
<b>Restricted Fund Summary</b>					
<b>10 Community Services</b>					
1 Salaries	\$7,074	\$0	\$0	\$0	0.00%
2 Contracted Services	\$14,318	\$0	\$2,000	\$2,000	0.00%
3 Supplies/Materials	\$5,181	\$0	\$5,000	\$5,000	0.00%
4 Other Charges	\$6,088	\$30,000	\$125,000	\$95,000	316.67%
	\$32,661	\$30,000	\$132,000	\$102,000	340.00%

**Category 10 - Community Services**  
**Changes - FY 2017**

**Non-Restricted Budget Changes**

No changes \$ \_\_\_\_\_ -

**Total Non-Restricted Change - Category 10 - Community Services** -

**Restricted Budget Net Increase - Category 10 - Community Services** 102,000

**TOTAL INCREASE - Category 10 - Community Services** **\$ 102,000**

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
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**COMMUNITY SERVICES**

Positions  
None

1 Salaries and Wages

Temporary Classified	\$0	\$0	\$0	\$0
Overtime Classified	<u>236,669</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>
<b>Object Total</b>	<u>236,669</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>

<b>TOTAL COMMUNITY SERVICES</b>	\$236,669	\$300,000	\$300,000	\$300,000
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CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>COMMUNITY SERVICES</b>				
Positions				
None				
1 Salaries and Wages				
Temporary Classified	\$5,746	\$0	\$0	\$0
Temporary Educational	1,328	0	0	0
<b>Object Total</b>	<u>7,074</u>	<u>0</u>	<u>0</u>	<u>0</u>
2 Contracted Services				
Printing & Binding	3,941	0	0	0
Consultants	7,233	0	0	0
Other Contracted Services	3,144	0	0	2,000
<b>Object Total</b>	<u>14,318</u>	<u>0</u>	<u>0</u>	<u>2,000</u>
3 Supplies and Materials				
Office Supplies	30	0	0	0
Food	2,062	0	0	0
General Supplies	1,130	0	0	0
Other Supplies & Materials	1,959	0	0	5,000
<b>Object Total</b>	<u>5,181</u>	<u>0</u>	<u>0</u>	<u>5,000</u>
4 Other Charges				
Admissions/Entrance Fees	60	0	0	0
Donations/Memorials	6,028	0	0	0
Miscellaneous - Other Charges	0	30,000	30,000	125,000
<b>Object Total</b>	<u>6,088</u>	<u>30,000</u>	<u>30,000</u>	<u>125,000</u>
<b>TOTAL COMMUNITY SERVICES</b>	<b>\$32,661</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$132,000</b>



## COMMUNITY SERVICES

The category of Community Services consists of those activities which are not related to the program of education for students. Salaries of employees are identified as related to Community Services activities (community recreation, civic activities, community welfare activities).

		<b>APPROVED BUDGET</b>
<b>SALARIES AND WAGES</b>		
<b>Overtime Classified</b>		
Overtime payments to non-exempt employees who provide custodial support and building security for community use of facilities.	Unrestricted	<u>\$300,000</u>
<b>TOTAL SALARIES AND WAGES</b>		<b>300,000</b>
<b>CONTRACTED SERVICES</b>		
<b>Other Contracted Services</b>		
Judith P Hoyer Early Learning (#046)	Restricted	<u>2,000</u>
<b>TOTAL CONTRACTED SERVICES</b>		<b>2,000</b>
<b>SUPPLIES &amp; MATERIALS</b>		
<b>Other Supplies &amp; Materials</b>		
Tournament of Champions (#096)	Restricted	<u>5,000</u>
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>5,000</b>
<b>OTHER CHARGES</b>		
<b>Miscellaneous: Other Charges</b>		
New/Carryover Grants (#800 series)	Restricted	<u>125,000</u>
<b>TOTAL OTHER CHARGES</b>		<b>125,000</b>
<b>TOTAL COMMUNITY SERVICES</b>		<b>\$432,000</b>



# Capital Outlay

## Category 11

Capital outlay includes those activities associated with the cost of directing/managing the acquisition, construction and renovations of land, buildings and equipment. Included are expenditures for land, buildings, improvement of grounds and buildings, construction or remodeling of buildings and additions, and installation and extension of service systems and other built-in equipment not included in the capital improvement program budget.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>11 Capital Outlay</b>					
1 Salaries	\$601,778	\$612,781	\$634,041	\$21,260	3.47%
2 Contracted Services	\$56,563	\$55,340	\$55,340	\$0	0.00%
3 Supplies/Materials	\$8,298	\$6,340	\$6,340	\$0	0.00%
4 Other Charges	\$7,883	\$11,850	\$11,850	\$0	0.00%
	\$674,522	\$686,311	\$707,571	\$21,260	3.10%
<b>Restricted Fund Summary</b>					
<b>11 Capital Outlay</b>					
2 Contracted Services	\$0	\$0	\$0	\$0	0.00%
	\$0	\$0	\$0	\$0	0.00%

**Category 11 - Capital Outlay**  
**Changes - FY 2017**

**Non-Restricted Budget Changes**

1. Reduction of funds necessary for prior year negotiated bonus	\$ (5,899)
2. Changes in salaries, due mostly to hiring turnover	17
3. Increase non-exempt hourly employee base pay rate by 2%	236
4. Funds reserved to honor negotiated agreements	<u>26,906</u>
<b>Total Non-Restricted Increase - Category 11 - Capital Outlay</b>	<b>21,260</b>

**Restricted Budget Net Change - Category 11 - Capital Outlay**

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**TOTAL INCREASE - Category 11 - Capital Outlay**      \$      **21,260**

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>CAPITAL OUTLAY</b>				
Positions				
1. Exempt	6.00	6.00	6.00	6.00
2. Non-Exempt	2.00	2.00	2.00	2.00
<b>Total</b>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
1 Salaries and Wages				
Regular Classified	\$78,939	\$78,506	\$78,523	\$78,523
Temporary Classified	9,012	12,000	12,000	12,236
Classified Educational Add-Ons	300	300	300	300
Longevity Classified	1,378	1,412	1,411	1,411
Regular Professional	512,149	514,664	509,665	514,665
Employee Bonus	0	5,899	0	0
Fund for Negotiated Agreements	0	0	26,906	26,906
<b>Object Total</b>	<u>601,778</u>	<u>612,781</u>	<u>628,805</u>	<u>634,041</u>
2 Contracted Services				
Printing and Binding	368	340	340	340
Advertising	7,102	1,500	1,500	1,500
Consultants	31,700	40,000	40,000	40,000
Other Contracted Services	17,393	13,500	13,500	13,500
<b>Object Total</b>	<u>56,563</u>	<u>55,340</u>	<u>55,340</u>	<u>55,340</u>
3 Supplies and Materials				
Office Supplies	4,708	5,840	5,840	5,840
Books & Periodicals	161	300	300	300
Food	735	200	200	200
Computer Equipment < \$5,000	2,694	0	0	0
<b>Object Total</b>	<u>8,298</u>	<u>6,340</u>	<u>6,340</u>	<u>6,340</u>
4 Other Charges				
Local Mileage Reimbursement	4,788	7,400	7,400	7,400
Dues	665	1,100	1,100	1,100
Conferences & Trainings	2,373	3,350	3,350	3,350
Miscellaneous - Other Charges	57	0	0	0
<b>Object Total</b>	<u>7,883</u>	<u>11,850</u>	<u>11,850</u>	<u>11,850</u>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$674,522</b>	<b>\$686,311</b>	<b>\$702,335</b>	<b>\$707,571</b>





CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
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**CAPITAL OUTLAY**

2 Contracted Services				
Other Contracted Services	\$0	\$0	\$0	\$0
<b>Object Total</b>	0	0	0	0
 <b>TOTAL CAPITAL OUTLAY</b>	 \$0	 \$0	 \$0	 \$0



**CAPITAL OUTLAY**

The Capital Outlay category consists of activities concerned with the cost of directing and managing the acquisition, construction and renovations of land, buildings and equipment. In this section, costs are included for site acquisition and improvement services; architectural and engineering services; educational specifications; development services; and building acquisition, construction and improvement services.

**APPROVED  
BUDGET**

<b>SALARIES AND WAGES</b>	<b>Full-Time Equivalent</b>		
<b>Professional Positions</b>			
Director of Facilities	1.00		
Supervisor - School Construction	1.00		
Construction Project Manager	3.00		
Facilities Planner	<u>1.00</u>		
<b>Total Professional Positions</b>	6.00	514,665	
<b>Classified Positions</b>			
Director's Secretary	1.00		
Secretary III - 12 Month	<u>1.00</u>		
<b>Total Classified Positions</b>	2.00	78,523	
<b>Total Professional and Classified Positions</b>	8.00		593,188
<b>Other Salaries and Wages</b>			
Temporary Classified			12,236
Classified Longevity			1,411
Classified Educational Add-Ons			300
Funds for Negotiated Agreements			<u>26,906</u>
<b>TOTAL SALARIES AND WAGES</b>			<b>634,041</b>

**CONTRACTED SERVICES**

**Printing and Binding**

        To fund forms for School Facilities. 340

**Advertising**

        To support bidding of Aging School and other projects funded thru grants. 1,500

**CAPITAL OUTLAY**

**APPROVED  
BUDGET**

**CONTRACTED SERVICES - continued**

**Consultants**

To fund feasibility studies and scope studies including structural investigations, subfloor investigation, design, surveying, and scheduling services, and geotechnical investigations to support paving and resurfacing projects.

40,000

**Other Contracted Services**

13,500

**TOTAL CONTRACTED SERVICES**

**55,340**

**SUPPLIES AND MATERIALS**

**Office Supplies**

Paper, forms, stationery and general supplies to be used by the Capital Outlay staff.

5,840

**Books and Periodicals**

Purchase of books and periodicals for use within Capital Outlay.

300

**Food**

Payments for food purchased in connection with meetings held by Capital Outlay.

200

**TOTAL SUPPLIES AND MATERIALS**

**6,340**

**OTHER CHARGES**

**Local Mileage Reimbursement**

To reimburse personnel for fulfilling assigned duties.

7,400

**Dues**

Payments for participation in professional organizations.

1,100

**Conferences & Trainings**

Costs of attending conferences, meetings, in-services, training and other professional development.

3,350

**TOTAL OTHER CHARGES**

**11,850**

**TOTAL CAPITAL OUTLAY**

**\$707,571**

# Mid-Level Administration

## Category 12

Mid-Level Administration includes the administration and supervision of the school system's instructional programs and activities. The following areas are included:

- **Office of the Principal** - activities concerned with managing the operation of all schools, including duties performed by the principal, assistant principals, office staff, school communication costs and graduation expenses.
- **Instructional Administration and Supervision** - activities which enhance instruction and assist instructional staff in planning, developing and evaluating the process of providing learning experiences for students. Included are:
- **Instructional Program Direction and Improvement** – activities associated with directing, managing, supervising and evaluating the non-career and technology instructional program.
- **Career & Technology Program Direction and Improvement** - activities associated with directing, managing, supervising and evaluating the career and technology instructional program.
- **Professional Media Support Services** - activities associated with directing and supervising educational media services.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>12 Mid-Level Administration</b>					
1 Salaries	\$21,351,916	\$21,434,723	\$21,750,163	\$315,440	1.47%
2 Contracted Services	\$213,883	\$248,271	\$204,872	(\$43,399)	-17.48%
3 Supplies/Materials	\$247,389	\$414,528	\$423,478	\$8,950	2.16%
4 Other Charges	\$398,001	\$499,275	\$522,550	\$23,275	4.66%
5 Land, Bldg, Equip Additional	\$0	\$6,000	\$6,000	\$0	0.00%
6 Land, Bldg, Equip Replacement	\$94,000	\$0	\$0	\$0	0.00%
	\$22,305,189	\$22,602,797	\$22,907,063	\$304,266	1.35%
<b>Restricted Fund Summary</b>					
<b>12 Mid-Level Administration</b>					
1 Salaries	\$232,184	\$218,559	\$180,675	(\$37,884)	-17.33%
2 Contracted Services	\$16,500	\$9,000	\$7,300	(\$1,700)	-18.89%
3 Supplies/Materials	\$72,908	\$620	\$2,400	\$1,780	287.10%
4 Other Charges	\$7,540	\$281,603	\$185,381	(\$96,222)	-34.17%
	\$329,132	\$509,782	\$375,756	(\$134,026)	-26.29%

## Category 12 - Mid-Level Administration Changes - FY 2017

### Non-Restricted Budget Changes

1. Elimination of 15.5 FTE positions, including school administrators and clericals, associated with closing of 3 schools	\$ (1,092,000)
2. Reduction of funds necessary for prior year negotiated bonus	(207,858)
3. Reduction in rental of office equipment associated with closing of 3 schools	(47,000)
4. Decrease in office supplies and other supplies & materials	(24,770)
5. Increase substitute wage rates by 2%	51
6. Increase non-exempt hourly employee base pay rate by 2%	1,940
7. Increase in telecommunications costs due to phase-out of federal e-rate funds	30,000
8. Numerous small changes to various non-salary line items (e.g., dues, office machine rental, and postage)	30,596
9. One-year-only increase of 1.0 FTE assistant principal for Machester Valley High School transition	95,000
10. Changes in salaries, due mostly to hiring turnover	571,248
11. Funds reserved to honor negotiated agreements	947,059
<b>Total Non-Restricted Increase - Category 12 - Mid-Level Administration</b>	<b>304,266</b>

<b>Restricted Budget Net Decrease - Category 12 - Mid-Level Administration</b>	<b>(134,026)</b>
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<b>TOTAL INCREASE - Category 12 - Mid-Level Administration</b>	<b>\$ 170,240</b>
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CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>MID-LEVEL ADMINISTRATION</b>				
Positions				
1. Exempt	150.00	150.00	143.00	146.00
2. Non-Exempt	164.40	164.40	156.90	156.90
<b>Total Positions</b>	<u>314.40</u>	<u>314.40</u>	<u>299.90</u>	<u>302.90</u>
<b>1 Salaries and Wages</b>				
Regular Classified	\$5,823,658	\$5,808,193	\$5,539,551	\$5,608,795
Temporary Classified	46,391	108,829	98,829	100,769
Overtime Classified	5,968	8,200	8,200	8,200
Longevity Classified	19,286	19,768	19,757	19,757
Classified Educational Add-Ons	21,800	21,900	24,100	24,100
Vacation Payoff	262,658	270,000	270,000	270,000
Regular Professional	14,914,543	14,956,771	14,292,710	14,751,379
Temporary Professional	177,581	203,425	191,495	231,337
Temporary Educational	218	0	0	0
Professional Educational Add-Ons	26,874	26,880	26,880	26,880
Student Service Coordinators	5,589	5,240	4,192	4,192
Substitute Employees	16,113	2,525	2,525	2,565
Employee Bonus	0	207,858	0	0
Retirement Incentive	25,000	0	0	0
Fund for Negotiated Agreements	0	0	907,217	907,217
Insurance Opt-Out	6,237	5,134	4,972	4,972
Hiring Turnover (F.T.E.)	0	(210,000)	(210,000)	(210,000)
<b>Object Total</b>	<u>21,351,916</u>	<u>21,434,723</u>	<u>21,180,428</u>	<u>21,750,163</u>
<b>2 Contracted Services</b>				
Printing & Binding	37,464	47,560	48,270	45,870
Advertising	524	525	525	525
Rental of Business Machines	114,494	111,942	70,233	70,233
Consultants	(2,232)	6,000	6,000	6,000
Rent	40	0	0	0
Other Contracted Services	63,593	82,244	82,244	82,244
<b>Object Total</b>	<u>213,883</u>	<u>248,271</u>	<u>207,272</u>	<u>204,872</u>
<b>3 Supplies and Materials</b>				
Office Supplies	157,775	204,823	180,823	214,543
Books & Periodicals	5,908	11,615	10,945	10,945
Food	13,061	9,800	10,600	10,600
Library Media	6,777	5,000	5,000	5,000
General Supplies	14,297	5,550	5,550	5,550
Library Media Supplies	0	2,240	2,240	2,240
Computer Equipment < \$5,000	22,207	170,000	170,000	170,000
Sensitive Items Non-I.T.	13,138	1,100	1,100	1,100
Other Supplies & Materials	14,226	4,400	3,500	3,500
<b>Object Total</b>	<u>247,389</u>	<u>414,528</u>	<u>389,758</u>	<u>423,478</u>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>MID-LEVEL ADMINISTRATION - continued</b>				
4 Other Charges				
Local Mileage Reimbursement	85,047	112,502	110,502	106,902
License Fees	6,013	10,000	10,000	10,000
Communications	170,132	162,000	192,000	192,000
Postage	60,866	94,180	90,955	90,255
Dues	23,683	38,193	45,793	43,543
Subscriptions	2,581	5,400	5,000	5,000
Employee Retirement & Recognition	6,000	4,000	4,000	4,000
Conferences & Trainings	36,766	72,050	70,150	70,150
Admissions/Entrance Fees	3,758	950	700	700
Miscellaneous - Other Charges	3,155	0	0	0
<b>Object Total</b>	<u>398,001</u>	<u>499,275</u>	<u>529,100</u>	<u>522,550</u>
5 Equipment Additional				
Office Machines	0	6,000	6,000	6,000
<b>Object Total</b>	<u>0</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
6 Equipment Replacement				
Audio/Visual Equipment	94,000	0	0	0
<b>Object Total</b>	<u>94,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL MID-LEVEL ADMINISTRATION</b>	\$22,305,189	\$22,602,797	\$22,312,558	\$22,907,063



