

### **Regular Meeting Poland Board of Education held April 26, 2021**

The Regular meeting of the Poland Board of Education was held on Monday, April 26, 2021, at 6:00 p.m., in the Dobbins Board Room, 3030 Dobbins Road, Poland, Ohio 44514

President, Mr. Riddle called the meeting to order at 6:00 p.m.

Members present for roll call and answering their names were Ms. Colucci, Dr. Dinopoulos, Mr. Polis, Mr. Riddle, and Mr. Warren.

Pledge of Allegiance

#### **Approval to Recognize 2021 OSBA Business Honor Roll – Resolution #2021-54**

Mr. Warren moved and Ms. Colucci seconded with all members present voting aye to officially recognize the following 2021 OSBA Business Honorees. Motion passed 5-0.

#### **2021 OSBA BUSINESS HONOR ROLL**

**WHEREAS**, public schools and local businesses are an integral part of this community; and

**WHEREAS**, many local businesses play a crucial role in supporting our schools; and

**WHEREAS**, the economic health of our community, state and nation depends on a strong public school system; and

**WHEREAS**, collaboration between local public schools and local businesses strengthens schools and the business community alike by providing a well-trained and highly educated workforce; and

**WHEREAS**, an excellent public school system is vital to the quality of life in this community and fundamental to preserving a strong democratic society now and in the future; therefore, be it

**RESOLVED** that the Poland Local School District Board of Education name **Valley Insurance Group, LaRocca's Italian Restaurant, Aebischer Jewelry and Bury Financial Group** to the 2021 OSBA Business Honor Roll, showing appreciation for the firm's ongoing support of this community's public schools. Your work has aided this community in focusing on the goal of providing the best public schools we can for every child who attends them.

#### **PUBLIC PARTICIPATION**

- Elinor Zedaker – 70 Poland Manor – Congratulated the OSBA Honor Roll Businesses and has concern regarding potential walking trail so close to building where children may be playing.
- Katie Courtney – 1764 Alverne Drive – Currently a janitor at Union elementary. Concerned about class size specifically at elementary level and moving forward with district five-year plan.

Dr. Dinopoulos requested removing Item #4 under Treasurer/CFO Requests of Consent, accepting donation of scoreboard and move to May agenda.

**Approval of Consent Agenda – Resolution #2021-55**

Moved by Dr. Dinopoulos, seconded by Mr. Polis to approve the following consent agenda items:

**Treasurer/CFO Requests of Consent: Janet Muntean**

1. The Board approve the Minutes of Work Session Board Meeting of April 19, 2021, Special Board Meeting of March 29, 2021 and Regular Board Meeting of March 22, 2021.
2. The Board approve the Financial Report of March 2021 as submitted.
3. The Board approve the amended appropriation modifications and certificate of estimated resources for FY21.

Item #4 Removed from Consent Agenda

- ~~4. The Board accept the following donation from:  
Richard Liddle – Donation of Keyboard and Recorder to McKinley Elementary~~

**Superintendent’s Requests of Consent: Dr. Edwin Holland**

1. The Board approve Samuel Brothers who is a MCCTC Career Center Student in the early Work Placement/Internship to assist the mechanics and Transportation Supervisor in the Poland Schools Bus Garage for 12 hours per week at \$8.80 hr. (effective April 6, 2021)
2. The Board approve the following non-teaching personnel be placed on the approved non-contractual summer/seasonal substitute list for 2021, substitute basis only, according to the wage rate for the assignment designated.
  - Carl Booksing - Seasonal Lawn Maintenance (effective 3/29/2021)
  - Nathan Tucker - Summer Student Custodial Help
  - Daniel Cipriano - Summer Custodial Help
  - Brady Brungard - Summer Student Custodial Help
  - Matthew Farkas - Summer Student Custodial Help
  - Samuel Brothers - Summer Student Lawn Crew
  - Tonya Mentzer - Summer Custodial Help
  - Rachel Hritz - Summer Custodial Help
  - Brayden Pirone - Summer Student Custodial Help
  - Vada Caliguirri - Summer Custodial Help
  - Robert Cole - Summer Custodial Help
3. The Board approve the following certified personnel for the 2021-2022 school year:

