

IEP Online Connect Parent Guide

How to Access IEP Online Connect

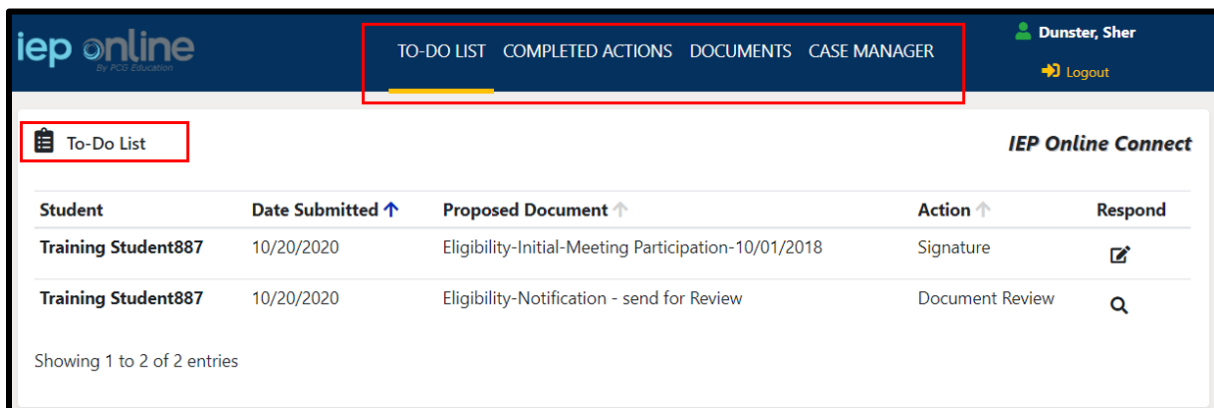
1. Your case manager will send an email notification with a link that allows you to access IEP Online Connect.
2. After you have clicked on the link you will be taken to a login page to authenticate your identity.



3. From here you can select to receive your one-time Pin by text or voice call. Once you receive the code, enter it into the field seen in the picture below and select Login.

You will receive a new link for each document your case manager sends you.



IEP Online Connect – To-Do List



Student	Date Submitted ↑	Proposed Document ↑	Action ↑	Respond
Training Student887	10/20/2020	Eligibility-Initial-Meeting Participation-10/01/2018	Signature	
Training Student887	10/20/2020	Eligibility-Notification - send for Review	Document Review	

Showing 1 to 2 of 2 entries

- The **To-Do List** contains documents for review and signature request action items
- To review a document, click on the magnifying glass icon under **Respond**
- To provide a signature, click on the signature icon under **Respond**

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Student IEP Information Confirmation

Student Name: Training Student887 IEP Date: 2020-10-20T13:06:25.013

Contact Name: Sher Dunster Date*: 10/21/2020

Signature*

Reset

Close Save

Select the date you are signing, and then provide your signature in the yellow box using the mouse or a touch pad screen. Click Save to save the signature.

Once done the signature request will move to the Completed Actions and no further action is required.

IEP Online Connect – Completed Actions

Student	Date Completed	Proposed Document	Action	Preview
Training Student887	10/21/2020	Eligibility-Initial-Meeting Participation-10/01/2018	Signature	
Training Student887	10/21/2020	Eligibility-Notification - send for Review	Document Review	

Showing 1 to 2 of 2 entries

The **Completed Actions** tab contains documents that have already been reviewed and signatures that have been provided.

IEP Online Connect – Documents

Meeting	Date Finalized	Document	File Available	Preview
10/01/2018	10/20/2020	Notification - send for Review - 10/20/2020 1:13 PM	11/19/2020	

Showing 1 to 1 of 1 entries

Draft documents are available for 30 days. Final documents will remain in the system permanently.

IEP Online Connect – Case Manager

Name	Title	Work Phone	Work Email
Account, Demo	Special education teacher		daccount@pegasus.com

Showing 1 to 1 of 1 entries

The **Case Manager** tab contains the contact information for your child's Case Manager