



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630
FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482
SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971
FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900
STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

December 2, 2021 – 4:30 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/89260201502>

Meeting ID: 892 6020 1502

AGENDA

Instructions for Presentations to the Board by Parents and Citizens

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the Charter Schools’ Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools.

MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:

As per Executive Order N-29-20 from Governor Newsom, the meetings of the Board of Directors of the Fenton Charter Public Schools will move to a virtual/teleconference environment using Zoom. The purpose of the Governor’s executive order is to control the spread of Coronavirus and to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conferences, or other mass events.” The Governor’s executive order on March 20, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location. The intent is not to limit public participation, but rather to protect public health by following the Governor’s Stay at Home executive order and the Los Angeles County’s “Safer at Home” order.

Instructions for public comments at board meetings conducted via Zoom:

If you wish to make a public comment, please follow these instructions:

1. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
2. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers should rename their Zoom profile with their real name to expedite this process.
6. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. Call to Order** – Chairperson of the Board – Joe Lucente
- B. Roll Call** – Secretary of the Board – Irene Sumida
- C. Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- D. Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the November 4, 2021 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. Committee/Council Reports**

1. **Finance Committee:** *Sarah Ananta, Maria Patrón (FPC); Kristine Khachian, Donald Ausherman (SMBCCS); Jennifer Hines (FCLA); Dominica Yasuda (STEM)*
Budget, Facilities and Safety Council: *Tony Peña, Marty Penner (FACS)*
2. **Instruction Committee:** *Brianna Ellis, Karen Knapp (FPC); Carmen Solis, Bunny Wolfer (SMBCCS); Yesenia Fuentes (FCLA); Paige Piper (STEM)*
Curriculum and Assessment Council: *Christopher Torres (FACS)*
3. **Personnel Committee:** *Nina Ferman, Coco Salazar (FPC); Tiene Hauck, Megan Stevenson (SMBCCS); Kate Hetu (FCLA); Priscilla Gentry (STEM)*
Human Resource and Personnel Council: *Leanna Hendrix (FACS)*
4. **Parent/Community Advocacy Committee:** *Gurpreet Gill, Bridget Ruiz (FPC); David Levinson, Evelia Manzo (SMBCCS); Michelle Raxlin (FCLA); Melissa Katchen (STEM)*
School-Community Relations Council: *Evelyn Neglia (FACS)*

- a. **School Site Council:** *Ristelle Morales, Cindy Soto, Barbara Aragón, Eric Torres (FACS); Karen Knapp, Richard Parra (FPC); Ralph Bruce, Danielle Arce, Lisa DeFrancesco (SMBCCS); Lesmi Mendez, Amarjeet Gonzalez, Sindy Serrano (FCLA/STEM)*
 - b. **English Learner Advisory Committee:** *(FACS); (FPC); Jennifer Flynn, Walter Gomez, Diana Ou, Cary Rabinowitz, Anayesi Reyes, Mayda Santos, Bunny Wolfer [co-chairs to be elected](SMBCCS); (FCLA/STEM)*
- C. **Financial Business Manager’s Report:** Erik Okazaki, Associate Client Manager (Assistant to Kristin Dietz, Vice President, EdTec and FCPS Financial Business Manager)

The Assistant to the Financial Business Manager will present the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2021-2022 budgets for all sites.

D. **Directors’ Reports**

- 1. **Fenton Avenue Charter School (FACS)** – *Ms. Monica Castañeda*
- 2. **Santa Monica Boulevard Community Charter School (SMBCCS)** – *Mr. Cary Rabinowitz*
- 3. **Fenton Primary Center (FPC)** – *Mr. Richard Parra*
- 4. **Fenton STEM Academy (STEM)** – *Mrs. Jennifer Miller*
- 5. **Fenton Charter Leadership Academy (FCLA)** – *Mrs. Jennifer Miller*

E. **Chief Operating Officer’s Report** – Mr. Jason Gonzalez

F. **Chief Executive Officer’s Report** - Dr. David Riddick

III. **CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are no items scheduled for the Consent Agenda this month.

IV. **ITEMS SCHEDULED FOR ACTION**

- A. **Recommendation to approve Resolution #50: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e).**
- B. **Recommendation to approve LAUSD Certification of Board Compliance Review**

- C. [Recommendation to approve the First Interim Report](#)
- D. [Recommendation to approve the 2021-2022 Educator Effectiveness Funding and Expenditure Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy](#)
- E. [Recommendation to approve continued membership in California Charter Schools Association.](#)
- F. [Recommendation to approve the revised Youth Suicide Prevention Policy](#)
- G. [Recommendation to approve expenditures above spending authority of Chief Executive Officer](#)

V. **ITEMS SCHEDULED FOR INFORMATION**

- A. [Brown Act Training – presentation by Janelle Ruley \(Young, Minney and Corr LLP\)](#)
- B. [Update on FCPS OPEB Trust](#)
- C. [Progress on expansion of FCLA and STEM](#)
- D. [LAUSD Charter Schools Division Oversight Process](#)
- E. [Draft of 2022-2023 FCPS Instructional Calendar](#)
- F. [Revised FCPS Board of Directors’ Meetings for 2021-2022](#)
- G. [Movement and Investment of FCPS Funds](#)

VI. **ANNOUNCEMENTS**

VII. **ADJOURNMENT**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, January 27, 2021 at 4:30 pm via Zoom meeting.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

November 4, 2021

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, November 4, 2021, at 4:30 p.m. via Zoom (<https://zoom.us/j/528616088>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:31 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King- Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

D. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the October 21, 2021 Regular Meeting (Item I.D.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. **Presentations from the Public** – Chair Lucente

There were no presentations from the public.

B. **Public Hearing** – Chair Lucente

Educator Effectiveness Plans - The Board encouraged participation from parents, teachers and community members prior to the adoption of the Educator Effectiveness Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

A. **Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees under AB 361 and Executive Order N-15-21**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

There were no items scheduled for action.

V. ITEMS SCHEDULED FOR INFORMATION

A. **2021-2022 Educator Effectiveness Funding and Expenditure Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy**

This was an information item only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, December 2, 2021 at 4:30 pm via Zoom meeting.

VII. ADJOURNMENT

The meeting was adjourned at 4:37 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

FENTON CHARTER PUBLIC SCHOOLS

***Fenton Primary Center
Unapproved Minutes of the
Finance and Safety Committee***

October 19, 2021

Zoom Meeting

<https://us02web.zoom.us/j/87306139671>

Meeting ID: 873 0613 9671

Passcode: safety

Call to Order: Maria Patron, Sarah Ananta, Co-Chairs at 7:19 a.m.

Roll Call: Mia Martinez, Secretary

Members Present: Sarah Ananta, Maria Patron, Mia Martinez, Richard Parra, Wendy Kaufman, Celina Calvillo, Richard Parra, Wendy Kauffman, Sirui Thomassian, Rosa Benkovic, and Abigail Lopez-Dee.

Additions/Corrections to the Agenda: Maria Patron, Sarah Ananta, Co-Chairs

Item #1 Approval of Minutes from the January 14, 2021 Finance and Safety Committee

On **MOTION** of Richard Parra, **SECONDED** by Maria Patron and **CARRIED**, the Minutes of the Finance and Safety Committee Meeting of January 14, 2021, were approved as submitted.

Presentations from the Public: Maria Patron, Sarah Ananta, Co-Chairs

Item #2 Any person(s) desiring to address the Finance and Safety Committee on any proper matter.

Old Business: None

New Business:

Item #1 Budget Update: Richard Parra, FPC Director (*Informational*)

Mr. Parra shared a budget summary. Mr. Parra explained enrollment and the impact on the budget. Although we have a higher enrollment (611 versus 603) our ADA is slightly lower. Because of one time monies, FPC was able to hire additional Teacher's Assistants to assist with the need of intervention and closing the learning gap due to the pandemic. The Teacher's Assistants are a big part of the budget. There are 12 Adult Assistants and 25 Teacher's Assistants. There was an explanation regarding Adult Assistants and the cost of Special Education.

Item #2 Impact of Material Revision: Richard Parra, FPC Director (*Informational*)

Next school year, Fenton Avenue Charter School will be a TK to Fifth Grade School. The committee discussed focusing on recruitment to maintain enrollment by visiting preschools. Fenton Primary Center could have more TK classes next year because of the change in TK requirements that will allow students turning 5 years before March 2023 rather than December 2022 to enroll and receive funding. There is a change in the required support for TK classes which will require an adult for every twelve students, a 12:1 ratio of students to adults.

Item #3 **Enrollment:** Richard Parra, FPC Director (*Informational Item*)

Fenton Primary Center's enrollment is 611 right now.

Item #4 **The Great Shake Out:** Richard Parra, FPC Director (*Informational Item*)

Fenton Primary Center is required to have 2 earthquake drills a year so the school will have a drill on Thursday, October 21. It is important to practice so the students are prepared.

Item #5 **COVID Update:** Richard Parra , FPC Director (*Informational Item*)

Fenton Primary Center has a 100% vaccine rate for the staff.

Item #6 **Facilities Cleaning from Vendor:** Richard Parra, FPC Director (*Informational Item*)

Mr. Parra informed the committee that he solicited quotes from three vendors that provide cleaning of facilities to help maintain the cleanliness of the school. These would substitute for full-time custodians.

Next Regular Meeting: TBD

Adjournment:

On **MOTION** of Maria Patron, **SECONDED** by Richard Parra and **CARRIED**, the Finance and Safety Committee meeting adjourned at 7:45 a.m.

Minutes respectfully submitted by Mia Martinez, Committee Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

*Unapproved Minutes of the
Budget, Facilities, and Safety Council*

November 8, 2021

A meeting of the Budget, Facilities, and Safety Council was held on Friday, November 8th, 2021 at 7:16 a.m. on Zoom at Fenton Avenue Charter School at 11828 Gain Street, Lakeview Terrace, CA 91342.

Call to Order: Marty Penner and Tony Peña, Co-Chairs

The Budget, Facilities, and Safety Council Meeting was called to order at 7:16 am by Chairperson, Martin Penner.

Roll Call: Mary Ann McPherson, Secretary

Members Present: Fanny Adnitt, Barbara Aragón, Monica Castañeda, Tony Pena, Vanessa Ettleman, Mary Ann McPherson, Martin Penner, Jessi Tello, Ann Velasco

Members Excused: Geina Addison,, Jose Aceves

Members Absent: Christie Collins, Cheryl Perkins

Additions/Corrections to the Agenda: Martin Penner, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from: Martin Penner, Chairperson

Item #1 **Minutes from the October 15th, 2021 meeting of the Budget, Facilities, and Safety Council Meeting** (*Motion to Approve*)

On **MOTION** of Barbara Aragon, **SECONDED** by Fanny Adnitt, and **CARRIED**, the Minutes of the Budget, Facilities, and Safety Council Meeting of October 15th, 2021 were approved as submitted.

Presentations from the Public: Marty Penner and Tony Peña, Co-Chairs

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter.**

There were no presentations from the public.

Old Business:

There was no Old Business.

Item #3 **Hiring of Oscar Ramos, Part-Time Security** - (LCAP Goal 3, AMO 6) - Monica Castañeda, FACS Director (*Informational Item*)

Ms. Castaneda shared that the part-time Security position has been filled by Oscar Ramos. She also explained that there is still a midday security position that is still open. However, due to the current hiring freeze, this position will remain open.

Item #4 **Hiring of Transitional Kindergarten Teacher** - (LCAP Goal 3, AMO 1) - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda notified the council that this position was posted on EDJOIN as well as Indeed and we are awaiting applications. This position will need to be filled for the addition of the new TK class in January.

Item #5 **Update on Science Lab Teacher-** (LCAP Goal 3, AMO 1) - Monica Castañeda, Director (*Informational Item*)

Ms. Castaneda gave an update on the Science Lab Teacher position and informed the council that this position also remains unfilled as there were no applications received internally from staff at the present time.

Item #6 **Preparations for TK Classroom** (LCAP Goal 3, AMO 5 & 6) – Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda informed the council that Mr. Aceves is currently making facilities preparations in readiness for the TK classroom that will be located in Room 9. This will ensure the classroom is ready for the new teacher and students in January. If a second TK classroom is needed based on enrollment it will be housed in Room 10.

Item #7 **Preparations for Grade Level Expansions** (LCAP Goal 3, AMO 5 & 6) - Monica Castañeda, Director (*Informational Item*)

Ms. Castaneda also shared that Mr. Aceves is planning for the various grade level expansions and will make sure the classrooms are ready and in working order for the new school year prior to the summer break. Depending upon enrollment numbers, FACS will be adding two classes at each grade level for kindergarten, first and second grades. She also shared with the council a tentative map of the campus, with kindergarten being located in rooms 1 and 2, first grade in rooms 3 and 8, and second grade in rooms 4 and 7. Rooms 5 & 6 would remain empty. There is also the possibility of current staff being moved to different rooms in order to facilitate these grade level additions to the FACS campus.

Item #8 **Hiring of Elvira Productions** (LCAP 2, AMO 1 & 2) - Monica Castañeda, Director (*Motion to Approve*)

Ms. Castañeda informed the council that FACS has entered into a contract with Elvira Productions to ramp up our marketing efforts. They will be contracted to receive \$4,000 for four months in exchange for creating two promotional videos each month as well as managing a positive social media presence for FACS.

On **MOTION** of Mary Ann McPherson, **SECONDED** by Vanessa Ettleman, and **CARRIED**, the hiring of Elvira Productions to manage the marketing and social media presence for FACS was approved.

Announcements: None

Next Regular Meeting: TBD

Adjournment:

By **ORDER OF GENERAL CONSENSUS**, the Budget, Facilities and Safety Council Committee meeting adjourned at 7:41a.m.

Minutes respectfully submitted by: Mary Ann McPherson

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee Meeting

Tuesday, November 9, 2021

A meeting of the Finance Committee was held on Tuesday, November 9, 2021 at 7:19 am via Zoom at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Dominica Yasuda, Interim Chair

Roll Call: Kaitlyn Silva, Secretary

Additions/Corrections to the Agenda: Dominica Yasuda, Interim Chair

Dominica Yasuda (Interim Chair) will replace Jennifer Hines (Chair) during today's meeting due to Mrs. Hines' current absence due to maternity leave.

Approval of Minutes: Dominica Yasuda, Interim Chair

Finance Committee Members Present: Fong Chau, Kaitlyn Silva, Cecilia Quijano, Jennifer Miller

Non-committee Members: Jennifer Pimentel, Crisinda Ismail, Dominica Yasuda, Hai Phan, Bianca Bell-Reed

Members Excused: Jennifer Hines, Alexis Sheppard, Mauricio Mena

Item #1 **Minutes from the September 7, 2021 meeting of the Finance Committee**
(Motion to Approve)

On **MOTION** of Kaitlyn Silva, **SECONDED** by Nikole De La Rosa, and **CARRIED**, the minutes from the September 7, 2021 meeting of the FCLA Finance Committee were approved.

Presentations from the Public: Dominica Yasuda, Interim Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter.**

Old Business: **None**

New Business: **None**

Item #3 **Budget Update (LCAP 1-3), Jennifer Miller, Director (Informational Item)**

FCLA remains at a positive operating income balance. Mrs. Miller continues to work with Dr. Riddick, Jason Gonzalez, and EdTec to review the budget and ESSER funds allocation. There are 3 types of ESSER funds, each of different amounts with different expiration dates. There is a report each month of how these funds are being spent. FCLA has recently increased the school's budget allotment in areas of

hiring substitutes through agencies such as: Scoot, Cross Country Ed, especially in the area of Special Education (classroom teachers and adult assistants). Areas that the school is looking to spend these funds next in are in the areas of mental health and academic intervention. Previous expenditures of ESSER funds include facility related enhancements due to Covid safety, student supplies, salaries for staff for summer programming, professional development, as well as staff in person stipends. The December Board Meeting will have a more conclusive presentation and update on how these funds have been used and will continue to be used through the 21-22 school year. Mrs. Miller mentioned other options that FCLA may look to spend remaining ESSER funds for this year: hold additional Professional Developments at the start of 2022, and possibly create stipends for educators assisting with after school programs. Though there is a current hiring need at the school, it is difficult to use the ESSER funds for this purpose because those would be an ongoing expense, and the ESSER funds are one-time funds. Mrs. Miller invites ideas from the staff to think of any other ways possible to use these funds, especially if they are ones pertaining to academic intervention and social-emotional health of either/both student and staff body.

