

November 9, 2016

**REGULAR MEETING OF THE COMMON COUNCIL
NOVEMBER 9, 2016**

Mayor Erin E. Stewart called the Regular Meeting of the Common Council to order at 7:27 p.m. on Wednesday, the 9th day of November 2016 in the Common Council Chambers, City Hall.

Fifteen members were present at roll call: Ald. Giantonio, Smedley, Carlozzi, Black, Collins, Davis, Hargraves, Naples, Pabon, Polkowski, Rosado, Salvio, Sanchez, Sanders, and Salerno.

The invocation was given by City Clerk, Mark H. Bernacki: O God, our Heavenly Father, we give thanks that the election season has mercifully come to an end. Look down on us and our national, state and local elected representatives. Give our leaders the courage to make difficult decisions, be principled in their resolve, strong in their convictions and work together as we truly are one nation, under your guidance indivisible with liberty and justice for all. We ask this in Thy name. Amen.

The pledge to the flag was led by Mayor Stewart.

Mayor Stewart wished everyone a happy Thanksgiving.

Ald. Giantonio moved to suspend the rules to allow the Transit Oriented Development presentation by Milone & MacBroom, seconded by Ald. Salerno. So voted.

Following the presentation the Council returned to Regular Order at 8:30 p.m. on motion of Ald. Giantonio, seconded by Ald. Salvio.

Ald. Giantonio moved to amend the Agenda by substituting 33682(6) and by adding 33686(10), seconded by Ald. Salerno. Roll call vote – all members voted in favor.

PETITIONS

33687 RE: ALD. GIANTONIO FOR REQUESTING A TRAFFIC STUDY ON RESERVOIR ROAD FROM SHUTTLE MEADOW AVE TO CARETAKER RD PERTAINING TO SPEEDING. REFERRED TO THE BOARD OF POLICE COMMISSIONERS.

33688 RE: ALD. HARGRAVES FOR MONITORING STREET PARKING AROUND THE AREA OF STANLEY STREET AND WHITING ST. REFERRED TO THE BOARD OF POLICE COMMISSIONERS.

33689 RE: ALD. NAPLES FOR IMPROVING SIGNAGE AND PAVEMENT MARKINGS TO CONTROL BICYCLE TRAFFIC AT WALNUT HILL PARK FOR PEDESTRIAN SAFETY. REFERRED TO THE DEPT. OF PUBLIC WORKS.

Ald. Giantonio moved to accept and adopt the Consent Agenda, seconded by Ald. Salerno. Roll call vote – all members voted in favor. Approved November 10, 2016 by Mayor Erin E. Stewart.

CONSENT AGENDA

CITY CLERK

33672 RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

CLAIMANTS NAME

- Kapchanh, Tadam

Mark H. Bernacki
City Clerk

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CITY PLAN COMMISSION

33542-1 RE: PROPOSED AMENDMENT TO THE ZONING ORDINANCES CLARIFYING THE DEFINITION OF ROOMING HOUSES

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The City Plan Commission, at its regular meeting held on September 12, 2016, voted 3 to 0 to recommend that this proposed amendment be approved.

BACKGROUND: This proposed amendment would change the definition of rooming houses in the Zoning Ordinances in order to make it consistent with the definition in Section 13-18 in the City Code of Ordinances. The intent of this change is to clarify the use of the term as it would be applied in both zoning and code enforcement. It is in large part intended to improve the potential for more effective enforcement of restrictions on student rental housing in the single-family neighborhoods surrounding CCSU, and to strengthen the City's legal defense in such matters.

ZONING CONSIDERATIONS: In the Zoning Ordinances, the current definition of "rooming house" under Section 30-20-630 has been the same since 1967. It reads:

"30-20-630 ROOMING HOUSE: A private dwelling in which at least three (3) but not more than five (5) rooms are offered for rent, payable in money and or other consideration, whether or not table board is furnished to roomers, and in which transients are accommodated and no public restaurant is maintained."

Rooming houses are not expressly listed as a permitted use or as a special exception use in any zoning district. Section 40-10 regarding application of the Zoning Ordinances, indicates that all properties, structures or buildings in the city may only be used for purposes that are specifically permitted by the use regulations of the individual zoning districts. This means, in essence, that any use that is not expressly allowed by zoning is deemed to be prohibited; the exception being the nonconforming uses which were legally established prior to the adoption of our current zoning in 1967. There are several known properties meeting the definition of rooming house that are considered to be legally nonconforming.

The only reference to "rooming house" in the Zoning Ordinances is in the final paragraph of the Section 30-20-210 definition of "Family" in reference to unrelated persons residing as a single housekeeping unit. Section 30-20-210 reads as follows:

"30-20-210 FAMILY. The term family shall mean one or more persons, all related by blood, adoption, or marriage, occupying a single dwelling unit, provided that domestic servants employed only on the premises, may be housed on the premises and included as part of the family.

A group of not more than three (3) unrelated persons living and cooking as one housekeeping unit may be considered a family.

Further provided that an unrelated group shall have a permit from the Building Inspector. Such permit shall have the names of the persons constituting the family and shall not be granted unless the dwelling unit has a certificate of occupancy and is in compliance with the Building and Zoning Ordinances. The permit shall be renewable yearly or when there is a change in the unrelated group.

The term family shall not include a rooming house, club, fraternity, sorority or institutional and dormitory."

Based on the current zoning text, it appears that the only reason for the definition of rooming house in Section 30-20-630 is to prohibit "rooming houses" or anything that can be defined as being a rooming house from becoming legally established. The proposed change to Section 30-20-630 and the addition of Section 30-20-635 would read as follows:

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“30-20-630 Rooming house shall mean any dwelling, other than a hotel or motel, or that part of any dwelling containing one or more rooming units, in which space is let by the owner or operator to five (5) or more persons who are not members of a single family.

