



Recreation & Community Services Department

2450 S. 68th Street, West Allis, WI 53219

(414) 604-4900

www.wawmrec.com

POSITION: Youth/Adult Enrichment Instructor
(Part-Time Seasonal Position)

SUMMARY

Instructor is responsible for planning and facilitating programs for the Recreation & Community Services Department. Directly reports to the Recreation Program Manager.

QUALIFICATIONS

- Experience in teaching programs as an instructor, aide or teacher.
- Ability to plan, organize and instruct the program.
- Knowledge of the program area that is instructing.
- Passion for running a high quality program.

RESPONSIBILITIES

- Create lesson plans. Submit lesson plans to the Recreation Program Manager prior to the program for approval.
- Prepare and facilitate lesson plans for programs
- Maintain good public relations with participants, staff and community.
- Adhere to Employee Handbook
- Responsible for operations of program
- Other duties as assigned

APPLICATION PROCEDURE

Candidates must complete an application at www.wawmrec.com and submit