

Building the Future



Carroll County Public Schools

Approved 2020-2021 Operating Budget

APPROVED OPERATING BUDGET

*FOR THE FISCAL YEAR ENDING
JUNE 30, 2021*

*BOARD OF EDUCATION OF CARROLL COUNTY
Westminster, Maryland*

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Carroll County Public Schools
Westminster, Maryland

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NOTICE OF NON-DISCRIMINATION

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.

ADA ACCESSIBILITY STATEMENT

Carroll County Public Schools (CCPS) does not discriminate on the basis of disability in employment or the provision of services, programs or activities. Persons needing auxiliary aids and services for communication should contact the Communications Office at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities Management, (410) 751-3177, or the Communications Officer, (410) 751-3020, 125 North Court Street, Westminster, Maryland 21157.

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**Comparison of Approved FY 2021 Non-Restricted Operating Budget
to Approved FY 2020 Non-Restricted Operating Budget**

Changes in Non-Restricted Revenue

Use of Fund Balance (details below under Expenditures)	\$ 8,003,549
Increase in County Revenue	1,156,202
Increase in State Formula Aid	2,491,453
Increase in Prescription Medication Rebates	<u>300,000</u>
Net Change in Non-Restricted Revenue	<u><u>\$ 11,951,204</u></u>

Changes in Non-Restricted Expenditures

Uses of Fund Balance:

Transfers to Capital Improvement Projects Fund	\$ 3,500,000	
Short-Term Health and Safety Positions	467,020	
Summer Learning Recovery	962,487	
Special Education Compensatory Services	2,724,042	
Short-Term Technology Support	<u>350,000</u>	
Total Uses of Fund Balance		\$ 8,003,549
General Operating *		1,111,557
Employee Health Care Cost increases		1,157,010
Student Transportation Contractor Cost Increases		717,607
New Positions for Special Education and Full-Day Prekindergarten		849,000
Retiree Health Care Cost Increases		229,424
Utility Cost Savings		<u>(116,943)</u>
Net Changes in Non-Restricted Expenditures		<u><u>\$ 11,951,204</u></u>

* Includes increases in salaries (as determined through the collective bargaining process)



Section I

CCPS Facts & Data

Carroll County Public Schools

Carroll County Public Schools is located near both the Baltimore and Washington, D.C. metropolitan areas. The region can best be characterized as a rural area, rapidly becoming suburban. Today, over 25,500 students are enrolled in our schools, ranking us as the 10th largest school system in the state of Maryland. The system is governed by the Board of Education which is made up of five elected members and a student representative.

The Carroll County Public School System ranks as one of the top performing school systems in the state of Maryland. Instructional staff are continually recognized at the state and national levels for their performance with numerous awards. The educational programs developed in the Carroll County Public School System are also recognized statewide and nationally for their high standards and innovative approaches.

Carroll County students consistently score above state and national averages on standardized student assessments. Carroll County also has one of the highest graduation rates and lowest dropout rates in the state. These factors, combined with the success of the outstanding Career and Technology Program, the support of the business community, and the involvement of parents in the county, help Carroll County to produce students who are college and career ready.

Budget Facts



Operating Budget (FY2020): \$336.0 million (Non-Restricted)
 \$ 23.6 million (Restricted)
 \$359.6 million (TOTAL)

Local Revenue (FY2020): \$197.3 million (47.1% of County Revenue)

CCPS per Pupil Expenditure (FY2019)¹: \$14,519 (17th)
State per Pupil Expenditure (FY2019)¹: \$15,848

CCPS State Funding per Pupil (FY2019)¹: \$6,118 (18th)
Per Pupil State Average Funding (FY2019)¹: \$7,543

CCPS Federal Funding per Pupil (FY2019)¹: \$444 (23rd)
Per Pupil Federal Average Funding (FY2019)¹: \$713 (MD)

CCPS Wealth per Pupil (FY2020): \$531,086 (10th)
State Wealth per Pupil (FY 2020): \$558,979

Return on Investment²: \$1.44 per \$1 in Operational Expenditures
 \$1.55 per \$1 in Capital Spending

¹ From "Overview of Maryland Local Governments," Department of Legislative Services, Office of Policy and Analysis (2019).

² Based on "Carroll County Public School System Economic Study," Business Economic and Community Outreach Network and Salisbury University

Fast Facts



44 Schools

22	Elementary Schools
8	Middle Schools
7	High Schools
7	Special Schools & Centers

Enrollment (9/30/2018)

25,179	Total Enrollment
11,066	Elementary
14,113	Secondary

Student Race/Ethnicity (9/30/2018)

American Indian/Alaska Native	0.2%
Asian	2.8%
Black/African American	3.9%
White	82.7%
Hispanic	6.8%
Native Hawaiian/Other Pacific Islander	0.2%
Two or More Races	3.4%

Students Receiving Special Services (2018-19)

Free/Reduced Price Lunch	19.2%
Special Education	10.8%
Limited English Proficient	≤ 5.0%

Attendance Rate (2018-19)

Elementary	95.3%
Middle	95.1%
High	94.6%

2018-19 Graduation Rate

4-Year Adjusted Cohort ≥ 95.0%

2018-19 Grade 12 Documented Decisions

4-Year College	50.4%
2-Year College	28.3%

Core Statement: *Carroll County Public Schools: Building the Future*

- Core Values:**
- The Pursuit of Excellence
 - A Safe and Orderly Learning Environment
 - Fairness, Honesty, and Respect
 - Priorities, beliefs, and mores of our local community
 - Life-Long Learning and Success
 - Community Participation
 - Continuous Improvement

Core Beliefs	
The Board of Education believes that the Carroll County Public Schools system operates effectively and efficiently when:	
The greater Carroll County Community:	<ul style="list-style-type: none"> • Values the importance of a quality education • Supports educational initiatives at home • Volunteers in schools • Forms partnerships with schools to support system initiatives
All central office staff:	<ul style="list-style-type: none"> • Establish and maintain a framework for organizational decisions to be based on empirical data • Establish and maintain a safe and orderly environment for students and staff • Provide adequate resources that are equitably distributed • Provide an equitable educational opportunity for all students • Communicate effectively with all stakeholders • Enforce accountability for system initiatives • Model effective leadership and professional respect • Provide a diverse program of studies with a global perspective designed to meet students' educational goals • Respect and appreciate diversity • Coordinate professional development opportunities that are relevant, site-base, job embedded, aligned with the tenets of cultural proficiency, and meet the needs of all staff • Empower employees, students, and communities to make school-based decisions within an established framework
All school staff:	<ul style="list-style-type: none"> • Welcome their school community • Establish positive home and school relationships • Provide a safe and orderly learning environment for students and staff • Work to ensure that every child succeeds • Display cultural proficiency while respecting and appreciating diversity • Prepare students with a global education • Place priority on the educational needs of students • Motivate students to learn • Recognize the unique learning styles of each student • Facilitate learning by encouraging, prompting, interacting, and connecting with students • Establish and maintain positive and appropriate relationships with students • Ensure learning by providing instruction that meets each student's individual needs • Support student success • Encourage students to make choices that provide challenges • Assess student progress through both formal and informal methods and then provide appropriate and targeted data-driven instruction • Engage students in rigorous and relevant instruction
All students:	<ul style="list-style-type: none"> • Enroll in coursework that prepares them to be career – college ready • Obtain the skills to thrive as independent 21st century learners • Become knowledgeable, responsible, and caring citizens • Respect and appreciate diversity among peers • Demonstrate respect for the learning environment and other individuals • Reach their potential • Develop effective communication, interpersonal, and leadership skills • Participate in varied co-curricular and extracurricular activities

Strategic Plan 2018-2023

Student Performance Facts



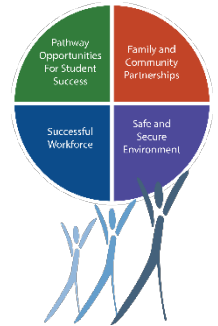
2018 PARCC English Language Arts/Literacy

Grade	Percentage Meeting or Exceeding Standards	State Ranking
Grade 3	50.8	5
Grade 4	56.9	3
Grade 5	55.7	3
Grade 6	56.2	2
Grade 7	65.7	1
Grade 8	58.5	2
Grade 10	64.7	2

2018 PARCC Mathematics

Grade	Percentage Meeting or Exceeding Standards	State Ranking
Grade 3	63.9	3
Grade 4	61.1	1
Grade 5	62.8	1
Grade 6	48.6	2
Grade 7	52.1	1
Grade 8	42.1	1
Algebra I	57.9	1

Aligned with our Core Values and Beliefs, the Board of Education and Superintendent have initiated this Strategic Plan. The Board's Strategic Planning Pillars provide the framework that serves as the focus areas for continuous improvement for the five-year plan.



A broad spectrum of data is utilized in the development of a Strategic Plan that reflects a shared consensus among stakeholders. The Board invested significantly in developing the Strategic Planning Pillars and objectives for the plan. The strategic planning process included extensive outreach with stakeholders invited to participate in focus groups with key stakeholders. The input of community members, parents, employees, business leaders, and students informed the plan. The Strategic Plan is the result of considerable research and represents the shared values and priorities of CCPS community stakeholders.

SAT Participation and Scores

Graduating Class	Percent Participating	Mean Scores		
		EBRW	Mathematics	Total
CCPS Class of 2017	71%	569	567	1136
Maryland	62%	534	524	1058
Nation	48%	538	533	1070

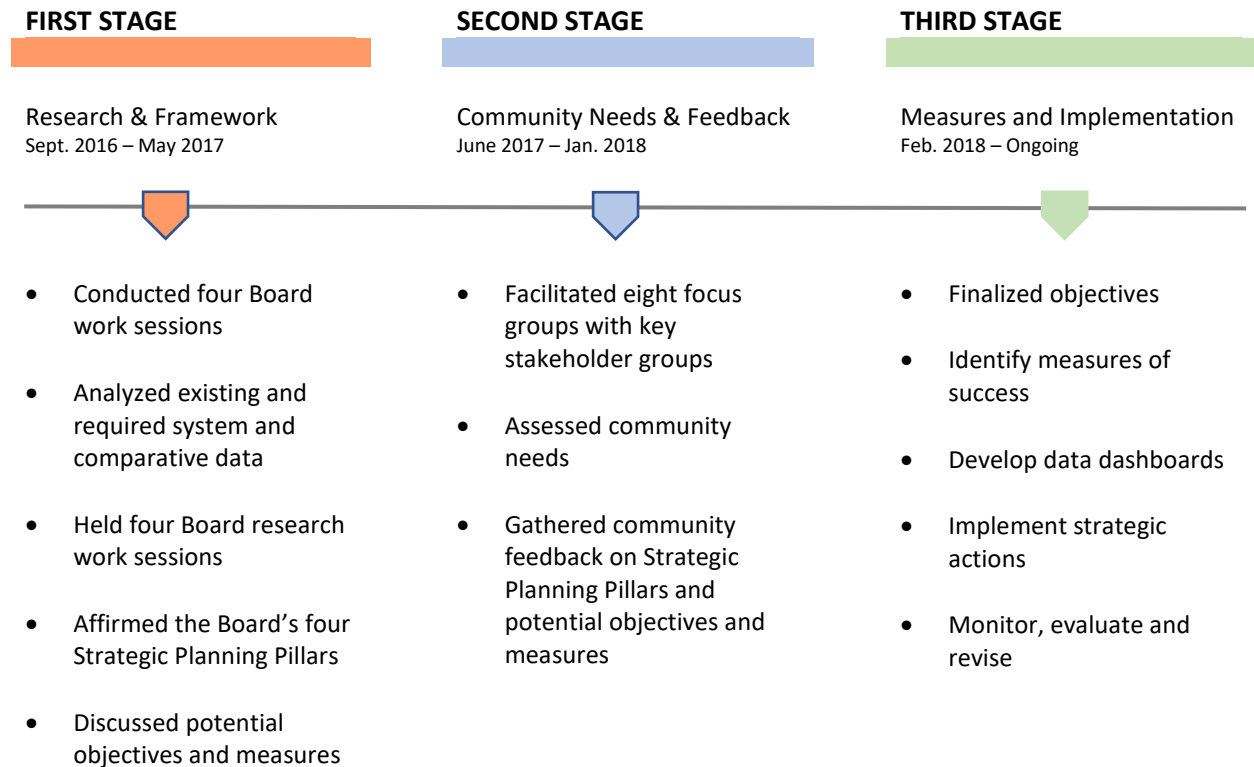
Staffing Facts – October 2017



- Total staff: 3,143 (Largest employer in Carroll County)
 - 125.1 staff members per 1000 students (Ranking 20th from the highest of Maryland's 24 School Systems)
- Teachers: 1,922.2 (61.2% of total staff – Ranking highest of Maryland's 24 School Systems)
 - 76.5 teachers per 1000 students (Ranking 8th from the highest of Maryland's 24 School Systems)



The Strategic Plan was developed through three important stages. These three stages, which are outlined below, were instrumental in framing and forming the plan. In a culture of continuous improvement and responsiveness to community needs, the third stage of establishing measures and implementing actions remains ongoing. The plan will be reported annually, and measures and actions will be revised as the data, system outcomes, and community needs require.



ANNUAL REPORTING & EVALUATION

In order to drive our continuous improvement, the Strategic Plan must remain the focal point of our collective work throughout each year. The following annual reporting cycle will provide the Board and community with ongoing updates and insights into our system improvement efforts. At these key dates, we will reflect on our work and data, and confirm or revise our priority focus areas.

Pillar I	September & January
Pillar II	August & March
Pillar III	November & February
Pillar IV	December & May
Data Dashboard	October
Attributes of a CCPS Graduate	June



The Board of Education’s Strategic Planning Pillars are adopted in Board policy and serve as the framework for the CCPS Strategic Plan. The Pillars define four focus areas around which the Strategic Plan is constructed. Clear objectives, appropriate actions and strategies, and measures of success shall be developed, implemented, monitored, and evaluated.



PILLAR I PROVIDE MULTIPLE PATHWAY OPPORTUNITIES FOR STUDENT SUCCESS

Upon graduation, Carroll County Public Schools students will be college and career ready. The variety of course options found in the CCPS program of studies empowers students to meet the educational prerequisites to enter an institution of higher learning, the military, or the work force. Targeted interventions, alternative placements, career connections internships, dual enrollment options, online courses, special education services, gifted and talented services, and differentiated course levels are provided to meet the individual learning needs of all students.



PILLAR II STRENGTHEN PRODUCTIVE FAMILY AND COMMUNITY PARTNERSHIPS

Carroll County Public Schools' personnel will communicate openly and honestly to foster a trusting and supportive relationship with parents, community members, business partners, and public officials. CCPS strives to create an atmosphere of mutual appreciation and respect for diversity and encourage unity among all students, staff, and community. CCPS welcomes parent and community volunteers to help with the total school program.



PILLAR III DEVELOP AND SUPPORT A SUCCESSFUL WORKFORCE

Carroll County Public Schools will hire and retain highly qualified and skilled employees who are dedicated to the success of our school system and students. Employees can expect to be supervised by experts in their field who provide timely and relevant professional development opportunities and feedback designed to promote their effectiveness and success. CCPS values a high performing and diverse workforce who contribute to a positive educational experience for all students.



PILLAR IV ESTABLISH SAFE, SECURE, HEALTHY, AND MODERN LEARNING ENVIRONMENTS

Carroll County Public Schools recognizes that the safety and well-being of our students and staff is our highest priority. Students, parents, and CCPS employees can expect policies, procedures, and programs to be implemented that promote a safe and orderly environment in school, on school grounds, and on school buses, as well as programs that promote healthy life style choices and social and emotional well-being. CCPS strives to provide up-to-date facilities, technologies, equipment, and instructional materials appropriate for a modern learning environment.

SCHOOL ENROLLMENTS and ENROLLMENT PROJECTIONS

Elementary School Enrollment Totals (FTE)								
SCHOOL	Actual				Projected	Change	Projected	
	16-17	17-18	18-19	19-20	20-21	Over Prior	21-22	22-23
CARROLLTOWNE ELEMENTARY	532	545	530	576	594	18	646	645
CRANBERRY STATION ELEMENTARY	523	509	507	519	525	6	524	531
EBB VALLEY ELEMENTARY	538	545	517	542	565	23	582	589
ELDERSBURG ELEMENTARY	470	454	431	446	454	8	460	454
ELMER WOLFE ELEMENTARY	417	407	405	427	432	5	452	448
FREEDOM ELEMENTARY	477	511	540	576	592	16	633	648
FRIENDSHIP VALLEY ELEMENTARY	465	497	493	488	488	0	512	516
HAMPSTEAD ELEMENTARY	346	357	370	380	393	13	420	424
LINTON SPRINGS ELEMENTARY	617	628	613	632	662	30	661	686
MANCHESTER ELEMENTARY	612	626	636	655	644	(11)	675	671
MECHANICSVILLE ELEMENTARY	463	461	487	476	494	18	519	524
MT. AIRY ELEMENTARY	455	436	465	460	470	10	459	459
PARR'S RIDGE ELEMENTARY	445	455	467	451	452	1	475	478
PINEY RIDGE ELEMENTARY	540	530	515	527	521	(6)	514	517
ROBERT MOTON ELEMENTARY	408	416	386	414	435	21	442	445
RUNNYMEDE ELEMENTARY	595	589	609	601	635	34	651	659
SANDYMOUNT ELEMENTARY	425	450	453	493	503	10	517	528
SPRING GARDEN ELEMENTARY	487	451	427	410	417	7	402	398
TANEYTOWN ELEMENTARY	406	406	374	392	392	0	402	400
WESTMINSTER ELEMENTARY	492	521	527	528	557	29	561	579
WILLIAM WINCHESTER ELEMENTARY	582	547	538	513	517	4	523	522
WINFIELD ELEMENTARY	517	540	574	597	619	22	649	675
ELEMENTARY TOTALS (total without rounding)	10,808	10,876	10,864	11,103	11,361	258	11,679	11,796
Increase/(Decrease)	(77)	68	(12)	239	258	258	318	117

Middle School Enrollment Totals (FTE)								
SCHOOL	Actual				Projected	Change	Projected	
	16-17	17-18	18-19	19-20	20-21	Over Prior	21-22	22-23
MT. AIRY MIDDLE	758	737	697	714	690	(24)	722	716
NORTH CARROLL MIDDLE	587	617	631	628	643	15	625	629
NORTHWEST MIDDLE	640	653	689	682	663	(19)	626	647
OKLAHOMA ROAD MIDDLE	752	748	742	695	734	39	710	776
SHILOH MIDDLE	660	661	659	658	629	(29)	639	636
SYKESVILLE MIDDLE	802	761	792	784	765	(19)	779	739
WESTMINSTER EAST MIDDLE	700	712	717	748	729	(19)	761	722
WESTMINSTER WEST MIDDLE	1,031	962	927	935	922	(13)	900	874
MIDDLE SCHOOL TOTALS	5,930	5,851	5,854	5,844	5,775	(69)	5,762	5,739
Increase/(Decrease)	43	(79)	3	(10)	(69)	(69)	(13)	(23)

SCHOOL ENROLLMENTS and ENROLLMENT PROJECTIONS

High School Enrollment Totals (FTE)								
SCHOOL	Actual				Projected	Change	Projected	
	16-17	17-18	18-19	19-20	20-21	Over Prior	21-22	22-23
CENTURY HIGH	1,093	1,133	1,128	1,139	1,118	(21)	1,116	1,118
FRANCIS SCOTT KEY HIGH	954	921	929	922	882	(40)	919	910
LIBERTY HIGH	1,106	1,101	1,049	1,044	1,000	(44)	994	964
MANCHESTER VALLEY HIGH	1,357	1,341	1,304	1,325	1,336	11	1,355	1,361
SOUTH CARROLL HIGH	1,053	1,048	1,031	1,011	1,005	(6)	953	940
WESTMINSTER HIGH	1,506	1,537	1,540	1,522	1,512	(10)	1,457	1,443
WINTERS MILL HIGH	1,084	1,113	1,126	1,079	1,104	25	1,099	1,148
HIGH SCHOOL TOTALS	8,153	8,194	8,107	8,042	7,957	(85)	7,893	7,884
Increase/(Decrease)	(155)	41	(87)	(65)	(85)	(85)	(64)	(9)

Other School Enrollment Totals (FTE)								
SCHOOL	Actual				Projected	Change	Projected	
	16-17	17-18	18-19	19-20	20-21	Over Prior	21-22	22-23
GATEWAY SCHOOL	61	72	69	66	66	0	67	67
CROSSROADS	10	9	5	9	9	0	9	9
PRIDE	17	15	9	8	8	0	8	8
CARROLL SPRINGS SCHOOL	35	54	42	33	33	0	33	34
POST SECONDARY	29	37	41	44	44	0	45	45
FLEXIBLE STUDENT SUPPORT	23	22	24	22	22	0	22	22
OTHER SCHOOL TOTALS	175	209	190	182	182	0	184	185
Increase/(Decrease)	(9)	34	(19)	(8)	0	0	2	1

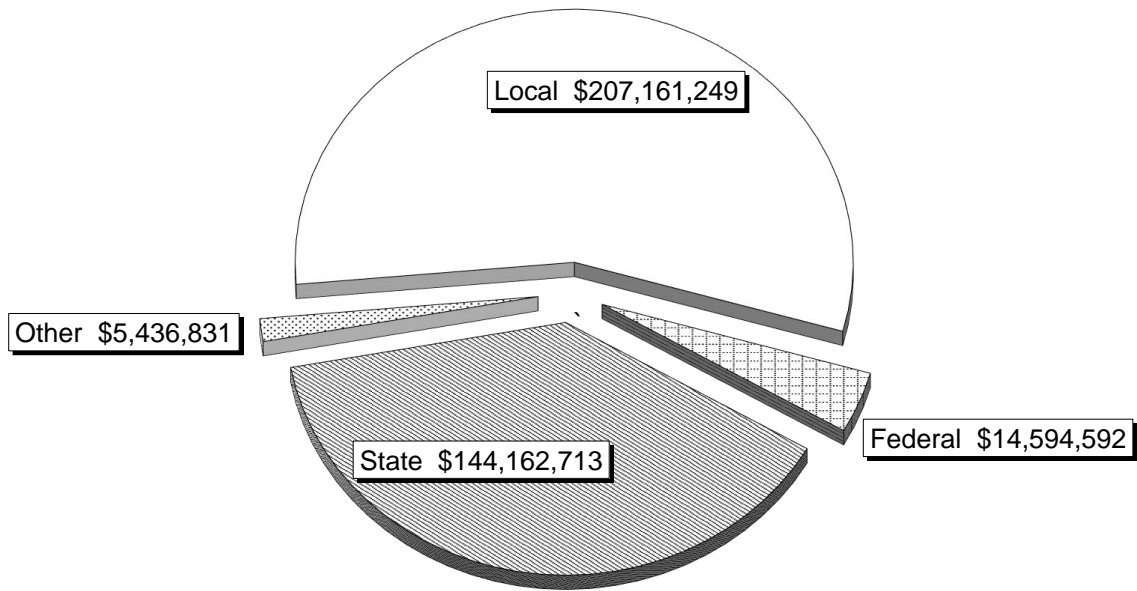
Total Enrollment (FTE)								
	Actual				Projected	Change	Projected	
	16-17	17-18	18-19	19-20	20-21	Over Prior	21-22	22-23
GRAND TOTAL (total without rounding)	25,066	25,130	25,015	25,166	25,276	104	25,514	25,603
TOTAL INCREASE/DECREASE	(198)	64	(115)	151	110	104	238	89



Section II

Operating Budget Summary Information

**Combined Non-Restricted and Restricted Revenue
2020-2021 Approved Operating Budget**

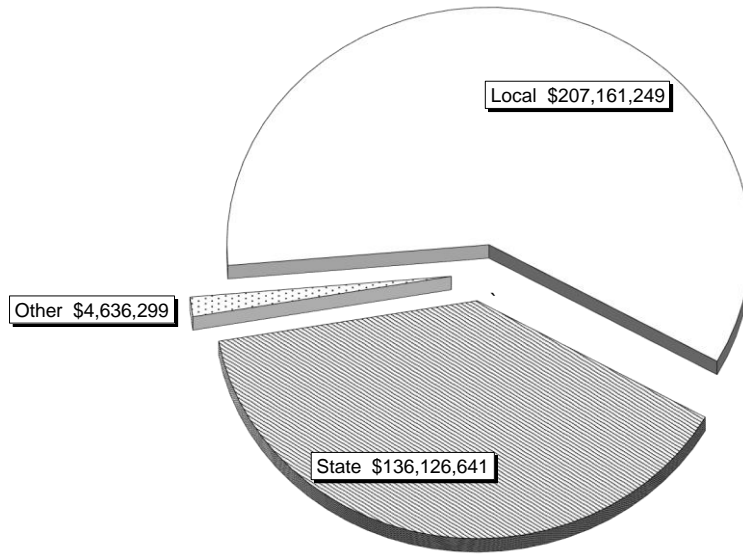


Total Combined Revenue = \$371,355,385

	Approved Budget 2019-20	% of Total	Approved Budget 2020-21	% of Total	(Decrease) Increase Over Previous Year	% Increase (Decrease)
Local Revenue ¹	\$ 198,001,500	55.1%	\$ 207,161,249	55.8%	\$ 9,159,749	4.63%
State Revenue	142,291,094	39.6%	144,162,713	38.8%	1,871,619	1.32%
Federal Revenue	14,177,536	3.9%	14,594,592	3.9%	417,056	2.94%
Other Revenue	5,136,641	1.4%	5,436,831	1.5%	300,190	5.84%
Total Operating Budget	\$ 359,606,771	100.0%	\$ 371,355,385	100.0%	\$ 11,748,614	3.27%

¹ Includes In-Kind Revenue for usage of county-owned buildings and property [2019-20: \$750,000; 2020-21: \$750,000] and one-time funds from Fund Balance [2019-20: \$0; 2020-21: \$8,003,549]

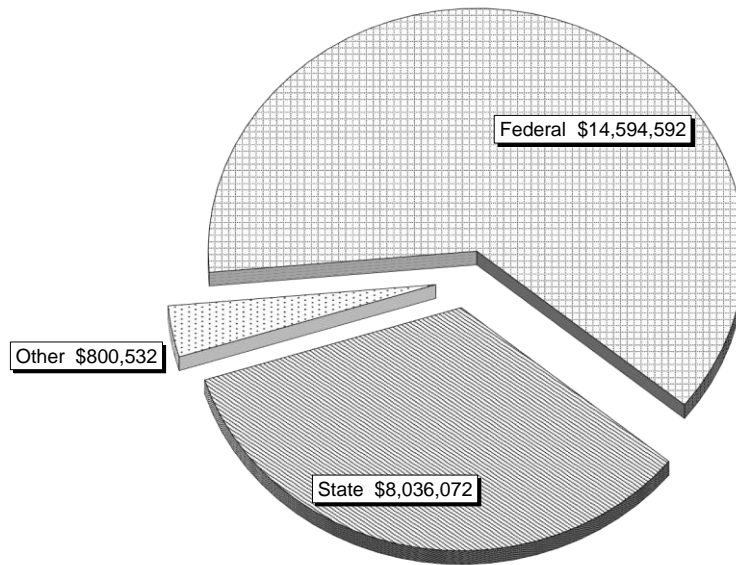
**Non-Restricted Revenue
2020-2021 Approved Operating Budget**



Total Non-Restricted Revenue = \$347,924,189

NON-RESTRICTED REVENUE SOURCES	Approved Budget 2019-20	% of Total	Approved Budget 2020-21	% of Total	(Decrease) Increase Over Prior Year	Percent Increase Over Prior Year
I. Local Revenue						
Current Expense Request	\$ 197,251,500	58.7%	\$ 198,407,700	57.0%	\$ 1,156,200	0.59%
In-Kind for Usage of County Owned Property	750,000	0.2%	750,000	0.2%	-	0.00%
Use of Fund Balance	-	0.0%	8,003,549	2.3%	8,003,549	n/a
Total Non-Restricted Local Revenue	198,001,500	58.9%	207,161,249	59.5%	9,159,749	4.63%
II. State Revenue						
Foundation Program	97,208,524	28.9%	98,515,629	28.4%	1,307,105	1.34%
Student Transportation	10,674,018	3.2%	10,859,372	3.1%	185,354	1.74%
Special Education Formula	7,645,089	2.3%	8,032,307	2.3%	387,218	5.06%
Compensatory Education	14,251,882	4.3%	14,893,080	4.3%	641,198	4.50%
Limited English Proficient	1,148,232	0.3%	1,217,428	0.4%	69,196	6.03%
Declining Enrollment Grant	263,304	0.1%	-	0.0%	(263,304)	(100.00%)
Supplemental Prekindergarten	160,154	0.0%	324,840	0.1%	164,686	102.83%
Teacher Salary Incentive	2,255,287	0.7%	2,255,287	0.6%	-	0.00%
Out of County Living Arrangements	28,698	0.0%	28,698	0.0%	-	0.00%
Total Non-Restricted State Revenue	133,635,188	39.8%	136,126,641	39.2%	2,491,453	1.86%
III. Federal Revenue						
Total Non-Restricted Federal Revenue	-	0.0%	-	0.0%	-	0.00%
IV. Other Non-Restricted Revenue (Fees, Rentals, Interest, etc.)						
Total Other Non-Restricted Revenue	4,336,299	1.3%	4,636,299	1.3%	300,000	6.92%
TOTAL NON-RESTRICTED REVENUE	\$ 335,972,987	100.0%	\$ 347,924,189	100.0%	\$ 11,951,202	3.56%

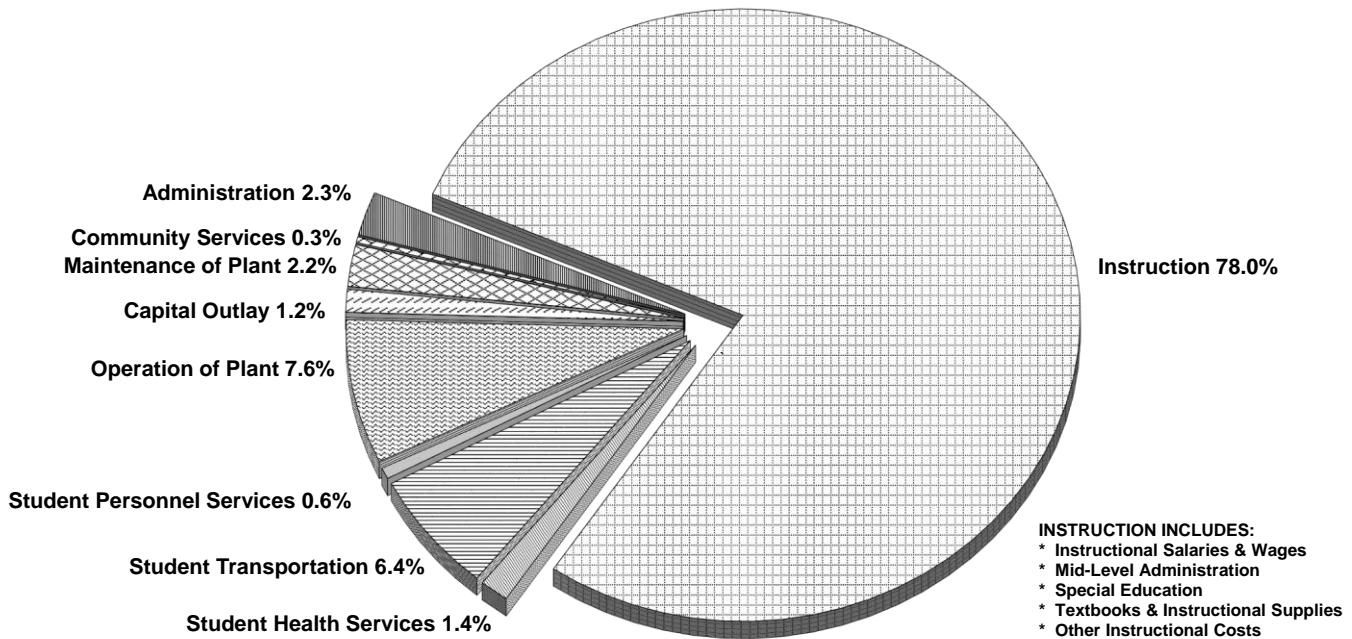
**Restricted Revenue
2020-2021 Approved Operating Budget**