30-20-635 Rooming unit shall mean any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes.”

CONCLUSION: This proposed change to the definition of rooming house is relatively minor and, alone, would appear to have little effect on the Zoning Ordinances and their enforcement. New rooming houses would be prohibited under either definition. The definition of family remains unchanged, limiting it to no more than three (3) unrelated individuals occupying a household. Relative to the City regulating or prohibiting rooming houses, it is advisable for legal reasons to have an identical definition for rooming house in both the Zoning Ordinances and City Code of Ordinances.

RECOMMENDATION: The City Plan Commission is of the opinion that the definition for rooming house should be identical in both the Zoning Ordinances and City Code of Ordinances and that this is needed to allow more effective enforcement of overcrowded household arrangements of unrelated individuals. The Commission would also suggest that further consideration may be needed to create additional consistency between the zoning ordinances and code of ordinances, specifically as they relate to the definition of family (which is defined in zoning, but not in the code of ordinances) and the provisions allowing unrelated occupants (two unrelated occupants per “family” are permitted in the code of ordinances, but zoning is mute on the subject of roomers).

Louis G. Amodio, Chairman
City Plan Commission

**33636-1 RE: PROPOSED ZONE CHANGE FOR TWO PROPERTIES ON NEWFIELD AVENUE
ABUTTING 543 WEST MAIN ST. FROM A-2 TO B-1**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

BACKGROUND: This proposed zone change would encompass two properties on the eastern side of Newfield Avenue which directly abut the B-1 zoned property at 543 West Main Street. The zone change would extend the B-1 zoning from West Main Street approximately 100 feet further northward. All three properties are under the same ownership and 543 West Main Street is the site of an active business, the Beacon Pharmacy. The owner would like to re-zone and incorporate these adjoining properties into his business property, primarily for the purpose of using a portion of the rear yard area to provide added parking for his employees.

ZONING CONSIDERATIONS: The two properties subject to this zone change are each 50 feet in width, 165 feet in depth and approximately 8,250 square feet in area. They are presently occupied by single-family homes. The owner would like to use the large rear yard area of the 19 Newfield Avenue property to extend his business parking northward from the existing parking lot at 543 West Main Street. However, business related parking is not permissible in a residential zoning district, and this is the intent in seeking this zone change. He is also considering that this house might at some point be utilized for office or similar business-related purposes. The other home at 25 Newfield Avenue would continue to be leased for residential use.

Because the B-1 zoning requires a 25-foot undeveloped, vegetated transitional yard wherever a B-1 property abuts a residential zoning district, the use of the rear yard at 25 Newfield Avenue for potential parking would be severely restricted to essentially the southern half of the rear yard. The owner has no plans to utilize this property for business related parking. The inclusion of the property at 25 Newfield Avenue for this zone change is intended to allow optimal use of the rear yard at 19 Newfield Avenue for parking, without the need for the 25-foot buffer along the northern side lot line. The properties are bordered to the east by an I-2, general industry zoning district; therefore, there is no requirement for the 25-foot buffer along the eastern property line.

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PLANNING CONSIDERATIONS: The City's master planning efforts over the years have consistently noted the shortage of developable land for business growth and expansion and has encouraged that reasonable accommodations be made to retain and allow the growth of established businesses. This particular zone change is consistent with that economic policy, though it requires a minor expansion of the business district into a residential zone. The effect of the zone change would be, to some degree, to benefit the residential neighborhood in reducing current on-street parking levels and placing the parking in the rear yard of 19 Newfield Avenue. The requirements for a 25-foot undeveloped, vegetated transitional yard where the B-1 zone abuts the A-2 district will limit the extent of the business related parking and serve to buffer the adjoining residential property to the north.

RECOMMENDATION: The City Plan staff is of the opinion that the proposed change to B-1 zoning is a reasonably modest expansion of the West Main Street business zone and will help accommodate off-street parking needs for the Beacon Pharmacy. The City Plan staff is supportive of zoning measures that help retain business and allow reasonable growth and expansion where it can be accomplished without undue detriment to neighborhoods. The staff, therefore, supports the adoption of this proposed zone change to B-1.

Kenneth A. Malinowski, Acting Director
Municipal Development

FINANCE DEPARTMENT

33673 RE: LINE ITEM TRANSFERS FOR THE PERIOD SEPT. 7, 2016 THRU OCT. 31, 2016

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with the city of New Britain ordinance of Article VII – Finance, Section 2-494(3), the following departments have transferred monies from one line item to another within their departmental budget (total department budget has not changed). Each transfer will be continuously numbered from month to month throughout the fiscal year. This report represents the transfers executed by the mayor in accordance with the aforementioned ordinance for the period ending October 31, 2016

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|----|--------------------|--|
| 4. | Department: | Public Works |
| | From: | 001315005-5121 (Streets/Highway Full Time Salaries) |
| | To: | 001315006-5659 (Streets/Fleet Operating Materials) |
| | Amount: | \$12,500.00 |
| | Brief Description: | Sand for pool filters at Willow Brook Park and painting supplies to refurbish pool |

Lori Granato
Finance Director

PURCHASING DEPARTMENT

33674 RE: BID THRESHOLD ITEMS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with the New Britain Code of Ordinances, Section 2-566, a monthly report of purchases between \$500 and \$7,500 shall be provided to the Common Council. The report shall include a detailed description of items or services purchased, name of vendor, owner of business and dollar amount spent on each individual purchase as well as the aggregate total of spend to date for the fiscal year.

The Finance Department, Purchasing Division has provided an electronic list of monthly purchases. This document is available in the Council office for review by Council members.

Acceptance and adoption is respectfully requested.