Jennifer Hudak - Intervention Specialist

4. The Board approve the recommendation to employ Lisa Iberis under a continuing teacher contract on the PEA teacher salary schedule effective for the 2021 - 2022 school year.
5. The Board approve Kimberly Creed, FMLA tentatively as of August 18, 2021 through October 25, 2021 according to PEA Contract Articles 4.1.
6. The Board accept the following supplemental resignations effective for the 21-22 school year.
  - Lindsay Ignazio - Middle School Cheerleading Advisor
  - Julie Rinehart - Middle School Cheerleading Advisor
  - Kim Grisdale - 9th grade girls Basketball Coach
  - Luke Skinner - 8th grade girls Basketball Coach
  - Ken Grisdale - Head Boys Varsity Head Coach
7. The Board accept the following classified resignations/retirements.
  - Howard Hallas - Groundskeeper (effective May 1, 2021) - Retirement
  - Dave Lintner - Bus Driver (effective July 1, 2021) - Retirement
  - Michelle DeGenova - Auxiliary Clerk at Holy Family (effective June 11, 2021) - Resignation
8. The Board approve the following certified personnel as a Long Term Substitute.
  - Terry Wittenauer - Long Term Sub Union Elementary (effective March 22, 2021)
9. The Board approve supplemental pupil activity contracts to the following non-teaching personnel for the 2021-2022 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on:
  - Eric Fender - Head High School Boys Basketball Coach
  - Aleah Hughes - 9th grade Girls Basketball Coach
  - Mackenzie Kempers - PMS Cheerleading Coach
  - Neil Huda - Girls Soccer Head Coach
10. The Board approve Carl Booksing as lawn consultant support at \$15.00 per hour. (Effective: 4/26/21)
11. The Board adopt the option for paper/pencil for the ELA Portion and for math test administration of third-grade state assessments for students at McKinley Elementary for the 2021-2022 school year as recommended per Mr. Purins, Principal Poland Middle School and McKinley Elementary.
12. The Board adopt the option for paper/pencil for the Alternate Assessment for students with significant Cognitive Disabilities for the 2021-2022 school year recommended by Mr. Zura, Director of Student Services.
13. The Board approve the resignation of the following certified personnel:
  - Kim Grisdale - PSHS Math teacher effective end of 2020/2021 school year.

**END OF CONSENT AGENDA**

Roll call, all members voted yes, consent agenda approved. Motion Passed 5-0.

**TREASURER’S REQUESTS/RECOMMENDATIONS - Not included in Consent Agenda:****Approval to Compensate Testing Proctors – Resolution #2021-56**

Dr. Dinopoulos moved and Ms. Colucci seconded with all members present voting aye to authorize the treasurer to compensate the following PEA Members for AIR/MAP Testing & Mandated State Testing Proctors conducted outside of the school day for the 2020-2021 school year at a rate of \$25.00 Hour. Motion passed 5-0.

- Lori Moncilovich
- Jennifer Hudak
- Mary Hernon
- Emily Garwood
- Haley Shaffer

**Approval of Grady Benefits for Board Paid Term Life – Resolution #2021-57**

Mr. Polis moved and Dr. Dinopoulos seconded with all members present voting aye to authorize the treasurer to utilize Grady Benefits, a preferred vendor through Ohio Schools Council, for board paid term life and AD&D coverage to eligible employees effective July 1, 2021. Motion passed 5-0.

**Approval to Compensate PEA Members for ETR Meetings – Resolution #2021-58**

Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to authorize the Treasurer to compensate the following PEA Members for an ETR meeting conducted outside of the school day for the 2020-2021 at a rate of \$25.00 per hour. Motion passed 5-0.

- Abby Aebischer
- Amy Close
- Janice Hohloch

**Authorize Appraisal Agreement with Industrial Appraisal Company – Resolution #2021-59**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to authorize the treasurer to enter into an agreement with Industrial Appraisal Company (IAC) for \$2,565.00 for appraisal services. Motion passed 5-0.

