

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FACILITIES COMMITTEE
AUGUST 11, 2021 MEETING MINUTES
5:30 pm, STADIUM, 25 Newton Road, Woodbridge, CT

COMMITTEE MEMBERS PRESENT: Christopher Browe, Carla Eichler, Patrick Reed

COMMITTEE MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Dr. Jennifer Byars, Theresa Lumas, Ernest Goodwin, Stephen Martoni

1. Call to Order

Chairperson Browe called the meeting to order at 5:30 p.m.

2. Discussion and Possible Action on Minutes

a. Facilities Committee Meeting – May 4, 2021

MOTION by Carla Eichler to approve minutes as submitted
VOTES IN FAVOR, 3 (unanimous)
MOTION CARRIED

3. Public Comment

None

4. Facilities Projects Update

- a. Stadium Project**
- b. Paving**
- c. AMSO Field Drainage**
- d. Telephone System**
- e. HVAC Projects**
- f. Roof Project**
- g. Acoustical Project**
- h. Siemens Controller Upgrade**

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5. Discussion and Possible Action of Construction of Outdoor Classrooms (ARP-ESSER III Funding)

MOTION by Patrick Reed to approve Construction of Outdoor Classrooms (ARP ESSER III Funding)

VOTES IN FAVOR, 3 (unanimous)

MOTION CARRIED

6. Discussion and Possible Action on Capital Non-Recurring Allocation Recommendation to Board

MOTION by Carla Eichler to approve an appropriation and budget transfer of \$1,015,688 into Reserve Fund for Capital and Non-Recurring Expenses from the fiscal year 2020-2021 surplus:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-2512-5255	Medical & Dental Account	\$1,015,688	
05-15-0000-5856	Transfer Account		\$1,015,688

VOTES IN FAVOR, 3 (unanimous)

MOTION CARRIED

7. Adjourn

MOTION by Carla Eichler to adjourn meeting

VOTES IN FAVOR, 3 (unanimous)

MOTION CARRIED

Meeting adjourned at 6:31 p.m.

Respectfully submitted,

Theresa Lumas

Director of Finance and Administration

TL/pjp

SCHOOL	Line	DESCRIPTION	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	COMMENTS
Amity HS	1	Asphalt sealing and crack repair		\$15,000	\$10,000	\$10,000		Replace old asphalt
	2	Sidewalk repair*	\$10,000	\$10,000	\$10,000	\$10,000		Repair damage
	3	Replace corridor flooring		\$0	\$74,305			Vinyl tile is starting to let loose/safety hazard
	4	Replace deteriorated pipe insulation		\$5,000		\$5,000		Needed due to condensation leaking thru
	5	Siemens Control Upgrade	\$45,000	\$46,585				Phasing out old operating system
	6	Replace aging variable frequency drives*	\$20,000	\$21,835	\$21,835	\$21,835	\$21,835	Becoming obsolete and need to phase out
	7	Replace gas lines and fixtures in sci labs			\$8,000	\$8,000	\$8,000	Outdated fixtures, copper supply lines, prevent
	8	Install protective window film	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	Will provide better security for students
	9	Replace dishwasher in kitchen		\$32,000				Beyond useful life
	10	Install warning track on bball and sball			\$35,000			No warning track, safety issue
	11	Open up wall in room 375* completed	\$3,000					Back room was originally a dark room, open wall needed for student instruction
	12	Replace piping on cooling tower to building with PVC piping* approved	\$35,000					Current steel piping is corroded internally and could start to leak
	13	Replace portable bleachers on baseball and softball field with permanent 300 seat hi rise				\$200,000		Permanent bleachers provide enhanced viewing and are more stable
	14	Additional LED lighting for field# 3					\$400,000	Increase utilization of field #3
	15	Remodel lecture hall			\$50,000	\$50,000	\$10,000	Room under utilized, redesign provides for better instructional use
	16	Chilled Water Lines		\$45,000	\$45,000			move above ground, anticipate leaks due to age
Subtotal Amity High School			\$123,000	\$180,420	\$259,140	\$309,835	\$444,835	

