Regular Meeting Poland Board of Education held April 27, 2020

The Regular meeting of the Poland Board of Education was held virtually on Monday, April 27, 2020, at 6:00 p.m.

President, Mr. Riddle called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Members present for roll call and answering their names were Ms. Colucci, Dr. Dinopoulos, Mr. Polis, Mr. Riddle and Mr. Warren

Mr. Riddle explained anyone wishing to address the Board during Public Participation to email Mark Zura at mzura@polandschools.org.

COMMENDATIONS/STUDENT ACHIEVEMENT

Winter Athletic Awards

Girls Basketball (22-3) Team Accomplishments Northeast 8 Champions (14-0) Sectional Champions District Runner Up

Team Members: Brooke Bobbey, Sara Bushaw, Ella Harrell, Katie Masucci, Kailyn Brown, Emma Wolfe, Jackie Grisdale, Ariana Daniels, Lizzy Hardman, Ava Nicholudis, Connie Cougras, Morgan Kluchar, Katie McDonald, Sarah Forsyth and Abby Farber

Assistant Coaches: Brian Garcar, Kim Grisdale and Chris Martin Head Coach: Nick Blanch

Post Season Awards

Jackie Grisdale

- Northeast 8 Conference Player of the Year
- Reached 1,000 points in her career
- Div. II Northeast Inland District Player of the Year
- Div. II Trumbull and Mahoning County Girls Basketball Player of the Year

Kailyn Brown

- 1st Team all NE8
- Div. II Second Team Northeast Inland District

Brooke Bobbey

- 2nd Team all NE8
- Div. II Honorable Mention Northeast Inland District

Morgan Kluchar - Div. II Honorable Mention Northeast Inland District

8th Grade Girls Basketball

Northeast 8 Champions

Team Members: Allie Grope, Kylie Kapics, Kayla Forsyth, Ava Sabrin, Sydney Metzinger, Nadia Zarbaugh, Alivia DiNunzio, Caliope Kindinis, Bella Khoury, Mary Brant, and Leanne Williams

Head Coach: Luke Skinner

Boys Basketball

Post Season Awards

Michael Cougras

- 1st Team all NE8

- Div. II Third Team Northeast Inland District

Adam Kassem

- 2nd Team all NE8
- Div. II Honorable Mention Northeast Inland District

Wrestling

1st Team All Northeast 8

- Jacob Caudle
- Dillon Smith
- Justice Smith
- Dan Pagan
- Stephen Solic

2nd Team All Northeast 8

- Frankie Garcia
- Tyler Smith
- Tommy Kushner

Swimming Girls Team Northeast 8 Champions 1st Team All Northeast 8 Rachel Wolfe, Preslie Bodine, Gianna Stannich, Carly Ungaro *Player of the Year: Preslie Bodine* 1st Team All Northeast 8 Boys Team Van Blasko, Jason Wilson, Dereck Dunham, Chris Lattanzio *Player of The Year: Jason Wilson*

State Diver Qualifier (First Male Diver in School History): Soph. Carmen D'Alesio

Approval of Consent Agenda – Resolution #2020-82

Moved by Dr. Dinopoulos, seconded by Mr. Warren to approve the following consent agenda items:

Treasurer/CFO Requests of Consent: Janet Muntean

- 1. The Board approve the Minutes of March 23, 2020, and April 20, 2020.
- 2. The Board approve the Financial Report of March 2020 as submitted.
- 3. The Board accept the School Bus Purchase Program Award Acceptance and Statement of Assurances for one (1) school bus for the 2020-2021 school year.
- 4. The Board approve the Amendment for the Section 125 Flexible Benefit Plan.
- 5. The Board accept the following donations: Ginny A. Kashmiry - \$100.00 Donation to Food Service
- 6. The Board authorize the Treasurer to participate in the BWC Group Rating Program with Comp Management LLC, as the District's individual representative beginning January 1, 2021 thru December 31, 2021 with an annual fee of \$500.00.
- 7. The Board accept Tartan Benefit Services as the Worker's Compensation Third Party administrator for the Poland School District for the 2021 policy year. The annual fee is \$500.00.

