

Form Pur. 1
REQUEST FOR QUOTATION
BIDS TO BE SUBMITTED TO:
DEPARTMENT OF PURCHASES
27 WEST MAIN STREET, ROOM 401
NEW BRITAIN, CT 06051

Bid No. 3869

Bid No. 3869

Issued: April 21, 2016

Date Submitted _____

Page 1 of 17 Pages

Delivery: _____ days after receipt of order

Terms: Cash Discount _____ % 30 Days

Net Cash _____ Days

Sealed bids, subject to the conditions set forth on the second page hereof, will be received by the City Purchasing Agent until the time and date set forth. In compliance with all of the conditions hereof, the Bidder, whose name appears hereon, offers and agrees to furnish and deliver to the destination all of the commodities and/or services against which prices are quoted.

Bidder _____

Prices Quoted Must be F.O.B. 1000 Shuttle Meadow Ave.,

Street _____

New Britain, CT

City _____ ST _____ Zip _____

Date of Bid Opening May 23, 2016 Time 11:00 AM

Delivery Required _____

Jack Pieper
Purchasing Agent

Signature and Title

Amount of Bid Bond None

(Printed name of signer)

Bidders Telephone Number _____

ITEM NO.	DESCRIPTION OF COMMODITIES AND/OR SERVICES	UNIT PRICING
1	<p>Furnish and deliver chemicals/gases as per attached special bid instructions, contract terms, conditions and detailed specifications to the Public Works Department, Utilities Division's, Filtration Plant as may be required during the year beginning July 1, 2016 to June 30, 2017. The quantities listed are approximate and are to be used for purposes of bid tabulation only. No guarantee is given or implied as to the total or item quantities that will be purchased during the specified contract period.</p> <p>THE FOLLOWING MUST BE EXECUTED/COMPLETED AND RETURNED:</p> <ol style="list-style-type: none"> 1. Form Pur. 1 (Request for Quotation). 2. Escalator Clause, Page 6 3. Notice to Prospective Bidders, Pages 14-16 4. W9 must be completed and submitted, Page 14 5. Non-Collusive Forms must also be completed and submitted with the bid, Page 12 <p>****PLEASE SUBMIT BIDS IN DUPLICATE****</p> <p><u>BIDS WILL NOT BE ACCEPTED AFTER THE STATED BID OPENING DATE AND TIME.</u></p> <p>PLEASE NOTE THAT BIDS SUBMITTED CANNOT BE FAXED OR E-MAILED.</p>	<p>PLEASE SUBMIT PRICING ON PAGE ELEVEN (11)</p>

**IMPORTANT - READ CAREFULLY BEFORE MAKING BID: CONDITIONS, BID TERMS AND INSTRUCTIONS
CITY OF NEW BRITAIN CONNECTICUT -DEPARTMENT OF PURCHASES**

1. All bids must be submitted on and in accordance with this form. If more space is required to furnish a description of the commodities and/or services offered or delivery terms, the Bidder may attach a letter hereto which will be made a part of the bid. All bids must be submitted in duplicate in sealed envelopes clearly identified with the appropriate bid number.
2. Bids and amendments thereto, or withdrawal of bids submitted, if received by the City after the date and time specified for bid opening, will not be considered. If any person contemplating the submission of a bid on this invitation is in doubt as to the true meaning of any part of the specifications, plans or other documents, he should submit a written request for an interpretation thereof to the City Purchasing Agent at least 10 days prior to scheduled bid opening. An interpretation of the bid invitation documents will be made only by addendum duly issued to each person receiving a bid invitation and/or holding plans. The City of New Britain will not be responsible for explanations or interpretations of bid invitation documents except as issued in accordance herewith. Note regarding addenda: Addenda shall be mailed via certified mail to all vendors listed on the City's list of plan holders. Addenda will be made available to those vendors downloading specifications from a website at that same website.
3. Prices should be stated in units of quantity specified, with packing and delivery to destination and all other incidental charges included.
4. The time of proposed delivery must be stated in definite terms. If time of delivery for different commodities varies, the Bidder shall so state.
5. Samples, when requested, must be furnished free of expense to the City, and if not destroyed, will, upon request, be returned at the Bidder's risk and expense.
6. Price Quotations must be stated in units of quantity specified, show unit pricing, include packing and delivery to destination and all other incidental charges included in the grand total price or bid may be rejected. In case of error in the extension of prices, the unit price shall govern.
7. Unless qualified by the provision "NO SUBSTITUTE", the use of the name of a manufacturer, brand, make or catalog designation in specifying an item does not restrict Bidders to the manufacturer, brand, make or catalog designation identification. This is used simply to indicate the character, quality and/or performance equivalence of the commodity desired, but the commodity on which bids are submitted must be of such character, quality and/or performance equivalence that it will serve the purpose for which it is to be used equally as well as that specified. In submitting bids on a commodity other than as specified, Bidder shall furnish complete data and identification with respect to the alternate commodity he proposes to furnish. The City reserves the right to make final determination of equivalency.

