

January 13, 2016

## **REGULAR MEETING OF THE COMMON COUNCIL**

**JANUARY 13, 2016**

Mayor Erin E. Stewart called the Regular Meeting of the Common Council to order at 7:30 p.m. on Wednesday the 13th day of January 2016 in the Common Council Chambers, City Hall.

Fifteen members were present at roll call: Ald. Giantonio, Smedley, Carlozzi, Black, Collins, Davis, Hargraves, Naples, Pabon, Polkowski, Rosado, Salvio, Sanchez, Sanders, and Salerno.

The invocation was given by City Clerk, Mark H. Bernacki: O God, our Heavenly Father, as we begin a cold, frigid new year, we take solace in knowing there are only nine weeks left to spring, until then, help us provide assistance to the less fortunate, whether providing a warm shelter, a hot meal or warm clothing. Look down on our young athletes. Thank you for providing them with the skills and talents to compete; for showing them the value of hard work, practice and dedication to their sport, for teaching them humbleness in victory and perseverance in defeat.

Guide them to never quit. Show them that success is hard and enable them all to use their success to lay the groundwork for maturing into strong, confident adults. We ask this in Thy name. Amen.

The pledge to the flag was led by Andrianna Baez.

The Council stood at ease as Mayor Stewart presented Certificates of Recognition to the following:

Destiny Mateo for her success in the 2015 Pan American Judo Championship with Team USA.

Ceana Rodriguez for being named Champion of the 2015 National Taekwondo Championship and securing a spot on Team USA.

PAL Cheerleaders - Midget Level 1, Midget Level 4 and PeeWee Level 2 who all won the Connecticut and New England Championships. In Florida, Midget Level 4 won second place in the National Championship, Midget Level 1 came in seventh, and the PeeWee Level 2 took first place in the National Championship.

Officer Barry Hertzler recognized PAL Cheerleaders who have been involved in the Community – among other things they shoveled driveways for senior citizens; on Thanksgiving Day PAL and the Greater Hartford Church Ministries collaborated a Thanksgiving feast for the homeless, and on Dec. 22nd they hand-delivered Christmas presents to kids in the City.

Mayor Stewart then wished Happy Birthday to Ald. Christopher Polkowski.

Ald. Rosado was granted a point of personal privilege and commented on the fact that the City, after an audit, has a \$14.9 million surplus, and an A+ Credit Rating, and that the Mayor has been honored by Newsmax – naming her the number 1 most influential Republican under the age of thirty.

Ald. Carlozzi was also granted a point of personal privilege and seconded the words of Ald. Rosado regarding the surplus, the A+ Credit Rating and the Mayor being honored. He congratulated the PAL Cheerleaders for their success, and also was happy to see members of the Board of Education in attendance.

Ald. Giantonio moved to accept and adopt the minutes of the Regular Meetings of October 28, November 12, and December 9, 2015 and the Special Meeting of December 16, 2015. Motion seconded by Ald. Salvio. So voted.

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Ald. Giantonio moved to amend the Agenda by substituting 33340-1(R), and 33340-2(2), and by adding 33365(9), and 33366(10), seconded by Ald. Salvio. Roll call vote – all members voted in favor.

## PETITIONS

**33367 RE: ALD. SANCHEZ FOR INVESTIGATING EMERGENCY SNOW ROUTE SIGNAGE THROUGHOUT THE CITY. REFERRED TO THE DEPT. OF PUBLIC WORKS.**

Ald. Giantonio moved to accept and adopt the Consent Agenda, seconded by Ald. Salvio. Roll call vote – all members voted in favor. Approved January 14, 2016 by Mayor Erin E. Stewart.

## CONSENT AGENDA

### CITY CLERK

**33345 RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

#### CLAIMANTS NAME

- D'Anna, Anthony
- Fredericks, Sylvia E.
- Vera, Armando by Atty. Richard L. Zayas

Mark H. Bernacki  
City Clerk

## CITY PLAN COMMISSION

**33319-1 RE: CERTIFICATE OF LOCATION FOR PROPERTY AT 1010 WEST MAIN ST.**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The City Plan Commission, at its regular meeting held on January 4, 2016, voted 3 to 1 to recommend that this proposed certificate of location approval be denied.