Treasurer Muntean announced receipt of BWC Premium Refund \$42,381.32 received today April 27, 2020.

Superintendent's Requests of Consent: David Janofa

- 1. The Board adopt he option for paper/pencil for the ELA Portion and for math test administration of third-grade state assessments for students at McKinley Elementary for the 2020-2021 school year recommended per Mr. Purins, Principal Poland Middle School and McKinley Elementary.
- 3. The Board approve he following Certified Administrative Contracts as presented:
 - Kevin Snyder a three (3) year contract as Poland Seminary High School Principal, effective August 1, 2020.
 - Michael Daley a three (3) year contract as Poland Seminary High School Assistant Principal, effective August 1, 2020.
 - Brian Banfield a three (3) year contract as Poland Athletic Director/Poland Seminary High School Assistant Principal, effective August 1, 2020.
- 4. The Board approve the supplemental pupil activity contracts to the following nonteaching personnel for the 2020-2021 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file.

- Dylan Bosela Junior Varsity Volleyball Coach
- Alexis Hughes 8th Grade Volleyball Coach
 Brian Palmer 8th Grade Head Football Coach

END OF CONSENT AGENDA

Roll call, all members voted yes, consent agenda approved. Motion Passed 5-0.

PUBLIC PARTICIPATION

Mrs. Elinor Zedaker – 70 Poland Manor, Poland – Commented regarding food services and The Nutrition Group under the direction of Megan Roemer has done an outstanding job in moving this fund in a positive direction.

SUPERINTENDENT'S REQUESTS/RECOMMENDATIONS - Not included in Consent Agenda:

Approval of Distance Learning Contingency Plan – Resolution #2020-83

Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to approve the following Distance Learning Contingency Plan for continued building closure for the 2019-2020 school year. This policy will allow for Alternative Digital Learning Platform to extend through the end of the 2019-2020 school year. Whereas all state requirements regarding instructional hours will be met. Motion passed 5-0.

CONTINGENCY PLAN for Extended Building Closure Policy Number – po# 8210-01 FOR THE 2019-2020 SCHOOL YEAR IN THE EVENT SCHOOL IS CLOSED FOR MORE THAN THE HOURS PERMITTED UNDER BOARD POLICY AND STATE LAW

WHEREAS, Ohio Revised Code §3313.48 mandates that a school district must be open for instruction with pupils in attendance for a minimum number of hours each school year; and

WHEREAS, Board Policy further requires that the District be open for instruction each school year for a minimum of 910 hours for students in grades kindergarten through six, and 1,001 hours for students in grades seven through twelve; and

WHEREAS, R.C. §3313.482 authorizes a board of education to adopt a plan that permits students to make up and complete hours of instruction via online/remote learning in the event that schools are closed to students for a disease epidemic or other reasons, and the Board has adopted a plan for the 2019-2020 school year; and

WHEREAS, House Bill 197 (2020), which was enacted on March 27, 2020 in response to the COVID-19 pandemic health emergency, authorizes the Poland Local School District Board of Education ("Board of Education") to adopt a plan to provide for online learning opportunities for students to make up/complete an unlimited number of hours in lieu of attendance on days when buildings are not open to students during the 2019-2020 school year in compliance with any order issued by the Ohio Director of Health and/or a local board of health; and

WHEREAS, the Poland Local School District Board of Education (hereafter the "Board") has developed a contingency plan in accordance with R.C. §3313.482 under which district students will make up any time missed through online instruction/remote learning that caused the district to fall below the minimum number of hours of instruction required by section 3313.48 of the Ohio Revised Code and Board Policy; and

WHEREAS, the Board further authorizes licensed staff including intervention specialists to provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to district students, including students who receive special education and related services under an Individualized Education Plan or Section 504 Services Plan, while the Director of Health's order to close schools to students remains in effect.

