



Mascotte Charter School Board Meeting MINUTES

Date and Time: Monday, June 18, 2018

I. Call to Order By Board Chairman – 5:36 pm

II. Quorum

Voting Members	Role	Present	Absent
1. Joann Jones	Board President	x	
2. Stacy Gaines	Board Member		x
3. Brandi Hobson	Board Secretary		x
4. Darryl Reaves	Board Member	x	
5. Elizabeth Villanueva	Board Vice-President	x	

Also Present

Non-Voting	Role	Present	Absent
Tiffany Mayhugh	Principal	x	
Radean Johnson	Assistant Principal	x	
Robin Harris	Technology	X	

III. Approval of May 7, 2018 Minutes

Voting Members	Motio	Yes	No	Abstai	Absen
Joanne Jones		x			
Stacy Gaines					x
Brandy Hobson					x
Darryl Reaves	2nd	x			
Elizabeth Villanueva	x	x			

Vote Count Total: 3-0 Yes

IV. Agenda Items

1. **Budget Report/At-A-Glance**-Ms. Jacobs reviewed the 3-month financial through the At-A-Glance document. As of May 31, 2018 and with one month remaining the fund balance is \$645,463. Many invoices will come in July including the retirements, summer school and textbooks. Review of next year’s budget will occur at the July 16th meeting.

2. **SB 7026-SRO, SAFETY OFFICER, GUARDIAN PROGRAM**-Mrs. Mayhugh explained there are three types of safe-school officers identified in the statute: 1. A school resource officer (SRO) is an officer who is employed full-time by a local law enforcement agency, 2. A school safety officer is like an officer who can be employed by either a local law enforcement agency or the School Board, but has more limited jurisdiction than a traditional SRO and 3. A guardian is an individual who is employed by the school (including a charter school) who has gone through guardian training. A guardian does not need to be employed by the law enforcement agency. Each option was discussed among the board. Letter from City of Mascotte was sent to all board members detailing the city’s position on #1 of having a resource officer. The Lake County Sheriff’s office MOU would cost \$149,000 in the first year and \$90,000 the second year. #2 option was discussed in regards to hiring reserve officers, but at this time, unable to find any local reserve officers. Discussion held around police department within the school (eg. UCF), this is not feasible in a school our size. #3 option discussed of hiring School Safety Guardian. This job title is being presented to LCS on Monday, June 25, 2018. Mascotte can hire a School Safety Guardian under the charter or under the job description being proposed if passed by the LCS board. Guardian would have to attend the guardian program training with the Lake County Sheriff’s office in July. Safe school dollars would need to be used to cover the cost of the guardian. Mascotte has an interested individual who is certified law enforcement currently but would like to work for the school. Salary discussed for School Safety Guardian after review of previous Mascotte PD contract with officer. Salary was 38, 800. Mr. Reaves discussed based on the credentials of the current potential guardian, pay the individual \$39,000. Mrs. Villanueva discussed the guardian would be able to assist with other safety/security items at the school. The contract time would be 180 days of when students were at the school and would cover any night time events like conference night, Science night, etc.

Mrs. Mayhugh Recommendation: *Hire School Safety Guardian for Mascotte Charter School using the proposed job description by LCS.*

Dr. Jones- *Do we have Motion to accept recommendation to hire School Safety Guardian?*

Voting Members	Motion	Yes	No	Abstain	Absent
Joanne Jones		x			
Stacy Gaines					
Brandy Hobson					
Darryl Reaves	2nd	x			
Elizabeth Villanueva	x	x			

VOTE COUNT TOTAL: 3-0 Yes

Dr. Jones-*Do we have a motion for salary of \$39,000 for the School Safety Guardian?*

Voting Members	Motion	Yes	No	Abstain	Absent
Joanne Jones		x			
Stacy Gaines					
Brandy Hobson					
Darryl Reaves	x	x			
Elizabeth Villanueva	2nd	x			

VOTE COUNT TOTAL: 3-0 Yes

3. **SB 7026-Mental Health Allocation and Plan**-Mrs. Mayhugh discussed having sent the information and presentation on the Mental Health Allocation Plan. It was discussed the approximate portion Mascotte Charter would receive is around \$18,000 based on FTE. The plan has very specific requirements and deadlines that must be met by July 20, 2018 to the district and August 1, 2018 to the FLDOE/Governor. If the school falls under the LCS plan, the district will keep the allocation. The school will have access to all of the programming, training, and services that built into the LCS plan.

Mayhugh Recommendation: *Allow Mascotte Charter School to fall under the LCS Mental Health Plan and the district keep the proportionate share of the money allowing Mascotte Charter full access to services under the plan.*

Dr. Jones- *Do we have a motion to accept recommendation of the Mental Health Allocation and Plan?*

Voting Members	Motion	Yes	No	Abstain	Absent
Joanne Jones		x			
Stacy Gaines					
Brandy Hobson					
Darryl Reaves	2nd	x			
Elizabeth Villanueva	x	x			

VOTE COUNT TOTAL: 3-0 Yes

4. **Instructional Dean Allocation**-Mrs. Mayhugh discussed the need for having an instructional dean. Explained the difficulties of not having a third person on the team to assist with discipline, attendance, student achievement. Based on the FSA Data and with the transition of the charter pieces, a dean is requested.

Dr. Jones- *Do we have a motion to approve an allocation for Instructional Dean?*

Voting Members	Motion	Yes	No	Abstain	Absent
Joanne Jones		x			
Stacy Gaines					
Brandy Hobson					
Darryl Reaves	2nd	x			
Elizabeth Villanueva	x	x			

VOTE COUNT TOTAL: 3-0 Yes

5. **Release of 2018 FSA Data**-Discussion of FSA data. Mrs. Villanueva advised on the need to increase Science scores. What can be done? Mrs. Mayhugh discussed the changes in new science curriculum (HMH). The 5th grade reading decline was addressed. A stronger focus on extensive data analysis, focused teacher training, and frequent monitoring of student progress (Data room, collegial planning, data notebooks). The goal will be to identify areas of the curriculum that need to be improved and to identify the strengths and weaknesses in our practices and students understanding and processing of content. A stronger focus on professional development of our teachers will continue as we know that it has a tremendous impact on the academic performance of our students.
6. **Middle School**- Table this discussion to a later date in the Fall per Dr. Jones.
7. **Charter School Conference October 16-18, 2018**- Dr. Jones, Mrs. Villanueva, and Mr. Reaves all expressed interest in attending the conference. Mrs. Mayhugh is serving on the program review committee. The literacy coach and CRT have submitted a proposal to present on our Sensational Start program.

8. Principal Transition Update- The official contract for Mrs. Mayhugh will begin on July 1, 2018. Mrs. Mayhugh and Ms. Johnson have been working closely together in the transition of the roles. The transition has been smooth to this point. They are planning and preparing for the upcoming school year.

V. Public Comment – Edilia Harrison presented to Board the opportunity for dollars for School Uniforms. She wishes for the board to consider in the future proposal of Mascotte Charter School to have uniforms. Board states we will need to add to future agenda for discussion and possible vote.

VI. Adjourn Meeting – 6:20pm

Voting Members	Motion	Yes	No	Abstain	Absent
Joanne Jones		x			
Stacy Gaines					x
Brandy Hobson					x
Darryl Reaves	2nd	x			
Elizabeth Villanueva	x				

VOTE COUNT TOTAL: 3-0 Yes