**BACKGROUND:** The applicant is requesting the granting of a certificate of location approval to allow a State general repairer's license, in accordance with Sections 14-54 of the Connecticut General Statutes. The subject property is on the southwestern corner of West Main Street and Wooster Street and is the site of a former used auto dealer and repair garage. The property is zoned B-3, secondary business, which permits auto sales and automotive repair operations, by special exception. The site was originally a gasoline service station and was granted approval for sales and repairs under the Business "B" zone that existed prior to 1967. The site was licensed for motor vehicle sales and repairs as Don's Auto Service and Townline Motors, until the license expired in 2013. The current applicant was recently granted special exception approval to allow re-establishment of an auto sales and auto repair operation at the site, ZBA Application #4703, granted October 1, 2015.

**FINDINGS:** The applicant's plans depict the 12,263 square foot lot and existing former service station building. The building has two-garage bays, an approximately 750 square foot repair area, a small office, storage area and restroom facilities. The site is entirely paved and the plan shows a total of 12 parking spaces allocated for display of sales vehicles, three (3) employee spaces and five (5) customer spaces, including one (1) handicapped accessible space. All spaces depicted have conforming dimensions and adequate back-up and maneuvering space.

The requirements for auto dealers and repair locations that were added to the zoning ordinances in March of 2008 include the requirement that the site be at least 10,000 square feet in area, have a

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minimum street frontage of at least 100 feet and be at least 100 feet from any residential zone. Additionally, they are permitted to have no more than one (1) sales vehicle per every 500 square feet of lot area, and are prohibited from doing any repair work outdoors or having any parts, wrecked or partially dismantled vehicles, outside or unscreened, on the lot. Last, they are required to have 4-foot landscaping islands along all property lines, except locations where there is an access driveway; and they are prohibited from having driveway curb cuts within 25 feet of an intersection. As part of the Zoning Board of Appeals process, the applicant has agreed to add a 4-foot planting strip along the front of the property around the corner to Wooster Street, eliminating the unrestricted access directly onto West Main Street. The Zoning Board of Appeals accepted the premise that site conditions made it impractical to add planting buffers in the narrow yard setbacks on the rear and western sides of the building.

This area along West Main Street includes a mix of business uses with the nearest three corners being improved in the past several years with Dunkin' Donuts on the northwest corner, the Nutmeg State Credit Union on the northeast corner and a revamped commercial plaza on the southeast corner. Further west on West Main Street there are several used auto dealers whose licenses predate the current restrictions on motor vehicle sales and repairs and whose operations are overcrowded and unsightly.

**CONCLUSION:** While the property has operated as an auto repair business for nearly 40 years, it is relatively small in area to be used as an auto sales business. These types of businesses, particularly on small sites, have become problematic throughout the City, typical with properties becoming overcrowded and hazardous in regards to access. Notwithstanding the ZBA's acceptance of the plan submitted, the site would not fully meet all requirements due to the omission of the 4-foot wide front planting buffer along the rear and western side lot lines.

**RECOMMENDATION:** The City Plan Commission had recommended against ZBA approval of the special exception on the grounds that the site plan does not show the required 4-foot planting buffer along all property lines; that the property is too limited in area for any reasonable type of used auto sales; and that it is a highly visible gateway location into the City that should be of a higher quality use and appearance. Further, the Commission notes that the plan still lacks the full 4-foot planting buffer and is, therefore, noncompliant with the requirements of Section 230-170-60. The ZBA overlooking this fact and granting special exception approval did not constitute a variance relieving the applicant from the requirement. For these reasons, the Commission recommends against the granting of a certificate of location approval for this business.

Dorothy DiLernia, Vice-Chair  
City Plan Commission

**33320-1 RE: CERTIFICATE OF LOCATION AT 475A JOHN DOWNEY DRIVE**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The City Plan Commission, at its regular meeting held on January 4, 2016, voted 4 to 0 to recommend that this proposed certificate of location approval be denied.