Consideration will be given to bids submitted on alternate commodities to the extent that such action is deemed to serve best the interests of the City. If the Bidder does not indicate that the commodity he proposed to furnish is other than specified, it will be construed to mean that the Bidder proposes to furnish the exact commodity described.

8. Bidder declares that the bid is not made in connection with any other Bidder submitting a bid for the same commodity or commodities, and that the bid is bona fide and is in all respects fair and without collusion or fraud. Abstracts of bids received are prepared for distribution by the Department of Purchases.
9. Award will be made to the lowest responsible qualified Bidder, who shall be determined in accordance with and pursuant to Section 2-578, inclusive of the Purchasing Ordinances City of New Britain. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the City, and the delivery terms will be taken into consideration in making the award.

10. Section 2-578, item 10, allows up to a ten (10) percent differential in favor of resident Bidders for all purchases and contracts except construction and/or capital improvements. Any city-based bidder, which has submitted a bid, shall be awarded the bid provided that such city-based bidder agrees to accept the award of the bid at the amount of the low bid. In a situation where no city-based bidder submits a bid or where a city-based bidder does not come within the ten (10) percent or chooses not to meet the lowest bid however, there are bids submitted by companies based in Connecticut and other companies based outside Connecticut, in that event the Purchasing Agent shall allow a five (5) per cent differential in favor of the Connecticut based bidder. If more than one Connecticut based bidder submits a bid of not more than five (5) percent higher than the low bid and has agreed to accept the award of the bid at the amount of the low bid, the bidder who has submitted the lower/lowest bid shall be awarded the bid. A "Connecticut based bidder" shall mean a business with a legal principle place of business located with in the State of Connecticut. A business shall not be considered a Connecticut based bidder unless evidence satisfactory to the purchasing agent has been submitted with the bid documents has a bona fide principle place of business within the State of Connecticut. For construction projects or capital improvements the lowest bidder shall be determined in the following order unless otherwise prohibited by applicable state and federal legislation. (1) For construction projects or capital improvements involving a total contract price of one million dollars (\$1,000,000.) or less any city-based bidder that submitted a low bid not more than eight (8) percent higher than the lowest bid, provided such city-based bidder agrees to accept the award of the bid at the lowest bid amount. (2) For construction projects and capital improvements of involving a total contract price of more than one million dollars (\$1,000,000.) but less than five million dollars (\$5,000,000.) any city-based bidder that submitted a low bid not more than four (4) percent higher than the lowest bidder, provided such city –based bidder agrees to accept the award of the bid at the lowest bid amount. For construction projects and capital improvements involving a total contract price of over five million dollars (\$5,000,000.) any city-based bidder that submitted a low bid not more than two (2) percent higher than the lowest bid, provided such city-bases bidder agrees to accept the award of the bid at the lowest bid amount.

11. The City reserves the right to award by item, groups of items or total bid; to divide the award; to reject any and all bids, in whole or in part, and to waive any informality or technical defects if, in its judgment, the best interests of the City will be served.
12. Cash discounts may be offered by bidder for prompt payment of bills, but such discount will not be taken into consideration in determining the low Bidder but will be taken into consideration in awarding tie bids. The discount period will be computed from the date delivery is accepted at destination or from date correct invoice is received by the consignee, whichever is the later date.
13. Acceptance of a bid by the City is not an order to ship or a commitment to purchase the goods or services from the bidder.
14. Each bid is received with the understanding that the acceptance in writing by the City of the offer to furnish any or all of the commodities and/or services described therein shall constitute a contract between the Bidder and the City, which shall bind the Bidder on his part to furnish and deliver the articles quoted at the prices stated and in accordance with the conditions of said accepted bid.