WHEREAS, the Board desires to adopt said plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Poland Local School District that:

SECTION I

Pursuant to R.C. §3313.482 and House Bill 197 (2020), the Board of Education hereby authorizes the following plan to allow students of the Poland Local School District to access and complete online/remote lessons in order to fulfill the required number of hours during the 2019-2020 school year:

A. Each teacher shall develop lessons equal to or greater than the amount of instructional time the student would receive for the days and hours of closure. A lesson shall be posted in Google Classroom for each course that was scheduled to meet on a day that the school was closed.

B. Teachers will submit the lessons to the building principal for approval. The building principal will certify that the lessons are equal to or greater than the amount of instructional time the student missed.

C. The appropriate administrator will direct staff about how to make lessons available through a District approved website or other technology portal. Teachers will have regular and ongoing communication with students regarding expectations and lesson updates. Such communication can occur through Google Classroom, Zoom, Google Hangouts or via email.

D. The teacher will be responsible for posting the lessons online. The teacher shall designate the order in which the lessons are to be posted on the web portal or website if another employee is responsible for posting them on the teacher's behalf.

E. Teachers will regularly assess the progress of students and will update or replace such lessons as necessary throughout the remainder of the school year based on the results of the assessments.

F. Each student enrolled in a course for which a lesson or assignment is posted shall be granted a twoweek period from the date of posting to complete the lesson/assignment. If the student does not complete the lesson/assignment within this time period, the student may receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson/assignment if completing a "**blizzard bag assignment**," per Ohio Department of Education Guidelines.

G. Daily lessons; inclusive of assignments, projects and assessments posted by the teacher on the blended/digital learning platform are expected to be completed by the due date posted. Grades and attendance will be monitored and entered to Progress Book.

H. For students who experience difficulty accessing the online material or who do not have access to a computer should notify their teacher immediately for alternative arrangements.

I. Licensed staff including intervention specialists, tutors and other support staff may provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to any district students, including students who receive services under Individualized Education Plans or Section 504 Services Plans, while the Director of Health's order to close schools to students remains in effect. Hours for support will be in unison with the traditional school day, see school posted hours.

J. The District intends to meet its obligation to provide all students, including children with disabilities, equal access to curriculum and services during an extended school closure in accordance with state and federal law. Each building will notify parents about who they may contact if students are unable to access or participate in the program remotely because of a disability-related or other reason so that the District can explore alternative methods of instruction and possible accommodations.

K. This plan includes the written consent of the teacher's employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.

L. The blended/digital platform is designed and delivered via the Google Classroom Platform. Staff members have the option of enhancing instruction with Zoom, Google Hangouts, YouTube etc. The Google Classroom Platform works on any device (i.e. Apple OS, Android, Chromebook, PC).

M. School Policies regarding Acceptable Use/Use of Technology shall remain in effect during an extended building closure.

N. Under an extended closure defined as greater than 5 consecutive instructional days, the Poland Local School District will provide the opportunity for breakfast/lunch through the School Nutrition Program.

SECTION II

Should circumstances warrant a change in the plan during the 2019-2020 school year, this contingency plan may be amended by the Superintendent at any time in his or her discretion.

SECTION III

IT IS FOUND that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Approval of MOU- PEA Regarding Evaluations – Resolution #2020-84

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to approve the following Memorandum of Understanding (MOU) with the PEA regarding Evaluations per HB 197. Motion passed 5-0.

This Memorandum of Understanding is entered into by and between the Poland Local School District Board of Education ("Board" or "District") and the Poland Education Association ("PEA" or "Association") (collectively, the "Parties").