SCHOOL	Line	DESCRIPTION	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	COMMENTS
Bethany	17	Asphalt sealing and crack repair		\$14,000	\$10,000	\$10,000	10,000	Preventive maintenance
	18	Replace deteriorated pipe insulation		\$2,000		\$2,000		needed to condensation leaking thru
	19	Concrete Repair*	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	Repair salt damage and wear
	20	Electrostatic paint 419 lockers		\$0	\$9,000			Will be needed
	21	Install protective window film	\$5,000	\$2,000	\$2,000	\$2,000	\$2,000	Will provide better security for students
	22	Musical instruments		\$45,000	\$45,000			Music lease purchase to replace equipment
	23	Modify and repair modular classroom	\$15,500					Deteriorating and becoming a liability
	24	Building Management System	\$0	\$12,000				Software upgrade
Subtotal Bethany Middle School			\$25,500	\$80,000	\$71,000	\$19,000	\$17,000	
Orange	25	Install protective window film	\$5,000	\$2,000	\$2,000	\$2,000	\$2,000	Will provide better security for students
	26	Electrostatic paint 419 lockers		\$0	\$9,000			Will be needed
	27	Replace deteriorated pipe insulation* developing bid	\$30,000		\$2,000		\$2,000	On-going maintenance
	28	Concrete Repair*	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	Repair salt damage and wear
	29	Asphalt sealing and crack repair	\$14,000	\$0	\$10,000	\$10,000	\$10,000	Repair deterioration
	30	Musical instruments		\$45,000	\$45,000			Music lease purchase to replace equipment
	31	Refurbish the athletic field drainage	\$60,000					Drainage system failing causing field to flood
	32	Building Management System	\$0	\$12,000				Software upgrade
Subtotal Orange Middle School			\$114,000	\$64,000	\$73,000	\$17,000	\$19,000	
District	33	Facilities Contingency for Emergencies	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	Needed for unforeseen infrastructure failure
	34	Planned replacement of all-weather field	\$0	\$35,000	\$35,000	\$35,000	\$35,000	Plan for replacement in 10 plus years
Subtotal District			\$100,000	\$135,000	\$135,000	\$135,000	\$135,000	
ANNUAL BUDGET TOTALS			\$362,500	\$459,420	\$538,140	\$480,835	\$615,835	
Plan for EOY FY21			\$108,000					
REVISED ANNUAL BUDGET TOTALS			\$254,500	\$459,420	\$538,140	\$480,835	\$615,835	

Yellow highlight indicates possible CNR item

SCHOOL	Line	DESCRIPTION	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	COMMENTS
<i>POTENTIAL BONDING OF CAPITAL PROJECTS</i>								
SCHOOL	Line	DESCRIPTION	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	COMMENTS
Wdbrg	1	Restore or repair roof sections			\$ 298,221			Capstones deteriorating, rubber membrane at end of life
Wdbrg	2	Chiller Refurbishes-Adaptive Frequency Drive			\$ 97,200			2 units with 5-yr warranty
<i>BONDING CAPITAL PROJECTS TOTAL</i>					395,421			

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



To: Jennifer P. Byars, Superintendent of Schools

From: Theresa Lumas, Director of Finance & Administration

Date: August 9, 2021

Re: Request to Appropriate funds to the Capital and Nonrecurring Account

The Administration proposes that 2% of the operating budget be appropriated to the Capital and Nonrecurring Account. The annual limit of appropriation increased in the June 2021 legislative session to align regional school districts with town boards of education.

I am recommending the Amity Finance Committee and Board of Education approve the following appropriation and budget transfer of 2% or **\$1,015,688** into Reserve Fund for Capital and Nonrecurring Expenses from the fiscal year 2020-2021. The state statute does not require designation at the time of appropriation but there are items that the Board may want to designate. Setting aside these funds when available can keep future budget requests lower and avoid borrowing costs for projects.