Item #4 **Transitional Kindergarten Enrollment (LCAP 2)**, Jennifer Miller, Director,
(Informational Item)

Previously, if students turned 5 after September 1, they were not able to enter Kindergarten but could enter Transitional Kindergarten (TK), but they needed to be born between September 2 - December 1 to enroll in TK. Starting in 2022, students may enroll in TK if students will have their fifth birthday between September 2 and February 2.

This year, the state is giving FCLA planning and implementation grants to prepare for changes to TK enrollment processes beginning in the 22-23 school year. FCLA has \$101,823 to use during the 21-22 school year. Fenton schools will offer “Mid Year TK” beginning January 2022 for students who will turn 5 by June 2022. A parent survey will be sent to assess interest. Based on survey results, FCLA will post for a TK teacher and move forward with this class after winter break.

Item #5 **FCLA/STEM Foundation Accounts Update (LCAP 2)**, Jennifer Pimentel,
Assistant Director *(Informational Item)*

As of October 21, 2021, the amounts of FCLA funds are as follows: \$11,522.80 (student body account) and \$874.65 (faculty account). Grade level account amounts will be shared to lead teachers once they are received from the FCPS business office.

Item #6 **Scholastic Book Fair Sales Summary (LCAP 2, AMO 2)**, Cecilia Quijano,
Assistant Director *(Informational Item)*

Recognition was given to Mrs. Amarjeet Gonzalez, Ms. Virginia Palma and Mrs. Pimentel for their shared enthusiasm as they helped Mrs. Quijano unpack and set up the book fair on Thursday, October 21st. Also, recognition for their excitement towards the students in finally having an in-person book fair. Mrs. Gonzalez and Ms. Palma set up, ran the registers and made sure the Scholastic Book Fair ran smoothly. The Book Fair ran from October 22-28. Also, special recognition was given to teachers and staff who volunteered their recess time to help make the book fair a success.

The total book fair sale including sales tax and All for Books donations is \$9,362.67 *of which \$8,550.38 entitles us to receive 50% in Scholastic Dollars (\$4,275.19) or 25% in cash (\$2,137.60).*

In the past, FCLA opted to receive the Scholastic Dollars and purchased the Scholastic News for all grades. The Scholastic News is a current events magazine for grades K-6. The articles are always engaging and students look forward to receiving their own copy. Scholastic News presents topics from a kid's perspective in science, social studies and social development, making the themes relevant and exciting for students.

FCLA's subscription to the Scholastic News is placed prior to the beginning of the academic year. A special thank you to Mrs. Pimentel for managing and ordering the Scholastic News for each teacher and grade-level every year.

Item #7 **World's Finest Chocolate Fundraiser Sales Summary (LCAP 2, AMO 2),**
Cecilia Quijano, Assistant Director (*Informational Item*)

Mrs. Quijano gave a special recognition to Mr. Tony Peña who year after year continues to run and manage the chocolate fundraisers throughout the Fenton schools. From counting and delivering the chocolate orders to the students and totaling up the number sold and reporting the results to each school, Mr. Peña is the key person that gets this fundraiser going and leading it to success each year.

This year, the Journalism Club would like to report the results of our World's Finest Chocolate Fundraiser on the Fenton Academies school newsletter for next month's special edition.

*FCLA sold a total of \$6,886. The grand total raised between both FCLA and STEM is \$16,872. Our schools will receive 40% net profit of the total sold.

*The top-selling student is Briana Montalvo from Mrs. Mack's class. She sold \$350 worth of chocolates. Mrs. Mack's kindergarten class is also the top-selling class, selling a total of \$1,810.

The top-selling student will receive a \$100 Gift Card. The top-selling class will receive a Pizza Party or a Happy Meal Party, depending on what the class chooses.

The money raised will be deposited into FCLA's student body account. From there, it can be used for schoolwide items. This may include programs, field trips, assemblies, etc.

Announcements: There will be a lockdown drill at 3:30 pm today (during after school hours).

Next Regular Meeting: The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Kaitlyn Silva, **SECONDED** by Fong Chau, and **CARRIED**, the Finance Committee adjourned at 7:49 am.

Minutes respectfully submitted by: Kaitlyn Silva, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Finance Committee

November 9, 2021

A meeting of the Finance Committee was held on November 9, 2021 at 7:19 a.m. via Zoom.

Call to Order: Dominica Yasuda, Chairperson

Roll Call: Crisinda Ismail/Bianca Bell-Reed, Secretaries

Members Present: Dominica Yasuda, Bianca Bell-Reed, Crisinda Ismail, Jennifer Miller, Cecilia Quijano, Hai Phan

Excused Members: Romelia Lagunas; Alexis Sheppard

Non-Committee Members Present: Jennifer Pimentel, Nikole de la Rosa, Fong Chau, Kaitlyn Silva

Additions/Corrections to the Agenda: None

Approval of Minutes: Dominica Yasuda, Chairperson

Item #1 **Minutes from the September 7, 2021 meeting of the Fenton STEM Finance Committee** (*Motion to Approve*)

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Cecilia Quijano, and **CARRIED**, the minutes from the September 7, 2021 meeting of the Finance Committee were approved.

Presentations from the Public: none

Item #2 **Any persons desiring to address the Fenton STEM Finance Committee on any proper matter.**

There were no presentations from the public.

Old Business: **None**

New Business:

Item #3 **Budget Update (LCAP 1-3)**, Jennifer Miller, Director (*Informational Item*)

Mrs. Miller shared the ESSER funds and how they are allocated. She stated that she continues to work with Dr. Riddick, Jason Gonzalez, and EdTec to review the budget and ESSER funds. Mrs. Miller described the different types of ESSER funds, how these funds are allocated, along with the various ESSER expiration dates. Increased funds have been given towards hiring substitutes, both Adult Assistants and SPED teachers, from agencies such as Scoot and Cross Country Ed. Mrs. Miller stated that future funds may be spent on mental health programs, as well as academic interventions.

Previous expenditures of ESSER funds include facility related enhancements due to Covid safety, student supplies, salaries for staff for summer programming, professional development, as well as staff in-person stipends. Mrs. Miller encouraged the team to attend the December Board meeting as more information will be presented. Mrs. Miller mentioned other options that the academies may look at in order to spend remaining ESSER funds for this year before its expiration date in 2022. Though there is a current hiring need at the school, it is difficult to use the ESSER funds for this purpose because those would be an ongoing expense, and the ESSER funds are one-time funds only. Mrs. Miller invites ideas from the staff to think of any other ways possible to use these funds, especially if they are ones pertaining to academic intervention and social-emotional health of either/both student and staff body. Mrs. Miller stated that the bond for the Annex is separate from ESSER and budget funds.

Item #4 **Transitional Kindergarten Enrollment (LCAP 2)**, Jennifer Miller, Director
(Informational Item)

Mrs. Miller referenced Dr. Riddick’s memo that was shared at the July Board meeting in regards to a TK expansion. She shared that the TK expansion, starting in 2022-23 school year, will allow all four-year-olds born by September 1, eligible for a full year of TK before kindergarten. Thereby having a “14th grade” for all four-year old children by the 2025-26 school year. Through the “California Prekindergarten Planning and Implementation Grant”, STEM will receive \$102,478 for the 21-22 school year. These funds may be used for planning, hiring, training, and any other necessary costs needed to successfully expand TK services. Fenton schools will offer “Mid-Year TK” beginning January 2022 for students who will turn 5 by June 2022. Classes will follow a 24:2 ratio. Mrs. Miller stated that classrooms will be prepared to service TK students.

A parent survey will be sent out to families to assess interest. Depending on the survey results, FCLA/STEM may possibly find the need to hire a TK teacher and move forward with this class after winter break.

Item #5 **FCLA/STEM Foundation Accounts Update (LCAP 2)**, Jennifer Pimentel,
Assistant Director *(Informational Item)*

Mrs. Pimentel shared information pertaining to our school’s student body and faculty funds balances. As of October 31, 2021, STEM has a student body account balance of \$6, 533.83 and Faculty account balance of \$724.29. She stated that she will contact Oscar Contreras to get information in regards to grade level account balances. These funds may possibly be used for future field trips, materials, or any school-wide events.

Item #6 **Scholastic Book Fair Sales Summary (LCAP 2, AMO 2)**, Cecilia Quijano,
Assistant Director *(Informational Item)*

Mrs. Quijano acknowledged and gave thanks to Mrs. Amarjeet Gonzalez, Ms. Virginia Palma and Mrs. Pimentel for their shared enthusiasm and excitement in setting up the in-person book fair on Thursday, October 21st. She stated that Mrs. Gonzalez and Ms. Palma operated the registers and made sure the Scholastic Book Fair ran smoothly. The Book Fair ran from October 22-28. She also thanked all teachers and staff who volunteered their recess time to help make the book fair a success.

The total book fair profits, including sales tax and All for Books donations, is \$9,362.67 of which \$8,550.38 entitles us to receive 50% in Scholastic Dollars (\$4,275.19) or 25% in Cash (\$2,137.60).

In the past, the Academies opted to receive the Scholastic Dollars and purchased the Scholastic News for all grades. The Scholastic News is a current events magazine for grades K-6. The articles are always engaging and students look forward to receiving their own copy. Scholastic News presents topics from a kid's perspective in science, social studies and social development, making the themes relevant and exciting for students.

STEM's subscription to the Scholastic News is ready and placed prior to the beginning of the academic year. A special thank you to Mrs. Pimentel for managing and ordering the Scholastic News for each teacher and grade-level every year.

Item #7 **World's Finest Chocolate Fundraiser Sales Summary (LCAP 2, AMO 2)**
Cecilia Quijano, Assistant Director (*Informational Item*)

Mrs. Quijano gave a special recognition to Mr. Tony Peña and his lovely wife, Mrs. Maria Peña, who year after year continue to run and manage the chocolate fundraisers throughout the Fenton schools. From counting and delivering the chocolates to the students, totaling up the number sold, and reporting the results to each school, Mr. Peña is the key person that gets this fundraiser going and leading it to its success each year.

The Journalism Club intends to report the results of our World's Finest Chocolate Fundraiser on their very first Fenton Academies' school newsletter for next month's special edition.

STEM sold a total of \$9,986. Our top selling student is Emalie Ferderer from Ms. Muñoz's class who sold a whopping total of \$1,140. Ms. Muñoz's class, as a whole, sold a total of \$2,454.

The grand total raised between the two schools is \$16,872. Our Schools will receive 40% net profit of total sold.

The top-selling student will receive a \$100 Gift Card. The top-selling class will receive a Pizza Party or a Happy Meal Party, depending on what the class chooses.

The money raised will be deposited into STEM's student body accounts. From there, it can be used for schoolwide items. This may include programs, field trips, assemblies, etc.

Announcements:

Mrs. Miller announced that a lockdown drill will occur today at 3:30 pm during afterschool hours.

Next Regular Meeting:

The next meeting of the STEM Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** by Crisinda Ismail, **SECONDED** by Bianca Bell-Reed, and **CARRIED**, the Finance Committee adjourned at 7:48 a.m.

Minutes respectfully submitted by: Crisinda Ismail and Bianca Bell-Reed, Secretaries

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

***Unapproved Minutes of the
Curriculum and Assessment Council***

November 9th, 2021

A meeting of the Curriculum and Assessment Council was held on Tuesday November 9th, 2021 at 7:15 am on Zoom at Fenton Avenue Charter School at 11828 Gain Street Lakeview Terrace, CA 91342.

Call to Order: Christopher Torres, Chairperson

The Curriculum and Assessment Council Meeting was called to order at 7:17 am by Chairperson, Christopher Torres

Roll Call: Robin McNutt, Secretary

Members Present: Patricia Aparicio, Barbara Aragón, Myriam Arechiga, Barbara Ausherman, Monica Castañeda, Jacqueline Claudio, Emily Gillmore, Otilia Lopez, Robin McNutt, Mercedes Meeks, DeAnn Michiels, Jessi Tello, Christopher Torres, Tiffany Walker, Rebecca Williamson

Members Excused: N/A

Members Absent: N/A

Additions/Corrections to the Agenda: Christopher Torres, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from October 11th, 2021: Christopher Torres, Chairperson

Item #1 Minutes from the October 11, 2021 meeting of the Curriculum and Assessment Council (*Motion to Approve*)

On **MOTION** of Barbara Aragón , **SECONDED** by DeAnn Michiels, and **CARRIED**, the Minutes of the Curriculum and Assessment Council Meeting of October 11th, 2021 were approved as submitted.

Presentations from the Public: Christopher Torres, Co-Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter.

There were no presentations from the public.

New Business:

Item #3 Monthly Grade Level i-Ready Data Meetings (LCAP 1, AMO 1) – Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castañeda shared that, after speaking with Lead Teachers, Lead Teachers will not be responsible for checking in on their grade levels' i-Ready minutes, data, or progress. She will meet once a month with each grade level to discuss this information and review data. Teachers will need to have their data accessible during this meeting, as well as have questions and discussion points ready to work with their grade levels to develop an action plan for their classes.

Item #4 **Average Daily Attendance Incentives (LCAP 2, AMO 2)** – Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castañeda shared that, moving forward, the school will utilize ADA Incentives to improve attendance. For the ADA for the month of November, the top classes will win a party of their choice (snacks to be included). They will receive an attendance banner and a trophy to display as well. The teachers in these classes will receive preferred parking for a week and a free lunch of their choice provided by SNP. It was also proposed to award students with a smaller prize for having perfect or near perfect attendance, like a pencil, brag tag, eraser, or other small treat. Ms. Castañeda will order brag tags to begin awarding in December. Winners of the ADA Incentives will be announced the following month in an outdoor assembly style ceremony, similar to the format of the Halloween Parade. The following month, the previous winners will pass on the banner and trophy to the next winners.

Item #5 **Follow-up EL Meetings (LCAP 1, AMO 4)** - Barbara Aragon, FACS Assistant Director (*Informational Item*)

Ms. Aragón informed the council that follow up meetings with EL students will happen in late November and early December. She will review task types for the Speaking Domain on the upcoming Summative ELPAC, as some of these have been updated to include different speaking tasks. Teachers have received notices for their students' assigned meeting dates and time. This meeting will only be about 15 minutes. Students will continue to be encouraged to practice accessing the Practice and Training Tests online to prepare. Ms. Aragón also shared that five students have already been reclassified this year based on prior grades and recent i-Ready data.

Announcements:

Directors met on Monday November 8th to begin discussing plans for next year. Next year's school calendar will be shared with Lead Teachers soon to review. All teachers will be able to vote on next year's calendar in the coming months.

Next Regular Meeting: TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Curriculum and Assessment Council Meeting was adjourned at 7:33.

Minutes respectfully submitted by: Robin McNutt

FENTON CHARTER PUBLIC SCHOOLS

***Santa Monica Blvd. Community Charter School
Personnel Committee***

Tuesday October 19, 2021

7:15 a.m.-Zoom Virtual Meeting: <https://us02web.zoom.us/j/83018769207>

Meeting ID: 830 1876 9207

Passcode: 633310

AGENDA

A meeting of the Personnel Committee was held on Tuesday, October 19, 2021 at 7:15 a.m. via Zoom Meeting ID: 830 1876 9207.

