

### **Regular Meeting Poland Board of Education held January 14, 2019**

The regular meeting of the Poland Board of Education was held on Monday, January 14, 2019 at 7:00 p.m. at the Poland Township Hall.

President, Mr. Lavorini called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Members present for roll call and answering their names were Dr. Dinopoulos, Mr. Lavorini, Mr. Riddle, Mr. Shovlin and Mrs. Zedaker.

#### **Approval of Minutes – Resolution #2019-24**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to approve the minutes of:

Regular Board Meeting of December 17, 2018

#### **Acceptance of Treasurer’s Report – Resolution #2019-25**

Dr. Dinopoulos moved and Mr. Riddle seconded with all members present voting aye to accept for audit the finance report for December 2018 as submitted by the Treasurer.

#### **Public Comments**

#### **Approval to Commend Staff and Students – Resolution #2019-26**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to commend the following staff and students for exceptional achievement and honors.

The following artists won awards at the Scholastic Art and Writing Awards at YSU.

Lindsay DeLullo, grade 12- Gold Key Portfolio, Silver Key individual painting  
Sarah Sharber, grade 10- Silver Key ceramics  
Kaileigh McBride, grade 10- Silver Key ceramics  
Zach Donnahie, grade 8- Gold Key painting  
Emily Beal, grade 8- Silver Key painting

The awards ceremony is Saturday 1/26 at 11 am at YSU’s Bliss Hall.

High School advanced art students participated in two community projects this year. One was a Unity Project organized by Youngstown City Schools. The entire class worked on the same canvas with the theme of unity. All canvases will be on display at Fellows Riverside Gardens from 1/8 to 1/31. In addition, students illustrated the impact that the GM plant closing will have on the community. These illustrations were picked up by the UAW president and delivered to GM CEO.

**Acceptance of Donations – Resolution #2019-27**

Dr. Dinopoulos moved and Mrs. Zedaker seconded with all members present voting aye to accept the following donations from:

Shell Foundation \$1000 Donation for PSHS Math/Science

**Approval of Revised Substitute Wages – Resolution #2019-28**

Mr. Shovlin moved and Dr. Dinopoulos seconded with all members present voting aye to approve the revised wages for substitute employees.

***Substitute wages effective January 1, 2019, including non-contract personnel are as follows:***

Substitute wages to be paid as follows:

- Bus drivers @ \$16.00 per hour for bus route @ \$12.00 per hour for field trip
- Regular employees subbing as a Bus Driver @ \$18.50 per hour
- Bus Aides @ \$12.00 per hour
- Cashiers @ \$8.55 per hour
- Cook's Helper @ \$8.55 per hour
- Custodians/Porters @ \$8.65 per hour
- Courier @ \$8.55 per hour
- Courier Helper @ \$8.55 per hour
- Monitors @ \$8.55 per hour
- Secretaries @ \$8.85 per hr. for 1-20 days. \$10.00 per hr. on the 21<sup>st</sup> work day in the same assignment.
- Teachers @ \$75.00 per day for 1-60 days. On 61st workday in same assignment BAO per day.

Noncontract personnel

- Seasonal Custodians @ \$8.65 per hr.
- High school students (lawn crew/custodial) @ \$8.55 per hr.
- Seasonal (lawn crew) @ \$10.00 per hr.

Vendor personnel

- Athletic security @ \$80 per game
- Security (not for games) @ \$20.00 per hr.
- PSHS Athletic game workers @ \$40 per game (timekeepers, score keepers, ticket sellers, ticket takers, etc.); PMS athletic game workers @ \$25.00 per game.

Building rentals will be \$8.85 per hour. High school students working rentals are paid \$8.55 per hour.

Saturday Detention and/or Home Instruction Tutors will be \$19.00 per hour.

**Acceptance of Supplemental Resignation – Resolution #2019-29**

Dr. Dinopoulos moved and Mrs. Zedaker seconded with all members present voting aye to accept the resignation of Brian Jones from the position of Assistant Varsity Football Coach for the 2019 Fall Season.

**Acceptance of Classified Personnel Resignation – Resolution #2019-30**

Mr. Riddle moved and Dr. Dinopoulos seconded with all members present voting aye to accept the following resignations of classified personnel.