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>MID-LEVEL ADMINISTRATION</b>				
Positions				
1. Exempt	2.00	2.00	2.00	2.00
2. Non-Exempt	0.00	0.00	0.00	0.00
<b>Total Positions</b>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
1 Salaries and Wages				
Regular Professional	\$159,904	\$176,073	\$176,075	\$176,075
Temporary Professional	71,254	42,486	4,600	4,600
Substitute Employees	1,026	0	0	0
<b>Object Total</b>	<u>232,184</u>	<u>218,559</u>	<u>180,675</u>	<u>180,675</u>
2 Contracted Services				
Consultants	14,000	0	0	0
Other Contracted Services	2,500	9,000	7,300	7,300
<b>Object Total</b>	<u>16,500</u>	<u>9,000</u>	<u>7,300</u>	<u>7,300</u>
3 Supplies and Materials				
Office Supplies	1,249	120	550	550
Clothing & Footwear	55	0	0	0
Books & Periodicals	271	300	350	350
Food	2,741	200	1,500	1,500
Computer Equipment < \$5,000	68,582	0	0	0
Other Supplies & Materials	10	0	0	0
<b>Object Total</b>	<u>72,908</u>	<u>620</u>	<u>2,400</u>	<u>2,400</u>
4 Other Charges				
Local Mileage Reimbursement	2,071	1,803	1,833	1,833
Postage	160	400	1,398	1,398
Subscriptions	2,611	2,500	2,000	2,000
Conferences & Trainings	2,658	5,400	5,150	5,150
Miscellaneous - Other Charges	40	271,500	270,000	175,000
<b>Object Total</b>	<u>7,540</u>	<u>281,603</u>	<u>280,381</u>	<u>185,381</u>
<b>TOTAL MID-LEVEL ADMINISTRATION</b>	<b>\$329,132</b>	<b>\$509,782</b>	<b>\$470,756</b>	<b>\$375,756</b>



**MID-LEVEL ADMINISTRATION**

<b>SALARIES AND WAGES</b>	<b>Full-Time <u>Equivalent</u></b>	<b>APPROVED <u>BUDGET</u></b>
<b>Professional Positions - Unrestricted</b>		
Members of the Superintendent's Cabinet		
Assistant Superintendent - Instruction	1.00	
Director - Elementary Schools	1.00	
Director - Middle Schools	1.00	
Director - High Schools	1.00	
Director - Research and Accountability	1.00	
Director - Curriculum & Instructional Resources	<u>1.00</u>	
	6.00	
 Office of the Principal		
Principal - Elementary	22.00	
Principal - Middle	8.00	
Principal - High	7.00	
Principal - Gateway	1.00	
Principal - Outdoor School	1.00	
Assistant Principal - Elementary Schools	24.00	
Assistant Principal - Middle Schools	11.00	
Assistant Principal - High Schools	18.00	
Assistant Principal - AEP	1.00	
Coordinator - Facility Use/Activities/Athletics	<u>7.00</u>	
	100.00	
 Office of the Principal - Career & Technology Programs		
Principal - Career & Technology Center	1.00	
Assistant Principal - Career & Technology Center	<u>1.00</u>	
	2.00	
 Administration & Supervision		
Supervisor - Accountability & Assessment	1.00	
Supervisor - Athletics	1.00	
Supervisor - Elementary Education	6.00	
Supervisor - English Speakers of Other Languages (ESOL)	1.00	
Supervisor - Equity & Community Outreach	1.00	
Supervisor - Student Services & Special Programs	1.00	
Supervisor - Research & Accountability	1.00	
Supervisor - School Counselors	1.00	
Supervisor - Teacher & Leadership Development	1.00	
Content Supervisor - Fine Arts	1.00	
Content Supervisor - Health & Physical Education	1.00	
Content Supervisor - Secondary Mathematics	1.00	
Content Supervisor - Middle School English / Language Arts	1.00	
Content Supervisor - Secondary English / Language Arts	1.00	
Content Supervisor - Secondary Science	1.00	
Content Supervisor - Secondary Social Studies	1.00	
Assistant Supervisor - Fine Arts	1.00	
Assistant Supervisor - Health Education	1.00	
Assistant Supervisor - World Languages	1.00	
Coordinator - Secondary Mathematics	1.00	
Coordinator - Secondary Science	1.00	
Coordinator - Social Studies	1.00	
Coordinator - STEM	1.00	
Coordinator - Technology	2.00	
Coordinator - Interpreter & Translator Program	1.00	
Coordinator - Research & Planning	1.00	
Coordinator - Teacher Induction Programs	<u>1.00</u>	
	33.00	

**MID-LEVEL ADMINISTRATION**

	<b><u>Full-Time Equivalent</u></b>	<b><u>APPROVED BUDGET</u></b>
<b>SALARIES AND WAGES - continued</b>		
Administration & Supervision - Career & Technology Programs		
Supervisor - Career & Technology Education	1.00	
Assistant Supervisor - Career & Technology Education	1.00	
Coordinator - Career Development	<u>1.00</u>	
	3.00	
Administration & Supervision - Media Support		
Supervisor - Media & Technology	1.00	
Video Production Manager	<u>1.00</u>	
	2.00	
<b>Total Professional Positions - Unrestricted</b>	146.00	14,751,379
<b>Professional Position - Restricted</b>		
Judy Center Coordinator	1.00	
Coordinator - Technology	<u>1.00</u>	
<b>Total Professional Positions - Restricted</b>	2.00	<u>176,075</u>
<b>Total Professional Positions - Unrestricted &amp; Restricted</b>	148.00	14,927,454
<b>Classified Positions - Unrestricted</b>		
Office of the Principal		
Data Clerk II - 10 Month	7.00	
Data Clerk II - 12 Month	2.00	
Clerk I - 10 Month	2.40	
Clerk II - 10 Month	11.50	
Clerk II - 12 Month	72.00	
Clerk III - Judy Center - 12 Month	1.00	
Registrar II - 12 Month	4.00	
Secretary III - 12 Month	1.00	
School Secretary IV - 12 Month	<u>37.00</u>	
	137.90	
Office of the Principal - Career & Technology Programs		
Clerk II - 12 Month	2.00	
School Secretary IV - 12 Month	<u>1.00</u>	
	3.00	
Administration & Supervision		
Director's Secretary	4.00	
Secretary IV - 12 Month	1.00	
Secretary III - 12 Month	8.00	
Administrative Assistant - Equity & Community Outreach	<u>1.00</u>	
	14.00	
Administration & Supervision - Career & Technology Programs		
Secretary III - 12 Month	1.00	
Administration & Supervision - Media Support		
Secretary IV - 12 Month	<u>1.00</u>	
<b>Total Classified Positions - Unrestricted</b>	156.90	<u>5,608,795</u>
<b>Total Professional and Classified Positions</b>	304.90	20,536,249

**MID-LEVEL ADMINISTRATION**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Temporary Classified**

Salaries to non-exempt employees for services rendered on an intermittent or short term basis.

Office of the Principal

a. Director of High Schools	Unrestricted	10,910
b. Director of Middle Schools	Unrestricted	4,582
c. Middle School - Temporary Clerical (#356)	Unrestricted	<u>42,615</u>
		58,107

Administration & Supervision

a. Director of Elementary Schools	Unrestricted	5,955
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Administration & Supervision - Media Support

a. Community and Media Relations	Unrestricted	32,628
b. Media Centers	Unrestricted	<u>4,079</u>
		36,707

**Total Temporary Classified**

100,769

**Vacation Payoff**

Office of the Principal	Unrestricted	270,000
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**Temporary Professional**

Salaries to exempt employees for services rendered on an intermittent or short term basis. Many of these individuals are assigned to special projects which are funded by federal/state monies. Employees are paid on an hourly basis to provide the following educational services.

Office of the Principal

a. Student Support Center (#081)	Unrestricted	23,090
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Administration & Supervision

a. NCLB Title I-A: Targeted Assistance (#021)	Restricted	4,600
b. Curriculum	Unrestricted	154,977
c. Volunteer Coordinator	Unrestricted	37,566
d. Community Conferencing	Unrestricted	<u>2,416</u>
		199,559

Administration & Supervision - Career & Technology Programs

a. Perkins Title I-C: Program Improvement (#029)	Unrestricted	10,268
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Administration & Supervision - Media Support

a. Media Centers	Unrestricted	3,020
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**Total Temporary Professional**

235,937

**Professional Education Add-Ons**

To comply with the add-on provision in the Master Agreement between the Board of Education and exempt employees.

Office of the Principal	Unrestricted	25,440
Office of the Principal - Outdoor School	Unrestricted	480
Office of the Principal - Career & Technology Programs	Unrestricted	480
Administration & Supervision - Research and Accountability	Unrestricted	<u>480</u>

26,880

**MID-LEVEL ADMINISTRATION**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Classified Educational Add-Ons**

To comply with the add-on provision in the Master Agreement between the Board of Education and non-exempt employees. Includes payments to individuals with B.S., A.A. and Secretarial College certificates.

Office of the Principal	Unrestricted	21,900	
Office of the Principal - Career & Technology Programs	Unrestricted	200	
Administration & Supervision	Unrestricted	<u>2,000</u>	24,100

**Longevity Classified**

To comply with the longevity provision in the Master Agreement between the Board of Education and non-exempt employees

Administration & Supervision			
a. Director of High Schools	Unrestricted	5,645	
b. Staff Development	Unrestricted	11,290	
c. Research and Accountability	Unrestricted	<u>2,822</u>	19,757

**Overtime Classified**

Salaries paid to non-exempt employees for working more than scheduled work hours

Administration & Supervision			
a. Director of High Schools	Unrestricted	1,500	
b. Curriculum	Unrestricted	<u>3,700</u>	
		5,200	
Administration & Supervision - Media Support			
a. Community and Media Relations	Unrestricted	<u>3,000</u>	8,200

**Student Service Coordinators**

Office of the Principal	Unrestricted		4,192
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**Substitute Employees**

Office of the Principal	Unrestricted	525	
Administration & Supervision	Unrestricted	<u>2,000</u>	2,565

<b>Fund for Negotiated Agreements</b>	Unrestricted		907,217
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**Insurance Opt-Out**

Reimbursement to employees who elect to opt-out of the Board's insurance program.

Office of the Principal	Unrestricted	2,441	
Administration & Supervision	Unrestricted	1,311	
Administration & Supervision - Media Support	Unrestricted	<u>1,220</u>	4,972

**Hiring Turnover (F.T.E.)**

Amount reflects anticipated turnover of mid-level positions.			<u>(210,000)</u>
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<b>TOTAL SALARIES AND WAGES</b>			<b>21,930,838</b>
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**MID-LEVEL ADMINISTRATION**

**APPROVED  
BUDGET**

**CONTRACTED SERVICES**

**Printing and Binding**

Office of the Principal

Printing of special brochures, forms, letterhead and flyers.

a.	Schools	Unrestricted	21,200
b.	Director of High Schools	Unrestricted	550
c.	Director of Middle Schools - Summer School (#223)	Unrestricted	20
d.	Director of Elementary Schools	Unrestricted	5,000
e.	Technology Services	Unrestricted	<u>15,000</u>
			41,770

Administration & Supervision

Report card envelopes, evaluations and observation forms, letterhead and announcements.

a.	Director of Middle Schools	Unrestricted	800
b.	Curriculum	Unrestricted	200
c.	Purchasing	Unrestricted	<u>3,000</u>
			4,000

Administration & Supervision - Career & Technology

Printing of special brochures, forms, letterhead and flyers.

a.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	100
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45,870

**Advertising**

Administration & Supervision

a.	Volunteer Program	Unrestricted			525
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**Rental of Business Machines**

Payments on lease purchase agreements for business machines

Office of Principal

a.	Schools	Unrestricted	62,233
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Administration & Supervision

a.	Director of High Schools	Unrestricted	1,000
b.	Director Of Middle Schools	Unrestricted	1,100
c.	Director of Elementary Schools	Unrestricted	1,300
d.	Curriculum	Unrestricted	2,500
e.	Research and Accountability	Unrestricted	<u>2,100</u>
			8,000

70,233

**Consultants**

Consultants for general purposes: A&S Program, Essential Curriculum, A&S Retreat

and Schools/Instructional Technology

Administration & Supervision

a.	Director of Elementary Schools	Unrestricted	1,000
b.	Staff Development	Unrestricted	<u>5,000</u>

6,000

**MID-LEVEL ADMINISTRATION**

**APPROVED  
BUDGET**

**CONTRACTED SERVICES - continued**

**Other Contracted Services**

Office of Principal

a.	High School - Gateway	Unrestricted	240
b.	Technology Services	Unrestricted	<u>75,000</u>
			75,240

Administration & Supervision

a.	Judith P. Hoyer Early Learning Center (#046)	Restricted	7,300
b.	Community & Media Relations	Unrestricted	500
c.	General Administration	Unrestricted	2,000
d.	Assistant Superintendent - Instruction	Unrestricted	3,000
e.	Curriculum	Unrestricted	500
f.	Staff Development	Unrestricted	<u>1,004</u>
			14,304

89,544

**TOTAL CONTRACTED SERVICES**

**212,172**

**SUPPLIES AND MATERIALS**

**Office Supplies**

Paper, forms, stationery and general office supplies to be used in all schools and special projects.

Office of the Principal

a.	Schools	Unrestricted	137,670
b.	Gateway School	Unrestricted	2,900
c.	School Readiness @ Robert Moton Elementary (#031)	Unrestricted	200
d.	Summer School: High (#033)	Unrestricted	115
e.	Student Support Center (#081)	Unrestricted	440
f.	Summer School - Middle (#223)	Unrestricted	<u>100</u>
			141,425

Office of the Principal - Career & Technology Programs

a.	Judith P. Hoyer Early Learning Center (#046)	Restricted	200
b.	Perkins Title I-C: Program Improvements (#029)	Unrestricted	<u>500</u>
			700

Administration & Supervision

a.	NCLB Title I-A: Targeted Assistance (#021)	Restricted	350
b.	CCSGA (Student Government) / Student Leadership (#098)	Unrestricted	230
c.	System wide	Unrestricted	60,661
d.	Limited English Proficient (#238)	Unrestricted	750
e.	Multicultural Curriculum Development (#345)	Unrestricted	<u>1,500</u>
			63,491

Administration & Supervision - Career & Technology Programs

a.	Perkins Title I-C: Program Improvements (#029)	Unrestricted	500
b.	Career Technology Education - Match (#429)	Unrestricted	<u>200</u>
			700

Administration & Supervision - Media Support

a.	Community and Media Relations	Unrestricted	6,577
b.	Curriculum	Unrestricted	200
c.	Media Centers	Unrestricted	<u>2,000</u>
			8,777

215,093



**MID-LEVEL ADMINISTRATION**

<b>SUPPLIES AND MATERIALS - continued</b>			<b>APPROVED BUDGET</b>
<b>Books and Periodicals</b>			
Office of the Principal			
a. Schools	Unrestricted	6,300	
Administration & Supervision			
a. NCLB Title I-A: Targeted Assistance (#021)	Restricted	350	
b. System wide	Unrestricted	<u>4,095</u>	
		4,445	
Administration & Supervision - Career & Technology Programs			
a. Perkins Title I-C: Program Improvements (#029)	Unrestricted	300	
b. Career Technology Education - Match (#429)	Unrestricted	<u>250</u>	
		550	
			11,295
<b>Food</b>			
Office of the Principal			
a. Judith P. Hoyer Early Learning Center (#046)	Restricted	1,500	
b. Gateway School	Unrestricted	700	
c. Outdoor School (#016)	Unrestricted	<u>800</u>	
		3,000	
Administration & Supervision			
Curriculum Council and opening in-service			
a. System wide	Unrestricted	7,900	
b. Multicultural Curriculum Development (#345)	Unrestricted	<u>200</u>	
		8,100	
Administration & Supervision - Career & Technology Programs			
a. Perkins Title I-C: Program Improvements (#029)	Unrestricted	400	
b. Career Technology Education - Match (#429)	Unrestricted	<u>100</u>	
		500	
Administration & Supervision - Media Support			
a. Community and Media Relations	Unrestricted	300	
b. Curriculum	Unrestricted	100	
c. Media Centers	Unrestricted	<u>100</u>	
		500	
			12,100
<b>Library Media</b>			
To replace/supplement the current library books used by the Resource Center			
Administration & Supervision - Media Support			
a. Media Centers	Unrestricted		5,000
<b>General Supplies</b>			
Administration & Supervision			
a. General Administration	Unrestricted	1,000	
b. Assistant Superintendent - Instruction	Unrestricted	1,200	
c. Martin Luther King Day (#345)	Unrestricted	<u>1,000</u>	
		3,200	
Administration & Supervision - Media Support			
a. Media Centers	Unrestricted	2,350	
			5,550

**MID-LEVEL ADMINISTRATION**

<b>SUPPLIES AND MATERIALS - continued</b>			<b>APPROVED BUDGET</b>
<b>Library Media Supplies</b>			
Film, filmstrips, slides, transparencies and other general supplies			
Administration & Supervision - Media Support			
a. Media Centers	Unrestricted		2,240
<b>Computer Equipment &lt; \$5,000</b>			
Office of the Principal	Unrestricted	140,000	
Administration & Supervision	Unrestricted	<u>30,000</u>	170,000
<b>Sensitive Items, Non-I.T.</b>			
Office of the Principal			
a. Elementary School	Unrestricted		1,100
<b>Other Supplies &amp; Materials</b>			
Miscellaneous needs and other program expenses			
Office of the Principal			
a. Schools	Unrestricted	1,200	
b. Gateway School	Unrestricted	<u>2,000</u>	
		3,200	
Administration & Supervision - Media Support			
a. Media Centers	Unrestricted	300	
			<u>3,500</u>
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>425,878</b>

**OTHER CHARGES**

**Local Mileage Reimbursement**

Reimbursement to employees in order to carry out their assigned duties.