WHEREAS, the District and the PEA are parties to a collective bargaining agreement that remains in effect until August 31, 2021 ("Contract"); and

WHEREAS, on March 14, 2020 the Director of the Ohio Department of Health's Order, "In Re: Order the Closure of All K-12 Schools in the State of Ohio" issued under section 3701.13 of the Revised Code, directed all school buildings that provide any kindergarten through grade twelve instruction to be closed to students beginning at 12:01 a.m. on March 17, 2020 and ending at 11:59 p.m. on April 3, 2020 to prevent the spread of COVID-19 into the State of Ohio; and

WHEREAS, on March 27, 2020 the Governor of the State of Ohio signed Emergency House Bill 197 to provide relief to Ohioans during the COVID-19 pandemic, which among other things, permits a local board of education to elect not to evaluate an employee for the 2019-2020 school year if it determines it to be impossible or impracticable to do so due to the Director of Health's March 14, 2020 Order; or any local board of health order; or an extension of any order, which includes the March 30, 2020 extension issued by the Director of Health directing all such school buildings to be closed to students through 11:59 p.m. on May 1, 2020; and

WHEREAS, the District and the Association recognize that there is a need for mutual cooperation and collaboration between the parties in order to address the impact of COVID-19 related to employee evaluations, and hereby agree to modify the terms of the current Contract.

NOW THEREFORE, the Parties hereby agree as follows:

- 1. In accordance with HB 197 and the corresponding guidance issued by the Ohio Department of Education on March 30, 2020, if a bargaining unit member's evaluation was completed on or before March 14, 2020, inclusive of a professional growth or improvement plan, two formal observations and at least two informal observations/walkthroughs, student growth measures and a final summative conference, the Board may use such evaluation for any and all purposes permitted by law. For bargaining unit members on a less frequent evaluation cycle ("off cycle" year for bargaining unit members rated skilled or accomplished), evaluation components shall consist of a professional growth or improvement plan, one observation and one conference and student growth measures, and if completed on or before March 14, 2020, the Board may use such evaluation for any and all purposes permitted by law.
- 2. Pursuant to HB 197 and guidance issued by the Ohio Department of Education on March 30, 2020, bargaining unit member evaluations that were not completed by the Board on or before March 14, 2020 due to schools being closed to students pursuant to the above-referenced orders issued by the Director of the Ohio Department, the Board hereby determines it impossible or impracticable to conduct an evaluation of such bargaining unit member during the 2019-2020 school year, and will not do so.
- 3. Pursuant to HB 197 and the guidance issued by the Ohio Department of Education on March 30, 2020, if a bargaining unit member does not have a completed evaluation for the 2019-2020 school year, the bargaining unit member's 2019-2020 evaluation status will roll over to their 2020-2021 evaluation status. For example, if 2019-2020 was an "off cycle" year for a bargaining unit member rated skilled, then the bargaining unit member remains "off cycle" during the 2020-2021 school year. And if a bargaining unit member was being evaluated during the 2019-2020 school year, then the member will be evaluated during the 2020-2021 school year.

- 5. For the 2019-2020 school year, in accordance with District practice, bargaining unit members applying for continuing contract status shall have a completed evaluation in accordance with Paragraph 1 of this Agreement to be eligible. Bargaining unit members who do not have a completed evaluation shall remain on a limited contract for the 2020-2021 school year.
- 6. Pursuant to HB 197 and guidance issued by the Ohio Department of Education on March 30, 2020, the District will not use value-added data from the 2019-2020 school year in its performance evaluations for the 2020-2021 school year. The District and the Evaluation Review Committee hereby agree to meet and confer no later than September 15, 2020 regarding a measure for student growth that would otherwise be measured by value-added data from the 2019-2020 school year.
- 7. Pursuant to HB 197 and guidance issued by the Ohio Department of Education on March 30, 2020, the District will adopt an updated teacher evaluation policy to conform to the Ohio Teacher Evaluation System (OTES) 2.0 Framework on or before September 1, 2020. Prior to adoption, the District and the Evaluation Review Committee will meet to discuss OTES 2.0 to the extent required by law. Based upon the District's readiness and preparedness the Parties hereby agree not to implement OTES 2.0 until the 2021-2022 school year in accordance with HB 197 and the guidance issued by the Ohio Department of Education on March 30, 2020. The Evaluation Review Committee agrees to meet no later than March 1, 2021 to address OTES 2.0 in preparation for implementation to the extend required by law.
- 8. The parties agree that this Agreement is temporary in nature and will remain in full force and effect for the 2019-2020 school year only with the exception of Paragraphs 6 and 7, above, regarding the use of value-added data and OTES 2.0.
- 9. This Agreement will thereafter expire and shall not be included in any successor agreement with the exception of Paragraphs 6 and 7, above, regarding the use of value-added data and OTES 2.0.
- 10. The parties further agree that this Agreement is not precedent setting in any way.