**BACKGROUND:** The applicant is requesting the granting of a certificate of location approval to allow a State general repairer's license, in accordance with Sections 14-54 of the Connecticut General Statutes. The subject location is a leased space in part of a 34,000 square foot industrial building that is located on a 4.84 acre parcel on the eastern side of John Downey Drive across from the intersection of Belden Street. The area is zoned I-1, Industrial Park, which permits auto dealers and general repairers by right. The property is the site of the former Ravioli Kitchen manufacturing plant. The site was previously granted an auto dealers and repairers location approval by the Zoning Board of Appeals in July 2006, Application #4260, for R&M Motors which occupied approximately half of the site and building. The R&M license was later transferred to CAM, LLC.

**FINDINGS:** Repair garages and auto sales are permitted by right in the I-1 zoning district. In accordance with State Statutes, the Zoning Authority in rendering its decisions on the granting of auto repair and sales operations location approvals is required to assess the suitability of the site for the

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intended use and factors such as traffic conditions, width of highway and effect on public travel, as well as compliance with local zoning and engineering requirements.

The applicant's plans show the 4.84 acre site with the existing 34,000 square foot building. The existing CAM Motors site is situated on the northern side of the building with four (4) proposed access bays and 25 parking spaces as well as 1.5 acres of gravel surface situated behind, screened by a line of arborvitae used for the storage of vehicles. It should be noted that Section 240-70 requires all parking areas to be paved, curbed and have drainage facilities in accordance with City engineering standards. The plan does show the area to have existing drainage structures with appropriate oil/water separators, though the gravel parking surface was somehow permitted to remain, apparently grandfathered as an existing condition in 2006.

The proposed space for the new auto sales and repairer's location is a 3,500 square foot space at the southwestern corner of the building currently occupied by the applicant operating a tire sales and installation business. Tire sales are permissible without any form of DMV licensing, and the applicant's current request reflects a proposed change in his business to an auto dealer and repairer's service. The site plan shows the area with six (6) display spaces, three (3) employee spaces, and five (5) customer spaces on paved portions in front of the building. There are an additional four (4) vehicle storage spaces shown in the southern side yard, near the two garage bay doors, screened by a line of arborvitae. These spaces behind the screening are also unpaved.

Other portions of the 34,000 square foot building include tenant spaces, which are used or have recently been vacated, Guida's Dairy being one recent tenant.

**CONCLUSION:** While the I-1 zone specifically allows auto repair and sales as a use permitted by right, the City Plan Commission has consistently recommended against approvals for this site, noting not only that the site includes unpaved parking, but also that it abuts Webster Brook and is at least partially within a designated flood zone and that repair and storage of vehicles, particularly on unpaved surface in or near a flood zone, creates a concern relative to impacting water quality.

The Commission also believes that this type of small-scale auto sales and repair does not represent the highest and best use of the property in terms of generating tax base and employment opportunities for the community. Given the shortage of large, industrially- zoned sites suited to modern manufacturing facilities, the City Plan Commission feels that it would be preferable to see I-1 zoned parcels like this reserved for businesses with higher value equipment and offering more job creation potential. Also, further expansion of this type of auto-related use detracts from the appearance and character that is desired for a modern, higher quality industrial park setting.

**RECOMMENDATION:** The City Plan Commission is of the opinion that the site does not comply with City standards relative to paved parking and that expanded auto repair and sales use would be a detriment to the appearance and character of the John Downey Drive Industrial Park. The Commission, therefore, recommends against the granting of this certificate of location approval.

Dorothy DiLernia, Vice-Chair  
City Plan Commission

**33321-1 RE: CERTIFICATE OF LOCATION AT 50 ST. CLAIR AVE**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The City Plan Commission, at its regular meeting held on January 4, 2016, voted 4 to 0 to recommend that this proposed certificate of location approval be denied.