Office of the Principal

a. Judith P. Hoyer Early Learning Center (#046)	Restricted	500	
b. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	500	
c. Schools (office/administrative personnel)	Unrestricted	33,170	
d. Gateway School	Unrestricted	800	
e. Outdoor School (#016)	Unrestricted	<u>3,200</u>	
		38,170	

Office of the Principal - Career & Technology Programs

a. Perkins Title I-C: Program Improvements (#029)	Unrestricted	<u>732</u>	
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Administration & Supervision

a. NCLB Title I-A: Targeted Assistance (#021)	Restricted	480	
b. NCLB Title II-A: Teacher Quality (#032)	Restricted	853	
c. Limited English Proficient (#238)	Unrestricted	500	
d. Multicultural Curriculum Development (#345)	Unrestricted	2,000	
e. System wide	Unrestricted	<u>58,500</u>	
		62,333	

Administration & Supervision - Career & Technology Programs

a. Perkins Title I I-C: Program Improvement (#029)	Unrestricted	4,000	
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Administration & Supervision - Media Support

a. Community and Media Relations	Unrestricted	2,000	
b. Media Centers	Unrestricted	<u>1,500</u>	
		3,500	

108,735

**MID-LEVEL ADMINISTRATION**

<b>OTHER CHARGES - continued</b>			<b>APPROVED <u>BUDGET</u></b>
<b>License Fees</b>			
Office of the Principal	Unrestricted		10,000
<b>Communications</b>			
Services associated with the transmitting and receiving messages and information including telephone and modem. Telephone service for non-school and warehousing operations			
Office of the Principal	Unrestricted		192,000
<b>Postage</b>			
Office of the Principal			
a. NCLB Title I-A: Targeted Assistance (#021)	Restricted	100	
b. Judith P. Hoyer Early Learning Center (#046)	Restricted	1,298	
c. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	900	
d. Schools	Unrestricted	84,455	
e. Gateway School	Unrestricted	1,800	
f. Outdoor School (#016)	Unrestricted	<u>100</u>	
		88,653	
Office of the Principal - Career & Technology Programs			
a. Perkins Title I-C: Program Improvement (#029)	Unrestricted	3,000	
			91,653
<b>Dues and Subscriptions</b>			
Payment for membership in professional organizations and for professional publications			
Office of the Principal			
a. Schools	Unrestricted	23,040	
b. Gateway School	Unrestricted	950	
c. Outdoor School (#016)	Unrestricted	700	
d. A & S Professional Development (#019)	Unrestricted	<u>11,200</u>	
		35,890	
Administration & Supervision			
a. NCLB Title I - Part A: Targeted Assistance (#021)	Restricted	2,000	
b. System wide	Unrestricted	8,363	
c. A&S Professional Development (#019)	Unrestricted	1,800	
d. Multicultural Curriculum Development (#345)	Unrestricted	<u>100</u>	
		12,263	
Administration & Supervision - Career & Technology Programs			
	Unrestricted	350	
Administration & Supervision - Media Support			
a. Community and Media Relations	Unrestricted	650	
b. Media Centers	Unrestricted	<u>1,390</u>	
		2,040	
			50,543
<b>Employee Retirement &amp; Recognition</b>			
Administration & Supervision			
a. System wide	Unrestricted		4,000

**MID-LEVEL ADMINISTRATION**

**APPROVED  
BUDGET**

**OTHER CHARGES - continued**

**Conferences & Trainings**

Costs of attending conferences, meetings, in-services, trainings and other professional development

Office of the Principal

a.	NCLB Title I-A: Targeted Assistance (#021)	Restricted	1,200	
b.	Judith P. Hoyer Early Learning Center (#046)	Restricted	3,700	
c.	Schools	Unrestricted	3,400	
d.	Gateway School	Unrestricted	700	
e.	Outdoor School (#016)	Unrestricted	1,000	
f.	A & S Professional Development (#019)	Unrestricted	30,000	
g.	School Readiness @ Robert Moton Elementary (#031)	Unrestricted	<u>1,000</u>	
				41,000

Administration & Supervision

a.	NCLB Title I -A: Targeted Assistance (#021)	Restricted	250	
b.	General Administration	Unrestricted	4,050	
c.	Assistant Superintendent - Instruction	Unrestricted	1,000	
d.	Director of High Schools	Unrestricted	1,000	
e.	Director of Middle Schools	Unrestricted	300	
f.	Director of Elementary Schools	Unrestricted	1,200	
g.	Student Body Activities	Unrestricted	1,500	
h.	Curriculum	Unrestricted	4,700	
i.	Staff Development	Unrestricted	4,900	
j.	Research and Accountability	Unrestricted	600	
k.	A.T.S.P. Professional Development (#018)	Unrestricted	1,000	
l.	A & S Professional Development (#019)	Unrestricted	7,500	
m.	Limited English Proficient (#238)	Unrestricted	2,300	
n.	Multicultural Curriculum Development (#345)	Unrestricted	<u>2,500</u>	
				32,800

Administration & Supervision - Career & Technology Programs

a.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	<u>1,000</u>	
				1,000

Administration & Supervision - Media Support

a.	Media Centers	Unrestricted	500	
				75,300

**Admissions/Entrance Fees**

Administration & Supervision

a.	General Administration	Unrestricted	400	
b.	Assistant Superintendent - Instruction	Unrestricted	200	
c.	Multicultural Curriculum Development (#345)	Unrestricted	<u>100</u>	
				700

**Miscellaneous - Other Charges**

Various Grants Carryover

a.	Carryover Account (#800)	Restricted	105,000	
b.	New Grants (#805)	Restricted	<u>70,000</u>	
				175,000

**TOTAL OTHER CHARGES**

**707,931**

**EQUIPMENT ADDITIONAL**

**Office Machines**

Office of the Principal

a.	Regular Education - High School	Unrestricted		6,000
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**TOTAL MID-LEVEL ADMINISTRATION**

**\$23,282,819**

# Special Education

## Category 13

Special education includes all activities designed for students who, through appropriate assessment, have been determined to have temporary or long-term special education needs arising from cognitive, emotional and/or physical factors as defined by the state special education bylaw. Special education expenditures related to the following areas are charged to this category:

- **Public School Instruction Program** - instructional activities for students with disabilities within the school system.
- **Nonpublic and State-run School Programs** – special education day or residential programs provided to students placed in state institutions or in state-approved nonpublic schools.
- **Instructional Staff Development** - activities that contribute to the professional or occupational growth and competence of school-based instructional staff.
- **Office of the Principal** - activities associated with managing the operation of a specialized education facility.
- **Instructional Administration and Supervision** - activities associated with directing, managing, supervising and evaluating the special education instructional program.

<b>Unrestricted Fund Summary</b>					
	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>13 Special Education</b>					
1 Salaries	\$24,260,571	\$24,469,800	\$24,648,032	\$178,232	0.73%
2 Contracted Services	\$2,285,068	\$1,939,367	\$2,330,945	\$391,578	20.19%
3 Supplies/Materials	\$319,794	\$258,941	\$263,293	\$4,352	1.68%
4 Other Charges	\$153,575	\$67,790	\$67,290	(\$500)	-0.74%
5 Land, Bldg, Equip Additional	\$0	\$0	\$0	\$0	0.00%
9 Transfers	\$2,903,085	\$3,048,000	\$3,048,000	\$0	0.00%
	\$29,922,093	\$29,783,898	\$30,357,560	\$573,662	1.93%
<b>Restricted Fund Summary</b>					
<b>13 Special Education</b>					
1 Salaries	\$4,574,499	\$4,484,937	\$4,448,196	(\$36,741)	-0.82%
2 Contracted Services	\$125,455	\$180,001	\$256,162	\$76,161	42.31%
3 Supplies/Materials	\$171,735	\$149,391	\$76,857	(\$72,534)	-48.55%
4 Other Charges	\$129,622	\$1,155,935	\$1,230,583	\$74,648	6.46%
5 Land, Bldg, Equip Additional	\$0	\$0	\$0	\$0	0.00%
9 Transfers	\$2,550,582	\$3,000,000	\$3,000,000	\$0	0.00%
	\$7,551,893	\$8,970,264	\$9,011,798	\$41,534	0.46%

## Category 13 - Special Education Changes - FY 2017

**Non-Restricted Budget Changes**

1. Changes in salaries, due mostly to hiring turnover	\$ (636,349)
2. Reduction of funds necessary for prior year negotiated bonus	(247,684)
3. Funds for legal fees transferred to Category 01 - Administration to better align with actual and anticipated expenditures	(10,000)
4. Numerous small changes to various non-salary line items (e.g., instructional supplies, equipment rental, and postage)	5,430
5. Increase substitute wage rates by 2%	8,100
6. Increase non-exempt hourly employee base pay rate by 2%	43,040
7. Increase in contracted services (services for students)	400,000
8. Funds reserved to honor negotiated agreements	1,011,125

**Total Non-Restricted Increase - Category 13 - Special Education** **573,662**

**Restricted Budget Net Increase - Category 13 - Special Education** **41,534**

**TOTAL INCREASE - Category 13 - Special Education** **\$ 615,196**

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>SPECIAL EDUCATION</b>				
Positions				
1. Exempt	289.90	292.60	294.28	294.28
2. Non-Exempt	147.80	147.80	146.80	146.80
<b>Total Positions</b>	<u>437.70</u>	<u>440.40</u>	<u>441.08</u>	<u>441.08</u>
1 Salaries				
Assistants	\$3,384,531	\$3,396,614	\$3,347,427	\$3,347,427
Clerks & Secretaries	161,862	157,409	157,435	157,435
Temporary Classified	2,322,021	2,192,953	2,192,953	2,263,083
Longevity Classified	5,510	5,648	5,645	5,645
Classified Educational Add-Ons	37,766	38,673	37,906	37,906
Classified Vacation Payoff	3,594	0	0	0
Substitute Teachers	402,477	405,000	405,000	413,100
Teachers	15,999,834	16,532,940	15,907,868	15,907,868
Other Professionals	1,198,447	1,185,584	1,206,709	1,206,709
Temporary Other Professionals	54,948	59,000	59,000	71,275
Temporary Educational - Home Teaching	123,477	100,000	100,000	120,806
Temporary Educational - Other	141,255	168,350	167,350	202,168
Educational Add-Ons	60,480	60,480	55,480	55,480
Other Professional Vacation Payoff	0	5,000	0	0
Team Leaders	72,717	72,800	81,524	81,524
Department Chairman	31,250	32,000	27,000	27,000
Student Service Coordinators	3,048	1,048	3,144	3,144
Summer Work	18,697	20,795	17,725	17,725
Employee Bonus	0	247,684	0	0
Fund for Negotiated Agreements	0	0	943,226	943,226
Teacher Retirement Incentive	221,000	0	0	0
Insurance Opt-Out	17,657	17,822	16,511	16,511
Hiring Turnover (F.T.E.)	0	(230,000)	(230,000)	(230,000)
<b>Object Total</b>	<u>24,260,571</u>	<u>24,469,800</u>	<u>24,501,903</u>	<u>24,648,032</u>
2 Contracted Services				
Maintenance & Repair of Equipment	361	1,000	1,000	1,000
Printing & Binding	1,895	3,000	2,700	2,700
Advertising	684	0	0	0
Rental of Business Machines	27,458	27,686	29,564	29,564
Legal Fees	69,300	100,000	90,000	90,000
Rental of Motor Vehicles	535	0	0	0
Occupational/Physical Therapy	0	1,000	1,000	1,000
Other Contracted Services	2,184,835	1,806,681	1,806,681	2,206,681
<b>Object Total</b>	<u>2,285,068</u>	<u>1,939,367</u>	<u>1,930,945</u>	<u>2,330,945</u>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>SPECIAL EDUCATION - continued</b>				
3 Supplies and Materials				
Office Supplies	6,351	10,100	10,200	10,200
Books & Periodicals	13	500	500	500
Food	599	7,500	1,900	1,900
Textbooks	0	1,500	1,000	1,000
Library Media	1,665	1,500	1,500	1,500
General Supplies	260,262	224,266	234,618	234,618
Library Media Supplies	276	200	200	200
Computer Equipment < \$ 5,000	25,975	4,000	4,000	4,000
Sensitive Items Non-I.T.	18,494	7,500	7,500	7,500
Other Supplies & Materials	6,159	1,875	1,875	1,875
<b>Object Total</b>	<u>319,794</u>	<u>258,941</u>	<u>263,293</u>	<u>263,293</u>
4 Other Charges				
Local Mileage Reimbursement	82,861	58,000	58,050	58,050
License Fees	15,242	0	0	0
Postage	2,488	5,350	5,050	5,050
Dues	442	900	900	900
Subscriptions	1,391	1,290	1,040	1,040
Conferences & Trainings	1,206	1,750	1,750	1,750
Admissions/Entrance Fees	100	500	500	500
Miscellaneous - Other Charges	49,845	0	0	0
<b>Object Total</b>	<u>153,575</u>	<u>67,790</u>	<u>67,290</u>	<u>67,290</u>
9 Transfers				
Other Transfers MD L.E.A.'s	38,982	48,000	48,000	48,000
Other Out-Going Transfers	2,864,103	3,000,000	3,000,000	3,000,000
<b>Object Total</b>	<u>2,903,085</u>	<u>3,048,000</u>	<u>3,048,000</u>	<u>3,048,000</u>
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$29,922,093</b>	<b>\$29,783,898</b>	<b>\$29,811,431</b>	<b>\$30,357,560</b>



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>SPECIAL EDUCATION</b>				
Positions				
1. Exempt	39.50	40.60	40.60	40.60
2. Non-Exempt	51.20	51.10	52.10	52.10
<b>Total Positions</b>	<u>90.70</u>	<u>91.70</u>	<u>92.70</u>	<u>92.70</u>
1 Salaries				
Assistants	\$1,058,008	\$1,114,991	\$1,123,734	\$1,123,734
Clerks & Secretaries	126,868	134,965	124,846	126,570
Temporary Classified	876,412	553,000	590,500	645,920
Classified Educational Add-Ons	15,929	15,993	17,491	17,491
Longevity Classified	1,370	1,404	1,404	1,404
Substitute Employees	94,423	31,807	73,301	44,801
Teachers	2,337,953	2,467,804	2,411,238	2,429,708
Other Professionals	29,822	30,567	30,567	30,567
Temporary Educational	27,774	130,565	25,308	24,160
Summer Work	2,099	0	0	0
Insurance Opt-Out	3,841	3,841	3,841	3,841
<b>Object Total</b>	<u>4,574,499</u>	<u>4,484,937</u>	<u>4,402,230</u>	<u>4,448,196</u>
2 Contracted Services				
Printing & Binding	2,249	1,500	0	0
Rental of Business Machines	2,359	2,309	2,309	2,309
Consultants	0	0	0	10,000
Other Contracted Services	120,847	176,192	182,918	243,853
<b>Object Total</b>	<u>125,455</u>	<u>180,001</u>	<u>185,227</u>	<u>256,162</u>
3 Supplies and Materials				
Office Supplies	1,806	0	0	0
Food	5,239	1,000	0	0
General Supplies	150,969	148,391	66,456	76,857
Computer Equipment < \$ 5,000	4,246	0	0	0
Sensitive Items Non-I.T.	9,114	0	0	0
Other Supplies & Materials	361	0	0	0
<b>Object Total</b>	<u>171,735</u>	<u>149,391</u>	<u>66,456</u>	<u>76,857</u>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>SPECIAL EDUCATION - continued</b>				
4 Other Charges				
Local Mileage Reimbursement	59,001	26,335	54,102	82,381
Subscriptions	0	2,000	0	0
Conferences & Trainings	8,129	19,100	17,000	17,100
Admissions/Entrance Fees	992	1,000	2,000	1,200
Miscellaneous-Other Charges	61,500	1,107,500	1,130,000	1,129,902
<b>Object Total</b>	<u>129,622</u>	<u>1,155,935</u>	<u>1,203,102</u>	<u>1,230,583</u>
9 Transfers				
Other Out-Going Transfers	<u>2,550,582</u>	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>
<b>Object Total</b>	<u>2,550,582</u>	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$7,551,893</b>	<b>\$8,970,264</b>	<b>\$8,857,015</b>	<b>\$9,011,798</b>

**SPECIAL EDUCATION**

Special Education provides instructional and related services to students with disabilities ages 0 through 21. Instruction is provided in a variety of environments based upon a student's approved Individualized Education Program (IEP). Services are provided in the environment deemed Least Restrictive (LRE).