Jack Pieper
Purchasing Agent

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33675 RE: SALE OF SURPLUS EQUIPMENT

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Per Resolution 33363-2, dated February 10, 2016, the Purchasing Agent reports that he and the Fire Department's Administration conducted an on-line auction for their Surplus and Unrepairable Equipment. The on-line auction services were provided by Gov-Deals at no charge to the City. Gov-Deals provides on-line auction services for vehicles and equipment only to government agencies. They provide this service to over 5,900 municipalities and state governments in 48 states. They have over 315,000 registered buyers who receive e-mails from them regarding the items that they have on their website for auction.

The money received for the sale of the Surplus Equipment was deposited into the City's General Fund Account, 001624005-4481, General and Administrative, Sale of Property.

The highest bidders for the auctioned Equipment for the month of October 2016 is on file in the Town Clerk's Office. It indicates the equipment, buyer, number of bids received and the dollar amount received for the equipment sold.

The total dollar amount that the City received for the on-line auction sale of the Surplus and Unrepairable Equipment during October 2016 was \$2,717.64.

Jack Pieper
Purchasing Agent

33676 RE: COOPERATIVE PURCHASING - NEW TECHNOLOGY UPGRADES AND EQUIPMENT FOR THE TRAINING CLASS ROOM AT FIRE STATION #1

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Fire Department for the purchase of New Technology Upgrades and Equipment for the Training Class Room at Fire Station 1 following under the State of Connecticut's Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Need Supplies</u>	<u>Total Price</u>
Rockwell Communications East Hartford, CT.	New Technology Upgrades and Equipment	\$24,197.00

The New Britain Fire Department requested a purchase order for New Technology Upgrades at the Training Class Room at Fire Station 1 utilizing the State of Connecticut's Contract Award #13PSX0090. The Training Room was recently renovated at Fire Station 1. The planned upgrades include a new display screen, camera, audio recorder, transmitter, receiver, switches, web cam and software. These new Technology Upgrades and Equipment are used for the required training of fire fighters. The present training equipment in this class room is mostly non-existent or outdated and not conducive to effective required training. Funds are available within the Fire Department's account number 0083237303-5454, City Wide Facilities, Fire, Construction Contracts.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$24,197.00 to Rockwell Communications of East Hartford, CT for the purchase of New Technology Upgrades and Equipment for the New Britain Fire Department utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award #13PSX0090.

Jack Pieper
Purchasing Agent

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33678 RE: IN-CAR CAMERA SYSTEM FOR THE POLICE DEPARTMENT

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for the purchase of an In-Car Camera System.

<u>Supplier</u>	<u>Need Items</u>	<u>Total Price</u>
WatchGuard Video Allen, TX	Eighteen (18) In-Car Camera Systems with associated Hardware and Software	\$100,260.00

The New Britain Police Department requested the purchase of eighteen (18) additional cameras for their In-Car Camera System with associated hardware and software from WatchGuard Video, Inc. of Allen, TX who is the manufacturer of these items. The City of New Britain purchased this same equipment from WatchGuard Video, Inc. with a JAG grant in February 2013 and with asset forfeiture funds in January 2016. Previously, twenty-nine (29) cameras and associated equipment were purchased for installation in the Police Patrol Cruisers. These additional cameras will be installed in vehicles that currently do not have cameras. To insure compatibility within the system, this purchase of an In-Car Camera System with associated hardware and software is being requested from WatchGuard Video, Inc. Funding is available for this purchase in the Police Department's Asset Forfeiture Account, 289211128-5659, Federal Asset Forfeiture, Drug Investigation, Operating Material and Supplies.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$100,260.00 to WatchGuard Video, Inc. of Allen, TX, for the purchase of eighteen (18) additional cameras for the In-Car Camera System with associated hardware and software for the New Britain Police Department.

Jack Pieper
Purchasing Agent

33679 RE: IN-CAR CAMERA SYSTEM INSTALLATION FOR THE POLICE DEPARTMENT

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for the installation of cameras for the In-Car Camera System.

<u>Supplier</u>	<u>Need Supplies</u>	<u>Total Price</u>
MHQ, Inc. Middletown, CT	Installation of eighteen (18) cameras for the In-Car Camera System	\$8,910.00

The New Britain Police Department requested the purchase of additional cameras for their In-Car Camera System from WatchGuard Video, Inc. of Allen, TX. These cameras will be installed in vehicles that currently do not have cameras. MHQ is the outfitter that our patrol vehicles were purchased from and has installed all of the police equipment in our patrol vehicles under the State Contract #12PSX019. Their familiarity with the Department's vehicles and currently installed safety systems will make for a seamless installation process. Funding is available for this purchase in the Police Department's Asset Forfeiture Account, 289211121-5659, State Asset Forfeiture, Drug Investigation, Operating Material and Supplies.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$8,910.00 to MHQ, Inc. of Middletown, CT, for the installation of eighteen (18) additional cameras for the In-Car Camera System for the New Britain Police Department.

Jack Pieper
Purchasing Agent

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BOARD OF POLICE COMMISSINERS

33527-1 RE: TRAFFIC STUDY ON CORBIN AVE. FROM SHUTTLE MEADOW AVE TO BERLIN TOWN LINE

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

A three year history check for Corbin Avenue from the Berlin town line to Shuttle Meadow Avenue revealed a total of thirteen motor vehicle accidents. This section of Corbin Avenue is owned and maintained by the CT DOT. The roadway has recently been resurfaced and is free of any significant sightline issues. The roadway markings are in good condition and the area is clearly posted as a 35 MPH zone. The Patrol Division and Traffic Safety Bureau have monitored the area, conducting 35 motor vehicle stops as of mid-September. The vehicle traffic volume and speed will be checked as the equipment needed to perform this function becomes available. A report will be presented to the Board when vehicle traffic and speed data are finalized.

This petition requires no further action by the Board.

