



Application CHECKLIST

All application documents are to be submitted to the Registrar via email in PDF format. A copy of the admission form and information can be found on our website at www.aisabuja.org

Please use this table as a guide to collect and submit your documents.

Preschool	Prekindergarten & Kindergarten
<ul style="list-style-type: none"> <input type="checkbox"/> Application Form <input type="checkbox"/> Copy of Passport or Birth Certificate <input type="checkbox"/> Health Form 	<ul style="list-style-type: none"> <input type="checkbox"/> Application Form <input type="checkbox"/> Copy of Passport or Birth Certificate <input type="checkbox"/> Health Form <input type="checkbox"/> Confidential Recommendation (if student was previously enrolled in school) <input type="checkbox"/> Previous Report Card Recommendation (if student was previously enrolled in school)
Grades 1-5	Grades 6-12
<ul style="list-style-type: none"> <input type="checkbox"/> Application Form <input type="checkbox"/> Copy of Passport or Birth Certificate <input type="checkbox"/> Health Form <input type="checkbox"/> Confidential Recommendation <input type="checkbox"/> Report cards for the last 3 years <input type="checkbox"/> Standardized Testing Reports (NWEA MAP Test Results preferable) <input type="checkbox"/> Psychoeducational testing Reports and Recommendations, Individualized Educational Plans, etc. (if applicable) <input type="checkbox"/> Transfer/Withdrawal Letter 	<ul style="list-style-type: none"> <input type="checkbox"/> Application Form <input type="checkbox"/> Copy of Passport or Birth Certificate <input type="checkbox"/> Health Form <input type="checkbox"/> Confidential Recommendation <input type="checkbox"/> Report cards for the last 3 years <input type="checkbox"/> Official Transcript – Students applying to 9 - 12 <input type="checkbox"/> Standardized Testing Reports (NWEA MAP Test Results preferable) <input type="checkbox"/> Psychoeducational testing Reports and Recommendations, Individualized Educational Plans, etc. (if applicable) <input type="checkbox"/> Transfer/Withdrawal Letter

Please print this form and check off as you gather and submit your application documents. All applicants are required to submit all requested documentation needed to complete the application process. A final admissions decision cannot be made until all documents have been received and verified and entrance tests completed and graded.

Thank you.
AISA Admissions Team