

## Curriculum Model

Careers education is delivered through subject areas, Enterprise Lessons in Year 7 and 9, weekly tutorials in Years 7 - 11, via year group assemblies and events, as well as whole school assemblies.

All subject areas have explicit links to careers in their schemes of work; audits are undertaken to ensure that this is the case.

### Partners

We work with a range of organisations from the further and higher education sector, training providers and apprenticeship providers including involvement with Reading University's IGNITE programme. We also have links with a wide and evolving range of businesses in varied sectors organised through our partners *Learning to Work* and the *Careers & Enterprise Company*.

We bring workplace representatives into school to provide workplace relevance to our careers activities. We utilise organisations, such as Speakers for Schools and Education and Employers: Inspiring the Future, to source high quality speakers. We access information from GT Scholars which we share with students about webinars and on line events.

We have developed links with PiXL and Sutton Trust which promote social mobility and university access.

### Resources

Careers information for students is available in the Library and on Adviza's on-line resource site: eCLIPS.

## How We Plan to Deliver Careers Education, Information and Guidance 2021-2022, By Year Group

### The Eight Gatsby Benchmarks of Good Career Guidance

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

### Careers, Enterprise and Employability Skills in Tutorial Time

<b>Year 7</b>	Weekly Tutor Group Session	<ol style="list-style-type: none"> <li>1. Skills Builder – <b>Teamwork</b> Step 0-10</li> <li>2. <u>Step Up</u> for ages 11 – 12 (CDI – Career Development Institute)</li> <li>3. Preparation for Enterprise Day</li> <li>4. Evaluation of Enterprise Day</li> </ol>
<b>Year 8</b>	Weekly Tutor Group Session	<ol style="list-style-type: none"> <li>1. Skills Builder – <b>Creativity</b> Step 0-10</li> <li>2. eCLIPS – in ICT suite</li> <li>3. <u>Step On</u> for ages 12 – 13 (CDI)</li> <li>4. Preparation for Enterprise Day</li> <li>5. Evaluation of Enterprise Day</li> </ol>
<b>Year 9</b>	Weekly Tutor Group Session	<ol style="list-style-type: none"> <li>1. PiXL Edge: <ul style="list-style-type: none"> <li>- The World of Work and Working Life</li> <li>- Your Choices</li> <li>- Apprenticeships</li> </ul> </li> <li>2. eCLIPS – in ICT suite</li> <li>3. <u>Step Ahead</u> for ages 13 – 14 (CDI)</li> <li>4. Preparation for Careers Fair</li> <li>5. Evaluation of Careers Fair</li> </ol>

<b>Year 10</b>	Weekly Tutor Group Session	<ol style="list-style-type: none"> <li>1. PiXL Edge Resources Future Careers:             <ol style="list-style-type: none"> <li>a) Find your 'happy' career</li> <li>b) Career Development</li> <li>c) Business Formations</li> <li>d) Equality, diversity and inclusion</li> </ol> </li> <li>2. <u>Step Forward</u> for ages 14 – 15 (CDI)</li> <li>3. Preparation for work experience phone calls</li> <li>4. Evaluation of work experience</li> <li>5. PiXL Edge Resources:             <ol style="list-style-type: none"> <li>a) Why go to university – 8 sessions</li> <li>b) Apprenticeships – 3 sessions</li> </ol> </li> </ol>
<b>Year 11</b>	Weekly Tutor Group Session	PiXL Edge Resources <ol style="list-style-type: none"> <li>1. Future Careers             <ol style="list-style-type: none"> <li>a) Find your 'happy' career</li> <li>b) Career Development</li> <li>c) Business Formations</li> <li>d) Equality, diversity and inclusion</li> </ol> </li> <li>2. CV writing following workshop</li> <li>3. Preparation for mock interview; write a letter of application</li> <li>4. Why go to university</li> <li>5. Apprenticeships</li> </ol>

### Careers Events

<b>Year 7 Careers Education</b>			
	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Assemblies</b>	<ol style="list-style-type: none"> <li>1. Careers Education intro - Adviser Intro, Skills Builder &amp; (ALI)</li> <li>2. Investigating Work and Working Life (HOY)</li> <li>3. Exciting World of Work (HOY)</li> </ol>	Speaker: STEM Careers.  Speaker: Reading university	Speaker: Creative Careers.
<b>Events</b>		Skills Builder Challenge day	
<b>Visits</b>	Stretch & Challenge Group: Reading University Ignite visits		
<b>Independent Advice</b>	<i>Learning to Work</i> available for consultation at the Academic Parents' Evening.		