Jack W. Ferguson II
Clerk of the Board

33563-1 RE: TRAFFIC STUDY TO ADD A CROSSWALK ON VETERANS DRIVE NEAR SCHALLER AUTO BODY

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Traffic Bureau Supervisor inspected the area and consulted with the Public Works' Engineering Project Manager regarding this request. There appears to be a very low volume of pedestrian traffic that crosses this general area. This would be an uncontrolled, mid-block pedestrian crossing in a commercial area with no sidewalks. A check of the three year history for Veterans Drive reveals a total of five (5) motor vehicle crashes, only one (1) of which involved a reported injury and none involved pedestrians or speed as a contributing factor. In response to an earlier complaint, the Patrol Division and Traffic Safety Bureau have monitored the Veterans Drive area, conducting 45 motor vehicle stops since September 1, 2015. Recommendation is to deny this request.

The Board voted to deny this petition to place a crosswalk around the center of Veterans Drive, near Schaller Auto Body.

Jack W. Ferguson II
Clerk of the Board

33564-1 RE: TRAFFIC STUDY AT THE INTERSECTION OF GREENWOOD AND MONROE STREETS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The motor vehicle crash referenced in this petition occurred on June 29, 2016, involving an operator believed to be under the influence of alcohol and/or drugs. The stop sign violation precipitating the crash was likely a result of the operator's impaired status and therefore could have happened at any location. A three year history check of this intersection revealed a total of five motor vehicle accidents, only one of which involved a serious injury. In response to the aforementioned crash, the Patrol Division and Traffic Safety Bureau have monitored the area, conducting 120 motor vehicle stops which have increased compliance and the number of observed motor vehicle violations has steadily decreased. In discussions with Public Works Engineering Project Manager, C. J. Ganza, it was recommended and approved to upgrade the stop signs while adding high visibility markings to the sign posts and roadway surfaces at the intersection.

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This petition requires no further action by the Board.

Jack W. Ferguson II
Clerk of the Board

33615-1 RE: TRAFFIC STUDY ON CHILDS STREET

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Traffic Bureau Supervisor inspected the area and consulted with the Public Works' Engineering Project Manager regarding this request. The appropriate speed limit for Childs Street is 25 MPH, and there are currently none posted. A check of the three year history for Childs Street reveals no motor vehicle complaints, other than parking violations, received during this time period. Speed study equipment is currently in place to collect data for a speed survey to determine if there is excessive speeding taking place on this street. It is recommended to grant this request for a speed limit sign on Childs Street.

The Board voted to approve this petition to place a 25 MPH speed limit sign on Childs Street.

Jack W. Ferguson II
Clerk of the Board

DEPARTMENT OF PUBLIC WORKS

33336-1 RE: CT/FASTRAK STATION AREA TRANSIT ORIENTED DEVELOPMENT (TOD) MASTER PLAN

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The City of New Britain received a \$250,000 grant award through the State's Office of Policy and Management (OPM) to perform Transit Oriented Development (TOD) planning around the three CTfastrak Transit Stations located in New Britain. The City hired the multi-disciplinary engineering and planning firm Milone & Macbroom to perform the planning study which was approved under City Council Resolution Item No. 33336.

The study was overseen by a working group established by Mayor Erin Stewart, and involved numerous public engagement meetings with key stakeholders from the City, the State, and the area developers. A year long process consisted of thoroughly examining market conditions around each site and identifying potential redevelopment opportunities.

The planning study titled, "Creating Hives of Activity, New Britain's TOD Plan", has just been completed and is being submitted and presented to the New Britain City Council.

Mark E. Moriarty,
P.E. Director Public Works

TAX COLLECTOR

33680 RE: TAX ABATEMENTS, CORRECTIONS AND REFUNDS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Collector of Taxes has referred a list of tax abatements, corrections and refunds. Acceptance and adoption is respectfully recommended.

Cheryl S. Blogoslawski
Tax Collector

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COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

33624-1 RE: PROPOSED AMENDMENT TO SEC. 2-911 OF THE ORDINANCES REGARDING THE REORGANIZATION OF CITY DEPARTMENTS AND OFFICES

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Administration, Finance and Law held a regular meeting and public hearing on Wednesday, November 2, 2016, at 7:00 PM in Council Chambers, to which was referred the matter of Item No. 33624, proposed amendment to the Code of Ordinances Sec. 2-911 regarding the reorganization of city departments and offices. The Committee on Administration, Finance and Law voted to accept as amended and recommend that the following amended item be referred back to the Common Council with a favorable recommendation.

Alderman Robert Smedley
Chair

33635-1 RE: PROPOSED AMENDMENT TO SEC. 12-22 (J) OF THE ORDINANCES REGARDING DEFERRAL ASSESSMENTS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Administration, Finance and Law held a regular meeting and public hearing on Wednesday, November 2, 2016, at 7:00 PM in Council Chambers, to which was referred the matter of Item No. 33635, proposed amendment to the Code of Ordinances Sec. 22-12 (j) which provides that no deferral assessment benefits shall apply after the October 1, 2017 grand list. The Committee on Administration, Finance and Law voted to accept and recommend that the following item be referred back to the Common Council with a favorable recommendation.

Alderman Robert Smedley
Chair

CLAIMS COMMITTEE

33681 RE: SETTLEMENT OF CLAIMS JOSE MILAN

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Standing Claims Subcommittee of the Committee on Administration, Finance and Law at a regular meeting held on Wednesday evening, November 2, 2016, at 6:30 PM in Room 201, City Hall, having held public hearings and made investigations of said claims, respectfully begs leave to recommend the following:

- A.) RESOLVED; that the sum of \$6,500 be paid to Jose Milan of 152 Bay Avenue, New Britain, Conn., in full settlement of his claim of property damages sustained as a result of a city sewer main back up on September 1, 2016.