Daniel Cipriano - Porter at Union Elementary effective Friday, December 28, 2018

**Approval of Second and Final Reading of Policies – Resolution #2019-31**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to approve the second and final reading of the Board of Education policy updates from Volume 37, No. 1 – August 2018, as submitted. The policy updates were completed using the services of NEOLA and will be available online.

- Policy 0131- Legislative
- Policy 0141.2 – Conflict of Interest
- Policy 0164 – Notice of Meetings
- Policy 0165.1 – Regular Meetings
- Policy 0165.2 – Special Meetings
- Policy 0165.3 – Recess
- Policy 0166 – Executive Session
- Policy 0168 - Minutes
- Policy 0169.1 – Public Participation at Board Meetings
- Policy 1240.01 – Non-Reemployment of the Superintendent
- Policy 1422 – Non-Discrimination and Equal Employment Opportunity
- Policy 1541 – Termination and Resignation
- Policy 1662 – Anti-Harassment
- Policy 2111 – Parent and Family Involvement
- Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity
- Policy 2261 –Title I Services
- Policy 2261.01 – Parent Participation in Title I Programs
- Policy 2261.03 – District and School Report Card
- Policy 2370.01 – Blended Learning
- Policy 2700 - Rescind
- Policy 3122 – Nondiscrimination and Equal Employment Opportunity
- Policy 3140 –Termination and Resignation
- Policy 3362 – Anti-Harassment
- Policy 4122 – Nondiscrimination and Equal Employment Opportunity
- Policy 4140 – Termination and Resignation
- Policy 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
- Policy 4362 – Anti-Harassment
- Policy 5517 – Anti-Harassment
- Policy 5517.02 – Sexual Harassment

- Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- Policy 5610.02 – In School Discipline
- Policy 5610.03 – Emergency Removal of Students
- Policy 5611 – Due Process Rights
- Policy 6320 - Purchases
- Policy 6325 – Procurement – Federal Grants/Funds
- Policy 6423 – Use of Credit Cards
- Policy 8141 – Mandatory Reporting of Misconduct by Licensed Employees
- Policy 8403 – School Resource Officer

**Approval of Substitute Non-Teaching Personnel – Resolution #2019-32**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to approve the following non-teaching personnel be placed on the approved substitute list for the 2018-2019 school year, substitute basis only, according to wage rate for the assignment designated; all required reports are on file:

Mackenzie Kempers – Substitute Porter/Custodial

**Approval of CC+ Agreement with Kent State University – Resolution #2019-33**

Mr. Shovlin moved and Mr. Riddle seconded with all members present voting aye to approve the College Credit Plus Master Agreement with Kent State University and Poland Schools for students entering grades 7-12 to enroll in college-level courses on a full or part time basis to simultaneously earn credit toward high school graduation and a college degree or certificate pursuant to ORC 3365.02.

**Approval of FMLA – Mary Jo Rowan – Resolution #2019-34**

Dr. Dinopoulos moved and Mr. Shovlin seconded with all members present voting aye to approve Mary Jo Rowan, FMLA leave tentatively as of Monday, March 11, 2019 ending on Monday, May 6, 2019 according to PEA Contract Article 4.91.

**Approval of Agreement with MCOECN and ACCESS – Resolution #2019-35**

Dr. Dinopoulos moved and Mr. Shovlin seconded with all members present voting aye to approve the agreement between the Poland School District with the Management Council of the Ohio Education Computer Network (“MCOECN”) and ACCESS Council for authorization to release and share information FY19.

**Approval to Amend and Extend Treasurer Contract – Resolution #2019-36**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with Mr. Riddle and Mr. Lavorini voting yea and Mr. Shovlin voting nay to approve the resolution as presented, to amend and extend the contract of Janet Muntean, Treasurer/Chief Financial Officer (CFO) of the Poland Schools. Mrs. Muntean’s contract extension will be extended through 2022.