**SUPERINTENDENT’S REQUESTS/RECOMMENDATIONS - Not included in Consent Agenda:****Approval to Proceed with Bid Process for North Elementary Disposal –Resolution #2021-60**

Mr. Polis moved and Mr. Warren seconded with Dr. Dinopoulos and Mr. Riddle voting aye to proceed with bid process to dispose of North Elementary as per the following resolution. Ms. Colucci voted nay. Motion passed 4-1.

WHEREAS, the School District has received Construction Document for the demolition of the North Elementary School Building (the “Project”); and

WHEREAS, this Board has reviewed the submissions for the Project and deems them proper in all respects and desires to commence the bidding process for the procurement of the improvements for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Poland Local School District, Mahoning County, State of Ohio, that:

Section 1. Approval of Construction Documents. The Construction Documents for the Project in the form now on file in the office of the Treasurer are hereby approved.

Section 2. Authorization of Bidding. The Board of Education authorizes the commencement of the bidding process for the Project in accordance with Ohio Revised Code Section 3313.46.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Approval to Award Construction Project Bid – Resolution #2021-61**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to award the lowest and responsible bid for the Poland Seminary Construction Project to J. Herbert Construction submitted lowest bid at \$417,000. Motion passed 5-0.

TABULATION OF BIDS										PROJECT: 20430		
STROLLO ARCHITECTS, INC.										POLAND SEMINARY HIGH SCHOOL		
PLANS BY: Strollo Architects, Inc.										INTERIOR RENOVATIONS FOR NEW CLASSROOMS AND RESTROOMS		
BIDS OPENED AND READ BY: Janet Muntean, Treasurer										3199 DOBBINS ROAD POLAND, OH 44514		
BIDS TABULATED BY: Kevin Willis, AIA, Strollo Architects										DATE: April 22, 2021		
										TIME: 12:00 PM		
GENERAL CONTRACTORS	SUBMISSIONS				BASE BID RANK	BASE BID \$	GENERAL	ALTERNATE None	ALTERNATE None	BASE BID \$	FINAL BID RANK	FINAL BID \$
	ADD	AFF	BOND	POA								
					1	\$ 495,000.00				\$ 495,000.00		-
1 J. Herbert	X	X	X	X	1	\$ 417,000.00				\$ 417,000.00	1	\$ 417,000.00
2 United	X	X	X	X	2	\$ 418,000.00				\$ 418,000.00	2	\$ 418,000.00
3 Murphy	X	X	X	X	3	\$ 428,000.00				\$ 428,000.00	3	\$ 428,000.00
4 Greenheart	X	X	X	X	4	\$ 449,400.00				\$ 449,400.00	4	\$ 449,400.00
5 B & B	X	X	X	X	5	\$ 449,600.00				\$ 449,600.00	5	\$ 449,600.00
6 DeSalvo	X	X	X	X	6	\$ 483,830.00				\$ 483,830.00	6	\$ 483,830.00
7 Gem	X	X	X	X	7	\$ 492,743.00				\$ 492,743.00	7	\$ 492,743.00
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J. Herbert  
APPARENT LOW BIDDER - GENERAL CONSTRUCTION

\$ 417,000.00  
APPARENT LOW BID - GENERAL CONSTRUCTION

**Approval with Frontline for FY22 – Resolution #2021-62**

Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to approve the 2021-2022 agreement with Frontline Education to provide absence and substitute management for certified staff. Motion passed 5-0.

**Approval of Revised Job Descriptions – Resolution #2021-63**

Mr. Polis moved and Dr. Dinopoulos seconded with all members present voting aye to approve the following revised job descriptions. Motion passed 5-0.

- Transportation Coordinator
- Groundskeeper/Maintenance
- Director of Operations
- Director of Operations/Transportation/Athletic Secretary

**Approval of Revised Compensation and Benefit Guidelines for Administrators and Non-Bargaining Unit Employees – Resolution #2021-64**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to approve the revisions of the Compensation and Benefit Guidelines for Administrators and Non-Bargaining Unit Employees of Poland Local School District. For the period dated August 1, 2019 ending July 31, 2022. Motion passed 5-0.

