



**STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION
20 Trinity Street Hartford, Connecticut 06106—1628**



2015 Filing Calendar

**Candidate Committees
Organized for the November 3, 2015 Election
(September 16, 2015 Primary)
General Statutes § 9-608**

TYPE OF REPORT	PERIOD COVERED	FILING DEADLINE
January 10 Filing	10/01/14 through 12/31/14	01/12/15
April 10 Filing	01/01/15 through 03/31/15	04/10/15
July 10 Filing	04/01/15 through 06/30/15	07/10/15
7 th Day Preceding Primary Filing Committees of candidates in a primary	07/01/15 through 09/07/15	09/09/15 ¹
October 10 Filing Committees of candidates in general election	09/08/15 through 09/30/15 Committees of candidates in general election who were successful in a primary ----- 07/01/15 through 09/30/15 Committees of candidates in general election who were not in a primary	10/13/15 ²
30 Days Following Primary Filing Committees of candidates unsuccessful in a primary	09/08/15 through 09/30/15	10/16/15 ^{1,3}
7 th Day Preceding Election Filing Committees of candidates in general election	10/01/15 through 10/25/15	10/27/15 ^{2,4}
Deficit Filing Committees of candidates unsuccessful in a primary	10/01/15 through 12/08/15	12/15/15 ⁵
Termination Filing Committees of candidates unsuccessful in a primary	10/01/15 through 12/15/15	12/22/15 ⁶
January 10 Filing General election candidate committees	10/26/15 through 12/31/15	01/11/16 ⁷
Deficit Filing General election candidate committees	01/01/16 through 01/31/16	02/08/16 ⁸
Termination Filing General election candidate committees	01/01/16 through 03/31/16	04/07/16 ⁹

Which Form to File: Committees may use the “Short Form Campaign Finance Disclosure Statement” (SEEC Form 21) when they have not received funds or made or incurred expenditures in excess of \$1,000 from their inception through the close of the reporting period covered by the statement and have not previously filed an “Itemized Campaign Finance Disclosure Statement” (SEEC Form 20). Otherwise, they must use the SEEC Form 20.

Type of Report: The “Type of Report” corresponds to the financial disclosure reports required by General Statutes § 9-608 (a).

Period Covered: The “Period Covered” means the dates for which the committee must report all of its financial activity. The period covered must include the financial activity of the committee beginning the first day not included on the last filed financial disclosure statement and must be complete through 11:59 p.m. of the date of the last day covered. For example, the April 10th filing covers all activity starting at 12:00 a.m. on January 1 and ending at 11:59 p.m. on March 31. If the committee came into existence after the beginning of the period covered by the statement, then the period covered must begin on the date the committee first received funds, the date the committee first made or incurred expenditures, or the date the committee registered (whichever is earliest). Also, if the “Short Form Campaign Finance Disclosure Statement” (SEEC Form 21) was previously used, then the committee’s first filed itemized statement (SEEC Form 20) must cover a period that begins on the date the committee first received funds, the date the committee first made or incurred expenditures, or the date the committee registered (whichever is earliest).

Filing Deadline: The “Filing Deadline” is the last date on which the committee treasurer may submit his or her disclosure filing. In addition, the disclosure filing *may not be submitted* on or before the last day in the period covered. For example, the April 10th filing may not be submitted on March 31 or earlier, since it must cover the period ending on March 31. The earliest this report may be submitted is April 1. Statements filed after the applicable deadline of the filing period will be subject to a mandatory \$100 civil penalty.

When and Where to File: All candidate committees of candidates running for municipal office file disclosure statements with their local town clerk. Statements are considered timely filed if they are either postmarked by the United States Postal Service before midnight on or before the required filing deadline date or delivered by hand to the town clerk by the close of business on or before the required filing deadline date. You should contact the town clerk’s office to find out its business hours.

NOTE: Self-funded candidates who have filed a 1B exemption (and therefore do not have a candidate committee) and have made or incurred expenditures over \$1,000 in the aggregate file the SEEC Form 23 in accordance with the same schedule as that of a candidate committee.

Footnotes:

1. Only committees of candidates in a primary must file on this date.
2. A candidate committee of an unsuccessful candidate in the primary whose name is not eligible to appear on the general election is not required to file this statement.
3. Any committee of an unsuccessful candidate in the primary that has eliminated any deficit or distributed any surplus may terminate at or before this time by filing a Termination Report in lieu of this report. A candidate committee of a candidate who was successful in the primary is technically required to file a 30 Days Following Primary statement but since such committees must file an October quarterly filing which covers the same period end date as the 30 Days Following primary report and is due earlier, they do not need to file a 30 Days Following Primary report.
4. Committees may continue to file the “Short Form Campaign Finance Disclosure Statement” (SEEC Form 21) on the 7th Day Preceding Election Filing if the \$1,000 threshold since the start of the committee has not been exceeded.
5. The committee of a candidate who was not successful in the primary, which still has a deficit as of December 15, 2015 (the 90th day following the September 16th primary) must file this report, and must thereafter file a Deficit Report on the 7th day of each month in which there was either an increase or decrease of more than \$500 as of the last day of the month preceding the filing measured against the amount of the deficit reported on the last Deficit Report. A Termination Report may be filed in lieu of a Deficit Report if the deficit has been erased and any surplus has been distributed by the last day of the month preceding the filing of a Termination Report.
6. The committee of a candidate who was not successful in the primary and which had a surplus that was not yet reported as distributed must distribute or expend its surplus by December 15, 2015 (the 90th day following the September 16th primary) and submit a Termination Filing by December 22, 2015.

7. A candidate committee that is ready to terminate at this time may file a Termination Report in lieu of this report. Keep in mind, however, that any candidate committee which has distributed its surplus by December 31, 2015 would have already filed its Termination Report because it is required to terminate within seven days of such distribution. In such instance, it would not need to submit the January 10 Filing.
 8. A candidate committee of a candidate on the ballot for the November election which still has a deficit as of February 7, 2016 must file this report and must thereafter file a Deficit Report on the 7th day of each month in which there was either an increase or decrease of more than \$500 as of the last day of the month preceding the filing measured against the amount of the deficit reported on the last Deficit Report. A Termination Report may be filed in lieu of a Deficit Report if the deficit has been erased and any surplus has been distributed by the last day of the month preceding the filing of a Termination Report.
 9. A candidate committee of a candidate on the ballot for the November election must distribute or expend any surplus by March 31, 2016 and submit a Termination Filing by April 7, 2016. Keep in mind that any candidate committee which has distributed its surplus before March 31, 2016 would have already filed its Termination Report because it is required to terminate within seven days of such distribution.
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If you have any questions about filing requirements, or need additional forms, have questions about how to report certain contributions and expenditures, or have questions about other campaign finance laws, please call the State Elections Enforcement Commission at (860) 256-2940 or (866) SEEC-INFO.

PLEASE NOTE: Every effort has been made to ensure that the information contained in this calendar is accurate. If any information in this calendar conflicts with the provisions of the Statutes, the Statutes shall prevail.