

Mascotte Elementary School Charter Board Meeting MINUTES

Date: March 8, 2018

I am calling the meeting to order at:

- Time: 5:37pm

Madam Secretary, do we have a quorum?

- Yes or No

Members present: Ms. Johnson, Dr. Jones, Mrs. Villanueva, Mr. Reaves (Conference line)

Others present: Mrs. Mayhugh, Mrs. R Harris, Mrs. McMillan, Mrs. Salter (Conference line)

Board Members, Please review the minutes for the November meeting at this time.

- Do we have any corrections or changes? **No**
- Do we have a motion to approve the minutes for November? By: **Mrs. Villanueva**
- Do we have a second? By: **Mr. Reaves**
- Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". "I"
- Please record the vote count. **3-0**

Do any Board Members have any additions to the agenda?

- If anyone would like to have public input on the agenda items, please pick up an input card at this time and submit it to the Board Scribe.

New Business:

Agenda Items:

1. Jacobs/Salter- Audit Report

- i. Board Members-Do we have any discussion? **Mrs. Jacobs explains the results of the audit. Pages 1-7 review the analysis of the report. Pages 8 and 9 indicates the audit opinion and there are no findings. Financial section is on pages 10-16 and shows positive. The audit has been filed with district and auditor general.**
- ii. Do we have a motion to approve the audit report? **Mrs. Villanueva**
- iii. Do we have a second? **Mr. Reaves**
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". "I"
- v. Please record the vote count. **3-0**

2. Jacobs/Salter-Budget and Budget Amendment One

- i. Board Members-Do we have any discussion? **Mrs. Jacobs discusses the budget amendment changes due to staffing changes, bus repairs, and security adjustment of \$7000. The net change is about \$4000.**
- ii. Do we have a motion to approve Budget Amendment One? **Mr. Reaves**
- iii. Do we have a second? **Mrs. Villaneuva**
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". "I"
- v. Please record the vote count. **3-0**

3. Jacobs/Salter-Tax Return

- i. Board Members-Do we have any discussion? **Mrs. Jacobs reviews the return with the board. We need authorization to file the tax returns through efile.**
- ii. Do we have a motion to approve the Finance Consultant's Contract? **Mr. Reaves**

- iii. Do we have a second? **Mrs. Villanueva**
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". "I"
- v. Please record the vote count. **3-0**

4. Johnson- Finance Consultant Contract Renewal

- i. Board Members-Do we have any discussion? **Ms. Johnson updates the board on the contract the renewal for Mrs. Jacobs. The contract increase is \$1100 to \$1200/month.**
- ii. Do we have a motion to approve the Finance Consultant's Contract? **Mrs. Villanueva**
- iii. Do we have a second? **Mr. Reaves**
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". "I"
- v. Please record the vote count. **3-0**

5. Johnson- Mediation Hearing in Conjunction with South Lake Imagine Charter

- i. Board Members-Do we have any discussion? **See attached letter. Discussion of whether we want to join in on the mediation meeting. Mrs. Villanueva suggests that we table this until the next meeting in April.**
- ii. Do we have a motion to approve taking part in the mediation hearing?
- iii. Do we have a second?
- iv. Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay".
- v. Please record the vote count.

6. Johnson/R. Harris-Update on Recent Events

- i. Board Members-Do we have any discussion? **Mrs. Robin Harris discusses that phase 1 security is at completion. Dr. Jones thanks Mrs. Harris for her time and assistance in making the school safe for students and staff. July 1st will begin phase 2, which includes securing the office more and adding more cameras throughout the school. First quote-\$40000 (bullet proof full glass) or shatterproof \$20000 wall with extra door (\$6000). Mrs. Villanueva asks about the governor placing officers in all schools. At this time the governor has not signed the bill yet.**

7. Johnson/McMillan-Planning Showcase for the School

- i. Board Members-Do we have any discussion? **Mrs. McMillan explains the Mascotte Showcase for parents. The Showcase will take place on Saturday, April 21, 2018 9am-12pm. The showcase will consist of a series of learning for current parents and parents/families interested in attending Mascotte in the future. We will showcase preventing summer loss, Skyward access for parents, Getting your child ready for Kindergarten, Educational Technology programs available to Mascotte students, the Intermediate Curriculum Experience, Just Right Reading, What is a conversion chart school? There will be student friendly activities on the pavilion along with refreshments. School tours will also be occurring. Kindergarten Registration will be taking place in the Media Center.**

Charter Board - Do we have any items to add to the next meeting agenda?

Do we have any public input?

- (Two minute speaking timeslot per input card).
- Please sign-in on the sign in sheet.

Adjournment:

We need a motion to adjourn the meeting. **Mrs. Villanueva**

Do we have a second? **Mr. Reaves**

Seeing that we have a motion and a second, all in favor say "I", all opposed say "Nay". **'I'**

This meeting of the Charter Board of Mascotte Elementary Charter School is adjourned at **6:25pm**

Minutes submitted by: Tiffany Mayhugh