Call to Order: Tiene Hauck and Megan Stevenson, Co-Chairs

The Personnel Meeting was called to order at 7:15 a.m. by Co-Chair, Megan Stevenson

Roll Call: Tiene Hauck, Co-Chair

Members Present:

Megan Stevenson, Tiene Hauck, Gabriela Arroyo, Marie Kirakossian, Denise Molina, Angela Boyd, Laura Gerow, Cary Rabinowitz, and Walter Gomez

Members Excused: Erick Lazo and Tina Collela

Members Absent: Emily Harper and Sarah Zeleznick

Additions/Corrections to the Agenda: Tiene Hauck and Megan Stevenson, Co-Chairs

There were no additions or corrections to the Agenda.

Approval of Minutes: Tiene Hauck and Megan Stevenson, Co-Chairs

Item #1 Approval of Minutes from the September 7, 2021 meeting of the Personnel Committee: Tiene Hauck and Megan Stevenson, Co-Chairs (*Motion to Approve*)

On **MOTION** of Walter Gomez, **SECONDED** by Gabriela Arroyo, and **CARRIED**, the Minutes of the SMBCCS Personnel Committee Meeting of September 7, 2021 were approved as submitted.

Presentations from the Public: Tiene Hauck and Megan Stevenson, Co-Chairs

Item #2 Any persons desiring to address the Personnel Committee on any proper matter.

There were no presentations from the public.

Old Business: **Selection of Personnel Committee Secretaries**, Tiene Hauck and Megan Stevenson, Committee Chairs (*Motion to Approve*)

The selection of Personnel Committee secretaries has been tabled until the next Personnel Committee meeting.

New Business:

Item #3 **Increase of In-Person Stipends for the 2021-2022 School Year (LCAP Goal 3)**, Cary Rabinowitz, Director (*Informational Item*)

The board will be looking at the stipend increase for this school year, 2021-2022, for full time certificated and classified staff. Proposal is based per quarter. Full-time certificated staff will receive \$2,500 per quarter for a total of \$10,000 per year. TA's will receive \$5,000 for the year. TA's who work less than 5.5 hours would receive \$4,000 for the year. Employees who take a leave of absence will not be eligible for the stipend. Staff needs to meet the 81.5 % fulfillment criteria. Please refer to Dr. Riddick's chart he sent which includes eligibility requirements. Payments will occur on the paychecks in November, December, March and July.

Item #4 **COVID 19 Vaccination Requirement (LCAP Goal 3, AMO 6)**, Cary Rabinowitz, Director (*Informational Item*)

Covid vaccine requirement began October 15, 2021. Moving forward all staff and all adults are required to have their covid vaccination. All staff must have at least 1 dose by October 15, 2021 and a second dose by November 15, 2021. As of now, all adults on campus have met this requirement.

Item #5 **SMBCCS Staffing Update (LCAP Goal 3)**, Cary Rabinowitz, Director (*Informational Item*)

Lower SDC has been placed. As for the third grade teacher position, SMBCCS has expedited a request to the CTC for the 3rd grade candidate and the request was granted. The new third grade teacher will be in room 20. Vacancies include an additional educational specialist. We have three but are looking for a 4th. Ms. Molina will be on maternity leave and a substitute has been set in place. We are also still looking for a school nurse.

Item #6 **Earned Increase Walkthroughs (LCAP Goal 3, AMO 2)**, Cary Rabinowitz, Director (*Informational Item*)

Earned increase walkthroughs for the Fall have been postponed but will look to have them in the Spring. Dates for walkthroughs TBD. Teachers have been supporting each other and no need to move forward with walkthroughs for this Fall.

Announcements: None

Next Regular Meeting:

The next meeting of the SMBCCS Personnel Committee will be determined at a later date.

Adjournment:

On **MOTION** of Gaby Arroyo, **SECONDED** by Angela Boyd and **CARRIED**, the SMBCCS Personnel Committee Meeting was adjourned at 7:35 a.m.

Minutes respectfully submitted by: Tiene Hauck and Megan Stevenson, Co-Chairs.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School
Human Resource and Personnel Council

Unapproved Minutes of the Human Resource and Personnel Council
November 10, 2021

Call to Order: Leanna Hendrix, Council Chair

The Human Resource and Personnel Council meeting was called to order at 7:15 a.m. by the Council Chair, Leanna Hendrix

Roll Call: Karen Scharf, Secretary

Members Present: Lizette Adkisson, Barbara Ausherman, Leanna Hendrix, Karen Scharf, Elsie Torres, Lillian De La Torre, Karla Contreras, Ms. Castaneda, Ms. Aragon, and Mr. Tello

Members Excused: Marya Asadurian

Non-Members Present: Veronica Ramos

Additions/Corrections to the Agenda: Leanna Hendrix, Council Chair

There were two spelling corrections to the minutes, which have been updated.

Approval of Minutes from: Leanna Hendrix, Council Co-Chair

Item #1 **Minutes from the October 13, 2021 meeting of the Human Resource and Personnel Council** (*Motion to Approve*)

On **MOTION** of Lizette Adkisson, **SECONDED** by Karen Scharf, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Leanna Hendrix, Council Chair

Item #2 **Any person(s) desiring to address the Human Resource and Personnel Council on any proper matter.**

There were no presentations from the public.

Old Business: **None**

New Business:

Item #3 **Hiring of Oscar Ramos - Part-time Security (LCAP Goal 3, AMO 6),** Monica Castañeda, FACS Director (*Informational Item*)

Ms. Castañeda informed the council that Oscar Ramos began his duties last Monday and has been a wonderful addition to the FACS family. His current hours are 2:00 p.m. to 5:30 p.m.

Item #4 **Posting for Transitional Kindergarten Teacher (LCAP Goal 3, AMO 1),**
Monica Castañeda, FACS Director (*Discussion Item*)

On January 6, 2022, FACS plans to open a full day T-Kindergarten classroom and there have been 15 pupils currently signed up. Ms. Castaneda informed the council that she attended a Universal Kindergarten webinar to learn about the current guidelines for expansion. A T-Kindergarten classroom at FACS must have a teacher with a Multiple Subject Teaching Credential for a 12 to 1 student ratio. A 24 to 1 student ratio may have one teacher and one assistant which can be a TA. The TA hours could either be a 5.5-hour shift or an a.m. and p.m. shift. Ms. Castaneda has posted for the teacher position on Indeed and Edjoin.

Item #5 **Posting for Transitional Kindergarten Teacher Assistant (LCAP Goal**
3, AMO 1), Monica Castañeda, FACS Director (*Discussion Item*)

Ms. Castaneda informed the council that the postings on Indeed and Edjoin have not yet resulted in any interest at this time. FACS is hoping to allow the future hired teacher time to set-up the classroom in early December. Since interest is low to nil at this time, she pointed out that FACS, as a last resort, may need to restructure from within in order to accommodate for the new position. She is hoping this will not need to be done, but as a last resort it may indeed need to be pursued. Discussion and brainstorming for further outlets to secure the position took place. Contacting college campuses such as CSUN was considered as a further option.

Item #6 **Update of Science Lab Teacher (LCAP Goal 3, AMO 1),** Monica
Castañeda, FACS Director (*Informational Item*)

Ms. Castaneda informed the council that the Science Lab position was not filled as no one applied for the position. At this time the opening has been closed. It was explained that the budget still allows for a classroom teacher which will be filled with the TK opening.

Item #7 **Elvira Production Contract (LCAP 2, AMO 1 & 2),** Monica
Castañeda, FACS Director (*Informational Item*)

Ms. Castaneda informed the council that the Budget and Facilities Council approved budget allowance to hire Elvira Media to create production to facilitate community awareness at FACS. Two promotional videos per month at \$4,000.00 will be paid for their services. Currently, they are contracted for a four-month period, which equates to 8 promotional videos. These images can be used on social media and the next video will take place on November 12, 2021 during FACS “Just Say No” assembly. Winter ideas are also currently being brainstormed.

Announcements:

Ms. Castaneda informed the council that Dr. Riddick is currently working on the tentative 2022-2023 school year calendar. The tentative calendar will soon be sent for feedback to the current Lead Teachers and Faculty Representatives. After feedback is given, it will be sent out to the staff to vote on. She would like the staff to know that the calendars will be available in the near future (possibly during or around Thanksgiving Break) and encourages everyone to make sure to vote for what they think will best suit FACS staff, students and the community at large.

Next Regular Meeting: TBD

Adjournment:

On **MOTION** of Barbara Ausherman, **SECONDED** by Lizette Adkisson, and **CARRIED**, the Human Resource and Personnel Council meeting adjourned at 7:33 a.m.

Minutes respectfully submitted by: Karen Scharf

FENTON CHARTER PUBLIC SCHOOLS
(Fenton Avenue Charter School)

Unapproved Minutes of the
(School Community Relations Committee)

November 12, 2021

A meeting of the School Community Relations Council was held on Friday, November 12th, 2021 at 7:17 am on Zoom at Fenton Avenue Charter School at 11828 Gain Street Lakeview Terrace, CA 91342.

Call to Order: Evelyn Neglia, Chair

The School Community Relations Committee Meeting was called to order at 7:17 am by Chair, Evelyn Neglia.

Roll Call: Tiffany Fisher/ Christina Melkonian, Secretary

Members Present: Evelyn Neglia, Katherine Sheppard, Tiffany Fisher, Christina Melkonian, Andrea Cuba, Monica Casañeda, Barbara Aragón, and Jessi Tello

Members Excused: Anna Flores, Lorena Sanchez

Members Absent: Emily Waterbury, Saul Ulloa

Additions/Corrections to the Agenda: Evelyn Neglia, Chair

Approval of Minutes: Evelyn Neglia, Chair

Item #1 Minutes from the October 14, 2021 meeting of the School-Community Relations Council (*Motion to Approve*)

On **MOTION** of Barbara Aragón, **SECONDED** by Tiffany Fisher and **CARRIED**, the Minutes of the School Community Relations Council Meeting of October 14, 2021, were approved as corrected.

Presentations from the Public: Evelyn Neglia, Chair

Item #2 Any persons desiring to address the School-Community Relations Council on any proper matter

Old Business: None

New Business:

Item #3 **Crayola Initiative (LCAP 2, AMO 2)**, Barbara Aragón, Assistant Director
(Informational Item)

Barbara Aragón reported on the Crayola Initiative started with a parent as part of FPCS' effort to recycle old and bad crayons. Flyers have been given to teachers to start implementing these recycling features in their classrooms. This is helping our school with the environmental studies focus. We are really excited about adding this element into our classrooms. Ms. Aragón will be delivering the crayola recycling boxes to the classrooms this week.

Item #4 **Social Media Presence (LCAP 2, AMO 2)**, Monica Castañeda, Director
(Informational Item)

Monica Castañeda shared that we are continuing to increase our social media presence. In our efforts to do this, we are trying to be sure that we are more present on social media by doing live videos on Instagram when applicable with school events. Monica Castañeda shared that we gained more followers by streaming the Halloween Parade. With the positive impact from that, we will be going live on Instagram for our "Just Say No" assembly. We are going to continue our efforts to get new followers and interaction with the public through social media. As a school, we have also been posting videos and testimonials from our school. All videos can be found on our Youtube too at Fenton Avenue Charter School.

Item #5 **Elvira Media (LCAP 2, AMO 2)**, Monica Castañeda, Director *(Informational Item)*

Monica Castañeda shared that on Monday, 11/8/2021, the FACS Budget, Facilities, and Safety Council approved the contract with Elvira Media. The contract will consist of two promotional videos per month for four months at \$4,000. The videos will be used to post on social media platforms. The Halloween Parade and Luz Rivas videos were made by Elvira Media. The contract gives us the two promotional videos, as well as all the photos and video clippings he takes for each event. Monica Castañeda shared that they felt it was necessary for our recruitment efforts, especially with the expansion and TK. In the coming weeks, we are looking at a video with the filming of the TK classroom and highlighting its preparations. Mateo Elvira will be present for the Just Say No rally to make a promotional video highlighting that we are working with the LAPD to improve our community building. Jessi Tello added that all the videos he created can be found on our Youtube channel at Fenton Avenue Charter School.

Item #6 **Transitional Kindergarten Opening (LCAP 1, AMO 2)**, Monica Castañeda,
Director *(Informational Item)*

Monica Castañeda presented our transitional kindergarten opening at Fenton Avenue Charter School. We have received 15 students interested in Transitional Kindergarten. As a school we are now finalizing the applications. We have already had 5 applications returned to the school and FACS is working towards getting the rest returned as soon as possible.

Item #7 **Paws for Patients (LCAP 2, AMO 2)**, Barbara Aragón, Assistant Director
(Informational Item)

Barbara Aragón presented on the Paws for Patients. As an incentive for FACS Average Daily Attendance (ADA), Paws for Patients reached out to Becky Williamson. We are looking at the top 5 attendance, teachers and classrooms for the month of October and Mrs. Williamson's class will participate as well. This will take place next Thursday, 11/18/2021. They will bring a therapy dog for the students to meet in the library. Parent permission slips for students have been sent home allowing the students to participate. This is a nice opportunity for the kids to see a therapy dog and hear a little bit about the program.

Item #8 **Awards Assemblies (LCAP 2, AMO 2)**, Jessi Tello, Assistant Director
(Informational Item)

Jessi Tello presented on the awards assemblies that were held the week of October 25th. He explained how we did this by having two classes at a time in the auditorium to present the different awards by their classroom teacher. Each classroom sat on opposite sides of the auditorium, sitting one seat apart due to COVID safety guidelines. Parents were invited to be on Zoom to be able to participate and see the awards being given. At the end of each class's awards, parents were able to take a screenshot of their child with the award received. This event was important for the students' efforts to be recognized as well as for the parents to have involvement in their child's educational experience.

Item #9 **School Site Council (LCAP 2, AMO 2)**, Monica Castañeda, Director
(Informational Item)

Monica Castañeda presented on our School Site Council Committee. The first council meeting was held on Monday November 8, 2021. The following committee members have been elected as part of our School Site Council Committee: Monica Castañeda (Director), Barbara Aragón (Assistant Director), Barbara Ausherman (4th Grade Lead/Faculty Rep), Tiffany Fisher (5th Grade Teacher), Eric Torres (Nurse's Assistant), Felix Bañuelos (Parent), Rux Flores (Parent), Damaris Oropeza (Parent), Ristelle Morales (Parent), Cindy Soto (Parent). The following members are representing the council: Ristelle Morales – Chairperson, Cindy Soto – Vice Chairperson, Ms. Aragón – Secretary, and Eric Torres - Parliamentarian.

Announcements: None

Next Regular Meeting: TBD

Adjournment: By order of **GENERAL CONSENSUS**, the School Community Relations Council meeting was adjourned at 7:32 am.

Minutes respectfully submitted by: Tiffany Fisher and Christina Melkonian

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

School Site Council Meeting

October 28, 2021

3:30pm - Zoom Meeting

Passcode: 857618

AGENDA

Call to Order: Ralph Bruce, Co-Chair

The **October 28, 2021** meeting of the School Site Council was called to order at 3:36pm

Roll Call: Monica Garcia, Secretary

Present members: Cary Rabinowitz, Ralph Bruce, Beth Henschel, Lisa De Francesco, Sandra Campos, Johana Juarez, Karla Lara, Monica Garcia

Excused members: Danielle Arce

Additions/Corrections to the Agenda: Ralph Bruce, Co-Chair

Approval of Minutes: Ralph Bruce, Co-Chair

Item #1 **Approval of Minutes,** Ralph Bruce, Co-Chair

On **MOTION** of Lisa DeFrancesco, **SECONDED** by Sandra Campos, and **CARRIED**, the Minutes of the SMBCCS School Site Council Meeting of September 30, 2021 were approved as submitted.

Item #2 **Presentations from the Public:** Ralph Bruce, Co-Chair

No Presentations from the public.