Total Restricted Revenue = \$23,431,196

RESTRICTED REVENUE SOURCES	Approved Budget 2019-20	% of Total	Approved Budget 2020-21	% of Total	(Decrease) Increase Over Prior Year	Percent Increase Over Prior Year
II. State Revenue						
Aging Schools / QZAB	\$ 137,261	0.6%	\$ -	0.0%	\$ (137,261)	(100.00%)
Blueprint for Maryland's Future Grants	2,767,575	11.7%	2,175,190	9.3%	(592,385)	(21.40%)
Full-Day Prekindergarten Expansion Grant	468,855	2.0%	411,626	1.8%	(57,229)	(12.21%)
Handicapped Non-Public Placement	3,500,000	14.8%	3,500,000	14.9%	-	0.00%
Infants and Toddlers Program	258,917	1.1%	241,433	1.0%	(17,484)	(6.75%)
Judith P. Hoyer Centers	500,000	2.1%	1,000,000	4.3%	500,000	100.00%
Maryland Safe Schools Fund	406,053	1.7%	-	0.0%	(406,053)	(100.00%)
Other State Restricted Revenue	267,245	1.1%	357,823	1.5%	90,578	33.89%
Carry Forward of Prior Year Grants	350,000	1.5%	350,000	1.5%	-	0.00%
Total Restricted State Revenue	8,655,906	36.6%	8,036,072	34.3%	(619,834)	(7.16%)
III. Federal Revenue						
CARES Act - ESSER Fund	-	0.0%	1,975,725	8.4%	1,975,725	n/a
ESSA Title I, Part A: Targeted Assistance	2,126,137	9.0%	1,850,021	7.9%	(276,116)	(12.99%)
ESSA Title II, Part A: Improving Teacher Quality	440,840	1.9%	410,308	1.8%	(30,532)	(6.93%)
ESSA Title IV, Part A: Student Support & Academics	163,969	0.7%	173,725	0.7%	9,756	5.95%
IDEA: Special Education	6,136,708	25.9%	6,375,131	27.1%	238,423	3.89%
Judith P. Hoyer Centers	500,000	2.1%	-	0.0%	(500,000)	(100.00%)
Medicaid	1,473,928	6.2%	1,462,633	6.2%	(11,295)	(0.77%)
Perkins Vocational & Technical Education Act	204,234	0.9%	204,234	0.9%	-	0.00%
Striving Readers Comprehensive Literacy	490,918	2.1%	-	0.0%	(490,918)	(100.00%)
Other Federal Revenue	640,802	2.7%	642,815	2.7%	2,013	0.31%
Carry Forward of Prior Year Grants	2,000,000	8.5%	1,500,000	6.4%	(500,000)	(25.00%)
Total Restricted Federal Revenue	14,177,536	60.0%	14,594,592	62.3%	417,056	2.94%
IV. Other Restricted Revenue (Non-Governmental Grants, Donations, Fees, etc.)						
Total Other Restricted Revenues	800,342	3.4%	800,532	3.4%	190	0.02%
TOTAL RESTRICTED REVENUE	\$ 23,633,784	100.0%	\$ 23,431,196	100.0%	\$ (202,588)	(0.86%)

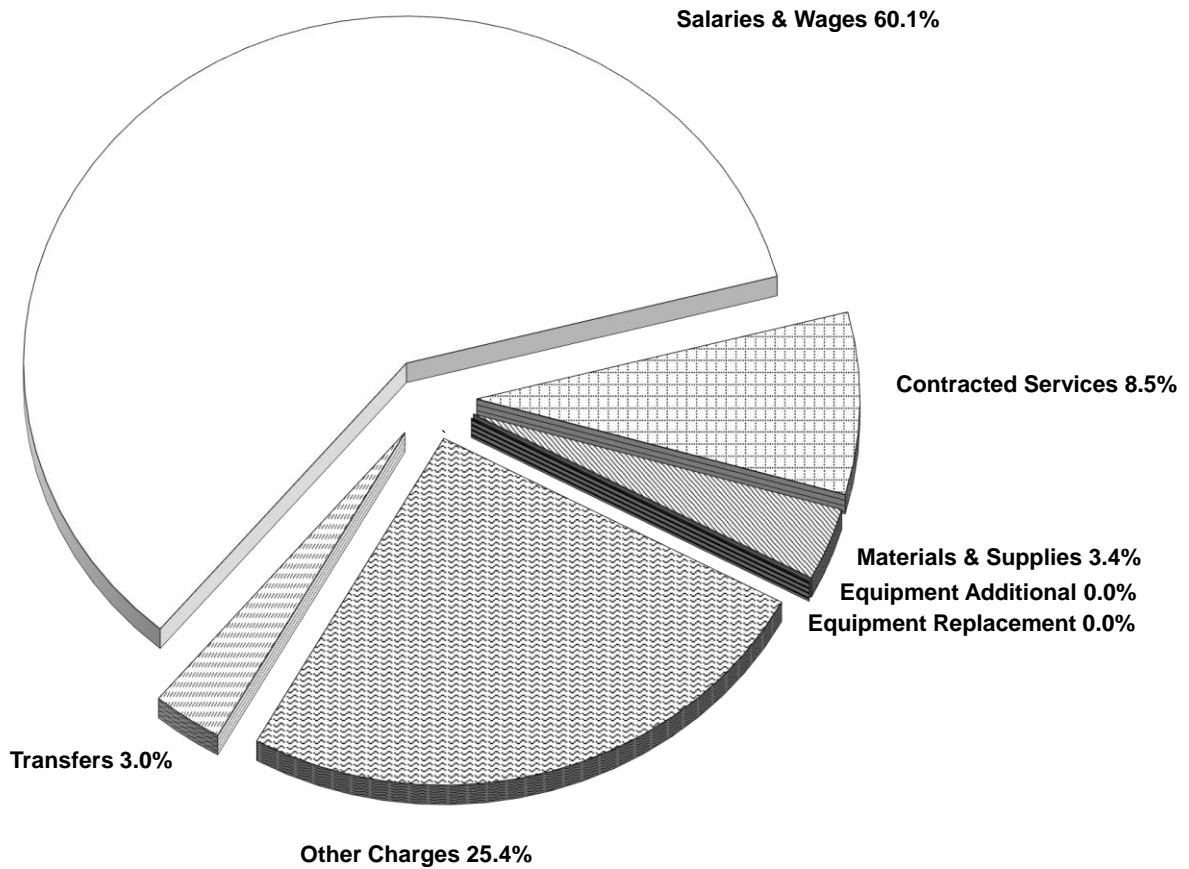
**Distribution by Category of Non-Restricted and Restricted Expenditures
2020-2021 Approved Operating Budget**



Total Operating Budget = \$371,355,385

Category (with allocated fixed charges)	Approved Budget 2019-20	% of Total	Approved Budget 2020-21	% of Total	(Decrease) Increase Over Prior Year	Percent Increase Over Prior Year
Instruction						
Instructional Salaries & Wages	\$ 181,621,193	50.4%	\$ 183,966,203	49.5%	\$ 2,345,010	1.29%
Mid-Level Administration	32,654,831	9.1%	32,040,797	8.6%	(614,034)	(1.88%)
Special Education	58,561,507	16.3%	61,719,404	16.7%	3,157,897	5.39%
Textbooks & Instructional Supplies	7,826,697	2.2%	9,152,218	2.5%	1,325,521	16.94%
Other Instructional Costs	2,586,716	0.7%	2,439,183	0.7%	(147,533)	(5.70%)
Total Instruction	283,250,944	78.7%	289,317,805	78.0%	6,066,861	2.14%
Administration	8,467,444	2.4%	8,388,972	2.3%	(78,472)	(0.93%)
Student Personnel Services	2,093,671	0.6%	2,323,384	0.6%	229,713	10.97%
Student Health Services	5,169,857	1.4%	5,337,436	1.4%	167,579	3.24%
Student Transportation	23,289,382	6.5%	23,858,524	6.4%	569,142	2.44%
Operation of Plant	28,354,226	7.9%	28,399,666	7.6%	45,440	0.16%
Maintenance of Plant	7,503,033	2.1%	8,006,615	2.2%	503,582	6.71%
Food Services	-	0.0%	-	0.0%	-	-
Community Services	438,273	0.1%	1,174,342	0.3%	736,069	167.95%
Capital Outlay	1,039,941	0.3%	4,548,641	1.2%	3,508,700	337.39%
Total Operating Budget	\$ 359,606,771	100.0%	\$ 371,355,385	100.0%	\$ 11,748,614	3.27%

Distribution by Object of Non-Restricted and Restricted Expenditures 2020-2021 Approved Operating Budget



Total Operating Budget = \$371,355,385

Object	Approved Budget 2019-20	% of Total	Approved Budget 2020-21	% of Total	(Decrease) Increase Over Prior Year	Percent Increase Over Prior Year
01 Salaries & Wages	\$ 215,996,076	60.1%	\$ 221,758,743	59.7%	\$ 5,762,667	2.67%
02 Contracted Services	31,313,835	8.7%	31,552,582	8.5%	238,747	0.76%
03 Materials & Supplies	11,391,693	3.2%	12,674,074	3.4%	1,282,381	11.26%
04 Other Charges	93,246,464	25.9%	94,233,268	25.4%	986,804	1.06%
05 Equipment Additional	97,880	0.0%	117,880	0.0%	20,000	20.43%
06 Equipment Replacement	25,000	0.0%	25,000	0.0%	-	0.00%
09 Transfers	7,535,823	2.1%	10,993,838	3.0%	3,458,015	45.89%
Total Operating Budget	\$ 359,606,771	100.0%	\$ 371,355,385	100.0%	\$ 11,748,614	3.27%

SUMMARY OF OPERATING FUND APPROPRIATIONS BY CATEGORY

Category	Unrestricted Funds Approved Budget 2019-20	Unrestricted Funds Approved Budget 2020-21	(Decrease) Increase Over Prior Year Budget	Restricted Funds Approved Budget 2019-20	Restricted Funds Approved Budget 2020-21	(Decrease) Increase Over Prior Year Budget	Total Approved Budget 2020-21
Administration	5,306,633	5,248,270	(58,363)	306,238	360,480	54,242	5,608,750
Instructional Salaries & Wages	126,451,318	129,194,607	2,743,289	4,043,559	3,332,158	(711,401)	132,526,765
Student Personnel Services	1,679,795	1,862,118	182,323	5,000	15,000	10,000	1,877,118
Student Health Services	4,025,892	4,074,297	48,405	115,237	100,101	(15,136)	4,174,398
Student Transportation	22,773,692	23,442,381	668,689	148,850	68,750	(80,100)	23,511,131
Operation of Plant	22,860,736	22,743,098	(117,638)	163,975	116,000	(47,975)	22,859,098
Maintenance of Plant	5,615,089	6,260,983	645,894	172,261	35,000	(137,261)	6,295,983
Fixed Charges	78,296,036	79,324,066	1,028,030	3,942,441	3,627,659	(314,782)	82,951,725
Food Services	0	0	0	0	0	0	0
Community Services	300,000	290,000	(10,000)	137,700	883,769	746,069	1,173,769
Capital Outlay	785,180	4,290,662	3,505,482	0	0	0	4,290,662
Mid-Level Administration	24,560,713	24,502,728	(57,985)	615,495	255,259	(360,236)	24,757,987
Special Education	34,925,105	38,238,164	3,313,059	11,962,413	11,498,434	(463,979)	49,736,598
Textbooks & Instructional Supplies	6,673,473	6,542,803	(130,670)	1,153,224	2,609,415	1,456,191	9,152,218
Other Instructional Costs	1,719,325	1,910,012	190,687	867,391	529,171	(338,220)	2,439,183
TOTAL	335,972,987	347,924,189	11,951,202	23,633,784	23,431,196	(202,588)	371,355,385

BUDGET SUMMARY

Unrestricted / Restricted	Approved FY 2019-20	Approved FY 2020-21	(Decrease) Increase Over Prior Year	Percent Change Over Prior Year
Unrestricted Funds	335,972,987	347,924,189	11,951,202	3.56%
Restricted Funds	23,633,784	23,431,196	(202,588)	-0.86%
Total Funds	359,606,771	371,355,385	11,748,614	3.27%

**Authorized Staffing
in Full-Time Equivalents (FTEs)**

	Operating Fund Non- Restricted	Operating Fund Restricted	Food Service Fund
Authorized as of July 1, 2019	3,102.33	132.80	101.78
Changes in Approved FY 2021 Budget			
New Positions			
Special Education Resource Teachers	6.00	-	-
Pre-K Teachers	2.50	-	-
Pre-K Instructional Assistants	2.50	-	-
Related Arts ("Specials") Teacher	1.00	-	-
Coordinator of Health Services [†]	1.00	-	-
Coordinator of School Security [†]	1.00	-	-
Teacher Specialist - Substance Abuse Prevention [†]	1.00	-	-
School Psychologist [†]	1.00	-	-
Instructional Technology Facilitator [†]	2.00	-	-
On-Site Technician [†] (Information Technology Analyst)	3.00	-	-
Primary Interventionist (Teacher)	-	7.00	-
Authorized as of July 1, 2020	<u>3,123.33</u>	<u>139.80</u>	<u>101.78</u>

† The funding for these positions is temporarily coming from the Operating Fund Balance. An evaluation will be made on the long-term continuation of each of these positions; the positions will then be funded as part of the ongoing non-restricted operating budget or discontinued.

FY 2021 Costs Previously Funded With Grants

Existing / Locally "Picked-Up" <u>FTE</u>	<u>Salary</u>	<u>Total Cost</u>
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There are no local pick-ups of grants anticipated at this time;
no local pick-ups of grants are included in the
Approved Operating Budget

Coronavirus Aid, Relief, and Economic Security Act (CARES Act)

Elementary & Secondary School Emergency Relief Fund (ESSER Funds)

Estimated Funding / FTEs: \$ 1,975,725 / 0.0

Purpose of Grant: To support COVID-19 response efforts and may be spent on a wide range of allowable activities.

Every Student Succeeds Act (ESSA)

Title I, Part A – Improving Basic Programs

Estimated Funding / FTEs: \$ 1,850,021 / 23.70

Purpose of Grant: To improve the academic achievement of at-risk students in schools with high percentages of students eligible for free and reduced-price meals through additional instructional services for students, staff training, and parental support.

ESSA Title II, Part A –

Supporting Effective Instruction

Estimated Funding / FTEs: \$ 410,308 / 2.70

Purpose of Grant: To increase student achievement by improving teacher quality through evidence-based professional development.

ESSA Title III – English Language Acquisition

Estimated Funding / FTEs: \$ 42,815 / 0.00

Purpose of Grant: To ensure that children with limited English proficiency develop high levels of academic achievement in English through high-quality language instruction programs staffed by trained professionals.

ESSA Title IV, Part A –

Student Support and Academic Enrichment

Estimated Funding / FTEs: \$ 173,725 / 0.00

Purpose of Grant: To improve students' academic achievement by increasing the capacity of the school system to provide all students with access to a well-rounded education; improve school conditions for student learning; and improve the use of technology to improve the academic achievement and digital literacy of all students.

Individuals with Disabilities Education Act (IDEA) Part B – Special Education

Estimated Funding / FTEs: \$ 6,085,256 / 68.80

Purpose of Grant: Formula and discretionary grants to provide educational services to students with disabilities in the school system.

IDEA Parts B & C – Infant & Toddler Program

Estimated Funding / FTEs: \$ 289,875 / 2.10

Purpose of Grant: To develop and implement a comprehensive, coordinated, multi-disciplinary, interagency system that provides early intervention services for infants and toddlers with disabilities and their families. Services are provided through a cooperative agreement with the Carroll County Health Department, Carroll County Department of Social Services, and Human Services Programs.

Medicaid

Estimated Funding / FTEs: \$ 1,462,633 / 20.40

Purpose of Grant: To address special education and health-related needs of children across the school system.

Perkins Vocational & Technical Education Act – (Perkins) Program Development

Estimated Funding / FTEs: \$ 204,234 / 0.00

Purpose of Grant: To provide career and technology education programs that are aligned with current labor market demands.

Assorted Small or New Grants

Estimated Funding / FTEs: \$ 600,000 / 0.00

Purpose of Funds: Other small or new grants received from various parts of the federal government to be used as directed by the grantor.

Other Federal Revenue

Grant Carry-Forwards: \$ 1,500,000 / 0.00

FY 2021 Grant Summary – State Funding

Estimated Funding / FTEs: \$ 8,036,072 / 20.40

Infants and Toddlers Program

Estimated Funding / FTEs: \$ 241,433 / 1.90

Purpose of Grant: To develop and implement a comprehensive, coordinated, multi-disciplinary, interagency system that provides early intervention services for infants and toddlers with disabilities and their families. Services are provided through a cooperative agreement with the Carroll County Health Department, Department of Social Services, and Human Services programs.

Judy Center

Estimated Funding / FTEs: \$ 1,000,000 / 6.00

Purpose of Grant: To operate an early childhood education center serving children birth through age 5 at Robert Moton, Taneytown, Cranberry Station, and Elmer Wolfe Elementary Schools to promote school readiness.

Non-Public Placements

Estimated Funding / FTEs: \$ 3,500,000 / 0.00

Purpose of Grant: To provide for the placement of students with disabilities in an appropriate educational environment.

Prekindergarten – Full Day Expansion

Estimated Funding / FTEs: \$ 411,626 / 4.50

Purpose of Grant: To provide a full-day prekindergarten class (instead of the standard half day) in four schools.

Quality Teacher Incentives

Estimated Funding / FTEs: \$ 100,023 / 0.00

Purpose of Grant: To provide a match for local incentive payments to teachers holding national teacher certification.

Special Education Supplemental

Estimated Funding / FTEs: \$ 1,662,902 / 0.00

Purpose of Grant: Additional funding provided under The Blueprint for Maryland's Future to assist in providing required services for students under their Individualized Education Programs (IEPs).

(Transitional Supplemental Instruction for) Struggling Learners

Estimated Funding / FTEs: \$ 428,955 / 7.00

Purpose of Grant: Additional funding provided under The Blueprint for Maryland's Future to provide supplemental educational assistance to struggling learners in kindergarten through grade three.

Assorted Small Grants

Estimated Funding / FTEs: \$ 341,133 / 1.00

Purpose of Funds: Other small grants received from various parts of the State government to be used as directed by the giver.

Other Restricted State Revenue

Grant Carry-Forwards: \$ 350,000 / 0.00

FY 2021 Grant Summary – Other Funding

Estimated Funding / FTEs: \$ 800,532 / 1.70

Tuition & Fees – Summer School Programs

Estimated Funding / FTEs: \$ 47,669 / 0.00

Purpose of Funds: Tuition and fees paid by students participating in summer programs.

Tuition & Fees – Carroll Co. General Hospital

Estimated Funding / FTEs: \$ 31,713 / 0.00

Purpose of Funds: Fees paid by Carroll County General Hospital for providing tutoring to patients.

Outdoor School Fees

Estimated Funding / FTEs: \$ 132,000 / 0.00

Purpose of Funds: Receipts from students and expenditures for student meals while at Carroll County Outdoor School at Hashawha Environmental Center.

Assorted Small Grants and Donations

Estimated Funding / FTEs: \$ 439,150 / 1.70

Purpose of Funds: Other small grants and donations received from non-governmental individuals and organizations used as directed by the giver.

Other Non-Governmental Revenue

Grant Carry-Forwards: \$ 150,000 / 0.00

Operating Plan - Fiscal Years 2022 through 2026

Growth Rate Assumptions

	FY 22 Planned	FY 23 Planned	FY 24 Planned	FY 25 Planned	FY 26 Planned
General Operating *	3.000%	3.000%	3.000%	3.000%	3.000%
Employee Health Costs	4.500%	4.500%	4.500%	4.500%	4.500%
Retiree Health Costs	4.500%	4.500%	4.500%	4.500%	4.500%
Student Transportation Costs	2.500%	2.500%	2.500%	2.500%	2.500%
Utilities (electricity, natural gas, heating fuels)	0.000%	0.000%	0.000%	0.000%	0.000%

Six-Year Operating Revenue

	FY 21 Proposed	FY 22 Planned	FY 23 Planned	FY 24 Planned	FY 25 Planned	FY 26 Planned
County	203,417,580	209,776,420	216,334,030	223,096,630	230,070,630	237,262,637
<i>% Change</i>		3.126%	3.126%	3.126%	3.126%	3.126%
State Non-Restricted	137,135,188	142,209,190	147,470,930	152,927,354	158,585,667	164,453,336
<i>% Change</i>		3.700%	3.700%	3.700%	3.700%	3.700%
Other	5,086,299	5,188,025	5,291,785	5,397,621	5,505,574	5,615,685
<i>% Change</i>		2.000%	2.000%	2.000%	2.000%	2.000%
Restricted (federal, state, other)	21,027,004	21,237,274	21,449,647	21,664,143	21,880,785	22,099,593
<i>% Change</i>		1.000%	1.000%	1.000%	1.000%	1.000%
Total Revenues	366,666,071	378,410,909	390,546,392	403,085,749	416,042,655	429,431,251
		3.203%	3.207%	3.211%	3.214%	3.218%

Six-Year Operating Expenditures

	FY 21 Proposed	FY 22 Planned	FY 23 Planned	FY 24 Planned	FY 25 Planned	FY 26 Planned
Ongoing Operations	366,666,071	377,669,900	389,792,563	402,318,937	415,262,711	428,638,036
<i>% Change</i>		3.001%	3.210%	3.214%	3.217%	3.221%
New Ongoing Strategic Initiatives/Growth		741,009	753,829	766,812	779,944	793,215
Total Expenditures	366,666,071	378,410,909	390,546,392	403,085,749	416,042,655	429,431,251
		3.203%	3.207%	3.211%	3.214%	3.218%

* Salaries to be determined through negotiations process



Section III

Operating Budget by Category

Administration

Category 01

Administration includes the activities associated with the general regulations, direction and control of Carroll County Public Schools. Activities for establishing and administering school system policy, providing fiscal and internal services, supporting all other instructional and support services and assisting the instructional staff with the content and process of providing learning experiences for students are included. The following support services are included in the category of administration:

- Board of Education Services - activities associated with the elected members of the Board of Education vested with the responsibility of directing, planning and making policy for Carroll County Public Schools.
- Executive Administration - activities associated with the general administration of the school system. Included are the office of the superintendent, community relations, state and federal relations and grant procurement.
- Business Support Services - activities associated with the fiscal operation of the school system e.g. budget, financial accounting, payroll, or purchasing and printing services.
- Centralized Support Services - activities associated with planning and research, public information services, human resource services and information support systems.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$(Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
01 Administration					
1 Salaries	\$ 4,495,168	\$ 4,706,740	\$ 4,754,432	\$ 47,692	1.01%
2 Contracted Services	406,431	451,880	498,075	46,195	10.22%
3 Supplies/Materials	52,681	49,628	40,550	(9,078)	-18.29%
4 Other Charges	127,873	233,188	190,693	(42,495)	-18.22%
9 Transfers	(216,053)	(134,803)	(235,480)	(100,677)	74.68%
	\$ 4,866,100	\$ 5,306,633	\$ 5,248,270	\$ (58,363)	-1.10%
Restricted Fund Summary					
01 Administration					
1 Salaries	\$ 109	\$ -	\$ -	\$ -	0.00%
2 Contracted Services	1,338	-	-	-	0.00%
3 Supplies/Materials	1,182	-	-	-	0.00%
4 Other Charges	11,513	140,000	125,000	(15,000)	-10.71%
9 Transfers	216,053	166,238	235,480	69,242	41.65%
	\$ 230,195	\$ 306,238	\$ 360,480	\$ 54,242	17.71%

Category 01 - Administration
Changes - FY 2021

Non-Restricted Budget Changes

1. Increase in indirect cost recovery from grants	\$	(100,677)
2. Various salary and wage changes including turnover		(48,428)
3. Net decrease in license fees and various other charges line items		(42,495)
4. Decrease in legal fees		(25,000)
5. Net decrease in various supplies and materials		(9,078)
6. Net increase in various contracted services		(7,205)
7. Increase in consultants		78,400
8. Implementing collective bargaining agreements		96,120

Total Non-Restricted Decrease - Category 01 - Administration **(58,363)**

Restricted Budget Net Increase - Category 01 - Administration **54,242**

TOTAL DECREASE - Category 01 - Administration **\$ (4,121)**

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - UNRESTRICTED FUNDS
 DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
ADMINISTRATION				
Positions				
1. Exempt	26.60	27.60	28.60	28.60
2. Non-Exempt	24.50	22.50	21.50	21.50
Total Positions	<u>51.10</u>	<u>50.10</u>	<u>50.10</u>	<u>50.10</u>
1 Salaries and Wages				
Regular Classified	\$1,373,613	\$1,443,232	\$1,247,994	\$1,247,994
Temporary Classified	53,511	65,600	57,890	57,890
Overtime Classified	2,237	6,381	1,734	1,734
Longevity Classified	67,104	68,748	40,270	40,270
Classified Educational Add-Ons	200	200	200	200
Regular Professional	2,876,077	2,861,014	3,209,764	3,209,764
Professional Educational Add-Ons	10,200	10,200	11,460	11,460
Substitute Employees	33,560	28,000	38,000	38,000
Board Members' Allowance	41,000	41,000	41,000	41,000
Vacation Payoff	37,666	60,000	55,000	55,000
Funds For Negotiated Agreements	0	167,365	171,212	96,120
Hiring Turnover (F.T.E.)	0	(45,000)	(45,000)	(45,000)
Object Total	<u>4,495,168</u>	<u>4,706,740</u>	<u>4,829,524</u>	<u>4,754,432</u>
2 Contracted Services				
Printing & Binding	36,019	28,800	29,175	29,175
Advertising	806	5,000	2,000	2,000
Rental of Business Machines	28,446	34,789	30,209	30,209
Medical and Dental Fees	758	3,500	2,000	2,000
Consultants	15,625	17,100	95,500	95,500
Legal Fees	194,348	225,000	200,000	200,000
Auditing Fees	72,500	85,000	85,000	85,000
Test Scoring	1,282	2,000	2,000	2,000
Other Contracted Services	56,647	50,691	52,191	52,191
Object Total	<u>406,431</u>	<u>451,880</u>	<u>498,075</u>	<u>498,075</u>
3 Supplies and Materials				
Office Supplies	35,519	38,158	28,450	28,450
Books & Periodicals	726	2,220	700	700
Food	7,503	4,100	4,250	4,250
Computer Equipment < \$5,000	0	5,000	5,000	5,000
Sensitive Items - Non I.T.	219	0	500	500
Other Supplies & Materials	8,714	150	1,650	1,650
Object Total	<u>52,681</u>	<u>49,628</u>	<u>40,550</u>	<u>40,550</u>

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - UNRESTRICTED FUNDS
 DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
ADMINISTRATION - continued				
4 Other Charges				
Local Mileage Reimbursement	9,265	15,650	12,336	12,336
License Fees	37,345	67,989	49,033	49,033
Postage	4,094	37,150	30,150	30,150
Recruiting Costs	14,077	10,000	10,000	10,000
Dues and Subscriptions	31,014	55,599	46,194	46,194
Board Members' Expense	2,226	3,500	3,000	3,000
Retirement and Recognition	12,770	13,750	13,000	13,000
Conferences & Trainings	12,687	22,300	20,180	20,180
Admissions/Entrance Fees	4,395	3,750	6,800	6,800
Miscellaneous - Other Charges	<u>0</u>	<u>3,500</u>	<u>0</u>	<u>0</u>
Object Total	127,873	233,188	190,693	190,693
9 Transfers				
Indirect Costs	<u>(216,053)</u>	<u>(134,803)</u>	<u>(175,260)</u>	<u>(235,480)</u>
Object Total	(216,053)	(134,803)	(175,260)	(235,480)
 TOTAL ADMINISTRATION	 \$4,866,100	 \$5,306,633	 \$5,383,582	 \$5,248,270

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
ADMINISTRATION				
1 Salaries and Wages				
Substitute Employees	\$109	\$0	\$0	\$0
Object Total	<u>109</u>	<u>0</u>	<u>0</u>	<u>0</u>
2 Contracted Services				
Advertising	1,338	0	0	0
Object Total	<u>1,338</u>	<u>0</u>	<u>0</u>	<u>0</u>
3 Supplies and Materials				
Clothing and Footwear	1,182	0	0	0
	<u>1,182</u>	<u>0</u>	<u>0</u>	<u>0</u>
4 Other Charges				
Recruiting Costs	11,513	0		
Miscellaneous - Other Charges	0	140,000	125,000	125,000
Object Total	<u>11,513</u>	<u>140,000</u>	<u>125,000</u>	<u>125,000</u>
9 Transfers				
Indirect Costs	216,053	166,238	175,260	235,480
Object Total	<u>216,053</u>	<u>166,238</u>	<u>175,260</u>	<u>235,480</u>
 TOTAL ADMINISTRATION	 \$230,195	 \$306,238	 \$300,260	 \$360,480

ADMINISTRATION

The approved budget for Administration includes the activities of the Board of Education, Executive Administration (Offices of the Superintendent & Chief Operating Officer), Business Support Services (Finance, Budget, Payroll, Purchasing & Internal Audit operations), and Centralized Support Services (Human Resources, Information Technology and Community & Media Relations).

SALARIES AND WAGES	<u>FULL-TIME EQUIVALENT</u>	<u>APPROVED BUDGET</u>
Existing Professional Positions - Exempt		
Professional Personnel - Exempt		
Budget Analyst	1.00	
Chief Financial Officer	1.00	
Chief Information Officer	1.00	
Chief Operating Officer	1.00	
Communications Officer	1.00	
Director - Human Resources	1.00	
Employee Benefits & Insurance Administrator	1.00	
Executive Assistant to Superintendent & Board	1.00	
Grants Analyst	0.60	
Human Resources Associate - Risk Management	1.00	
Human Resources Associate II	1.00	
Human Resources Specialist	3.00	
Lead Auditor	1.00	
Payroll Officer	1.00	
School Training & Support Accountant	1.00	
Senior Accountant	1.00	
Senior Buyer - Purchasing	1.00	
Staff Accountant II	1.00	
Superintendent of Schools	1.00	
Supervisor - Budget & Grants	1.00	
Supervisor - Finance	1.00	
Supervisor - Human Resources	1.00	
Supervisor - Information Services	1.00	
Supervisor - Information Technology	1.00	
Supervisor - Purchasing	1.00	
Systems Accountant	<u>2.00</u>	
Sub-Total	28.60	
Total Existing Professional Positions - Exempt	28.60	3,209,764
Existing Classified Positions - Non-Exempt		
Accounting Associate	0.50	
Associate Buyer	1.00	
Cabinet Secretary	1.50	
Clerk II - 12 Month	1.00	
Clerk Accountant III - 12 Month	2.00	
Database Engineer	1.00	
Director's Secretary	1.00	
Human Resources Associate - Benefits & Staffing	1.00	
Human Resources Associate - Substitute Administrator	<u>1.00</u>	
Sub-Total	10.00	

ADMINISTRATION

APPROVED
BUDGET

SALARIES AND WAGES

Existing Classified Positions - Non-Exempt - continued		
Payroll Associate	1.50	
Payroll Associate II	1.00	
Communications Coordinator	1.00	
Secretary III - 12 Month	1.00	
Software Development Engineer	<u>7.00</u>	
Sub-Total	11.50	
Total Existing Classified Positions	21.50	<u>1,247,994</u>
Total Existing Positions - Professional & Classified	50.10	4,457,758
Temporary Classified		
Wages paid to non-exempt employees to perform tasks during peak periods on a short term basis.		
		57,890
Overtime Classified		
Wages paid to non-exempt employees for overtime hours worked		
		1,734
Longevity Classified		
To comply with the longevity provision in the Master Agreement between the Board of Education and non-exempt employees.		
		40,270
Classified Educational Add-Ons		
Educational Add-Ons for non-exempt employees		
		200
Professional Add-Ons		
Additional compensation for exempt employees in accordance with negotiated agreements.		
		11,460
Substitutes		
To supply substitutes for teachers for professional development days and training sessions.		
		38,000
Vacation Payoff		
		55,000
Funds For Negotiated Agreements		
		96,120
Board Members Allowance		
Public School Laws § 3-303 Compensation and Expenses		
(i) The Chairman of the County Board is entitled to receive \$7,500 annually, and the other four members are entitled to receive \$6,500 annually in total compensation. The Student Representative is entitled to receive \$480.		
		41,000
Hiring Turnover (F.T.E)		
		<u>(45,000)</u>
TOTAL SALARIES AND WAGES		4,754,432

ADMINISTRATION

APPROVED
BUDGET

CONTRACTED SERVICES

Printing & Binding Announcements, letters, Informational Calendars and costs associated with requests for Public Information.	29,175
Advertising Advertisements for bids and positions	2,000
Rental of Business Machines Rental of Central Office copier machines	30,209
Medical and Dental fees	2,000
Consultants Includes consultant assistance for energy procurement, utility bids, investment planning, Public Information concerns and MABE BoardDocs (online meetings).	95,500
Legal Services Public School Laws § 4-104 Counsel ...each county board may: (i) Retain counsel to represent it in legal matters that affect the Board. (ii) Contract for payment of a reasonable fee to the counsel.	200,000
Audit Services Public School Laws § 5-108 Annual Audit ...each county board shall: (i) Provide for an annual audit of its transactions and accounts. (ii) Certified Public Accountant to conduct audit. (iii) The audit shall be made by a Certified Public Accountant.	85,000
Test Scoring	2,000
Other Contracted Services Includes funds for stenographic services for appeals that require a hearing officer and court reporter, background checks for employees/volunteers and other contracting for administrative issues with Technology Services.	<u>52,191</u>

TOTAL CONTRACTED SERVICES	498,075
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SUPPLIES AND MATERIALS

Office Supplies Stationery, paper, payroll checks/advice, subfinder/computer upgrades, administrative forms, photo ID badges and other office supplies	28,450
Books and Periodicals To purchase books or periodicals for professional libraries, including cost for updates to annotated codes.	700
Food Purchase of food and payments to restaurants for meals furnished.	4,250
Computer Equipment < \$5,000 Technology Services	5,000
Sensitive Item - Non - I.T. Technology Services	500
Other Supplies & Materials Planning and evaluation (testing) materials	<u>1,650</u>

TOTAL SUPPLIES AND MATERIALS	40,550
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ADMINISTRATION

APPROVED
BUDGET

OTHER CHARGES			
Local Mileage Reimbursement			
Reimbursement for personnel carrying out assigned duties and funding for Board members.			12,336
License Fees			
Subfinder and application system within Human Resources.			49,033
Postage			
Postage for departments within Central Office			30,150
Recruiting Costs			
Payment for recruiting expenses			10,000
Dues and Subscriptions			
Dues for membership in professional organizations including the Maryland Association of Boards of Education, and subscriptions to professional magazines.			46,194
Board Members Expenses			
Public School Laws § 3-303 Compensation and Expenses			3,000
(i) Expenses for the Chairman and other members, allowance for travel as provided in the Carroll County Budget.			
Retirements and Recognitions			
Retirement and Recognition gifts to retired employees based on years of service to the Board of Education and citizens of Carroll County.			13,000
Conferences & Trainings			
Costs of attending conferences, meetings, in-services, training and other professional development, including annual training associated with the financial system and other central office computer support systems.			20,180
Admissions/Entrance Fees			6,800
Miscellaneous Other Charges			
Carryover and New Grants (#800 series)	Restricted		125,000
TOTAL OTHER CHARGES			315,693
TRANSFERS			
Indirect Costs	Unrestricted	(235,480)	
	Restricted	<u>235,480</u>	<u>0</u>
TOTAL TRANSFERS			0
TOTAL ADMINISTRATION			\$5,608,750

