



Oct. 21, 2021

Dear Superintendent, LEA HR/Personnel Director,

In an effort to help address the specific needs of teachers throughout the Commonwealth, Mary Baldwin University is pleased to announce that it now offers a Provisional License Teacher Certificate to assist teachers who have been hired and hold a Provisional License.

To qualify for this certificate a teacher must present a copy of the Provisional License and the letter from the Virginia Department of Education outlining the coursework required for full licensure. They may take just the courses designated by VDOE, but must take a minimum of 12 semester hours to receive the certificate.

Please kindly share the attached flyer with your teachers who hold a Provisional License. Financial aid is available and courses are offered at an extremely reduced rate of \$325 per semester hour.

Applicants are encouraged to contact the Program Director, Dr. Alice Waddell, to discuss the certificate's guidelines prior to applying.

Thank you for assisting us in communicating this initiative by sharing information about this certificate with your professional teaching staff.

Sincerely,

A handwritten signature in black ink that reads 'Pam Bailey'.

Dr. Pamela Bailey, Interim Associate Dean and Director of Teacher Education



# **Provisional License Teacher Certificate**

## **Specifically for Teachers Holding a Provisional License**

Discounted rate of \$325 per semester hour

May apply for Financial Aid

Take just courses required by the  
Virginia Department of Education for full licensure

Courses are graduate level

Must provide a copy of

Letter from the VDOE outlining required courses

Must take a minimum of 12 semester hours

to receive certificate

May take fewer than 12 semester hours; would not get the certificate

Contact Program Director, Dr. Alice Waddell,

prior to applying for more information

[awaddell@marybaldwin.edu](mailto:awaddell@marybaldwin.edu)