**Approval to Implement Reduction in Force of Psychologist Contract – Resolution #2021-65**

Dr. Dinopoulos moved and Mr. Polis seconded with all members present voting aye to implement a Reduction in Force of an Administrative Position and Suspend a Certified Administrative Specialist, Psychologist contract. Motion passed 5-0.

WHEREAS, Ohio Revised Code § 3319.171 and Board of Education Policy 1540 allow for reductions in force for the purpose of a reorganization and/or consolidation of administrative functions; and

WHEREAS, the Board currently employs an Administrative Specialist/District Psychologist pursuant to an Agreement to Share Services with the Boardman Local School District Board of Education (“Agreement”); and

WHEREAS, pursuant to the Agreement, the Board received noticed from Boardman Local Schools to terminate the Agreement effective June 30, 2021; and

WHEREAS, as a result of the termination of the Agreement, the District has a need to reorganize and consolidate administrative functions, and the Board seeks to implement a reduction in force in the best interest of the District; and

WHEREAS, the Superintendent has recommended to the Board that it effectuate a reduction in force of a certain administrative position consistent with Ohio Revised Code § 3319.171 and Board of Education Policy 1540; and

WHEREAS, the Board has determined that it is necessary due to the need to reorganize and consolidate administrative functions, to implement a reduction in force of a certain administrative position consistent with Ohio Revised Code § 3319.171 and Board of Education Policy 1540; and

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. It is necessary due to the need to reorganize and consolidate administrative functions to abolish the Administrative Specialist/District Psychologist position that is shared with Boardman Local Schools pursuant to the aforementioned Agreement effective at the end of the Administrative Specialist/District Psychologist’s employment contract, July 31, 2021. Therefore, the employment contract between the Board and Sarah Scarazzo will be suspended as of July 31, 2021.

Section 2. The above-referenced affected employee will be afforded applicable recall rights in Board Policy 1540.

Section 3. The Treasurer/CFO is authorized and directed to notify the affected administrator in Section 1 above of the Board’s action to suspend and to provide information as to her applicable rights and obligations as a result of the reduction in force.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

**Approval to Non-Renew Retire/Rehire Contract – Resolution #2021-66**

Ms. Colucci moved and Dr. Dinopoulos seconded with all members present voting aye to approve to non-renew the classified retire/rehire contract at the end of the 2020-2021 school year, as per O.R.C. 3319.11 for the following. Motion passed 5-0.

Mr. Ben Bruno - Retired Bus Driver

**Approval of Director of Operations Contract – Resolution #2021-67**

Mr. Polis moved and Dr. Dinopoulos seconded with all members present voting aye to approve a three (3) year contract for Matt McKenzie, as Director of Operations effective August 1, 2021 through July 31, 2024. Motion passed 5-0.

**Approval of Consultant Services – Resolution #2021-68**

Dr. Dinopoulos moved and Ms. Colucci seconded with all members present voting aye to hire Matt McKenzie as a Consultant to perform administrative services on an as-needed basis, during the transition period prior to the start of the new Director of Operations contract for the period of July 1, 2021 through July 31, 2021. Motion passed 5-0.

**Approval of Psychologist Contract – Resolution #2021-69**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to approve a three (3) year contract for Sara Turner as a Certified Administrative Specialist as Poland School District Psychologist from August 1, 2021 through July 31, 2024. Motion passed 5-0.

**Approval of Transportation Coordinator Contract – Resolution #2021-70**

Ms. Colucci moved and Mr. Polis seconded with all members present voting aye to approve a three (3) year contract for Megan Roemer as Poland School District Transportation Coordinator from August 1, 2021 through July 31, 2024. Motion passed 5-0.

**Approval of Consultant Services – Resolution #2021-71**

Dr. Dinopoulos moved and Ms. Colucci seconded with all members present voting aye to hire Megan Roemer as a Consultant to perform administrative services on an as-needed basis, during the transition period prior to the start of the new Transportation Coordinator contract for the period of July 1, 2021 through July 31, 2021. Motion passed 5-0.