15. Any equipment delivered must be standard new equipment, latest model, except as otherwise specifically stated in bid. Where part or nominal appurtenances of equipment are not described, it shall be understood that all the equipment and appurtenances which are usually provided in the manufacturer's stock model shall be furnished.

16. In event of default by the Bidder, the City reserves the right to procure the commodities and/or services from other sources and hold the Bidder liable for any excess cost occasioned thereby. If, however, public necessity requires use of materials or supplies not conforming to the specifications, they may be accepted and payment therefore shall be made at a proper reduction in price.

17. Where a bid bond is required, such bond must accompany the bid; it must be executed by a surety company licensed to do business in the State of Connecticut; or it may be in the form of a cashier's or certified check made out to the "Treasurer, City of New Britain". Said bond or check in the amount of Ten Percent (10%) of the total bid amount shall be given as security that, if the bid is accepted, a contract will be entered into and the performance guarantee properly secured.

18. The bid bond, cashier's or certified check shall be forfeited and the principal amount of said bid bond shall be paid to the City or said check shall be surrendered to the City as the agreed amount of liquidated damages in case of failure of Bidder to enter into contract as above described. The bid bond or check will be released or returned to the Bidder in case his bid is rejected. Bid bonds or checks from the three lowest bidders will be held for a period of 60 days after the bids are opened.

19. All contracts for goods or services where the contract price is more than \$50,000.00 will require a performance bond that must be executed by a surety company licensed to do business in the State of Connecticut in accordance with and pursuant to Section 2-702 inclusive of the Purchasing Ordinances of the City.

20. The Bidder guarantees to save the City, its agents or employees, harmless from liability of any nature or kind, for use of any copyrighted or uncopied compositions, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, or which the Bidder is not the patentee, assignee or licensee.

21. The Bidder, where applicable, agrees to pay its labor force Prevailing Wage Rates and to comply to all Laws, Regulations and Ordinances regarding these wage rates and the recording of them set forth by the Connecticut Department of Labor and the City of New Britain Connecticut.

22. The City may consider as irregular any bid on which there is an alteration of or departure from the Bid Forms hereto attached and at its option may reject the same. The City reserves the right to reject any Bid submitted that is not in full compliance with these Instructions to Bidders as being not responsive. The City also reserves the right to reject the Bid of any Bidder it considers not responsible.

23. The City may make such investigations as it deems necessary to determine the ability of the bidder to perform the work, and the Bidder shall furnish to the City all such information and data for this purpose as the City may request. The City reserves the right to reject any and all bids if evidence submitted by or investigation of such Bidder fails to satisfy the City that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work or delivery the items contemplated therein.

24. The City shall not be held responsible for any misspellings, typographical errors, omission or conflicting information within the bid documents. If the Bidder finds any within the bid documents, the Bidder should contact the Purchasing Agent requesting clarification.

The City of New Britain, through its Purchasing Agent, is seeking competitive bids for the following commodity:

Chemicals and Gases for the New Britain Public Works Department, Utilities Division

Specifications for the product required follow. The Purchasing Agent reserves the right to divide the award and the right to reject any and all bids, in whole or in part, as best serves the interests of the City of New Britain. *SEALED BIDS ARE TO BE SUBMITTED BY THE DATE AND TIME SPECIFIED ON THE COVER SHEET TO: CITY OF NEW BRITAIN PURCHASING DEPT., ROOM 401, 27 WEST MAIN ST., NEW BRITAIN, CT 06051. BID ENVELOPE IS TO BE CLEARLY MARKED ON THE OUTSIDE WITH BID NUMBER AND NAME. SUBMIT BIDS IN DUPLICATE.*

NOTICE TO BIDDERS:

1. **All delivery and any incidental charges must be included in the pricing. Delivery point is: New Britain, CT, Monday through Friday between the hours of 8:00AM and 2:00PM.**
2. **Stated quantities are estimates only; no guarantee is given, express or implied, as to actual quantities to be ordered.**
3. The City of New Britain is exempt from the payment of taxes imposed by the federal government and/or the State of Connecticut; such taxes shall not be included in the bid prices.
4. Exceptions to specifications must be clearly stated on a separate piece of paper.
5. **Manufacturer must be clearly stated.**
6. Questions regarding the Purchasing process may be directed to Jack Pieper, Purchasing Agent, (860) 826-3402. Questions regarding technical specifications may be directed to Ray Esponda, Superintendent of Water Quality, New Britain Public Works Department, Utilities Division, (860)-826-3532.
7. Vendor Insurance Requirements are as follows:

Vendor shall agree to maintain in force at all times during which services are to be performed the following coverages placed with company(ies) licensed by the State of Connecticut which have at least an "A-" VIII policyholders rating according to Best Publication's latest edition Key Rating Guide.

		(Minimum Limits)
General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations	\$2,000,000
Auto Liability*	Aggregate	
	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella* (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000

* "The City of New Britain and Consolidated School District" shall be named as "Additional Insured". Coverage is to be provided on a primary, noncontributory basis.

Vendor shall agree to submit proof of the following coverages placed with company(ies) licensed by the State of Connecticut which have at least an "A-" VIII policyholders' rating according to Best Publication's latest edition Key Rating Guide.

Vendor shall name the City as Additional Insured on all Insurance Policies except Workers Compensation and a Waiver of Subrogation on all Insurance Policies.

If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years from the completion date of this contract. If the policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two (2) years from the completion date.

Workers' Compensation and WC Statutory Limits		
Employers' Liability	EL Each Accident	\$500,000
	EL Disease Each Employee	\$500,000
	EL Disease Policy Limit	\$500,000

Original, completed Certificates of Insurance must be presented to the Purchasing Agent prior to purchase order/contract issuance. Vendor agrees to provide replacement/renewal certificates at least 60 days prior to the expiration of the policy. Should any of the above-described policies be cancelled before the expiration date, written notice must be made to the City 30 days prior to cancellation.

8. **HOLD HARMLESS AGREEMENT:** The Contractor, its agents and assigns shall indemnify and hold harmless the City of New Britain, including but not limited to, its elected officials, its officers, and agents, ("the City") from any and all claims made against the City, including but not limited to, damages, awards, costs and reasonable attorney's fees, to the extent any such claim directly and proximately results from the wrongful willful or negligent performance of services by the Contractor during the Contractor's performance of this Agreement or any other Agreements of the Contractor entered into by reason thereof. The City agrees to give the Consultant prompt notice of any such claim and absent a conflict of interest, an opportunity to control the defense thereof.
9. Award will be made to the lowest responsible bidder, who shall be determined in accordance with and pursuant to Section 2-578 Items 1 through 11, inclusive, of the City of New Britain Code of Ordinances. A ten-percent (10%) differential in favor of residential bidders will apply in the final award of this contract.
10. This bid covers the requirements of the Public Works Department, Utilities Division, for various chemicals and gases specified herein for the period July 1, 2015 to June 30, 2016.
11. **The New Britain Public Works Department, Utilities Division, reserves the right to reject any product due to the performance and/or said cost of use of the product.**
12. **A certificate of quality shall be provided with every Chemical or Gas delivery.**

13. The City may consider as irregular any bid on which there is an alteration of or departure from the Bid Forms hereto attached and at its option may reject the same. The City reserves the right to reject any Bid submitted that is not in full compliance with these Instructions to Bidders as being not responsive. The City also reserves the right to reject the Bid of any Bidder it considers not responsible and the right to reject any and all bids, and to withdraw this invitation to bid at any time before and after the bids are opened.
14. The City may make such investigations as it deems necessary to determine the ability of the bidder to perform the work, and the Bidder shall furnish to the City all such information and data for this purpose as the City may request. The City reserves the right to reject any and all bids if evidence submitted by or investigation of such Bidder fails to satisfy the City that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work or delivery the items contemplated therein.
15. The City shall not be held responsible for any misspellings, typographical errors, omission or conflicting information within the bid documents. If the Bidder finds any within the bid documents, the Bidder should contact the Purchasing Agent requesting clarification.
16. If City Hall is closed on the day of the bid opening due to inclement weather or any other conditions, the bid opening date shall be postponed until the same hour on the next day that City Hall is officially open for business.