Old Business:

None

New Business:

Item #3 **Review of School Financials: State and Federal Funding (LCAP Goal 3),** Cary Rabinowitz, SMBCCS Director (*Informational Item*)

Mr. Rabinowitz reviewed the school's budget, specifically reviewing the school's LCFF entitlement, Federal Revenue, and Other State Revenue. He talked about how the school's budget will be reflected in the Local Control Accountability Plan.

Item #4 **Review of State and Local Student Achievement Data (LCAP Goal 1, AMO 1-4)**

Cary Rabinowitz, SMBCCS Director (*Informational Item*)

Information is available to the public on the California Schools Dashboard to find how schools are doing, and how they're graded based on students' achievements. Mr. Rabinowitz reviewed the school's achievement overall as well as by their student groups - English learners, Hispanic, Socio-Economically Disadvantaged, and Students with Disabilities.

Item #5 **Review of LCAP Goal 1: Increasing Student Achievement**, Cary Rabinowitz, SMBCCS Director (*Discussion Item*)

Going over LCAP Goal #1 to increase students' performances by increasing CAASPP scores by the end of the year. Mr. Rabinowitz discussed the overall goal and the school's Annual Measurable Objectives. No questions by the council.

Announcements:

None

Next Regular Meeting:

The next meeting of the School Site Council is scheduled for December 9th.

Adjournment:

On **MOTION** of Beth Henschel, **SECONDED** by Lisa DeFrancesco, and **CARRIED**, the Minutes of the SMBCCS School Site Council Meeting of September 30, 2021 were approved as submitted.

Meeting adjourned at 4:45pm.

FENTON CHARTER PUBLIC SCHOOLS

***Fenton Primary Center
School Site Council (SSC)***

**November 3, 2021
7:15 a.m.**

**Join Zoom Meeting: <https://us02web.zoom.us/j/81642341589>
Meeting ID: 816 4234 1589
Passcode: FPC**

AGENDA

Call to Order: Richard Parra, FPC Director

The School Site Council meeting was called to order at 7:17 a.m. by Co-Chair, Richard Parra.

Roll Call: Richard Parra, FPC Director

Members Present: Luis Yanez, Juchell Wardlow, Karen Knapp, Judy Lee, Lisa Morales, and Richard Parra

Non-Members Present: Wendy Kaufman

Members Excused: Laura Vasquez, Vanessa Rosales, and Ivette Gaytan

Additions/Corrections to the Agenda: Richard Parra, Co-Chair

None

Presentations from the Public: Richard Parra, Co-Chair.

None

Item #1 Any persons desiring to address the School Site Council on any proper matter.

None

Old Business:

None

New Business:

Item #2 Council Bylaws, Richard Parra, FPC Director (*Motion to Approve*)

Richard Parra presented the members with the School Site Council Bylaws. The bylaws explain the duties of our School Site Council. These bylaws include the voting rights, terms of office and all responsibilities of School Site Council members.

On **MOTION** of Judy Lee, **SECONDED** by Lisa Morales, and **CARRIED**, the School Site Council Bylaws were approved as submitted.

Item #3 **Council Responsibilities**, Richard Parra, FPC Director (*Informational Item*)

Mr. Parra explained the responsibilities of the council members. The School Site Council will meet to approve the finalized Single Plan for Student Achievement (SPSA) and/or Local Control Accountability Plan (LCAP) after it has been revised and approved by our four other committees; Personnel Committee, Instruction Committee, Finance Committee and Parent Advocacy Committee.

Item #4 **Council Members Terms of Office**, Richard Parra, FPC Director (*Informational Item*)

Mr. Parra will email the members to obtain their agreement for committing to either 1-2 years on our School Site Council. It is encouraged that members serve a 2-year commitment.

Item #5 **Selection of Council Secretary**, Richard Parra, FPC Director (*Motion to Approve*)

Judy Lee volunteered to be the Secretary and take minutes for the School Site Council and Karen Knapp volunteered to be the Co-Chair with Richard Parra.

On **MOTION** of Richard Parra, **SECONDED** by Judy Lee, and **CARRIED**, the selection of council secretary and co-chair were approved as submitted.

Item #6 **FPC Instructional Program Overview**, Richard Parra, FPC Director (*Discussion Item*)

The FPC Instructional program overview was presented to the members. Mr. Parra explained the plan for student achievement and how it relates to our school's approved charter. The school's accountability is provided by annual district oversight, state and federal programs, and Fenton Charter Public Schools board (FCPS). Mr. Parra provided an overview of our curriculum that we use at FPC.

Item #7 **Local Control and Accountability Plan (LCAP)**, Richard Parra, FPC Director (*Informational Item*)

Richard Parra provided digital copies to each member pertaining to the FPC Local Control and Accountability Plan and the LCFF Budget overview for parents. Our projected revenue was shared. The importance of enrollment and how it impacts the budget was shared. Mr. Parra clarified what finances we get from the state and how we budget our funds. The LCAP overview includes the goals for our school. Goal #1 is to increase student achievement; Goal #2 is to increase meaningful and purposeful student, teacher, and parent engagement; Goal #3 is to provide an appropriate basic condition of learning.

Item #8 **School Updates**, Richard Parra, FPC Director (*Informational Item*)

Richard Parra shared with the council this year's updates. The procedures and protocols for COVID were shared. Mr. Parra also shared the impact of the pandemic and the need to focus on intervention.

Announcements:

Next Regular Meeting: December 15, 2021

Adjournment:

On **MOTION** of Karen Knapp, **SECONDED** by Juchell Wardlow, and **CARRIED**, the adjournment was approved at 7:47 a.m.

FENTON AVENUE CHARTER SCHOOL

School Site Council Meeting

November 4, 2021

7:15 a.m. - Zoom Meeting

Passcode: 873074

AGENDA

Call to Order: Monica Castañeda, Interim Chair

The meeting of the Fenton Avenue Charter School, School Site Council, was called to order at 7:23 a.m.

Roll Call: Monica Castañeda, Interim Chair

School Site Members Present: Monica Castañeda (Director), Barbara Aragón (Assistant Director), Barbara Ausherman (4th Grade Lead/Faculty Rep), Tiffany Fisher (5th Grade Teacher), Eric Torres (Nurse's Assistant), Felix Bañuelos (Parent), Rux Flores (Parent), Damaris Oropeza (Parent), Ristelle Morales (Parent), Cindy Soto (Parent)

Additions/Corrections to the Agenda: Monica Castañeda, Interim Chair None

Approval of Minutes: Monica Castañeda, Interim Chair None

Presentations from the Public: Monica Castañeda, Interim Chair None

Item #1 Any persons desiring to address the School Site Council on any proper matter.

None

Old Business:

None

New Business:

Item #2 School Site Council Bylaws, Monica Castañeda, FACS Director (*Motion to Approve*)

Ms. Castañeda reviewed the Bylaws of Fenton Avenue Charter School's School Site Council which include: Duties of the School Site Council, member composition, term(s) of office, duties of officers and subcommittees.

On **MOTION** of Barbara Ausherman and **SECONDED** by Tiffany Fisher, and **CARRIED**, the Bylaws were approved.

Item #3 School Site Council Responsibilities, Monica Castañeda, FACS Director (*Informational Item*)

The responsibilities of the School Site Council were reviewed. The main duties are: Develop and approve the Single Plan for Student Achievement, obtain recommendations for the proposed Single Plan for Student Achievement, provide ongoing review of the implementation of the plan with the director, teachers and other school staff members, and annually evaluate the progress made toward school goals to raise the academic achievement of all students.

Item #4 School Site Council Members Terms of Office, Monica Castañeda, FACS Director
(Informational Item)

Nominations were made, ballots were sent out, and the school community voted for current members of the School Site Council. As per the Bylaws, the principal is responsible for the election of staff members. Miss Castañeda reviewed the term(s) of office with the members.

Item #5 Selection of School Site Council Officers, Monica Castañeda, FACS Director *(Motion to Approve)*

Ms. Castañeda reviewed the duties of the officers as stated in the Bylaws. The following members were nominated to hold the duties of chairperson, vice-chairperson, secretary, and parliamentarian:

Ristelle Morales – Chairperson
Cindy Soto – Vice Chairperson
Ms. Aragón – Secretary
Eric Torres - Parliamentarian

On **MOTION** of Barbara Ausherman and **SECONDED** by Tiffany Fisher, and **CARRIED**, the Council Officers were approved.

Item #6 FACS Local Control Accountability Plan, Monica Castañeda, FACS Director
(Discussion Item)

Members were sent a copy of the LCFF Budget Overview. Ms. Castañeda reviewed key elements of the projected revenue by funding source. The LCAP was also reviewed as it pertains to the three major goal areas, measurable outcomes, goal analysis and budget expenditures.

Announcements:

A sign-in sheet will be posted prior to the next meeting for all members to sign.

Next Regular Meeting: TBD

Adjournment:

On **MOTION** of Tiffany Fisher and **SECONDED** by Barbara Ausherman, and **CARRIED**, the meeting was adjourned at 7:54 a.m.

Minutes respectfully submitted by: Ms. B. Aragón

There were no meetings of the English Learner Advisory Committees held this past month.

II. C.

Financial Business Manager's Report
(See presentation slides)

II. D.
Directors' Reports

**FENTON AVENUE CHARTER SCHOOL (FACS)
DIRECTOR’S REPORT**

December 2, 2021

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

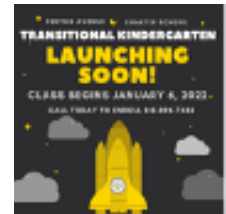
ATTENDANCE AND ENROLLMENT

***AVG. Monthly ADA – 95.61%
Cumulative ADA – 95.56%***

Date	3rd	4th	5th	Total
11/28/2021	176	197	173	555

Fenton Avenue continues to receive interest in enrollment for TK-2nd grades for the 2022-2023 school year. Recruitment efforts will continue to increase as we enter the new year. Enrollment packets will be distributed in January upon the return from winter break.

Fenton Avenue is also excited to announce the launch of our TK class opening on January 6, 2022! There are currently 15 students enrolled in the class. We are hopeful that interest will increase once the class begins, which will bring more students to Fenton. These students will matriculate into Kindergarten in the Fall of 2022, assisting with the overall enrollment numbers for the upcoming school year.



LAUSD Annual Performance-Based Oversight Visit

This year, LAUSD will be conducting a hybrid model of the annual oversight visit. There are two components to the visit, one held in person and the other held virtually. On February 1st, Fenton Avenue will be visited by the oversight team to conduct classroom observations. On February 8th, the FACS leadership team will meet via Zoom to discuss and discuss and debrief the on-site observations, the school’s responses to the oversight focus questions, the virtual binder document review, and a special education program review. The administrative team will be working through December and January to compile the virtual oversight binders.

CURRICULUM AND INSTRUCTION

Monthly iReady Meetings

As an effort to increase iReady Personalized Instruction usage, Ms. Castañeda has made herself available to meet with each grade level at least once a month to review and discuss usage data. These meetings will also include discussions of best practices of how teachers incorporate time within the day for their students to utilize iReady Personalized Instruction. Mid-year iReady diagnostic testing is scheduled for January 10th through January 28th.

Average Daily Attendance Incentives

Beginning this month, incentives will be utilized as a strategy to help increase the monthly average daily attendance. Incentives will include a class party for the class with the top attendance for the month. The class will be announced and awarded with the school attendance banner and trophy at a monthly morning assembly. Monthly Brag Tags will also be distributed to students with “perfect attendance” to motivate and encourage them to continue to come to school every day. Teachers of the winning class will also receive a preferred parking space for one week and a free lunch generously provided by SNP. We are hopeful that through these efforts, in-seat attendance will continue to increase positively.

HUMAN RESOURCE AND PERSONNEL

Staffing Updates

Fenton Avenue welcomes Oscar Ramos to the position of part-time campus security. Oscar works the afternoon shift, ensuring that our students and families are safe during dismissal and after school. He has fit in nicely with the team and continues to learn the safety routines of the school. Fenton is still actively seeking to fill an additional part-time campus security position to ensure the school is protected throughout the school day.

Transitional Kindergarten Teacher Posting

Due to the opening of the TK class, it was necessary to seek a credentialed teacher to fill the TK teaching position. The job posting has been advertised on both Indeed and Edjoin. Current requirements include a multiple subject teaching credential. However, upcoming state requirements will consist of an additional 25 early childhood education coursework units by 2023. Fenton Avenue will seek a candidate that best fits the needs of the school and students and meets all requirements.

BUDGET, FACILITIES, AND SAFETY

Elvira Media

Due to the upcoming grade level expansion, Fenton Avenue’s assistance with increased marketing needed to be addressed. FCPS worked with Elvira Media through the summer months to increase its social media presence with an overall goal of increasing enrollment throughout the organization. Fenton Avenue was pleased with the work of Elvira Media and decided to continue working with the team. As a result, the committee approved the 4-month contract of \$4,000.00 with Elvira Media, including two marketing videos per month to be posted on all social media platforms and the FACS YouTube channel. All photos and videos taken are included in the contract to allow the school to use them for further marketing and recruitment efforts. We are excited to work with Mateo Elvira and Elvira Media, as his work has been outstanding in showcasing how impressive Fenton Avenue is and will always be.

Preparations of Transitional Kindergarten

Fenton Avenue has begun preparations for the new TK classroom located in Room 9. A big thank you to the custodial and maintenance teams for their efforts in prepping the classroom for our new students. The classroom is freshly painted and thoroughly cleaned, and the previous TK furniture is being relocated to the new classroom.

Additionally, the TK curriculum has been purchased, including Benchmark Steps to Advance. Age-appropriate play items, including a kitchen, musical instruments, tactile activities, etc., have also been purchased for the class. Improvements on the play yard will also be made, including repaving and repainting the asphalt and purchasing new lunch benches and outdoor play equipment for the students.

These preparations have brought much excitement to the campus as we prepare to welcome our new students to Fenton Avenue.

SCHOOL-COMMUNITY RELATIONS

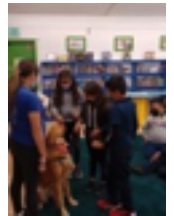
LAPD Just Say No Rally



It was an honor to welcome LAPD to Fenton Avenue to host the Just Say No Rally on November 12th. It was indeed a day to remember! The students made a pledge to say no to drugs, gangs, and alcohol. The officers, led by Officer Michael Scott, brought much fun and excitement to the rally with hula hoop and dance contests. The event was filled with both surprise and shock, watching not only the students but the teachers break out of their shells and let loose. This event brought our students and staff together with the help of our local LAPD police officers and was a clear way to truly bring together the school and law enforcement communities. Parents were able to watch the excitement through Instagram Live. Various news outlets were present to film the event and interview several students and staff members. Fenton Avenue surely received positive public publicity, all while highlighting a vital pledge to keep our school and community safe.

Paws for Patients

On Thursday, November 18th, Fenton Avenue welcomed “Laney the Golden” from Paws for Patients: Osborne Head and Neck Foundation. Thank you to Mrs. Williamson and Ms. Aragón for organizing this special day for our students. Classes with the top attendance for the month of October were able to participate. Students were able to meet and visit with Laney, and some even volunteered to read to her. FACS will continue to work to provide opportunities like these for our students to support school-community relations.



Upcoming Events:

12/13-16	Semester Awards Assemblies
12/17	Minimum Day
12/2-1/5	Winter Break
1/6	Minimum Day
1/7	Minimum Day

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR’S REPORT**

December 2, 2021

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ENROLLMENT AND ATTENDANCE

Monthly Average Daily Attendance: 94.52%

Cumulative Average Daily Attendance - 95.44%

Date	TK	K	1st	2nd	3rd	4th	5th	6th	Total
Nov. 2021	22	75	118	127	110	115	135	82	784

LAUSD ANNUAL PERFORMANCE BASED OVERSIGHT VISIT

Santa Monica will participate in this year’s oversight visit by the Los Angeles Unified School District on February 3, 2021. This year, LAUSD’s Charter Schools Division will use a hybrid model to conduct the annual oversight visit. It will consist of two parts - a “virtual meeting” and an “in-person site visit”. The Virtual visit will consist of a Zoom meeting with the school’s leadership team to discuss/debrief (a) the school’s responses to the oversight focus questions; (b) the results of our “virtual binder” document review; and, (c) the review of the school’s special education program and Welligent reports. The in-person site visit will include a physical visit to Santa Monica to conduct classroom observations and will be followed by a discussion/debrief of the classroom observations and to complete a health and safety inspection. Additionally, the Charter School Division’s assigned Fiscal Services Manager, Sandra Melendez, will conduct the fiscal segregation of duties review. Santa Monica’s administration will be working during the month’s of December and January to upload digital binders to Dropbox for review during the visit.