The range of educational settings include:

1. The student's home school with resource room services provided either within the regular education program or a pull out program.
2. Partial Self-Contained Special Education programming with mainstream opportunities the remainder of the school day.
3. Self-Containing programming within the student's home school, at a regional school, or a state approved non-public school.

In addition, itinerant services from specialists are assigned to work with students and teachers providing speech, vision and hearing services. Supportive services include psychological services, home teaching, counseling, occupational and physical therapy, supervision, pupil services and transportation. This budget focuses on the fulfillment of the Comprehensive Special Education Plan and the implementation of PL-94-142/PL 101-476 and COMAR.

<b>SALARIES AND WAGES</b>		<b>APPROVED BUDGET</b>
<b>Existing Positions</b>	<b>Full-Time Equivalent</b>	
<b>Classified Positions</b>		
<b>Classroom Assistants - Restricted</b>		
PRIDE Instructional Assistant	1.00	
Special Education Assistant	27.90	
Special Education Assistant - Autism	2.00	
Special Education Assistant - BEST	3.60	
Special Education Assistant - LFI	5.00	
Special Education Assistant - Vision Impaired	2.00	
Special Education Paraprofessional	6.00	
Special Education Paraprofessional - BEST	<u>1.00</u>	
	48.50	1,123,734
<b>Classroom Assistants - Unrestricted</b>		
PRIDE Instructional Assistant	1.00	
Special Education Assistant	100.30	
Special Education Assistant - Autism	5.00	
Special Education Assistant - BEST	9.00	
Special Education Assistant - LFI	18.00	
Special Education Assistant - Vision Impaired	3.00	
Special Education Paraprofessional	5.50	
Special Education Paraprofessional	<u>1.00</u>	
	142.80	<u>3,347,427</u>
<b>Total Classroom Assistants - Restricted and Non-Restricted</b>	191.30	4,471,161
<b>Clerical Positions - Restricted</b>		
Clerk II - 12 Month	1.00	
Medicaid Reimbursement Technician	1.00	
Secretary III - 12 Month	<u>1.60</u>	
	3.60	126,570
<b>Clerical Positions - Unrestricted</b>		
Clerk II - 10 Month	1.00	
Director's Secretary	1.00	
School Secretary IV - 12 Month	1.00	
Secretary IV - 12 Month	<u>1.00</u>	
	4.00	<u>157,435</u>
<b>Total Existing Clerical - Restricted and Non-Restricted</b>	7.60	<u>284,005</u>
<b>Total Classified Positions - Restricted and Non-Restricted</b>	198.90	4,755,166

**SPECIAL EDUCATION**

**SALARIES AND WAGES - continued**

**Professional Positions - Unrestricted**

	<b>Full-Time Equivalent</b>	<b>APPROVED BUDGET</b>
Director - Special Education	1.00	
Supervisor - Elementary Special Education	2.00	
Supervisor - Secondary Special Education	2.00	
Principals - Carroll Springs	1.00	
Coordinator - Autism Program	1.00	
Coordinator - Legal & Compliance	1.00	
Coordinator - Early Intervention Services	1.00	
Coordinator - Educational Intervention	1.00	
Coordinator - Non Public	1.00	
Coordinator - Post Secondary Programs	1.00	
Assistive Technology Consultant	1.00	
Early Intervention Consultant	1.00	
Elementary Special Education Consultant	1.00	
Instructional Consultant - Intervention / Assessments	1.00	
Secondary Special Education Consultant	2.00	
Speech Pathologist	48.90	
Career Tech Support Services	1.00	
Adapted Physical Education	8.08	
Art	0.60	
General Music - Elementary/Middle	0.60	
Infants & Toddlers	3.90	
Interpreter	1.00	
Learning For Independence (LFI) Teacher	27.00	
Special Education Resource	131.50	
Special Education Resource - Autism	13.00	
Pre-Kindergarten - Special Education Teacher	7.60	
Hearing Impaired	1.00	
Visually Impaired	1.00	
Occupational Therapist	8.30	
Certified Occupational Therapist Assistant	3.00	
Physical Therapist	3.40	
BEST Teacher	<u>16.40</u>	
	294.28	17,114,577

**SPECIAL EDUCATION**

**SALARIES AND WAGES - continued**

**Professional Positions - Restricted**

	<b>Full-Time Equivalent</b>	
Adapted Physical Education	2.00	
Certified Occupational Therapist Assistant	0.60	
Grants Analyst	0.40	
Hearing Resource	1.00	
Infants & Toddlers	0.80	
Learning For Independence (LFI) Teacher	2.00	
Parent Educator	1.00	
Physical Therapist	2.00	
Physical Therapist Assistant	1.00	
Special Education Resource	12.00	
Special Education Resource - Autism	2.00	
Special Education Resource - Best	1.00	
Special Education Resource - Pre-Kindergarten	4.00	
Speech Pathologist	8.30	
Occupational Therapist	1.50	
Special Education Consulting Teacher	<u>1.00</u>	
	40.60	<u>2,460,275</u>

**Total Professional Positions - Unrestricted & Restricted**

334.88

19,574,852

**Total Special Education Positions**

533.78

24,330,018

**Temporary Classified - 1:1 Assistants Hourly**

Salaries to non-exempt employees for services rendered on an intermittent or short term basis.

a. Hourly Assistants 1:1	Unrestricted	2,173,355	
b. Extended School Year Services for Disabled Students (#101)	Unrestricted	<u>89,728</u>	
		2,263,083	
c. IDEA Part B - State Pass-through (#010)	Restricted	624,055	
d. Medicaid - Infants & Toddlers (#065)	Restricted	20,000	
e. IDEA Part B - Local Priority Flexibility (#078)	Restricted	1,365	
f. IDEA Part B (619) - Infants & Toddlers (#097)	Restricted	<u>500</u>	
		645,920	

2,909,003

**Substitute Teachers**

Wages paid to persons substituting for teachers on sick leave.

a. Special Education	Unrestricted	413,100	
b. IDEA Part B - State Pass-through (#010)	Restricted	30,000	
c. IDEA Part B - Local Priority Flexibility (#078)	Restricted	6,000	
d. IDEA Part B - Discretionary SECAC (#180)	Restricted	2,301	
e. IDEA Part B - Discretionary (#230)	Restricted	<u>6,500</u>	

457,901

**SPECIAL EDUCATION**

**APPROVED  
BUDGET**

**SALARIES AND WAGES - continued**

**Home Teaching/Temporary Educational - Other**

Salaries paid to home and hospital teachers on an intermittent and short-term basis according to state law. Also, payments to teachers on an hourly basis for short-term work.

a. Special Education	Unrestricted	47,658	
b. Home & Hospital (Level VII)	Unrestricted	120,806	
c. Extended School Year Services for Disabled Students (#101)	Unrestricted	154,510	
d. Interpretation & Translation Services	Unrestricted	<u>71,275</u>	
		394,249	
 e. IDEA Part B - State Passthrough PPPSS (#310)	Restricted	<u>24,160</u>	

418,409

**Professional Educational Add-Ons**

Negotiated salary compensation for additional educational certificate.

Unrestricted 55,480

**Longevity Classified**

To comply with the longevity provision in the Master Agreement between the Board of Education and non-exempt employees.

Unrestricted 5,645  
Restricted 1,404

7,049

**Team Leaders and Department Chairmen**

Payments to Special Education Team Leaders and Department Chairmen

Unrestricted 108,524

**Student Service Coordinators**

Unrestricted 3,144

**Classified Educational Add-Ons**

Negotiated salary compensation for education certification.

Unrestricted 37,906  
Restricted 17,491

55,397

**Summer Work**

Negotiated salary compensation for summer work.

Unrestricted 17,725

**Insurance Opt-Out**

Salary compensation for employees who opt-out of the insurance program.

Unrestricted 16,511  
Restricted 3,841

20,352

**Fund for Negotiated Agreements**

Unrestricted 943,226

**Hiring Turnover (F.T.E.)**

Amounts anticipated to be developed through turnover.

Unrestricted (230,000)

**TOTAL SALARIES AND WAGES**

**29,096,228**

**SPECIAL EDUCATION**

<b>CONTRACTED SERVICES</b>		<b>APPROVED BUDGET</b>	
<b>Maintenance &amp; Repair of Equipment</b>			
a. Specialized School - Carroll Springs School	Unrestricted		1,000
<b>Printing and Binding</b>			
Form costs for school Special Education programs, such as pre-printed I.E.P. forms			
a. Schools	Unrestricted	2,700	2,700
<b>Business Machine Rental</b>			
Payments on lease purchase agreements for business machines.			
a. Schools including Carroll Springs	Unrestricted	18,620	
b. Special Education	Unrestricted	10,944	
c. IDEA Part B - Infants & Toddlers (#107)	Restricted	<u>2,309</u>	
			31,873
<b>Legal Fees</b>			
a. Special Education	Unrestricted		90,000
<b>Occupational &amp; Physical Therapy</b>			
Individuals who contract as occupational and physical therapists for treatment of students with related conditions.			
a. Extended School Year Services for Disabled Students (#101)	Unrestricted		1,000
<b>Consultants</b>			
a. IDEA Park B - Discretionary (#230)	Restricted		10,000
<b>Other Contracted Services</b>			
a. Contracted services for speech and language therapy services for extended school year program (#101).	Unrestricted	1,000	
b. Payments to other counties who provide Home & Hospital Teaching to hospitalized Carroll County Public School students.	Unrestricted	20,000	
c. To offset projected expenditures regarding Public School instruction programs within Special Education.	Unrestricted	<u>2,185,681</u>	
		2,206,681	
d. Medicaid (Medical Assistance) (#007)	Restricted	85,000	
e. IDEA Part B - Local Priority Flexibility (#078)	Restricted	83,435	
f. Infants & Toddlers State (#085)	Restricted	64,918	
g. IDEA Park B - Discretionary (#230)	Restricted	9,000	
h. IDEA Part B - State Passthrough PPPSS (#310)	Restricted	<u>1,500</u>	
		243,853	
			2,450,534
<b>TOTAL CONTRACTED SERVICES</b>			<b>2,587,107</b>

**SPECIAL EDUCATION**

**APPROVED  
BUDGET**

**SUPPLIES AND MATERIALS**

**Office Supplies**

Paper, forms, stationery and general office supplies to be used in Carroll Springs School, Special Education Department of regular schools and by Special Education Supervisors.

a. Schools including Carroll Springs	Unrestricted	1,350
b. Special Education	Unrestricted	7,500
c. Extended School Year Services for Disabled Students (#101)	Unrestricted	350
d. Interpretation and Translation Services (#237)	Unrestricted	<u>1,000</u>

10,200

**Books and Periodicals**

Purchase of pamphlets and periodicals for the professional libraries and media centers.

a. Specialized School - Carroll Springs	Unrestricted	400
b. Elementary School	Unrestricted	<u>100</u>

500

**Food**

Snacks for children in activities, classes, and programs for special education.

a. Specialized Schools - Carroll Springs & Gateway	Unrestricted	650
b. Schools	Unrestricted	<u>1,250</u>

1,900

**Textbooks**

Textbooks to replace and supplement current texts and to purchase textbooks related to Special Education (Schools).

a. Specialized School	Unrestricted	500
b. Schools	Unrestricted	<u>500</u>

1,000

**Library Media**

a. Carroll Springs School	Unrestricted	1,500
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**General Supplies**

Covers the normal distribution of supplies to all teachers for materials required for the Special Education activities of studies.

a. Infants & Toddlers IDEA Part C (#026)	Restricted	7,856
b. Medicaid - Infants & Toddlers (#065)	Restricted	17,400
c. IDEA Part B - Local Priority Flexibility (#078)	Restricted	9,817
d. Infants & Toddlers State (#085)	Restricted	5,945
e. IDEA Part B (619) - Infants & Toddlers (#097)	Restricted	1,228
f. IDEA Part B - Infants & Toddlers (#107)	Restricted	2,751
g. CLIG Discretionary (#226)	Restricted	3,034
h. IDEA Part B - Discretionary (#230)	Restricted	18,826
i. IDEA Part B - State Passthrough PPPSS (#310)	Restricted	<u>10,000</u>
		76,857

j. Schools	Unrestricted	172,279
k. Specialized Schools - Carroll Springs & Gateway	Unrestricted	45,500
l. Special Education	Unrestricted	8,671
m. Extended School Year Services for Disabled Students (#101)	Unrestricted	500
n. Home & Hospital Teaching (#113)	Unrestricted	755
o. PRIDE - Elementary (#118)	Unrestricted	<u>6,913</u>

234,618                      311,475



**SPECIAL EDUCATION**

		<b>APPROVED BUDGET</b>
<b>SUPPLIES AND MATERIALS - continued</b>		
<b>Library Media Supplies</b>		
a. Specialized Schools - Carroll Springs	Unrestricted	200
<b>Computer Equipment &lt; \$5,000</b>		
a. Specialized Schools - Carroll Springs	Unrestricted	4,000
<b>Sensitive Items - Non-I.T.</b>		
a. Specialized Schools - Carroll Springs	Unrestricted	7,500
<b>Other Non-Instructional Supplies &amp; Materials</b>		
a. Specialized Schools - Carroll Springs & Gateway	Unrestricted	<u>1,875</u>
<b>TOTAL SUPPLIES AND MATERIALS</b>		<b>340,150</b>
 <b>OTHER CHARGES</b>		
<b>Local Mileage Reimbursement</b>		
Reimbursement to employees in order to carry out assigned duties. It includes itinerant staff, school based personnel and home & hospital students.		
a. Medicaid (Medical Assistance) (#007)	Restricted	1,000
b. Infants & Toddlers IDEA Part C (#026)	Restricted	15,000
c. Medicaid - Infants & Toddlers (#065)	Restricted	22,600
d. Infants & Toddlers State (#085)	Restricted	25,000
e. IDEA Part B (619) - Infants & Toddlers (#097)	Restricted	3,617
f. IDEA Part B - Infants & Toddlers (#107)	Restricted	9,000
g. CLIG Discretionary (#226)	Restricted	3,164
h. IDEA Part B - State Passthrough PPPSS (#310)	Restricted	<u>3,000</u>
		82,381
i. Middle School & High School	Unrestricted	600
j. Specialized Schools - Carroll Springs & Gateway	Unrestricted	1,250
k. Special Education	Unrestricted	38,000
l. Curriculum	Unrestricted	1,000
m. Extended School Year Services for Disabled Students (#101)	Unrestricted	700
n. Home & Hospital Teaching (#113)	Unrestricted	15,000
o. Interpretation and Translation Services (#237)	Unrestricted	<u>1,500</u>
		58,050
		140,431
 <b>Postage</b>		
Postage expenses for schools and school projects.		
a. Elementary, Middle & High Schools	Unrestricted	4,450
b. Carroll Springs School	Unrestricted	500
c. Extended School Year Services for Disabled Students (#101)	Unrestricted	<u>100</u>
		5,050
 <b>Dues</b>		
Membership in professional organizations.		
a. Carroll Springs School	Unrestricted	100
b. A & S Professional Development (#019)	Unrestricted	<u>800</u>
		900
 <b>Subscriptions</b>		
Subscriptions to newspapers, magazines and other publications for classrooms, professional libraries and media centers.		
a. Schools	Unrestricted	540
b. Carroll Springs School	Unrestricted	<u>500</u>
		1,040

**SPECIAL EDUCATION**

**APPROVED  
BUDGET**

**OTHER CHARGES - continued**

**Conferences & Trainings**

Costs of attending conferences, meetings, in-services, training and other professional development.

a. Medicaid (3-21) (#007)	Restricted	2,000	
b. IDEA Part B - Local Priority Flexibility (#078)	Restricted	14,500	
c. IDEA Part B - NASOSE (#178)	Restricted	<u>600</u>	
		17,100	
d. Carroll Springs School	Unrestricted	500	
e. A & S Professional Development (#019)	Unrestricted	<u>1,250</u>	
		1,750	18,850

**Admission Fees**

To cover admission fees for special education students.

a. IDEA Part B - Local Priority Flexibility (#078)	Restricted	1,200	
b. Schools	Unrestricted	<u>500</u>	
			1,700

**Miscellaneous - Other Charges**

a. Medicaid (3-21) (#007)	Restricted	45,000	
b. Various Grant Carryovers (#800)	Restricted	820,000	
c. New Grants (#805)	Restricted	<u>264,902</u>	
			<u>1,129,902</u>

**TOTAL OTHER CHARGES**

**1,297,873**

**TRANSFERS**

**Other Transfers MD L.E.A.'s**

Payments to other Sate Public School Systems	Unrestricted		48,000
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**Other Out-Going Transfers**

Special Education students requiring excess funding for services outside of Carroll County. These funds may only be used at approved non-public institutions.

