

To Be Approved
December 2, 2021
TOWN OF PUTNAM
MUNICIPAL COMPLEX BUILDING COMMITTEE
208 School Street, Putnam, CT and
Via Zoom meeting ID: 92981560692

TOPIC		DISCUSSION
PRESENT:		Chairman Osbrey, Vice Chairman Coderre, Member Heydecker, Member Rawson, Member Gagnon, Member Dignam
ABSENT:		
1.	Call to Order	Chairman Osbrey called the meeting to order at 6:00 PM
2.	Approval of the Minutes	A. Minutes from November 4, 2021 Municipal Complex Building Committee Meeting Member Gagnon made a motion to approve the minutes from the November 4, 2021 Municipal Complex Building Committee Meeting. The motion was seconded by Member Heydecker and passed unanimously.
3.	Old Business	A. Accompanying Project Items 4. Library Grant Town Administrator Sistare stated the remaining \$100,000 of the Grant will be applied for at the end of the project.

4.	New Business	A. Owner Update Flag Poles are expected next week, along with the fencing for the back of the building. B. Architect Design Update Member Gagnon made a motion to table C/O # 108 until the next meeting. The motion was seconded by Member Dignam and passed unanimously. C. Construction Manager Update 1. Monthly CM requisition – Vote Required Member Gagnon made a motion to approve the CM Requisition in the amount of \$ 320,617.06. The motion was seconded by Member Heydecker and passed unanimously.
5.	Public Participation	None
6.	Executive Session	Member Heydecker made a motion to go into executive session for the purpose of strategy and negotiations, inviting in Mayor Seney, Town Administrator Sistare and Library Director Colwell. The motion was seconded by Member Gagnon and passed unanimously.
6.	Adjournment	Members came out of Executive Session at 7:13 PM. Member Heydecker made a motion to adjourn at 7:14 PM. The motion was seconded by Member Dignam and passed unanimously.