Alderman Don Naples
Chair

COMMITTEE ON PLANNING, ZONING AND HOUSING

33501-1 RE: PROPOSED AMENDMENT TO SEC. 13-18 OF THE ORDINANCES REGARDING THE DEFINITION OF FAMILY

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

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The Committee on Planning, Zoning and Housing held a special meeting and public hearing on Thursday, November 3, 2016, at 7:00 PM in the Council Chambers, to which was referred the matter of Item No. 33501, proposed amendment to the Code of Ordinances Sec. 13-18 regarding the definition of family as amended once, voted to accept as amended and recommend that the following resolution be referred back to the Common Council with a neutral recommendation.

Alderman Christopher Polkowski
Chair

ZONING COMMITTEE

33542-2 RE: AMENDMENT TO THE ZONING ORDINANCES DELETING SEC. 30-20-630 AND INSERTING NEW TEXT REGARDING THE DEFINITION OF "ROOMING HOUSE"

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Zoning Subcommittee of the Committee on Planning, Zoning and Housing held a special meeting and public hearing on Thursday, November 3, 2016, at 7:00 PM in Council Chambers, to which was referred the matter of Item No. 33542, proposed amendment to the Zoning Ordinances to delete subsection 30-20-630, the definition of "rooming house" and insert new text to make the definition consistent with the definition in Sec. 13-18 of the City of New Britain Code of Ordinances. The Zoning Subcommittee voted to accept and recommend that the following item be referred back to the Common Council with a neutral recommendation.

Alderman Christopher Polkowski
Chair

33636-2 RE: CHANGE OF ZONE FOR TWO PROPERTIES DIRECTLY ABUTTING 543 WEST MAIN ST TO THE NORTH FROM A-2 TO B-1

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Zoning Subcommittee of the Committee on Planning, Zoning and Housing held a special meeting and public hearing on Thursday, November 3, 2016, at 7:00 PM in Council Chambers, to which was referred the matter of Item No. 33636, proposed zone change of two properties directly abutting 543 West Main Street to the North from A-2 (Residential Multi-Family) to B-1 (Neighborhood Business), to allow Beacon Pharmacy to expand its operation. The Zoning Subcommittee voted to accept and recommend that the following item be referred back to the Common Council with a favorable recommendation.

Alderman Christopher Polkowski
Chair

REPORTS OF LEGISLATIVE COMMITTEES, BOARDS, COMMISSIONS AND DEPARTMENTS

PURCHASING DEPARTMENT

33677 RE: AMBULANCE REFURBISHMENT AND RECHASSIS FOR NEW BRITAIN EMERGENCY MEDICAL SERVICES, INC.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-541 (a), a purchase order was requested by the New Britain Emergency Medical Services, Inc. (EMS).

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<u>Supplier</u>	<u>Item</u>	<u>Total Price</u>
Frazer, LTD. Houston, TX.	Ambulance Refurbishment and Re-chassis for the New Britain Emergency Medical Services, Inc.(EMS)	\$160,000.00

A Purchase Order was requested by the New Britain EMS for the Refurbishment and Re-chassis of an existing 2006 Ford, F450, Ambulance. The existing 2006 Ford F450 Ambulance has been driven over 195,000 miles. It has had mechanical problems and has been costly to maintain. Because of the age of the 2006 Ford F450 Ambulance parts are also now becoming obsolete making it hard to obtain the required parts to make the needed repairs. The Ambulance has been out of service at times and it has placed an extraordinary burden on the New Britain EMS to be able to respond to emergency medical situations. A new replacement ambulance would take thirty eight (38) weeks after it was ordered to be built and delivered. The manufacturer of the existing Ambulance, Frazer, LTD can refurbish and rebuild the existing Ambulance and install it onto a new 2016 Ford F450 Chassis within twelve (12) weeks. This will bring the New Britain EMS fleet of ambulances back up to full capacity in a timely manner. The refurbish and rebuild of the existing ambulance can only be done by the original manufacturer for this brand of Ambulance. The City will also gain a cost savings of seventy-five thousand (75,000) dollars by having the existing ambulance unit refurbished in comparison to purchasing a new identical one. Funding for this purchase was approved by the Standing Bonding Subcommittee, Resolution #33391-1 on February 24, 2016. Funds are available within the Capital Projects Fund, 0083339101-5742, EMS Ambulance, Vehicles.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$160,000.00 to Frazer, LTD of Houston, TX for the Ambulance Refurbishment and Re-chassis it onto a new 2016 Ford F450 for the New Britain Emergency Medical Services, Inc. (EMS).

Jack Pieper
Purchasing Agent

Ald. Carlozzi moved to accept and adopt, seconded by Ald. Collins. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

RESOLUTIONS RETURNED FROM COMMITTEE

33624-2 RE: **AMENDMENT TO SEC. 2-911 OF THE ORDINANCES REGARDING THE REORGANIZATION OF CITY DEPARTMENTS AND OFFICES**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: PURPOSE: To reorganize the departments and offices of the City of New Britain.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the Code of Ordinances be amended by amending Sec. 2-911 of Chapter 2 to read as follows (inserted text appears in underline; deleted text appears in ~~strikethrough~~; new sections begin with the word [new]; amendment inserted text appears in **italic bold underline**; amendment deleted text appears in ~~**italic bold strikethrough**~~):

Sec. 2-911. REORGANIZATION PLAN

(a) Pursuant to Section 5-4 of the City Charter, there is hereby enacted an amended reorganization plan. This plan shall include the reorganization of all city departments and offices except the common council and board of education.