ITEM	ESTIMATED COST
Culvert Cleanout	\$ 25,000
Records Room Relocation	\$ 50,000
Siemens Desigo HVAC Control Upgrade	\$ 46,585
Security Cameras	\$ 69,075
Refurbish Chillers	\$ 97,000
Chilled Water Lines	\$ 90,000
Remodel Lecture hall	\$110,000
Replace aging variable frequency drives	\$ 89,175
Replace deteriorated pipe insulation	\$ 7,000
Musical Instruments	\$180,000
Building Management System upgrade middle school	\$ 24,000
Field replacement	\$ 35,000
Asphalt, Paving & Concrete repairs 3 schools	\$ 54,000
AMSO Roof drainage/Gutters	\$136,732
AMSB Roof drainage/Gutters	\$161,489
Dishwasher	\$ 32,000
TOTAL	\$1,197,056 - 1,015,688 = \$181,368

It may be helpful to know the difference in the return to member towns with and without the requested appropriation to capital and nonrecurring. The options are shown below:

Amounts Returned to Towns with 2% Appropriation		
Bethany	Orange	Woodbridge
18.088%	50.248%	31.664%
2020-2021		
MEMBER TOWNS	UNUSED FUNDS	
BETHANY	\$ 357,402	<i>Unspent funds less 2% of \$1,015,688, if approved in August, balance returned at FY21 allocation rates</i>
ORANGE	\$ 992,852	
WOODBIDGE	\$ 625,650	
TOTALS	\$ 1,975,904	
2019-2020		
MEMBER TOWNS	UNUSED FUNDS	
BETHANY	\$ 64,680	<i>Unspent encumbrances returned at FY20 allocation rates</i>
ORANGE	\$ 179,241	
WOODBIDGE	\$ 108,444	
TOTALS	\$ 352,364	
TOTAL RETURN WITH 2% TO CNR		
MEMBER TOWNS	UNUSED FUNDS	
BETHANY	\$ 422,081	<i>2% To CNR and Balance Combined</i>
ORANGE	\$ 1,172,093	
WOODBIDGE	\$ 734,094	
TOTALS	\$ 2,328,268	

Amounts Returned to Towns with 1% Appropriation		
Bethany	Orange	Woodbridge
18.088%	50.248%	31.664%
2020-2021		
MEMBER TOWNS	UNUSED FUNDS	
BETHANY	\$ 449,260	<i>Unspent funds less 1% of \$507,844, if approved in August, balance returned at FY21 allocation rates</i>
ORANGE	\$ 1,248,034	
WOODBIDGE	\$ 786,454	
TOTALS	\$ 2,483,748	
2019-2020		
MEMBER TOWNS	UNUSED FUNDS	
BETHANY	\$ 64,680	<i>Unspent encumbrances returned at FY20 allocation rates</i>
ORANGE	\$ 179,241	
WOODBIDGE	\$ 108,444	
TOTALS	\$ 352,364	
TOTAL RETURN WITH 1% TO CNR		
MEMBER TOWNS	UNUSED FUNDS	
BETHANY	\$ 513,940	<i>1% To CNR and Balance Combined</i>
ORANGE	\$ 1,427,274	
WOODBIDGE	\$ 894,898	
TOTALS	\$ 2,836,112	

Amity Finance Committee:

Move to recommend the Amity Board of Education approve –

Amity Board of Education:

Move to approve –

... an appropriation and budget transfer of \$1,015,688 into Reserve Fund for Capital and Nonrecurring Expenses from the fiscal year 2020-2021 surplus and designate these funds according to the chart in this memo.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-2512-5255	Medical & Dental Account	\$1,015,688	
05-15-0000-5856	Transfer Account		\$1,015,688