INSTRUCTION

Chuck Lorre Family Foundation (TCLFF) - Young Sheldon Grant Submission

TCLFF is an “organization dedicated to funding innovative and compassionate organizations that provide service and opportunities for those struggling with less and striving for more.” Through its partnership with 9Dots, Santa Monica was the recipient of the Young Sheldon Grant (\$10,000) in 2020. The school has again submitted an application and looks forward to receiving a decision in the Spring. The Burbank Unified School district recently announced that they had been awarded this year grant for over \$156,000 to support STEAM education at their 11 elementary schools.

PERSONNEL

New 3rd Grade Teacher – Kevin Kasir

SMBCCS was pleased to add Kevin Kasir to our 3rd grade team on Tuesday, October 26th. Kevin began by shadowing his colleagues during his first week on campus, and took over his classroom the following Monday. Kevin has been a welcome addition to the team that has brought great energy and enthusiasm and a positive can-do attitude. We look forward to a great year!

New Full-time Custodian – Christopher Duarte

We are pleased to announce that Santa Monica has hired Christopher Duarte to join our custodial team full time. Christopher completed training during the Week of November 22nd with Richard Castro. The addition of Mr. Duarte will be a great assistance to the staff and the complex facility at Santa Monica.

LACOE Beginning Teacher Induction Program

Santa Monica has two teachers that have applied for a begun working toward their clear credential in LACOE Beginning Teacher Induction Program. Fenton's strong relationship with LACOE continues to make this the preferred option for teachers at Santa Monica. Both teachers have begun working with their assigned mentor, Kate Beckman (the mentor for several Santa Monica teachers over the years) and have participated in their first of two Triad Goal Setting/Planning Meetings with Mr. Rabinowitz.

COMMUNITY RELATIONS

Red Ribbon Week

Santa Monica students and staff participated in Red Ribbon Week the Week of October 25th. Thank you to Student Council's Spirit Committee for their daily announcements and reminders and to all staff for their assistance in reminding students to be Drug and Bully Free.

Halloween Celebrations and Social Media Growth

This year's Halloween Parade at Santa Monica was hosted via Instagram Live. Although families were not allowed on campus, they had the opportunity to view the parade in real-time on the Instagram platform. The Halloween Parade provided access to many families at the school and caused significant growth on the school's Instagram account adding 220 additional followers in the week leading up to the parade. The school currently has 516 followers that view our posts and videos on a weekly basis.

Parent Conference Week, November 15th-19th

Teachers and staff did a fantastic job preparing for our Fall Parent Conferences held the Week of November 15th. During their meetings, teachers reviewed various items with parents including the FCPS Report Card and current student iReady scores and projected growth as we move into the Winter and Spring. A special thank you to all of our translators that assisted with conferences this week. Their assistance made it possible for our community to access these very important meetings.

English Learner Advisory Council (ELAC) Membership

We have now confirmed three parents and three staff members for our English Learner Advisory Council (ELAC). The ELAC is responsible for the following tasks:

- Advising the principal and staff in the development of a site plan for English learners and submitting the plan to the School Site Council
- Assisting in the development of schoolwide needs assessment.
- Ways to make parents aware of the importance of regular school attendance.

Our first meeting will be December 9, 2021. Each meeting is 30 minutes. ELAC will begin at 3:00pm followed by SSC at 3:30pm.

FACILITIES AND SAFETY

Water Bottle Fillers - Operational

Water Bottle fillers were installed on Santa Monica's campus late last year thanks to funds received through a LAUSD District 4 Bond Grant for \$15,000. We have confirmed that inspections have completed and the bottle fillers are now operational. This installation will help to cut down on the cost of water bottles the school has been making with SNP since late last year.

Upcoming Events:

- 12/6-12/10 Computer Science Education Week
- 12/6 6th Grade Presentations - Uplift Presentation (Trauma and Stress)
- 12/7 Parent Forum: Diabetes Management (3:30) (PW: 112167)
 STEAM Lead Professional Development #2
 9Dots Guest Speaker for Computer Science Education Week (PW: 775612)
- 12/8 Field Trip (Benn, Levinson): Genesis @ MAF
 CS is Elementary: Family Code Night (5:00)
- 12/9 ELAC/SSC Meeting (3:00-4:00) (PW: 320106)
 Field Trip (Flynn, Lower SDC): Genesis @ MAF

**FENTON PRIMARY CENTER (FPC)
DIRECTOR’S REPORT**

December 2, 2021

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

General Information on Enrollment and Attendance:

Fenton Primary Center’s Current Enrollment (TK-2) November 2021:

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
43	180	183	197	603	95.58%	96.04%

Fenton Primary Center’s Enrollment (TK-2) last month - October 2021:

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
45	181	187	197	611	95.71%	95.95%

One Year Ago - Fenton Primary Center’s Enrollment (TK-2) November 2020:

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>Total</u>	<u>20-21 ADA</u>
39	170	221	196	626	93.58%

Instruction

Report Cards and Parent Conferences: Fenton Primary Center’s first trimester reporting period concluded with virtual or phone parent conferences held the week of November 15, 2021. Parents and teachers participated in one-to-one Zoom or phone conferences to discuss each child’s academic strengths and needs. Teachers also shared important information about grade level standards and provided a variety of resources to support children and their academic and social emotional needs. Each of the grade levels found unique ways to share resources and activities with parents to support at home.

Transitional Kindergarten (TK) Class: FPC will be opening an TK class on January 6, 2021. The school currently has 16 students on the list. Below is a breakdown of student birthdates of those beginning on January 6th:

ETK Birthdates 2022		
December - January	February - March	April - May
5	6	5

National Family Literacy Day: On November 1, 2021, Fenton Primary Center participated in National Family Literacy Day by providing an evening virtual workshop presentation. The workshop was led by Coco Salazar, Nina Ferman, and author, Leticia Ordaz. Ms. Ordaz read to students and parents and provided some motivational activities for parents and students to complete at home as a family. Ms. Salazar also provided a drawing project to end the presentation. Over eighty families participated in this virtual presentation.

Professional Development Day #4 – Behavior Support, Social Emotional Learning, and Trauma-informed Practices: On January 5, 2022, FPC will host its 4th professional development day for the 2021-2022 school year. Nicole Webb, from New Growth Family Therapy and Consulting, will provide a half-day PD on behavior support, social emotional learning and trauma-informed practices. The remainder of the day at FPC will be spent discussing enrollment, recruitment, and implementation of mid-year i-Ready assessments.

Compliance

LAUSD Oversight Visit: FPC has scheduled its annual LAUSD oversight visit for February 1, 2022. This year the oversight visit will be a hybrid model with some of the visit being done via Zoom and some of the visit being conducted in-person at the campus. FPC will also be participating in the Segregation of Duties review on February 1st. The school’s oversight binders are currently being worked on by the administrative team and will be ready for the visiting team in January. The oversight binders are now digital, via Dropbox.

Facilities and Safety

FPC custodial and facility staff were busy maintaining the campus in the month of November. Here are a few items that were completed in November:

Interceptor Cleanout – On November 17, 2021, the interceptor at FPC was cleaned as a requirement from the city. This is an underground system that needs service every 3-5 years. The interceptor system is used to separate solids from liquids in the FPC kitchen sewer system.

Elevator Annual Full-Service – On November 15, 2021, Schindler Elevator Corporation completed a full service of the school’s elevator and provided a completed report for the city. This report is required in order to obtain an annual elevator permit.

ASCIP Inspection – On November 12, 2021, the FPC campus was inspected by POMS, a trusted ASCIP partner. We are awaiting the results of the walkthrough. FPC anticipates some suggestions to make our facility safer for all stakeholders.

Plumbing Cleanout – On November 23, 2021, several plumbing lines at the campus were cleaned out using a process called jetting, as required maintenance. This is a service that may need to be done annually.

Parent Advocacy and Community Outreach

October 29th – Halloween Activities: Fenton Primary Center students were invited to participate in a Halloween parade that was streamed live via Instagram Live. Students and staff were able to share their elaborate costumes with their families and community. This is the first time the school has this type of virtual activity, and it was a great success. The event was extremely organized with the support of the teachers, administrators, support staff, custodial staff, and security staff. FPC has over 870 followers, but the school’s goal is to obtain 1,000 followers by winter break.

COVID Vaccine Clinic: FPC has partnered with Pacoima Beautiful, 986 Pharmacy (Van Nuys), and Los Angeles County Supervisor Sheila Kuehl, to provide the East Valley with a vaccine clinic. The vaccine clinic will be held at the FPC campus on Saturday, December 4, 2021, from 9 a.m. to 1 p.m. This is open to all stakeholders and community members of all ages, from children to adults. The goal is to provide a fun and welcoming environment for children to receive their vaccine. Registration is available at <https://myturn.ca.gov>. Search for COVID vaccines in Pacoima or 91331 zip code. FPC will be listed as a site. The team will also allow for walk-in registration as well.

Upcoming Events:

12/4/21	Community Vaccine Clinic at FPC 9 a.m. to 1 p.m.
12/17/21	FPC Staff Holiday Breakfast (6:30 a.m. to 8:00 a.m.)
12/20/21 – 1/5/22	Students on Winter Break
1/5/22	PD Day #4
1/17/22	Martin Luther King Jr. Observance – No School
1/17/22	Student Progress Reports Sent this Week
1/27/22	FCPS Board Meeting
2/1/22	LAUSD Oversight Visit

**FENTON STEM ACADEMY (STEM)
DIRECTOR’S REPORT**

December 2, 2021

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

Enrollment

	TK/K	1st	2nd	3rd	4th	5th	6th	Total	Monthly ADA	Cumulative ADA
12/2/2021	46	47	43	70	43	46	47	342	94.53%	95.15%

Focus Related Initiatives



Environmental Club: The Fenton Academies Environmental Club was formed to increase awareness of environmental issues and to promote environmental education throughout the school and community.

The Environmental Club meets every 2 weeks to discuss and design ways our school community can have a positive impact on environmental needs. Recent initiatives include implementing a schoolwide recycling

program which involved student messaging throughout campus and dedicated recycling bins for easy access. The club is hard at work to install our first school garden. Materials such as planter boxes, soil, and tools have been purchased, as well as identifying the ideal location on campus. Environmental Education helps students understand how their decisions and actions affect the environment, builds knowledge and skills necessary to address complex environmental issues, as well as ways we can take action to keep our environment healthy and sustainable for the future. The Academies continue to provide our students with opportunities to gain real world skills while promoting a feeling of school ownership. Thank you to Dominica Yasuda, Alejandra Muñoz, Alyssa Cutting, Nikole De La Rosa, and Cedric Ramirez for their volunteer efforts to oversee, design, and facilitate this student club.

Compliance

LAUSD Charter Schools Division Oversight Review Visit: The LAUSD Charter Schools Division (CSD) will conduct their yearly oversight visit to STEM on **Friday, February 11th (Classroom**

Observations) and Friday, February 18th (Virtual Review). This year, the CSD will use a hybrid model to conduct the annual oversight visits consisting of two parts - a "virtual meeting" and an "in-person site visit". The virtual visit will consist of a Zoom meeting with the school's leadership team to discuss/debrief (a) the school's responses to the oversight focus questions; (b) the results of our "virtual binder" document review; and, (c) the review of the school's special education program and Welligent reports. The in-person site visit will include a physical visit to the school to conduct classroom observations followed by a discussion/debrief of the classroom observations and to complete a health and safety inspection. The Fenton Schools are fortunate to continue to work with CSD Staff, Yolanda Jordan and Sandra Melendez.

Teachers look forward to demonstrating their effective implementation of a STEM infused program, use of Responsive Classroom, and engagement strategies such as Explicit Direct Instruction. Fenton STEM Academy is the final Fenton school to participate in the yearly oversight review process during the 2021-2022 school year.

Instruction

January Professional Development: The Fenton Academies staff will participate in a series of mid-year professional development workshops during January 2022. The following outlines upcoming training:

January 5, 2022 – Responsive Classroom Refresher

Staff will participate in a full day of Responsive Classroom practices. *Responsive Classroom* is a student-centered, social and emotional learning approach to teaching and discipline. It is comprised of a set of research, and evidence-based practices designed to create safe, joyful, and engaging classrooms and school communities for both students and teachers. This will be the Academies' 6th year implementing a Responsive Classroom approach.

January 6, 2022 – FCPS Instructional Strategies (RACE/RACER/CUBES) & Math Adoption Cohort Update

Staff will participate in a Fenton led professional development centered on effective instructional strategies as well as an update from the Math Adoption Cohort.

January 7, 2022 – FCPS Instructional Strategies (PRESTO), Social Emotional Learning Infused with SBAC Preparation, and Foundational Skills Workshop

Staff will participate in a Fenton led professional development centered on the PRESTO strategy, as well as SEL/SBAC preparation. Additionally, a workshop dedicated to foundation skills will be provided for primary grade educators.

January 31, 2022 – iReady Middle of Year Data Review

Staff will participate in a review of middle of year iReady data. This training will supplement what was provided during August. The focus will be dedicated to targeted students for intervention and acceleration, specifically for those who will participate in state testing (grades 3-6).

Thank you to Angie Castellana Ferri for her work to schedule, coordinate, and design the majority of these workshops. Mid-year professional development has a significant impact as it allows for mid-course correction and ensures student targets are met.

Mid-Year iReady Assessments: Mid-Year iReady Assessments are scheduled for January 10th – 28th. The assessment window is particularly critical, as its data will be used to compare student growth from the beginning of the year assessment period and guide instruction for the remainder of the year. In an effort to prepare students for the May SBAC Summative Assessment, teachers will analyze student scores to strategically assign intervention groups and adjust and differentiate instructional pacing per student need. Teachers and administration will discuss data during Mid-Year Goal Setting Conferences set to take place February 2022. Using mid-year data is an effective and strategic way for mid-course correction in order to meet achievement targets.

Personnel

Second Semester Formal Observation Lessons: Second semester formal observation lessons will begin for probationary certificated staff members January 18th – March 11th. Educators will participate in a pre-observation and post-observation meeting to discuss instructional goals and reflect on lesson outcomes. Second semester lessons will focus on Explicit Direct Instruction to deliver Mathematics lessons that meet California Common Core standards.

Mid-Year Goal Setting Meetings: As practiced in year's past, all STEM teachers in grades TK-6 will participate in mid-year goal setting meetings. These meetings are a follow up to the goal setting meetings that were held in the beginning of the year. Mid-year meetings will analyze data collected from the winter iReady testing administration. This review of data will allow teachers to target instruction in an effort to best prepare students for the spring CAASPP testing, as well as provide intervention and enrichment. Mid-year goal setting meetings will take place during February 2022.

School Community

Jester & Pharley Phund/Ella Fitzgerald Foundation Read-a-thon: The Fenton Academies held a very successful read-a-thon working alongside the Jester & Pharley Foundation during the month of November. In total, our students read approximately 178,000 pages within a 3 week period. These efforts helped raise funds for Jester dolls and books to be distributed at the Miller's Children Hospital in Long Beach, California. The Ella Fitzgerald Foundation learned of our partnership and expressed interest in joining. **The Ella Fitzgerald Charitable Foundation** was created and funded in 1993 by Ella Fitzgerald, the First Lady of Song, in order to fulfill her desires to use the fruits of her success to help people of all races, cultures and beliefs. Ella hoped to make their lives more rewarding, and she wanted to foster a love of reading, as well as a love of music. In addition, she hoped to provide assistance to the at-risk and disadvantaged members of our communities - assistance that would enable them to achieve a better quality of life.

