

APPROVED



## **Clarksville Charter School**

### **Minutes**

#### **Special Board Meeting**

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##### **Date and Time**

**Wednesday September 9, 2020 at 6:00 PM**

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**Zoom Link: <https://zoom.us/j/99211506364>**

**Meeting ID: 992 1150 6364**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

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##### **Directors Present**

**Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)**

##### **Directors Absent**

**None**

##### **Directors Arrived Late**

**Keri Dalebout**

##### **Guests Present**

**Darlington Ahaiwe, Jenell Sherman (remote), Kathy Fagundo (remote), Katie Royer (remote), Kimmi Buzzard (remote), Raisa Oleinikov (remote)**

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

**Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Wednesday Sep 9, 2020 @ 6:04 PM.**

**C. Approval of the Agenda**

*Emily Allen made a motion to approve the agenda.*

*Lisa Jobe seconded the motion.*

*The board VOTED to approve the motion.*

**Roll Call**

<i>Lisa Jobe</i>	<i>Aye</i>
<i>Keri Dalebout</i>	<i>Absent</i>
<i>Emily Allen</i>	<i>Aye</i>
<i>Kelley Laliberte</i>	<i>Aye</i>
<i>Kathleen Burwell-Callero</i>	<i>Aye</i>

**D. Public Comments**

*No public comments*

**E. Executive Director's Report**

**1. Board on Track**

**II. Academic Excellence**

**A. Learning Continuity and Attendance Plan**

*Emily Allen made a motion to move into the public hearing for the Learning Continuity and Attendance Plan.*

*Kathleen Burwell-Callero seconded the motion.*

*The board VOTED to approve the motion.*

**Roll Call**

<i>Kathleen Burwell-Callero</i>	<i>Aye</i>
<i>Emily Allen</i>	<i>Aye</i>
<i>Keri Dalebout</i>	<i>Absent</i>
<i>Kelley Laliberte</i>	<i>Aye</i>
<i>Lisa Jobe</i>	<i>Aye</i>

- 1. Lisa Jobe inquired about parent access to the internet; Families do have access to loaner hotspots/Chromebooks if needed*
- 2. Emily Allen suggested adding power outages to the plan*
- 3. Lisa Jobe (page 9) asked how students with exceptional needs are being served*
- 4. Emily Allen asked how many students there currently are with exceptional needs. There are 129.*
- 5. Lisa Jobe (page 7) inquired about recording students; no students are recorded during live instruction*
- 6. Emily Allen inquired if it is an issue for the school that parents are recording instruction. Does social media policy or other school document provide guidance on this and should it be addressed in the plan*

*Emily Allen made a motion to close the public hearing for the Learning Continuity and Attendance Plan.*

*Lisa Jobe seconded the motion.*

*The board VOTED to approve the motion.*

**Roll Call**

<i>Lisa Jobe</i>	<i>Aye</i>
<i>Kelley Laliberte</i>	<i>Aye</i>
<i>Kathleen Burwell-Callero</i>	<i>Aye</i>
<i>Keri Dalebout</i>	<i>Absent</i>
<i>Emily Allen</i>	<i>Aye</i>

**B. 2020-2021 English Learner Master Plan**

**Emily Allen made a motion to approve the 2020-2021 English Learner Master Plan. Lisa Jobe seconded the motion.**

- **What is the anticipated size will the English Language Advisory Committee Parent Committee be? Still seeking interested participants**
- **Who will be supporting the committee? Kristie Nicosia, Stacy Close, and a Family Liaison**
- **What languages are predominantly addressing: Russian, Ukrainian, and Spanish**

**The board VOTED to approve the motion.**

**Roll Call**

**Kathleen Burwell-Callero Aye**  
**Keri Dalebout Absent**  
**Kelley Laliberte Aye**  
**Emily Allen Aye**  
**Lisa Jobe Aye**

**C. English Language Development Process**

**Emily Allen made a motion to approve the English Language Development Process. Lisa Jobe seconded the motion.**

**The board VOTED to approve the motion.**

**Roll Call**

**Lisa Jobe Aye**  
**Kathleen Burwell-Callero Aye**  
**Emily Allen Aye**  
**Kelley Laliberte Aye**  
**Keri Dalebout Absent**  
**Keri Dalebout arrived late.**

**III. Finance**

**A. Unaudited Actuals for 2019-2020**

**Emily Allen made a motion to approve the Unaudited Actuals for 2019-2020. Keri Dalebout seconded the motion.**

1. **Lisa Jobe - Are the multi-year funds accounted for in this financial report?**
2. **Lisa Jobe - Restricted vs Unrestricted Funds**

**The board VOTED unanimously to approve the motion.**

**Roll Call**

**Emily Allen Aye**  
**Keri Dalebout Aye**  
**Kelley Laliberte Aye**  
**Lisa Jobe Aye**  
**Kathleen Burwell-Callero Aye**

**IV. Governance**

**A. Board Training Calendar**

**Emily Allen made a motion to register for Young Minnie and Corr board training, schedule a financial training with Charter Impact in September or October, and use Charter School Development Center and Board on Track modules for Board Training Calendar.**

**Kathleen Burwell-Callero seconded the motion.  
The board VOTED unanimously to approve the motion.**

**Roll Call**

<b>Keri Dalebout</b>	<b>Aye</b>
<b>Kelley Laliberte</b>	<b>Aye</b>
<b>Emily Allen</b>	<b>Aye</b>
<b>Lisa Jobe</b>	<b>Aye</b>
<b>Kathleen Burwell-Callero</b>	<b>Aye</b>

**V. Closing Items**

**A. Announcement of Next Regular Scheduled Board Meeting  
Thursday, September 24, 2020 at 7 pm**

**B. Adjourn Meeting  
There being no further business to be transacted, and upon motion duly made,  
seconded and approved, the meeting was adjourned at 7:11 PM.**

**Respectfully Submitted,  
Emily Allen**

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**Prepared by:  
Kimmi Buzzard**

**Noted by:**

  
Katie Burwell (Oct 28, 2020 18:45 PDT)

**Board Secretary**

**Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.**

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# 9:9:20 - Minutes - Clarksville

Final Audit Report

2020-10-29

Created:	2020-09-25
By:	Samantha Miller (samantham@inspireschools.org)
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