Instructional Salaries and Wages Category 02

Instructional salaries and wages includes all salaries and wages reportable for those staff whose responsibilities include the interaction with students in the delivery of instructional programs and related student instructional support services. This category includes the following position types:

teachers
teaching assistants
reading specialists
media specialists
classroom technical support staff

guidance counselors
psychologists
substitute teachers
media assistants
coaches

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
02 Instructional Salaries/Wages					
1 Salaries	\$ 120,504,557	\$ 126,451,318	\$ 129,194,607	\$ 2,743,289	2.17%
Restricted Fund Summary					
02 Instructional Salaries/Wages					
1 Salaries	\$ 3,312,356	\$ 4,043,559	\$ 3,332,158	\$ (711,401)	-17.59%

**Category 02 - Instructional Salaries and Wages
Changes - FY 2021**

Non-Restricted Budget Changes

1. Various salary and wage changes including turnover	\$	(666,616)
2. Move 15.0 FTE instructional assistants o security monitors (category 06)		(381,856)
3. Net of changes in temporary (hourly) and substitute wages		(109,270)
4. Increase of 1.0 FTE 10-month school psychologist (from Fund Balance)		90,000
5. Increase of 2.0 FTE instructional technology facilitators (10-month teachers) (from Fund Balance)		150,000
6. Increases of 3.5 FTE classroom teachers and 2.5 FTE instructional assistants to expand 5 prekindergarten classes to full-day		225,000
7. Increase for one-time summer learning program related to spring 2020 physical school closures (from Fund Balance)		889,298
8. Implementing collective bargaining agreements		<u>2,546,733</u>
Total Non-Restricted Increase - Category 02 - Instructional Salaries and Wages		2,743,289

Restricted Budget Net Decrease - Category 02 - Instructional Salaries and Wages (711,401)

TOTAL INCREASE - Category 02 - Instructional Salaries and Wages **\$ 2,031,888**

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - UNRESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
INSTRUCTIONAL SALARIES AND WAGES				
Positions				
1. Exempt	1,683.75	1,683.75	1,684.75	1,690.25
2. Non-Exempt	203.80	203.80	203.80	192.30
Total Positions	<u>1,887.55</u>	<u>1,887.55</u>	<u>1,888.55</u>	<u>1,882.55</u>
1 Salaries and Wages				
Classroom Assistants	\$4,591,573	\$4,695,426	\$4,670,797	\$4,293,441
Clerks & Secretaries	651,861	658,598	678,537	678,537
Temporary Classified	759,938	767,987	781,356	781,356
Overtime Classified	1,771	0	0	
Classified Educational Add-Ons	73,342	72,840	72,090	67,590
Substitute Employees	2,454,261	2,749,642	2,665,473	2,665,473
Regular Educational	106,846,265	107,316,698	112,856,490	113,867,306
Temporary Educational	1,548,866	2,092,694	2,054,224	2,054,224
Educational Add-Ons	592,568	548,240	511,152	511,152
Outdoor School Add-Ons	58,898	65,350	63,940	63,940
Athletic Coaches	844,166	842,597	889,490	889,490
Other Extra Curricular Pay	257,118	265,134	265,134	265,134
Intramural Coaches	22,496	17,510	17,510	17,510
Team Leaders	853,247	847,560	856,920	856,920
Department Chairman	255,336	255,370	255,840	255,840
Student Service Coordinators	123,297	121,660	123,690	123,690
Teacher Longevity	221,627	213,522	291,250	291,250
Summer Work - Educational	283,389	283,659	307,462	307,462
Insurance Opt-Out	23,722	24,463	22,559	22,559
Vacation Payoff	22,944	0	0	
Retirement Incentive	17,872	0	0	
Funds For Negotiated Agreements	0	5,887,368	5,093,466	2,456,733
Hiring Turnover (F.T.E.)	0	(1,275,000)	(1,275,000)	(1,275,000)
Object Total	<u>120,504,557</u>	<u>126,451,318</u>	<u>131,202,380</u>	<u>129,194,607</u>
 INSTRUCTIONAL SALARIES AND WAGES	 \$120,504,557	 \$126,451,318	 \$131,202,380	 \$129,194,607

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
I N S T R U C T I O N A L S A L A R I E S A N D W A G E S				
Positions				
1. Exempt	31.90	33.40	31.40	34.10
2. Non-Exempt	4.80	5.80	6.80	6.80
Total Positions	<u>36.70</u>	<u>39.20</u>	<u>38.20</u>	<u>40.90</u>
1 Salaries and Wages				
Other Professionals	\$202,703	\$0	\$0	\$0
Temporary Professionals	1,386	0	0	6,216
Classroom Assistants	93,191	158,101	123,129	123,129
Temporary Classified	90,138	90,316	107,322	45,576
Classified Educational Add-Ons	1,247	1,290	1,290	1,290
Regular Educational	1,835,901	2,208,032	1,918,367	1,616,983
Temporary Educational	750,828	1,298,904	1,414,945	1,260,905
Teacher Educational Add-Ons	116,700	99,200	92,900	92,900
Teacher Longevity	2,081	0	5,000	0
Teacher Summer Work	0	0	655	655
Teacher Team Leader	2,086	0	0	0
Teacher Service Coordinator	348	0	0	0
Substitute Employees	215,747	187,716	182,104	184,504
Object Total	<u>3,312,356</u>	<u>4,043,559</u>	<u>3,845,712</u>	<u>3,332,158</u>
I N S T R U C T I O N A L S A L A R I E S A N D W A G E S	\$3,312,356	\$4,043,559	\$3,845,712	\$3,332,158

INSTRUCTIONAL SALARIES AND WAGES

The category of Instructional Salaries and Wages consists of those activities which have as their purpose teaching students and improving the quality of the classroom instructional program for students.

Under this category are involved such activities as classroom instruction of pupils, provisions for educational television, library services, audio-visual services, adult education programs, summer school, educational programs, evening high school, guidance and school psychologists.

SALARIES AND WAGES	<u>Full-Time Equivalent</u>	<u>APPROVED BUDGET</u>
Classified Positions - Non-Exempt		
Classroom Assistants - Unrestricted		
Instructional Assistants	140.30	
Paraprofessional	19.00	
Pre-Kindergarten Assistants	7.50	
Pre-Kindergarten Paraprofessional	1.50	
Pride Instructional Assistant	<u>1.00</u>	
Total Classroom Assistants - Unrestricted	169.30	4,293,441
Classroom Assistants - Restricted		
Pre-K Assistant	0.50	
Pre-K Paraprofessional	1.50	
Pre-Kindergarten	2.00	
Title I Parent Liaison	<u>2.80</u>	
Total Classroom Assistants - Restricted	6.80	123,129
Clerks and Secretaries - Unrestricted		
Media Clerk (10 Month)	22.00	
Secretary III (12 Month)	<u>1.00</u>	
Total Clerks and Secretaries - Unrestricted	23.00	<u>678,537</u>
Total Classified Positions - Restricted & Unrestricted	199.10	5,095,107
Temporary Classified		
Salaries to classified employees for services rendered on an intermittent or short-term basis.		
a. Full-Day Pre-Kindergarten Expansion (#125)	Restricted	44,076
b. Summer Enrichment Program (#167)	Restricted	<u>1,500</u>
Sub-Total Restricted		45,576
c. All Schools	Unrestricted	349,808
d. Director of High Schools	Unrestricted	2,319
e. Director of Elementary Schools	Unrestricted	14,456
f. Student Body Activities	Unrestricted	10,022
g. Student Services	Unrestricted	2,400
h. General Administration	Unrestricted	1,500
i. Perkins Title I-C: Program Improvement (#029)	Unrestricted	2,500
j. Pre-Kindergarten (#056)	Unrestricted	7,000
k. PreK - 2 Suspension Prevention (#117)	Unrestricted	28,180
l. HS Facilitator of Student Support (#122)	Unrestricted	70,002
m. Summer School: Middle (#223)	Unrestricted	546
n. Interpretation and Translation Services (#237)	Unrestricted	12,376
o. Director's Distribution - High Schools (#271)	Unrestricted	4,683
p. Director's Distribution - Middle Schools (#272)	Unrestricted	55,375
q. Director's Distribution - Elementary Schools (#273)	Unrestricted	218,189
r. Multicultural Curriculum Development (#345)	Unrestricted	<u>2,000</u>
Sub-Total Unrestricted		781,356
Total Temporary Classified - Restricted & Unrestricted		826,932
Substitute Teachers		
Wages paid to individuals to fill in for a permanent employee for various scheduled time off periods from job assignment.		
a. ESSA Title II-A: Supporting Effective Instruction (#032)	Restricted	57,500
b. CTE Innovation Grant (#111)	Restricted	2,400
c. Readiness for Kindergarten Professional Development (#112)	Restricted	12,320
d. Full-Day Pre-Kindergarten Expansion (#125)	Restricted	3,200
e. Fine Arts Initiatives (#205)	Restricted	1,650
f. NCLB Title III-A: English Language Acquisition - LEP (#228)	Restricted	10,000
g. ESSA Title IV-A: Student Supp & Acad Achievement (#248)	Restricted	<u>97,434</u>
Sub-Total Restricted		184,504

INSTRUCTIONAL SALARIES AND WAGES

APPROVED
BUDGET

h. Schools - All Levels	Unrestricted	6,000
i. Communications Office	Unrestricted	5,000
j. General Administration	Unrestricted	2,365,000
k. Chief of Schools	Unrestricted	3,500
l. Director of High Schools	Unrestricted	3,141
m. Director of Middle Schools	Unrestricted	20,803
n. Director of Elementary Schools	Unrestricted	1,040
o. Student Body Activities	Unrestricted	11,444
p. Student Personnel Services	Unrestricted	21,000
q. Curriculum	Unrestricted	100,600
r. Staff Development	Unrestricted	32,914
s. Academics, Equity, and Accountability	Unrestricted	3,500
t. Outdoor School (#016)	Unrestricted	2,000
u. Serve America Sub-Grant (#024)	Unrestricted	1,700
v. Perkins Title I-C: Program Improvement (#029)	Unrestricted	5,410
w. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	2,873
x. Advanced Academics (#055)	Unrestricted	14,000
y. Pre-Kindergarten (#056)	Unrestricted	1,200
z. CCSGA (Student Government) / Student Leadership (#098)	Unrestricted	6,267
aa. PRIDE - Elementary (#118)	Unrestricted	2,000
bb. Director of High Schools (#271)	Unrestricted	8,209
cc. Director of Middle Schools (#272)	Unrestricted	13,974
dd. Director of Elementary Schools (#273)	Unrestricted	14,358
ee. Multicultural Curriculum Development (#345)	Unrestricted	18,500
ff. Career Technology Education - Match (#429)	Unrestricted	<u>1,040</u>
Sub-Total Unrestricted		2,665,473

Total Substitute Teachers - Restricted & Unrestricted

2,849,977

Regular Educational Positions - Unrestricted

This account reflects the cost of base salaries to contractual professional employees.

<u>Positions</u>	<u>Full-Time Equivalent</u>
Academic Facilitator	7.33
Academy of Finance	0.50
Agriscience	7.67
Air Conditioning / Refrigeration	1.00
Allied Health Careers	4.00
Alternative Placement Opportunity	0.50
Alternative Program Intervention Specialist	4.00
Art	50.87
Auto Service Technician	1.00
Behavior Support Specialist - Elementary/Middle	6.50
Biology	25.07
Bio-Medical Science	2.00
Building Maintenance	0.77
Business Education	16.66
Career Research & Development Teacher	1.00
Carpentry	1.00
Chemistry	24.01
Choral - High School	5.00
Collision Repair	1.00
Computer Technology	1.00
Cooperative Individual Work Experience / Career Connections	8.00
Cosmetology	3.50
Criminal Justice Teacher	2.00
Culinary Arts	2.00
Dance	0.50
Drafting	1.00
Drama	4.42
Early Childhood Education	1.00
Earth Science	19.00
Electrical Occupations	1.00
Elementary - Grades 1-5	407.00
Engineering	3.00
English	108.25
English as a Second Language (ESOL) Resource Teacher	16.00
Extended Enrichment Elementary Program (EEEP) Teacher	<u>14.50</u>
Sub-Total	752.05
Family / Consumer Sciences	25.00
French	3.50
General Music - Elementary/Middle	34.20
General Science	19.00
General Social Studies	109.41
German	3.00

I NSTRUCTI ONAL SALARIES AND WAGES

APPROVED
BUDGET

Regular Educational Positions - continued			
GIST Teacher	1.00		
Health Education	42.65		
Health Professions	1.00		
Heavy Equipment & Truck Technology	1.00		
High School Facilitator of Student Support	6.00		
High School Reading Specialist	8.00		
History	3.00		
Instructional Technology Resource Teacher	2.00		
Instrumental Music	28.74		
Integrated Language Arts (ILA) Specialist	22.00		
Intervention Therapist	5.00		
JROTC NCO Instructor	2.00		
JROTC Sr Instructor	2.00		
Judy Center Learning Community Teacher	4.00		
Kindergarten	92.00		
Latin	0.83		
Life Science	18.50		
Machine Technology	1.00		
Masonry	1.00		
Mathematics	124.77		
Math Resource - Elementary	11.84		
Math Resource - Middle	3.00		
Media Specialist + 4 Days	38.80		
Mentor Teacher - Elementary	0.70		
Mentor Teacher - Secondary	0.50		
Outdoor School	4.00		
Physical Education	81.72		
Physics	16.59		
Pre-Kindergarten	12.00		
PRIDE Program Teacher	3.00		
Print Production	1.00		
Project Lead The Way	1.00		
Psychology	3.34		
Reading	15.00		
Reading Resource	8.00		
School Psychologist - 10 Month	16.40		
School Psychologist - 12 Month	2.00		
School Psychologist - Best Program	<u>1.00</u>		
Sub-Total	780.49		
School Counselor - 11 Month	33.00		
School Counselor - School Year + 2 Weeks	39.00		
Sign Language	1.67		
Spanish	32.35		
Teacher Academy Program	0.67		
Technical Support & Networking	1.00		
Technology Education	29.33		
Textiles & Fashion Design	1.00		
Title I Resource Teacher	3.00		
Transportation Mechanic Instructor	1.00		
Video Production Teacher	1.67		
Welding Technology	1.00		
Pending Instructional Placements	<u>13.02</u>		
Sub-Total	157.71		
Total Regular Educational Positions - Unrestricted	1,690.25	113,867,306	
Regular Educational Positions - Restricted			
Intervention Therapist	1.00		
Instructional Technology Resource Teacher	1.00		
Kindergarten	1.00		
Math Resource - Elementary	1.16		
Media Specialist + 4 Days	0.50		
Mentor Teacher - Elementary	0.90		
Mentor Teacher - Secondary	0.50		
Primary Interventionist	7.00		
School Psychologist	2.00		
Title I Class-size reduction Teacher - Grade 1	1.00		
Title I Class-size reduction Teacher - Grade 2	3.00		
Title I Class-size reduction Teacher - Grade 4	3.00		
Title I Class-size reduction Teacher - Grade 5	2.00		
Title I Resource Teacher	7.00		
Pending Instructional Placements	<u>3.04</u>		
Total Regular Educational Positions - Restricted	34.10	<u>1,616,983</u>	
Total Regular Educational Positions - Unrestricted & Restricted	1,724.35		115,484,289

INSTRUCTIONAL SALARIES AND WAGES

APPROVED
BUDGET

Temporary Educational & Temporary Professional

Salaries to exempt employees for services rendered on an intermittent or short-term basis.

Many of these individuals are assigned to special projects which are funded by federal or state monies.

Employees are paid on an hourly basis to provide the following educational service.

a. Perkins Title I-C: Program Improvement (#029)	Restricted	22,275
b. ESSA Title II-A: Supporting Effective Instruction (#032)	Restricted	76,373
c. Carroll Hospital Center Education Program (#060)	Restricted	29,729
d. CTE Innovation Grant (#111)	Restricted	6,216
e. Readiness for Kindergarten Professional Development (#112)	Restricted	2,454
f. Full-Day Pre-Kindergarten Expansion (#125)	Restricted	68,084
g. Perkins Title I-C: Program Improvement (#129)	Restricted	8,325
h. Summer Enrichment Program (#167)	Restricted	33,000
i. Summer School - High School (#221)	Restricted	7,500
j. NCLB Title III-A: English Language Acquisition - LEP (#228)	Restricted	14,000
k. ESSA Title IV-A: Student Supp & Acad Achievement (#248)	Restricted	20,210
l. Struggling Learners (#251)	Restricted	428,955
m. Various Grants Carryover (#800)	Restricted	400,000
n. New Grants (#805)	Restricted	<u>150,000</u>
Sub-Total Restricted		1,267,121

o. Schools	Unrestricted	1,000
p. Director of High Schools	Unrestricted	22,457
q. Director of Middle Schools	Unrestricted	31,836
r. Director of Elementary Schools	Unrestricted	1,232
s. Curriculum	Unrestricted	44,300
t. Curriculum - Staff Development	Unrestricted	36,362
u. Student Body Activities	Unrestricted	4,400
v. Gateway School	Unrestricted	4,500
w. Behavioural Support (#017)	Unrestricted	30,000
x. Serve America Sub-Grant (#024)	Unrestricted	1,700
y. Perkins Title I-C: Program Improvement (#029)	Unrestricted	16,530
z. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	41,100
aa. Summer School: High (#033)	Unrestricted	17,111
bb. Evening High School (#038)	Unrestricted	88,474
cc. Home Schooled Student's Portfolio Reviews (#042)	Unrestricted	28,500
dd. Advanced Academics (#055)	Unrestricted	20,000
ee. Pre-Kindergarten (#056)	Unrestricted	11,000
ff. Advancing Early Literacy (#061)	Unrestricted	126,416
gg. Student Support Center (#081)	Unrestricted	108,229
hh. ADA Accommodations (#090)	Unrestricted	4,000
ii. Home & Hospital Teaching (#113)	Unrestricted	115,000
jj. Middle School Reading and Mathematics Intervention (#119)	Unrestricted	496,739
kk. HS Facilitator of Student Support (#122)	Unrestricted	18,980
ll. Distance Learning (#136)	Unrestricted	54,544
mm. PBIS (#137)	Unrestricted	6,000
nn. Summer School: High School (#221)	Unrestricted	8,000
oo. Summer School: Middle (#223)	Unrestricted	28,712
pp. Interpretation and Translation Services (#237)	Unrestricted	180,000
qq. Limited English Proficient (#238)	Unrestricted	149,875
rr. Director's Distribution - Elementary School (#273)	Unrestricted	14,171
ss. Local Intervention Initiatives - High Schools (#323)	Unrestricted	73,455
tt. Local Intervention Initiatives - Middle Schools (#324)	Unrestricted	75,189
uu. Local Intervention Initiatives - Elementary Schools (#325)	Unrestricted	141,489
vv. Multicultural Curriculum Development (#345)	Unrestricted	13,223
ww. Transitions Project (#361)	Unrestricted	29,500
xx. Career Technology Education - Match (#429)	Unrestricted	<u>10,200</u>
Sub-Total Unrestricted		2,054,224

Total Temporary Educational - Restricted & Unrestricted

3,321,345

The following activities require coaching positions and intramural directors which serve our seven high schools and provided programs for 5,099 student-athletes and 192 corollary students during the 2018-2019 school year.

Baseball	Corollary Corn Hole	Indoor track	Tennis
Basketball	Cross-Country	Lacrosse	Volleyball
Corollary Bowling	Field Hockey	Track & Field	Wrestling
Cheerleading	Football	Soccer	
Corollary Bocce Ball	Golf	Softball	889,490

I NSTRUCTI ONAL SALAR IES AND WAGES

APPROVED
BUDGET

Other Extra-Curricular Pay To support other extra-curricular needs.			265,134
Intramural and Extra Curricular Directors The intramural and fine arts extra curricular activities which are a part of school programs and are conducted outside of the regular school day have paid directors.			17,510
Summer Work - Educational			
- HS counselors are 11 month employees working 4 weeks during the summer.			
- Middle and Elementary School counselors are 10 month employees working an additional two weeks during the summer.			
- Agriculture teachers work during the summer on Future Farmers of America (F.F.A.) activities, community organization projects and supervision of student projects at work-based learning sites.			
- Career Coordinators work on student job placement, related files, student supervision at WBL sites, and community involvement.	Unrestricted	307,462	
	Restricted	<u>655</u>	308,117
Educational Add-Ons			
Educational Staff with Masters +30 or Doctorate	Restricted	92,900	
	Unrestricted	575,092	
Classified Staff with Business College Degrees	Restricted	1,290	
	Unrestricted	<u>67,590</u>	736,872
Team Leaders/Department Chairmen			
Elementary and Middle School Team Leaders		856,920	
High School Department Chairman		255,840	
School Improvement Team Chairmen/Student Service Coordinator		<u>123,690</u>	1,236,450
Insurance Opt-Out			
Reimbursements to employees who elect to opt-out of the Board insurance program.			22,559
Longevity Teacher			
To comply with the longevity provision in the Master Agreement between the Board of Education and exempt employees			291,250
Funds For Negotiated Agreements			2,456,733
Hiring Turnover (F.T.E.)			
Amount reflects anticipated turnover of teaching positions.			(1,275,000)
TOTAL I NSTRUCTI ONAL SALAR IES AND WAGES			\$132,526,765

Student Personnel Services

Category 03

Student personnel services includes all activities designed to improve student attendance at school and prevent or solve student problems in the home, the school, and the community. All pupil personnel workers are included within this category. Examples of student personnel activities are:

- directing, managing and supervising attendance and social work services
- identifying non-attendance patterns, causes of non-attendance, improved attitudes of attendance and enforcing compulsory attendance laws
- investigating and diagnosing student problems in home, school and community
- group work services for the child, parent or both
- interpreting the problems of students from other staff members
- acquiring and maintaining records of school attendance, home location and census data
- preparing statistical reports

	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$(Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
Unrestricted Fund Summary					
03 Student Personnel Services					
1 Salaries	\$ 1,548,978	\$ 1,582,950	\$ 1,759,843	\$ 176,893	11.17%
2 Contracted Services	69,893	68,260	68,900	640	0.94%
3 Supplies/Materials	19,938	21,010	19,150	(1,860)	-8.85%
4 Other Charges	9,064	7,575	14,225	6,650	87.79%
	\$ 1,647,873	\$ 1,679,795	\$ 1,862,118	\$ 182,323	10.85%
Restricted Fund Summary					
03 Student Personnel Services					
4 Other Charges	\$ 860	\$ 5,000	\$ 15,000	\$ 10,000	200.00%

Category 03 - Student Personnel Services
Changes - FY 2021

Non-Restricted Budget Changes

1. Increase in vacation payout	\$ 5,000
2. Net increase in non-salary line items	5,430
3. Implementing collective bargaining agreements	38,103
4. Various salary and wage changes including turnover	<u>133,790</u>
Total Non-Restricted Increase - Category 03 - Student Personnel Services	182,323

Restricted Budget Net Increase - Category 03 - Student Personnel Services 10,000

TOTAL INCREASE - Category 03 - Student Personnel Services **\$ 192,323**

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
STUDENT PERSONNEL SERVICES				
Positions				
1. Exempt	12.00	13.00	13.00	13.00
2. Non-Exempt	4.00	4.00	4.00	4.00
Total Positions	<u>16.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
1 Salaries and Wages				
Regular Classified	\$170,125	\$170,126	\$175,913	\$175,913
Temporary Classified	7,118	6,121	17,280	17,280
Overtime Classified	0	1,500	0	0
Longevity Classified	12,096	12,096	12,519	12,519
Regular Professional	1,328,622	1,320,931	1,496,028	1,496,028
Temporary Professional	9,068	12,081	0	0
Vacation Payoff	21,949	15,000	20,000	20,000
Funds For Negotiated Agreements	0	45,095	67,868	38,103
Object Total	<u>1,548,978</u>	<u>1,582,950</u>	<u>1,789,608</u>	<u>1,759,843</u>
2 Contracted Services				
Printing & Binding	2,847	11,260	2,700	2,700
Rental of Business Machines	1,186	2,000	1,200	1,200
Medical and Dental Fees	465	0	0	0
Other Contracted Services	65,395	55,000	65,000	65,000
Object Total	<u>69,893</u>	<u>68,260</u>	<u>68,900</u>	<u>68,900</u>
3 Supplies and Materials				
Office Supplies	13,117	12,000	12,250	12,250
Books & Periodicals	476	510	750	750
Food	422	0	250	250
General Supplies	1,588	3,500	900	900
Computer Equipment < \$5,000	4,273	5,000	5,000	5,000
Sensitive Items - Non I.T.	62	0	0	0
Object Total	<u>19,938</u>	<u>21,010</u>	<u>19,150</u>	<u>19,150</u>
4 Other Charges				
Local Mileage Reimbursement	3,952	2,300	4,000	4,000
License Fees	0	0	3,325	3,325
Dues	989	1,625	2,000	2,000
Subscriptions	0	250	4,900	4,900
Conferences & Trainings	3,963	3,400	0	0
Admissions/Entrance Fees	160	0	0	0
Object Total	<u>9,064</u>	<u>7,575</u>	<u>14,225</u>	<u>14,225</u>
TOTAL STUDENT PERSONNEL SERVICES	\$1,647,873	\$1,679,795	\$1,891,883	\$1,862,118

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
STUDENT PERSONNEL SERVICES				
4 Other Charges				
Conferences & Trainings	\$860	\$0	\$0	\$0
Miscellaneous - Other Charges	<u>0</u>	<u>5,000</u>	<u>15,000</u>	<u>15,000</u>
Object Total	860	5,000	15,000	15,000
 TOTAL STUDENT PERSONNEL SERVICES	 \$860	 \$5,000	 \$15,000	 \$15,000

STUDENT PERSONNEL SERVICES

The goal of Student Personnel Services is to provide direct services, at the school level, to students, parents, and staff. Activities are designed to improve student attendance at schools and prevent or solve student problems at home, the school, and the community. These services: guidance, pupil personnel, psychology, pupil assessment, health, alternative programs, and community resources, focus on the fact that children have unique abilities, strengths and needs, and any effort to maximize pupil potential depends upon the identification of, and provision for, these differences.

	Full-Time <u>Equivalent</u>	APPROVED <u>BUDGET</u>
SALARIES AND WAGES		
Existing Positions		
Professional Positions - Non-Restricted		
Director - Student Services	1.00	
Pupil Personnel Workers	9.00	
School Social Workers	1.00	
Supervisor - Student Support	1.00	
Supervisor - Pupil Personnel / Student Services	<u>1.00</u>	
Total Existing Professional Positions	13.00	1,496,028
Classified Positions - Non-Restricted		
Director's Secretary	1.00	
Secretary III - 12 Month	<u>3.00</u>	
Total Existing Classified Positions	4.00	<u>175,913</u>
Total Existing Positions - Professional and Classified	17.00	1,671,941
Other Salaries and Wages		
Temporary Classified		17,280
Longevity Classified		12,519
Vacation Payoff		20,000
Funds for Negotiated Agreements		<u>38,103</u>
TOTAL SALARIES AND WAGES		1,759,843
CONTRACTED SERVICES		
Printing and Binding		
Funds used for special work done by local printers, including student/parent handbooks, psychological referral forms, pamphlets and brochures, student materials to highlight Character Education and other informational materials for Student Services.		2,700
Rental of Business Machines		1,200
Other Contracted Services		
To contract for suicide and self-injury program with Youth Service Bureau.		
To contract for violence assessment program with Youth Service Bureau.		<u>65,000</u>
TOTAL CONTRACTED SERVICES		68,900

STUDENT PERSONNEL SERVICES

APPROVED
BUDGET

SUPPLIES AND MATERIALS

Office Supplies Stationery, forms, supplies for the copiers and student records.	12,250
Books and Periodicals Funds for professional library.	750
Food	250
General Supplies Purchase of supplies and materials in order to support student services needs and implementation of programs and concepts (Character Education).	900
Computer Equipment < \$5,000	<u>5,000</u>

TOTAL SUPPLIES AND MATERIALS 19,150

OTHER CHARGES

Local Mileage Reimbursement Reimbursement to individuals in carrying out assigned duties, including negotiated mileage allowance. Account includes funds for Student Support Center and Character Education.	4,000
License Fees Software applications.	3,325
Dues Dues to professional organizations.	2,000
Conferences & Trainings Costs of attending conferences, meetings, in-services, training and other professional development.	4,900
Miscellaneous - Other Charges Grant Carryover (Project #805 - New Grants) Restricted	<u>15,000</u>

TOTAL OTHER CHARGES 29,225

TOTAL STUDENT PERSONNEL SERVICES \$1,877,118

Student Health Services

Category 04

Student health services includes all physical and mental health activities which are not instructional and which provide students with appropriate medical, dental and nursing services. Examples are:

- directing and managing health services.
- health appraisal, periodic health examinations, emergency illness care, and other health related services for students.
- health inspection, treatment of minor injuries and referrals for other health services.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
04 Student Health Services					
1 Salaries	\$ 3,398,420	\$ 3,650,454	\$ 3,730,642	\$ 80,188	2.20%
2 Contracted Services	284,339	258,669	265,500	6,831	2.64%
3 Supplies/Materials	70,929	104,007	71,605	(32,402)	-31.15%
4 Other Charges	10,114	12,762	6,550	(6,212)	-48.68%
	\$ 3,763,802	\$ 4,025,892	\$ 4,074,297	\$ 48,405	1.20%
Restricted Fund Summary					
04 Student Health Services					
1 Salaries	\$ 11,508	\$ 3,180	\$ 3,180	\$ -	0.00%
2 Contracted Services	2,065	4,321	4,221	(100)	-2.31%
3 Supplies/Materials	31,776	18,743	18,707	(36)	-0.19%
4 Other Charges	2,987	75,744	60,744	(15,000)	-19.80%
5 Land, Bldg, Equip Additional	-	13,249	13,249	-	0.00%
	\$ 48,336	\$ 115,237	\$ 100,101	\$ (15,136)	-13.13%

Category 04 - Student Health Services
Changes - FY 2021

Non-Restricted Budget Changes

1. Various salary and wage changes including turnover	\$ (110,852)
2. Decrease in books and periodicals and other supplies	(32,402)
3. Decrease in license fees and various other charges	(6,212)
4. Decrease in printing and binding and consultants	(919)
5. Increase in contracted nursing services to align with usage	7,750
6. Creation of 1.0 FTE coordinator of health services (from Fund Balance)	89,126
7. Implementing collective bargaining agreements	<u>101,914</u>
Total Non-Restricted Increase - Category 04 - Student Health Services	48,405

Restricted Budget Net Decrease - Category 04 - Student Health Services (15,136)

TOTAL INCREASE - Category 04 - Student Health Services **\$ 33,269**

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - UNRESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
STUDENT HEALTH SERVICES				
Positions				
1. Exempt	47.60	47.60	48.60	49.60
2. Non-Exempt	4.40	4.40	3.40	3.40
Total Positions	<u>52.00</u>	<u>52.00</u>	<u>52.00</u>	<u>53.00</u>
1 Salaries and Wages				
Regular Classified	\$197,786	\$210,733	\$129,327	\$129,327
Temporary Classified	3,340	12,765	3,500	3,500
Substitute Nurses	91,955	100,000	92,000	92,000
Regular Professional	3,056,759	3,052,444	3,270,124	3,359,250
Temporary Professional	32,767	26,269	31,100	31,100
Professional Educational Add-Ons	11,733	11,733	12,241	12,241
Retirement Incentive	1,702	0	0	0
Insurance Opt-Out	2,378	2,531	1,310	1,310
Funds For Negotiated Agreements	0	233,979	181,532	101,914
Object Total	<u>3,398,420</u>	<u>3,650,454</u>	<u>3,721,134</u>	<u>3,730,642</u>
2 Contracted Services				
Printing & Binding	0	730	0	0
Rental of Business Machines	438	0	0	0
Consultants	0	189	0	0
Other Contracted Services	283,901	257,750	265,500	265,500
Object Total	<u>284,339</u>	<u>258,669</u>	<u>265,500</u>	<u>265,500</u>
3 Supplies and Materials				
Office Supplies	1,941	1,850	1,000	1,000
Books & Periodicals	65	3,926	100	100
Health Room Supplies	66,850	97,731	95,155	70,155
Food	264	500	350	350
General Supplies	62	0	0	0
Sensitive Items - Non I.T.	356	0	0	0
Other Non-Instructional Supplies	1,391	0	0	0
Object Total	<u>70,929</u>	<u>104,007</u>	<u>96,605</u>	<u>71,605</u>
4 Other Charges				
Local Mileage Reimbursement	4,238	6,000	4,200	4,200
License Fees	2,980	3,000	0	0
Dues	130	100	100	100
Subscriptions	0	712	0	0
Conferences & Trainings	2,706	2,950	2,250	2,250
Admission Fees	60	0	0	0
Object Total	<u>10,114</u>	<u>12,762</u>	<u>6,550</u>	<u>6,550</u>
TOTAL STUDENT HEALTH SERVICES	\$3,763,802	\$4,025,892	\$4,089,789	\$4,074,297

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
STUDENT HEALTH SERVICES				
1 Salaries and Wages				
Temporary Classified	\$3,075	\$3,180	\$3,180	\$3,180
Temporary Professional	7,194	0	0	0
Substitute employees	1,239	0	0	0
Object Total	<u>11,508</u>	<u>3,180</u>	<u>3,180</u>	<u>3,180</u>
2 Contracted Services				
Medical & Dental Fees	564	2,924	2,824	2,824
Public Carriers	0	1,297	1,297	1,297
Other Contracted Services	1,501	100	100	100
Object Total	<u>2,065</u>	<u>4,321</u>	<u>4,221</u>	<u>4,221</u>
3 Supplies and Materials				
Clothing and Footwear	0	3,168	3,168	3,168
Health Room Supplies	286	0	0	0
General Supplies	11,964	0	0	0
Sensitive items - Non - I.T.	17,214	0	0	0
Other non-instructional supp.	2,312	15,575	15,539	15,539
Object Total	<u>31,776</u>	<u>18,743</u>	<u>18,707</u>	<u>18,707</u>
4 Other Charges				
Local Mileage Reimbursement	0	744	744	744
Professional Development	2,987	0	0	0
Miscellaneous-Other Charges	0	75,000	60,000	60,000
Object Total	<u>2,987</u>	<u>75,744</u>	<u>60,744</u>	<u>60,744</u>
5 Equipment Additional				
Classroom Furniture and Equipment	0	13,249	13,249	13,249
Object Total	<u>0</u>	<u>13,249</u>	<u>13,249</u>	<u>13,249</u>
TOTAL STUDENT HEALTH SERVICES	\$48,336	\$115,237	\$100,101	\$100,101

STUDENT HEALTH SERVICES

Student Health Services are those activities in the field of physical and mental health appraisal consisting of medical, dental, psychiatric and nursing services in the nature of inspection, treatment of minor injuries and referrals for other health services for students.