(1) Mayor

- a. Office of the Mayor, ~~which shall include:~~
 - ~~1. Municipal Economic Development Authority~~
- b. Corporation Counsel ~~which shall include:~~
 - ~~1. Department of Human Resources and Personnel~~
 - ~~2. Human Rights and Opportunities~~
- c. Police Department
- d. Fire Department
- e. Public Safety Telecommunications Department

e. Support Services Department, which shall include:

- 1. Facilities and Energy Division**
- 2. Public Safety Telecommunications Division**
- 3. Information Technology**

- f. Public Works Department, which shall include:
 - 1. Engineering/Administrative Services Division**
 - 2. Field Services & Parks Division, which shall include:
 - ~~i. Stanley Golf Course maintenance~~
 - ~~ii. Cemetery maintenance~~
 - ~~iii. Fleet and Facilities Division~~
 - ~~iv. Water & Sewer Division~~

3. Fleet Division
4. Utility Division, which shall include:

- ~~**i. Water/Sewer Division**~~

- g. Recreation and Community Services Department, which shall include:
 - 1. Recreation Division, which shall include:
 - ~~i. All Recreation programming~~
 - ~~ii. Stanley Golf Course operations~~
 - iii. **Fairview** Cemetery operations
 - 2. Community Services Division, which shall include:
 - i. Youth & Family Services
 - ii. Persons with Disabilities
 - iii. Veterans Services
 - iv. Fair Housing
 - 3. Senior Center
- h. Finance Department, which shall include:
 - 1. Central Administration, which shall include:
 - i. Treasury & Accounting Functions
 - ii. Budget & Capital Projects
 - iii. Water/Sewer Billing & Assessments
 - iv. Purchasing & Risk Management
 - 2. City Assessor
 - ~~i. Information Technology Department~~

i. Department of Economic Development which shall include:

- 1. Municipal Economic Development Authority**
- 2. City Plan, which shall include**
 - i. Zoning Administration**

ii. Conservation

iii. Historic Preservation

j. Health & Building Services Department, which shall include:

- 1. Building/Housing Inspections and Permitting
- 2. Health Inspections and Permitting
- 3. Nursing Services
- 4. Zoning Enforcement

k. Department of ~~Municipal~~ Community Development, which shall include:

1. HUD Funds Administration

i. Grants Administration

ii. Development and Construction

2. City Plan & Zoning

I. Human Resources Department, which shall include:

1. Human Rights and Opportunities

(2) Elected Officials

- a. Town and City Clerk
- b. Tax Collector
- c. Registrars of Voters

(3) Notwithstanding any provision of the Ordinances of the City of New Britain, except in the case of the fire, police and public safety telecommunications departments, whenever said Ordinances refer to any department or office, or portion, function or the department head thereof, the functions, powers and responsibilities referred to therein shall be vested in such reorganized department, or, as the case may be, in the department head of such reorganized department. When the terms used to describe the departments, department heads and offices set forth in this reorganization ordinance differ from the terms contained in other sections of the Code of Ordinances, the reorganization ordinance shall control and be applicable.

Alderman Jamie Giantonio

Ald. Giantonio moved to accept and adopt, seconded by Ald. Salerno. Resolution adopted with Ald. Carlozzi, Sanchez and Black opposed. Approved November 10, 2016 by Mayor Erin E. Stewart.

33635-2 RE: AMENDMENT TO SEC. 22-12 OF THE ORDINANCES ELIMINATING SUBSECTION (J) WHICH PROVIDES THAT NO DEFERRAL ASSESSMENT BENEFITS SHALL APPLY AFTER THE OCT. 1, 2017 GRAND LIST

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned begs leave to recommend the adoption of the following:

Resolution Summary: PURPOSE. To eliminate subsection (j) of Section 22-12 which provides that no deferral assessment benefits shall apply after the October 1, 2017 grand list.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that, Section 22-12 of Chapter 22 of the Code of Ordinances, City of New Britain, be amended to read as follows (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

Sec. 22-12. City designated as rehabilitation area for purpose of deferral of increase in assessment.

- (a) The city is hereby designated as a rehabilitation area, pursuant to General Statutes, sections 12-65c through 12-65f.
- (b) As used in this section, "rehabilitation" means the improvement or repair of a residential structure or facilities appurtenant thereto, exclusive of general maintenance of repair.

- (c) Residential property within the rehabilitation area which meets the criteria set forth in this section shall be eligible to enter into an agreement with the city assessor for deferral of any increased tax assessment attributable to rehabilitation as provided in the statute sections referred to in paragraph (a) of this section, if the rehabilitation work has a total value of at least two thousand dollars (\$2,000.00) as indicated on the official building permit on file in the building commission office.
- (d) For the first year following completion of rehabilitation, the entire increase shall be deferred thereafter, ten (10) per cent of the increase shall be assessed against the property each year until one hundred (100) per cent of such increase has been so assessed. The rehabilitation shall be determined to have been completed and the assessment deferral therefore will commence, either with the assessment date following the completion of the rehabilitation or with the assessment date following the issuance of a certificate of occupancy for the renovated building or, at the option of the applicant, in the assessment year of any partial year assessment levied upon construction completed with the issuance of a certificate of occupancy. In any case, however, the assessment deferral shall not be granted in more than ten (10) assessment years.
- (e) Any person aggrieved by any decision or action, or failure to take action, by the city under the provisions of this section, and the statute sections referred to in paragraph (a) of this section may appeal in accordance with section 12-65f of the General Statutes of the State of Connecticut.
- (f) Any residential property in the city may be declared eligible for deferral of tax assessment by the city assessor if it meets the following criteria:
 - (1) The tax collector certifies at the time of final approval that the applicant has no real or personal property tax due in the city. No one who has delinquent or due real or personal property tax shall have an application for deferral under this section receive final approval until all tax installments due are paid in full. Such payment of taxes must be made in a timely manner to meet all other deadlines contained in this ordinance. Failure to pay taxes in timely manner shall not provide in any instance an extension of other deadlines; and
 - (2) The improvements either:
 - a. Have been ordered by city officials in order to bring the property into compliance with housing codes, building codes or fire safety codes; or
 - b. Include the thorough rehabilitation or remodeling of the interior and/or exterior of the property, which improvements in the unanimous judgment of the city assessor, the chief building inspector and the director of health constitute an appropriate and desirable rehabilitation of the property; provided, however, new additions to a property shall not be eligible for deferral, nor shall exterior renovation or improvements of properties which are included on the official list of historic structures adopted by the city plan commission or which are located within a historical district designated by ordinance be eligible for deferral unless such exterior renovation or improvements are, in the opinion of the director of planning or his/her designees, compatible with the historic features of the property;
 - c. Are made to restore authentic exterior historic features of properties which are included on the official list of historic structures adopted by the city plan commission or located within a historic district designated by ordinance. The authenticity of the feature shall be determined by the director of planning or his/her designee.
- (g) This deferral benefit is not transferable except tax deferral benefits granted under this section may be transferred to the first purchaser of each condominium unit if the project will be used for residential condominium purposes or to the first cooperative housing association, provided that any residential condominium or cooperative housing project which requires relocation of tenants shall require specific