IN WITNESS WHEREOF the parties do hereby agree to this Memorandum of Understanding.

Approval to Conduct Board Meetings Electronically – Resolution #2020-85

Mr. Warren moved and Dr. Dinopoulos seconded with all members present voting aye to approve the following resolution to conduct Board Meetings via Electronic Technology During the Period of Emergency Declared by Executive Order 2020-01D. Motion passed 5-0.

WHEREAS, on March 9, 2020 the Governor of the State of Ohio issued Executive Order 2020-01D ("Order") declaring a state of emergency for the entire State to protect the well-being of the citizens of Ohio from the dangerous effects of COVID-19; and

WHEREAS, on March 27, 2020 the Governor of the State of Ohio signed Emergency House Bill 197 to provide relief to Ohioans during the COVID-19 pandemic, which among other things, permits a local board of education to hold and attend meetings and conduct and attend hearings by means of

teleconference, video conference, or any other similar electronic technology during the during the period of emergency declared by the above-referenced Order, issued on March 9, 2020, but not beyond December 1, 2020, unless the period of emergency is extended beyond that date; and

WHEREAS, members of a local board of education who attend meetings or hearings by means of teleconference, video conference, or any similar electronic technology shall be considered present, shall be permitted to vote, and shall be counted for purposes of determining whether a quorum is present at the meeting or hearing, and any formal action taken shall have the same effect as if it had occurred during an open meeting or hearing of the public body; and

WHEREAS, pursuant to the Ohio Department of Health Director's March 22, 2020 Stay at Home Order and amended Order issued on April 2, 2020, public preK-12 schools are designated an essential business for the purposes of facilitating distance learning and shall ensure continued operation, including performing essential government functions, provided that social distancing requirements and recommendations are maintained to the greatest extent possible; and

WHEREAS, the Board desires to continue operation of the school district and to attend meetings by electronic means in order to carry out essential government functions pursuant to and in compliance with HB 197 and all other requirements set forth by Ohio's Open Meetings Act that are not in conflict with the provisions of HB 197.

NOW, THEREFORE, BE IT RESOLVED, pursuant to HB 197, the Board shall conduct its meetings either by a combination of in-person attendance, while maintaining social distancing, electronic or virtual attendance, or solely by electronic or virtual means for the duration of the declared emergency, but not beyond December 1, 2020, unless the period of emergency is extended beyond that date.

BE IT FURTHER RESOLVED, the Board hereby suspends it policy 0169.1, Public Participation at Board Meetings, for any and all provisions regarding in-person public comment. This action does not prohibit public comment during Board meetings. Rather, public comment may be heard at the Board's discretion in accordance with the meeting notices provided by the Treasurer regarding public comment, and in accordance with the remaining portion of policy 0169.1 that is not in conflict with this resolution and/or such meeting notices.

BE IT FURTHER RESOLVED, the Board hereby suspends relevant provisions of its policy 0100's definition of Voting, with regard to being physically present in order to have a member's vote officially recorded; policy 0162, Quorum, with regard to being present in person for purposes of quorum; policies 0166, Executive Session, and 0167, Voting, with regard to all in-person requirements; and relevant portions of its policy 0131, Legislative, with regard to being physically present; and any and all Board policies and procedures in conflict with the resolutions herein and/or HB 197 for purposes of compliance with Ohio's Open Meetings Act for the duration of the declared emergency, unless the period of emergency is extended beyond that date.

BE IT FUTEHR RESOLVED, the Board President, Superintendent, and/or Treasurer are authorized and directed to take all other such actions as are necessary or appropriate to accomplish the objectives of this Resolution.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an electronic meeting of this Board in compliance with all legal requirements, including HB 197 and as permitted by Ohio law.