ESCALATOR CLAUSE

1. Bidder to specify if prices quoted are firm.

YES _____ NO _____

2. If answer to above is "No" bidder must complete the following:

Prices to remain firm for period _____ days.

In no event will an increase exceed _____% for the contract period.

3. If bid is accepted by the City, any price increase will be considered by the City only upon the contractor's furnishing written proof of price increase to the Purchasing Agent and Superintendent of Water Quality and shall include the following:

Name and Manufacturer _____

Contact Person _____

Address of Manufacturer _____

Phone No. _____

Amount of Price Increase _____

Effective Date of Increase _____

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4. Approval of increase will be based upon bidder's ability to provide complete and accurate information of said increase.
5. Price escalation will be taken into consideration in bid awards.
6. In the event of a decrease, even though of short duration, the City shall receive benefits of said decrease. This provision does not apply, if answer to Item #1 is "Yes".

SPECIAL INSTRUCTIONS, CONTRACT TERMS AND CONDITIONS

SCOPE: This bid covers the requirements of the City Public Works Department, Utilities Division, for various chemicals/gases specified herein for the period July 1, 2015 to June 30, 2016.

LAWS: All deliveries hereunder shall comply in every respect with all applicable laws of the Federal Government and/or the State of Connecticut.

TAXES: Purchases made by the City of New Britain are exempt from the payment of Federal Excise Tax and Transportation Tax and the Conn. State and Use Tax, and such taxes must not be included in the bid price.

BID PRICES: Prices shall be net including all transportation charges fully prepaid by the Contractor F.O.B. destination. No additional charges will be allowed for packing or packages. No demurrage charges will be paid by the City.

QUANTITIES: The proposed contract shall cover the actual requirements of the Utilities Division. It is understood and agreed that the contract shall cover the quantities actually ordered by the Utilities Division. No guarantee is made, express or implied as to the actual quantities to be ordered.

EXCEPTION: The City reserves the right to contract separately for unusual large quantity purchases of single items and emergency purchases.

DELIVERIES: Deliveries shall be made at such time and in such quantities as ordered in strict accordance with the instructions listed on the purchase order. Deliveries will be accepted between the hours of 8:00 a.m. and 2:00 p.m. except on holidays, Saturdays and Sundays. Exceptions must be pre-approved by the Utilities Division.

IDENTIFICATION: Each item shall bear a label or stamp showing the manufacturer's trade name.

PACKING: All items shall be packed in accordance with prevailing commercial practices in such manner to insure delivery in good condition.

REPORT OF PURCHASES: The Contractor will be required to furnish the City of New Britain's Purchasing Agent and or the Superintendent of Water Quality a summary of total purchases made under this contract.

GENERAL INFORMATION: Each bidder shall familiarize himself with all conditions and the delivery point so that after the contracts are set, no questions pertaining to this subject shall arise. Bidders must make deliveries as required, whether in truckload lots, or in less than truckload lots; No demurrage charges will be paid;

All chemicals shall meet the provisions of NSF standards 60 and 61, direct and indirect additives in drinking water. Bidders must have copies of their NSF certification attached to their bid packages. If no NSF approval exists for a specific chemical, a trade or government agency certification may be accepted.

All chemical vendors shall be responsible for all clean-ups and cost of said clean-ups for any spills of chemicals that are released during the delivery of the contracted product. This shall include minor leaks at the appropriate fill stations.

All delivery personnel shall contact the filter plant staff and notified of their schedule at least one hour prior to their estimated time of arrival.

All delivery personnel shall provide identification upon request.

DETAILED SPECIFICATIONS

1. ACTIVATED CARBON SPECIAL:

Quality – Special activated carbon prescribed in the treatment of drinking water – AWWA Standard B 600 shall be of low density. Packed into 2 bags of 50 pounds to each securely sealed carton. A certificate of quality shall be provided with every delivery. Approximate yearly total 10,000 lbs.