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approval by the common council which may request such information on the project which it deems necessary to evaluate the impact of the project on displaced persons or businesses.

Notwithstanding the above, in any residential condominium or cooperative housing project, in which the developer of the project defaults and the lender to whom the developer has defaulted transfers all the units that were received by the lender as a result of the default to one (1) party, that party will be considered a replacement developer who shall be entitled to the deferral and shall have the right to transfer the deferral to the first purchaser of any of the received units or to the first cooperative housing association. No replacement developer shall be eligible for continuation of these deferral benefits unless he and any first purchaser or first cooperative housing association applies for benefits as described herein and said benefits shall not be continued unless he and any first purchaser or first cooperative housing association complies with the provision of subsection (i) of this section.

The replacement developer must apply to the city assessor for continuation of deferral benefits no later than sixty (60) days after the transfer of the ownership to the replacement developer is recorded on the land records of the city. The city assessor shall have thirty (30) days from the date the application is filed to review the application of the replacement developer. If the city assessor determines that the replacement developer has met the provisions of this subsection, he shall approve the application. Final and complete approval of the application for continuation of deferral benefits shall be achieved upon certification by the tax collector of the city that at the time of this certification the applicant, the replacement developer, has no real or personal property tax due in the city. The tax collector shall have ten(10) days after the action of the city assessor to so certify or to deny.

- (h) In order to qualify for property tax deferral under this section, the property owner must file an application for deferral on forms available from the city assessor. This application must be filed with the city assessor no later than the date of the issuance of a certificate of occupancy. In any case that a certificate of occupancy is not issued, application must be filed with the city assessor no later than November 1 which follows the assessment date after the completion of renovation or rehabilitation.
- (i) In the event that the owner of any real property which has qualified for deferral under this section fails to pay real property taxes on the property receiving such deferral, within sixty (60) calendar days of the date such taxes become due and payable, the deferral shall cease and be removed as of the date of the next tax bill or tax installment. No further deferral or continuation of abatement may occur without specific approval of the city assessor which approval shall be granted when the owner shall have paid in full all delinquent taxes, together with interest and penalties, provided such payment is made prior to the date of the next tax bill or tax installment. The city assessor shall act to approve the restoration of the deferral only after complete payment of all taxes due, together with interest and penalties and provided such payment shall have been made prior to the due date of the next tax bill or tax installment.
- ~~(j) No deferral benefits afforded under this section shall apply to assessment on any grand list of the municipality after the grand list of 2017.~~

Alderman Jamie Giantonio

Ald. Giantonio moved to accept and adopt, seconded by Ald. Salerno. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

33501-2 RE: AMENDMENT TO SEC. 13-18 OF THE ORDINANCES REGARDING THE DEFINITION OF FAMILY

Proposed Amendment on File in Town Clerk's Office.

Ald. Naples moved to accept and refer back to the Committee on Planning, Zoning and Housing, seconded by Ald. Giantonio. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

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33542-3 RE: AMENDMENT TO THE ZONING ORDINANCES DELETING SEC. 30-20-630 AND INSERTING NEW TEXT REGARDING THE DEFINITION OF "ROOMING HOUSE"

Proposed Amendment on File in Town Clerk's Office.

Ald. Polkowski moved to accept and refer back to the Zoning Committee, seconded by Ald. Collins. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

33636-3 RE: ZONE CHANGE OF TWO PROPERTIES DIRECTLY ABUTTING 543 WEST MAIN ST. TO THE NORTH, FROM A-2 TO B-1

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS: The Zoning Subcommittee at a special meeting and public hearing, held on November 3, 2016, by majority vote, accepted and referred to the full Common Council with a favorable recommendation Petition No. 33636, proposed zone change of two properties directly abutting 543 West Main Street to the North from A-2 (Residential Multi-Family) to B-1 (Neighborhood Business), to allow Beacon Pharmacy to expand its operation; and

NOW, THEREFORE BE IT RESOLVED that the Common Council as the Zoning Authority of the City of New Britain, approve the recommendation of the Zoning Subcommittee and appropriate action take place to amend the Zoning Map as recommended.

Alderman Christopher Polkowski
Zoning Subcommittee Chair

Ald. Smedley recused himself – he did not attend the Zoning Committee meeting, nor did he listen to the tape. Ald. Polkowski moved to accept and adopt, seconded by Ald. Giantonio. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

Ald. Smedley returned to the Chambers.

**NEW BUSINESS
RESOLUTIONS**

33682 RE: AFFIRMATIVE ACTION PLAN

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLUTION SUMMARY: PURPOSE. To update the Affirmative Action Plan

WHEREAS, The City of New Britain's Affirmative Action Plan has not been revised since 2003; and

WHEREAS, The Affirmative Action Plan was reviewed and edited as necessary, a copy of which is on file in the Town Clerk's Office; and

WHEREAS, The revisions to the Affirmative Action Plan were presented to and reviewed by the Mayor, Civil Service Commission, Corporation Counsel, Personnel and the Commission on Human Rights and Opportunities; and

WHEREAS, All above-mentioned parties believe the modified draft plan has great merit; and

WHEREAS, The new Affirmative Action Plan is designed to be a dynamic document with the understanding that the plan will be revisited and amended to include other components as necessary; and

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WHEREAS, The City of New Britain wishes to emphasize its commitment to increasing the representation in its workplace of all segments of its population with the community, now, therefore, be it

RESOLVED, that the Common Council of the City of New Britain approve the Affirmative Action Plan, as modified, for implementation and distribution.