BE IT FURTHER RESOLVED, this Resolution shall take effect and be in force from and after the earliest period allowed by law.

Approval of Contract with Dura-Last – Resolution #2020-86

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to approve the contract with Duro-Last for the re-roofing of Dobbins School per the Interlocal Purchasing System (TIPS). Motion passed 5-0.

Approval of Policy First Readings – Resolution #2020-87

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to approve the following Poland Board of Education Policies, listed below, as presented for the first reading. The second reading will take place during the next regular meeting of the Board of Education. Motion passed 5-0.

- Policy # 1520- Employment of Administrators
- Policy # 3120 Employment of Professional Staff
- Policy # 3120.04 Employment of Substitutes
- Policy # 3120.05 Employment of Personnel in Summer School
- Policy # 3120.08 Employment of Personnel for Co-Curricular
- Policy # 4120 Employment of Professional/Classified Staff
- Policy # 4124 Employment Contract
- Policy # 4120.08 Employment of Personnel for Co-Curricular
- Policy # 2464 Gifted Education and Identification
- Policy # 4162 Drug and Alcohol Testing of CDL License Holders
- Policy # 5460 Graduation Requirements
- Policy # 5460.02 Students at Risk of Not Qualifying for a HS Diploma
- Policy # 6107 Authorization for Electronic Records and Signatures
- Policy # 6600 Deposit of Public Funds: Cash Collection Points
- Policy # 6660 School Activity Fund
- Policy # 6152 Student Fees, Fines, and Charges
- Policy #8450 Control of Casual-Contact Communicable Diseases
- Policy #8420.01 Pandemics and other Medical Emergencies

INFORMATIONAL ITEMS

• Graduation Update - Mr. Janofa explained questions have been received regarding graduation. Cap, gowns and senior signs have been distributed via social distancing. We have received from ODE recommendations on graduation ceremonies and graduation should not to be put off. The latest Governor's address emphasized a traditional graduation ceremony will not happen this year. The original date set for graduation is May 30th. Some students will be going to the military, others to college or family vacations are planned and by moving the date we feel we would be excluding seniors. Holding graduation on the original date will include all seniors which is the districts

• 2020 Senior Tribute – Mr. Janofa explained last Friday, April 24th a Senior Tribute was held at the Stadium. It was an outstanding event to showcase the Senior Class. Approximately 100 seniors attended the Tribute. Thank you to our police and fire personnel for supporting and serving at this event. The tribute was recorded and the highlight video will be posted to the website.

REPORTS/PRESENTATIONS

- Foundation Mr. Polis The April 6th meeting was cancelled. Nothing more to report at this time.
- Legislation Mr. Riddle Governor DeWine's recently announced that K-12 will work remotely remainder of the 19/20 school year. Beginning May 4^{th,} certain businesses may reopen if mandatory safety requirements can be met. There is \$13.2 billion in emergency funding being allocated to CARES Act. The State of Ohio to receive \$49.2 million. Reiterated Mr. Janofa on graduation ceremonies as Governor DeWine communicated the same message.

ANNOUNCEMENT

The next scheduled Work Session meeting of the Poland Board of Education will be held on Monday, May 11, 2020 at 6:00 p.m. Virtually at the Poland Board of Education Administration Office.

The next Poland Board of Education Regular meeting will be held on Monday, May 18, 2020, 6:00 p.m. Virtually at the Poland Board of Education Administration Office.

At 7:05 p.m., Mr. Warren moved and Dr. Dinopoulos seconded with all members present signaling aye to enter into executive session to consider the appointment, employment, dismissal of a public employee or official.

Reconvene to Regular Session and Adjourn – Resolution #2020-88

At 9:30 p.m., Mr. Polis moved and Mr. Warren seconded with all members present voting aye to adjourn the meeting. Motion passed 5-0.

Meeting adjourned.

4/27/2020

4/27/2020