**BACKGROUND:** The applicant is requesting the granting of a certificate of location approval to allow a State motor vehicle dealer's license, in accordance with Sections 14-54 of the Connecticut General Statutes. The subject location is a small, leased space located on a 3-acre parcel that contains a complex of seven (7) small industrial buildings. It is situated on the north side of St. Clair Avenue, between East Street and Lester Street and is zoned I-2, general industry, which permits auto sales and repair by right.

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There are presently several other auto repair and sales permit locations on this street, and at least one licensed and operating elsewhere in an interior space on this specific property. In the recent past, this particular leased space, in a somewhat different configuration, was licensed for auto sales under a location approval in February 1998 (ZBA Application #3776) and re-licensed with a revised leased area in April 2007 (Council action #29518). The current, most recent approval for this building space was #31959, granted in August 2012. It had only five (5) parking spaces allocated and was for auto repairs only. This current request has enough area for parking for a total of 18 vehicles, seven (7) in front of the building and an additional eleven (11) in a fenced-in enclosure behind the building.

**FINDINGS:** The applicant's plans show the proposed business occupying a small portion of one of the rear, interior buildings near the back corner of this seven (7) building complex. The applicant's space would be a single-bay garage with a total floor area of approximately 1,200 square feet, consisting primarily of the work space and a small office area and lavatory. With the 18 parking spaces depicted, the business would meet the minimum requirements for auto sales and single-bay repair operation with 13 spaces available for sales vehicles.

While the depiction of this portion of the site appears to be technically adequate for the proposed business, the actual use of the property is more questionable. On the 3-acre property there are at least 16 different tenant spaces, with approximately 140 available parking spaces. The problem lies in the fact that the various tenant businesses seem to be constantly changing, resulting in shifting parking needs and allocation of space. In 2006, the property owner was required to provide a comprehensive plan showing all the tenant businesses and their parking allocations. In the years since, tenants have changed and use of the property differs substantially from the plan, and the parking and outside storage appears to be very haphazard, to the point that access to many of the parking spaces is impossible.

Presently, the space designated 66A St. Clair Avenue, directly next door in the same building as the proposed dealer/repairer's space, is occupied by the "Almost New Appliance Warehouse", a used appliance dealer and recycler. They have no designated parking in front and have utilized the entire fenced-in area behind the building, where BBC Auto is proposing to park eleven (11) vehicles, for the storage of used appliances.

**CONCLUSION:** The I-2 zone allows auto repairers by right; and, as depicted in the submitted site plan, this site appears to be adequately suited to the small auto repair and sales operation. However, the current use and appearance of the overall site gives the impression that the entire property is over-utilized or, at the very least, that use of the property is poorly planned and managed. Many areas originally shown as parking, particularly on the interior portions of the property, are used for storage of wrecked vehicles or parts or materials, to the point that access is impeded and it is unclear as to whether there is adequate available parking for the current tenants.

**RECOMMENDATION:** The City Plan Commission notes that the I-2, general industry, district permits auto sales and repair by right and that the submitted plan shows potential compliance with parking requirements. However, given the current state of conditions on the overall property, the Commission would recommend against the granting of a certificate of location approval for this particular business until its conforming parking is re-established, and it is clearly shown that all tenants or tenant spaces on the property have sufficient parking allocated, and that all spaces are accessible and cleared of any stored materials or appliances or inoperable vehicles.

Dorothy DiLernia, Vice-Chair  
City Plan Commission

### **OFFICE OF THE CORPORATION COUNSEL**

**33346 RE: LOUIS DEPREY V. CITY OF NEW BRITAIN ET AL**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

RESOLVED, By the Common Council of the City of New Britain that the sum of THIRTY TWO THOUSAND FIVE HUNDRED DOLLARS (\$32,500.00) be paid to Louis Deprey and the Law Firm of