**Approval of Continuing Contract – Resolution #2021-72**

Mr. Polis moved and Dr. Dinopoulos seconded with all members present voting aye to approve a continuing contract for Elizabeth Calderon, Poland Seminary High School Guidance Counselor. Mr. Kevin Snyder, Poland Seminary High School Principal, is making the recommendation. Elizabeth has fulfilled the requirements to obtain a continuing contract according to Ohio Revised Code 3319.09 and 3319.11. Motion passed 5-0.



**Approval to Create 260-day Non-Bargaining Position – Resolution #2021-73**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to approve the creation of a 260-day non-bargaining position for Operations/Transportation/Athletic secretary for the 2021-2022 school year. Motion passed 5-0.

**Approval of Board of Education Policies – Resolution #2021-74**

Mr. Warren moved and Mr. Polis seconded with all members present voting aye to approve Poland Board of Education Policies, listed below, as presented for second and final reading. 1st reading approved April 19, 2021. The policy updates were completed using the services of NEOLA and will be available online. Motion passed 5-0.

PO#5336 - Revised Care of Students with Diabetes

PO#8451 - Revised Pediculosis (Head Lice)

Graduation Resolution for Class of 2021

**Approval of Healthcare Process Consulting (HPC) Agreement - Resolution #2021-75**

Mr. Polis moved and Dr. Dinopoulos seconded with all members present voting aye to approve the agreement between Healthcare Process Consulting, Inc. (HPC) and Poland Local School District for the purpose of assisting the district in Ohio's Medicaid School Program. Motion passed 5-0.

**Approval of Mahoning County ESC Contract for FY22 – Resolution #2021-76**

Dr. Dinopoulos moved and Mr. Polis seconded with all members present voting aye to approve the agreement with Mahoning County Educational Service Center for FY22. Motion passed 5-0.

**REVIEW OF POLAND BOARD OF EDUCATION REVISED POLICIES**

Review Poland Board of Education Policies, listed below, as presented for first reading. Second reading and approval at the May 24, 2021 regular scheduled meeting of the Board of Education.

- PO 3220 OTES 2.0

**BOARD OF EDUCATION RECOMMENDATIONS****Approval to Commend Exceptional Achievements/Honors – Resolution #2021-77**

Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to commend the following staff and students for exceptional achievement and honors. Motion passed 5-0.

The Speech and Debate team will compete at the 2021 Catholic Nationals Virtual Tournament on May 28th. Sofie Myers (22) qualified in Lincoln Douglas debate and will represent the Ohio district at this tournament. The Speech and Debate team also has three additional qualifiers for the 2021 NSDA National Tournament. Sofie Myers (22) qualified in World Schools Debate, Owen Puhl (24) and Bridgett Eckman (24) qualified in Extemporaneous Debate. Congratulations to these students on their accomplishments!

#### **INFORMATIONAL ITEMS - None**

#### **REPORTS/PRESENTATIONS**

**Foundation Liaison** – Mr. Polis reported the Foundation has a raffle planned. A location at Dobbins has been established for Foundation in person meetings. Plans for a possible banquet are still being discussed. Mr. Polis also provided a student ambassador update.

**Legislation Liaison** – Mr. Riddle reported on the following:

HB110 – Fair school funding plan for FY22 and FY23 Biennium and Formal Hearing

SB57 – Property tax exemptions

ESSER III – ODE released ESSER III allocations

HB140 – Ballot language for property tax levies

HB200 – Revised state report card and testing

HB123 – Modify community investment areas

HB157 – Modifies municipal income tax related to COVID

HB207 – Increase qualifications for homestead exemption

HB255 – Permits online delinquent tax list

SB135 – Career fields and certificates

HB181 – Regarding apprenticeship programs

HB187 – Requires employer earnings and deduction statements

**Student Achievement Liaison** – Dr. Dinopoulos – No report at this time.

#### **Adjournment – Resolution #2021-78**

At 7:24 p.m., Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to adjourn the meeting. Motion passed 5-0.

Meeting adjourned.

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Treasurer

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President