SALARIES AND WAGES		APPROVED <u>BUDGET</u>
Existing Positions	<u>Full-Time Equivalent</u>	
Professional Positions		
Supervisor - Health Services	1.00	
Coordinator - Health Services	1.00	
Registered Nurses	43.60	
Registered Nurse - Floaters	<u>4.00</u>	
Total Professional Positions	49.60	3,359,250
Classified Positions		
Licensed Practical Nurses	<u>3.40</u>	
Total Classified Positions	3.40	<u>129,327</u>
Total Positions - Professional and Classified	53.00	3,488,577
Temporary Classified		
To provide for necessary temporary personnel for clerical support, nursing coverage, or when re-certification of existing employees is required.		
a. Flu-Mist Administration (#109)	Restricted	3,180
b. System wide	Unrestricted	<u>3,500</u>
		6,680
Substitute Nurses		
Wages paid to substitutes while the R.N.'s and L.P.N.'s are at training classes or are out sick.		
		92,000
Temporary Professional		
Wages paid on an hourly basis to exempt employees (R.N.'s) to provide assistance due to absences, field trips, and students needing private duty coverage.		
		31,100
Professional Educational Add-Ons		
a. Outdoor School (#016)	Unrestricted	<u>12,241</u>
		12,241
Insurance Opt-Out		
Reimbursement to employees, who choose to opt-out of the health insurance program, per negotiated agreements.		
		1,310
Funds For Negotiated Agreements		<u>101,914</u>
TOTAL SALARIES AND WAGES		3,733,822

STUDENT HEALTH SERVICES

APPROVED
BUDGET

CONTRACTED SERVICES

Medical and Dental Fees				
Children's Health Services (#340)	Restricted	<u>2,824</u>		2,824
Other Contracted Services				
a. Flu-Mist Administration (#109)	Restricted	100		
b. Children's Health Services (#340)	Restricted	1,297		
c. To contract for statewide staffing services (nursing agency) and hearing/vision screening with Carroll County Health Department.	Unrestricted	245,000		
d. To contract regarding services for Automated External Defibrillators (#009).	Unrestricted	20,500		
				<u>266,897</u>
TOTAL CONTRACTED SERVICES				269,721

SUPPLIES AND MATERIALS

Office Supplies				
Paper, forms, stationery and general supplies to be used in the office of the Health Coordinator and the Health Suites in the schools.				1,000
Clothing and Footwear				
Children's Health Services (#340)	Restricted			3,168
Books and Periodicals				
Purchase of books including Physician Desk Reference and textbooks for Health Suites. Additionally, purchase of articles for student health issues.				100
Health Room Supplies				
Medical and first aid supplies to meet health needs and to maintain proper operation of Health Suites.				
a. Children's Health Services (#340)	Restricted	15,539		
b. System wide		62,890		
c. AED (Automated External Defibrillators) (#009)		4,800		
d. Outdoor School (#016)		1,515		
e. Career & Technology (#029)		<u>950</u>		85,694
Food				
Food supplies used within Health Suites.				<u>350</u>
TOTAL SUPPLIES AND MATERIALS				90,312

STUDENT HEALTH SERVICES

APPROVED
BUDGET

OTHER CHARGES

Local Mileage Reimbursement

To reimburse personnel for carrying out assigned duties.

a.	Flu-Mist Administration (#109)	Restricted	744	
b.	System wide	Unrestricted	<u>4,200</u>	4,944

Dues

Dues to professional organizations regarding A&S funds. 100

Conferences & Trainings

Costs of attending conferences, meetings, in-services, training and other professional development.

a.	System wide	Unrestricted	2,000	
b.	A & S Professional Development (#019)	Unrestricted	<u>250</u>	2,250

Miscellaneous - Other Charges

a.	New/Carryover Grants (Project #800 series)	Restricted	<u>60,000</u>	<u>60,000</u>
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TOTAL OTHER CHARGES

67,294

EQUIPMENT ADDITIONAL

a.	Classroom Furniture and Equipment	Restricted		<u>13,249</u>
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TOTAL EQUIPMENT ADDITIONAL

13,249

TOTAL STUDENT HEALTH SERVICES

\$4,174,398

Student Transportation Services Category 05

Student transportation includes all activities associated with providing regular and special education transportation service for students between home, school and school activities. Included are vehicle operation costs, monitoring services, vehicle servicing and maintenance services. Examples of programs are:

- Regular Transportation Programs for students who do not require special equipment or personnel to be transported and/or do not require transportation to special schools.
- Special Transportation Programs for public and nonpublic students who have physical, mental and/or emotional disabilities and are transported on a vehicle with specialized equipment.
- School Activities Transportation services for students on field trips, athletics, interscholastic activities, cooperative educational programs, career and technology purposes, special programs and outdoor school.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
05 Student Transportation					
1 Salaries	\$ 1,089,237	\$ 1,129,290	\$ 1,117,659	\$ (11,631)	-1.03%
2 Contracted Services	20,716,923	21,317,970	22,008,772	690,802	3.24%
3 Supplies/Materials	156,735	6,300	8,000	1,700	26.98%
4 Other Charges	286,496	320,132	307,950	(12,182)	-3.81%
6 Land, Bldg, Equip Replacement	5,825	-	-		
	\$ 22,255,216	\$ 22,773,692	\$ 23,442,381	\$ 668,689	2.94%
Restricted Fund Summary					
05 Student Transportation					
2 Contracted Services	\$ 73,998	\$ 148,850	\$ 68,750	\$ (80,100)	-53.81%

**Category 05 - Student Transportation
Changes - FY 2021**

Non-Restricted Budget Changes

1. Various salary and wage changes including turnover	\$	(23,782)
2. Decrease in vehicle insurance costs		(19,432)
3. Decrease in transportation for interscholastic and corollary athletics programs		(13,289)
4. Decrease in maintenance and repair of equipment		(10,000)
5. Decrease in temporary (hourly) wages		(10,000)
6. Net decrease in other various contracted services		(2,700)
7. Net increase in various supply and other changes line items		8,950
8. Implementing collective bargaining agreements		22,151
9. Increase in bus contractor costs (maintenance, fuel, bus depreciation, driver/assistant wages)		<u>716,791</u>
Total Non-Restricted Increase - Category 05 - Student Transportation		668,689

Restricted Budget Net Decrease - Category 05 - Student Transportation **(80,100)**

TOTAL INCREASE - Category 05 - Student Transportation **\$ 588,589**

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - UNRESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
STUDENT TRANSPORTATION				
Positions				
1. Exempt	7.00	8.00	8.00	8.00
2. Non-Exempt	7.00	6.00	6.00	6.00
Total Positions	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
1 Salaries and Wages				
Regular Classified	\$273,716	\$269,965	\$268,174	\$268,174
Temporary Classified	7,687	20,000	10,000	10,000
Overtime Classified	3,990	6,000	4,500	4,500
Longevity Classified	17,876	17,876	9,250	9,250
Regular Professional	771,907	782,093	802,364	802,364
Vacation Payoff	9,536	0	0	0
Temporary Professional	3,305	0	0	0
Insurance Opt-Out	1,220	1,221	1,220	1,220
Funds For Negotiated Agreements	0	32,135	39,456	22,151
Object Total	<u>1,089,237</u>	<u>1,129,290</u>	<u>1,134,964</u>	<u>1,117,659</u>
2 Contracted Services				
Maintenance & Repair of Equipment	33,557	50,000	40,000	40,000
Maintenance & Repair of Vehicles	30,751	25,000	27,500	27,500
Printing & Binding	5,509	9,700	5,000	5,000
Rental of Business Machines	1,031	2,000	1,300	1,300
Medical & Dental Fees	1,676	1,500	1,700	1,700
Student Body Transportation	762,655	831,793	818,504	817,688
Bus Contractors	19,831,898	20,346,977	21,064,584	21,064,584
Parent Reimbursement	11,174	15,000	15,000	15,000
Bus Inspection	17,724	20,000	20,000	20,000
Vandalism Expenses-Buses	377	1,000	1,000	1,000
Other Contracted Services	20,571	15,000	15,000	15,000
Object Total	<u>20,716,923</u>	<u>21,317,970</u>	<u>22,009,588</u>	<u>22,008,772</u>
3 Supplies and Materials				
Office Supplies	2,472	3,500	3,500	3,500
Books & Periodicals	361	800	500	500
Food	1,378	0	0	0
Other Supplies & Materials	152,524	2,000	4,000	4,000
Object Total	<u>156,735</u>	<u>6,300</u>	<u>8,000</u>	<u>8,000</u>

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - UNRESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
STUDENT TRANSPORTATION - continued				
4 Other Charges				
Local Mileage Reimbursement	489	200	700	700
License Fees	22,295	24,000	24,000	24,000
Communications	457	0	2,000	2,000
Postage	105	200	200	200
Gasoline	12,927	16,000	14,000	14,000
Dues	623	500	1,000	1,000
Subscriptions	0	300	300	300
Conferences & Trainings	11,938	10,000	16,250	16,250
Vehicle Insurance	237,662	268,932	249,500	249,500
Object Total	<u>286,496</u>	<u>320,132</u>	<u>307,950</u>	<u>307,950</u>
6 Equipment Replacement				
Motor Vehicles	<u>5,825</u>	<u>0</u>	<u>0</u>	<u>0</u>
Object Total	5,825	0	0	0
 TOTAL STUDENT TRANSPORTATION	 \$22,255,216	 \$22,773,692	 \$23,460,502	 \$23,442,381

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
STUDENT TRANSPORTATION				
2 Contracted Services				
Student Body Transportation	\$29,923	\$100,850	\$70,150	\$68,750
Bus Contractors	0	0	0	0
Parent Involvement	1,075	0	0	0
Other Contracted Services	<u>43,000</u>	<u>48,000</u>	<u>0</u>	<u>0</u>
Object Total	73,998	148,850	70,150	68,750
 TOTAL STUDENT TRANSPORTATION	 \$73,998	 \$148,850	 \$70,150	 \$68,750

STUDENT TRANSPORTATION

Student Transportation consists of services dealing with conveyance of pupils to and from school or on trips related to school activities. Included are vehicle operation services, vehicle servicing and maintenance, monitoring services, and other Student Transportation services such as regular transportation programs, special transportation programs, and school activities transportation.

SALARIES AND WAGES	Full-Time <u>Equivalent</u>	<u>APPROVED BUDGET</u>
Existing Positions:		
Regular Professional Positions		
Director - Transportation	1.00	
Supervisor - Transportation	1.00	
Area Supervisors - Transportation	3.00	
Supervisor - Operations Performance	1.00	
Transportation Analyst	1.00	
Transportation Planner	<u>1.00</u>	
Total Professional Positions	8.00	802,364
Classified Positions		
Clerk Accountant III - 12 Month	1.00	
Lead School Vehicle Driver Instructor	1.00	
School Vehicle Driver Instructor	2.00	
Transportation Routing & Scheduling Associate	<u>2.00</u>	
Total Classified Positions	6.00	<u>268,174</u>
Total Professional and Classified Positions	14.00	1,070,538
Temporary Classified		
To cover cost of non-exempt employees in the summer.		10,000
Overtime Classified		4,500
Longevity Classified		
To comply with the longevity provision in the Master Agreement between non-exempt employees and the Board of Education		9,250
Insurance Opt-Out		
Reimbursement to employees who elect to opt-out of the Board of Education's insurance program.		1,220
Funds For Negotiated Agreements		<u>22,151</u>
TOTAL SALARIES AND WAGES		1,117,659
CONTRACTED SERVICES		
Maintenance & Repair of Equipment		40,000
Maintenance & Repair of Vehicles		27,500
Printing and Binding		
Payments to outside printing companies to provide documents associated with the operations of Student Transportation.		5,000
Rental of Business Machines		1,300
Medical Examinations		
Funds for physical examinations, State mandated drug and alcohol testing of school bus drivers.		1,700

STUDENT TRANSPORTATION

APPROVED
BUDGET

Rental of Motor Vehicles		
Unrestricted		
Funds to transport athletic teams, including corollary sports	673,653	
Funds to transport for fine arts activities, including marching bands.	61,614	
Funds to transport for projects:		
a. Perkins Title I-C: Program Improvement (#029)	16,260	
b. Families Learning Together (#031)	816	
c. CCSGA (Student Government) / Student Leadership (#098)	3,500	
d. BEST Program (#114)	900	
e. PRIDE - Elementary (#118)	5,400	
f. High School Academic Competition (#147)	13,076	
g. Limited English Proficient (#238)	2,000	
h. Multicultural Curriculum Development (#345)	4,000	
i. Career Technology Education - Match (#429)	1,200	
Funds to transport students on Instructional Field Trips.	<u>35,269</u>	
Total Unrestricted	817,688	
Restricted		
j. CCSGA (Student Government) / Student Leadership (#098)	2,000	
k. Full-Day Pre-Kindergarten Expansion (#125)	500	
l. Judy Center Student Support Grant (#146)	500	
m. Summer Enrichment Program (#167)	750	
n. New (#805) and Carryover (#800) Grants	<u>65,000</u>	
Total Restricted	68,750	
Total Unrestricted & Restricted		886,438
Bus Contractors		
Payments to private carriers for transporting students to and from school, including regular route contracts and special education contracts.		21,064,584
Parent Reimbursement		
To reimburse parents for vehicle use to transport students to private and special schools.		15,000
Bus Inspection		
All school buses, Board-owned and contract, are inspected three times yearly. Outside personnel are employed for these inspections.		20,000
Vandalism Expenses - Buses		
Payments to repair bus damage pertaining to vandalism.		1,000
Other Contracted Services		
First Aid training, routing input for computer system, Accu-Weather, Regional Planning Council and Mapping services.		
Unrestricted		<u>15,000</u>
TOTAL CONTRACTED SERVICES		22,077,522
SUPPLIES AND MATERIALS - Unrestricted		
Office Supplies		
Stationery, forms, paper.		3,500
Books and Periodicals		
Purchase of books and periodicals for professional staff.		500
Other Supplies & Materials		
For cleaning and miscellaneous supplies used in connection with transportation.		<u>4,000</u>
TOTAL SUPPLIES AND MATERIALS		8,000

STUDENT TRANSPORTATION

APPROVED
BUDGET

OTHER CHARGES - Unrestricted	
Local Mileage Reimbursement	
Reimbursement to individuals in carrying out assigned duties, including negotiated mileage allowance.	700
License Fees	24,000
Communications	2,000
Postage	200
Gasoline	
Gasoline, oil, and lubricants for Board of Education owned buses and staff vehicles	14,000
Dues & Subscriptions	1,300
Conferences & Trainings	
Costs of attending conferences, meetings, in-services, training and other professional development.	16,250
Vehicle Insurance	
Vehicular and liability insurance for school bus program and staff vehicles.	<u>249,500</u>
TOTAL OTHER CHARGES	307,950
 TOTAL STUDENT TRANSPORTATION	 \$23,511,131

Operation of Plant

Category 06

Operation of plant includes all activities and costs associated with keeping the physical plants open, comfortable and safe for use. The following activities are included:

- Warehousing and Distribution Services - receiving, storing and distributing supplies, furniture, equipment, materials and mail.
- Operating Services - custodial costs related to maintaining the physical plant in a clean and orderly manner. Includes all utility costs for heating, lighting and cleaning of the buildings as well as costs for building rental, property insurance, care and upkeep of the grounds. Services related to technology installation and maintenance, contracted expenditures for system wide maintenance and repair of instructional equipment.
- Supervision of Operation of Plant Services- directing, managing and supervising the operation of plant facilities.
- Care and Upkeep of Grounds and Buildings – included are maintenance of the grounds and facilities, such as snow removal, landscaping, routine maintenance on furniture and movable equipment, utility services and custodial services.
- Security Services – activities concerned with maintaining order and safety in school buildings, on the grounds and in the vicinity of school. Included are police activities, traffic control, building alarm and surveillance equipment.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
06 Operation of Plant					
1 Salaries	\$ 11,597,489	\$ 12,090,819	\$ 12,548,003	\$ 457,184	3.78%
2 Contracted Services	2,111,009	2,116,935	1,831,343	(285,592)	-13.49%
3 Supplies/Materials	1,127,505	1,348,518	1,136,160	(212,358)	-15.75%
4 Other Charges	7,757,260	7,304,464	7,227,592	(76,872)	-1.05%
5 Land, Bldg, Equip Additional	312,889	-	-	-	0.00%
6 Land, Bldg, Equip Replacement	101,627	-	-	-	0.00%
	\$ 23,007,779	\$ 22,860,736	\$ 22,743,098	\$ (117,638)	-0.51%
Restricted Fund Summary					
06 Operation of Plant					
2 Contracted Services	\$ 132,087	\$ 123,500	\$ 26,000	\$ (97,500)	-78.95%
3 Supplies/Materials	3,055	-	-	-	0.00%
4 Other Charges	-	40,475	90,000	49,525	122.36%
	\$ 135,142	\$ 163,975	\$ 116,000	\$ (47,975)	-29.26%

Category 06 - Operation of Plant Changes - FY 2021

Non-Restricted Budget Changes

1. Decrease in computer equipment < \$5,000	\$	(268,672)
2. Decrease in contracted services for maintenance and repair of equipment		(262,392)
3. Various salary and wage changes including turnover		(232,949)
4. Decrease in temporary (hourly) wages		(137,818)
5. Net decrease in utilities		(116,943)
6. Decrease in cleaning services		(20,000)
7. Decrease in rental of building and office space		(15,000)
8. Net increase in other supplies and materials		8,260
9. Net increase in various other charges		5,071
10. Increase in vacation payouts		10,000
11. Net increase in various other contracted services		11,800
12. Increase in materials and supplies for equipment maintenance and repair		21,900
13. Increase in custodial materials		26,154
14. Move 1.0 FTE special education instructional assistant (category 13) to security monitor		28,911
15. Increase in communications		35,000
16. Creation of 1.0 FTE coordinator of school security (from Fund Balance)		85,612
17. Increase of 3.0 FTE on-site technicians (information technology analysts) to support virtual learning (from Fund Balance)		100,000
18. Implementing collective bargaining agreements		221,572
19. Move 15.0 FTE instructional assistants (category 02) to security monitors		381,856
Total Non-Restricted Decrease - Category 06 - Operation of Plant		(117,638)

Restricted Budget Net Decrease - Category 06 - Operation of Plant		(47,975)
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TOTAL DECREASE - Category 06 - Operation of Plant	\$	(165,613)
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CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
OPERATION OF PLANT				
Positions				
1. Exempt	6.00	6.00	6.00	7.00
2. Non-Exempt	256.10	256.10	257.10	275.10
Total Positions	<u>262.10</u>	<u>262.10</u>	<u>263.10</u>	<u>282.10</u>
1 Salaries and Wages				
Regular Classified	\$10,078,895	\$10,273,788	\$10,363,530	\$10,869,797
Temporary Classified	303,397	469,818	332,000	332,000
Classified Educational Add-Ons	3,960	4,000	4,600	9,100
Overtime Classified	266,327	214,817	215,000	215,000
Longevity Classified	4,777	4,469	4,625	4,625
Regular Professional	545,793	545,793	564,897	650,509
Substitute Employees	273	0	300	300
Professional Educational Add-Ons	58,809	59,040	58,380	58,380
Security Guards	157,502	150,500	150,500	150,500
Vacation Pay-Off	175,984	150,000	160,000	160,000
Retirement Incentive	484	0	0	0
Insurance Opt-Out	1,288	1,310	1,220	1,220
Funds For Negotiated Agreements		342,284	394,670	221,572
Hiring Turnover (F.T.E.)		(125,000)	(125,000)	(125,000)
Object Total	<u>11,597,489</u>	<u>12,090,819</u>	<u>12,124,722</u>	<u>12,548,003</u>
2 Contracted Services				
Maintenance & Repair of Equipment	934,620	974,485	967,093	712,093
Maintenance & Repair of Vehicles	106	0	0	0
Printing & Binding	229	20,450	12,450	12,450
Rental of Business Machines	1,902	3,600	3,000	3,000
Asbestos Removal	14,550	16,000	20,000	20,000
Medical and Dental Fees	56	0	0	0
Cleaning Services	234,433	260,000	240,000	240,000
Rental of Building & Office Space	472,845	495,000	480,000	480,000
Other Contracted Services	452,268	347,400	363,800	363,800
Object Total	<u>2,111,009</u>	<u>2,116,935</u>	<u>2,086,343</u>	<u>1,831,343</u>
3 Supplies and Materials				
Office Supplies	7,688	9,750	8,950	8,950
Clothing & Footwear	32,998	34,000	40,000	40,000
Custodial Materials	539,542	513,846	540,000	540,000
Books and Periodicals	0	100	0	0
Equip. Maintenance & Repair Supp.	99,741	99,150	121,050	121,050
Real Prop Maint & Repair Supplies	1,950	2,900	2,600	2,600
Food	701	600	2,350	2,350
General Supplies	323,553	40,000	40,000	40,000
Audio-Visual Repair Supplies	4,445	0	0	0
Computer Equipment < \$5,000	97,412	545,672	535,000	277,000
Sensitive Items - Non-I.T.	19,475	30,000	30,000	30,000
Other Supplies & Materials	0	72,500	74,210	74,210
Object Total	<u>1,127,505</u>	<u>1,348,518</u>	<u>1,394,160</u>	<u>1,136,160</u>

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
OPERATION OF PLANT - continued				
4 Other Charges				
Local Mileage Reimbursement	13,600	15,225	15,200	15,200
License Fees	294,608	289,300	283,500	283,500
Communications	132,333	100,000	135,000	135,000
Heating Fuels	605,997	519,943	590,000	590,000
Gas, Electricity and Steam	5,119,813	5,080,782	4,875,782	4,875,782
Dues	38	500	350	350
Subscriptions	295	50	200	200
Water and Sewage	1,124,777	798,589	816,589	816,589
Conferences & Trainings	4,943	5,150	9,750	9,750
Insurance - Property/Fire	447,348	468,325	479,571	479,571
Insurance - Self-Insur. (Property)	12,883	25,000	20,000	20,000
Admission Fees	25	0	50	50
Miscellaneous - Other Charges	600	1,600	1,600	1,600
Object Total	<u>7,757,260</u>	<u>7,304,464</u>	<u>7,227,592</u>	<u>7,227,592</u>
5 Equipment Additional				
Data Processing Equipment	304,380	0	0	0
Motor Vehicles	8,509	0	0	0
Object Total	<u>312,889</u>	<u>0</u>	<u>0</u>	<u>0</u>
6 Equipment Replacement				
Data Processing Equipment	96,027	0	0	0
Motor Vehicles	5,600	0	0	0
Object Total	<u>101,627</u>	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL OPERATION OF PLANT	 \$23,007,779	 \$22,860,736	 \$22,832,817	 \$22,743,098

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
OPERATION OF PLANT				
2 Contracted Services				
Maintenance & Repair of Equip.	\$7,247	\$6,000	\$6,000	\$6,000
Consultants	0	50,000	0	0
Other Contracted Services	124,840	67,500	0	20,000
Object Total	<u>132,087</u>	<u>123,500</u>	<u>6,000</u>	<u>26,000</u>
3 Supplies and Materials				
Equipment Maint & Repair Supp.	208	0	0	0
Other Non-Instructional Supp	2,847	0	0	0
Object Total	<u>3,055</u>	<u>0</u>	<u>0</u>	<u>0</u>
4 Other Charges				
Professional Development	0	5,475	0	0
Miscellaneous - Other Charges	0	35,000	90,000	90,000
Object Total	<u>0</u>	<u>40,475</u>	<u>90,000</u>	<u>90,000</u>
 TOTAL OPERATION OF PLANT	 \$135,142	 \$163,975	 \$96,000	 \$116,000

OPERATION OF PLANT

Operation of Plant consists of those activities which keep the physical plant open, comfortable and safe for use.

Under Operation of Plant are such activities as warehousing and distributing services, those concerned with keeping the physical plant clean and ready for daily use, including operation of heating, lighting and systems (utility costs), moving furniture, caring for grounds and such other housekeeping services as are repeated on a somewhat regular basis. Additional items included are the cost of building rental and property insurance, the cost of all service contracts on moveable equipment, and service technicians assigned to repair and maintain instructional and non-instructional equipment and security services.

APPROVED
BUDGET

SALARIES AND WAGES

Existing Positions	Full-Time	
Professional Positions	<u>Equivalent</u>	
Supervisor - Operations & Maintenance	0.50	
Assistant Supervisor - Plant Operations	2.00	
Deputy Supervisor - Operations & Maintenance	0.50	
Coordinator - Environmental Safety	1.00	
Supervisor - School Security and Emergency Mgmt	1.00	
Coordinator - School Security and Emergency Mgm	1.00	
User Liaison Specialist	<u>1.00</u>	
Total Professional Positions	7.00	650,509
Classified Positions		
Building Services Manager - Central Office	1.00	
Building Supervisor - Category III	32.00	
Building Supervisor - Category IV	8.00	
Cabinet Secretary	0.50	
Custodian - Category I	164.00	
Custodian - Equipment Repair Technician	1.00	
Driver - Category III	4.60	
Floater Custodian	5.00	
Groundskeeper / Custodian - Category I	5.00	
Information Technology Analyst	13.00	
Lead Network Engineer	3.00	
Network Engineer	2.00	
Secretary III - 12 Month	1.00	
Security Assistants	16.00	
Senior Network Engineer	2.00	
Shift Foreman - Category II	9.00	
Shipping & Receiving Clerk - Category III	1.00	
Systems Administrator	3.00	
Technology Integration Analyst	1.00	
Technology Integration Specialist	2.00	
Telecommunications Engineer	<u>1.00</u>	
Total Classified Positions	275.10	<u>10,869,797</u>
Total Professional and Classified Positions	282.10	11,520,306
Temporary Classified		
Compensation to non-exempt employees on an hourly basis in order to substitute for permanent employees who are on vacation or extended sick leave, and to provide help as the need arises.		332,000
Classified Educational Add-Ons		
Educational Add-Ons for non-exempt employees.		
Payments for certification for Boiler - Stationary Engineer, per negotiated contract.		9,100

OPERATION OF PLANT

APPROVED
BUDGET

Overtime Classified		
	Overtime payments to non-exempt employees	215,000
Vacation Payoff		
	Compensation to non-exempt employees for unused vacation time.	160,000
Longevity Classified		4,625
Substitute Employees		300
Professional Educational Add-Ons		58,380
Security Guards		
	Cost to cover security guard expenses for various student activities including police activities for school functions, traffic control on grounds, and in the vicinity of schools and buildings.	150,500
Insurance Opt-Out		
	Reimbursement to employees who elect to opt-out of the Board insurance program.	1,220
Funds For Negotiated Agreements		221,572
Hiring Turnover (F.T.E.)		<u>(125,000)</u>
TOTAL SALARIES AND WAGES		12,548,003

CONTRACTED SERVICES

Maintenance and Repair of Equipment

Repair and maintenance services not provided by school system personnel. This includes contracts and agreements covering the upkeep of buildings and moveable equipment (instructional and non-instructional system-wide) except for costs related to Student Transportation and Maintenance of Plant.

	Unrestricted	712,093	
	Restricted	<u>6,000</u>	718,093

Printing and Binding

Printing of necessary forms used within Operation of Plant. 12,450

Rental of Business Machines 3,000

Asbestos Removal

Asbestos inspections and awareness training - contract. 20,000

Cleaning Services

Collection and removal of refuse from all schools on a regular schedule and recycling costs - contract. 240,000

OPERATION OF PLANT

APPROVED
BUDGET

<p>Rental of Building and Office Space</p> <p style="padding-left: 20px;">Payments to cover the cost of rental of spaces for instructional (Graduations and Alternative Programs) and non-instructional activities that are part of the school system's function to deliver needed services.</p> <p style="padding-left: 20px;">In-Kind Services from Carroll County Government</p>			480,000
<p>Other Contracted Services</p> <p style="padding-left: 20px;">Payments to contractors for services rendered to provide bottled drinking water, to remove and clean-up hazardous waste materials, indoor air quality (IAQ) testing, Integrated Pest Management Program which is mandated by the State of Maryland, recycling of old computers and audio-visual equipment, and shredding of documents. Additionally, health and safety issues as mandated by OSHA/MDE/EPA, such as water testing and asbestos removal, or other emergency requests. Contracted services for technology initiatives.</p>			
		Unrestricted	363,800
		Restricted	<u>20,000</u>
			<u>383,800</u>
TOTAL CONTRACTED SERVICES			1,857,343
SUPPLIES AND MATERIALS			
Office Supplies			
Stationery, binders/folders, pens, pencils, and pads.			8,950
Uniforms - Clothing and Footwear			
Uniforms for custodial personnel as required by negotiated agreement.			40,000
Custodial Materials			
Items used in the cleaning and maintaining of schools and offices, such as mops, hand soaps, paper towels, and cleaning fluids.			540,000
Equipment Maintenance and Repair Supplies			
Parts used to service, repair and maintain custodial and grounds equipment. Blanket orders: parts monitored by technology services, including cabling services and telephones.			121,050
Real Property Maintenance and Repair Supplies			
Supplies used to maintain operation of buildings			2,600
Food			
All day in-services for the entire custodial staff.			2,350
General Supplies			
			40,000
Computer Equipment < \$5,000			
Technology Services			277,000

OPERATION OF PLANT

APPROVED
BUDGET

Sensitive Items Non-I.T.	30,000
Other Supplies & Materials To purchase replacement supplies (individual cost less than \$1,000) for schools and Plant Operations.	<u>74,210</u>
TOTAL SUPPLIES AND MATERIALS	1,136,160
OTHER CHARGES	
Local Mileage Reimbursement Payment for mileage incurred for Board related travel by employees.	15,200
License Fees	283,500
Communications To maintain communication costs for Central Office and schools. Items include broadband services, Carroll County Public Library - Internet Services and Arch wireless - pagers.	135,000
Heating Fuels Payments to firms for heating fuels.	590,000
Gas, Electricity and Steam Payments to utility companies for gas, electricity for lighting and heating	4,875,782
Dues and Subscriptions Dues to professional organizations, i.e. ASBO, and subscriptions to professional magazines and publications.	550
Water and Sewage Assessment and usage charges for water and sewage disposal either through a municipal system or by an outside disposal firm system-wide.	816,589
Conferences & Trainings Costs of attending conferences, meetings, in-services, training and other professional development. Unrestricted	9,750
Insurance - Property/Fire Payments associated with the coverage of property/fire insurance to safeguard the schools' assets (building, equipment & contents).	479,571
Insurance - Self-Insurance (Property) Self-insurance fund monies to cover the cost of replacement items excluded as a deductible on the insurance coverage in force.	20,000

OPERATION OF PLANT

APPROVED
BUDGET

OTHER CHARGES - Continued		
Admission Fees		50
Miscellaneous - Other Charges		
Fees for water certification licenses and to reimburse the cost of courses needed for water certification and stationary engineers licenses.		
a. Grant Carryovers (#800)	Restricted	50,000
b. New Grants (#805)	Restricted	40,000
c. System-Wide	Unrestricted	<u>1,600</u>
Total Miscellaneous - Other Charges		<u>91,600</u>
TOTAL OTHER CHARGES		7,317,592
TOTAL OPERATION OF PLANT		\$22,859,098

Maintenance of Plant

Category 07

Maintenance of plant includes all activities associated with keeping the grounds, buildings and fixed equipment (other than student transportation equipment) in their original condition. This category includes the directing, managing and supervision of all maintenance services. Also included is the scheduled and preventive maintenance of building property, system vehicles and fixed equipment.