	Unrestricted	3,000,000	
	Restricted	<u>3,000,000</u>	
			<u>6,000,000</u>

**TOTAL TRANSFERS**

**6,048,000**

**TOTAL SPECIAL EDUCATION**

**\$39,369,358**

# Textbooks and Instructional Supplies Category 16

Textbooks and instructional supplies includes all materials used in the support of instruction. Additionally, the category includes all library books/media supplies and other instructional books, periodicals and supplies.

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>16 Textbooks &amp; Instructional Supplies</b>					
3 Supplies/Materials	\$6,786,746	\$6,996,783	\$7,255,610	\$258,827	3.70%
<b>Restricted Fund Summary</b>					
<b>16 Textbooks &amp; Instructional Supplies</b>					
3 Supplies/Materials	\$1,330,439	\$970,002	\$849,377	(\$120,625)	-12.44%

**Category 16- Textbooks & Instructional Supplies**  
**Changes - FY 2017**

**Non-Restricted Budget Changes**

1. Transfer early childhood program funds from student health and student transportation categories	\$ 2,800
2. Increase in budget for textbooks	13,000
3. Increase in other instructional supplies & materials	21,614
4. Increase in instructional technology	<u>221,413</u>
<b>Total Non-Restricted Increase - Category 16- Textbooks &amp; Instructional Supplies</b>	<b>258,827</b>

**Restricted Budget Net Decrease - Category 16- Textbooks & Instructional Supplies** (120,625)

**TOTAL INCREASE - Category 16- Textbooks & Instructional Supplies** **\$ 138,202**

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>TEXTBOOKS &amp; INSTRUCTIONAL SUPPLIES</b>				
3 Supplies and Materials				
Office Supplies	\$605	\$0	\$0	\$0
Clothing & Footwear	4,158	21,700	20,900	20,900
Books & Periodicals	18,168	30,219	30,319	29,519
Food	16,433	47,589	46,579	48,579
Textbooks	1,147,142	1,226,429	1,239,429	1,239,429
Library Media	520,511	515,078	513,078	503,334
General Supplies	2,876,512	3,264,352	3,297,948	3,312,252
Library Media Supplies	85,583	93,044	89,988	88,528
Computer Equipment < \$5,000	1,906,222	1,727,993	1,709,850	1,929,763
Sensitive Items Non - I.T.	149,555	55,029	67,456	67,456
Other Supplies & Materials	61,857	15,350	15,850	15,850
<b>Object Total</b>	<u>6,786,746</u>	<u>6,996,783</u>	<u>7,031,397</u>	<u>7,255,610</u>
<b>TOTAL TEXTBOOKS &amp; INSTRUCTIONAL SUPPLIES</b>	<b>\$6,786,746</b>	<b>\$6,996,783</b>	<b>\$7,031,397</b>	<b>\$7,255,610</b>



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
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**TEXTBOOKS & INSTRUCTIONAL SUPPLIES**

3 Supplies and Materials				
Clothing & Footwear	\$697	\$0	\$0	\$0
Books & Periodicals	17,712	3,803	5,803	5,803
Food	15,864	17,400	20,928	21,928
Textbooks	332,236	18,554	21,554	21,554
Library Media	6,488	0	0	0
General Supplies	286,214	574,712	623,704	629,538
Computer Equipment < \$5,000	585,611	335,300	88,756	68,156
Sensitive Items Non-I.T.	68,782	8,633	9,633	9,633
Other Supplies & Materials	16,835	11,600	15,265	92,765
<b>Object Total</b>	1,330,439	970,002	785,643	849,377
<b>TOTAL TEXTBOOKS &amp; INSTRUCTIONAL SUPPLIES</b>	\$1,330,439	\$970,002	\$785,643	\$849,377





**TEXTBOOKS AND INSTRUCTIONAL SUPPLIES**

The Textbooks and Instructional Supplies Category consists of those activities which have as their purpose teaching students, aiding the teaching process, and improving the quality of the classroom instruction program.

Under this category are involved such activities as classroom instruction of pupils, school based media services, guidance services, and psychological services.

The budget category of Textbooks and Instructional Supplies includes all of the non-salary items which pertain to textbooks, library books, other books, and consumable classroom materials.

**SUPPLIES AND MATERIALS**

**APPROVED  
BUDGET**

**Clothing and Footwear**

To cover cost of clothing for students.

a. High Schools	Unrestricted	1500	
b. Outdoor School (#016)	Unrestricted	1,000	
c. Perkins Title I-C: Program Improvement - CCCTC (#029)	Unrestricted	400	
d. High School Academic Competition (#147)	Unrestricted	1,500	
e. Student Body Activities	Unrestricted	2,000	
f. Fine Arts	Unrestricted	<u>14,500</u>	

20,900

**Books and Periodicals**

Purchase of books and periodicals for instructional use.

a. NCLB Title I-A: Targeted Assistance (#021)	Restricted	1,500	
b. NCLBA Title II-A: Teacher Quality (#032)	Restricted	1,303	
c. Judith P. Hoyer Early Learning Center (#046)	Restricted	<u>3,000</u>	

5,803

d. Schools	Unrestricted	9,850	
e. Student Services - Guidance	Unrestricted	6,354	
f. Student Services - Psychological Testing	Unrestricted	665	
g. Perkins Title I-C: Program Improvement (#029)	Unrestricted	2,850	
h. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	2,000	
i. Pre-Kindergarten (#056)	Unrestricted	500	
j. Limited English Proficient (#238)	Unrestricted	2,500	
k. Multicultural Curriculum Development (#345)	Unrestricted	<u>4,800</u>	

29,519

35,322

**TEXTBOOKS AND INSTRUCTIONAL SUPPLIES**

**APPROVED  
BUDGET**

**SUPPLIES AND MATERIALS - continued**

**Food**

a. NCLB Title I-A: Targeted Assistance (#021)	Restricted	7,000	
b. Judith P. Hoyer Early Learning Center (#046)	Restricted	8,800	
c. Continuing Education Fair (#166)	Restricted	300	
d. Community & Family Literacy (#179)	Restricted	500	
e. CASE Summer Institutes (#189)	Restricted	<u>5,328</u>	21,928
f. Perkins Title I-C: Program Improvement (#029)	Unrestricted	1,000	
g. School Readiness - Elementary (#031)	Unrestricted	9,000	
h. Pre-Kindergarten (#056)	Unrestricted	34,920	
i. Carroll County Student Government Association (#098)	Unrestricted	459	
j. Limited English Proficient (#238)	Unrestricted	2,600	
k. Multicultural Curriculum Development (#345)	Unrestricted	<u>600</u>	<u>48,579</u>

70,507

**Textbooks**

Purchase of textbooks and workbooks to replace/supplement current texts, and to buy new textbooks.

a. Perkins Title I-C: Program Improvement (#029)	Restricted	14,550	
b. Perkins CASE Summer Institutes (#139)	Restricted	3,000	
c. Fine Arts Initiatives (#205)	Restricted	<u>4,004</u>	21,554
d. Curriculum / System-Wide	Unrestricted	1,234,112	
e. Perkins Title I-C: Program Improvement (#029)	Unrestricted	1,817	
f. Career Technology Education - Match (#429)	Unrestricted	<u>3,500</u>	<u>1,239,429</u>

1,260,983

**Library Media**

To replace/supplement current library books, and purchase additional library books to improve pupil/book ratio.

a. Schools	Unrestricted	322,440	
b. Resource Centers - System-Wide	Unrestricted	180,684	
c. Outdoor School (#016)	Unrestricted	<u>210</u>	

503,334

**TEXTBOOKS AND INSTRUCTIONAL SUPPLIES**

**APPROVED  
BUDGET**

**SUPPLIES AND MATERIALS - continued**

**General Supplies**

Consumable materials:

Test, art supplies, industrial art supplies, science materials, regular classroom supplies and materials, home economic supplies, medals, ribbons, trophies and awards.

a. NCLB Title I-A: Targeted Assistance (#021)	Restricted	55,300	
b. Perkins Title I-C: Program Improvement (#029)	Restricted	9,750	
c. NCLBA Title II-A: Teacher Quality (#032)	Restricted	500	
d. Title I 1003(a) Focus Grant RME (#040)	Restricted	1,425	
e. Judith P. Hoyer Early Learning Center (#046)	Restricted	35,323	
f. STEM Support (#095)	Restricted	5,000	
g. Carroll County Student Government Association (#098)	Restricted	330	
h. Judy Center Expansion Grant - Elmer Wolfe (#123)	Restricted	3,058	
i. Perkins: CASE Summer Institutes (#139)	Restricted	20,572	
j. MD Digital Learning Innovation Fund (#145)	Restricted	4,015	
k. Judy Center Expansion Grant -Cranberry Station (#163)	Restricted	3,047	
l. Continuing Education Fair (#166)	Restricted	300	
m. Summer Enrichment Program (#167)	Restricted	2,000	
n. Outdoor School Donations (#174)	Restricted	500	
o. Community & Family Literacy (#179)	Restricted	500	
p. CASE Summer Institutes (#189)	Restricted	881	
q. Creating Engineers Through Robotics (#194)	Restricted	4,000	
r. Fine Arts Initiatives (#205)	Restricted	3,167	
s. NCLB Title III-A: English Language Acquisition - LEP (#228)	Restricted	8,925	
t. Parents as Teachers - Judy Center (#336)	Restricted	5,945	
u. Various Grants Carryover (#800)	Restricted	200,000	
v. New Grants (#805)	Restricted	<u>265,000</u>	629,538
w. Schools	Unrestricted	2,290,902	
x. System Wide	Unrestricted	250,000	
y. Assistant Superintendent - Instruction	Unrestricted	4,000	
z. Director of High Schools	Unrestricted	7,500	
aa. Director of Middle Schools	Unrestricted	7,700	
bb. Gateway School	Unrestricted	53,167	
cc. Technology Services	Unrestricted	5,000	
dd. Student Body Activities - Schools	Unrestricted	37,500	
ee. Guidance	Unrestricted	20,000	
ff. Student Services - Psychological Testing	Unrestricted	22,496	
gg. Fine Arts	Unrestricted	12,500	
hh. Curriculum	Unrestricted	1,000	
ii. Gifted & Talented	Unrestricted	37,279	
jj. Media Program	Unrestricted	3,150	
kk. Outdoor School (#016)	Unrestricted	10,885	
ll. Serve America Sub-Grant (#024)	Unrestricted	3,000	
mm. Perkins Title I-C: Program Improvement (#029)	Unrestricted	328,645	
nn. Families Learning Together (#031)	Unrestricted	9,800	
oo. Summer School - High (#033)	Unrestricted	157	
pp. Student Support Center (#081)	Unrestricted	<u>1,500</u>	
Subtotal			3,106,181

**TEXTBOOKS AND INSTRUCTIONAL SUPPLIES**

**APPROVED  
BUDGET**

**SUPPLIES AND MATERIALS - continued**

**General Supplies - continued**

qq. Environmental Education Projects (#116)	Unrestricted	3,300	
rr. Middle School Reading and Mathematics Intervention (#119)	Unrestricted	24,291	
ss. High School Dropout Prevention (#122)	Unrestricted	3,000	
tt. Distance Learning (#136)	Unrestricted	500	
uu. High School Academic Competition (#147)	Unrestricted	2,500	
vv. Summer School - Middle (#223)	Unrestricted	15,433	
ww. Limited English Proficient (#238)	Unrestricted	20,130	
xx. Local Intervention Initiatives - High School (#323)	Unrestricted	5,308	
yy. Local Intervention Initiatives - High School (#324)	Unrestricted	5,446	
zz. Local Intervention Initiatives - Targeted Poverty (#325)	Unrestricted	11,329	
aaa. Career Technology Education - Match (#429)	Unrestricted	<u>114,834</u>	
Subtotal		206,071	<u>3,312,252</u>

3,941,790

**Library Media Supplies**

Purchase of filmstrips, transparencies, film for schools.

a. Schools	Unrestricted	87,578	
b. Gateway	Unrestricted	<u>950</u>	

88,528

**Computer Equipment < \$5,000**

a. NCLB Title I-A: Targeted Assistance (#021)	Restricted		68,156
b. Schools	Unrestricted	251,713	
c. Technology Services	Unrestricted	1,625,000	
d. Perkins Title I-C: Program Improvement (#029)	Unrestricted	3,050	
e. Career Technology Education - Match (#429)	Unrestricted	<u>50,000</u>	<u>1,929,763</u>

1,997,919

**Sensitive Items Non-I.T.**

a. Perkins Title I-C: Program Improvement (#029)	Restricted	3,000	
b. Perkins CASE Summer Institutes (#139)	Restricted	1,000	
c. Fine Arts Initiatives (#205)	Restricted	<u>5,633</u>	9,633
d. Schools	Unrestricted	24,456	
e. Perkins Title I-C: Program Improvement (#029)	Unrestricted	8,000	
f. Career Technology Education - Match (#429)	Unrestricted	<u>35,000</u>	<u>67,456</u>

77,089

**Other Supplies & Materials**

a. Judith P. Hoyer Early Learning Center (#046)	Restricted	200	
b. Education Foundation Legacy Funds - Student Needs (#050)	Restricted	9,000	
c. Carroll Hospital Center Wellness Grant (#070)	Restricted	77,500	
d. Carroll County Student Government Association (#098)	Restricted	3,665	
e. Continuing Education Fair (#166)	Restricted	<u>2,400</u>	92,765
f. Schools	Unrestricted	3,000	
g. Gateway	Unrestricted	300	
h. Student Body Activities	Unrestricted	10,000	
i. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	800	
j. Limited English Proficient (#238)	Unrestricted	250	
k. Multicultural Curriculum Development (#345)	Unrestricted	<u>1,500</u>	<u>15,850</u>

108,615

**TOTAL TEXTBOOKS AND INSTRUCTIONAL SUPPLIES**

**\$8,104,987**

# Other Instructional Costs

## Category 17

Other instructional costs include all expenditures associated with contracted services, other charges, new and replacement equipment (including instructional technology) and transfers as they relate to the following instructional programs:

- Art
- Business
- Computer Science
- Drama/Theater
- English Language Arts
- Foreign Language
- Health
- Physical Education/Recreation
- Mathematics
- Music
- Outdoor Education
- Science
- Social Studies
- Extra-curricular/Co-curricular Activities

<b>Unrestricted Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>17 Other Instructional Costs</b>					
2 Contracted Services	\$959,122	\$1,061,514	\$1,028,373	(\$33,141)	-3.12%
4 Other Charges	\$488,045	\$495,743	\$500,909	\$5,166	1.04%
5 Land, Bldg, Equip Additional	\$104,944	\$71,000	\$70,000	(\$1,000)	-1.41%
6 Land, Bldg, Equip Replacement	\$72,451	\$26,400	\$25,000	(\$1,400)	-5.30%
9 Transfers	\$133,895	\$227,000	\$227,000	\$0	0.00%
	\$1,758,457	\$1,881,657	\$1,851,282	(\$30,375)	-1.61%
<b>Restricted Fund Summary</b>					
<b>17 Other Instructional Costs</b>					
2 Contracted Services	\$276,071	\$226,900	\$242,671	\$15,771	6.95%
4 Other Charges	\$115,275	\$476,661	\$472,950	(\$3,711)	-0.78%
5 Land, Bldg, Equip Additional	\$60,538	\$50,028	\$51,377	\$1,349	2.70%
6 Land, Bldg, Equip Replacement	\$22,058	\$0	\$165,000	\$165,000	0.00%
9 Transfers	\$29,004	\$35,729	\$40,704	\$4,975	13.92%
	\$502,946	\$789,318	\$972,702	\$183,384	23.23%

**Category 17- Other Instructional Costs**  
**Changes - FY 2017**

**Non-Restricted Budget Changes**

1. Decrease in athletic event officials associated with closing of one high school	\$ (30,375)
2. Net decrease in various other instructional costs including mileage reimbursement, subscriptions, and professional development	(28,234)
3. Net decrease in various contracted services including printing and athletic event officials	(3,666)
4. Decrease in equipment for classrooms	(2,400)
5. Increase in instructional software license fees	<u>34,300</u>