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Butler, Norris & Gold, his attorney, in full settlement of his suit against the City of New Britain, et al, now pending in the New Britain Superior Court, New Britain, Connecticut. The plaintiff had alleged that on August 23<sup>rd</sup>, 2012 at approximately 5:50 pm, he was operating his motorcycle in a generally eastbound direction on West Main Street, New Britain near its intersection with the Plainville town line. While, the plaintiff was operating his motorcycle at the mentioned location, his front tire struck an upside down cover of a water valve which appeared to be a piece of vertical pipe or conduit that was in a depression that looked like a pot hole in the southern half of West Main Street. The police report stated the plaintiff was ejected from the motorcycle sustaining injuries to his left elbow, index finger, shoulder and lower rear area. The motorcycle sustained damage to the front fender, headlight, driver's side mirror, side peg, clutch and engine components. A witness at the scene informed the officer that she had observed the motorcycle traveling at a reasonable speed and not operating recklessly. The witness testified to the same at her deposition. As a result of the incident, plaintiff alleged to have injured his left shoulder, arm and hand. He received treatment at Bristol Hospital where he was evaluated and diagnosed with road rash on his left forearm, hand and shoulder; swelling in his left forearm and multiple abrasions and a comminuted fracture in his left second finger. Plaintiff has received a 45% permanency rating to his left index finger. In medical specials, the plaintiff has incurred \$48,463.43 and is claiming lost wages of \$22,758.40. The majority of the medical specials are for the two surgeries plaintiff had to repair the multiple fractures of the left middle finger with a displaced angulation and complete destruction. The current settlement recommendation is made upon the advice of City Attorney Irena J. Urbaniak, after settlement negotiations between City Attorney Irena J. Urbaniak and Attorney A. Patrick Alcaez and the Honorable Judge Swienton, with the approval and consent of Gennaro Bizzarro, Esq.

This suit is to be withdrawn by the plaintiff without costs to the City of New Britain and settlement is to be made without admission of any liability.

Irena J. Urbaniak  
City Attorney

**33347 RE: BEVERLY BROWN V. CITY OF NEW BRITAIN BOARD OF EDUCATION ET AL**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Please be advised that on November 18, 2015 the Office of Corporation Counsel obtained a jury verdict in favor of the City of New Britain's Board of Education. The matter was tried in front of the Honorable Judge Janet Hall in the United States District Court located in New Haven, Connecticut. The plaintiff, Beverly Brown had claimed that the Defendant, the Board of Education of the City of New Britain, discriminated against her on account of her being disabled. Ms. Brown alleged that the Board of Education taunted and berated her, made false allegations about her ability to perform as a teacher, and threatened to fire her. She further had alleged that the cumulative effect of the Board of Education's actions left her with no choice but to resign as a teacher. Ms. Brown had asserted that the Board of Education was liable for violation of the Rehabilitation Act.

The Board of Education denied Ms. Brown's allegation that it constructively fired her or violated the Rehabilitation Act. Instead, the Board of Education had asserted that Ms. Brown voluntarily resigned her position.

Irena J. Urbaniak  
City Attorney

**PURCHASING DEPARTMENT**

**33348 RE: BID THRESHOLD ITEMS**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with the New Britain Code of Ordinances, Section 2-566, a monthly report of purchases between \$500 and \$7,500 shall be provided to the Common Council. The report shall include

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a detailed description of items or services purchased, name of vendor, owner of business and dollar amount spent on each individual purchase as well as the aggregate total of spend to date for the fiscal year.

The Finance Department, Purchasing Division has provided an electronic list of monthly purchases. This document is available in the Council office for review by Council members.

Acceptance and adoption is respectfully requested.

Jack Pieper  
Purchasing Agent

**33349 RE: COOPERATIVE PURCHASING RESURFACING AND PAINTING POLICE DEPARTMENT'S MRAP SWAT VEHICLE**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for resurfacing and painting the MRAP SWAT vehicle.

<u>Supplier</u>	<u>Item</u>	<u>Price</u>
DATTCO, Inc. New Britain, CT	Resurface and Paint the MRAP SWAT Vehicle	\$8,387.00

The New Britain Police Department requested resurfacing and painting the MRAP SWAT vehicle. The MRAP, is a vehicle provided by the federal government under a military surplus program. It currently is painted a light brown sand color because of its original use in desert operations. In keeping with the color scheme of the New Britain Police Department and other area departments that have the same vehicle, it will be painted a flat non-reflective black color. In preparation to receive its new color, the surface must be prepared and the old paint removed. DATTCO, Inc. is under State contract #12PSX0328, to provide repairs and paint to large heavy vehicles. The Purchasing Agent has verified this, and therefore bid solicitation for this service is not needed. Funding is available for this purchase in the Police Department's Asset Forfeiture account number, 28921128-5740, Federal, Other Miscellaneous Equipment.