On Friday, November 19th, the Fenton Academies held a Student Recognition Assembly to award the top readers from every class and schoolwide. Both non-profits joined our assembly and the Ella Fitzgerald Executive Director donated 700 new books for our student community. The Fenton Academies continue to seek partnerships which align to our mission of developing thoughtful and responsible citizens who make a positive impact on their world.

Transitional Kindergarten: Universal Transitional Kindergarten (TK) and TK Expansion Grants are a significant component of the state budget for the 2021-22 fiscal year. By utilizing these funds during the 21-22 school year, the Fenton Academies will plan and prepare for the 4 year roll out beginning 22-23 to expand TK eligibility. Beginning January 10, 2022, The Fenton Academies will offer TK for students who will turn 5 by June 2022. Classes will follow a 24:2 ratio. A parent survey was sent to assess interest. Based on survey results, FCLA/STEM will move forward with approximately 18 students. The

TK teacher will be identified during December. The position is open to all interested staff, as well as external candidates.

Social Media Campaigns: Since July 2021, <https://www.instagram.com/fentonacademies/> follower count has grown by 121% with approximately 623 active followers. Social media continues to serve as an effective platform for information sharing, student recruitment, and positive engagement with our school community. A special thank you to Kate Hetu as she continues to serve as an effective thought partner and content distributor, working alongside Jennifer Miller.

The following social media campaigns have been held with these objectives in mind:

- July Giveaway: Increase follower count, boost brand awareness, drive engagement, promote return to in person learning. (Outcome: increased follower count by +200 followers)
- October Halloween Parade Livestream: Increase follower count and drive engagement. (Outcome: increased follower count by +100 followers)
- November Spirit Day Assembly Livestream: Increase follower count and drive engagement. (Outcome: increased follower count by +40 followers)
- November Giveaway: Drive engagement and strengthen the loyalty of our followers. (Outcome: reached 1,081 accounts, 188 likes from followers, 122 comments, and 22 direct messages)

Future social media campaigns will focus on student recruitment as well as sharing positive schoolwide messaging.

Covid-19 Optional Vaccination Clinic for 5-12 Year Olds: The Fenton Academies will partner with Providence Health to offer our 5-12 year old students access to the Covid-19 vaccine. A vaccination clinic hosted at our site will take place Wednesday, December 15th from 3:30-6:30pm and Wednesday, January 5th from 3:30-6:30pm. Providence was instrumental in assisting our teaching and support staff with the Covid-19 vaccine during spring of 2021. We look forward to an opportunity to provide access to interested families.

The Great Kindness Challenge Week: The Great Kindness Challenge Week will take place January 24th – 28th. This weeklong event is dedicated to promoting a culture of kindness and compassion across our school community. Last year, over 24,000 schools participated in over 90 countries, equaling over 13 million students which resulted in over 650 million acts of kindness! During Kindness Week, students will participate in classroom lessons and activities centered on kindness.

Semester Award Assemblies: Fenton STEM Academy parents will be invited to attend Semester Award Assemblies January 31st – February 4th. Awards will be given to students that have demonstrated achievement in overall Academics, Improvement, Citizenship, STEM or Leadership, and Attendance.

Upcoming Events:

- December 10 – Spirit Day Assembly
- December 17 – Staff Holiday Breakfast
- December 20 – January 5 – Winter Break
- January 5 – FCPS PD Day 4 (Responsive Classroom)

- January 6 – Students return from break/Minimum Day: Instructional Strategies PD
- January 7 – Minimum Day: Instructional Strategies PD

**FENTON CHARTER LEADERSHIP ACADEMY (FCLA)
DIRECTOR’S REPORT**

December 2, 2021

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

Enrollment

	TK/K	1st	2nd	3rd	4th	5th	6th	Total	Monthly ADA	Cumulative ADA
12/2/2021	46	47	40	47	54	42	47	323	95.58%	96.28%

Focus Related Initiatives



Journalism Club: The Fenton Academies Journalism Club released their first editions of the Student Newsletter, “[The Daily Howl](#)” and [Student Broadcast](#). Both items showcased schoolwide events such as the Halloween Holiday, progress of the student Environmental Club, and Staff and Student Highlights.

The newsletter and broadcast are student designed, created, and led with after school club teachers as facilitators. The student journalism club focuses on building student skills in the areas of creativity, critical thinking, writing, technology use, and public speaking. The Academies continue to provide our students with opportunities to gain real world skills while promoting a feeling of school ownership. Thank you to Dominica Yasuda, Alejandra Muñoz, Stephanie Garcia, and Nikole De La Rosa for their volunteer efforts to oversee, design, and facilitate this student club.

Compliance

LAUSD Charter Schools Division Oversight Review Visit: The LAUSD Charter Schools Division (CSD) will conduct their yearly oversight visit to FCLA on **Friday, February 11th**. This year, the CSD will use a hybrid model to conduct the annual oversight visits consisting of two parts - a "virtual meeting" and an "in-person site visit". The virtual visit will consist of a Zoom meeting with the school's leadership team to discuss/debrief (a) the school's responses to the oversight focus questions; (b) the results of our "virtual binder" document review; and, (c) the review of the school's special education program and Welligent reports. The in-person site visit will include a physical visit to the school to

conduct classroom observations followed by a discussion/debrief of the classroom observations and to complete a health and safety inspection. The Fenton Schools are fortunate to continue to work with CSD Staff, Yolanda Jordan and Sandra Melendez.

Teachers look forward to demonstrating their effective implementation of a SEL/Leadership program, use of Responsive Classroom, and engagement strategies such as Explicit Direct Instruction. Fenton Charter Leadership Academy is the fourth Fenton school to participate in the yearly oversight review process during the 2021-2022 school year.

Instruction

January Professional Development: The Fenton Academies staff will participate in a series of mid-year professional development workshops during January 2022. The following outlines upcoming training:

January 5, 2022 – Responsive Classroom Refresher

Staff will participate in a full day of Responsive Classroom practices. *Responsive Classroom* is a student-centered, social and emotional learning approach to teaching and discipline. It is comprised of a set of research, and evidence-based practices designed to create safe, joyful, and engaging classrooms and school communities for both students and teachers. This will be the Academies' 6th year implementing a Responsive Classroom approach.

January 6, 2022 – FCPS Instructional Strategies (RACE/RACER/CUBES) & Math Adoption Cohort Update

Staff will participate in a Fenton led professional development centered on effective instructional strategies as well as an update from the Math Adoption Cohort.

January 7, 2022 – FCPS Instructional Strategies (PRESTO), Social Emotional Learning Infused with SBAC Preparation, and Foundational Skills Workshop

Staff will participate in a Fenton led professional development centered on the PRESTO strategy, as well as SEL/SBAC preparation. Additionally, a workshop dedicated to foundation skills will be provided for primary grade educators.

January 31, 2022 – iReady Middle of Year Data Review

Staff will participate in a review of middle of year iReady data. This training will supplement what was provided during August. The focus will be dedicated to targeted students for intervention and acceleration, specifically for those who will participate in state testing (grades 3-6).

Thank you to Angie Castellana Ferri for her work to schedule, coordinate, and design the majority of these workshops. Mid-year professional development has a significant impact as it allows for mid-course correction and ensures student targets are met.

Mid-Year iReady Assessments: Mid-Year iReady Assessments are scheduled for January 10th – 28th. The assessment window is particularly critical, as its data will be used to compare student growth from the beginning of the year assessment period and guide instruction for the remainder of the year. In an effort to prepare students for the May SBAC Summative Assessment, teachers will analyze student scores to strategically assign intervention groups and adjust and differentiate instructional pacing per student need. Teachers and administration will discuss data during Mid-Year Goal Setting Conferences

set to take place February 2022. Using mid-year data is an effective and strategic way for mid-course correction in order to meet achievement targets.

Personnel

Second Semester Formal Observation Lessons: Second semester formal observation lessons will begin for probationary certificated staff members January 18th – March 11th. Educators will participate in a pre-observation and post-observation meeting to discuss instructional goals and reflect on lesson outcomes. Second semester lessons will focus on Explicit Direct Instruction to deliver Mathematics lessons that meet California Common Core standards.

Mid-Year Goal Setting Meetings: As practiced in year's past, all FCLA teachers in grades TK-6 will participate in mid-year goal setting meetings. These meetings are a follow up to the goal setting meetings that were held in the beginning of the year. Mid-year meetings will analyze data collected from the winter iReady testing administration. This review of data will allow teachers to target instruction in an effort to best prepare students for the spring CAASPP testing, as well as provide intervention and enrichment. Mid-year goal setting meetings will take place during February 2022.

School Community

Jester & Pharley Phund/Ella Fitzgerald Foundation Read-a-thon: The Fenton Academies held a very successful read-a-thon working alongside the Jester & Pharley Foundation during the month of November. In total, our students read approximately 178,000 pages within a 3 week period. These efforts helped raise funds for Jester dolls and books to be distributed at the Miller's Children Hospital in Long Beach, California. The Ella Fitzgerald Foundation learned of our partnership and expressed interest in joining. **The Ella Fitzgerald Charitable Foundation** was created and funded in 1993 by Ella Fitzgerald, the First Lady of Song, in order to fulfill her desires to use the fruits of her success to help people of all races, cultures and beliefs. Ella hoped to make their lives more rewarding, and she wanted to foster a love of reading, as well as a love of music. In addition, she hoped to provide assistance to the at-risk and disadvantaged members of our communities - assistance that would enable them to achieve a better quality of life.

On Friday, November 19th, the Fenton Academies held a Student Recognition Assembly to award the top readers from every class and schoolwide. Both non-profits joined our assembly and the Ella Fitzgerald Executive Director donated 700 new books for our student community. The Fenton Academies continue to seek partnerships which align to our mission of developing thoughtful and responsible citizens who make a positive impact on their world.

Transitional Kindergarten: Universal Transitional Kindergarten (TK) and TK Expansion Grants are a significant component of the state budget for the 2021-22 fiscal year. By utilizing these funds during the 21-22 school year, the Fenton Academies will plan and prepare for the 4 year roll out beginning 22-23 to expand TK eligibility. Beginning January 10, 2022, The Fenton Academies will offer TK for students who will turn 5 by June 2022. Classes will follow a 24:2 ratio. A parent survey was sent to assess interest. Based on survey results, FCLA/STEM will move forward with approximately 18 students. The TK teacher will be identified during December. The position is open to all interested staff, as well as external candidates.

Social Media Campaigns: Since July 2021, <https://www.instagram.com/fentonacademies/> follower count has grown by 121% with approximately 623 active followers. Social media continues to serve as an effective platform for information sharing, student recruitment, and positive engagement with our

school community. A special thank you to Kate Hetu as she continues to serve as an effective thought partner and content distributor, working alongside Jennifer Miller.

The following social media campaigns have been held with these objectives in mind:

- July Giveaway: Increase follower count, boost brand awareness, drive engagement, promote return to in person learning. (Outcome: increased follower count by +200 followers)
- October Halloween Parade Livestream: Increase follower count and drive engagement. (Outcome: increased follower count by +100 followers)
- November Spirit Day Assembly Livestream: Increase follower count and drive engagement. (Outcome: increased follower count by +40 followers)
- November Giveaway: Drive engagement and strengthen the loyalty of our followers. (Outcome: reached 1,081 accounts, 188 likes from followers, 122 comments, and 22 direct messages)

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II. E.

Chief Operating Officer's Report
(See presentation slides)

II. F.

Chief Executive Officer's Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
CHIEF EXECUTIVE OFFICER'S REPORT**

December 2, 2021

The mission of the Fenton Charter Public Schools is to offer a high quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

National:

From School Services of California –

*SBE Approves Revised LCAP Template
November 23, 2021*

On Tuesday, November 23, 2021, the California Department of Education released the revised template and instructions for the 2022-23 Local Control and Accountability Plan (LCAP) and the template and instructions for the Supplement for the Annual Update to the 2021-22 LCAP (Supplement). Both of the templates were approved by the State Board of Education (SBE) at its November 3, 2021 meeting.

Local educational agencies (LEAs) are required to use the new template in developing their 2022-23 LCAP, which needs to be adopted by July 1, 2022. Additionally, LEAs must complete the 2021-22 Supplement and provide an update on the 2021-22 LCAP to their local governing boards by February 28, 2022. LEAs will then include the Supplement as part of the 2022-23 LCAP for purposes of adoption, review, approval, and posting.

From School Services of California –

*Congress to Tackle Key Fiscal Deadlines After Thanksgiving Break
November 23, 2021*

While President Joe Biden and the coalition of bipartisan congress members that supported the \$1.2 trillion infrastructure bill celebrated its passage at a signing ceremony on the White House lawn last week, there are a number of significant deadlines looming for Congress when it returns from the Thanksgiving holiday next week.

With the infrastructure bill now signed, the new national focus has shifted to the \$1.75 trillion Build Back Better Act, which the House approved along partisan lines 220-213 last Friday, November 19, 2021, after the Congressional Budget Office provided its summary of the bill. The bill faces an uphill battle in the Senate if Democrats can't get moderate Senators Joe Manchin (D-WV) and Kyrsten Sinema (D-AZ) to endorse the measure.

However, there are arguably two more important issues that, if not dealt with by Congress in December, could prove catastrophic to the U.S. economy: the fiscal year (FY) 2022 federal budget and the raising or suspension of the nation's debt limit.

Congress is supposed to approve a budget by October 1 (the beginning of the federal fiscal year) every year or face a government shutdown; however, to avoid a government shutdown it can also approve a continuing resolution (CR), which is a stopgap measure that keeps the government funded at previous fiscal year levels for a short period of time. Since Congress was not able to approve the necessary appropriations bills that make-up the federal budget before October 1, it sent President Biden a CR to keep the government funded at FY 2021 levels until December 3. However, with congressional focus on the infrastructure bill and the Build Back Better Act, Senate Majority Leader Chuck Schumer (D-NY) conceded that Congress will not be able to approve a budget by the December 3 deadline. This means that it will need to approve another CR next week to keep the government funded, which Democrats should be able to do despite their razor-thin majorities in both houses.

The more complicated issue that Congress must deal with is the raising or suspension of the national debt limit, as failure to tackle this issue could result in the U.S. defaulting on its financial obligations. Back in October 2021, President Biden signed a bill increasing the nation's debt ceiling by \$480 billion, which is how much the U.S. Treasury Department told Congress it would need to get through December 3. Secretary Janet Yellen is now predicting that the funding should last until at least December 15 (and perhaps later), which buys Congress more time to cut a deal.

While Congress has historically been able to raise the debt ceiling regardless of the party in power, Senate Minority Leader Mitch McConnell (R-KY) told his Democratic colleagues and the Biden Administration that congressional Republicans will not assist in raising the nation's debt limit. He has instead dared Senate Democrats to use the budget reconciliation process, which bypasses a Republican filibuster by requiring only a simple majority to pass out of the Senate. While McConnell backed down from this threat in providing the ten Republican votes needed to block a filibuster and allow Democrats to approve the October increase, he has reverted to his stance that Democrats will need to go it alone if they want to raise the debt ceiling long term.

Senate Parliamentarian Elizabeth MacDonough, the official advisor to the U.S. Senate on the interpretation of rules and parliamentary procedure, has confirmed that Democrats can raise the debt ceiling on their own via budget reconciliation without impacting their FY 2022 budget resolution. The issue with taking the budget reconciliation route is that it is a process that takes up significant time and it is also unknown whether Democrats can suspend the debt limit for a certain amount of time or if they must increase the limit by a fixed number, the latter of which could make politically vulnerable Democrats uneasy.

