

# Mascotte Charter School

## Charter Board Meeting MINUTES

Date: April 2, 2018

I am calling the meeting to order at:

- *Time: 5:31pm*

Madam Secretary, do we have a quorum?

- *Yes* or No

Members present: *Dr. Jones, Mr. Reaves, Mr. Gaines (by phone)*

Others present: *Mary Salter, Tarsha Jacobs, Yvonne McEwen, Radean Johnson, Tiffany Mayhugh*

**Board Members, Please review the minutes for the March meeting at this time.**

- Do we have any corrections or changes? *None*
- Do we have a motion to approve the minutes for March? *By: Mr. Reaves*
- Do we have a second? *By: Mr. Gaines*
- Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". *"I"*
- Please record the vote count. *3-0*

**Do any Board Members have any additions to the agenda?**

- If anyone would like to have public input on the agenda items, please pick up an input card at this time and submit it to the Board Scribe.

**New Business:**

**Agenda Items:**

### 1. Jacobs/Salter- Financial Report

- i. Board Members-Do we have any discussion? *Ms. Jacobs discusses and reviews the At a Glance 3-month financial report and where the school is as of the end of February. Refer to At A Glance report.*

### 2. Johnson- Renew Transportation Director

- i. Board Members - Do we have any discussion? *Ms. Johnson discusses the need to continue the transportation director as the school provides its own transportation.*
- ii. Do we have a motion to approve renew the Transportation Director supplement? *Mr. Reaves*
- iii. Do we have a second? *Mr. Gaines*
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay" *"I"*
- v. Please record the vote count. *3-0*

### 3. Johnson- Governance Training/Fingerprinting/Succession Plan Update

Charter Board Members	Governance Training Renewal Dates (3 years)	Fingerprinting Renewal Dates (5 Years)	Succession Plan
Dr. Jones	04/20/2019	02/15/2023	3 year term-2019

Mrs. Villanueva	07/30/2018	02/27/2019	3 year term-2019
Mrs. Hobson	11/19/2019	11/21/2021	2 year term-2018
Mr. Gaines	04/25/2019	09/25/2018	2 year term-2018
Mr. Reaves	11/27/2019	02/01/2022	3 year term-2019

#### 4. Mayhugh **Title 1 Position Replacement**

- i.* Members-Do we have any discussion? *Preliminary 2018-2019 Title I budget was presented to the school last week. We request to convert the FSL position into a ½ Potential Specialist to combine with the ½ already provided by Title I. This would create a much-needed full-time potential specialist. The FSL duties will be absorbed within our leadership team. The person in the FSL position will be placed into a retiring Title I TA position. Our current FSL is 6 hours FSL and 2 hours TA working with students in small group Reading intervention.*
- ii.* Do we have a motion to approve the replacement of the FSL position for a resource teacher/coach? *Mr. Gaines.*
- iii.* Do we have a second? *Mr. Reaves*
- iv.* Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay" "I"
- v.* Please record the vote count. **3-0**

#### 5. Mayhugh **Title 1 Family Engagement Input and Compact**

- i.* Members-Do we have any discussion? *Dr. Jones asked Ms. Johnson and Mrs. Mayhugh what changes needed to be made. Mrs. Mayhugh stated it was updated with our philosophies and mission goals last year. No further discussion.*

#### 6. Johnson **Administrator Appointment for 2018-19**

- i.* Members-Do we have any discussion? *Ms. Johnson states she has spoken to each of the board members individually regarding the need to put more time toward taking care of her immediate family. She requested to stepdown to the AP Position at Mascotte Charter. Ms. Johnson recommends appointment of Mrs. Tiffany Mayhugh to the Principal position. Qualifications and resume have been presented along with Ms. Johnson's recommendation and evaluations. Board members thank Ms. Johnson for her service as principal to the school over the last three years. Mr. Reaves commends Ms. Johnson and Mrs. Mayhugh on their teamwork and commitment to the continued success and growth of Mascotte Charter School.*
- ii.* Do we have a motion to approve the appointment of Tiffany Mayhugh-Rego as Principal of Mascotte Charter School for the 2018-2019 School Year? *Mr. Gaines*
- iii.* Do we have a second? *Mr. Reaves*
- iv.* Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay" "I"
- v.* Please record the vote count. **3-0**

#### 7. Johnson **Administrative Resolutions for 2018-19**

- i.* Members-Do we have any discussion? *Each resolution is read aloud by Dr. Jones.*
- ii.* Do we have a motion to approve the resolutions #001? *Mr. Gaines*
- iii.* Do we have a second? *Mr. Reaves.*
- iv.* Do we have a motion to approve the resolutions #002? *Mr. Reaves*
- v.* Do we have a second? *Mr. Gaines*
- vi.* Do we have a motion to approve the resolutions #003? *Mr. Reaves*
- vii.* Do we have a second? *Mr. Gaines*
- viii.* Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay" "I"
- ix.* Please record the vote count. **3-0**
- x.*

#### 8. Mayhugh **Transition Plan**

- i. Members-Do we have any discussion? *Mrs. Mayhugh presented the transition plan for the next 90 days. Board members review the plan (see attached). Dr. Jones stated she was impressed with the plan and the end of year details to allow for a smooth transition.*

**Charter Board - Do we have any items to add to the next meeting agenda?** *Mrs. Mayhugh requests that the Florida Charter School Conference be added to the agenda.*

**Do we have any public input?** *None*

- (Two minute speaking timeslot per input card).
- Please sign-in on the sign in sheet.

**Adjournment:**

We need a motion to adjourn the meeting. *Mr. Gaines*

Do we have a second? *Mr. Reaves*

Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". *"I"*

This meeting of the Charter Board of Mascotte Elementary Charter School is adjourned at 6:15pm on Monday, April 4, 2018.

Minutes submitted by: Yvonne McEwen