	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
Unrestricted Fund Summary					
07 Maintenance of Plant					
1 Salaries	\$ 3,558,178	\$ 3,683,836	\$ 3,651,741	\$ (32,095)	-0.87%
2 Contracted Services	1,224,129	1,451,427	1,244,068	(207,359)	-14.29%
3 Supplies/Materials	1,161,994	972,048	1,156,200	184,152	18.94%
4 Other Charges	182,529	190,778	208,974	18,196	9.54%
6 Land, Bldg, Equip Replacement	1,340,053	-	-	-	0.00%
9 Transfers	-	(683,000)	-	683,000	100.00%
	\$ 7,466,883	\$ 5,615,089	\$ 6,260,983	\$ 645,894	11.50%
Restricted Fund Summary					
07 Maintenance of Plant					
2 Contracted Services	\$ 137,261	\$ 137,261	\$ -	\$ (137,261)	-100.00%
3 Supplies/Materials	500	-	-	-	0.00%
4 Other Charges	-	35,000	35,000	-	0.00%
	\$ 137,761	\$ 172,261	\$ 35,000	\$ (137,261)	-79.68%

Category 07 - Maintenance of Plant Changes - FY 2021

Non-Restricted Budget Changes

1. Net decrease in various contracted services for maintenance of buildings, vehicles, and equipment	\$	(214,241)
2. Various salary and wage changes including turnover		(95,617)
3. Net decrease in various other charges		(3,828)
4. Net increase in other various supplies		2,320
5. Net increase in rental of business machines and printing and binding		6,882
6. Increase in license fees		22,024
7. Implementing collective bargaining agreements		63,522
8. Increase in maintenance and repair supplies for equipment, real property, and vehicles		181,832
9. Reversal of FY 20 mechanical/categorical posting error between categories 07 (maintenance of plant) and 08 (fixed charges)		<u>683,000</u>
Total Non-Restricted Increase - Category 07 - Maintenance of Plant		645,894

Restricted Budget Net Decrease - Category 07 - Maintenance of Plant		<u>(137,261)</u>
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TOTAL INCREASE - Category 07 - Maintenance of Plant	\$	508,633
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CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
MAINTENANCE OF PLANT				
Positions				
1. Exempt	3.00	3.00	3.00	3.00
2. Non-Exempt	<u>67.00</u>	<u>67.00</u>	<u>67.00</u>	<u>67.00</u>
Total Positions	70.00	70.00	70.00	70.00
1 Salaries and Wages				
Regular Classified	\$3,145,926	\$3,173,471	\$3,246,783	\$3,246,783
Classified Educational Add-Ons	9,381	9,600	9,350	9,350
Overtime Classified	79,852	63,364	65,000	65,000
Longevity Classified	1,490	1,490	1,542	1,542
Vacation Pay-Off	32,298	35,000	35,000	35,000
Regular Professional	288,483	326,480	260,544	260,544
Retirement Incentive	748	0	0	0
Funds For Negotiated Agreements	0	104,431	113,148	63,522
Hiring Turnover (F.T.E.)	<u>0</u>	<u>(30,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>
Object Total	3,558,178	3,683,836	3,701,367	3,651,741
2 Contracted Services				
Maintenance & Repair of Equipment	129,433	99,917	0	0
Maintenance & Repair of Vehicles	79,336	61,198	152,090	152,090
Printing & Binding	60	200	102	102
Rental of Business Machines	15,797	3,020	10,000	10,000
Asbestos Removal	2,000	22,398	20,000	20,000
Maintenance - Grounds	83,533	272,416	83,598	83,598
Maintenance - Buildings	833,356	924,429	152,564	152,564
Medical and Dental Fees	56	0	0	0
Vandalism Expenses	0	4,000	4,000	4,000
Other Contracted Services	<u>80,558</u>	<u>63,849</u>	<u>821,714</u>	<u>821,714</u>
Object Total	1,224,129	1,451,427	1,244,068	1,244,068
3 Supplies and Materials				
Office Supplies	1,034	4,520	1,500	1,500
Clothing & Footwear	13,215	9,000	15,000	15,000
Books and Periodicals	0	200	200	200
Vehicle Repair Supplies	75,794	65,633	77,000	77,000
Equip. Maintenance & Repair Supp.	133,696	90,904	125,000	125,000
Real Property Maint & Rep Supplies	906,893	713,631	850,000	850,000
Food	1,504	200	1,500	1,500
Security Systems Supplies	3,378	4,023	4,000	4,000
Sensitive Items Non-I.T.	0	30,000	30,000	30,000
Vandalism Supplies	1,426	3,937	2,000	2,000
Other Supplies & Materials	<u>25,054</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Object Total	1,161,994	972,048	1,156,200	1,156,200

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
MAINTENANCE OF PLANT - continued				
4 Other Charges				
Local Mileage Reimbursement	341	150	300	300
License Fees	33,888	30,000	52,024	52,024
Heating Fuels	520	0	0	0
Gasoline	133,230	155,283	151,200	151,200
Dues	115	200	200	200
Subscriptions	271	150	250	250
Conferences & Trainings	13,614	3,000	3,000	3,000
Miscellaneous - Other Charges	550	1,995	2,000	2,000
Object Total	<u>182,529</u>	<u>190,778</u>	<u>208,974</u>	<u>208,974</u>
6 Equipment Replacement				
Motor Vehicles	498,779	0	0	0
Machinery	835,913	0	0	0
Storage Sheds	5,361	0	0	0
Object Total	<u>1,340,053</u>	<u>0</u>	<u>0</u>	<u>0</u>
9 Transfers				
Interfund Transfers	0	(683,000)	0	0
Object Total	<u>0</u>	<u>(683,000)</u>	<u>0</u>	<u>0</u>
 TOTAL MAINTENANCE OF PLANT	 \$7,466,883	 \$5,615,089	 \$6,310,609	 \$6,260,983

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
MAINTENANCE OF PLANT				
2 Contracted Services				
Maintenance - Improv. to Grounds	\$51,813	\$0	\$0	\$0
Maintenance - Improv. to Buildings	85,448	137,261	0	0
Object Total	<u>137,261</u>	<u>137,261</u>	<u>0</u>	<u>0</u>
3 Total Supplies & Materials				
Real Prop Maint & Repair Supplies	500	0	0	0
Object Total	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>
4 Other Charges				
Miscellaneous - Other Charges	0	35,000	35,000	35,000
Object Total	<u>0</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
 TOTAL MAINTENANCE OF PLANT	 \$137,761	 \$172,261	 \$35,000	 \$35,000

MAINTENANCE OF PLANT

The category of Maintenance of Plant consists of those activities which keep school grounds, buildings and equipment in good condition either through repairs, preventive maintenance, or replacement.

SALARIES & WAGES	Full-Time <u>Equivalent</u>	APPROVED <u>BUDGET</u>
Professional Positions		
Supervisor - Operations & Maintenance	0.50	
Assistant Supervisor - Plant Maintenance	2.00	
Deputy Supervisor - Operations & Maintenance	<u>0.50</u>	
Total Professional Positions	3.00	260,544
Classified Positions		
Audio Visual Technician - Category IV	1.00	
Boiler Mechanic/ Gen'l Maintenance - Category III	1.00	
Boiler Mechanic - Category IV	1.00	
Building Maintenance Mechanic - Category II	1.00	
Building Maintenance Mechanic - Category III	8.00	
Carpenter / General Maintenance - Category III	2.00	
Carpenter / General Maintenance - Category IV	2.00	
Clerk II - 12 Month	1.00	
Dispatcher	1.00	
Electrician / General Maintenance - Category IV	4.00	
Electronic System Tech / General Maintenance - Cat IV	3.00	
Facilities Maintenance & Operations Associate	1.00	
General Maintenance - Category II	10.00	
General Maintenance / Mechanic - Category II	2.00	
Grounds Services Manager	1.00	
Groundskeeper / General Maintenance - Category III	1.00	
HVAC Control Technician / General Maintenance	2.00	
HVAC Controls / General Maintenance IV	3.00	
IPM Grounds Technician	4.00	
Lead Painter / General Maintenance - Category IV	1.00	
Locksmith / Carpenter/ General Maintenance - Cat IV	1.00	
Mason / General Maintenance - Category IV	1.00	
Painter / General Maintenance - Category II	4.00	
Plumber - Category IV	1.00	
Plumber / General Maintenance - Category III	1.00	
Plumber/General Maintenance - Category IV	1.00	
Preventive / General Maintenance - Category III	4.00	
Roofer / Carpenter - Category IV	1.00	
Shipping & Receiving Clerk - Category III	1.00	
Vehicle Mechanic / General Maintenance Category III	1.00	
Vehicle Mechanic / General Maintenance Category IV	<u>1.00</u>	
Total Classified Positions	67.00	<u>3,246,783</u>
Total Professional and Classified Positions	70.00	3,507,327

MAINTENANCE OF PLANT

APPROVED
BUDGET

Classified Educational Add-ons	
Payments for certification for Boiler-Stationary Engineers, per negotiated contract.	9,350
Overtime Classified	
Overtime payments to non-exempt employees.	65,000
Longevity - Classified	
To comply with the longevity provision in the Master Agreement between non-exempt employees and the Board of Education.	1,542
Vacation Payoff	
Compensation to employees per Master Agreement between Board of Education and non-exempt employees for unused vacation time.	35,000
Funds For Negotiated Agreements	63,522
Hiring Turnover (F.T.E.)	<u>(30,000)</u>
TOTAL SALARIES AND WAGES	3,651,741

CONTRACTED SERVICES

Maintenance and Repair of Vehicles	
Funds allocated for upkeep of vehicles used by staff within multiple departments. Additionally, funds to test and inspect aerial lift trucks.	152,090
Printing and Binding	
Printing of necessary forms used within Maintenance of Plant.	102
Rental of Business Machines	10,000
Asbestos Removal	
Removal of floor and ceiling tile.	20,000
Maintenance: Improvements to Grounds	
Payments to firms and individual contractors for improvements to grounds, such as repair to/replacement of sidewalks, fencing, landscaping, and maintenance/inspection to athletic tracks relating to schools system-wide. Additionally, In-Kind expenses received from Carroll County Government.	83,598

MAINTENANCE OF PLANT

APPROVED
BUDGET

Maintenance: Improvements to Buildings	
Payments to firms and individual contractors for improvements to buildings, such as electrical, heating, painting, plumbing and roofing relating to schools system-wide. Items within Plant Maintenance include: inspections and repairs for elevators, folding partitions, and bleachers; handicapped accessibility improvements; and maintenance for electric, plumbing, and roofs.	
Also included is the contract for Johnson Controls performance contracts.	
	152,564
 Vandalism Expenses	
Payments to private contractors to repair damages of vandalism.	4,000
 Other Contracted Services	
Payments to contractors for services rendered and software upgrade.	<u>821,714</u>
 TOTAL CONTRACTED SERVICES	 1,244,068
 SUPPLIES AND MATERIALS	
Office Supplies	
Items for use by staff within Plant Maintenance.	1,500
 Clothing and Footwear	
Uniforms for maintenance personnel as required by negotiated agreement.	15,000
 Books and Periodicals	
Purchase manuals and periodicals for use in Plant Maintenance area.	200
 Vehicle Repair Supplies	
To repair and maintain vehicles assigned to various departments.	77,000
 Equipment Maintenance and Repair Supplies	
Parts used to maintain and repair equipment as initiated by schools on request line, by telephone and scheduled preventive maintenance.	125,000
 Real Property Maintenance and Repair Supplies	
Purchase of items used to maintain and repair real property.	
Account includes supplies used for maintenance of land and buildings.	
Items include: water treatment, handicapped accessibility improvements, maintenance to air conditioning, electric, hardware, plumbing, roof and indoor air quality. Account includes preventive maintenance.	850,000
 Food	1,500
 Security Systems Supplies (system-wide)	4,000

MAINTENANCE OF PLANT

APPROVED
BUDGET

Sensitive Items - Non I.T.			30,000
Vandalism Supplies			
Materials purchased to repair damage done by vandals.			2,000
Other Supplies & Materials			
Expenses related to snow removal.			<u>50,000</u>
TOTAL SUPPLIES AND MATERIALS			1,156,200
OTHER CHARGES			
Local Mileage Reimbursement			
Payments for travel incurred by employees.			300
License Fees			52,024
Gasoline			
Fuels/lubricants for vehicles utilized by staff within various departments.			151,200
Dues and Subscriptions			
Dues to professional organizations, i.e. ASBO, and subscriptions to professional magazines and publications.			450
Conferences & Trainings			
Costs of attending conferences, meetings, in-services, training and other professional development.			3,000
Miscellaneous Other Charges			
To cover costs for trade licensing fees.	Unrestricted	2,000	
Grant Carryovers (#800)	Restricted	10,000	
New Grants (#805)	Restricted	<u>25,000</u>	
Total Miscellaneous Other Charges			<u>37,000</u>
TOTAL OTHER CHARGES			243,974
TOTAL MAINTENANCE OF PLANT			\$6,295,983

Fixed Charges

Category 08

Fixed Charges includes all costs associated with employee benefits such as board contributions for employee retirement, social security, medical, life and disability insurances. Also included are costs associated with tuition reimbursement and general liability insurances.

	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$(Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
Unrestricted Fund Summary					
08 Fixed Charges					
4 Other Charges	\$ 73,145,382	\$ 77,613,036	\$ 79,324,066	\$ 1,711,030	2.20%
9 Transfers	-	683,000	-	(683,000)	-100.00%
	\$ 73,145,382	\$ 78,296,036	\$ 79,324,066	\$ 1,028,030	1.31%
Restricted Fund Summary					
08 Fixed Charges					
4 Other Charges	\$ 3,255,798	\$ 3,942,441	\$ 3,627,659	\$ (314,782)	-7.98%

Category 08 - Fixed Charges Changes - FY 2021

Non-Restricted Budget Changes

1. Impact of various salary and wage changes including turnover	(694,393)
2. Reversal of FY 20 mechanical/categorical posting error between categories 07 (maintenance of plant) and 08 (fixed charges)	(683,000)
3. Net decreases in insurance policies, including workers compensation, liability and vehicle	(237,721)
4. Decrease in tuition reimbursement	(45,000)
5. Increase in retiree health insurance	229,424
6. Increase in fixed charges related to various uses of Fund Balance detailed in other categories	469,877
7. Implementing strategic plan initiatives and collective bargaining agreements	831,833
8. Net increase in school system share of increase in employee benefits, including medical and dental insurance	<u>1,157,010</u>
Total Non-Restricted Increase - Category 08 - Fixed Charges	1,028,030

Restricted Budget Net Decrease - Category 08 - Fixed Charges (314,782)

TOTAL INCREASE - Category 08 - Fixed Charges **\$ 713,248**

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
FIXED CHARGES				
Positions				
None				
4 Other Charges				
Employee Fringe Benefits				
Tuition Reimbursement	\$1,124,544	\$1,200,000	\$1,155,000	\$1,155,000
Employee Retirement	7,542,443	9,587,800	9,505,186	9,072,418
Employee Social Security	14,558,721	15,149,111	15,825,169	15,957,229
Sick Leave Conversion	1,015,031	1,381,613	1,198,322	1,198,322
Insurance - Life	115,711	113,652	118,801	118,801
Insurance - Long Term Disability	40,817	40,350	42,398	42,398
Insurance - Unemployment	69,199	75,000	75,000	75,000
Insurance - Optical	1,252	3,108	2,758	2,758
Insurance - Medical	38,798,962	40,376,886	41,647,950	42,020,901
Insurance - Worker's Compensation	1,601,633	1,980,113	1,748,054	1,732,022
Insurance - Dental	907,073	1,268,913	1,276,709	1,283,019
Insurance - Retirees Health	6,837,508	5,941,399	6,170,823	6,170,823
Employee Assistance Program	36,720	36,750	36,750	36,750
Short Term Interest	28,864	0	0	0
Employee Benefit Subsidy	59,251	54,054	60,000	60,000
Flexible Benefit Administration	159,549	125,000	125,000	125,000
Insurances				
General Liability	184,285	194,796	194,796	194,796
Vehicle	51,790	55,984	66,800	66,800
Catastrophic Student Athletic	12,029	28,507	12,029	12,029
Object Total	<u>73,145,382</u>	<u>77,613,036</u>	<u>79,261,545</u>	<u>79,324,066</u>
9 Transfers				
Interfund Transfers	<u>0</u>	<u>683,000</u>	<u>0</u>	<u>0</u>
Object Total	<u>0</u>	<u>683,000</u>	<u>0</u>	<u>0</u>
TOTAL FIXED CHARGES	\$73,145,382	\$78,296,036	\$79,261,545	\$79,324,066

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
FIXED CHARGES				
4 Other Charges				
Employee Fringe Benefits				
Employee Retirement	\$917,922	\$1,155,546	\$1,161,052	\$1,156,997
Employee Social Security	584,153	868,817	801,935	757,149
Insurance - Life	4,087	4,102	4,200	4,200
Insurance - Long Term Disability	600	656	700	700
Insurance - Optical	176	268	76	76
Insurance - Medical	1,642,392	1,792,236	1,610,773	1,612,740
Insurance - Worker's Compensation	54,776	55,604	44,834	44,718
Insurance - Dental	48,101	63,038	51,362	51,079
Employee Benefit Subsidy	3,591	2,174	0	0
Object Total	<u>3,255,798</u>	<u>3,942,441</u>	<u>3,674,932</u>	<u>3,627,659</u>
 TOTAL FIXED CHARGES	 \$3,255,798	 \$3,942,441	 \$3,674,932	 \$3,627,659

FIXED CHARGES

This category consists of charges for the employer's share of retirement, social security, term life insurance, worker's compensation, health insurance and sick leave pay. The costs for local school general insurance activity is also recorded in this category. Costs include coverage for building contents and liability.

OTHER CHARGES	<u>APPROVED BUDGET</u>
<p>Tuition Reimbursement Professional and classified employees are eligible for reimbursement for advanced study and training as per the terms of the respective negotiated agreement.</p>	
Unrestricted	1,155,000
<p>Employee Retirement/Pension Provides funds for the employer's share of contributions to the State Teacher's and Employee Retirement System and Employee Pension System.</p>	
Restricted	1,156,997
Unrestricted	<u>9,072,418</u> 10,229,415
<p>Employee Social Security This account includes the required employer contributions for all employees.</p>	
Restricted	757,149
Unrestricted	<u>15,957,229</u> 16,714,378
<p>Sick Leave Conversion Provides funds for sick leave conversion at retirement or death per terms of the negotiated agreement.</p>	
Unrestricted	1,198,322
<p>Insurance This item includes the cost of the general liability business insurance program coverages. This item also includes the costs of insurance premiums for employees' health, life and worker's compensation insurance, unemployment insurance benefits, and medical insurance for retirees.</p>	
Restricted	1,713,513
Unrestricted	<u>51,719,347</u> 53,432,860
<p>Employee Fringe Benefits This item includes the employee assistance program and the employee benefit subsidy.</p>	
Unrestricted	96,750
<p>Flexible Benefit Administration Payments to insurance carrier for annual plan documentation to meet the Internal Revenue Service regulations. Payments to the insurance carrier to maintain Flexible Spending Accounts for all employees. Payments to the consultant for annual review of the fringe benefits offered to employees.</p>	
Unrestricted	125,000
TOTAL OTHER CHARGES	82,951,725
TOTAL FIXED CHARGES	\$82,951,725

Community Services

Category 10

Community services includes the cost for the school system to provide activities for the community or some segment of the community. Included are public school evening activities, adult education programs/activities not directly related to the instruction of students such as community recreation programs and civic activities. Three types of salaries which fall into community services are the prorated portion of the normal salaries of regular day school employees, additional salaries paid to regular day school employees for community services, and salaries of personnel employed specifically for some community service activity.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
10 Community Services					
1 Salaries	\$ 257,805	\$ 300,000	\$ 290,000	\$ (10,000)	-3.33%
Restricted Fund Summary					
10 Community Services					
1 Salaries	\$ 8,570	\$ 6,700	\$ 679,533	\$ 672,833	10042.28%
2 Contracted Services	1,359	-	29,000	29,000	0.00%
3 Supplies/Materials	8,498	6,000	87,061	81,061	1351.02%
4 Other Charges	2,266	125,000	88,175	(36,825)	-29.46%
	\$ 20,693	\$ 137,700	\$ 883,769	\$ 746,069	541.81%

Category 10 - Community Services
Changes - FY 2021

Non-Restricted Budget Changes

Decrease in budgeted overtime for community use of facilities \$ (10,000)

Total Non-Restricted Decrease - Category 10 - Community Services **(10,000)**

Restricted Budget Net Increase - Category 10 - Community Services **746,069**

TOTAL INCREASE - Category 10 - Community Services **\$ 736,069**

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - UNRESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
COMMUNITY SERVICES				
Positions				
None				
1 Salaries and Wages				
Overtime Classified	\$257,805	\$300,000	\$290,000	\$290,000
Object Total	<u>257,805</u>	<u>300,000</u>	<u>290,000</u>	<u>290,000</u>
 TOTAL COMMUNITY SERVICES	 \$257,805	 \$300,000	 \$290,000	 \$290,000

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
COMMUNITY SERVICES				
Positions				
1. Exempt	0.00	0.00	0.00	5.00
2. Non-Exempt	0.00	0.00	0.00	1.00
Total Positions	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6.00</u>
1 Salaries and Wages				
Non-Instructional Classified	\$0	\$0	\$0	\$42,548
Temporary Classified	8,570	6,700	6,700	6,700
Non-Instructional Add-ons	0	0	0	600
Admin Exempt Salary	0	0	0	102,220
Instructional Assistant Temp	0	0	0	61,746
Teacher Salary	0	0	0	306,679
Teacher Hourly / Temp	0	0	0	154,040
Teacher Longevity	0	0	0	5,000
Object Total	<u>8,570</u>	<u>6,700</u>	<u>6,700</u>	<u>679,533</u>
2 Contracted Services				
Printing and Binding	0	0	0	3,000
Rental of Motor Vehicles	759	0	0	1,400
Other Contracted Services	600	0	0	24,600
Object Total	<u>1,359</u>	<u>0</u>	<u>0</u>	<u>29,000</u>
3 Supplies and Materials				
Office Supplies	0	0	0	350
Clothing & Footwear	4,957	6,000	6,000	6,000
Books & Periodicals	0	0	0	7,050
Food	332	0	0	8,560
General Supplies	336	0	0	52,401
Other Supplies & Materials	2,873	0	5,000	12,700
Object Total	<u>8,498</u>	<u>6,000</u>	<u>11,000</u>	<u>87,061</u>
4 Other Charges				
Local Mileage Reimbursement	39	0	0	2,400
Dues	0	0	0	1,975
Professional Development	0	0	0	4,750
Admission Fees	861	0	0	2,100
Donations/Memorials	1,158	0	0	0
Miscellaneous - Other Charges	208	125,000	75,000	76,950
Object Total	<u>2,266</u>	<u>125,000</u>	<u>75,000</u>	<u>88,175</u>
TOTAL COMMUNITY SERVICES	\$20,693	\$137,700	\$92,700	\$883,769

COMMUNITY SERVICES

The category of Community Services consists of those activities which are not directly related to the program of education for students. Salaries of employees are specifically identified as related to Community Services activities (community recreation, civic activities, community welfare activities).

	<u>Full-Time Equivalent</u>	<u>APPROVED BUDGET</u>
SALARIES AND WAGES		
Professional Positions - Restricted		
Judy Center Coordinator	1.00	
Judy Center Community Specialist	<u>4.00</u>	
Professional Positions - Restricted	5.00	408,899
Classified Positions - Restricted		
Clerk Accountant III	<u>1.00</u>	
Classified Positions - Restricted	1.00	42,548
Total Professional and Classified positions	6.00	451,447
Temporary Classified		
Salaries to classified employees for services rendered on an intermittent or short-term basis.	Restricted	6,700
Overtime Classified		
Overtime payments to non-exempt employees who provide custodial support and building security for community use of facilities.	Unrestricted	290,000
Non-Instructional Add-ons	Restricted	600
To comply with the add-on provision in the Master agreement.		
Instructional Assistant temporary	Restricted	61,746
Teacher hourly	Restricted	154,040
Longevity	Restricted	<u>5,000</u>
To comply with the longevity provision in the Master agreement.		
TOTAL SALARIES AND WAGES		969,533
CONTRACTED SERVICES		
Printing and Binding		
Payments to outside printing companies	Restricted	3,000
Rental of Motor Vehicles	Restricted	1,400
Other Contracted Services	Restricted	<u>24,600</u>
TOTAL CONTRACTED SERVICES		29,000

COMMUNITY SERVICES

APPROVED
BUDGET

SUPPLIES AND MATERIALS

Office Supplies

Stationery, forms, paper

Restricted

350

Clothing and Footwear

Children's Support Fund (#164)

Restricted

6,000

Books & Periodicals

Purchase of books abd periodicals for staff

Restricted

7,050

Food

Restricted

8,560

General Supplies

Restricted

52,401

Other Supplies & Materials

Judy Center Partnership Grant (#146)

Restricted

12,700

TOTAL SUPPLIES AND MATERIALS

87,061

OTHER CHARGES

Local Mileage Reimbursement

Restricted

2,400

Dues and Professional Development

Restricted

6,725

Admission fees

Restricted

2,100

Miscellaneous: Other Charges

Carryover Grants (#800)

Restricted

50,000

New Grants (#805)

Restricted

25,000

76,950

TOTAL OTHER CHARGES

88,175

TOTAL COMMUNITY SERVICES

\$1,173,769

Capital Outlay

Category 11

Capital outlay includes those activities associated with the cost of directing/managing the acquisition, construction and renovations of land, buildings and equipment. Included are expenditures for land, buildings, improvement of grounds and buildings, construction or remodeling of buildings and additions, and installation and extension of service systems and other built-in equipment not included in the capital improvement program budget.

	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$(Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
Unrestricted Fund Summary					
11 Capital Outlay					
1 Salaries	\$ 690,976	\$ 714,380	\$ 726,342	\$ 11,962	1.67%
2 Contracted Services	83,732	55,700	49,900	(5,800)	-10.41%
3 Supplies/Materials	4,187	5,000	4,900	(100)	-2.00%
4 Other Charges	8,690	10,100	9,520	(580)	-5.74%
9 Transfers	-	-	3,500,000	3,500,000	100.00%
	\$ 787,585	\$ 785,180	\$ 4,290,662	\$ 3,505,482	446.46%
Restricted Fund Summary					
11 Capital Outlay					
2 Contracted Services	\$ -	\$ -	\$ -	\$ -	0.00%

Category 11 - Capital Outlay
Changes - FY 2021

Non-Restricted Budget Changes

1. Net of other non-salary line item changes	(6,480)
2. Various salary and wage changes including turnover	(4,412)
3. Implementing collective bargaining agreements	16,374
4. Transfer to CIP Fund - Technology Improvements	500,000
5. Transfer to CIP Fund - Security Improvements	1,000,000
6. Transfer to CIP Fund - Infrastructure Renewal	<u>2,000,000</u>
Total Non-Restricted Increase - Category 11 - Capital Outlay	3,505,482

Restricted Budget Net Change - Category 11 - Capital Outlay -

TOTAL INCREASE - Category 11 - Capital Outlay **\$ 3,505,482**

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
CAPITAL OUTLAY				
Positions				
1. Exempt	6.00	6.00	6.00	6.00
2. Non-Exempt	2.00	2.00	2.00	2.00
Total	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
1 Salaries and Wages				
Regular Classified	\$87,091	\$87,092	\$90,140	\$90,140
Temporary Classified	16,300	13,000	13,000	13,000
Classified Educational Add-Ons	300	300	300	300
Longevity Classified	3,024	3,024	3,130	3,130
Regular Professional	582,993	582,993	603,398	603,398
Vacation Payoff	1,268	0	0	0
Funds For Negotiated Agreements	0	27,971	29,166	16,374
Object Total	<u>690,976</u>	<u>714,380</u>	<u>739,134</u>	<u>726,342</u>
2 Contracted Services				
Printing and Binding	1,824	1,300	1,500	1,500
Consultants	66,228	40,000	36,000	36,000
Other Contracted Services	15,680	14,400	12,400	12,400
Object Total	<u>83,732</u>	<u>55,700</u>	<u>49,900</u>	<u>49,900</u>
3 Supplies and Materials				
Office Supplies	3,656	4,800	4,600	4,600
Books & Periodicals	326	100	100	100
Food	205	100	200	200
Object Total	<u>4,187</u>	<u>5,000</u>	<u>4,900</u>	<u>4,900</u>
4 Other Charges				
Local Mileage Reimbursement	4,054	5,900	5,420	5,420
License Fees	1,250	2,000	2,000	2,000
Dues	561	1,100	1,100	1,100
Conferences & Trainings	2,825	1,100	1,000	1,000
Object Total	<u>8,690</u>	<u>10,100</u>	<u>9,520</u>	<u>9,520</u>
9 Transfers				
Interfund transfers	0	0	0	3,500,000
Object Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,500,000</u>
TOTAL CAPITAL OUTLAY	\$787,585	\$785,180	\$803,454	\$4,290,662

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
CAPITAL OUTLAY				
2 Contracted Services				
Other Contracted Services	\$0	\$0	\$0	\$0
Object Total	0	0	0	0
 TOTAL CAPITAL OUTLAY	 \$0	 \$0	 \$0	 \$0

CAPITAL OUTLAY

The Capital Outlay category consists of activities concerned with the cost of directing and managing the acquisition, construction and renovations of land, buildings and equipment. In this section, costs are included for site acquisition and improvement services; architectural and engineering services; educational specifications; development services; and building acquisition, construction and improvement services.

APPROVED
BUDGET

SALARIES AND WAGES	Full-Time		
Professional Positions	<u>Equivalent</u>		
Director of Facilities	1.00		
Supervisor - School Construction	1.00		
Construction Project Manager	3.00		
Facilities Planner	<u>1.00</u>		
Total Professional Positions	6.00	603,398	
Classified Positions			
Director's Secretary	1.00		
Secretary III - 12 Month	<u>1.00</u>		
Total Classified Positions	2.00	<u>90,140</u>	
Total Professional and Classified Positions	8.00		693,538
Other Salaries and Wages			
Temporary Classified			13,000
Classified Longevity			3,130
Classified Educational Add-Ons			300
Funds For Negotiated Agreements			<u>16,374</u>
TOTAL SALARIES AND WAGES			726,342
CONTRACTED SERVICES			
Printing and Binding			
To fund forms for School Facilities.			1,500
Consultants			
To fund feasibility studies and scope studies including structural investigations, subfloor investigation, design, surveying, and scheduling services, and geotechnical investigations to support paving and resurfacing projects.			36,000
Other Contracted Services			<u>12,400</u>
TOTAL CONTRACTED SERVICES			49,900

CAPITAL OUTLAY

APPROVED
BUDGET

SUPPLIES AND MATERIALS

Office Supplies

Paper, forms, stationery and general supplies
to be used by the Capital Outlay staff.

4,600

Books and Periodicals

Purchase of books and periodicals for use within Capital Outlay.

100

Food

Payments for food purchased in connection with
meetings held by Capital Outlay.

200

TOTAL SUPPLIES AND MATERIALS

4,900

OTHER CHARGES

Local Mileage Reimbursement

To reimburse personnel for fulfilling assigned duties.

5,420

License Fees

2,000

Dues

Payments for participation in professional organizations.

1,100

Conferences & Trainings

Costs of attending conferences, meetings, in-services, training and
other professional development.