**WHEREAS**, Janet Muntean (“Ms. Muntean” or “Treasurer”) and the Board of Education of the Poland Local School District (“Board” or “District”) entered into a contract employing Ms. Muntean as Treasurer/Chief Financial Officer, which commenced on January 1, 2017, and expires on July 31, 2019; and

**WHEREAS**, said contract was authorized by the Board by resolution #2016-165 on November 21, 2016; and

**WHEREAS**, the Board and the Treasurer desire to amend the aforementioned contract and extend the Treasurer’s employment contract through July 31, 2022, in accordance with this Resolution; and

**NOW, THEREFORE**, for the consideration herein specified, Treasurer and the Board agree to the following:

### **SECTION I**

Effective August 1, 2018, Treasurer’s annual base salary shall be increased to \$83,000. Any retroactive pay owed to Treasurer shall be paid as a lump sum within thirty (30) days of the effective date of this Addendum.

### **SECTION II**

Upon expiration of the Treasurer’s 2017-2019 contract as referenced herein, Treasurer’s contract shall be extended an additional three (3) years effective August 1, 2019, through July 31, 2022 with an annual base salary of \$85,500. Beginning August 1, 2020, Treasurer’s annual salary shall be increased to \$88,000, and further increased to \$90,500 effective August 1, 2021.

### **SECTION III**

All other terms and conditions of the 2017-2019 employment contract shall remain unchanged and in full force and effect and extended through July 31, 2022.

### **SECTION IV**

**IT IS FOUND AND DETERMINED** that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

**Approval of 2019-2020 School Calendar – Resolution #2019-37**

Dr. Dinopoulos moved and Mrs. Zedaker seconded with all members present voting aye to approve the 2019-2020 Poland School District Calendar as presented.

**POLAND SCHOOLS  
2019-2020 CALENDAR**

August 19-20	Staff Professional Days
August 21	First Day of School for Students
August 29	<i>Waiver Day – No Classes for students</i>
August 29 – Sept 2	<i>Canfield Fair – No Classes</i>
September 2	<i>Labor Day – No Classes</i>
October 10	Parent/Teacher Conferences Evening
October 11	<i>NEOEA Day – No Classes</i>
October 25	End of 1 <sup>st</sup> 9 weeks
November 5	<i>Election Day</i>
November 27 – 29	<i>Thanksgiving Recess</i>
December 2	<i>Waiver Day – No Classes for students</i>
December 20	Last Day of Classes before Winter Recess
December 23-January 3, 2020	<i>Winter Recess</i>
January 6	Classes Resume
January 10	End of 2 <sup>nd</sup> 9 weeks
January 17	<i>Waiver Day – No Classes for students</i>
January 20	<i>Martin Luther King Day – No Classes</i>
February 13	Parent/Teacher Conferences Evening
February 14	<i>No Classes</i>
February 17	<i>President’s Day – No Classes</i>
February 18	<i>Waiver Day – No Classes for students</i>
March 20	End of 3 <sup>rd</sup> 9 weeks
April 10 – 17	<i>Spring Recess – No Classes</i>
May 25	<i>Memorial Day – No Classes</i>
May 30	Graduation
June 3	Last Day of Classes for Students
June 4	Teacher Report Day

**Approval of Speech and Debate Overnight Trip – Resolution #2019-38**

Mr. Riddle moved and Dr. Dinopoulos seconded with all members present voting aye to approve an overnight field trip for the Poland Speech and Debate team for the Bethel Park Speech & Debate Invitational, Pittsburgh, Pennsylvania. Dates are Friday, February 8, 2019 returning Saturday, February 9, 2019. Cost per participant is \$75.00 per student. Itinerary and list of chaperones are attached. The cost of the trip will be paid out of the team account through funding and fundraising. Any additional funds needed will be paid for by the student’s personally.

**Information Items**

- a. All County School Board Dinner on Wednesday, January 30, 2019 at MCCTC Joyce Brooks Center. The event begins at 6:00 p.m. for registration.
- b. VPA Unity Project Exhibit and Reception Invite – January 15, 2019 at Mill Creek MetroParks Fellows Riverside Gardens from 6-8pm

**Reports/Presentations**

**Foundation** – None

**Legislation** – Mr. Riddle reported on the following legislative items:

- Rep. Larry Householder defeated former speaker Rep. Ryan Smith in the Jan 7 election for speaker of the Ohio House of Representatives
- Governor John Kasich left behind seven (7) new bills which were recently signed.

**Adjournment – Resolution #2019-39**

Mr. Riddle moved and Dr. Dinopoulos seconded with all members present voting aye to adjourn the regular meeting.

Meeting adjourned.

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Treasurer

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President