Alderman Kristian Rosado
Alderman Louis Salvio
Common Council Liaisons
Civil Service Commission

Ald. Rosado moved to accept and refer to the Committee on Administration, Finance and Law, seconded by Ald. Collins. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

33683 RE: LEASE AGREEMENT WITH YO YO ICE CREAM INC.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain retained Amodio & Co. Real Estate to market the vacant commercial space adjacent to the Dunkin Donuts and located on 10 Chestnut Street; AND

WHEREAS, Amodio & Co. Real Estate have secured YoYo Ice Cream, Inc. as a tenant to occupy this space consisting of approximately 712 square feet; AND

WHEREAS, the proposed lease term is for a period of six (6) years at the following rates:

<u>LEASE YEAR</u>	<u>MONTHLY RENT</u>	<u>\$/SF/YR</u>
1	\$1,200.00	\$20.22
2	\$1,236.00	\$20.83
3	\$1,273.08	\$21.46
4	\$1,311.27	\$22.10
5	\$1,350.61	\$22.76
6	\$1,391.13	\$23.45

; AND

WHEREAS, YoYo Ice Cream, Inc. reserves the right to extend the Lease for a seventh year with a three (3%) percent increase of the year 6 monthly rental amount; and

WHEREAS, the City under the terms of the Lease Agreement is required to provide an HVAC unit; fire sprinkler, construct and maintain one unisex ADA compliant bathroom; install drywall on all walls and box-in existing columns, and install one floor drain to service kitchen area; AND

WHEREAS, YoYo Ice Cream, Inc. shall occupy the Leased Premises for the sale of food, beverages, ice cream and related products which do not conflict with the items offered by Dunkin Donuts; AND

WHEREAS, upon approval and execution of the Lease Agreement, Amodio & Co. Real Estate shall be paid a Broker' Commission of \$5,588.70; now therefore be it.

RESOLVED, that Erin E. Stewart, Mayor is hereby authorized on behalf of the City of New Britain to enter into a Lease Agreement with YoYo Ice Cream, Inc. and to sign any additional documents related thereto.

Alderman Jamie Giantonio

Ald. Giantonio moved to accept and refer to the Committee on Planning, Zoning and Housing, seconded by Ald. Salerno. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

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33684 RE: NOV. 11, 2016 - VETERANS DAY

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, November 11th marks the anniversary of the ending of World War I and is nationally and locally recognized as Veterans Day; and

WHEREAS, this day allows us, as a people and a nation, to come together and honor the duty, sacrifice and service of all United States veterans of all wars and to recognize their patriotism, love of country and willingness to serve and sacrifice for the freedom of others; and

WHEREAS, in tribute to those brave men and woman and their families, we encourage all residents of the City of New Britain to cultivate an attitude of adherence to the ideals that have served as the foundation of our great country – “One nation, under God, indivisible, with liberty and justice for all”; and

WHEREAS, we thank all the United States Veterans, past and present, for our freedom which was purchased at such a great price and perpetuated by the ultimate sacrifice by all those who have served; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Common Council of the City of New Britain recognize November 11, 2016 as Veterans Day, and encourage all residents to observe this day with appropriate celebrations and activities to show gratitude for all those who have given so much to our great nation.

Alderman Don Naples

Ald. Naples moved to accept and adopt, seconded by Ald. Salvio. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

33685 RE: BUDGET AMENDMENT – PUBLIC WORKS UTILITIES SEWER - \$368,000

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Sewer Fund is a Special Revenue Fund of the City of New Britain; and,

WHEREAS, the fiscal year 2016 Sewer Fund (Fund 208) results from operations concluded with a surplus; and

WHEREAS, a reserve of monies were recognized and allocated within fund balance; and,

WHEREAS, the Public Works Utilities Division needs Consulting Engineering assistance for a Capacity, Management, Operation and Maintenance (“CMOM”) Program Self-Assessment of the City’s Sanitary Sewer Collection System and a Corrective Action Plan; and

NOW, THEREFORE, BE IT RESOLVED, that the Sewer Fund budget be amended as follows:

Sewer Operating Fund (208)

Increase Revenue

208315101-4571 Revenue – Fund Balance 368,000

Increase Expenditure

208315101-5453 Engineering/Appraisals 368,000

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Alderman Don Naples
Common Council Liaisons
Public Works Department
Alderman Jim Sanders, Jr.
Common Council Liaisons
Public Works Department

Ald. Naples moved to accept and adopt, seconded by Ald. Sanders. Roll call vote - All members voted in favor. Approved November 10, 2016 by Mayor Erin E. Stewart.

33686 RE: AMENDMENTS TO THE RULES OF THE CIVIL SERVICE COMMISSION

Proposed Amendment on file in Town Clerk's Office.

Ald. Rosado moved to accept and refer to the Committee on Administration, Finance and Law, seconded by Ald. Collins. So voted. Approved November 10, 2016 by Mayor Erin E. Stewart.

Mayor Stewart announced that this meeting will be the last for Gil Bligh, Director of the Water Department – he is retiring on December 1st. She thanked him for his work and dedication to the City of New Britain.

Mr. Bligh addressed the Council and thanked everyone for their support.

There being no further business to come before the Council, Ald. Giantonio moved to adjourn, seconded by Ald. Salerno. So voted. Meeting adjourned at 8:56 p.m.

ATTEST: Mark H. Bernacki, City Clerk