2. CHEMICAL HYDRATED LIME (bulk form):

Quality – The Hydrated lime shall conform to AWWA Standard B202 (latest edition) and NSF standard 60. The material shall be in powdered form, shall contain no lumps, and shall be free from any foreign matter. **The material shall be graded such that it does not impair the filter plants feed system or increase turbidity levels due to the products insolubility.** The supplier shall provide all appropriate equipment needed to for the safe and efficient delivery of the product. The product shall be delivered to a 48-foot high storage silo through a feed located at the base of the silo. A certificate of quality shall be provided with every delivery. Approximate delivery rate of 45,000 lbs. per delivery. Approximate total for year 450,000 lbs.

3. CALCIUM HYPOCHLORITE:

AWWA Standard B300, 65% granular packed in drums less than 100 pounds.
Approximate total for year 1,000 lbs.

4. COPPER SULPHATE:

AWWA Standard, B 602, **large crystals only Delivery rate of 10,000 lbs.**
Approximate total for year 50,000 lbs.

5. HYDRO FLUOSILICIC ACID LIQUID:

AWWB 703, 55 gal. drums; Liquid shall be 23% to 26% strength. When ordered, delivery rate shall be subject to the needs of the department. Approximate total for year 550 gals.

6. HYDRO FLUSOLICIC ACID LIQUID :

Liquid shall be 23% to 26% strength AWWA B 603 and shall be delivered into our 2,800 gallon on site storage tank and deliveries will be in quantities of 2000 gallons each as ordered by the Chief of Treatment. A certificate of quality shall be provided with every delivery. Approximate total for year 24,000 gallons.

7. POTASSIUM PERMANGANATE:

Free flowing grade,(ex: by Cairox); 55 pound pails; made in USA and meets AWWA std. B603. A certificate of quality shall be provided with every delivery. Approximate total for year 4,000 lbs.

8. CARBON DIOXIDE:

Quality: The carbon dioxide shall conform to AWWA standard B510 (latest edition) and NSF standard 60. The carbon dioxide shall be delivered in liquid form. The carbon dioxide shall be 99.5% pure and be of food grade. The supplier shall provide all appropriate equipment needed to for the safe and efficient delivery of the product. A certificate of quality shall be provided with every delivery.
Approximate delivery rate of 3,000 gallons per delivery. Approximate total for year 36,000 gallons.
A certificate of quality shall be provided with every delivery.

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9. LIQUID OXYGEN:

Quality: The liquid oxygen shall meet all applicable standards regarding the use of liquid oxygen in portable water treatment. The liquid Oxygen shall have minimum oxygen content of 99.5% by volume and shall have no particulate matter. The liquid oxygen shall contain less than 20 ppm of Hydrocarbons and have a minimum dew point of 80° Fahrenheit. The supplier shall provide all appropriate equipment needed to for the safe and efficient delivery of the product. A certificate of quality shall be provided with every delivery.

Approximate delivery rate of 4000 gallons per delivery. Approximate total for year 48,000 gallons.

A certificate of quality shall be provided with every delivery.

10. SODIUM HYPOCHLORITE (NaOCl):

Quality: The Sodium Hypochlorite shall conform to AWWA standard B300 (latest edition) and NSF standard 60. The Sodium Hypochlorite shall be delivered in a liquid form and must have concentration strength of 12 to15 percent. The Sodium Hypochlorite shall have no visible cloudiness, impurities and sediment and it shall have the following contaminant limits.

Iron <0.4 mg/l
Copper <0.04 mg/l
Nickel <0.04 mg/l
Chlorate < 3000 mg/l
Bromate < 40 mg/l

A biannual report of these parameters shall be provided to the Utilities Division at no additional cost. Additionally the Utilities Division requires that the vendor provide a certificate of quality with all deliveries. The following information must be included on the certificate:

- The date and time of manufacture
- Percent by weight
 - Sodium hypochlorite
 - Excess sodium hydroxide
- Specific gravity
- Suspended solids content

The Utilities Division may reject any delivery that does not have a certificate of quality. The Utilities Division reserves the right to test the sodium hypochlorite at the time of delivery for specific gravity, percent by weight sodium hypochlorite, percent by weight sodium hydroxide, and suspended solids. The provider shall allow sufficient time to perform the analysis. The supplier shall provide all appropriate equipment needed to for the safe and efficient delivery of the product. Approximate delivery rate of 3,000 gallons per delivery. Approximate total for year 72,000 gallons.