1,000

TOTAL OTHER CHARGES

9,520

TRANSFERS

Interfund transfers

3,500,000

TOTAL TRANSFERS

3,500,000

TOTAL CAPITAL OUTLAY

\$4,290,662

Mid-Level Administration

Category 12

Mid-Level Administration includes the administration and supervision of the school system's instructional programs and activities. The following areas are included:

- Office of the Principal - activities concerned with managing the operation of all schools, including duties performed by the principal, assistant principals, office staff, school communication costs and graduation expenses.
- Instructional Administration and Supervision - activities which enhance instruction and assist instructional staff in planning, developing and evaluating the process of providing learning experiences for students. Included are:
- Instructional Program Direction and Improvement – activities associated with directing, managing, supervising and evaluating the non-career and technology instructional program.
- Career & Technology Program Direction and Improvement - activities associated with directing, managing, supervising and evaluating the career and technology instructional program.
- Professional Media Support Services - activities associated with directing and supervising educational media services.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
12 Mid-Level Administration					
1 Salaries	\$ 22,662,872	\$ 23,352,026	\$ 23,321,166	\$ (30,860)	-0.13%
2 Contracted Services	261,340	194,742	278,896	84,154	43.21%
3 Supplies/Materials	444,563	403,718	361,936	(41,782)	-10.35%
4 Other Charges	381,065	610,227	540,730	(69,497)	-11.39%
	\$ 23,749,840	\$ 24,560,713	\$ 24,502,728	\$ (57,985)	-0.24%
Restricted Fund Summary					
12 Mid-Level Administration					
1 Salaries	\$ 235,963	\$ 391,650	\$ 89,569	\$ (302,081)	-77.13%
2 Contracted Services	19,565	12,000	-	(12,000)	-100.00%
3 Supplies/Materials	3,885	2,400	1,490	(910)	-37.92%
4 Other Charges	40,882	209,445	164,200	(45,245)	-21.60%
	\$ 300,295	\$ 615,495	\$ 255,259	\$ (360,236)	-58.53%

Category 12 - Mid-Level Administration
Changes - FY 2021

Non-Restricted Budget Changes

1. Various salary and wage changes including turnover	\$	(632,525)
2. Decrease in license fees		(75,000)
3. Decrease in office supplies		(24,534)
4. Net increase in various supplies and materials		(17,248)
5. Net decrease in dues, conferences and training, and various other charges		(14,497)
6. Net decrease in various other contracted services		2,154
7. Increase in communications		20,000
8. Increase in vacation payout		50,000
9. Increase in maintenance and repair of equipment contractual services		82,000
10. Creation of 1.0 FTE teacher specialist - substance abuse prevention (from Fund Balance)		83,802
11. Implementing collective bargaining agreements		<u>467,863</u>
Total Non-Restricted Decrease - Category 12 - Mid-Level Administration		(57,985)

Restricted Budget Net Decrease - Category 12 - Mid-Level Administration		<u>(360,236)</u>
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TOTAL DECREASE - Category 12 - Mid-Level Administration	\$	(418,221)
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CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
MI D-LEVEL ADMINISTRATION				
Positions				
1. Exempt	145.70	144.70	144.70	145.70
2. Non-Exempt	153.10	154.10	154.10	153.10
Total Positions	<u>298.80</u>	<u>298.80</u>	<u>298.80</u>	<u>298.80</u>
1 Salaries and Wages				
Regular Classified	\$5,777,314	\$5,807,611	\$5,973,342	\$5,973,342
Temporary Classified	41,223	120,280	116,280	116,280
Overtime Classified	11,795	8,778	2,278	2,278
Longevity Classified	19,842	19,656	21,886	21,886
Classified Educational Add-Ons	23,932	24,050	21,950	22,250
Vacation Payoff	310,682	210,000	260,000	260,000
Regular Educational	0	0	0	83,802
Regular Professional	16,213,899	16,321,574	16,312,643	16,312,643
Temporary Professional	202,372	232,358	222,881	222,881
Professional Educational Add-Ons	25,248	25,200	51,420	51,120
Student Service Coordinators	6,381	6,540	6,540	6,540
Substitute Employees	21,633	3,577	1,530	1,530
Retirement Incentive	4,800	0	0	0
Insurance Opt-Out	3,751	3,751	3,751	3,751
Funds For Negotiated Agreements	0	793,651	833,375	467,863
Hiring Turnover (F.T.E.)	0	(225,000)	(225,000)	(225,000)
Object Total	<u>22,662,872</u>	<u>23,352,026</u>	<u>23,602,876</u>	<u>23,321,166</u>
2 Contracted Services				
Maintenance & Repair of Equipment	61,296	0	82,000	82,000
Printing & Binding	90,025	57,400	55,100	55,100
Rental of Business Machines	90,166	104,857	97,311	97,311
Consultants	3,000	6,000	5,000	5,000
Other Contracted Services	16,853	26,485	39,485	39,485
Object Total	<u>261,340</u>	<u>194,742</u>	<u>278,896</u>	<u>278,896</u>
3 Supplies and Materials				
Office Supplies	126,782	151,773	127,239	127,239
Books & Periodicals	4,847	11,745	6,725	6,725
Food	10,954	22,100	18,600	18,600
Library Media	5,415	5,000	3,000	3,000
General Supplies	5,129	9,550	7,572	7,572
Computer Equipment < \$5,000	275,131	200,000	195,000	195,000
Sensitive Items Non-I.T.	4,164	900	500	500
Printer Supplies	0	0	1,000	1,000
Other Supplies & Materials	12,141	2,650	2,300	2,300
Object Total	<u>444,563</u>	<u>403,718</u>	<u>361,936</u>	<u>361,936</u>
4 Other Charges				
Local Mileage Reimbursement	85,260	109,751	108,220	106,720
License Fees	9,429	160,000	85,000	85,000
Communications	156,378	140,480	160,480	160,480
Postage	45,984	62,655	57,800	57,800
Dues	22,578	45,256	39,405	39,405
Subscriptions	2,903	3,985	3,575	3,575
Employee Retirement & Recognition	10,132	6,000	6,000	6,000
Conferences & Trainings	41,755	80,350	75,600	75,600
Admissions/Entrance Fees	1,900	1,750	1,600	1,600
Miscellaneous - Other Charges	4,746	0	4,550	4,550
Object Total	<u>381,065</u>	<u>610,227</u>	<u>542,230</u>	<u>540,730</u>
TOTAL MI D-LEVEL ADMINISTRATION	\$23,749,840	\$24,560,713	\$24,785,938	\$24,502,728

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
MID-LEVEL ADMINISTRATION				
Positions				
1. Exempt	2.30	2.30	2.30	1.60
2. Non-Exempt	0.00	0.00	1.00	0.00
Total Positions	<u>2.30</u>	<u>2.30</u>	<u>3.30</u>	<u>1.60</u>
1 Salaries and Wages				
Regular Classified	\$0	\$0	\$42,548	\$0
Classified Educational Add-Ons	0	0	600	0
Regular Professional	188,532	316,096	241,951	89,569
Temporary Professional	42,000	75,554	0	0
Substitute Employees	5,431	0	0	0
Object Total	<u>235,963</u>	<u>391,650</u>	<u>285,099</u>	<u>89,569</u>
2 Contracted Services				
Rental Equip/Machinery	1,565	0	0	0
Consultants	0	12,000	0	0
Other Contracted Services	18,000	0	0	0
Object Total	<u>19,565</u>	<u>12,000</u>	<u>0</u>	<u>0</u>
3 Supplies and Materials				
Office Supplies	2,555	1,400	350	0
Books & Periodicals	138	0	0	0
Food	697	0	490	490
Other Supplies & Materials	495	1,000	1,000	1,000
Object Total	<u>3,885</u>	<u>2,400</u>	<u>1,840</u>	<u>1,490</u>
4 Other Charges				
Local Mileage Reimbursement	1,799	2,620	0	0
Postage	364	700	0	0
Dues	689	500	500	500
Subscriptions	2,193	0	0	0
Conferences & Trainings	35,837	31,125	4,950	3,700
Miscellaneous - Other Charges	0	174,500	160,000	160,000
Object Total	<u>40,882</u>	<u>209,445</u>	<u>165,450</u>	<u>164,200</u>
 TOTAL MID-LEVEL ADMINISTRATION	 \$300,295	 \$615,495	 \$452,389	 \$255,259

MID-LEVEL ADMINISTRATION

SALARIES AND WAGES	Full-Time <u>Equivalent</u>	APPROVED <u>BUDGET</u>
Professional Positions - Unrestricted		
Office of the Principal		
Assistant Principal - AEP	1.00	
Assistant Principal - Elementary Schools	24.00	
Assistant Principal - Middle Schools	11.00	
Assistant Principal - High Schools	17.00	
Coordinator - Facility Use/Activities/Athletics	7.00	
Principal - Elementary	22.00	
Principal - Gateway	1.00	
Principal - Middle	8.00	
Principal - High	7.00	
Principal - Outdoor School	<u>1.00</u>	
	99.00	
Office of the Principal - Career & Technology Programs		
Assistant Principal - Career & Technology Center	1.00	
Principal - Career & Technology Center	<u>1.00</u>	
	2.00	
Administration & Supervision		
Assistant Supervisor - Fine Arts	1.00	
Assistant Supervisor - Health Education	1.00	
Assistant Supervisor - World Languages	1.00	
Chief of Academics, Equity, and Accountability	1.00	
Chief of Schools	1.00	
Content Supervisor - Fine Arts	1.00	
Content Supervisor - Health & Physical Education	1.00	
Content Supervisor - Secondary English / Language Arts	1.00	
Content Supervisor - Secondary Mathematics	1.00	
Content Supervisor - Secondary Science	1.00	
Content Supervisor - Secondary Social Studies	1.00	
Coordinator - Interpreter & Translator Program	1.00	
Coordinator - Secondary Language Arts	1.00	
Coordinator - Secondary Mathematics	1.00	
Coordinator - Secondary Science	1.00	
Coordinator - Social Studies	1.00	
Coordinator - STEM	1.00	
Coordinator - Teacher Induction Programs	1.00	
Coordinator - Technology	2.00	
Director - Curriculum & Instructional Resources	1.00	
Director - Elementary Schools	1.00	
Director - High Schools	1.00	
Director - Middle Schools	1.00	
Director - Virtual Learning	1.00	
Equity and Inclusion Officer	1.00	
Supervisor - Accountability & Assessment	1.00	
Supervisor - Advanced Academics	1.00	
Supervisor - Athletics	1.00	
Supervisor - Elementary Education	4.00	
Supervisor - English Speakers of Other Languages (ESOL)	1.00	
Supervisor - School Counselors	1.00	
Supervisor - Student Services & Special Programs	1.00	
Supervisor - Teacher & Leadership Development	1.00	
Supervisor - Title I / School Performance	1.00	
Coordinator of Professional Learning & Local Analytics	0.70	
Teacher Specialist - Health Educ & Substance Abuse Prevention	<u>1.00</u>	
	39.70	

MID-LEVEL ADMINISTRATION

	<u>Full-Time Equivalent</u>	<u>APPROVED BUDGET</u>
Administration & Supervision - Career & Technology Programs		
Assistant Supervisor - Career & Technology Education	1.00	
Coordinator - Career Development	1.00	
Supervisor - Career & Technology Education	<u>1.00</u>	
	3.00	
Administration & Supervision - Media Support		
Supervisor - Media & Technology	1.00	
Video Production Manager	<u>1.00</u>	
	2.00	
 Total Professional Positions - Unrestricted	 145.70	 16,312,643
 Professional Position - Restricted		
Coordinator - Mental Health and Student Services	1.00	
Title I Grants Analyst	0.30	
Coordinator of Professional Learning & Local Analytics	<u>0.30</u>	
Total Professional Positions - Restricted	1.60	<u>89,569</u>
 Total Professional Positions - Unrestricted & Restricted	 147.30	 16,402,212
 Classified Positions - Unrestricted		
Office of the Principal		
Clerk II - 10 Month	12.00	
Clerk II - 12 Month	75.10	
Data Clerk II - 10 Month	7.00	
Data Clerk II - 12 Month	2.00	
Registrar II - 12 Month	5.00	
School Secretary IV - 12 Month	<u>37.00</u>	
	138.10	
Office of the Principal - Career & Technology Programs		
Clerk II - 12 Month	2.00	
School Secretary IV - 12 Month	<u>1.00</u>	
	3.00	
Administration & Supervision		
Cabinet Secretary	1.00	
Director's Secretary	3.00	
Secretary III - 12 Month	5.00	
Secretary IV - 12 Month	<u>1.00</u>	
	10.00	
Administration & Supervision - Career & Technology Programs		
Secretary III - 12 Month	1.00	
Administration & Supervision - Media Support		
Secretary IV - 12 Month	<u>1.00</u>	
 Total Classified Positions - Unrestricted	 153.10	 5,973,342
 Regular Educational Positions - Unrestricted		
Teacher of Health and Substance Abuse	<u>1.00</u>	
 Total Regular Educational Positions - Unrestricted	 1.00	 83,802
 Total Professional, Educational, and Classified Positions	 300.40	 22,459,356

MID-LEVEL ADMINISTRATION

APPROVED
BUDGET

Temporary Classified

Salaries to non-exempt employees for services rendered on an intermittent or short term basis.

Office of the Principal				
a.	Schools	Unrestricted	12,000	
b.	Director of High Schools	Unrestricted	11,480	
c.	Director of Middle Schools	Unrestricted	4,812	
d.	Middle School - Temporary Clerical (#356)	Unrestricted	<u>34,755</u>	
			63,047	
Administration & Supervision				
a.	Director of Elementary Schools	Unrestricted	5,955	
Administration & Supervision - Media Support				
a.	Communications Office	Unrestricted	45,278	
b.	Media Centers	Unrestricted	<u>2,000</u>	
			47,278	
Total Temporary Classified				116,280
Vacation Payoff				
Office of the Principal		Unrestricted		260,000

Temporary Professional

Salaries to exempt employees for services rendered on an intermittent or short term basis.

Many of these individuals are assigned to special projects which are funded by federal/state monies. Employees are paid on an hourly basis to provide the following educational services.

Office of the Principal				
a.	Student Support Center (#081)	Unrestricted	19,113	
Administration & Supervision				
a.	Curriculum	Unrestricted	155,000	
b.	Academics, Equity, and Accountability	Unrestricted	30,000	
c.	Multicultural Curriculum Development (#345)	Unrestricted	<u>7,000</u>	
			192,000	
Administration & Supervision - Career & Technology Programs				
a.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	6,268	
Administration & Supervision - Media Support				
a.	Media Centers	Unrestricted	5,500	
Total Temporary Professional				222,881

Professional Education Add-Ons

To comply with the add-on provision in the Master Agreement between the Board of Education and exempt employees.

Office of the Principal		Unrestricted	49,200	
Office of the Principal - Outdoor School (#016)		Unrestricted	480	
Office of the Principal - Career & Technology Programs (#029)		Unrestricted	480	
Administration & Supervision - Academics, Equity, and Acctnbly		Unrestricted	480	
Administration & Supervision - Chief of Schools		Unrestricted	<u>480</u>	
				51,120

MID-LEVEL ADMINISTRATION

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Classified Educational Add-Ons

To comply with the add-on provision in the Master Agreement between the Board of Education and non-exempt employees. Includes payments to individuals with B.S., A.A. and Secretarial College certificates.

a.	Office of the Principal	Unrestricted	20,650	
b.	Office of the Principal - Career & Tech Programs (#029)	Unrestricted	200	
c.	Administration & Supervision	Unrestricted	1,400	
				22,250

Longevity - Classified

To comply with the longevity provision in the Master Agreement between the Board of Education and non-exempt employees

Administration & Supervision

a.	Director of High Schools	Unrestricted	12,519	
b.	Director of Elementary Schools	Unrestricted	1,565	
c.	Curriculum	Unrestricted	6,260	
d.	Academics, Equity, and Accountability	Unrestricted	<u>1,542</u>	
				21,886

Overtime Classified

Salaries paid to non-exempt employees for working more than scheduled work hours

Administration & Supervision

a.	Director of High Schools	Unrestricted	1,578	
b.	Curriculum	Unrestricted	<u>700</u>	
				2,278

Student Service Coordinators

	Office of the Principal	Unrestricted		6,540
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Substitute Employees

	Office of the Principal	Unrestricted		1,530
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Insurance Opt-Out

Reimbursement to employees who elect to opt-out of the Board's insurance program.

a.	Office of the Principal	Unrestricted	1,220	
b.	Administration & Supervision - Instructional Program	Unrestricted	1,311	
c.	Administration & Supervision - Media Support	Unrestricted	<u>1,220</u>	
				3,751

Funds For Negotiated Agreements

467,863

Hiring Turnover (F.T.E.)

Amount reflects anticipated turnover of mid-level positions.

(225,000)

TOTAL SALARIES AND WAGES

23,410,735

MID-LEVEL ADMINISTRATION

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CONTRACTED SERVICES

Maintenance & Repair of Equipment

Office of Principal

a. Technology Services	Unrestricted		82,000
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Printing and Binding

Printing of special brochures, forms, letterhead and flyers.

Office of Principal

a. Schools	Unrestricted	17,750	
b. Director of High Schools	Unrestricted	2,250	
c. Director of Elementary Schools	Unrestricted	5,000	
d. Technology Services	Unrestricted	<u>12,000</u>	
		37,000	

Administration & Supervision

Report card envelopes, evaluations and observation forms, letterhead and announcements.

a. Director of Middle Schools	Unrestricted	2,800	
b. Curriculum	Unrestricted	<u>15,200</u>	
		18,000	

Administration & Supervision - Career & Technology

Printing of special brochures, forms, letterhead and flyers.

a. Perkins Title I-C: Program Improvement (#029)	Unrestricted	100	55,100
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Rental of Business Machines

Payments on lease purchase agreements for business machines

Office of Principal

a. Schools	Unrestricted	89,311	
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Administration & Supervision

a. Director of High Schools	Unrestricted	1,000	
b. Director of Middle Schools	Unrestricted	1,100	
c. Director of Elementary Schools	Unrestricted	1,300	
d. Curriculum	Unrestricted	2,500	
e. Academics, Equity, and Accountability	Unrestricted	<u>2,100</u>	
		8,000	

97,311

Consultants

Consultants for general purposes: A&S Program, Essential Curriculum, A&S Retreat and Schools/Instructional Technology

Administration & Supervision

a. Staff Development	Unrestricted		5,000
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Other Contracted Services

Office of Principal

a. Gateway	Unrestricted	240	
b. Technology Services	Unrestricted	<u>20,000</u>	
		20,240	

Administration & Supervision

a. Communications Office	Unrestricted	11,141	
b. Chief of Schools	Unrestricted	3,000	
c. Curriculum	Unrestricted	500	
d. Staff Development	Unrestricted	604	
e. Academics, Equity, and Accountability	Unrestricted	1,000	
f. Business Partnerships (#143)	Unrestricted	<u>3,000</u>	
		19,245	

39,485

TOTAL CONTRACTED SERVICES

278,896

MID-LEVEL ADMINISTRATION

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SUPPLIES AND MATERIALS

Office Supplies

Paper, forms, stationery and general office supplies to be used in all schools and special projects.

Office of the Principal

a. Schools	Unrestricted	79,450
b. Gateway School	Unrestricted	1,900
c. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	100
d. Student Support Center (#081)	Unrestricted	<u>440</u>
		81,890

Office of the Principal - Career & technology Programs

a. Perkins Title I-C: Program Improvements (#029)	Unrestricted	<u>1,700</u>
		1,700

Administration & Supervision

a. System wide	Unrestricted	32,292
b. CCSGA (Student Government) / Student Leadership (#098)	Unrestricted	180
c. Business Partnerships (#143)	Unrestricted	600
d. Interpretation & Translation Services (#237)	Unrestricted	300
e. Limited English Proficient (#238)	Unrestricted	500
f. Multicultural Curriculum Development (#345)	Unrestricted	<u>1,000</u>
		34,872

Administration & Supervision - Career & Technology Programs

a. Perkins Title I-C: Program Improvements (#029)	Unrestricted	500
b. Career Technology Education - Match (#429)	Unrestricted	<u>200</u>
		700

Administration & Supervision - Media Support

a. Communications Office	Unrestricted	6,577
b. Curriculum	Unrestricted	200
c. Media Centers	Unrestricted	<u>1,300</u>
		8,077

127,239

Books and Periodicals

Office of the Principal

a. Schools	Unrestricted	2,800
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Administration & Supervision

a. System wide	Unrestricted	3,375
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Administration & Supervision - Career & Technology Programs

a. Perkins Title I-C: Program Improvements (#029)	Unrestricted	300
b. Career Technology Education - Match (#429)	Unrestricted	<u>250</u>
		550

6,725

Food

Office of the Principal

a. Gateway School	Unrestricted	1,200
b. Outdoor School (#016)	Unrestricted	<u>800</u>
		2,000

Administration & Supervision

Curriculum Council and opening in-service

a. System wide	Unrestricted	14,000
b. Business Partnerships (#143)	Unrestricted	600
c. Multicultural Curriculum Development (#345)	Unrestricted	1,000
d. History Day Grant (#176)	Restricted	<u>490</u>
		16,090

MID-LEVEL ADMINISTRATION

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Administration & Supervision - Career & Technology Programs			
a.	Perkins Title I-C: Program Improvements (#029)	Unrestricted	400
b.	Career Technology Education - Match (#429)	Unrestricted	<u>100</u>
			500
Administration & Supervision - Media Support			
a.	Communications Office	Unrestricted	300
b.	Curriculum	Unrestricted	100
c.	Media Centers	Unrestricted	<u>100</u>
			500
			19,090
Library Media			
To replace/supplement the current library books used by the Resource Center			
Administration & Supervision - Media Support			
a.	Media Centers	Unrestricted	3,000
General Supplies			
Administration & Supervision			
a.	Technology Services	Unrestricted	1,422
b.	Chief of Schools	Unrestricted	900
c.	Academics, Equity, and Accountability	Unrestricted	500
d.	Business Partnerships (#143)	Unrestricted	1,000
e.	Martin Luther King Day (#345)	Unrestricted	<u>750</u>
			4,572
Administration & Supervision - Media Support			
a.	Media Centers	Unrestricted	<u>3,000</u>
			3,000
			7,572
Computer Equipment < \$5,000			
Administration & Supervision			
a.	Technology Services	Unrestricted	195,000
Sensitive Items, Non-I.T.			
Office of the Principal			
a.	Elementary School	Unrestricted	500
Printer Supplies			
Office of the Principal			
a.	Schools	Unrestricted	1,000
Other Supplies & Materials			
Miscellaneous needs and other program expenses			
Office of the Principal			
a.	Project ACES Awards (#091)	Restricted	1,000
b.	Schools	Unrestricted	400
c.	Gateway School	Unrestricted	<u>1,700</u>
			3,100
Administration & Supervision - Media Support			
a.	Media Centers	Unrestricted	200
			<u>3,300</u>
TOTAL SUPPLIES AND MATERIALS			363,426
OTHER CHARGES			
Local Mileage Reimbursement			
Reimbursement to employees in order to carry out their assigned duties.			
Office of the Principal			
a.	Schools	Unrestricted	34,375
b.	Gateway School	Unrestricted	600
c.	Outdoor School (#016)	Unrestricted	1,495
d.	School Readiness @ Robert Moton Elementary (#031)	Unrestricted	<u>500</u>
			36,970

MID-LEVEL ADMINISTRATION

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Office of the Principal - Career & Technology Programs			
a.	Perkins Title I I-C: Program Improvement (#029)		500
Administration & Supervision			
a.	System wide	Unrestricted	57,550
b.	Business Partnerships (#143)	Unrestricted	1,000
c.	Interpretation & Translation Services (#237)	Unrestricted	700
d.	Limited English Proficient (#238)	Unrestricted	1,500
e.	Multicultural Curriculum Development (#345)	Unrestricted	<u>1,500</u>
			62,250
Administration & Supervision - Career & Technology Programs			
a.	Perkins Title I I-C: Program Improvement (#029)	Unrestricted	4,000
Administration & Supervision - Media Support			
a.	Communications Office	Unrestricted	2,000
b.	Media Centers	Unrestricted	<u>1,000</u>
			3,000
			106,720
License Fees			
Office of the Principal			
a.	Technology Services	Unrestricted	10,000
Administration & Supervision			
a.	Academics, Equity, and Accountability	Unrestricted	<u>75,000</u>
			85,000
Communications			
Services associated with the transmitting and receiving messages and information including telephone and modem. Telephone service for non-school and warehousing operations			
Office of the Principal			
a.	Technology Services	Unrestricted	160,000
Administration & Supervision			
a.	Staff Development	Unrestricted	<u>480</u>
			160,480
Postage			
Office of the Principal			
a.	Schools	Unrestricted	53,350
b.	Gateway School	Unrestricted	1,000
c.	Outdoor School (#016)	Unrestricted	50
d.	School Readiness @ Robert Moton Elementary (#031)	Unrestricted	<u>400</u>
			54,800
Office of the Principal - Career & Technology Programs			
a.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	3,000
			57,800
Dues and Subscriptions			
Payment for membership in professional organizations and for professional publications			
Office of the Principal			
a.	Schools	Unrestricted	19,175
b.	Gateway School	Unrestricted	1,250
c.	Outdoor School (#016)	Unrestricted	530
d.	A & S Professional Development (#019)	Unrestricted	<u>10,300</u>
			31,255
Administration & Supervision			
a.	Fine Arts Initiatives (#205)	Restricted	500
b.	System wide	Unrestricted	5,935
c.	A&S Professional Development (#019)	Unrestricted	3,200
d.	Business Partnerships (#143)	Unrestricted	400
e.	Multicultural Curriculum Development (#345)	Unrestricted	<u>350</u>
			10,385
Administration & Supervision - Career & Tech Programs (#029)		Unrestricted	350

MID-LEVEL ADMINISTRATION

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Administration & Supervision - Media Support			
a.	Communications Office	Unrestricted	400
b.	Media Centers	Unrestricted	<u>1,090</u>
			1,490
			43,480
Employee Retirement & Recognition			
Administration & Supervision			
a.	Communications Office	Unrestricted	6,000
Conferences & Trainings			
Costs of attending conferences, meetings, in-services, trainings and other professional development			
Office of the Principal			
a.	Schools	Unrestricted	6,550
b.	Gateway School	Unrestricted	1,200
c.	Outdoor School (#016)	Unrestricted	1,000
d.	A & S Professional Development (#019)	Unrestricted	25,750
e.	School Readiness @ Robert Moton Elementary (#031)	Unrestricted	<u>500</u>
			35,000
Office of the Principal - Career & Technology Programs			
a.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	2,000
Administration & Supervision			
a.	Fine Arts Initiative (#205)	Restricted	3,700
b.	Chief of Schools	Unrestricted	1,000
c.	Director of High Schools	Unrestricted	1,000
d.	Director of Middle Schools	Unrestricted	300
e.	Director of Elementary Schools	Unrestricted	1,200
f.	Student Body Activities	Unrestricted	1,500
g.	Student Services	Unrestricted	500
h.	Curriculum	Unrestricted	3,400
i.	Staff Development	Unrestricted	7,200
j.	Academics, Equity, and Accountability	Unrestricted	2,000
k.	A & S Professional Development (#019)	Unrestricted	8,000
l.	Business Partnerships (#143)	Unrestricted	3,000
m.	Interpretation & Translation Services (#237)	Unrestricted	1,000
n.	Limited English Proficient (#238)	Unrestricted	2,000
o.	Multicultural Curriculum Development (#345)	Unrestricted	<u>4,000</u>
			39,800
Administration & Supervision - Career & Technology Programs			
a.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	1,000
b.	Career Technology Education - Match (#429)	Unrestricted	<u>1,000</u>
			2,000
Administration & Supervision - Media Support			
a.	Media Centers	Unrestricted	500
			79,300
Admissions/Entrance Fees			
Office of the Principal			
a.	Schools	Unrestricted	400
Administration & Supervision			
a.	Academics, Equity, and Accountability	Unrestricted	200
b.	Chief of Schools	Unrestricted	200
c.	CCSGA (Student Government) / Student Leadership (#098)	Unrestricted	400
d.	Business Partnerships (#143)	Unrestricted	<u>400</u>
			1,600
Miscellaneous - Other Charges			
Administration & Supervision			
a.	Carryover Grant Account (#800)	Restricted	90,000
b.	New Grants (#805)	Restricted	70,000

MID-LEVEL ADMINISTRATION

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Office of the Principal			
a. Schools	Unrestricted	2,000	
b. General Administration	Unrestricted	2,550	
			<u>164,550</u>
TOTAL OTHER CHARGES			704,930
TOTAL MID-LEVEL ADMINISTRATION			\$24,757,987

Special Education

Category 13

Special education includes all activities designed for students who, through appropriate assessment, have been determined to have temporary or long-term special education needs arising from cognitive, emotional and/or physical factors as defined by the state special education bylaw. Special education expenditures related to the following areas are charged to this category:

- Public School Instruction Program - instructional activities for students with disabilities within the school system.
- Nonpublic and State-run School Programs – special education day or residential programs provided to students placed in state institutions or in state-approved nonpublic schools.
- Instructional Staff Development - activities that contribute to the professional or occupational growth and competence of school-based instructional staff.
- Office of the Principal - activities associated with managing the operation of a specialized education facility.
- Instructional Administration and Supervision - activities associated with directing, managing, supervising and evaluating the special education instructional program.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
13 Special Education					
1 Salaries	\$ 28,165,509	\$ 28,426,293	\$ 31,282,995	\$ 2,856,702	10.05%
2 Contracted Services	2,852,023	2,581,610	3,067,760	486,150	18.83%
3 Supplies/Materials	417,370	493,862	473,759	(20,103)	-4.07%
4 Other Charges	189,102	125,340	119,650	(5,690)	-4.54%
5 Land, Bldg, Equip Additional	22,745	-	-	-	0.00%
9 Transfers	3,700,551	3,298,000	3,294,000	(4,000)	-0.12%
	\$ 35,347,300	\$ 34,925,105	\$ 38,238,164	\$ 3,313,059	9.49%
Restricted Fund Summary					
13 Special Education					
1 Salaries	\$ 4,587,671	\$ 5,462,881	\$ 5,276,873	\$ (186,008)	-3.40%
2 Contracted Services	304,651	1,129,148	916,259	(212,889)	-18.85%
3 Supplies/Materials	74,859	133,762	142,338	8,576	6.41%
4 Other Charges	163,339	1,236,622	1,162,964	(73,658)	-5.96%
9 Transfers	3,499,766	4,000,000	4,000,000	-	0.00%
	\$ 8,630,286	\$ 11,962,413	\$ 11,498,434	\$ (463,979)	-3.88%

Category 13 - Special Education Changes - FY 2021

Non-Restricted Budget Changes

1. Decreases in temporary (hourly) wages	\$	(152,575)
2. Various salary and wage changes including turnover		(80,483)
3. Move 1.0 FTE special education instructional assistant to security monitor (category 06)		(28,911)
4. Net decrease in various supplies and materials		(20,103)
5. Decrease in legal fees		(13,750)
6. Decrease in local mileage reimbursement		(10,900)
7. Net increase in other miscellaneous areas and transfers		1,210
8. Increase in substitute teachers		30,000
9. Net increase in various other contracted services		99,900
10. Implementing strategic plan initiative by adding 6.0 FTE additional special education teachers		436,000
11. Implementing collective bargaining agreements		506,837
12. Increase for one-time compensatory services related to spring 2020 physical school closures (from Fund Balance)		<u>2,545,834</u>
Total Non-Restricted Increase - Category 13 - Special Education		3,313,059
Restricted Budget Net Decrease - Category 13 - Special Education		<u>(463,979)</u>
TOTAL INCREASE - Category 13 - Special Education	\$	2,849,080

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
SPECIAL EDUCATION				
Positions				
1. Exempt	295.98	295.98	301.98	301.98
2. Non-Exempt	146.80	146.80	146.80	145.80
Total Positions	<u>442.78</u>	<u>442.78</u>	<u>448.78</u>	<u>447.78</u>
1 Salaries				
Classroom Assistants	\$3,507,847	\$3,518,500	\$3,681,978	\$3,653,067
Clerks & Secretaries	168,902	168,903	170,909	170,909
Temporary Classified	4,112,068	3,257,545	3,244,200	3,244,200
Longevity Classified	12,096	12,096	12,519	12,519
Classified Overtime	588	0	0	0
Classified Educational Add-Ons	36,876	37,080	36,180	36,180
Classified Vacation Payoff	8,020	20,000	20,000	20,000
Substitute Teachers	525,677	495,000	525,000	525,000
Teachers	17,687,849	17,914,546	19,166,129	19,166,129
Other Professionals	1,507,579	1,493,588	1,545,864	1,545,864
Professional Vacation Payoff	9,810	0	0	0
Temporary Other Professionals	33,275	102,701	22,268	22,268
Temporary Educational - Home Teaching	69,514	123,222	75,000	75,000
Temporary Educational - Other	236,008	180,575	170,000	2,315,834
Educational Add-Ons	30,940	30,940	25,940	25,940
Team Leaders	128,946	123,240	138,840	138,840
Department Chairman	28,080	28,080	28,080	28,080
Student Service Coordinators	7,800	4,680	3,120	3,120
Longevity Teacher	21,434	21,434	32,500	32,500
Summer Work	19,892	19,892	26,818	26,818
Insurance Opt-Out	10,009	10,212	8,890	8,890
Retirement Incentive	2,299	0	0	0
Funds For Negotiated Agreements	0	1,139,059	1,013,674	506,837
Hiring Turnover (F.T.E.)	0	(275,000)	(275,000)	(275,000)
Object Total	<u>28,165,509</u>	<u>28,426,293</u>	<u>29,672,909</u>	<u>31,282,995</u>
2 Contracted Services				
Maintenance & Repair of Equipment	82	500	500	500
Printing & Binding	12,994	9,200	9,300	9,300
Advertising	422	0	0	0
Rental of Business Machines	22,814	34,660	34,960	34,960
Legal Fees	90,715	113,750	100,000	100,000
Occupational/Physical Therapy	0	1,000	0	0
Other Contracted Services	2,724,996	2,422,500	2,523,000	2,923,000
Object Total	<u>2,852,023</u>	<u>2,581,610</u>	<u>2,667,760</u>	<u>3,067,760</u>
3 Supplies and Materials				
Office Supplies	5,279	9,200	7,500	7,500
Books & Periodicals	22	650	600	600
Food	1,197	650	700	700
Textbooks	0	3,000	1,000	1,000
Library Media	2,000	2,750	4,000	4,000
General Supplies	358,611	454,612	431,059	431,059
Library Media Supplies	0	200	200	200
Computer Equipment < \$ 5,000	26,565	12,000	17,000	17,000
Sensitive Items Non-I.T.	20,759	9,500	6,500	6,500
Other Supplies & Materials	2,937	1,300	5,200	5,200
Object Total	<u>417,370</u>	<u>493,862</u>	<u>473,759</u>	<u>473,759</u>

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
SPECIAL EDUCATION - continued				
4 Other Charges				
Local Mileage Reimbursement	67,731	56,850	45,950	45,950
License Fees	23,916	30,000	27,000	27,000
Postage	2,644	2,900	1,850	1,850
Dues	185	1,600	900	900
Subscriptions	711	740	200	200
Conferences & Trainings	6,562	7,750	8,250	8,250
Admissions/Entrance Fees	467	500	500	500
Donations/Memorials	311	0	0	0
Miscellaneous - Other Charges	86,575	25,000	35,000	35,000
Object Total	<u>189,102</u>	<u>125,340</u>	<u>119,650</u>	<u>119,650</u>
5 Equipment Additional				
Classroom Furniture and Equipment	22,745	0	0	0
Object Total	<u>22,745</u>	<u>0</u>	<u>0</u>	<u>0</u>
9 Transfers				
Other Transfers MD L.E.A.'s	43,356	48,000	44,000	44,000
Other Out-Going Transfers	3,657,195	3,250,000	3,250,000	3,250,000
Object Total	<u>3,700,551</u>	<u>3,298,000</u>	<u>3,294,000</u>	<u>3,294,000</u>
 TOTAL SPECIAL EDUCATION	 \$35,347,300	 \$34,925,105	 \$36,228,078	 \$38,238,164

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - RESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
SPECIAL EDUCATION				
Positions				
1. Exempt	40.20	40.20	40.20	40.20
2. Non-Exempt	51.10	51.10	51.10	51.10
Total Positions	<u>91.30</u>	<u>91.30</u>	<u>91.30</u>	<u>91.30</u>
1 Salaries				
Assistants	\$1,204,591	\$1,218,819	\$1,222,140	\$1,223,091
Clerks & Secretaries	135,050	109,123	139,994	101,525
Temporary Classified	313,050	1,056,676	771,500	683,567
Classified Educational Add-Ons	14,264	19,430	15,060	15,060
Substitute Employees	77,115	81,017	69,000	79,000
Teachers	2,665,550	2,650,711	2,646,438	2,929,355
Other Professionals	35,194	35,194	36,426	38,426
Teacher Educational add-on	5,000	0	0	0
Longevity Teacher	5,410	5,410	6,750	6,750
Teacher Summer Work	0	0	6,825	6,825
Team Leader	780	3,120	6,240	6,240
Temporary Educational	131,667	283,381	169,700	187,034
Object Total	<u>4,587,671</u>	<u>5,462,881</u>	<u>5,090,073</u>	<u>5,276,873</u>
2 Contracted Services				
Printing & Binding	2,283	1,500	1,400	2,000
Rental of Business Machines	2,056	0	0	0
Other Contracted Services	300,312	1,127,648	797,032	914,259
Object Total	<u>304,651</u>	<u>1,129,148</u>	<u>798,432</u>	<u>916,259</u>
3 Supplies and Materials				
Office Supplies	2,631	0	0	0
Food	4,873	1,600	0	0
General Supplies	48,790	132,162	74,530	142,338
Computer Equip. < \$5,000	14,525	0	0	0
Sensitive Item Non - I.T.	2,390	0	0	0
Other Non-Instr Supp & Mater.	1,650	0	0	0
Object Total	<u>74,859</u>	<u>133,762</u>	<u>74,530</u>	<u>142,338</u>
4 Other Charges				
Local Mileage Reimbursement	61,478	51,407	27,058	38,969
Conferences & Trainings	24,411	15,400	17,400	7,850
Admissions/Entrance Fees	200	2,000	600	995
Miscellaneous-Other Charges	77,250	1,167,815	1,115,150	1,115,150
Object Total	<u>163,339</u>	<u>1,236,622</u>	<u>1,160,208</u>	<u>1,162,964</u>
9 Transfers				
Other Out-Going Transfers	3,499,766	4,000,000	4,000,000	4,000,000
Object Total	<u>3,499,766</u>	<u>4,000,000</u>	<u>4,000,000</u>	<u>4,000,000</u>
TOTAL SPECIAL EDUCATION	\$8,630,286	\$11,962,413	\$11,123,243	\$11,498,434

SPECIAL EDUCATION

Special Education provides instructional and related services to students with disabilities ages 0 through 21. Instruction is provided in a variety of environments based upon a student's approved Individualized Education Program (IEP). Services are provided in the environment deemed Least Restrictive (LRE).