BE IT RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$8,387.00, to DATTCO, Inc. of New Britain CT for the preparation and paint for the New Britain Police Department's MRAP SWAT vehicle utilizing the State of Connecticut's Contract Award #12PSX0328.

Jack Pieper  
Purchasing Agent

**33350 RE: COOPERATIVE PURCHASING RIFLE AND PISTOL AMMUNITION FOR THE POLICE DEPARTMENT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a standing purchase order was requested by the Police Department for the following under the State of Connecticut's Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Need Supplies</u>	<u>Total Price</u>
Eagle Point Gun/ TJ Morris & Son Thorofare, NJ.	Rifle and Pistol Ammunition	\$31,290.30

The New Britain Police Department requested a purchase order for Rifle and Pistol Ammunition utilizing the State of Connecticut's Contract Award #14PSX0243. This ammunition is used for training,

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State recertification's, and to be carried on duty. Funds are available within the Police Department's account number 001211015-5614, Fire Arms Training, Ammunitions and Explosives.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$31,290.30 to Eagle Point Gun/TJ Morris & Son of Thorofare, NJ for the purchase of Rifle and Pistol Ammunitions for the New Britain Police Department utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award #14PSX0243.

Jack Pieper  
Purchasing Agent

**33351 RE: COOPERATIVE PURCHASING SHOTGUN AND PISTOL AMMUNITION FOR THE POLICE DEPARTMENT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a standing purchase order was requested by the Police Department for the following under the State of Connecticut's Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Need Supplies</u>	<u>Total Price</u>
Jurek Brothers Inc., Greenfield, MA	Shotgun and Pistol Ammunition	\$6,703.24

The New Britain Police Department requested a purchase order for Shotgun and Pistol Ammunition utilizing the State of Connecticut's Contract Award #14PSX0243. This ammunition is used for training, State recertification's, and to be carried on duty. Funds are available within the Police Department's account number 001211015-5614, Ammunitions and Explosives.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$6,703.24 to Jurek Brothers, Inc. of Greenfield, MA for the purchase of Shotgun and Pistol Ammunition for the New Britain Police Department utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award #14PSX0243.

Jack Pieper  
Purchasing Agent

**33352 RE: COOPERATIVE PURCHASING EMERGENCY LIGHTING AND WARNING DEVICES FOR THE POLICE DEPT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for safety lighting and warning devices to be installed on the MRAP SWAT vehicle.

<u>Supplier</u>	<u>Items</u>	<u>Price</u>
MHQ Middletown, CT	Emergency Safety Lighting And Warning Devices	\$18,196.79

The New Britain Police Department requested safety lighting and warning devices to be installed on the MRAP SWAT vehicle. The MRAP is a vehicle provided by the federal government under a military surplus program. In order to use it on City streets as an emergency vehicle, it needs emergency safety lighting and warning devices, such as lights and siren, to ensure the safety of officers inside and to warn the public of its approach. MHQ is under State contract #11PSX0134, to provide emergency lighting and warning devices. The Purchasing Agent has verified this, and therefore bid solicitation for this service is not needed. Funding is available for this purchase in the Police Department's Asset Forfeiture account #289211128-5740, Federal, Other Miscellaneous Equipment.



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BE IT RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$18,196.79, to MHQ of Middletown CT for the purchase of emergency lighting and warning devices for the New Britain Police Department's MRAP SWAT vehicle utilizing the State of Connecticut's Contract Award #11PSX0134.

Jack Pieper  
Purchasing Agent

**33353 RE: FIFTEEN IN-CAR CAMERA SYSTEM FOR THE POLICE DEPARTMENT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for the purchase of an In-Car Camera System.