A certificate of quality shall be provided with every delivery.

11. SODIUM BISULFITE:

The Sodium Bisulfite shall conform to NSF standard 60 and meet all applicable standards for use in potable water treatment and be of food grade. The sodium bisulfite shall be delivered in liquid form and the supplier shall provide all appropriate equipment needed to for the safe and efficient delivery of the product. The Sodium bisulfite shall have a minimum 38 percent sodium bisulfite by weight. The product shall meet the following contaminant levels.

- Cd < 1 PPM
- Cu < 1 PPM
- Cr < 1 PPM
- Pb < 1 PPM
- Zn < 1 PPM
- AS < 1 PPM
- Se < 1 PPM
- Hg < 1 PPM

The product must be delivered in 15 gallon (carboys) delex containers equipped with a 2 inch buttress by 2 inch buttress closure at an approximate delivery rate of 30 gallons per delivery, the approximate total for year is 300 gallons. A certificate of quality shall be provided with every delivery.

12. POLYALUMINUM CHLORIDE:

Quality: The Polyaluminum Chloride shall conform to AWWA standard B408 (latest edition) and NSF standard 60. The Polyaluminum Chloride shall be delivered in a liquid form and must have a basicity of 65 to 75 percent. The product shall be free of visible matter and /or sediment and meet all the following requirements:

- PH 2.6 +/-0.3
- Specific gravity 1.25 to 1.28
- Aluminum content 5.6% +/-0.3%
- Chloride 10% +/- 2%
- Sulfates 1.8 % +/- 0.5%
- Turbidity < 50 NTU

Approximate delivery rate of 3,000 gallons per delivery. Approximate total for year 72,000 gallons. A certificate of quality shall be provided with every delivery. The winning bidder must conduct jar testing and provide the results of the tests proving that their product is able to work under cold winter water conditions and warm summer water conditions. All new vendors must provide references from 3 current PCAL customers within 100 miles of New Britain. The Utilities Division reserves the right to reject any product due to the performance and/or said cost of use of the product.

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PRICING

<u>CHEMICAL/GASES</u>	<u>APPROX</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
Activated Carbon Special	10,000 lbs.	\$_____	\$_____
Chemical Hydrated Lime	450,000 lbs.	\$_____	\$_____
Calcium Hypochlorite, 65% Granular	1000 lbs.	\$_____	\$_____
Copper Sulphate, Large Crystals	50,000 lbs.	\$_____	\$_____
Hydro Fluosilicic Acid Liquid (55 gal. Drum)	550 Gal	\$_____	\$_____
Hydro Fluosilicic Acid Liquid (Bulk)	24,000 Gal	\$_____	\$_____
Potassium Permanganate, Free Flowing, Grade 55 Pound Pails	4,000 lbs.	\$_____	\$_____
Carbon Dioxide, Liquid Form	3,000 Gal	\$_____	\$_____
Liquid Oxygen	48,000 Gal	\$_____	\$_____
Sodium Hypochlorite, Liquid Form	72,000 Gal	\$_____	\$_____
Sodium Bisulfite, Liquid Form, 15 Gallon Containers	300 Gal	\$_____	\$_____
Polyaluminum Chloride, Liquid Form	72,000 Gal	\$_____	\$_____

Duration of the Bid Price (How long will bid price be held for) Number of Days? _____

NON COLLUSIVE AFFIDAVIT OF BIDDERS

BID# 3869 - Chemicals and Gases

State of (_____);

County of (_____).

I state that I am the _____ of _____
(title) (name of firm)

and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Bid.

I certify that:

- (1) The price and amount on this Bid has been arrived at independently and without consultation, communication, or agreement with any other bidder.
- (2) Neither the price(s) nor the amount of this Bid and approximate price(s) nor approximate amount of this Bid has been disclosed to any other firm or person who is a Bidder and that no disclosure of these items will be made prior to the Bid opening.
- (3) No attempt has been or will be made to induce any firm or person to refrain from proposing on this Bid, or to submit a Bid higher than this Bid, or to submit any intentionally higher or non competitive Bid.
- (4) Neither the said Bidder nor any of its officers, partners, owners, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from Bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of New Britain, owner, or any person interested in the proposed Contract.
- (5) The Bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non competitive proposal.