The range of educational settings include:

1. The student's home school with resource room services provided either within the regular education program or a pull out program.
2. Partial Self-Contained Special Education programming with mainstream opportunities the remainder of the school day.
3. Self-Containing programming within the student's home school, at a regional school, or a state approved non-public school.

In addition, itinerant services from specialists are assigned to work with students and teachers providing speech, vision and hearing services. Supportive services include psychological services, home teaching, counseling, occupational and physical therapy, supervision, pupil services and transportation. This budget focuses on the fulfillment of the Comprehensive Special Education Plan and the implementation of PL-94-142/PL 101-476 and COMAR.

SALARIES AND WAGES	Full-Time <u>Equivalent</u>	APPROVED <u>BUDGET</u>
Existing Positions		
Classified Positions		
Classroom Assistants - Restricted		
PRIDE Instructional Assistant	1.00	
Special Education Assistant	25.90	
Special Education Assistant - Autism	2.00	
Special Education Assistant - BEST	3.60	
Special Education Assistant - LFI	6.00	
Special Education Assistant - Vision Impaired	2.00	
Special Education Paraprofessional	6.00	
Special Education Paraprofessional - BEST	<u>1.00</u>	
	47.50	1,223,091
Classroom Assistants - Unrestricted		
PRIDE Instructional Assistant	1.00	
Special Education Assistant	95.30	
Special Education Assistant - Autism	10.00	
Special Education Assistant - BEST	12.00	
Special Education Assistant - LFI	17.00	
Special Education Assistant - Vision Impaired	1.00	
Special Education Paraprofessional	4.50	
Special Education Paraprofessional - LFI	<u>1.00</u>	
	141.80	<u>3,653,067</u>
Total Classroom Assistants - Restricted and Non-Restricted	189.30	4,876,158
Clerical Positions - Restricted		
Clerk II - 12 Month	1.00	
Secretary III - 12 Month	<u>2.60</u>	
	3.60	101,525
Clerical Positions - Unrestricted		
Clerk II - 10 Month	1.00	
Director's Secretary	1.00	
School Secretary IV - 12 Month	1.00	
Secretary IV - 12 Month	<u>1.00</u>	
	4.00	<u>170,909</u>
Total Existing Clerical - Restricted and Non-Restricted	7.60	<u>272,434</u>
Total Classified Positions - Restricted and Non-Restricted	196.90	5,148,592

SPECIAL EDUCATION

APPROVED
BUDGET

	Full-Time <u>Equivalent</u>	
Professional Positions - Unrestricted		
Adapted Physical Education	9.26	
Administrative Coordinator	1.00	
Art	0.60	
Assistive Technology Consultant	1.00	
BEST Teacher	21.40	
Career Tech Support Services	1.00	
Certified Occupational Therapist Assistant	1.80	
Coordinator - Autism Program	1.00	
Coordinator - Early Intervention Services	1.00	
Coordinator - Non Public	1.00	
Coordinator - Post Secondary Programs	1.00	
Director - Special Education	1.00	
Early Intervention Consultant	1.00	
Elementary Special Education Consultant	1.00	
General Music - Elementary/Middle	0.60	
Infants & Toddlers	2.00	
Interpreter	1.00	
Learning For Independence (LFI) Teacher	26.00	
Math Resource - Elementary	0.20	
Math Spec Educ Consultant	0.40	
Occupational Therapist	9.80	
Physical Therapist	4.80	
Pre-Kindergarten - Special Education Teacher	6.60	
Principal - Carroll Springs	1.00	
Reading Special Education Consultant	1.00	
Secondary Special Education Consultant	2.00	
Special Education Resource	133.92	
Special Education Resource - Autism	13.00	
Speech Pathologist	48.60	
Supervisor - Elementary Special Education	2.00	
Supervisor - Legal & Compliance	1.00	
Supervisor - Secondary Special Education	2.00	
Supervisor - Special Education Student Services	1.00	
Visually Impaired	<u>2.00</u>	
	301.98	20,711,993
Professional Positions - Restricted		
Adapted Physical Education	1.00	
Certified Occupational Therapist Assistant	0.80	
Consulting Teacher	1.00	
Grants Analyst	0.40	
Hearing Resource	1.00	
Infants & Toddlers	2.70	
Interpreter	1.00	
Learning For Independence (LFI) Teacher	2.00	
Math Spec Educ Consultant	0.60	
Parent Educator	1.00	
Physical Therapist Assistant	1.00	
Special Education Resource	12.90	
Special Education Resource - Autism	3.00	
Special Education Resource - Best	1.00	
Special Education Resource - Pre-Kindergarten	3.40	
Speech Pathologist	6.40	
Special Education Consulting Teacher	<u>1.00</u>	
	40.20	<u>2,967,781</u>
Total Professional Positions - Unrestricted & Restricted	342.18	<u>23,679,774</u>
Total Special Education Positions	539.08	28,828,366
Temporary Classified - 1:1 Assistants Hourly		
Salaries to non-exempt employees for services rendered on an intermittent or short term basis.		
a. Special Education	Unrestricted	36,000
b. Special Education Hourly Assistants 1:1 (#013)	Unrestricted	3,111,200
c. CPI Training (#058)	Unrestricted	15,000
d. Extended School Year Services for Disabled Students (#101)	Unrestricted	80,000
e. Home & Hospital (Level VII) (#113)	Unrestricted	<u>2,000</u>
		3,244,200

SPECIAL EDUCATION

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f. Special Education Supplemental (#001)	Restricted	600,000	
g. IDEA Part B - State Pass-through (#010)	Restricted	45,845	
h. Medicaid - Infants & Toddlers - Carryover of Prior Year (#067)	Restricted	8,500	
i. IDEA Part B - Family Partnerships (#077)	Restricted	2,000	
j. IDEA Part B - Preschool Passthrough (#079)	Restricted	7,232	
k. IDEA Part B 619: Preschool Transition (#097)	Restricted	250	
l. IDEA Part B: Early Childhood Implementation Grant (#130)	Restricted	<u>19,740</u>	
		683,567	
			3,927,767
Substitute Teachers			
Wages paid to persons substituting for teachers on sick leave.			
a. System-wide	Unrestricted	470,000	
b. Special Education	Unrestricted	25,000	
c. CPI Training (#058)	Unrestricted	<u>30,000</u>	
		525,000	
d. IDEA Part B - State Pass-through (#010)	Restricted	50,000	
e. IDEA Part B: AEP-LIPG RK: Math Consulting Teacher (#049)	Restricted	25,000	
f. IDEA Part B: Secondary Transition LIR (#140)	Restricted	<u>4,000</u>	
		79,000	
			604,000
Home Teaching/Temporary Educational - Other			
Salaries paid to home and hospital teachers on an intermittent and short-term basis according to state law. Also, payments to teachers on an hourly basis for short-term work.			
a. Special Education	Unrestricted	40,000	
b. CPI Training (#058)	Unrestricted	15,000	
c. Extended School Year Services for Disabled Students (#101)	Unrestricted	115,000	
d. Home & Hospital (Level VII) (#113)	Unrestricted	75,000	
e. Interpretation & Translation Services (#237)	Unrestricted	22,268	
f. CoVID-19 Academic Recovery (#319)	Unrestricted	<u>2,145,834</u>	
		2,413,102	
g. IDEA Part B: AEP-LIPG RK: Math Consulting Teacher (#049)	Restricted	25,000	
h. Medicaid - Infants & Toddlers - Carryover of Prior Year (#067)	Restricted	15,000	
i. IDEA Part B 611: Family Support Systems (#077)	Restricted	1,500	
j. Infants & Toddlers State (#085)	Restricted	10,691	
k. IDEA Part B: Early Childhood Implementation Grant (#130)	Restricted	6,000	
l. IDEA Part B: Secondary Transition LIR (#140)	Restricted	37,000	
m. IDEA Part B: T.I.E.S. (#175)	Restricted	50,000	
n. IDEA Part B - Discretionary: SECAC (#180)	Restricted	700	
o. IDEA Part B - State Passthrough PPPSS (#310)	Restricted	<u>41,143</u>	
		187,034	
			2,600,136
Professional Educational Add-Ons			
Negotiated salary compensation for additional educational certificate.			
	Unrestricted		25,940
Longevity Classified			
To comply with the longevity provision in the Master Agreement between the Board of Education and non-exempt employees.			
	Unrestricted		12,519
Team Leaders and Department Chairmen			
Payments to Special Education Team Leaders and Department Chairmen			
	Unrestricted	166,920	
	Restricted	<u>6,240</u>	
			173,160
Longevity Teachers			
To comply with the longevity provision in the Master Agreement between the Board of Education and exempt employees.			
	Unrestricted	32,500	
	Restricted	<u>6,750</u>	
			39,250
Student Service Coordinators	Unrestricted		3,120
Classified Educational Add-Ons			
Negotiated salary compensation for education certification.			
	Unrestricted	36,180	
	Restricted	<u>15,060</u>	
			51,240
Classified Vacation Payoff	Unrestricted		20,000
Summer Work			
Negotiated salary compensation for summer work.			
	Unrestricted	26,818	
	Restricted	<u>6,825</u>	
			33,643

SPECIAL EDUCATION

		APPROVED <u>BUDGET</u>
Insurance Opt-Out		
Salary compensation for employees who opt-out of the insurance program.	Unrestricted	8,890
Funds For Negotiated Agreements		506,837
Hiring Turnover (F.T.E.)		
Amounts anticipated to be developed through turnover.	Unrestricted	<u>(275,000)</u>
TOTAL SALARIES AND WAGES		36,559,868
CONTRACTED SERVICES		
Maintenance & Repair of Equipment		
a. Specialized School - Carroll Springs School	Unrestricted	500
Printing and Binding		
Form costs for school Special Education programs, such as pre-printed I.E.P. forms		
a. Schools	Unrestricted	1,800
b. Specialized School - Carroll Springs School	Unrestricted	500
c. Special Education	Unrestricted	<u>7,000</u>
		9,300
d. IDEA Part B - Family Partnerships (#077)	Restricted	2,000
Business Machine Rental		
Payments on lease purchase agreements for business machines.		
a. Schools	Unrestricted	11,460
b. Specialized School - Carroll Springs School	Unrestricted	6,500
c. Special Education	Unrestricted	<u>17,000</u>
		34,960
Legal Fees		
a. General Administration	Unrestricted	100,000
Other Contracted Services		
a. Specialized School - Carroll Springs School	Unrestricted	1,000
b. Payments to other counties who provide Home & Hospital Teaching to hospitalized Carroll County Public School students. (#113)	Unrestricted	122,000
c. To offset projected expenditures regarding Public School instruction programs within Special Education.	Unrestricted	2,400,000
d. CoVID-19 Academic Recovery (#319)	Unrestricted	<u>400,000</u>
		2,923,000
d. Special Education Supplemental (#001)	Restricted	562,902
e. Medicaid (Medical Assistance) (#007)	Restricted	110,000
f. IDEA Part C: Infants & Toddlers (#026)	Restricted	21,437
g. Medicaid - Infants & Toddlers - Carryover of Prior Year (#067)	Restricted	20,000
h. Infants & Toddlers State (#085)	Restricted	53,481
i. IDEA Part B 619: Preschool Transition (#097)	Restricted	2,309
j. IDEA Part B: Early Childhood Implementation Grant (#130)	Restricted	70,000
k. IDEA Part B: Secondary Transition LIR (#140)	Restricted	48,630
l. IDEA Part B: T.I.E.S. (#175)	Restricted	25,000
m. IDEA Part B - Discretionary: SECAC (#180)	Restricted	<u>500</u>
		914,259
		3,837,259
TOTAL CONTRACTED SERVICES		3,984,019
SUPPLIES AND MATERIALS		
Office Supplies		
Paper, forms, stationery and general office supplies to be used in Carroll Springs School, Special Education Department of regular schools and by Special Education Supervisors.		
a. Specialized School - Carroll Springs School	Unrestricted	500
b. Special Education	Unrestricted	<u>7,000</u>
		7,500

SPECIAL EDUCATION

			APPROVED <u>BUDGET</u>
Books and Periodicals			
Purchase of pamphlets and periodicals for the professional libraries and media centers.			
a. Specialized School - Carroll Springs School	Unrestricted	500	
b. Elementary School	Unrestricted	<u>100</u>	600
Food			
a. Specialized School - Carroll Springs School	Unrestricted		700
Textbooks			
Textbooks to replace and supplement current texts and to purchase textbooks related to Special Education (Schools).			
a. Specialized School - Carroll Springs School	Unrestricted		1,000
Library Media			
a. Specialized School - Carroll Springs School	Unrestricted		4,000
General Supplies			
Covers the normal distribution of supplies to all teachers for materials required for the Special Education activities of studies.			
a. IDEA Part C: Infants & Toddlers (#026)	Restricted	12,183	
b. IDEA Part B: AEP-LIPG RK: Math Consulting Teacher (#049)	Restricted	16,774	
c. Medicaid - Infants & Toddlers - Carryover of Prior Year (#067)	Restricted	20,000	
d. IDEA Part B - Local Priority Flexibility (#077)	Restricted	10,209	
e. IDEA Part B (619) - Infants & Toddlers (#097)	Restricted	2,974	
f. IDEA Part B: Early Childhood Implementation Grant (#130)	Restricted	761	
g. IDEA Part B: Secondary Transition LIR (#140)	Restricted	20,050	
h. IDEA Part B: T.I.E.S. (#175)	Restricted	50,000	
i. IDEA Part B - Discretionary: SECAC (#180)	Restricted	1,240	
j. IDEA Part B 619: Extended Option (#226)	Restricted	2,790	
k. IDEA Part B - State Passthrough PPPSS (#310)	Restricted	<u>5,357</u>	
		142,338	
l. Schools	Unrestricted	162,749	
m. Specialized School - Carroll Springs School	Unrestricted	52,450	
n. Gateway	Unrestricted	2,200	
o. Special Education	Unrestricted	195,210	
p. Special Education Autism Program (#012)	Unrestricted	5,000	
q. BEST Program (#114)	Unrestricted	6,950	
r. PRIDE - Elementary (#118)	Unrestricted	<u>6,500</u>	
		431,059	573,397
Library Media Supplies			
a. Specialized School - Carroll Springs School	Unrestricted		200
Computer Equipment < \$5,000			
a. Special Education	Unrestricted	15,000	
b. Specialized School - Carroll Springs School	Unrestricted	<u>2,000</u>	17,000
Sensitive Items - Non-I.T.			
a. Special Education	Unrestricted	5,000	
b. Specialized School - Carroll Springs School	Unrestricted	<u>1,500</u>	6,500
Other Non-Instructional Supplies & Materials			
a. Gateway	Unrestricted	200	
b. CPI Training (#058)	Unrestricted	<u>5,000</u>	<u>5,200</u>
TOTAL SUPPLIES AND MATERIALS			616,097

SPECIAL EDUCATION

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BUDGET

OTHER CHARGES

Local Mileage Reimbursement

Reimbursement to employees in order to carry out assigned duties. It includes itinerant staff, school based personnel and home & hospital students.

a. IDEA Part C: Infants & Toddlers (#026)	Restricted	11,519
b. Medicaid - Infants & Toddlers - Carryover of Prior Year (#067)	Restricted	20,000
c. IDEA Part B - Local Priority Flexibility (#077)	Restricted	805
d. IDEA Part B (619) - Infants & Toddlers (#097)	Restricted	1,441
e. IDEA Part B 611: Infants & Toddlers (#107)	Restricted	84
f. IDEA Part B: Secondary Transition LIR (#140)	Restricted	600
g. IDEA Part B 619: Extended Option (#226)	Restricted	3,020
h. IDEA Part B - State Passthrough PPPSS (#310)	Restricted	<u>1,500</u>
		38,969

i. Schools	Unrestricted	100
j. Special Education	Unrestricted	41,000
k. Curriculum	Unrestricted	1,000
l. Gateway	Unrestricted	250
m. Home & Hospital Teaching (#113)	Unrestricted	3,000
n. BEST Program (#114)	Unrestricted	100
o. Interpretation and Translation Services (#237)	Unrestricted	<u>500</u>
		45,950

84,919

License Fees

a. Technology Services			27,000
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Postage

Postage expenses for schools and school projects.

a. Schools	Unrestricted	1,200	
b. Specialized School - Carroll Springs School	Unrestricted	<u>650</u>	1,850

Dues

Membership in professional organizations.

a. A & S Professional Development (#019)	Unrestricted		900
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Subscriptions

Subscriptions to newspapers, magazines and other publications for classrooms, professional libraries and media centers.

a. Specialized School - Carroll Springs School	Unrestricted		200
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Conferences & Trainings

Costs of attending conferences, meetings, in-services, training and other professional development.

a. IDEA Part B - State Passthrough (#010)	Restricted	6,000	
b. IDEA Part B - Local Priority Flexibility (#077)	Restricted	200	
d. IDEA Part B: Secondary Transition LIR (#140)	Restricted	1,400	
e. IDEA Part B - NASOSE (#178)	Restricted	<u>250</u>	
		7,850	

g. Specialized School - Carroll Springs School	Unrestricted	6,000	
h. A & S Professional Development (#019)	Unrestricted	<u>2,250</u>	
		8,250	

16,100

Admission Fees

To cover admission fees for special education students.

a. IDEA Part B - Local Priority Flexibility (#077)	Restricted	995	
b. Schools	Unrestricted	<u>500</u>	

1,495

SPECIAL EDUCATION

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Miscellaneous - Other Charges			
a. Medicaid (3-21) (#007)	Restricted	90,000	
b. Medicaid - Infants & Toddlers - Carryover of Prior Year (#066)	Restricted	150	
c. Various Grant Carryovers (#800)	Restricted	750,000	
d. New Grants (#805)	Restricted	275,000	
e. Special Education	Unrestricted	25,000	
f. General Administration	Unrestricted	<u>10,000</u>	
			<u>1,150,150</u>
TOTAL OTHER CHARGES			1,282,614
TRANSFERS			
Other Transfers MD L.E.A.'s			
Payments to other Sate Public School Systems	Unrestricted		44,000
Other Out-Going Transfers			
Special Education students requiring excess funding for services outside of Carroll County. These funds may only be used at approved non-public institutions (#014).	Unrestricted	3,250,000	
Special Education Supplemental Grant (#001)	Restricted	3,500,000	
			<u>7,250,000</u>
TOTAL TRANSFERS			7,294,000
TOTAL SPECIAL EDUCATION			\$49,736,598

Textbooks and Instructional Supplies Category 16

Textbooks and instructional supplies includes all materials used in the support of instruction. Additionally, the category includes all library books/media supplies and other instructional books, periodicals and supplies.

Unrestricted Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
16 Textbooks & Instructional Supplies					
3 Supplies/Materials	\$ 6,643,346	\$ 6,673,473	\$ 6,542,803	\$ (130,670)	-1.96%
Restricted Fund Summary					
16 Textbooks & Instructional Supplies					
3 Supplies/Materials	\$ 1,143,905	\$ 1,153,224	\$ 2,609,415	\$ 1,456,191	126.27%

Category 16 - Textbooks & Instructional Supplies
Changes - FY 2021

Non-Restricted Budget Changes

1. Decrease in classroom supplies, including online classroom resources	\$ (184,561)
2. Decrease in textbooks, including electronic equivalents	(101,328)
3. Decrease in library media and media supplies	(55,517)
4. Net increase in various other instructional supplies & materials	936
5. Increase in computer purchases	<u>209,800</u>

Total Non-Restricted Decrease - Category 16- Textbooks & Instructional Supplies **(130,670)**

Restricted Budget Net Increase - Category 16- Textbooks & Instructional Supplies **1,456,191**

TOTAL INCREASE - Category 16 - Textbooks & Instructional Supplies **\$ 1,325,521**

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
TEXTBOOKS & INSTRUCTIONAL SUPPLIES				
3 Supplies and Materials				
Office Supplies	\$853	\$0	\$0	\$0
Clothing & Footwear	20,219	20,500	19,225	19,225
Books & Periodicals	19,447	25,969	18,750	18,750
Equip Maint & Repair Supplies	56	0	0	0
Food	32,033	44,170	54,550	54,550
Textbooks	859,422	1,277,775	1,301,447	1,176,447
Library Media	506,891	520,876	528,068	478,068
General Supplies	2,778,664	3,255,949	3,546,731	3,071,388
Library Media Supplies	58,008	74,584	61,875	61,875
Computer Equipment < \$5,000	2,044,611	1,374,050	1,583,850	1,583,850
Sensitive Items Non - I.T.	228,688	62,100	51,100	51,100
Printer Supplies	0	0	12,500	12,500
Other Supplies & Materials	94,454	17,500	15,050	15,050
Object Total	<u>6,643,346</u>	<u>6,673,473</u>	<u>7,193,146</u>	<u>6,542,803</u>
 TOTAL TEXTBOOKS & INSTRUCTIONAL SUPPLIES	 \$6,643,346	 \$6,673,473	 \$7,193,146	 \$6,542,803

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
TEXTBOOKS & INSTRUCTIONAL SUPPLIES				
3 - Supplies and Materials				
Books & Periodicals	\$10,840	\$10,000	\$10,842	\$3,792
Food	27,395	30,140	16,960	8,400
Textbooks	49,826	48,000	3,300	3,300
General Supplies	438,181	806,714	615,719	563,318
Computer Equipment < \$5,000	588,891	140,400	0	1,928,725
Sensitive Items Non-I.T.	11,632	91,070	0	94,080
Other Supplies & Materials	17,140	26,900	15,500	7,800
Object Total	<u>1,143,905</u>	<u>1,153,224</u>	<u>662,321</u>	<u>2,609,415</u>
 TOTAL TEXTBOOKS & INSTRUCTIONAL SUPPLIES	 \$1,143,905	 \$1,153,224	 \$662,321	 \$2,609,415

TEXTBOOKS AND INSTRUCTIONAL SUPPLIES

The Textbooks and Instructional Supplies Category consists of those activities which have as their purpose teaching students, aiding the teaching process, and improving the quality of the classroom instruction program.

Under this category are involved such activities as classroom instruction of pupils, school based media services, guidance services, and psychological services.

The budget category of Textbooks and Instructional Supplies includes all of the non-salary items which pertain to textbooks, library books, other books, and consumable classroom materials.

				APPROVED <u>BUDGET</u>
SUPPLIES AND MATERIALS				
Clothing and Footwear				
To cover cost of clothing for students.				
a. Human Resources	Unrestricted	500		
b. Student Body Activities	Unrestricted	1,000		
c. Fine Arts	Unrestricted	14,500		
d. Outdoor School (#016)	Unrestricted	1,425		
e. Perkins Title I-C: Program Improvement - CCCTC (#029)	Unrestricted	400		
f. High School Academic Competition (#147)	Unrestricted	<u>1,400</u>		
				19,225
Books and Periodicals				
Purchase of books and periodicals for instructional use.				
a. NCLB Title II-A: Teacher Quality (#032)	Restricted	3,792	3,792	
b. Schools	Unrestricted	6,200		
c. Student Services	Unrestricted	6,650		
d. Perkins Title I-C: Program Improvement (#029)	Unrestricted	400		
e. Pre-Kindergarten (#056)	Unrestricted	500		
f. Limited English Proficient (#238)	Unrestricted	2,000		
g. Multicultural Curriculum Development (#345)	Unrestricted	<u>3,000</u>	<u>18,750</u>	
				22,542
Food				
a. County-wide 24 Math Tournament (#151)	Restricted	100		
b. County-wide Weightlifting Competition (155)	Restricted	300		
c. CASE Summer Institutes (#189)	Restricted	<u>8,000</u>	8,400	
d. Student Body Activities	Unrestricted	300		
e. Perkins Title I-C: Program Improvement (#029)	Unrestricted	100		
f. Pre-Kindergarten (#056)	Unrestricted	50,000		
g. Carroll County Student Government Association (#098)	Unrestricted	50		
h. Limited English Proficient (#238)	Unrestricted	3,100		
i. Multicultural Curriculum Development (#345)	Unrestricted	<u>1,000</u>	<u>54,550</u>	
				62,950
Textbooks				
Purchase of textbooks and workbooks to replace/supplement current texts, and to buy new textbooks.				
a. Full-Day Pre-Kindergarten Expansion (#125)	Restricted	3,300	3,300	
b. Curriculum / System-Wide	Unrestricted	1,147,784		
c. Perkins Title I-C: Program Improvement (#029)	Unrestricted	1,817		
d. High School Dropout Prevention (#122)	Unrestricted	23,346		
e. Career Technology Education - Match (#429)	Unrestricted	<u>3,500</u>	<u>1,176,447</u>	
				1,179,747
Library Media				
To replace/supplement current library books, and purchase additional library books to improve pupil/book ratio.				
a. Schools	Unrestricted	299,998		
b. Resource Centers - System-Wide	Unrestricted	177,860		
c. Outdoor School (#016)	Unrestricted	<u>210</u>		
				478,068

TEXTBOOKS AND INSTRUCTIONAL SUPPLIES

APPROVED
BUDGET

General Supplies

Consumable materials:

Test, art supplies, industrial art supplies, science materials, regular classroom supplies and materials, home economic supplies, medals, ribbons, trophies and awards.

a. Perkins Title I-C: Program Improvement (#029)	Restricted	118,950	
b. Project ACES - Awards (#091)	Restricted	5,000	
c. Carroll County Student Government Association (#098)	Restricted	2,000	
d. Readiness for Kindergarten Professional Development (#112)	Restricted	153	
e. Full-Day Pre-Kindergarten Expansion (#125)	Restricted	20,000	
f. CTE Reserve Grant Fund (#129)	Restricted	6,910	
g. County-wide 24 Math Tournament (#151)	Restricted	1,100	
h. Summer Enrichment Program (#167)	Restricted	2,000	
i. Outdoor School Donations (#174)	Restricted	500	
j. History Day Grant (#176)	Restricted	510	
k. CASE Summer Institutes (#189)	Restricted	6,500	
l. Fine Arts Initiative (#205)	Restricted	12,056	
m. NCLB Title III-A: English Language Acquisition (#228)	Restricted	8,000	
n. ESSA Title IV-A: Student Support & Acad. Achievement (#248)	Restricted	29,639	
o. Various Grants Carryover (#800)	Restricted	150,000	
p. New Grants (#805)	Restricted	<u>200,000</u>	563,318
u. Schools	Unrestricted	2,000,118	
v. System Wide	Unrestricted	374,657	
w. Chief of Schools	Unrestricted	4,000	
x. Academics, Equity, and Accountability	Unrestricted	2,000	
y. Gateway School	Unrestricted	42,767	
z. Student Body Activities - Schools	Unrestricted	32,600	
aa. Student Services - Guidance	Unrestricted	7,000	
bb. Student Services - Psychological Testing	Unrestricted	25,500	
cc. Fine Arts	Unrestricted	12,500	
dd. Curriculum	Unrestricted	4,150	
ee. Outdoor School (#016)	Unrestricted	9,840	
ff. Student Service Learning (#024)	Unrestricted	3,000	
gg. Perkins Title I-C: Program Improvement (#029)	Unrestricted	347,250	
hh. Advanced Academics (#055)	Unrestricted	30,400	
ii. Student Support Center (#081)	Unrestricted	1,000	
jj. CCSGA (Student Government) / Student Leadership (#098)	Unrestricted	659	
kk. Environmental Education Projects (#116)	Unrestricted	2,730	
ll. High School Academic Competition (#147)	Unrestricted	2,300	
mm. Interpretation & Translation Services (#237)	Unrestricted	2,000	
nn. Limited English Proficient (#238)	Unrestricted	22,000	
oo. Director's Distribution - High School (#271)	Unrestricted	7,500	
pp. Local Intervention Initiatives - High Schools (#323)	Unrestricted	5,308	
qq. Local Intervention Initiatives - Middle Schools (#324)	Unrestricted	5,446	
rr. Local Intervention Initiatives - Elementary Schools (#325)	Unrestricted	11,329	
ss. Multicultural Curriculum Development (#345)	Unrestricted	500	
tt. Career Technology Education - Match (#429)	Unrestricted	<u>114,834</u>	<u>3,071,388</u>
			3,634,706

Library Media Supplies

Purchase of filmstrips, transparencies, film for schools.

a. Schools	Unrestricted	60,925	
b. Gateway	Unrestricted	<u>950</u>	
			61,875

Computer Equipment < \$5,000

a. ESSER (CARES Act) (#005)	Restricted	1,928,725	1,928,725
b. Schools	Unrestricted	39,800	
c. Technology Services	Unrestricted	1,490,000	
d. Perkins Title I-C: Program Improvement (#029)	Unrestricted	4,050	
e. Career Technology Education - Match (#429)	Unrestricted	<u>50,000</u>	<u>1,583,850</u>
			3,512,575

TEXTBOOKS AND INSTRUCTIONAL SUPPLIES

APPROVED
BUDGET

Sensitive Items Non-I.T.			
a. CTE Innovation Grant (#111)	Restricted	94,080	94,080
b. Schools	Unrestricted	11,100	
c. Perkins Title I-C: Program Improvement (#029)	Unrestricted	5,000	
d. Career Technology Education - Match (#429)	Unrestricted	<u>35,000</u>	<u>51,100</u>
			145,180
Printer Supplies			
a. Schools	Unrestricted	<u>12,500</u>	
			12,500
Other Supplies & Materials			
c. Carroll County Student Government Association (#098)	Restricted	4,000	
e. County-wide Weightlifting Competition (#155)	Restricted	800	
g. Children's Support Fund (#164)	Restricted	2,000	
h. CASE Summer Institutes (#189)	Restricted	<u>1,000</u>	7,800
i. Schools	Unrestricted	4,650	
j. Gateway	Unrestricted	300	
k. Student Body Activities	Unrestricted	8,300	
l. Interpretation & Translation Services (#237)	Unrestricted	300	
m. Multicultural Curriculum Development (#345)	Unrestricted	<u>1,500</u>	<u>15,050</u>
			<u>22,850</u>

TOTAL TEXTBOOKS AND INSTRUCTIONAL SUPPLIES

\$9,152,218

Other Instructional Costs

Category 17

Other instructional costs include all expenditures associated with contracted services, other charges, new and replacement equipment (including instructional technology) and transfers as they relate to the following instructional programs:

Art
 Business
 Computer Science
 Drama/Theater
 English Language Arts
 Foreign Language
 Health
 Physical Education/Recreation
 Mathematics
 Music
 Outdoor Education
 Science
 Social Studies
 Extra-curricular/Co-curricular Activities

	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
Unrestricted Fund Summary					
17 Other Instructional Costs					
2 Contracted Services	\$ 879,362	\$ 944,669	\$ 976,338	\$ 31,669	3.35%
4 Other Charges	467,484	484,656	658,674	174,018	35.91%
5 Land, Bldg, Equip Additional	74,066	75,000	75,000	-	0.00%
6 Land, Bldg, Equip Replacement	34,018	25,000	25,000	-	0.00%
9 Transfers	199,018	190,000	175,000	(15,000)	-7.89%
	\$ 1,653,948	\$ 1,719,325	\$ 1,910,012	\$ 190,687	11.09%
Restricted Fund Summary					
17 Other Instructional Costs					
2 Contracted Services	\$ 390,147	\$ 316,893	\$ 218,800	\$ (98,093)	-30.95%
4 Other Charges	79,965	524,479	255,902	(268,577)	-51.21%
5 Land, Bldg, Equip Additional	197,591	9,631	29,631	20,000	207.66%
9 Transfers	12,052	16,388	24,838	8,450	51.56%
	\$ 679,755	\$ 867,391	\$ 529,171	\$ (338,220)	-38.99%

Category 17 - Other Instructional Costs Changes - FY 2021

Non-Restricted Budget Changes

1. Decrease in local mileage reimbursement	\$	(35,237)
2. Decrease in transfers to other school systems		(15,000)
3. Decrease in conferences and trainings		(13,151)
4. Net decrease in various other charges lines		(6,544)
5. Decrease in rental of business machines		(2,400)
6. Net increase in various other contractual services		8,500
7. Increase in game official costs		10,000
8. Increase in test scoring fees		15,569
9. Increase on admission and entrance fees (primarily relates to Judy Centers)		30,950
10. Increase in license fees		<u>198,000</u>
Total Non-Restricted Increase - Category 17- Other Instructional Costs		190,687

Restricted Budget Net Decrease - Category 17- Other Instructional Costs		<u>(338,220)</u>
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TOTAL DECREASE - Category 17 - Other Instructional Costs	\$	(147,533)
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CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - UNRESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
OTHER INSTRUCTIONAL COSTS				
2 Contracted Services				
Printing & Binding	\$31,106	\$22,264	\$21,314	\$21,314
Rental of Business Machines	326,011	384,741	367,341	382,341
Consultants	12,965	27,000	17,500	17,500
Laundry & Cleaning	34,274	35,000	35,000	35,000
Test Scoring	71,738	64,831	80,400	80,400
Game Officials	223,788	215,000	225,000	225,000
Outdoor School Meals	27,913	28,000	28,000	28,000
Other Contracted Services	<u>151,567</u>	<u>167,833</u>	<u>186,783</u>	<u>186,783</u>
Object Total	<u>879,362</u>	<u>944,669</u>	<u>961,338</u>	<u>976,338</u>
4 Other Charges				
Local Mileage Reimbursement	71,176	113,588	88,683	78,351
License Fees	247,655	177,500	375,500	375,500
Dues	7,344	7,334	8,859	8,859
Subscriptions	45,051	57,133	49,064	49,064
Conferences & Trainings	51,032	78,801	65,650	65,650
Admissions/Entrance Fees	27,903	40,700	71,650	71,650
Donations/Memorials	32	0	0	0
Miscellaneous - Other Charges	<u>17,291</u>	<u>9,600</u>	<u>9,600</u>	<u>9,600</u>
Object Total	<u>467,484</u>	<u>484,656</u>	<u>669,006</u>	<u>658,674</u>
5 Equipment Additional				
Classroom Furniture & Equipment	69,180	75,000	75,000	75,000
Storage Shed	4,886	0	0	0
Object Total	<u>74,066</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
6 Equipment Replacement				
Classroom Furniture & Equipment	<u>34,018</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Object Total	<u>34,018</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
9 Transfers				
Out-Going Transfers to Other MD LEA's	128,175	100,000	104,000	104,000
Other Out-Going Transfers	<u>70,843</u>	<u>90,000</u>	<u>71,000</u>	<u>71,000</u>
Object Total	<u>199,018</u>	<u>190,000</u>	<u>175,000</u>	<u>175,000</u>
TOTAL OTHER INSTRUCTIONAL COSTS	\$1,653,948	\$1,719,325	\$1,905,344	\$1,910,012

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - RESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
OTHER INSTRUCTIONAL COSTS				
2 Contracted Services				
Printing & Binding	\$5,072	\$7,516	\$3,000	\$0
Rental Equip/Machinery	3,052	2,652	0	0
Consultants	7,945	4,500	1,500	1,500
Test Scoring	14,809	35,000	10,500	10,500
Outdoor School Meals	123,205	132,000	132,000	132,000
Other Contracted Services	<u>236,064</u>	<u>135,225</u>	<u>99,400</u>	<u>74,800</u>
Object Total	390,147	316,893	246,400	218,800
4 Other Charges				
Local Mileage Reimbursement	12,858	26,487	4,160	1,760
Postage	11	0	0	0
Dues	299	0	1,975	0
Conferences & Trainings	42,637	92,017	30,742	26,742
Admissions/Entrance Fees	12,857	3,850	4,500	2,400
Donations/Memorials	8,315	20,000	0	0
Miscellaneous - Other Charges	<u>2,988</u>	<u>382,125</u>	<u>226,950</u>	<u>225,000</u>
Object Total	79,965	524,479	268,327	255,902
5 Equipment Additional				
Classroom Furniture & Equipment	137,591	9,631	29,631	29,631
Relocateable Classroom	<u>60,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Object Total	197,591	9,631	29,631	29,631
9 Transfers				
Other Out-Going Transfers	<u>12,052</u>	<u>16,388</u>	<u>14,838</u>	<u>24,838</u>
Object Total	12,052	16,388	14,838	24,838
TOTAL OTHER INSTRUCTIONAL COSTS	\$679,755	\$867,391	\$559,196	\$529,171

OTHER INSTRUCTIONAL COSTS

The Other Instructional Costs Category consists of those activities which have as their purpose teaching students, aiding the teaching process, and improving the quality of the classroom instructional program.