<b>Year 8 Careers Education</b>			
	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Assemblies</b>	1. Careers Education intro - Adviser Intro, Skills Builder. (ALI) 2. Different organisations and how they work (HoY) 3. Competitive advantage (HoY)	Speaker - University	Speaker - Caring/ Health Careers
<b>Events</b>	Recycling Solutions - Enterprise Activity – (environment and sustainability focus) delivered by <i>Learning to Work</i> & local businesses		
<b>Visits</b>	Stretch & Challenge Group: Reading University Ignite visits		
<b>Independent Advice</b>	<i>Learning to Work</i> available for consultation at the Academic Parents' Evening.		

<b>Year 9 Careers Education</b>			
	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Assemblies</b>	1. Introduction to Careers education this year (ALI) 2. Speaker: Reading university	1. Careers Fair Assembly 2. Options Assembly	1. Speaker - Apprenticeships
<b>Events</b>		Slough Careers Event (February 2021)	
		Year 9 Options Evening – presentation from all subjects	

<b>Visits</b>	Stretch & Challenge Group: Reading University Ignite visits
<b>Independent Advice</b>	<i>Learning to Work</i> available for consultation at the Options Evening and Academic Parents' Evening.

<b>Year 10 Careers Education</b>			
<b>Assemblies</b>	Autumn Term	Spring Term	Summer Term
	1. Introduction to Careers education this year (ALI) 2. Future Careers (HoY) 3. Think about your future (HoY) 4. FE colleges x 2 (S&E, Windsor)	1. Speaker - University	1. Speaker - STEM
<b>Visits</b>	<ul style="list-style-type: none"> <li>- Whole Year Group visits a university (HoY)</li> <li>- Stretch &amp; Challenge Group: Reading University Ignite visits</li> </ul>		
<b>Work Experience</b>	Work experience (WEX) assembly	1:1 work experience planning meetings  Skills for Life Workshops – work ready skills with <i>Learning to Work &amp; Employers</i>  WEX log books	Week of WEX.  Work experience de-brief session
<b>Independent Advice</b>	<ul style="list-style-type: none"> <li>- 1:1 work experience planning meetings, run by <i>Learning to Work</i>.</li> <li>- IAG Future Focus: Full CIAG delivered by Level 6 Practitioners- delivered by Learning to Work. Individual meetings for each Year 10 student giving independent and impartial Information, Advice &amp; Guidance with follow up meetings for those who need additional support.</li> </ul>		

Year 11 Careers Education			
Assemblies	Autumn Term	Spring Term	Summer Term
	1. Introduction to Careers education this year (ALI) 2. Future Careers (HOY) 3. Think about your future (HOY) 4. Career Development (HOY) 5. Business Formations (HoY) 6. Further Ed colleges - S&E	1.Future Focus – <i>Learning to Work</i>	
<b>Events</b>	CV preparation session – <i>Learning to Work</i> & local employers  Mock Interview day with <i>Learning to Work</i> and local businesses. 1:1 mock job interviews	Future Focus Workshops – <i>Learning to Work</i> and local employers	
<b>Visits</b>	<ul style="list-style-type: none"> <li>- Attend college open days</li> <li>- Stretch &amp; Challenge Group: Reading University Ignite visits</li> </ul>		
<b>Independent Advice</b>	IAG Future Focus: Full CIAG delivered by Level 6 Practitioners- delivered by Learning to Work. Individual meetings for each Year 11 student giving independent and impartial Information, Advice & Guidance with follow up meetings for those who need additional support.  By the end of Year 11, all pupils should have: CV, covering letter and destination research.		

National Apprenticeship Week: February 2022. Apprenticeship providers invited to run stalls at lunchtime.

National Careers Week: March 2022 – stalls run at lunchtime.