

Mascotte Elementary School Charter Board MINUTES

Date: November 27, 2017

I am calling the meeting to order at:

- Time: 5:56pm

Johnson-Principal Board Member Attendance Update:

- *Johnson-It is becoming increasingly difficult to conduct business due to member non- attendance. Mr. Singh and Mr. Boyatt have not responded to invitation and based on attendance by-laws (Article VI, Section 13), are self-removed from the board based on 2 absences. See attached document for 2017-2018 attendance records.*

Madam Secretary, do we have a quorum? Yes

Members present: *Mrs. Villanueva, Dr. Jones, and Mr. Reaves.*

Others Present: *Johnson, Mayhugh, McEwen, Jacobs, R. Harris*

Board Members, Please review the minutes for the October 2nd meeting at this time.

- Do we have any corrections or changes? *Yes. SIP and FE plan were both included in the vote.*
- Do we have a motion to approve the minutes for October with corrections? By: *Mrs. Villanueva*
- Do we have a second? By: *Mr. Reeves*
- Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". "I"
- Please record the vote count. "I"-3

Do any Board Members have any additions to the agenda?

- If anyone would like to have public input on the agenda items, please pick up an input card at this time and submit it to the Board Scribe.

Agenda Items:

1. Jacobs/Salter- Budget Report and Update on Audit

- Board Members-Do we have any discussion? Ms. Johnson, Mrs. Jacobs, and Mrs. Lopez meet each month to stay on top of budget numbers. Jacobs- Reviews At A Glance and discusses current beginning Fund Balance \$6, 957.*

2. Johnson- Governance Training/Fingerprinting/Succession Plan Update

Charter Board Members	Governance Training Renewal Dates (3 year)	Fingerprinting Renewal Dates (5 Year)	Succession Plan
Dr. Jones	04/20/2019	01/30/2018	3 year term-2019
Mrs. Villanueva	07/30/2018	02/27/2019	1 year term-2017
Mrs. Hobson	11/19/2019	11/21/2021	2 year term-2018
Mr. Boyatt	10/11/2019	10/15/2018	3 year term-2019
Mr. Gaines	04/25/2019	09/25/2018	2 year term-2018
Mr. Singh	04/27/2018	02/23/2020	3 year term-2019
Mr. Reaves	11/27/2019	02/01/2022	1 year term-2017

3. Johnson- Election of Board Officers

- i. Board Members-Do we have any discussion?
Ms. Johnson recommended that Mrs. Villanueva fill Mr. Singh's vacancy position in the succession plan and also for Mr. Reeves fill Mr. Boyatt's vacancy position in the succession plan.
Do we have a motion for Mrs. Villanueva to fill the vacancy position in the succession plan for Mr. Singh? *Mr. Reeves motioned. Dr. Jones seconded.*
Do we have a motion for Mr. Reeves to fill the vacancy positions in succession plan for Mr. Boyatt? *Mrs. Villanueva motioned. Dr. Jones seconded.*
Per By-laws our board will be comprised of 5 board members at this time.-
- ii. *It was suggested through board members discussion that all officers are to remain in their present positions. Dr. Jones to remain as Chairman, Mrs. Villanueva to remain as Vice-Chairman, Ms. Hobson to remain as Secretary.*
- iii. Do we have a motion for Chairman? *Mrs. Villanueva*
- iv. Do we have a second? *Mr. Reeves*
- v. Seeing that we have a motion and a second, all in favor say "I" all opposed say "Nay"
- vi. Please record the vote count. "I"-3
- vii. Do we have a motion for Vice Chairman? *Mrs. Villanueva*
- viii. Do we have a second? *Mr. Reeves*
- ix. Seeing that we have a motion and a second, all in favor say "I" all opposed say "Nay"
- x. Please record the vote count. "I"-3
- xi. Do we have a motion for Secretary/Treasurer? *Mrs. Villanueva*
- xii. Do we have a second? *Mr. Reeves*
- xiii. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay".
- xiv. Please record the vote count. "I"-3

4. Johnson- Approval of how to spend remaining teacher lead money.

- i. Board Members-Do we have any discussion? *8 teachers not taking lead money. That money to be used in the Supply Accounts.*
- ii. Do we have a motion to approve how to spend remaining lead money? *Mr. Reeves*
- iii. Do we have a second? *Mrs. Villanueva*
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay"
- v. Please record the vote count. "I"-3

5. Mayhugh- Input on Compacts and Parental Involvement Activities.

- i. Board Members-Do we have any discussion?
1st Growth Mindset with parents. Parent Academy went well. Great Q & A. Mr. Nazario asked parents at Eagle Picnic their opinions on family engagement activities. The top activities were noted.

6. Johnson/R. Harris- Current Security Plans and Long Range Plans

- i. Board Members-Do we have any discussion? *All Lake County schools have a buzzer at the front entrance. Cameras need to be updated. Access through computers and phones.*
- ii. Do we have a motion to approve the current and long range plans for security? *Mr. Reeves*
- iii. Do we have a second? *Mrs. Villanueva*
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay".
- v. Please record the vote count. *"I"- 3*
- vi.

Charter Board - Do we have any items to add to the next meeting agenda?

Do we have any public input?

- (Two minute speaking timeslot per input card).
- Please sign-in on the sign in sheet.

Adjournment: 6:45 pm

We need a motion to adjourn the meeting. *Mr. Reeves*

Do we have a second? *Mrs. Villanueva*

Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay".

This meeting of the Charter Board of Mascotte Elementary Charter School is adjourned.

Minutes submitted by: Yvonne McEwen