Under this category are involved such activities as classroom instruction of pupils, school based media services, guidance services, and psychological services.

The budget category of Other Instructional Costs includes expenditures for contracted services, other charges, equipment additional, equipment replacement, and transfers.

		<u>APPROVED BUDGET</u>
CONTRACTED SERVICES		
Printing and Binding		
Most of the duplicating work is done in the schools or in the Central Office Print Room, but some special work is contracted with local printers. This is for report cards, high school brochures, certificate programs, revised elementary and middle school activities of studies, and parent permission forms for student activities.		
a. Schools	Unrestricted	4,700
b. Director of High Schools	Unrestricted	10,664
c. Student Body Activities	Unrestricted	800
d. Curriculum	Unrestricted	450
e. Outdoor School (#016)	Unrestricted	3,200
f. School Readiness - Elementary (#031)	Unrestricted	<u>1,500</u>
		21,314
Rental of Business Machines		
Payments on lease purchase agreements and maintenance agreements for data processing equipment used in instructional activities. Items include reading systems and copiers for school based personnel.		
a. Schools	Unrestricted	352,049
b. Student Body Activities	Unrestricted	500
c. Student Services	Unrestricted	1,400
d. Outdoor School (#016)	Unrestricted	480
e. Perkins Title I-C: Program Improvement (#029)	Unrestricted	22,000
f. School Readiness @ Robert Moton Elementary (#031)	Unrestricted	3,132
g. Student Support Center (#081)	Unrestricted	1,280
h. PRIDE - Elementary (#118)	Unrestricted	<u>1,500</u>
		382,341
Consultants		
Individuals are utilized in in-service certification of teachers in special areas, summer workshops for teachers, staff development and to focus on particular areas of improvement.		
a. Fine Arts Initiatives (#205)	Restricted	<u>1,500</u> 1,500
b. Fine Arts	Unrestricted	11,500
c. Limited English Proficient (#238)	Unrestricted	3,000
d. Multicultural Curriculum Development (#345)	Unrestricted	<u>3,000</u> <u>17,500</u>
		19,000
Laundry and Cleaning		
Cost which allows each of seven (7) high schools to clean and recondition athletic equipment for football and lacrosse.		
a. Student Body Activities	Unrestricted	35,000

OTHER INSTRUCTIONAL COSTS

APPROVED
BUDGET

Test Scoring				
a. ESSA Title IV: Stud Supp and Academic Achiev (#148)	Restricted		10,500	
b. Perkins Title I-C: Program Improvement (#029)	Unrestricted	30,800		
c. Advanced Academics (#055)	Unrestricted	29,600		
d. Career Technology Education - Match (#429)	Unrestricted	<u>20,000</u>	<u>80,400</u>	
				90,900
Game Officials				
To cover the cost of officials for various student sports.				
a. Student Body Activities	Unrestricted			225,000
Outdoor School Meals				
To cover the cost of meals for students and faculty at Outdoor School.				
a. Outdoor School (#016) - meals for students (reimbursed from student fees)	Restricted	132,000		
b. Outdoor School (#016) - meals for faculty	Unrestricted	<u>28,000</u>		
				160,000
Other Contracted Services				
a. IDEA Part B: Math Consulting Teacher (#049)	Restricted	24,800		
b. Substance Abuse Screening (#159)	Restricted	12,000		
c. CASE Summer Institutes (#189)	Restricted	27,000		
d. NCLB Title III-A: English Language Acquisition (#228)	Restricted	8,000		
e. ESSA Title IV-A: Student Supp & Achievement (#248)	Restricted	<u>3,000</u>	74,800	
f. Gateway School	Unrestricted	25,000		
g. Student Body Activities	Unrestricted	52,000		
h. Fine Arts	Unrestricted	3,060		
i. Curriculum	Unrestricted	3,500		
j. Student Personnel Services/ All Levels	Unrestricted	1,500		
k. Perkins Title I-C: Program Improvement (#029)	Unrestricted	7,050		
l. Families Learning Together (#031)	Unrestricted	1,100		
m. Virtual Learning (#057)	Unrestricted	65,073		
n. ADA Accommodations (#090)	Unrestricted	8,000		
o. CCSGA (Stud. Government) / Student Leadership (#098)	Unrestricted	2,500		
p. Limited English Proficient (#238)	Unrestricted	500		
q. Multicultural Curriculum Development (#345)	Unrestricted	12,000		
r. Career Technology Education - Match (#429)	Unrestricted	<u>5,500</u>	<u>186,783</u>	
				<u>261,583</u>
TOTAL CONTRACTED SERVICES				1,195,138

OTHER CHARGES

Local Mileage Reimbursement

Reimbursement to employees in order to carry out their assigned duties, including negotiated mileage allowance for itinerant teachers.

a. NCLB Title II-A: Teacher Quality (#032)	Restricted		1,760	
b. Schools	Unrestricted	4,800		
c. Gateway	Unrestricted	500		
d. Curriculum	Unrestricted	9,668		
e. Student Services - Guidance	Unrestricted	10,000		
f. Student Services - Psychological Testing	Unrestricted	11,000		
g. Staff Development	Unrestricted	3,200		
h. Outdoor School (#016)	Unrestricted	395		
i. Behavioral Support (#017)	Unrestricted	1,000		

OTHER INSTRUCTIONAL COSTS

APPROVED
BUDGET

l.	Serve America Sub-Grant (#024)	Unrestricted	163	
m.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	9,650	
n.	Families Learning Together (#031)	Unrestricted	4,600	
o.	Advanced Academics (#055)	Unrestricted	6,000	
p.	Carroll County Student Government Association (#098)	Unrestricted	275	
q.	Home & Hospital Teaching (#113)	Unrestricted	4,100	
r.	Interpretation and Translation Services (#237)	Unrestricted	2,500	
s.	Limited English Proficient (#238)	Unrestricted	10,000	
t.	Transitions Project (#361)	Unrestricted	500	<u>78,351</u>
				80,111
License Fees				
a.	Technology Services	Unrestricted	275,000	
b.	Curriculum	Unrestricted	2,000	
c.	Student Services	Unrestricted	98,000	
d.	Career Technology Education - Match (#429)	Unrestricted	<u>500</u>	375,500
Dues				
	Payments for membership in professional organizations; payments for dues in athletic organizations.			
a.	Schools	Unrestricted	725	
b.	Student Services - Guidance	Unrestricted	2,000	
c.	Outdoor School (#016)	Unrestricted	400	
d.	A & S Professional Development (#019)	Unrestricted	1,700	
e.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	1,550	
f.	Carroll County Student Government Association (#098)	Unrestricted	184	
g.	Career Technology Education - Match (#429)	Unrestricted	<u>2,300</u>	8,859
Subscriptions				
	Subscriptions to newspapers, magazines and other publications for classrooms, professional libraries, media centers, and athletic programs.			
a.	Schools	Unrestricted	46,654	
b.	Gateway	Unrestricted	910	
c.	Student Services - Guidance	Unrestricted	200	
d.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	<u>1,300</u>	49,064
Conferences & Trainings				
	Costs of attending conferences, meetings, in-services, training and other professional development.			
a.	Full-Day Pre-Kindergarten Expansion (#125)	Restricted	1,200	
b.	CTE Reserve Grant Fund (#129)	Restricted	25,542	<u>26,742</u>
c.	Schools	Unrestricted	7,500	
d.	Student Personnel Services	Unrestricted	4,000	
e.	Curriculum	Unrestricted	7,000	
f.	Staff Development	Unrestricted	7,000	
g.	Gateway School	Unrestricted	1,700	
h.	Outdoor School (#016)	Unrestricted	2,300	
i.	A&S Professional Development (#019)	Unrestricted	4,250	
j.	Perkins Title I-C: Program Improvement (#029)	Unrestricted	6,600	
k.	Interpretation and Translation Services (#237)	Unrestricted	300	
l.	Limited English Proficient (#238)	Unrestricted	5,000	
m.	Multicultural Curriculum Development (#345)	Unrestricted	2,000	
n.	Career Technology Education - Match (#429)	Unrestricted	<u>18,000</u>	<u>65,650</u>
				92,392

OTHER INSTRUCTIONAL COSTS

APPROVED
BUDGET

Admission Fees			
a. Full-Day Pre-Kindergarten Expansion (#125)	Restricted	400	
b. Children's Support Fund (#164)	Restricted	<u>2,000</u>	2,400
c. Schools	Unrestricted	450	
d. Student Services	Unrestricted	50,000	
e. Gateway School	Unrestricted	3,700	
f. Student Body Activities	Unrestricted	3,500	
g. In-Kind Services from Carroll County Government (#052)	Unrestricted	14,000	<u>71,650</u>
			74,050
Miscellaneous Other Charges			
a. Various Grants Carryover (#800)	Restricted	150,000	
b. New Grants (#805)	Restricted	<u>75,000</u>	225,000
c. Gateway School	Unrestricted	500	
d. Human Resources	Unrestricted	5,000	
e. Outdoor School (#016)	Unrestricted	100	
f. Perkins Title I-C: Program Improvement (#029)	Unrestricted	<u>4,000</u>	<u>9,600</u>
			<u>234,600</u>
TOTAL OTHER CHARGES			914,576
EQUIPMENT ADDITIONAL			
Classroom Furniture and Equipment			
a. Perkins Title I-C: Program Improvement (#029)	Restricted	9,631	
b. Full-Day Pre-Kindergarten Expansion (#125)	Restricted	<u>20,000</u>	29,631
c. Student Body Activities	Unrestricted	10,000	
d. Perkins Title I-C: Program Improvement (#029)	Unrestricted	15,000	
e. Career Technology Education - Match (#429)	Unrestricted	<u>50,000</u>	<u>75,000</u>
			<u>104,631</u>
TOTAL EQUIPMENT ADDITIONAL			104,631
EQUIPMENT REPLACEMENT			
Classroom Furniture & Equipment			
a. Career Technology Education - Match (#429)	Unrestricted		<u>25,000</u>
TOTAL EQUIPMENT REPLACEMENT			25,000
TRANSFERS			
Out-Going Transfers to Other MD LEA's			
Student Personnel Services:			
a. Out-Going Transfers to Other MD LEA's	Unrestricted		104,000
Other Out-Going Transfers			
a. ESSER (CARES Act) (#005)	Restricted	10,000	
b. NCLB Title II-A: Teacher Quality (#032)	Restricted	<u>14,838</u>	24,838
c. Student Services	Unrestricted		<u>71,000</u>
			<u>95,838</u>
TOTAL TRANSFERS			199,838
TOTAL OTHER INSTRUCTIONAL COSTS			\$2,439,183



Section IV

Food Service Fund
Capital Improvement
Projects Fund
Debt Service Fund

Food Service Fund

The food service fund includes all activities and expenses associated with providing food to students and staff in Carroll County Public Schools. The food service program is basically self supporting.

Expenditures for employee benefits include employees pension/retirement costs, social security payments, sick leave conversion benefits, medical, optical, and dental insurances, and workers' compensation insurance. Food service employees also receive an employee benefit subsidy for out-of-pocket insurance costs.

Food Service Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$(Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
08 Fixed Charges					
4 Other Charges	\$ 1,037,132	\$ 1,086,143	\$ 1,176,471	\$ 90,328	8.32%
09 Food Services					
1 Salaries	2,302,635	2,432,778	2,523,529	90,751	3.73%
2 Contracted Services	28,695	40,000	40,000	-	0.00%
3 Supplies/Materials	2,977,362	2,930,000	3,296,000	366,000	12.49%
4 Other Charges	15,453	18,500	18,500	-	0.00%
5 Land, Bldg, Equip Additional	52,567	25,000	25,000	-	0.00%
6 Land, Bldg, Equip Replacement	175,637	225,000	240,500	15,500	6.89%
Total Food Services	5,552,349	5,671,278	6,143,529	472,251	8.33%
Total Food Service Fund	\$ 6,589,481	\$ 6,757,421	\$ 7,320,000	\$ 562,579	8.33%

Food Service Fund Revenues
2020-2021 Approved Food Service Fund Budget

FOOD SERVICE FUND REVENUES	ACTUAL REVENUES 2018-19	APPROVED BUDGET 2019-20	APPROVED BUDGET 2020-21	\$ (Decrease) Increase Over Prior Year	% (Decrease) Increase Over Prior Year
I. Local Revenue	-	-	-	-	0.00%
Total Local Revenue	-	-	-	-	0.00%
II. State Revenue					
State Breakfast/Lunch	78,119	83,000	120,000	37,000	44.58%
Total State Revenue	78,119	83,000	120,000	37,000	44.58%
III. Federal Revenue					
U.S.D.A. Commodities	424,844	425,000	450,000	25,000	5.88%
Federal Lunch	2,086,664	2,130,000	2,200,000	70,000	3.29%
Federal Breakfast	628,666	600,000	700,000	100,000	16.67%
Total Federal Revenue	3,140,174	3,155,000	3,350,000	195,000	6.18%
IV. Sales and Other Revenue					
Child Breakfast	174,083	140,000	190,000	50,000	35.71%
Child Lunch	1,891,585	1,850,000	1,860,000	10,000	0.54%
A La Carte	1,645,127	1,468,500	1,750,000	281,500	19.17%
Early Childhood Programs	20,359	20,000	20,000	-	0.00%
Miscellaneous	56,485	40,921	30,000	(10,921)	-26.69%
Total Sales and Other Revenue	3,787,639	3,519,421	3,850,000	330,579	9.39%
TOTAL FOOD SERVICE	7,005,932	6,757,421	7,320,000	562,579	8.33%

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - RESTRICTED FUNDS
 CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
FOOD SERVICES				
Positions				
1. Exempt	2.00	2.00	2.00	2.00
2. Non-exempt	99.78	99.78	99.78	99.78
Total Positions	101.78	101.78	101.78	101.78
1 Salaries and Wages				
Regular Classified	\$ 1,907,478	\$ 1,963,618	\$ 2,040,794	\$ 2,040,794
Temporary Classified	97,382	100,000	110,000	110,000
Vacation Payoff Classified	4,320	-	-	-
Regular Professional	200,571	198,991	205,956	205,956
Educational Add-Ons Classified	15,138	16,727	37,120	37,120
Overtime Classified	76,043	90,000	90,000	90,000
Retirement Incentives	393	-	-	-
Funds for Negotiated Agreements	-	62,132	38,349	38,349
Insurance Opt-Out	1,310	1,310	1,310	1,310
Object Total	2,302,635	2,432,778	2,523,529	2,523,529
2 Contracted Services				
Maintenance & Repair of Equipment	1,937	-	-	-
Printing and Binding	3,535	-	-	-
Other Contracted Services	23,223	40,000	40,000	40,000
Object Total	28,695	40,000	40,000	40,000
3 Supplies and Materials				
Clothing and Footwear	16,716	20,000	26,000	26,000
Equipment Maintenance & Repair Supplies	61,231	80,000	65,000	65,000
Non-Food Supplies	24,762	30,000	25,000	25,000
Food	2,640,776	2,600,000	2,900,000	2,900,000
Food Related Supplies	124,491	130,000	180,000	180,000
Other Food Service Supplies	100,144	60,000	100,000	100,000
Computer Equipment < \$5,000	193	-	-	-
Oth Non-Sensitive Supp & Mat	9,026	-	-	-
Other Non-Instructional Supplies	23	10,000	-	-
Object Total	2,977,362	2,930,000	3,296,000	3,296,000
4 Other Charges				
Local Mileage Reimbursement	5,610	5,000	5,000	5,000
Postage	400	500	500	500
Food Locker Storage	3,158	2,500	2,500	2,500
Gasoline	2,279	4,000	4,000	4,000
Dues & Subscriptions	958	1,000	1,000	1,000
Professional Development	1,874	3,000	3,000	3,000
Admission Fees	25	-	2,500	2,500
Miscellaneous - Other Charges	1,149	2,500	-	-
Object Total	15,453	18,500	18,500	18,500
5 Equipment Additional				
Motor Vehicles	31,993	-	-	-
Cafeteria Equipment	20,574	25,000	25,000	25,000
Object Total	52,567	25,000	25,000	25,000
6 Equipment Replacement				
Cafeteria Equipment	175,637	225,000	240,500	240,500
Object Total	175,637	225,000	240,500	240,500
TOTAL FOOD SERVICES	\$ 5,552,349	\$ 5,671,278	\$ 6,143,529	\$ 6,143,529

FOOD SERVICE FUND

Food Services consists of those activities where the food service managers and food service staff prepare and serve regular and incidental meals.

SALARIES AND WAGES	Full-Time <u>Equivalent</u>	<u>APPROVED BUDGET</u>
Existing Positions		
Exempt		
Supervisor - Food Services	1.00	
Assistant Supervisor - Food Services	<u>1.00</u>	
Total Existing Exempt Positions	2.00	\$205,956
 Non-exempt		
Secretary III - 12 Month	1.00	
Food Services Area Manager	2.00	
Cafeteria Managers - 10 Month	28.00	
Cafeteria Workers - 10 Month	<u>68.78</u>	
Total Existing Non-exempt Positions	99.78	<u>2,040,794</u>
 Total Existing Positions	 101.78	 \$2,246,750
 Other Salaries		
Temporary Non-exempt Wages		110,000
Educational Add-Ons for Non-Exempt Staff		37,120
Overtime for Non-exempt Staff		90,000
Funds for Negotiated Agreements		38,349
Insurance Opt-Out		<u>1,310</u>
 TOTAL SALARIES AND WAGES		 2,523,529
 CONTRACTED SERVICES		
Other Contracted Services		
Other contracts for service providers		<u>40,000</u>
 TOTAL CONTRACTED SERVICES		 40,000
 SUPPLIES AND MATERIALS		
Clothing and Footwear		
Uniforms for Food Services personnel as required by negotiated agreement.		26,000
 Equipment Maintenance and Repair Supplies		
Purchase of parts used to repair and maintain equipment.		65,000
 Food Related Supplies		
Supplies and materials used in Food Services operation other than food. Items include detergent, dish towels, dispensers, disposable cups, plates, napkins and silverware.		180,000

FOOD SERVICE FUND

	<u>APPROVED BUDGET</u>
SUPPLIES AND MATERIALS - continued	
Food	
Provides funds to purchase food.	2,900,000
Other Food Service Supplies	
Supplies needed for Food Service operations.	<u>125,000</u>
TOTAL SUPPLIES AND MATERIALS	3,296,000
OTHER CHARGES	
Local Mileage Reimbursement	
Reimbursement to personnel carrying out assigned duties.	5,000
Postage	500
Rental of Food Lockers	
Rental of food storage locker where government commodities can be stored.	2,500
Gasoline	4,000
Dues and Subscriptions	1,000
Professional Development	
Training for staff members in Food Service	3,000
Miscellaneous - Other Charges	<u>2,500</u>
TOTAL OTHER CHARGES	18,500
EQUIPMENT ADDITIONAL	
Cafeteria Equipment	25,000
EQUIPMENT REPLACEMENT	
Cafeteria Equipment	<u>240,500</u>
TOTAL FOOD SERVICES	\$6,143,529

CARROLL COUNTY PUBLIC SCHOOLS
APPROVED BUDGET - RESTRICTED FUNDS
CATEGORY DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
FIXED CHARGES				
4 Other Charges				
Employee Fringe Benefits				
Employee Retirement	\$ 190,043	\$ 215,523	\$ 239,963	\$ 239,963
Employees Social Security	166,140	162,950	174,669	174,669
Life Insurance	824	822	840	840
Long Term Disability	367	350	362	362
Unemployment Insurance	1,329	-	-	-
Optical Plan	59	158	40	40
Medical Insurance	570,153	600,780	644,239	644,239
Workers' Compensation	72,235	68,843	76,641	76,641
Dental Insurance	17,482	19,717	19,717	19,717
Employee Benefit Subsidy	<u>18,500</u>	<u>17,000</u>	<u>20,000</u>	<u>20,000</u>
Object Total	1,037,132	1,086,143	1,176,471	1,176,471
TOTAL FIXED CHARGES	\$ 1,037,132	\$ 1,086,143	\$ 1,176,471	\$ 1,176,471

FIXED CHARGES

This category consists of charges for the employer's share of retirement, social security, term life insurance, worker's compensation, health insurance and sick leave pay.

OTHER CHARGES	<u>APPROVED BUDGET</u>
Employee Retirement/Pension Provides funds for the employer's share of contributions to the State Employees Retirement System and Employee Pension System.	239,963
Employee Social Security This account includes the required employer contributions for all employees.	174,669
Employee Fringe Benefits This item includes the costs of insurance premiums for employees' life, medical, dental, and optical insurances, and worker's compensation insurance.	
Medical Insurance	644,239
Dental Insurance	19,717
Workers' Compensation	76,641
Other Benefits	<u>21,242</u>
	<u>761,839</u>
TOTAL FIXED CHARGES	\$1,176,471

Capital Improvement Projects Fund

The Capital Improvement Projects (CIP) Fund includes all activities and expenses associated with capital improvement projects for Carroll County Public Schools. The CIP program is supported by the county government and State of Maryland government. County funding comes from a variety of sources including issuance of debt; debt service is accounted for in the separate Debt Service Fund.

CIP Fund projects can include new construction, full modernizations, additions, system replacements (such as roofing, HVAC, electrical, or window), and other large-scale facility work.

CIP Fund Summary	Approved 2018-19	Approved 2019-20	Approved 2020-21	\$ (Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
Sources of Revenue					
Carroll County Government	\$ 7,760,158	\$ 14,072,050	\$ 27,426,498	\$ 13,354,448	94.90%
State of Maryland Government	6,989,000	7,603,950	9,620,155	2,016,205	26.52%
Transfer from Operating Fund Balance	4,000,000	-	3,500,000	3,500,000	n/a
Total CIP Fund	\$ 18,749,158	\$ 21,676,000	\$ 40,546,653	\$ 18,870,653	87.06%

**Carroll County Public Schools
Capital Improvement Fund Budget
Fiscal Year 2021**

<u>Project</u>	<u>Local</u>	<u>State</u>
Career & Technology Center ¹	21,035,806.00	9,000,000.00
South Carroll High Roof	(40,420.78)	
Westminster High Roof	(151,007.28)	
Francis Scott Key High Roof	(104,223.21)	
Friendship Valley Elementary Roof	(162,063.63)	
Piney Ridge Elementary Roof	(180,354.74)	
Sandymount Elementary HVAC	(385,848.31)	
Elmer Wolfe Elementary Roof	(128,719.23)	
Robert Moton Elementary Roof	(46,150.06)	
Runnymede Elementary Roof	(37,520.92)	
East Middle Replacement	4,547,000.00	
Winfield Elementary Roof Replacement	1,170,000.00	482,894.00
Technology Improvements	1,000,000.00	-
General Paving Projects	725,000.00	-
Relocatable Classrooms	185,000.00	-
Infrastructure Renewal Projects (Fund Balance)	2,000,000.00	-
Security Improvements (Fund Balance)	1,000,000.00	-
Technology Improvements (Fund Balance)	500,000.00	-
Aging Schools	<u>-</u>	<u>137,261.00</u>
Total Expenditures	<u>30,926,497.84</u>	<u>9,620,155.00</u>

¹ Local funding includes both new funding of \$19,799,498 and reappropriated funds from other projects totaling \$1,236,308.16

Appropriation Amounts Adjusted for Rounding

FY 2022-2026 CAPITAL IMPROVEMENT PROGRAM PLAN

(\$,000 omitted)

Project Title	FY2022		FY2023		FY2024		FY2025		FY2026		Total
	State	Local	State	Local	State	Local	State	Local	State	Local	
Modernizations											
Career & Technology Center Renovation/Addition	\$ 12,807		\$ 12,807								\$ 25,614
East MS Replacement	\$ 12,000	\$ 31,411	\$ 12,000								\$ 55,411
Westminster HS Modernization						\$ 100					\$ 100
Roof Replacements											
North Carroll MS - Roof Replacement	\$ 1,781	\$ 1,509									\$ 3,290
Oklahoma Road MS - Roof Replacement			\$ 2,266	\$ 1,921							\$ 4,187
Century HS - Roof Replacement					\$ 2,897	\$ 2,455					\$ 5,352
Shiloh MS - Roof Replacement							\$ 2,401	\$ 2,034			\$ 4,435
Gateway - Roof Replacement									\$ 645	\$ 547	\$ 1,192
HVAC-Replacements											
Oklahoma Road MS - System Replacement	\$ 5,009										\$ 5,009
Northwest MS - System Replacement		\$ 4,134	\$ 4,517								\$ 8,651
Carroll Springs - System Replacement		\$ 1,799	\$ 1,965								\$ 3,764
Carrolltowne ES - System Replacement			\$ 4,890	\$ 5,342							\$ 10,232
Mt. Airy ES - System Replacement			\$ 3,517	\$ 3,843							\$ 7,360
Liberty HS - System Replacement					\$ 9,687	\$ 10,565					\$ 20,272
Friendship Valley ES - System Replacement							\$ 3,706	\$ 4,050			\$ 7,756
Piney Ridge ES - System Replacement							\$ 4,220	\$ 4,612			\$ 8,832
Mechanicsville ES - System Replacement									\$ 4,829	\$ 4,829	\$ 4,829
Runnymede ES - System Replacement									\$ 4,645	\$ 4,645	\$ 4,645
Additions											
Robert Moton ES BEST Addition	\$ 720	\$ 627									\$ 1,347
Friendship Valley ES Kindergarten & PRIDE Addition	\$ 1,680	\$ 1,464									\$ 3,144
Cranberry Station ES Kindergarten Addition		\$ 102	\$ 840	\$ 732							\$ 1,674
Taneytown ES Kindergarten Addition		\$ 132	\$ 1,019	\$ 1,033							\$ 2,184
Sandymount ES Kindergarten Addition		\$ 106	\$ 875	\$ 762							\$ 1,743
Annual Requests											
Security Improvements		\$ 630	\$ 660		\$ 690		\$ 720		\$ 750		\$ 3,450
Technology Improvements		\$ 1,000	\$ 1,000		\$ 1,000		\$ 1,000		\$ 1,000		\$ 5,000
Paving		\$ 1,300	\$ 1,300		\$ 1,600		\$ 1,400		\$ 1,000		\$ 6,600
Roofing Improvements		\$ 190			\$ 200				\$ 210		\$ 600
Relocatable Classroom Movement			\$ 195				\$ 205				\$ 400
Barrier Free Modifications		\$ 50	\$ 50		\$ 50		\$ 50		\$ 50		\$ 250
Aging Schools Program	TBD		TBD		TBD		TBD		TBD		
Electrical Service Upgrades											
Sykesville Middle Electrical Equipment Replacement	\$ 443	\$ 307									\$ 750
TOTALS	\$ 34,440	\$ 44,761	\$ 36,289	\$ 16,060	\$ 12,082	\$ 15,682	\$ 12,986	\$ 13,435	\$ 9,307	\$ 13,031	\$ 208,073

Debt Service Fund

The debt service fund represents the long term debt incurred for the construction of school facilities and consists of school construction bonds issued by the Carroll County Commissioners. All debt service payments are made by the County Commissioners of Carroll County. The information presented represents the local interest and principal obligation for local government.

Debt Service Fund Summary	Actual 2018-19	Approved 2019-20	Approved 2020-21	\$(Decrease) Increase over Prior Year	% (Decrease) Increase over Prior Year
14 Debt Service					
Interest - Local Share	\$ 3,467,021	\$ 3,301,000	\$ 3,042,710	\$ (258,290)	-7.82%
Principal - Local Share	7,714,854	6,926,000	7,161,320	235,320	3.40%
Total Debt Service Fund	\$ 11,181,875	\$ 10,227,000	\$ 10,204,030	\$ (22,970)	-0.22%

CARROLL COUNTY PUBLIC SCHOOLS
 APPROVED BUDGET - DEBT SERVICE FUND
 DETAIL BY OBJECT AND SUB-OBJECT

Object/Sub-Object	Actual Expenditures 2018-19	Approved Budget 2019-20	Proposed Budget 2020-21	Approved Budget 2020-21
REVENUES				
Sources of Funding				
Local Government	<u>\$ 10,325,283</u>	<u>\$ 10,227,000</u>	<u>\$ 10,300,000</u>	<u>\$ 10,204,030</u>
TOTAL FUNDING	<u>\$ 10,325,283</u>	<u>\$ 10,227,000</u>	<u>\$ 10,300,000</u>	<u>\$ 10,204,030</u>
EXPENDITURES				
Debt Service				
Interest - Local Share	\$ 3,255,666	\$ 3,301,000	\$ 3,100,000	\$ 3,042,710
Principal - Local Share	<u>7,069,617</u>	<u>6,926,000</u>	<u>7,200,000</u>	<u>7,161,320</u>
TOTAL DEBT SERVICE	<u>\$ 10,325,283</u>	<u>\$ 10,227,000</u>	<u>\$ 10,300,000</u>	<u>\$ 10,204,030</u>



Strategic Planning Pillars

