

## NEW BRITAIN WATER DEPARTMENT

### REQUEST FOR QUALIFICATIONS (RFQ) FOR ENGINEERING SUPPORT SERVICES FOR PROPOSED MULTIPLE PROJECTS FOR DRINKING WATER SYSTEM IMPROVEMENTS

The City of New Britain Water Department, through its Water Commission (the "City") requests for Statements of Qualifications from qualified engineering firms licensed in the State of Connecticut to provide engineering services for the proposed multiple projects related to the City's water treatment facility and system improvements to include, but are not limited to, the replacement of SCADA at New Britain Filtration Plant, the White Bridge Raw Water Surface Supply (Pond) Station electrical, mechanical and SCADA improvements, the redevelopment of Lower White Bridge Well Field, and water main improvement on Batterson Park Road in Farmington. These projects include planning, design, architectural, construction oversight, and other related engineering services including the preparation of preliminary engineering reports (PER) for each project that meet the CT State Department of Public Health (DPH) guidelines. The selected engineering consultant(s) will be required to assist the City in the bidding process of construction contracts.

Evaluation of responding firms will be based on the following criteria:

- 1) Description of firm, consultant firms and experience of working together as a team.
- 2) Professional background and previous experience of project team including sub consultants.
- 3) Your proposed project management plan and the role of each person to be involved, including the proposed organizational chart.
- 4) Description of Relevant Experience - Include projects that are similar to that being requested. For each project, include the name of the organization for whom the work was performed; contact name, address, and telephone number; contract fee; date the project was completed; and a description of the services performed.
- 5) Unique or other relevant experience.
- 6) Capability of the firm to develop and maintain schedules and budgets.
- 7) Location where planning and design work on this project is to be accomplished.
- 8) Standard Form 330 must be submitted as part of your statement of qualifications.
- 9) Identification of sub-consultants (if any) - Include the name, address, and nature of any proposed sub consultants, including a description of any prior affiliation.
- 10) Demonstration of ability to complete the project on schedule- Describe the firm's ability to perform the services as reflected by current workload and the availability of adequate personnel, equipment and facilities to perform the services expeditiously.

Any contract awarded under this request may be funded in part by the State of Connecticut, Department of Public Health, Drinking Water State Revolving Fund. Neither the State of Connecticut nor any of its Departments, agencies, or employees is or will be a party to this request for qualifications. This procurement will be subject to requirements contained in Section 22a-482-4(h), (i), and (o) of the Regulations of Connecticut State Agencies.

The funding for engineering service requires Minority and Women's Business Enterprise (MBE/WBE) subcontractors participation, expressed as a percentage of total contract amount, shall be a minimum of 8.0 percent with the following makeup: MBE - 3.0 percent and WBE - 5.0 percent. Please furnish five copies of your submittal to Jack Pieper, Purchasing Agent for the City of New Britain, Room 401, 27 West Main Street, New Britain, CT 06051, by 11:00 A.M. on May 5, 2016. The submittal shall prominently display, "Proposed Multiple Projects Related to the City's Water Treatment Facility and System Improvements". Submittals received will be evaluated and ranked in order of their qualifications per the Qualification-Based Selection of Design Professionals as published in "A Guide for Project Owners" by the Connecticut QBS Council and the above criteria. Following the evaluation process, the City will shortlist firms that it intends to interview. Responding firms will be notified of the results of the initial screening process.

The City of New Britain is an equal opportunity/affirmative action employer.

**DATE of Pre-RFQ Meeting: Mandatory – April 11, 2016 at 1:00PM at 50 Caretaker Road, New Britain CT 06052**

Interested firms may obtain additional information by contacting Gil Bligh, Deputy Director of Public Works Water/Sewer Division, City of New Britain, 860-826-3535.