



**Mascotte Charter School Governing Board  
Meeting MINUTES**

**Date and Time:** November 15, 2021 5:30pm

**Zoom:** Meeting ID: 983 6110 9111 and  
Mascotte Charter Media Center

**1. Opening Items**

- a. Call to Order by Board Chairman @ 5:30pm.
- b. Public Comment: None

**2. Changes, Amendments, Additions or Deletions to Agenda – None**

**3. Quorum= YES**

Name	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Stacy Gaines	Board Member	X	
Elizabeth Villanueva	Board Co-Chairman		X
Eric Leibert	Board Member		X
Tiffany Mayhugh-Rego	Principal/CEO	X	
Tarsha Jacobs	CPA	X	

Others present: Robin Harris (Technology), Yvonne McEwen (Scribe)

**4. Approval of Minutes**

- a. October 18, 2021 General Board Meeting
- b. November 1, 2021 Board Workshop

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines	2nd	x			
Elizabeth Villanueva					x
Eric Leibert					x
<b>Vote Count Total: 3-0 Yes</b>					

**5. Financial Reports (Tarsha Jacobs)-Monthly At-A-Glance presented.**

**6. Items Scheduled for Information, Discussion and/or Action**

- a. **Construction Oversight:** Board members discussed having a construction consultant to be on-site and assist with oversight of Phase I-the 10 classroom expansion.

**Motion:** Approval for Joe Collins as Construction Consultant.

Construction	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joann Jones		x			
Stacy Gaines	MM	x			
Elizabeth Villanueva					x
Eric Leibert					x
<b>Vote Count Total: 3-0 Yes</b>					

- b. **Teacher Allocation Salary for 2022-2023 school year:** The initial Mascotte Teacher (Instructional) Salary schedule was presented for vote. Mrs. Mayhugh and Mrs. Jacobs discussed that it could change before next school year with governor’s new proposals. Board members discussed having a starting point for charter transition purposes and adjustments could be made in Spring as needed.

**Motion:** Approval of Mascotte Charter School Initial Teacher (Instructional) Salary Placement Schedule.

Construction	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joann Jones		x			
Stacy Gaines	2nd	x			
Elizabeth Villanueva					x
Eric Leibert					x
<b>Vote Count Total: 3-0 Yes</b>					

- c. **Insurance Rates for 2022:** Benefit renewal through Oasis will happen in December. Rates were presented 2 options for employees. Board discussed \$750 contribution to the medical plans. Employees would pay for dental and vision. Unum policy for life, short-term disability, long-term disability and AD&D is covered for all full-time employees.

**Motion:** Approve medical plan options BlueCare Everyday Health 14354 w/OON and BlueOptions/Everyday Health 19103 Silver

Construction	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joann Jones		x			
Stacy Gaines	2nd	x			
Elizabeth Villanueva					x
Eric Leibert					x
<b>Vote Count Total: 3-0 Yes</b>					

**Motion:** Approve \$750 Mascotte Charter School board contribution to medical benefit costs.

Construction	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joann Jones		x			
Stacy Gaines	2nd	x			
Elizabeth Villanueva					x
Eric Leibert					x
<b>Vote Count Total: 3-0 Yes</b>					

- d. **Transfer of employee sick time:** Mrs. Mayhugh stated that November 1, 2021 workshop information and requests were still with attorneys. Will bring back to board in January or February.

**7. Consent Agenda Items:**

- a. Amendment to PTO Policy

Construction	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joann Jones		x			
Stacy Gaines	2nd	x			
Elizabeth Villanueva					x
Eric Leibert					x
<b>Vote Count Total: 3-0 Yes</b>					

**8. Time and Date of Next Meeting-** December 6, 2021 5:30pm Media Center and/or Zoom

**9. Adjournment:** 5:55 pm