Meeting: November 15, 2021 **Staples High School**

WESTPORT BOARD OF EDUCATION

Board Members Present:		**Administrators Present:**	
Candice Savin	Chair	Thomas Scarice	Superintendent of Schools
Karen Kleine	Vice Chair	Anthony Buono	Asst. Superintendent, Teaching and Learning
Elaine Whitney	Secretary	Michael Rizzo	Asst. Superintendent, Pupil Personnel Services
Jeannie Smith		Elio Longo	Chief Financial Officer
Lee Goldstein		John Bayers	Asst. Superintendent,Human Resources and General Admin.
Liz Heyer			

Absent:
Youn Su Chao

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE: 7:04 p.m., Staples High School, Cafeteria B (Room 301)

RECOGNITION OF CANDICE SAVIN, KAREN KLEINE, ELAINE WHITNEY, AND JEANNIE SMITH

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS

MINUTES

Elaine Whitney moved to approve the minutes of November 1 and 10, 2021; seconded by Karen Kleine and passed unanimously.

DISCUSSION

Health Update

NESDEC Enrollment Projections

Finance and Facilities Committee Update

DISCUSSION/ACTION

Carryover Fund Memorandum of Agreement

> **Be it resolved that. upon the recommendation of the Superintendent of Schools, the Board of Education approves the draft language to amend and restate its Memorandum of Agreement with the Board of Finance pertaining to the Board of Education Carryover Account, said language to be appended to the minutes of the meeting of November 15, 2021; that the Board of Education authorizes its Chair to execute an updated Memorandum of Agreement in accordance with said language; and that the Board of Education requests that the Board of Finance also executes said updated Memorandum of Agreement in accordance with said language.**

MOTION: Elaine Whitney
SECOND: Karen Kleine
RESULT: Passed Unanimously
VOTE: 6-0

Gifts

Be it resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude and appreciation the donation of $2,915.99 by the Staples High School PTA for homecoming activities.

MOTION: Jeannie Smith
SECOND: Elaine Whitney
RESULT: Passed Unanimously
VOTE: 6-0

Second Reading of the Following:

- Policy 4152.6, "FMLA" (new),
- Policy 3524.1, "Pesticide Application on School Property" (new),
- Policy 5131.911, "Bullying" (revision),
- Policy 5131.912, "Safe School Climate" (revision),
- Policy 3510, "Policy Regarding Maintenance of School Facilities and Compliance with Environmental, Health, and Safety Requirements" (new),
- Policy 6162.51, "Survey of Students/Student Privacy" (new)

Be it resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves:

- **the amendment of Policy 4152.6, "FMLA,"**
- **the creation of Policy 3524.1, "Pesticide Application on School Property,"**
- **the amendment of Policy 5131.911, "Bullying,"**
- **the amendment of Policy 5131.912, "Safe School Climate," and**
- **the creation of Policy 6162.51, "Survey of Students/Student Privacy."**

MOTION: Karen Kleine
SECOND: Lee Goldstein
RESULT: Passed Unanimously
VOTE: 6-0

Action on the creation of Policy 3510, "Policy Regarding Maintenance of School Facilities and Compliance with Environmental, Health, and Safety Requirements" was deferred by consensus to a future meeting.

Creation of Special Committee to Address Grievance of Non-Certified Staff Members

Be it resolved that, in accordance with Board Bylaw 9130, a special committee to address the grievance of non-certified staff members heard by the Board on November 10, 2021, which shall be called the Grievance Committee, is hereby created.

Be it further resolved that, in accordance with Board Bylaw 9130, the Grievance Committee is hereby authorized to resolve, settle, decide, and/or otherwise address the grievance and any matters related thereto without further action by the full Board.

Be it further resolved that, in accordance with Board Bylaw 9121, the Chairperson hereby appoints Lee Goldstein and Liz Heyer as members of the Grievance Committee; appoints Lee Goldstein as Chair of the Grievance Committee; and authorizes Lee Goldstein to appoint one or more additional Board members to the Grievance Committee.

MOTION:	Candice Savin
SECOND:	Jeannie Smith
RESULT:	Passed Unanimously
VOTE:	6-0

ADJOURNMENT: Jeannie Smith moved to adjourn at 9:07 p.m.; seconded by Karen Kleine and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary, Board of Education
(minutes written by Lisa Marriott)