**Total Non-Restricted Decrease - Category 17- Other Instructional Costs** **(30,375)**

**Restricted Budget Net Increase - Category 17- Other Instructional Costs** **183,384**

**TOTAL INCREASE - Category 17- Other Instructional Costs** **\$ 153,009**

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - UNRESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-2017	Approved Budget 2016-2017
<b>OTHER INSTRUCTIONAL COSTS</b>				
2 Contracted Services				
Maintenance & Repair of Equipment	\$696	\$0	\$1,800	\$1,800
Printing & Binding	18,985	25,392	\$24,092	\$20,692
Rental of Business Machines	389,827	426,831	432,192	428,664
Consultants	13,780	28,500	27,500	27,500
Laundry & Cleaning	39,250	35,000	35,000	35,000
Test Scoring	74,471	61,831	61,831	61,831
Game Officials	231,633	246,600	212,625	212,625
Outdoor School Meals	22,944	28,000	28,000	28,000
Other Contracted Services	167,536	209,360	204,433	212,261
<b>Object Total</b>	<u>959,122</u>	<u>1,061,514</u>	<u>1,027,473</u>	<u>1,028,373</u>
4 Other Charges				
Local Mileage Reimbursement	88,314	133,698	127,048	125,488
License Fees	245,722	118,000	102,500	152,300
Postage	254	0	0	0
Dues	7,078	9,484	8,509	7,609
Subscriptions	74,138	77,248	70,912	69,957
Conferences & Trainings	35,217	78,340	83,790	83,290
Admissions/Entrance Fees	33,989	54,200	52,350	52,350
Donations/Memorials	35	0	0	0
Miscellaneous - Other Charges	3,298	24,773	6,900	9,915
<b>Object Total</b>	<u>488,045</u>	<u>495,743</u>	<u>452,009</u>	<u>500,909</u>
5 Equipment Additional				
Classroom Furniture & Equipment	104,944	71,000	70,000	70,000
<b>Object Total</b>	<u>104,944</u>	<u>71,000</u>	<u>70,000</u>	<u>70,000</u>
6 Equipment Replacement				
Data Processing Equipment	6,995	1,400	0	0
Audio/Visual Equipment	1,000	0	0	0
Classroom Furniture & Equipment	64,456	25,000	25,000	25,000
<b>Object Total</b>	<u>72,451</u>	<u>26,400</u>	<u>25,000</u>	<u>25,000</u>
9 Transfers				
Out-Going Transfers to Other MD LEA's	57,284	45,000	45,000	45,000
Other Out-Going Transfers	76,611	182,000	182,000	182,000
<b>Object Total</b>	<u>133,895</u>	<u>227,000</u>	<u>227,000</u>	<u>227,000</u>
<b>TOTAL OTHER INSTRUCTIONAL COSTS</b>	<b>\$1,758,457</b>	<b>\$1,881,657</b>	<b>\$1,801,482</b>	<b>\$1,851,282</b>





CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>OTHER INSTRUCTIONAL COSTS</b>				
2 Contracted Services				
Printing & Binding	\$380	\$0	\$5,500	\$5,500
Consultants	8,266	7,600	7,850	7,850
Rental of Motor Vehicle	835	0	0	0
Outdoor School Meals	120,988	132,000	132,000	132,000
Other Contracted Services	<u>145,602</u>	<u>87,300</u>	<u>94,821</u>	<u>97,321</u>
<b>Object Total</b>	<b>276,071</b>	<b>226,900</b>	<b>240,171</b>	<b>242,671</b>
4 Other Charges				
Local Mileage Reimbursement	7,096	7,018	13,814	13,814
Postage	16	0	0	0
Dues	1,374	625	240	240
Conferences & Trainings	76,848	34,318	50,002	73,796
Admissions/Entrance Fees	22,215	37,500	4,900	4,900
Donations/Memorials	473	0	0	0
Miscellaneous - Other Charges	<u>7,253</u>	<u>397,200</u>	<u>380,200</u>	<u>380,200</u>
<b>Object Total</b>	<b>115,275</b>	<b>476,661</b>	<b>449,156</b>	<b>472,950</b>
5 Equipment Additional				
Classroom Furniture & Equipment	53,236	50,028	29,431	51,377
Storage Shed	<u>7,302</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Object Total</b>	<b>60,538</b>	<b>50,028</b>	<b>29,431</b>	<b>51,377</b>
6 Equipment Replacement				
Classroom Furniture & Equipment	<u>22,058</u>	<u>0</u>	<u>0</u>	<u>165,000</u>
<b>Object Total</b>	<b>22,058</b>	<b>0</b>	<b>0</b>	<b>165,000</b>
9 Transfers				
Other Out-Going Transfers	<u>29,004</u>	<u>35,729</u>	<u>40,704</u>	<u>40,704</u>
<b>Object Total</b>	<b>29,004</b>	<b>35,729</b>	<b>40,704</b>	<b>40,704</b>
<b>TOTAL OTHER INSTRUCTIONAL COSTS</b>	<b>\$502,946</b>	<b>\$789,318</b>	<b>\$759,462</b>	<b>\$972,702</b>



**OTHER INSTRUCTIONAL COSTS**

The Other Instructional Costs Category consists of those activities which have as their purpose teaching students, aiding the teaching process, and improving the quality of the classroom instructional program.

Under this category are involved such activities as classroom instruction of pupils, school based media services, guidance services, and psychological services.

The budget category of Other Instructional Costs includes expenditures for contracted services, other charges, equipment additional, equipment replacement, and transfers.

			<b>APPROVED BUDGET</b>
<b>CONTRACTED SERVICES</b>			
<b>Maintenance &amp; Repair of Equipment</b>			
a. Schools	Unrestricted		1,800
<b>Printing and Binding</b>			
Most of the duplicating work is done in the schools or in the Central Office Print Room, but some special work is contracted with local printers. This is for report cards, high school brochures, certificate programs, revised elementary and middle school activities of studies, and parent permission forms for student activities.			
a. Judith P. Hoyer Early Learning Center (#046)	Restricted	5,500	
b. Schools	Unrestricted	4,000	
c. Director of High Schools	Unrestricted	10,192	
d. Student Body Activities	Unrestricted	1,000	
e. Curriculum	Unrestricted	1,350	
f. Outdoor School (#016)	Unrestricted	900	
g. Perkins Title I-C: Program Improvement (#029)	Unrestricted	1,750	
h. School Readiness - Elementary (#031)	Unrestricted	<u>1,500</u>	<u>20,692</u>
			26,192
<b>Rental of Business Machines</b>			
Payments on lease purchase agreements and maintenance agreements for data processing equipment used in instructional activities. Items include reading systems and copiers for school based personnel.			
a. Schools	Unrestricted	384,590	
b. Student Services	Unrestricted	2,000	
c. Media/Resource Center	Unrestricted	2,712	
d. Outdoor School (#016)	Unrestricted	950	
e. Perkins Title I-C: Program Improvement (#029)	Unrestricted	31,000	
f. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	3,732	
g. Student Support Center (#081)	Unrestricted	2,580	
h. PRIDE - Elementary (#118)	Unrestricted	<u>1,100</u>	
			428,664
<b>Consultants</b>			
Individuals are utilized in in-service certification of teachers in special areas, summer workshops for teachers, staff development and to focus on particular areas of improvement.			
a. Fine Arts Initiatives (#205)	Restricted	600	
b. Ready for Kindergarten for Preschool (#112)	Restricted	4,400	
c. NCLBA Title III: English Language Acquisition (#228)	Restricted	<u>2,850</u>	7,850
d. Fine Arts	Unrestricted	9,000	
e. Curriculum	Unrestricted	2,500	
f. Limited English Proficient (#238)	Unrestricted	3,000	
g. Multicultural Curriculum Development (#345)	Unrestricted	12,500	
h. Career Technology Education - Match (#429)	Unrestricted	<u>500</u>	<u>27,500</u>
			35,350

**OTHER INSTRUCTIONAL COSTS**

**APPROVED  
BUDGET**

**CONTRACTED SERVICES - continued**

**Laundry and Cleaning**

Cost which allows each of eight (8) high schools to clean and recondition athletic equipment for football and lacrosse.

a. Student Body Activities	Unrestricted			35,000
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**Test Scoring**

a. Curriculum	Unrestricted	14,031		
b. Perkins Title I-C: Program Improvement (#029)	Unrestricted	30,800		
c. Career Technology Education - Match (#429)	Unrestricted	<u>17,000</u>		
				61,831

**Game Officials**

To cover the cost of officials for various student sports.

a. Student Body Activities	Unrestricted			212,625
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**Outdoor School Meals**

To cover the cost of meals for students and faculty at Outdoor School.

a. Outdoor School (#016) - meals for students (reimbursed from student fees)	Restricted	132,000		
b. Outdoor School (#016) - meals for faculty	Unrestricted	<u>28,000</u>		
				160,000

**Other Contracted Services**

a. NCLBA Title I-A: Targeted Assistance (#021)	Restricted	1,000		
b. Maryland STEM Grant (#045)	Restricted	2,095		
c. Judith P. Hoyer Early Learning Center (#046)	Restricted	15,000		
d. Carroll Hospital Center Wellness Grant (#070)	Restricted	2,500		
e. MD Digital Learning Innovation Fund (#145)	Restricted	20,000		
f. NCLB Title III-A: English Language Acquisition-LEP (#228)	Restricted	12,670		
g. Substance Abuse Screening (#159)	Restricted	12,000		
h. Continuing Education Fair (#166)	Restricted	6,000		
i. CASE Summer Institutes (#189)	Restricted	<u>26,056</u>	97,321	

j. Schools	Unrestricted	7,828		
k. Gateway School	Unrestricted	25,000		
l. Student Body Activities	Unrestricted	93,600		
m. Fine Arts	Unrestricted	3,060		
n. Curriculum	Unrestricted	30,573		
o. Student Personnel Services/ All Levels	Unrestricted	2,500		
p. Perkins Title I-C: Program Improvement (#029)	Unrestricted	10,000		
q. ADA Accommodations (#090)	Unrestricted	15,000		
r. Limited English Proficient (#238)	Unrestricted	1,000		
s. Multicultural Curriculum Development (#345)	Unrestricted	18,700		
t. Career Technology Education - Match (#429)	Unrestricted	<u>5,000</u>	<u>212,261</u>	

309,582

**TOTAL CONTRACTED SERVICES**

**1,271,044**

**OTHER INSTRUCTIONAL COSTS**

**APPROVED  
BUDGET**

**OTHER CHARGES**

**Local Mileage Reimbursement**

Reimbursement to employees in order to carry out their assigned duties, including negotiated mileage allowance for itinerant teachers.

a. NCLBA Title I-A: Targeted Assistance (#021)	Restricted	850	
b. NCLBA Title II-A: Teacher Quality (#032)	Restricted	1,624	
c. Judith P. Hoyer Early Learning Center (#046)	Restricted	6,000	
d. Judy Center Expansion - Elmer Wolfe (#123)	Restricted	1,000	
e. Judy Center Expansion - Cranberry Station (#163)	Restricted	1,000	
f. Parents As Teachers (PAT) - Judy Center (#336)	Restricted	<u>3,340</u>	13,814
g. Schools	Unrestricted	6,950	
h. Gateway	Unrestricted	500	
i. Curriculum	Unrestricted	21,600	
j. Student Services - Guidance	Unrestricted	10,000	
k. Student Services - Psychological Testing	Unrestricted	19,000	
l. Staff Development	Unrestricted	5,500	
m. Outdoor School (#016)	Unrestricted	2,000	
n. Serve America Sub-Grant (#024)	Unrestricted	163	
o. Perkins Title I-C: Program Improvement (#029)	Unrestricted	15,700	
p. Families Learning Together (#031)	Unrestricted	5,600	
q. Pre-Kindergarten (#056)	Unrestricted	500	
r. Carroll County Student Government Association (#098)	Unrestricted	275	
s. Home & Hospital Teaching (#113)	Unrestricted	15,000	
t. Interpretation and Translation Services (#237)	Unrestricted	1,500	
u. Limited English Proficient (#238)	Unrestricted	20,000	
v. Transitions Project (#361)	Unrestricted	1,000	
w. Career Technology Education - Match (#429)	Unrestricted	<u>200</u>	<u>125,488</u>
			139,302

**License Fees**

a. Technology Services	Unrestricted	149,800	
b. Curriculum	Unrestricted	2,000	
c. Career Technology Education - Match (#429)	Unrestricted	<u>500</u>	
			152,300

**Dues**

Payments for membership in professional organizations; payments for dues in athletic organizations.

a. NCLB Title III-A: English Language Acquisition-LEP (#228)	Restricted		240
b. Schools	Unrestricted	725	
c. Student Services - Guidance	Unrestricted	2,000	
d. Staff Development	Unrestricted	500	
e. Outdoor School (#016)	Unrestricted	400	
f. Perkins Title I-C: Program Improvement (#029)	Unrestricted	1,500	
g. Carroll County Student Government Association (#098)	Unrestricted	184	
h. Career Technology Education - Match (#429)	Unrestricted	<u>2,300</u>	<u>7,609</u>
			7,849

**OTHER INSTRUCTIONAL COSTS**

**APPROVED  
BUDGET**

**OTHER CHARGES - continued**

**Subscriptions**

Subscriptions to newspapers, magazines and other publications for classrooms, professional libraries, media centers, and athletic programs.

a. Schools	Unrestricted	60,324	
b. Gateway	Unrestricted	1,710	
c. Student Services - Guidance	Unrestricted	3,121	
d. Student Services - Psychological Testing	Unrestricted	202	
e. Outdoor School (#016)	Unrestricted	650	
f. Perkins Title I-C: Program Improvement (#029)	Unrestricted	<u>3,950</u>	

69,957

**Conferences & Trainings**

Costs of attending conferences, meetings, in-services, training and other professional development.

a. NCLBA Title I-A: Targeted Assistance (#021)	Restricted	5,600	
b. Perkins Title I-C: Program Improvement (#029)	Restricted	1,673	
c. Judith P. Hoyer Early Learning Center (#046)	Restricted	12,000	
d. Judy Center Expansion - Elmer Wolfe (#123)	Restricted	641	
e. CTE Reserve Fund Project (#129)	Restricted	50,762	
f. Judy Center Expansion - Cranberry Station (#163)	Restricted	1,200	
g. NCLB Title III-A: English Language Acquisition - LEP (#22)	Restricted	<u>1,920</u>	73,796
h. Schools	Unrestricted	9,400	
i. Student Personnel Services	Unrestricted	4,700	
j. Curriculum	Unrestricted	7,000	
k. Staff Development	Unrestricted	7,300	
l. Gateway School	Unrestricted	700	
m. Outdoor School (#016)	Unrestricted	3,000	
n. Perkins Title I-C: Program Improvement (#029)	Unrestricted	8,000	
o. Families Learning Together (#031)	Unrestricted	9,600	
p. Carroll County Student Government Association (#098)	Unrestricted	1,000	
q. Interpretation and Translation Services (#237)	Unrestricted	7,240	
r. Limited English Proficient (#238)	Unrestricted	2,150	
s. Multicultural Curriculum Development (#345)	Unrestricted	3,200	
t. Career Technology Education - Match (#429)	Unrestricted	<u>20,000</u>	<u>83,290</u>

157,086

**OTHER INSTRUCTIONAL COSTS**

**APPROVED  
BUDGET**

**OTHER CHARGES - continued**

**Admission Fees**

a. NCLBA Title I-A: Targeted Assistance (#021)	Restricted	3,400		
b. Ed. Foundation Legacy Funds for Unmet Student Needs	Restricted	1,000		
c. Community and Family Literacy (#179)	Restricted	<u>500</u>	4,900	
d. Gateway School	Unrestricted	3,200		
e. Schools	Unrestricted	150		
f. Concurrent Enrollment	Unrestricted	25,000		
g. Student Body Activities	Unrestricted	3,500		
h. In-Kind Services from Carroll County Government (#052)	Unrestricted	20,000		
i. Limited English Proficient (#238)	Unrestricted	<u>500</u>	<u>52,350</u>	57,250

**Miscellaneous Other Charges**

a. Judith P. Hoyer Early Learning Center (#046)	Restricted			
b. Community and Family Literacy (#179)	Restricted	200		
c. Various Grants Carryover (#800)	Restricted	300,000		
d. New Grants (#805)	Restricted	<u>80,000</u>	380,200	
e. Gateway School	Unrestricted	500		
f. Schools	Unrestricted	3,115		
g. Student Services - Guidance	Unrestricted	5,000		
h. Outdoor School (#016)	Unrestricted	100		
i. Perkins Title I-C: Program Improvement (#029)	Unrestricted	<u>1,200</u>	<u>9,915</u>	<u>390,115</u>

**TOTAL OTHER CHARGES**

**973,859**

**EQUIPMENT ADDITIONAL**

**Classroom Furniture and Equipment**

a. Perkins Title I-C: Program Improvement (#029)	Restricted	46,149		
b. Fine Arts Initiatives (#205)	Restricted	<u>5,228</u>	51,377	
c. Student Body Activities	Unrestricted	10,000		
d. Perkins Title I-C: Program Improvement (#029)	Unrestricted	10,000		
e. Career Technology Education - Match (#429)	Unrestricted	<u>50,000</u>	<u>70,000</u>	<u>121,377</u>

**TOTAL EQUIPMENT ADDITIONAL**

**121,377**

**OTHER INSTRUCTIONAL COSTS**

**APPROVED  
BUDGET**

**EQUIPMENT REPLACEMENT**

**Classroom Furniture & Equipment**

a. Aging Schools/QZAB (Taneytown Elem Playground)	Restricted		165,000	
b. Career Technology Education - Match (#429)	Unrestricted		<u>25,000</u>	

**TOTAL EQUIPMENT REPLACEMENT**

**190,000**

**TRANSFERS**

**Out-Going Transfers to Other MD LEA's**

Student Personnel Services:

a. Out-Going Transfers to Other MD LEA's	Unrestricted			45,000
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**Other Out-Going Transfers**

a. NCLBA Title I-A: Targeted Assistance (#021)	Restricted	25,250		
b. NCLBA Title II-A: Teacher Quality (#032)	Restricted	<u>15,454</u>	40,704	
c. Adjudicated Youth Placement costs	Unrestricted		<u>182,000</u>	<u>222,704</u>

**TOTAL TRANSFERS**

**267,704**

**TOTAL OTHER INSTRUCTIONAL COSTS**

**\$2,823,984**





## Section III

# Debt Service Fund & Food Service Fund



# Debt Service Fund

The debt service fund represents the long term debt incurred for the construction of school facilities and consists of school construction bonds issued by the Carroll County Commissioners. All debt service payments are made by the County Commissioners of Carroll County. The information presented represents the local interest and principal obligation for local government.