If Congress is unable to suspend or raise the national debt limit, it would be catastrophic for the U.S. economy, affecting all industries including education. For this reason, we at School Services of California Inc. will be paying close attention to this issue and will continue to provide updates in subsequent articles.

State:

From School Services of California –

Pre-K Planning Grant Estimates November 22, 2021

The 2021 Budget Act passed by the Legislature and signed by Governor Gavin Newsom on July 9, 2021, included \$300 million in one-time planning grants for the California Prekindergarten Planning and Implementation Grant Program, of which \$200 million will be disbursed to local educational agencies (LEA) based on a statutory formula. On September 23, 2021, Governor Newsom signed a subsequent

education trailer bill that changed the allocation formula such that LEAs that operated a kindergarten program in 2020-21 will receive base grants between \$25,000 and \$100,000 based on their share of the state's 2019-20 kindergarten enrollment and supplemental grants based on the product of their 2019-20 kindergarten enrollment multiplied by their Local Control Funding Formula unduplicated pupil percentage.

To reflect the revised formula, School Services of California Inc. have updated the preliminary estimates for the California Prekindergarten Planning and Implementation Grant Program.

While the California Department of Education (CDE) has not released information about when it anticipates allocating the funds, it has provided the Standardized Account Code Structure (SACS) Resource and Object Codes for LEAs to use to account for them. The Resource Code is 6053 and the Object Code is 8590.

The following are the Pre-K Planning funds the Fenton schools will use to implement Transitional Kindergarten.

LEA	2020-21 UPP	Minimum Grant	Enrollment Grant	Supplemental Enrollment Grant	Total
FACS	88.98%	-	-	-	-
FPC	88.10%	\$100,000	\$21,871	\$20,292	\$142,163
SMBCCS	96.77%	\$100,000	\$12,498	\$12,737	\$125,234
STEM	81.40%	\$50,000	\$4,031	\$3,456	\$57,487
FCLA	81.76%	\$50,000	\$4,535	\$3,905	\$58,441

District:

From California Charter Schools Association, Los Angeles -

*LAUSD Updates: Charter Policy, Vaccinations
November 22, 2021*

Vaccination Policy for All LAUSD Charters

Last week, UTLA called for the Board to introduce a vaccination mandate for all charter school staff and students authorized by LAUSD, including those on private sites. Board Members Goldberg and Schmerelson requested the Interim Superintendent work with the District General Counsel to develop a proposal for the Board to consider in December.

From Megan K. Reilly, Interim Superintendent -

Spring COVID-19 Guidance
November 21, 2021

With vaccination rates increasing throughout Los Angeles County, the following new COVID-19 policies will take effect for all Los Angeles Unified schools on January 10, 2022.

Los Angeles Unified will continue to collaborate with our health partners at the county and state levels, as well as our panel of medical experts and university partners. We may adjust policies accordingly should the need arise due to an increase in community case and positivity rates.

- Baseline testing for unvaccinated students will take place the first week back from winter break.
- Weekly COVID-19 testing will only be required for unvaccinated individuals. This includes students age 12 and older who are conditionally admitted or medically exempt from vaccination.
- Vaccinated students and employees will not be required to test.
- Unvaccinated asymptomatic students who are close contacts will participate in “modified” (in-school) quarantine, provided all Los Angeles County Department of Public Health requirements are met.
- Outdoor masking will only be required for schools where fewer than 85% of students on campus are fully vaccinated. Indoor masking will continue to be required for all individuals at all schools, regardless of vaccination status.

The above policies are in concert with existing health and safety practices like frequent hand washing, classroom sanitation, air ventilation, social distancing when possible and daily health screenings. Further guidance is forthcoming in the form of updated IOCs and resources for families.

In addition, Los Angeles Unified will continue to provide COVID-19 vaccine access for all students and employees. Students aged 5 to 11 are strongly encouraged to get vaccinated, but will not be part of the current student vaccination requirement. Similarly, eligible employees will have access to COVID-19 booster shots through the District’s vaccination sites. Third doses will not be mandated for employees at this time but we highly encourage these also.

Los Angeles Unified remains committed to providing our students with the best possible education in the safest possible environment. Working together, we can all help our students achieve great things.

FCPS:

Vaccination Status

All adults and employees working on Fenton facilities are currently vaccinated. Currently, we do not have plans to mandate vaccinations for our students. A review of such vaccination plans has been explored by our legal teams with a word of caution for denying a child education rights due to their vaccination status. Fenton will follow all public health guidelines and laws to ensure the safety of our students and staff.

Budget Update

Jason Gonzalez, Chief Operating Officer, has met with the Directors from across the Fenton schools along with EdTec. The following is an overview of the changes and revisions that are reflected in the budget.

- FACS = operating income decreased from \$167k to \$1k
 - Increased in-person stipends per board approved amounts (including benefits) = -\$467k
 - Add +1 teacher and +2 part time TA for TK grades (using estimated hire date of 1/1/2022; including benefits) = -\$65k
 - True up Benchmark, i-Ready, and Twig per actuals = -\$47k
 - Increased Tech budget per original board approved amounts (further adjustments to be made based on priorities) = -\$181k
 - Decreased Security costs with recent adjustment to contracted services = +\$50k
 - Decreased Repairs & Maintenance placeholder for plumbing upgrades = +\$20k
 - Decrease Instructional Consultants placeholder for ESSER II instructional needs per updated plan = +\$100k
 - Pulled up ESSER III funds in order to balance the budget = +\$436k

- FPC = operating income decreased from \$156k to \$1k
 - Decreased federal Title funding per CDE preliminary entitlements = -\$20k
 - Increased in-person stipends per board approved amounts (including benefits) = -\$514k
 - True up i-Ready per actuals = -\$17k
 - Increased Tech budget per original board approved amounts (further adjustments to be made based on priorities) = -\$474k
 - Decrease Instructional Consultants placeholder for ESSER II instructional needs per updated plan = +\$57k
 - Increased CMO Fee Expense per additional home office in-person stipends = -\$33k
 - Pulled up ESSER III funds in order to balance the budget = +\$867k

- SMB = operating income decreased from \$428k to \$3k
 - Increased federal Title funding per CDE preliminary entitlements = +\$37k
 - Increased in-person stipends per board approved amounts (including benefits) = -\$480k
 - Increased Tech budget per original board approved amounts (further adjustments to be made based on priorities) = -\$474k
 - Decreased Security costs with recent adjustment to contracted services = +\$25k
 - True up expenses related to prior year that were not accrued for (utilities, audited worker's comp, walkie talkies) = -\$25k
 - Pulled up ESSER III funds in order to balance the budget = +\$485k

- STEM = operating income decreased from \$284k to \$377
 - Increased in-person stipends per board approved amounts (including benefits) = -\$330k
 - Increased Tech budget per original board approved amounts (further adjustments to be made based on priorities) = -\$374k
 - Decrease Utilities placeholder for original lease expansion = +\$36k
 - Increased CMO Fee Expense per additional home office in-person stipends = -\$13k
 - Pulled up ESSER III funds in order to balance the budget = +\$392k

- FCLA = operating income decreased from \$111k to \$554
 - Increased in-person stipends per board approved amounts (including benefits) = -\$239k
 - Increased Tech budget per original board approved amounts (further adjustments to be made based on priorities) = -\$348k
 - Decrease Utilities placeholder for original lease expansion = +\$28k
 - Decrease Instructional Consultants placeholder for ESSER II instructional needs per updated plan = +\$34k

- Decrease Non-Instructional Consultants placeholder for ESSER II mental health per updated plan = +\$18k
- Increased CMO Fee Expense per additional home office in-person stipends = -\$17k
- Pulled up ESSER III funds in order to balance the budget = +\$413k

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are no items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve Resolution #50: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e).

BACKGROUND

Under Executive Order N-29-20, adopted in March of 2020, various procedures under the Ralph M. Brown Act governing “Brown Act Committee” meetings were suspended due to the COVID-19 global pandemic. Pursuant to a later Executive Order N-08- 21, those suspended provisions were to continue until September 30, 2021. On September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 (Rivas, R., D-Salinas) into law, which gives local agencies, including local educational agency (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency (wildfires, floods, pandemics, etc.).

AB 361 authorizes, until January 1, 2024, a local agency to use teleconferencing for public meetings, without complying with certain Brown Act requirements, in any of the following circumstances:

1. State or local officials have imposed or recommended measures to promote social distancing;
2. The board holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees;
3. The board holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 specifies that if a local legislative body determines it is entitled to use the exemptions afforded to it in this bill, then it must abide by the following requirements when conducting a public meeting:

The teleconferencing flexibilities for local agencies under AB 361 sunset on January 1, 2024. This means that unless subsequent legislation extends the provisions of AB 361 for local agencies, they will

expire on January 1, 2024, and that local agencies would be expected to follow all of the rigid Brown Act requirements regardless of an emergency beginning in 2024.

ANALYSIS

AB 361 stipulates that if the state of emergency remains active for more than 30 days, a local agency must make the following findings every 30 days by majority vote in order to continue utilizing the bill's teleconferencing provisions. Initial guidance from our attorneys advised us to hold a meeting every 30 days to evaluate whether or not a state of emergency remains.

The current position supported by Young, Minney & Corr, Procopio, CCSA, ASCIP, and one of the sponsors of AB 361 is that schools are not legally required to hold a meeting every 30 days, just to be able to continue holding virtual meetings. Resolution #50 was reviewed by Procopio and meets the legal requirements for Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e)

RECOMMENDATION

Given current health conditions, it is recommended that the Board of Directors approve approve Resolution #50: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e).

Attachments: *Resolution #50: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e)*



Board Resolution #50

RESOLUTION OF THE BOARD OF DIRECTORS OF FENTON CHARTER PUBLIC SCHOOLS FOR TELECONFERENCE BOARD MEETING PURSUANT TO SPECIAL RULES IN GOVERNMENT CODE SECTION 54953(e).

WHEREAS, pursuant to Assembly Bill 361, effective October 1, 2021, the Board of Directors of Fenton Charter Public Schools (“Fenton”) may hold wholly virtual, teleconference Board meetings by complying with the special rules under Government Code section 54953(e) in any of the following circumstances:

- (A) there is a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
- (B) there is a proclaimed state of emergency and the board meets for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- (C) There is a proclaimed state of emergency and the board has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, the State of California has been in an active state of emergency due to the COVID-19 pandemic since the Governor’s Proclamation of a State of Emergency issued on March 4, 2020, which remains in place;

WHEREAS, Fenton operates charter schools in the County of Los Angeles, and the Los Angeles County Department of Public Health Reopening Protocols for TK-12 Schools continue to recommend that measures be implemented to create physical distancing;

WHEREAS, the California Department of Public Health and Center for Disease Control have each cautioned that the Delta variant of COVID-19 is more transmissible than prior variants of the virus, that it may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others, resulting in rapid and alarming rates of COVID-19 cases and hospitalizations;

WHEREAS, as of November 26, 2021, the California Department of Public Health and Center for Disease Control are now monitoring for a new variant, the Omicron variant of COVID-19, which has many mutations in important areas of the virus that impact infectiousness and the ability for immune systems to protect from infection;

WHEREAS, Fenton has an important interest in protecting the health and safety of those who participate in its public meetings, including students, parents, staff, and other stakeholders;

WHEREAS, Fenton's public meetings have characteristics that give rise to imminent risks to health and safety of meeting participants, such as the fact that Fenton's meeting facilities are indoors, board meetings bring together stakeholders from across multiple communities, the potential presence of unvaccinated individuals attending meetings, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to participate fully in its public meetings, and the challenges with fully ascertaining and ensuring compliance with safety recommendations at such meetings; and

WHEREAS, now, in the interests of public health and safety, and informed by actions of state and local officials, this Board of Directors hereby makes the necessary findings to invoke Assembly Bill 361 to hold meetings by teleconference.

NOW, THEREFORE, this Board of Directors of Fenton does hereby find, resolve, and order as follows:

Section 1. The foregoing recitals are incorporated herein.

Section 2. It is appropriate and necessary for the Board and each Board committee of Fenton that is subject to the Brown Act to meet by teleconference under the special rules in Government Code section 54953(e) due to the following:

- (a) The State of California is currently in a declared state of emergency due to the COVID-19 pandemic, and the Board of Directors has reconsidered the circumstances of the state of emergency;

(b) State or local officials continue to impose or recommend measures to promote social distancing; and

(c) As a result of the ongoing state of emergency due to the COVID-19 pandemic, meeting in person would present imminent risks to the health or safety of attendees.[A1]

Section 3. The Chief Executive Officer or designee, acting alone or together, is(are) hereby authorized and directed to take or a cause to be taken all such other actions as may be required to fulfill the purposes of the foregoing resolutions.

PASSED, APPROVED AND ADOPTED this 2nd day of December 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Date: 12/2/2021

Joe Lucente, Chairman of the Board

Irene Sumida, Secretary of the Board



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to certify LAUSD Certification of Board Compliance Review

BACKGROUND

As part of the responsibility set forth in Education Code § 47604.3, the authorizing district of the five Fenton schools, the Los Angeles Unified School District (LAUSD), through the Charter Schools Division (CSD), monitors each school's compliance with applicable legal and policy requirements.

ANALYSIS

The oversight requires action on the part of the FCPS Board of Directors and is explained in the excerpt below from the Director of the LAUSD Charter Schools Division which was addressed to the Governing Board President and Charter School Leaders:

Certification of Board Compliance Review: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. The Charter Schools Division has created the *Compliance Monitoring and Certification of Board Compliance Review 2021-2022* to document this process for each LAUSD-authorized charter school. The document is due to the CSD no later than January 7, 2022, along with the relevant Board agenda and minutes from this school year.

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing

boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

RECOMMENDATION

It is recommended that the Board of Directors certify the *Compliance Monitoring and Certification of Board Compliance Review 2021-2022* documents for the five Fenton schools.

Attachments: [Compliance Monitoring and Certification of Board Compliance Review 2021-2022 documents for FACS, SMBCCS, FPC, STEM and FCLA](#)



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the First Interim Report

BACKGROUND

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify at least twice a year, the district's ability to meet its financial obligations for the remainder of that fiscal year and for the two subsequent fiscal years.

The interim reports are submitted with a *positive, qualified, or negative* certification:

- A *positive certification* is assigned when the District projects that it will meet its financial obligations for the current and two subsequent fiscal years.
- A *qualified certification* is assigned when the District may not meet its financial obligations for the current or two subsequent fiscal years.
- Finally, a *negative certification* is assigned when the District projects that it will not meet its financial obligations for the remainder of the current year or the subsequent fiscal year.

The First Interim Financial Report is the first of two reports and is due to the Los Angeles County Office of Education by December 15, 2021.

The First Interim Financial Report provides an opportunity to evaluate actual enrollment for the 2021-2022 school year and the projected fund balance at the end of June 30, 2022.

ANALYSIS

The First Interim Report for the five Fenton schools is presented here for the Board's review. All five Fenton schools are in good financial standing with strong projected ending fund balances.

RECOMMENDATION

It is recommended that the Board of Directors approve the First Interim Reports as received.

Attachment: [First Interim Reports for each of the Fenton schools](#)



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: 2021-2022 Educator Effectiveness Funding and Expenditure Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

BACKGROUND

On October 21, 2021, the California Department of Education (CDE) released funding allocations for the Educator Effectiveness Block Grant, a \$1.5 billion program that provides funding for county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness. Using data from the California Longitudinal Pupil Achievement Data System (CALPADS) for 2020-21, local educational agency (LEA) allocations were calculated by adding the number of certificated and classified full-time equivalent (FTE) employees, then multiplying by \$2,415.7984955 per FTE. The CDE plans to release 80% of the allocation for each LEA and state special school in mid to late fall 2021, and the remaining funds will be released in spring 2022.