(6) I state that _____ understands and acknowledges that all
(name of my firm)

representations of this affidavit are material and important, and will be relied on by the City of New Britain in awarding a contract for which this is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the City of New Britain of the true facts relating to the submission of Bids for this contract. That the City of New Britain also reserves the right to reject our Bid if failure to complete this document, have it notarized and submitted with our Bid documents.

The undersigned Bidder further certifies that this statement is executed for the purpose of including the City of New Britain to consider the Bid and make an award in accordance therewith.

Subscribe and Sworn to me this
_____ day of _____,
2016

Legal Name of Bidder

Business Address

Signature and Title of Person

Notary Public
My Commission Expires

Date

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number										

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number										

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

NOTICE TO PROSPECTIVE BIDDERS
CERTIFICATION REQUIRED

The City of New Britain Code of Ordinances, Sec. 2-575, reads as follows:

Sec. 2-575. Rejection of bid where bidder is in default to city.

The agent shall not accept the bid of a contractor who is in default on the payment of taxes, licenses or other monies due the city.

The agent shall include in the bid document a form to be executed by a bidder, certifying that said bidder is not in default on the payment of taxes, licenses or other monies due the city.

As used in this section, (1) a "principal" of a contractor shall mean an individual who is a director, an officer, an owner, a limited partner or a general partner;

and (2) "default in the payment of taxes" shall mean the failure to pay taxes by the date such taxes are due and payable or the failure to be current with respect to a delinquent taxes payment schedule as set forth in a written agreement with the Tax Collector.

In accordance with this provision, prospective vendors make the following certification:

The principals, as defined above, of the entity submitting responses to Public Bid No. 3826 are: (Please type or print clearly and use additional pages if necessary).

1. Name: _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as defined above, in any local entity other than the entity submitting a response to the Public Bid No. listed above, state the entity or entity's name(s) and address(es):

NOTICE TO PROSPECTIVE BIDDERS
CERTIFICATION REQUIRED

2. Name : _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as described above, in any local entity other than the entity submitting a response to the Public Bid No. listed above, state the entity or entity's names(s) and address(es):

3. Name: _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as defined above, in any local entity other than the entity submitting a response to the Public Bid No. listed above, state the entity or entity's name(s) and address(es):

NOTICE TO PROSPECTIVE BIDDERS
CERTIFICATION REQUIRED

4. Name : _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as described above, in any local entity other than the entity submitting a response to the Public Bid No. listed above, state the entity or entity's names(s) and address(es):

5. Name : _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as described above, in any local entity other than the entity submitting a response to the Public Bid No. listed above, state the entity or entity's names(s) and address(es):

CERTIFICATION IS HEREBY MADE THAT _____ (ENTITY SUBMITTING BID) AND PRINCIPALS THEREOF ARE NOT IN DEFAULT ON PAYMENT OF TAXES, LICENSES, OR OTHER MONIES DUE THE CITY OF NEW BRITAIN AS OF THE DATE OF BID SOLICITATION.

Signature of Principal of Entity Submitting Bid:

_____ **Date:** _____

Review by Tax Collector: (To be filled in only if vendor is awarded the contract as the result of Public Bid)

By: _____ **Date:** _____



City of New Britain
New Britain, Connecticut 06051

*"New Britain:
A City for
All People"*

27 WEST MAIN ST., NEW BRITAIN, CT 06051

PHONE: (860) 826-3434
FAX: (860) 612-4204
E-MAIL: jpieper@newbritainct.gov

April _____, 2016

Subject: Chemicals & Gases, Public Works Department, Utilities Division, Public Bid No. 3869

To Whom It May Concern:

Specifications for subject bid solicitation are enclosed for your review and response.

If you do not submit a bid, we request that you complete the bottom portion of this letter and return to the writer's attention. This shall assist the City of New Britain in maintaining accurate bidders' lists.

Your cooperation is greatly appreciated.

Very truly yours,

Jack Pieper
Purchasing Agent

Company Name: _____

Address: _____

We are not responding to subject bid solicitation for the following reason:

- Our company does not sell the requested product.
- Our company does not provide the requested service.
- Our schedule will not allow us to provide the requested service at this time.
- Other (please explain): _____