<b>Debt Service Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>14 Debt Service</b>					
Interest - Local Share	\$4,209,444	\$3,972,610	\$3,744,000	(\$228,610)	-5.75%
Principal - Local Share	\$9,071,188	\$8,634,910	\$8,293,000	(\$341,910)	-3.96%
<b>Total Debt Service</b>	<b>\$13,280,632</b>	<b>\$12,607,520</b>	<b>\$12,037,000</b>	<b>(\$570,520)</b>	<b>-4.53%</b>



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - DEBT SERVICE FUND**  
 DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>REVENUES</b>				
<b>Sources of Funding</b>				
Local Government	\$ 13,280,632	\$ 12,607,520	\$ 12,037,000	\$ 12,037,000
<b>TOTAL FUNDING</b>	<u>\$ 13,280,632</u>	<u>\$ 12,607,520</u>	<u>\$ 12,037,000</u>	<u>\$ 12,037,000</u>
<b>EXPENDITURES</b>				
Debt Service				
Interest - Local Share	\$ 4,209,444	\$ 3,972,610	\$ 3,744,000	\$ 3,744,000
Principal - Local Share	9,071,188	8,634,910	8,293,000	8,293,000
<b>TOTAL DEBT SERVICE</b>	<u>\$ 13,280,632</u>	<u>\$ 12,607,520</u>	<u>\$ 12,037,000</u>	<u>\$ 12,037,000</u>



# Food Service Fund

The food service fund includes all activities and expenses associated with providing food to students and staff in Carroll County Public Schools. The food service program is basically self supporting.

Expenditures for employee benefits include employees pension/retirement costs, social security payments, sick leave conversion benefits, medical, optical, and dental insurances, and workers' compensation insurance. Food service employees also receive an employee benefit subsidy for out-of-pocket insurance costs.

<b>Food Service Fund Summary</b>	<b>Actual 14-15</b>	<b>Approved 15-16</b>	<b>Approved 16-17</b>	<b>Approved Increase/ (Decrease)</b>	<b>% Change</b>
<b>08 Fixed Charges</b>					
4 Other Charges	\$1,231,099	\$1,303,804	\$1,237,244	(\$66,560)	-5.11%
<b>09 Food Services</b>					
1 Salaries	\$2,139,801	\$2,134,710	\$2,188,407	\$53,697	2.52%
2 Contracted Services	\$20,350	\$20,000	\$22,000	\$2,000	10.00%
3 Supplies/Materials	\$2,537,821	\$2,550,000	\$2,550,000	\$0	0.00%
4 Other Charges	\$14,755	\$20,000	\$15,500	(\$4,500)	-22.50%
5 Land, Bldg, Equip Additional	\$0	\$10,000	\$20,000	\$10,000	100.00%
6 Land, Bldg, Equip Replacement	\$50,995	\$35,000	\$65,000	\$30,000	85.71%
	\$5,994,821	\$6,073,514	\$6,098,151	\$24,637	0.41%





**CARROLL COUNTY PUBLIC SCHOOLS  
SOURCES OF REVENUE TO SUPPORT THE FOOD SERVICE FUND**

(Table 1-F)

	FOOD SERVICE FUND REVENUES	APPROVED REVENUE 2014-15	APPROVED REVENUE 2015-16	APPROVED REVENUE 2016-17	INCREASE (DECREASE) OVER 2015-16	PERCENT INCREASE OVER 2015-16
I.	Local Revenue	0	0	0	0	0.00%
	<b>Total Local Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
II.	Sale School Lunches/Various					
	1. Child Breakfast	110,000	110,000	110,000	-	0.00%
	2. Child Lunch	2,150,000	1,900,000	1,750,000	(150,000)	-7.89%
	3. A La Carte	720,000	900,000	1,000,000	100,000	11.11%
	4. Early Childhood Programs	9,000	10,000	12,000	2,000	20.00%
	5. Miscellaneous	180,794	88,514	71,151	(17,363)	-19.62%
	6. State Breakfast/Lunch	95,000	90,000	85,000	(5,000)	-5.56%
	7. U.S.D.A. Commodities	375,000	375,000	370,000	(5,000)	-1.33%
	8. Federal Lunch	2,050,000	2,050,000	2,150,000	100,000	4.88%
	9. Federal Breakfast	550,000	550,000	550,000	-	0.00%
	10. Rebates	10,000	-	-	-	#DIV/0!
	<b>Total Sale Lunches/Various</b>	<b>6,249,794</b>	<b>6,073,514</b>	<b>6,098,151</b>	<b>24,637</b>	<b>0.41%</b>
	<b>TOTAL FOOD SERVICE</b>	<b>6,249,794</b>	<b>6,073,514</b>	<b>6,098,151</b>	<b>24,637</b>	<b>0.41%</b>



CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>FOOD SERVICE FUND</b>				
Positions				
1. Professional	2.00	2.00	2.00	2.00
2. Classified	<u>101.35</u>	<u>101.35</u>	<u>101.35</u>	<u>98.21</u>
<b>Total Positions</b>	<b>103.35</b>	<b>103.35</b>	<b>103.35</b>	<b>100.21</b>
1 Salaries and Wages				
Regular Classified	\$1,779,902	\$1,802,982	\$1,813,128	\$1,813,128
Temporary Classified	90,118	62,500	50,000	50,000
Regular Professional	172,446	171,608	171,608	171,608
Educational Add-Ons Classified	13,768	13,823	12,958	12,958
Overtime Classified	82,167	62,500	50,000	50,000
Employee Bonus / Negotiations Reserve	0	19,897	89,313	89,313
Insurance Opt-Out	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>
<b>Object Total</b>	<b>2,139,801</b>	<b>2,134,710</b>	<b>2,188,407</b>	<b>2,188,407</b>
2 Contracted Services				
Maintenance & Repair of Equipment	10	0	2,000	2,000
Maintenance & Repair of Vehicles	0	0	0	0
Other Contracted Services	<u>20,340</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
<b>Object Total</b>	<b>20,350</b>	<b>20,000</b>	<b>22,000</b>	<b>22,000</b>
3 Supplies and Materials				
Office Supplies	0	1,000	1,000	1,000
Clothing and Footwear	15,289	15,000	12,000	12,000
Equipment Maintenance & Repair Supplies	53,038	68,000	50,000	50,000
Non-Food Supplies	25,176	36,000	28,000	28,000
Food	2,290,995	2,300,000	2,300,000	2,300,000
Food Related Supplies	122,912	110,000	130,000	130,000
Other Food Service Supplies	15,186	10,000	15,000	15,000
Sensitive Items Non-I.T.	11,173	0	0	0
Computer Equipment < \$5,000	0	0	0	0
Other Non-Instr Sup & Mat	<u>4,052</u>	<u>10,000</u>	<u>14,000</u>	<u>14,000</u>
<b>Object Total</b>	<b>2,537,821</b>	<b>2,550,000</b>	<b>2,550,000</b>	<b>2,550,000</b>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
4 Other Charges				
Local Mileage Reimbursement	6,088	6,000	6,000	6,000
License Fees	495	500	500	500
Postage	554	500	500	500
Food Locker Storage	1,526	3,500	1,500	1,500
Gasoline	5,017	6,700	5,000	5,000
Dues	287	800	800	800
Conferences & Trainings	688	1,500	700	700
Miscellaneous - Other Charges	100	500	500	500
<b>Object Total</b>	<u>14,755</u>	<u>20,000</u>	<u>15,500</u>	<u>15,500</u>
5 Equipment Additional				
Cafeteria Equipment	0	10,000	20,000	20,000
<b>Object Total</b>	<u>0</u>	<u>10,000</u>	<u>20,000</u>	<u>20,000</u>
6 Equipment Replacement				
Cafeteria Equipment	50,995	35,000	65,000	65,000
<b>Object Total</b>	<u>50,995</u>	<u>35,000</u>	<u>65,000</u>	<u>65,000</u>
<b>TOTAL FOOD SERVICES</b>	\$4,763,722	\$4,769,710	\$4,860,907	\$4,860,907

**FOOD SERVICE FUND**

Food Services consists of those activities where the food service managers and food service staff prepare and serve regular and incidental meals.

<b>SALARIES AND WAGES</b>	<b>APPROVED BUDGET</b>
<b>Existing Positions</b>	
<b>Professional</b>	
Supervisor - Food Services	1.00
Assistant Supervisor - Food Services	<u>1.00</u>
	2.00
	\$171,608
<b>Classified</b>	
Secretary III - 12 Month	1.00
Cafeteria Managers - 10 Month	29.00
Cafeteria Assistant Manager - 10 Month	2.00
Cafeteria Workers - 10 Month	52.42
Pending Food Service Placements	<u>13.79</u>
<b>Total Existing Classified Positions</b>	<u>98.21</u>
	<u>1,813,128</u>
<b>Total Existing Positions</b>	100.21
<b>Professional/Classified</b>	\$1,984,736
<b>Other Salaries</b>	
Temporary Classified	50,000
Educational Add-Ons Classified	12,958
Overtime Classified	50,000
Employee Bonus / Negotiations Reserve	89,313
Insurance Opt-Out	<u>1,400</u>
<b>TOTAL SALARIES AND WAGES</b>	<b>2,188,407</b>
<b>CONTRACTED SERVICES</b>	
<b>Maintenance and Repair of Equipment</b>	
Cost for outside vendors to maintain and repair equipment.	2,000
<b>Other Contracted Services</b>	
Other contracts for service providers	<u>20,000</u>
<b>TOTAL CONTRACTED SERVICES</b>	<b>22,000</b>
<b>SUPPLIES AND MATERIALS</b>	
<b>Office Supplies</b>	
Stationery, forms, other items for the Food Service Office.	1,000
<b>Clothing and Footwear</b>	
Uniforms for Food Services personnel as required by negotiated agreement.	12,000
<b>Equipment Maintenance and Repair Supplies</b>	
Purchase of parts used to repair and maintain equipment.	50,000

## FOOD SERVICE FUND

	<b>APPROVED BUDGET</b>
<b>SUPPLIES AND MATERIALS - continued</b>	
<b>Food Related Supplies</b>	
Supplies and materials used in Food Services operation other than food. Items include detergent, dish towels, dispensers, disposable cups, plates, napkins and silverware.	158,000
<b>Food</b>	
Provides funds to purchase food.	2,300,000
<b>Other Food Service Supplies</b>	
Supplies needed for Food Service operations.	15,000
<b>Miscellaneous Non-Instructional Materials and Supplies</b>	<u>14,000</u>
<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>2,550,000</b>
<b>OTHER CHARGES</b>	
<b>Local Mileage Reimbursement</b>	
Reimbursement to personnel carrying out assigned duties.	6,000
<b>License Fees</b>	500
<b>Postage</b>	500
<b>Rental of Food Lockers</b>	
Rental of food storage locker where government commodities can be stored.	1,500
<b>Gasoline</b>	5,000
<b>Other Expenses</b>	
Dues and Subscriptions	800
<b>Other Professional Development/A.T.S.P. Professional Development</b>	
Training for professionals in Food Service	700
<b>Miscellaneous - Other Charges</b>	<u>500</u>
<b>TOTAL OTHER CHARGES</b>	<b>15,500</b>
<b>EQUIPMENT ADDITIONAL</b>	
<b>Cafeteria Equipment</b>	<b>20,000</b>
<b>EQUIPMENT REPLACEMENT</b>	
<b>Cafeteria Equipment</b>	<u><b>65,000</b></u>
<b>TOTAL FOOD SERVICES</b>	<b>\$4,860,907</b>

CARROLL COUNTY PUBLIC SCHOOLS  
**APPROVED BUDGET - RESTRICTED FUNDS**  
**FOOD SERVICE FUND**  
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2014-15	Approved Budget 2015-16	Proposed Budget 2016-17	Approved Budget 2016-17
<b>FIXED CHARGES</b>				
4 Other Charges				
Employee Fringe Benefits				
Employee Retirement	\$216,108	\$205,936	\$184,551	\$184,551
Employees Social Security	153,680	155,011	152,049	152,049
Sick Leave Conversion	17,312	30,000	15,000	15,000
Life Insurance	1,300	1,349	1,293	1,293
Long Term Disability	247	302	302	302
Optical Plan	162	162	166	166
Medical Insurance	684,457	746,305	737,484	737,484
Workers' Compensation	117,958	114,803	107,182	107,182
Dental Insurance	17,875	19,936	19,217	19,217
Employee Benefit Subsidy	22,000	30,000	20,000	20,000
<b>Object Total</b>	<u>1,231,099</u>	<u>1,303,804</u>	<u>1,237,244</u>	<u>1,237,244</u>
 <b>TOTAL FIXED CHARGES</b>	 \$1,231,099	 \$1,303,804	 \$1,237,244	 \$1,237,244







## Section IV

# Grant Information & Enrollment Data



**Individuals with Disabilities Education Act (IDEA) Part B – Special Education**

*Estimated Funding / FTEs: \$ 5,429,824 / 69.50*

*Purpose of Grant:* Formula and discretionary grants to provide educational services to students with disabilities in the school system.

**IDEA Parts B & C – Infant & Toddler Program**

*Estimated Funding / FTEs: \$ 256,333 / 2.20*

*Purpose of Grant:* To develop and implement a comprehensive, coordinated, multi-disciplinary, interagency system that provides early intervention services for infants and toddlers with disabilities and their families. Services are provided through a cooperative agreement with the Carroll County Health Department, Department of Social Services, and Human Services programs.

**Medicaid**

*Estimated Funding / FTEs: \$ 1,291,130 / 20.20*

*Purpose of Grant:* To address academic and social needs of children in grades four through eight with school-based mentoring programs and activities.

**Perkins Vocational & Technical Education Act – (Perkins) Program Development**

*Estimated Funding / FTEs: \$ 251,129 / 0.00*

*Purpose of Grant:* To provide career and technology education programs that are aligned with current labor market demands.

**Judy Center**

*Estimated Funding / FTEs: \$ 379,369 / 4.00*

*Purpose of Grant:* To address early learning needs via new programs based at Elmer Wolfe and Cranberry Station elementary schools.

**No Child Left Behind Act (NCLBA)**

**Title I, Part A – Improving Basic Programs**

*Estimated Funding / FTEs: \$ 2,462,906 / 25.00*

*Purpose of Grant:* To improve the academic achievement of at-risk students in schools with high percentages of students eligible for free and reduced price meals through additional instructional services for students, staff training, and parental support.

**NCLBA Title II, Part A –**

**Teacher and Principal Training & Recruiting**

*Estimated Funding / FTEs: \$ 568,127 / 2.40*

*Purpose of Grant:* To increase student achievement by improving teacher and principal quality through staff development and reducing class size.

**NCLBA Title III – Limited English Proficient**

*Estimated Funding / FTEs: \$ 45,747 / 0.00*

*Purpose of Grant:* To ensure that children with limited English proficiency develop high levels of academic achievement in English through high-quality language instruction programs staffed by trained professionals.

**Assorted Small or New Grants**

*Estimated Funding / FTEs: \$ 844,136 / 0.00*

*Purpose of Funds:* Other small or new grants received from various parts of the federal government to be used as directed by the giver.