As a condition of receiving the funds, LEAs are required to develop and adopt an expenditure plan by December 30, 2021, that details the use of funds for the development of teachers, administrators, paraprofessionals, and classified staff. Funds may be spent in any, or all the fiscal years from 2021-22 to 2025-26. The plan must be presented at a public meeting of the governing board before its adoption at a subsequent meeting. Funds are subject to audit and may be used to support professional learning with a focus on any of the ten areas included in Education Code Section (EC §) 41480(b)

1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
3. Practices and strategies that reengage pupils and lead to accelerated learning.
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school site's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Subdivision (c) To ensure professional development meets educator and pupil needs, local educational agencies are encouraged to allow schoolsite and content staff to identify the topic or topics of professional learning. Professional learning provided pursuant to this section shall do both of the following:

- (1) Be content focused, incorporate active learning, support collaboration, use models of effective practice, provide coaching and expert support, offer feedback and reflection, and be of sustained duration.
 - (2) As applicable, be aligned to the academic content standards adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.4, 60605.8, and 60605.11, and the model curriculum adopted pursuant to Section 51226.7, as those sections read on June 30, 2020, and former Section 60605.85, as that section read on June 30, 2014.
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to EC § 51226.7 into pupil instruction for grades 7 to 12, inclusive.
 10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Funds may be expended for the purposes identified in Assembly Bill 130, Chapter 44, Section 22. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals, and classified staff that interact with pupils in order to promote educator equity, quality, and effectiveness. Funding apportioned for Educator Effectiveness is subject to the annual audits required by Section 41020 of the EC.

Per EC 41480, local educational agencies shall coordinate the use of Title II funds with the expenditure of Educator Effectiveness funds and to ensure professional development meets educator and pupil needs, local educational agencies are encouraged to allow school site and content staff to identify the topic or topics of professional learning.

ANALYSIS

Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy will receive the following entitlements based on the prior year’s FTE certificated count in CALPADS:

SCHOOL	APPORTIONMENT
Fenton Avenue Charter School	\$185,292
Fenton Primary Center	\$196,888
Santa Monica Boulevard Community Charter School	\$199,424
Fenton STEM Academy	\$73,827
Fenton Charter Leadership Academy	\$89,940

As a condition of receiving these funds, each school must:

- On or before December 30, 2021, develop and adopt a plan delineating how the Educator Effectiveness funds will be spent including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan must be explained in a public meeting before its adoption in a subsequent public meeting. The public meeting to review the Educator Effectiveness funds took place at the November 4, 2021 FCPS Board of Directors meeting.
- As a condition of apportionment, submit an annual data report and an annual expenditure report detailing information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, paraprofessional educators or classified staff that received professional development on or before September 30 of each year. In addition, as a condition of apportionment, a final data and expenditure report is also required to be submitted to the CDE on or before September 30, 2026.

RECOMMENDATION

It is recommended that the Board of Directors approve the Educator Effectiveness Funding and Spending Plans for FACS, FPC, SMBCCS, STEM, FCLA as submitted.

Attachment: *Educator Effectiveness Funding and Spending Plans for FACS, FPC, SMBCCS, STEM, FCLA*



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve continued membership in California Charter Schools Association.

BACKGROUND

The California Charter Schools Association (CCSA) was established in 2003 as the membership and advocacy organization serving California charter schools.

ANALYSIS

After years of maintaining the membership dues at the same level (\$5.00 per student), the Board of Directors of CCSA approved an increase to be phased in over two years: in 2017-2018, membership dues were increased by \$3.00 to \$8.00 per student, and in January 2019, dues were increased an additional \$2.00 per student to \$10 for the FY2022.

In July 2022, CCSA will transition to a fiscal year billing cycle and invoice \$12.50 per student for FY2023. Another \$2.50 per student increase will take effect in July 2023, increasing the FY2024 price to \$15.00 per student. An annual \$0.50 increase begins in FY2025 (only if a COLA is funded for K-12, per the Budget Act.)

RECOMMENDATION

It is recommended that the Board of Directors approve continued membership in the California Charter Schools Association at a cost of \$12.50 per student and an approximate total cost of \$32,500 for FY2023 only with future and continued membership (and fees) to be determined by the board.



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve revised FCPS Youth Suicide Prevention Policy

BACKGROUND

California *Education Code (EC)* Section 215, as added by Assembly Bill 2246, (Chapter 642, Statutes of 2016) mandates that the Governing Board of any local educational agency (LEA) that serves pupils in grades seven to twelve, inclusive, adopt a policy on pupil suicide prevention, intervention, and postvention. The policy shall specifically address the needs of high-risk groups, including suicide awareness and prevention training for teachers, and ensure that a school employee acts within the authorization and scope of the employee’s credential or license.

ANALYSIS

Although the Fenton schools do not serve pupils in grades seven and above, the severity and serious needs now seen in our schools has led to the recommendation to adopt a formal Youth Suicide Prevention Policy for the Fenton Charter Public Schools to ensure all employees are aware of and prepared to appropriately address this growing problem.

The Board of Directors approved a Youth Suicide Prevention Policy on October 25, 2018. This policy has been updated to reflect updated contacts and resources for staff, students and the greater community. Adoption of this policy includes the requirement that all employees are trained on youth suicide prevention.

RECOMMENDATION

It is recommended that the Board of Directors approve the revised FCPS Youth Suicide Prevention Policy.

Attachment: [*FCPS Youth Suicide Prevention Policy*](#)



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve expenditures above spending authority of Chief Executive Officer

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$40,000, and all expenditures over \$40,000 must be approved by the Board of Directors.

ANALYSIS

The following expenditures exceed the Chief Executive Officer’s spending authority, and the Board is asked to review and approve these items:

Fenton Charter Public Schools: Edgenuity for students working remotely - *estimate is for 50 students across the Fenton schools. \$106,250.*

Currently, FCPS has about 45 students working remotely through the Edgenuity software. These students are being supported by FCPS Distance Learning Lead Teachers, Yesenia Fuentes and Kelley Christenson. The estimated costs are for 2 PD webinars, online access to six (6) instructional courses for students, and workbooks for students in grades K-5. We have a 14 day drop/add grace period for students on Edgenuity.

Attachment: [Edgenuity Estimate](#)

Given the fluid nature of the global pandemic, it is unknown how many students will seek an online option over the winter break. The projected numbers are based on current trends. Our Distance Learning Teachers have done a tremendous job supporting students working remotely while also facilitating a smooth transition for students that have returned to in-person instruction.

Fenton Charter Public Schools: School Nutrition Plus (SNP) - *increase in meal costs of \$.25 for both lunch and supper at all FCPS schools. Total increase is estimated at \$148,487 across all Fenton schools.*

The global pandemic has impacted disruptions lines, caused labor shortages and increases in manufacturing costs. SNP has anticipated the cost of ingredients alone has risen 30%.

Attachment: [SNP Explanation for Rising Costs; SNP Increase Forecast](#)

RECOMMENDATION

It is recommended that the Board of Directors approve the following: 1) enrollment of 50 students working remotely with Edgenuity for approximately \$106,250; 2) increase in meal costs from School Nutrition Plus at an estimated cost of \$148,487.

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Director/President

SUBJECT: Review of Brown Act

BACKGROUND

The Ralph M. Brown Act is an act of the California State Legislature, authored by Assemblymember Ralph M. Brown and passed in 1953, that guarantees the public's right to attend and participate in meetings of local legislative bodies.

The Brown Act was enacted in response to public concerns over informal, undisclosed meetings held by local elected officials. The Brown Act solely applies to California city and county government agencies, boards, and councils. The comparable Bagley-Keene Act mandates open meetings for State government agencies.

ANALYSIS

As a charter public school board, the Fenton Charter Public Schools Board of Directors is required to follow the provisions of the Brown Act. Janelle Ruley, attorney with Young, Minney and Corr LLP, will present the provisions of the act, and updates related to the impact of COVID-19 and the re-opening of schools and the workplace, to ensure continued compliance with all aspects of the law.

RECOMMENDATION

This is an information item only, with a formal presentation by Ms. Ruley, and no action is necessary.



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: Joe Lucente
Chairman of the FCPS Board of Directors

David Riddick
Chief Executive Officer/President

SUBJECT: Update on FCPS OPEB Trust

BACKGROUND

The FCPS OPEB Trust was formally established at the East West Bank and an investment portfolio created on March 28, 2016. The portfolio was transferred to Cathay Wealth Management on October 30, 2017.

ANALYSIS

The President of the Trust, Walter Wallace, and Secretary of the Trust, Joe Lucente, will provide an update.

RECOMMENDATION

This is an information item only and no action is required.



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: Joe Lucente
Chairman of the FCPS Board of Directors

Jason Gonzalez
Chief Operating Officer

SUBJECT: Progress on expansion of FCLA and STEM

BACKGROUND

The new stairs and elevator necessitated by the renovation of the 8926 A Sunland building are under construction.

ANALYSIS

Board Chair Joe Lucente and Chief Operating Officer Jason Gonzalez will present an update on progress to date.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [OPEB Trust Investment Account - Updated Performance](#)



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: LAUSD Charter Schools Division Oversight Process

BACKGROUND

The LAUSD Charter Schools Division (CSD) conducts yearly oversight visits and formal reviews of the instructional and operational practices of all District-authorized charter schools. All charter schools contribute a percentage of their operating revenue to the District for this purpose as required by law.

ANALYSIS

The LAUSD Charter Schools Division conduct performance-based oversight aligned to the California Charter Schools Act and includes four categories and a sub-category: 1) Governance Documentation, 2) Student Achievement and Educational Performance Documentation, 3)Organizational Management, Programs, and Operations Documentation, 3A) Documentation of Compliance with Clearance, Credentialing, ESSA Qualifications, Mandated Reporter Training requirements, Bloodborne Pathogen Training, and Pupil Suicide Prevention and Awareness Training, 4) Fiscal Operations.

“Category 1, Governance” specifically reviews the ways in which the Board of Directors fulfill its fiduciary responsibility to effectively direct and provide oversight of the Fenton schools. As part of this responsibility, the Board is asked to monitor and review all documentation and the Board Chair will sign off on items as “compliant” or “non-compliant”. The certification document, board agenda and minutes from the meeting at which the documents are certified will be compiled and sent to the District no later than January 14, 2022.

For the 2021-2022 school year, oversight visits will be a combination of virtual and in-person visits.

Name of Charter School	Virtual Visit	In-Person Visit
FCPS Business Office (Fiscal Review)	11/29/2021	N/A
Fenton Primary Center (Segregation of Duties)	2/1/2022	2/1/2022

Santa Monica Blvd. CC (Segregation of Duties)	2/3/2022	2/3/2022
Fenton Avenue Charter	2/8/2022	2/1/2022
Fenton STEM Academy	2/11/2022	2/11/2022
Fenton Charter Leadership	2/18/2022	2/11/2022

RECOMMENDATION

This is an information item only and no action is required.



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Draft of 2022-2023 FCPS Instructional Calendar

BACKGROUND

On November 9, 2021, administrators and faculty/classified representatives received a “sneak peak” draft of the FCPS Instructional Calendar for the 2022-2023 school year. The options for staff included in the draft version of the calendar are based on feedback from Directors and historical feedback from staff regarding calendar options Fenton has used in the past. Administrators and representatives are in the process of sharing the calendar options with their peers for additional feedback. Voting on the preferred calendar will take place prior to a recommendation for board approval.

ANALYSIS

The following is a breakdown of the three calendars. All three calendar options have 184 days of instruction and 7 professional development days.

Beginning of Year: Historically, we have had three (3) PD days during the beginning of the year with a start date around the second to third week of August. Calendar A has the earliest start date while Calendar B has the latest.

Winter Break: All calendars have at least a 2 1/2 to 3 week winter break.

Spring Break: The stars are aligning for the first week of April next year. Fenton typically takes Spring Break around the first or second week of April. Many of our neighboring districts will have Spring Break the first week of April.

End of Year: We will need to end the school year no later than June 16th to ensure we have enough time to offer summer intervention at the end of the school year.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [*Draft of 2022-2023 Instructional Calendar*](#)



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Revised FCPS Board of Directors' Meetings for 2021-2022

BACKGROUND

On October 21, 2021, the dates for the FCPS Board of Directors's meetings were revised to meet the suggested requirements of AB 361. Based on new guidance described in Resolution #50, the FCPS Board of Directors do not need to meet every 30 days. Resolution #50 was reviewed by Procopio and meets the legal requirements for Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e)

ANALYSIS

The following dates reflect the original dates for the FCPS Board of Directors for the remainder of the 2021-2022 school year. Board members are asked to communicate with the Board Chair and/or CEO as to their availability and dates will be revised as needed.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: *Board Meeting Dates for 2021-2022*



**Fenton Charter Public Schools
Board of Directors
Board Meeting Dates - 2021-2022**

January 27, 2022

March 3, 2022

April 7, 2022

May 19, 2022

June 16, 2022

All board meetings begin at 4:30 p.m. and are located at:

***Fenton Charter Public Schools Offices
Boardroom
8928B Sunland Boulevard
Sun Valley, CA 91352**

*Unless restrictions for gathering are in place, in which case, meetings will be conducted via Zoom.



FENTON CHARTER PUBLIC SCHOOLS

December 2, 2021

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

Joe Lucente
Chairman of the FCPS Board of Directors

SUBJECT: Movement and Investment of FCPS Funds

BACKGROUND

At the request of Joe Lucente, Chairman of the FCPS Board of Directors, Kristin Dietz, FCPS CFO, provided an analysis on a reasonable amount of cash for Fenton to invest. The following factors were considered by EdTec to arrive at the following recommendation.

- Monthly cash forecast by site based on October financials;
- Goal of maintaining up to 120 days of cash on hand at each site;
- Cash balances in each account – LA County vs. EWB checking;
- OPEB contributions – this assumes contributions to the trust in December and June totaling \$430k each (\$860k total) and current retiree benefit payments made by the schools directly

ANALYSIS

An investment in the amount of \$6,514,989 would satisfy the factors considered by EdTec’s recommendation.

School	Recommend to Invest
Fenton Avenue Charter School	\$1,000,000
Fenton Primary Center	\$500,000
Santa Monica Boulevard Community Charter School	\$3,000,000
Fenton Charter Public Schools 501(c)(3)	\$2,014,989

Currently, Fenton Charter Leadership Academy and Fenton STEM Academy do not have enough cash on hand to invest. All investments will be low risk, and possess an option for liquidity (be made available within 24-48 hours).

Funds from Fenton Charter Public Schools 501(c)(3) (\$2,014,989) are based on the following:

- Funds in the amount of **\$1,918,195** will be transferred from SFV Education 501(c)(3) account to Fenton Charter Public Schools 501(c)(3) account. This move will settle construction costs incurred by FCPS related to the second phase of the FCLA/STEM annex construction.
- Funds in the amount of **\$96,794** will be transferred from SFV Dronfield LLC and be moved to the Fenton Charter Public Schools 501(c)(3) account.
 - The FCPS account has regular debit and credit activities related to school operations;
 - The account currently housing the \$96,794 was initially intended for SFV Dronfield LLC;
 - SFV Dronfield LLC has since been merged with SFV Fenton Facilities LLC. and the account where the money resides is no longer needed.

Pending board approval, the following items will be placed on the board agenda in January.

1. Transfer **\$1,918,195** from SFV Education 501(c)(3) account to the Fenton Charter Public Schools 501(c)(3) account;
2. Close the SFV Dronfield LLC account and move **\$96,794** to the Fenton Charter Public Schools 501(c)(3) account;
3. Move the reserve cash amount of **\$6,514,989** from FACS, FPC, and FCPS into our investment account with Cathay. This will give us a total of about \$8 million in our investment account.

Movement of funds will be proposed to the FCPS Board of Directors for approval once a new Bank is selected. A new bank should be selected at the next board meeting.

RECOMMENDATION

This is an information item only and no action is required.