**Other Federal Revenue**

*Grant Carry-Forwards: \$ 2,250,000 / 0.00*

## ***FY 2017 Grant Summary – State Funding***

**Estimated Funding / FTEs: \$ 4,497,179 / 2.80**

### **Aging Schools / QZAB**

*Estimated Funding / FTEs: \$ 302,261 / 0.00*

*Purpose of Grant: To assist the school system in upgrading aging school facilities.*

### **Infants and Toddlers Program**

*Estimated Funding / FTEs: \$ 263,018 / 1.80*

*Purpose of Grant: To develop and implement a comprehensive, coordinated, multi-disciplinary, interagency system that provides early intervention services for infants and toddlers with disabilities and their families. Services are provided through a cooperative agreement with the Carroll County Health Department, Department of Social Services, and Human Services programs.*

### **Judy Center**

*Estimated Funding / FTEs: \$ 322,000 / 1.00*

*Purpose of Grant: To establish an early child care and education center serving children birth through age 5 at Robert Moton Elementary School to promote school readiness.*

### **Non-Public Placements**

*Estimated Funding / FTEs: \$ 3,000,000 / 0.00*

*Purpose of Grant: To provide for the placement of students with disabilities in an appropriate educational environment.*

### **Parents As Teachers**

*Estimated Funding / FTEs: \$ 89,000 / 0.00*

*Purpose of Funds: To enhance child development and school readiness for children from birth through five through early childhood parent education and a family support program.*

### **Quality Teacher Incentives**

*Estimated Funding / FTEs: \$ 142,616 / 0.00*

*Purpose of Grant: To provide a match for local incentive payments to teachers holding national teacher certification.*

### **Assorted Small Grants**

*Estimated Funding / FTEs: \$ 228,284 / 0.00*

*Purpose of Funds: Other small grants received from various parts of the State government to be used as directed by the giver.*

### **Other Restricted State Revenue**

*Grant Carry-Forwards: \$ 150,000 / 0.00*

***FY 2017 Grant Summary – Other Funding***

**Estimated Funding / FTEs: \$ 550,969 / 2.20**

**Tuition & Fees – Summer School Programs**

*Estimated Funding / FTEs:* \$ 47,800 / 0.00

*Purpose of Funds:* Tuition and fees paid by students participating in summer programs.

**Tuition & Fees – Carroll Co. General Hospital**

*Estimated Funding / FTEs:* \$ 31,187 / 0.00

*Purpose of Funds:* Fees paid by Carroll County General Hospital for providing tutoring to patients.

**Outdoor School**

*Estimated Funding / FTEs:* \$ 132,000 / 0.00

*Purpose of Funds:* Receipts from students and expenditures for student meals while at Carroll County Outdoor School at Hashawha Environmental Center.

**Assorted Small Grants and Donations**

*Estimated Funding / FTEs:* \$ 239,982 / 2.20

*Purpose of Funds:* Other small grants and donations received from non-governmental individuals and organizations used as directed by the giver.

**Other Non-Governmental Revenue**

*Grant Carry-Forwards:* \$ 100,000 / 0.00



## Individuals with Disabilities Education Act Funding Information

The federal Individuals with Disabilities Education Act (IDEA) was reauthorized in 2004. Part B, Section 611(a)2 of the Act<sup>1</sup> provides the maximum amount to be provided to the States. While the generally understood intent was for federal funding to be 40% of the cost of special education, the actual calculation is forty percent of national average per pupil expenditures multiplied by the number of children with disabilities served in the 2004-2005 school year, subject to several adjustments annually.

Actual federal appropriations are significantly less than the maximum authorized amounts. While the federal appropriation varies annually, it has recently been between 12.1% and 18.2%. “Full” funding of IDEA in fiscal year 2008 would have required an additional \$14.5 billion to be appropriated by Congress and this amount has likely increased since then. As a result, a greater portion of the financial burden relating to educating students in accordance with IDEA falls to the state and local levels. The American Recovery and Reinvestment Act (ARRA) provided additional federal funding for the education of children with disabilities, but this funding only covered two fiscal years. As new federal funding generally can only be used to cover additional or increased expenditures, it is difficult to dramatically affect the federal funding percentage even with new federal funding under current federal regulations.

Carroll County Public Schools special education expenditures and federal special education revenues in the general operating fund for fiscal year 2015 through 2017 are:

	<b>FY 2015</b> (Actual)	<b>FY 2016</b> (Budgeted)	<b>FY 2017</b> (Budgeted)
Expenditures:			
Category 13 – Special Education	\$37,473,986	\$38,754,162	\$39,369,358
Category 08 – Fixed Charges – Special Education Portion	9,392,824	9,309,484	9,984,104
Category 05 – Student Transportation – Special Transportation Programs	<u>5,862,410</u>	<u>6,047,285</u>	<u>5,972,389</u>
Total Special Education Expenditures	\$52,729,220	\$54,110,931	\$55,325,851
Federal Funding Received Under IDEA	\$5,646,016	\$5,657,282	\$5,686,157
<b>Percent of Costs Covered by IDEA</b>	<b>10.71%</b>	<b>10.45%</b>	<b>10.28%</b>

<sup>1</sup> **PART B—ASSISTANCE FOR EDUCATION OF ALL CHILDREN WITH DISABILITIES**  
**SEC. 611. AUTHORIZATION; ALLOTMENT; USE OF FUNDS; AUTHORIZATION OF APPROPRIATIONS.**  
 (a) GRANTS TO STATES.—  
 (2) MAXIMUM AMOUNT.—The maximum amount of the grant a State may receive under this section—  
 (B) for fiscal year 2007 and subsequent fiscal years is—  
 (i) the number of children with disabilities in the 2004–2005 school year in the State who received special education and related services—  
 (I) aged 3 through 5 if the State is eligible for a grant under section 619; and  
 (II) aged 6 through 21; multiplied by  
 (ii) 40 percent of the average per-pupil expenditure in public elementary schools and secondary schools in the United States; adjusted by  
 (iii) the rate of annual change in the sum of—  
 (I) 85 percent of such State’s population described in subsection (d)(3)(A)(i)(II); and  
 (II) 15 percent of such State’s population described in subsection (d)(3)(A)(i)(III).





# SCHOOL ENROLLMENTS and ENROLLMENT PROJECTIONS

Data for FY 2015-16 and beyond is restated to reflect new boundaries and comes from  
*The Superintendent's Final School Closure and Boundary Adjustment Recommended Plan*

<b>Elementary School Enrollment Totals (FTE)</b>								
SCHOOL	Actual				Projected	Change	Projected	
	12-13	13-14	14-15	15-16	16-17	Over Prior	17-18	18-19
CARROLLTOWNE ELEMENTARY	548	534	520	466	442	(24)	430	426
CHARLES CARROLL ELEMENTARY	285	270	271	0	0	0	0	0
CRANBERRY STATION ELEMENTARY	460	487	478	464	476	12	476	485
EBB VALLEY ELEMENTARY	505	501	470	537	526	(11)	506	481
ELDERSBURG ELEMENTARY	488	489	467	477	461	(16)	453	439
ELMER WOLFE ELEMENTARY	393	395	379	439	431	(8)	422	408
FREEDOM ELEMENTARY	533	491	488	458	435	(23)	431	413
FRIENDSHIP VALLEY ELEMENTARY	493	512	489	489	477	(12)	480	464
HAMPSTEAD ELEMENTARY	361	350	339	268	251	(17)	234	228
LINTON SPRINGS ELEMENTARY	663	627	590	592	579	(13)	560	530
MANCHESTER ELEMENTARY	603	574	593	657	636	(21)	649	630
MECHANICSVILLE ELEMENTARY	549	546	527	464	431	(33)	398	394
MT. AIRY ELEMENTARY	514	495	510	464	463	(1)	425	441
PARR'S RIDGE ELEMENTARY	459	451	434	431	417	(14)	410	385
PINEY RIDGE ELEMENTARY	599	610	598	595	569	(26)	583	562
ROBERT MOTON ELEMENTARY	397	398	401	392	390	(2)	382	373
RUNNYMEDE ELEMENTARY	555	515	529	533	531	(2)	527	506
SANDYMOUNT ELEMENTARY	453	448	450	417	411	(6)	408	397
SPRING GARDEN ELEMENTARY	522	534	551	523	514	(9)	507	484
TANEYTOWN ELEMENTARY	455	439	415	441	444	3	439	421
WESTMINSTER ELEMENTARY	529	510	472	512	491	(21)	494	481
WILLIAM WINCHESTER ELEMENTARY	585	639	519	598	591	(7)	591	574
WINFIELD ELEMENTARY	568	549	626	481	478	(3)	464	458
<b>ELEMENTARY TOTALS</b>	<b>11,517</b>	<b>11,364</b>	<b>11,116</b>	<b>10,698</b>	<b>10,444</b>	<b>(254)</b>	<b>10,269</b>	<b>9,980</b>
<b>Increase/(Decrease)</b>	<b>(175)</b>	<b>(153)</b>	<b>(248)</b>	<b>(418)</b>	<b>(254)</b>	<b>(254)</b>	<b>(175)</b>	<b>(289)</b>

<b>Middle School Enrollment Totals (FTE)</b>								
SCHOOL	Actual				Projected	Change	Projected	
	12-13	13-14	14-15	15-16	16-17	Over Prior	17-18	18-19
MT. AIRY MIDDLE	636	660	607	805	733	(72)	733	677
NEW WINDSOR MIDDLE	371	377	396	0	0	0	0	0
NORTH CARROLL MIDDLE	601	618	583	591	587	(4)	586	596
NORTHWEST MIDDLE	503	522	484	731	666	(65)	682	679
OKLAHOMA ROAD MIDDLE	804	825	779	745	716	(29)	675	642
SHILOH MIDDLE	654	670	642	648	629	(19)	618	617
SYKESVILLE MIDDLE	779	785	815	803	812	9	764	794
WESTMINSTER EAST MIDDLE	725	704	730	718	713	(5)	690	704
WESTMINSTER WEST MIDDLE	977	940	986	1,029	1,048	19	980	937
<b>MIDDLE SCHOOL TOTALS</b>	<b>6,050</b>	<b>6,101</b>	<b>6,022</b>	<b>6,070</b>	<b>5,904</b>	<b>(166)</b>	<b>5,728</b>	<b>5,646</b>
<b>Increase/(Decrease)</b>	<b>(97)</b>	<b>51</b>	<b>(79)</b>	<b>48</b>	<b>(166)</b>	<b>(166)</b>	<b>(176)</b>	<b>(82)</b>

## SCHOOL ENROLLMENTS and ENROLLMENT PROJECTIONS

Data for FY 2015-16 and beyond is restated to reflect new boundaries and comes from  
*The Superintendent's Final School Closure and Boundary Adjustment Recommended Plan*

<b>High School Enrollment Totals (FTE)</b>								
SCHOOL	Actual				Projected	Change Over Prior	Projected	
	12-13	13-14	14-15	15-16	16-17		17-18	18-19
CENTURY HIGH	1,187	1,128	1,124	1,092	1,087	(5)	1,107	1,097
FRANCIS SCOTT KEY HIGH	1,021	999	958	1,005	1,012	7	957	977
LIBERTY HIGH	1,141	1,061	1,077	1,100	1,096	(4)	1,089	1,029
MANCHESTER VALLEY HIGH	775	761	791	1,392	1,387	(5)	1,327	1,304
NORTH CARROLL HIGH	780	750	720	0	0	0	0	0
SOUTH CARROLL HIGH	1,087	1,091	1,071	1,039	1,081	42	1,076	1,072
WESTMINSTER HIGH	1,591	1,580	1,547	1,594	1,578	(16)	1,619	1,636
WINTERS MILL HIGH	1,173	1,100	1,092	1,092	1,096	4	1,102	1,092
HIGH SCHOOL TOTALS	8,755	8,470	8,380	8,314	8,337	23	8,277	8,207
<b>Increase/(Decrease)</b>	(126)	(285)	(90)	(66)	23	23	(60)	(70)

<b>Other School Enrollment Totals (FTE)</b>								
SCHOOL	Actual				Projected	Change Over Prior	Projected	
	12-13	13-14	14-15	15-16	16-17		17-18	18-19
GATEWAY SCHOOL	60	64	62	66	60	(6)	59	59
CROSSROADS	6	8	9	13	9	(4)	9	9
PRIDE	15	14	16	21	16	(5)	15	15
CARROLL SPRINGS SCHOOL	47	44	50	39	48	9	48	47
POST SECONDARY	32	44	30	30	29	(1)	28	28
FLEXIBLE STUDENT SUPPORT	32	47	26	26	25	(1)	25	25
OTHER SCHOOL TOTALS	192	221	193	195	187	(8)	184	183
<b>Increase/(Decrease)</b>	(28)	29	(28)	2	(8)	(8)	(3)	(1)

<b>Total Enrollment (FTE)</b>								
	Actual				Projected	Change Over Prior	Projected	
	12-13	13-14	14-15	15-16	16-17		17-18	18-19
GRAND TOTAL	26,514	26,156	25,711	25,277	24,872	(405)	24,458	24,016
TOTAL INCREASE/DECREASE	(426)	(358)	(445)	(434)	(405)	(405)	(414)	(442)



## Section V

# Capital Improvement Program Information



**APPROVED FY 2017 CAPITAL BUDGET**

	Prior Allocation			Fiscal Year 2017 Funding			Request For	Total
	State	County	Total	State	County	Request For		
South Carroll HS Roof Replacement		\$ 283,000	\$ 283,000	\$ 2,142,000	\$ 1,779,755	(SR)	(SR)	\$ 3,921,755
Westminster High Roo Replacement		\$ 264,000	\$ 264,000	\$ 1,997,000	\$ 1,781,000	(SR)	(SR)	\$ 3,778,000
Francis Scott Key HS Roof Replacement				\$ 1,974,000	\$ 1,844,000	(SR)	(SR)	\$ 3,818,000
Friendship Valley ES Roof Replacement				\$ 847,000	\$ 791,100	(SR)	(SR)	\$ 1,638,100
Piney Ridge ES Roof Replacement				\$ 597,000	\$ 556,200	(SR)	(SR)	\$ 1,153,200
Career & Technology Center					\$ 100,000		(FS)	\$ 100,000
Westminster High Electrical Replacement					\$ 60,000		(FS)	\$ 60,000
Paving					\$ 500,000		(C)	\$ 500,000
Relocatable Classroom Movement					\$ 165,000		(C)	\$ 165,000
BOE Debt Service					\$ 11,588,410		(C)	\$ 11,588,410
	\$ -	\$ 547,000	\$ 547,000	\$ 7,557,000	\$ 19,165,465			\$ 26,722,465

NOTE: All dollar figures are shown in thousands

(SR) = Systemic Renovation  
(C) = Construction Funding

**APPROVED FY 2018-2022 CAPITAL IMPROVEMENT PROGRAM PLAN**

Project Title	FY2018			FY2019			FY2020			FY2021			FY2022			Total
	State	Local		State	Local		State	Local		State	Local		State	Local		
<b>Modernizations</b>																
CCCTC Replacement School					\$ 4,000,000		\$ 29,100,000	\$ 26,000,000								\$ 59,100,000
<b>Roof Replacements</b>																
Future Roof Replacements		\$ 250,000		\$ 1,872,000	\$ 1,728,000		\$ 2,132,000	\$ 1,968,000	\$ 1,300,000	\$ 1,200,000	\$ 1,200,000	\$ 1,300,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 12,950,000
<b>HVAC-Replacements</b>																
Future HVAC Replacement		\$ 340,000		\$ 2,600,000	\$ 2,500,000		\$ 2,700,000	\$ 4,000,000	\$ 3,700,000	\$ 2,900,000	\$ 2,900,000	\$ -	\$ 665,000	\$ 665,000	\$ 665,000	\$ 19,405,000
<b>Electrical Replacements</b>																
Westminster HS Electrical		\$ 100,000		\$ 531,000	\$ 369,000											\$ 1,000,000
<b>Science Room Renovation</b>																
Westminster HS		\$ 865,000														\$ 1,740,000
South Carroll HS & Liberty HS				\$ 898,000	\$ 922,000											\$ 1,820,000
<b>Annual Requests</b>																
Paving		\$ 550,000			\$ 600,000			\$ 650,000		\$ 700,000			\$ 750,000	\$ 750,000	\$ 3,250,000	
Roofing Improvements		\$ 170,000			\$ 175,000			\$ 180,000		\$ 185,000			\$ 190,000	\$ 190,000	\$ 540,000	
Relocatable Classroom Movement																\$ 360,000
<b>BOE Debt Service</b>																
	\$ 865,000	\$ 13,349,790		\$ 5,901,000	\$ 21,005,500		\$ 33,932,000	\$ 43,337,800	\$ 5,000,000	\$ 16,892,200	\$ 1,300,000	\$ 16,302,930	\$ 100,165,000			

**PREPARED BY THE BUDGET DEPARTMENT**

**Carroll County Public Schools  
Westminster, Maryland**

**Christopher J. Hartlove, Chief Financial Officer**

**Andrew C. Sexton, Supervisor of Budget & Grants**

**Gwendolyn A. Ruskey, Budget Analyst**

**NOTICE OF NON-DISCRIMINATION**

The Carroll County Public Schools (CCPS) is firmly committed to creating equal employment and educational opportunities for all persons with regard to its employment practices and in the provision of services, programs, and activities.

The CCPS does not discriminate on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, or sexual orientation. The CCPS provides non-discriminatory access to school facilities in accordance with its policies and regulations regarding the community use of schools (including, but not limited to, the Boy Scouts).

The following person has been designated to handle inquiries regarding the non-discrimination policies:

Gregory J. Bricca  
Director of Research and Accountability  
125 North Court Street, Westminster, Maryland 21157  
410.751.3068



# **Core Values**

- 1. The pursuit of excellence**
- 2. Life-long learning and success**
- 3. A safe and orderly learning environment**
- 4. Community participation**
- 5. Fairness, honesty, and respect**
- 6. Continuous improvement**