<u>Supplier</u>	<u>Items</u>	<u>Total Price</u>
WatchGuard Video Allen, TX	Fifteen (15) In-Car Camera System with Associated Hardware and Software	\$80,550.00

The New Britain Police Department requested the purchase of an additional In-Car Camera System with associated hardware and software. The City purchased this same equipment for the New Britain Police Department with a JAG grant in February 2013 from WatchGuard Video, Inc. who is the manufacturer of these items. At that time, fourteen (14) cameras and associated equipment were purchased for installation in Patrol Cruisers. These additional cameras will be installed in eight (8) incoming Patrol Cruisers, four (4) current Patrol Supervisor vehicles and three (3) current Traffic Safety Bureau vehicles. To insure compatibility within the present In-Car Camera System that the Police Department is utilizing the purchase of an additional In-Car Camera System with associated hardware and software is being requested from the same vendor. Funding is available for this purchase in the New Britain Police Department's Drug Investigation Fund, account #289211121-5659, State Asset Forfeiture Account, Operating Material and Supply.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$80,550.00 to WatchGuard Video, Inc. of Allen, TX, for the purchase of a fifteen (15) In-Car Camera System with associated hardware and software for the New Britain Police Department.

Jack Pieper  
Purchasing Agent

**33354 RE: DOOR LOCK BREACHERS AND RIOT CONTROL SPRAY FOR THE POLICE DEPT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for the purchase of Smoke Grenades, Door Lock Breachers and Riot Control Spray.

<u>Supplier</u>	<u>Need Supplies</u>	<u>Total Price</u>
Witmer Public Safety Group, Inc. Coatesville, PA.	Door Lock Breachers, Non-Lethal Ammunition and Riot Control Spray	\$7,149.60

The New Britain Police Department requested the purchase of Door Lock Breachers, Non-Lethal Ammunition and Riot Control Spray. These items are used for training and are issued as duty items. Combined Tactical Systems is the manufacturer of these items. Witmer Public Safety Group, Inc is the only authorized distributor for Combined Tactical Systems in New England. The Purchasing Agent has verified this and has documentation from Combined Tactical Systems that Witmer Public Safety Group, Inc is their sole source dealer in the area. Therefore bid solicitation for the purchase of the Door Lock

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Breachers, Non-Lethal Ammunition and Riot Control Spray would not be beneficial to the City. Funding is available for this purchase in the Police Department's account numbers 001211015-5614, General Fund, Ammunitions and Explosives.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$7,149.60 to Witmer Public Safety Group, Inc of Coatesville, PA. for the purchase of Door Lock Breachers, Non-Lethal Ammunition and Riot Control Spray for the New Britain Police Department.

Jack Pieper  
Purchasing Agent

**33355 RE: SELF-CONTAINED BREATHING APPARATUS SYSTEM FOR THE FIRE DEPARTMENT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Fire Department for the purchase of a Self-Contained Breathing Apparatus System.

<u>Supplier</u> Firematic Supply Company Rocky Hill, CT.	<u>Item</u> New Self-Contained Breathing Apparatus System	<u>Total Price</u> \$636,578.22
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<u>ITEM</u>	<u>ITEM NUMBER</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE OF ITEM</u>
1	MSAAG1FS522MA2CC	MSA G1 SCBA, 5500 PSI, 45 MINUTE 5500 PSI G1 SCBA	60	\$5,292.59	\$317,555.40
2	MSAAG1FP	G1 FACEPIECE	140	\$264.29	\$37,000.60
3	MSA10156428SP	5500 PSI 45 MINUTE CYLINDER	175	\$1,172.57	\$205,199.75
4	MSA10041231	RESCUEAIRE II, HP, PTC, NO CYLINDER	4	\$3,428.57	\$13,714.28
5	MSA10156429SP	5500 PSI 60 MINUTE CYLINGER	10	\$1,350.86	\$13,508.60
6	MSA10126741	BAG,ULTRA ELITE FACEPIECE, BLACK	130	\$34.90	\$4,537.00
7	MSA10072240	KIT, BASE STATION, ICM TXR	1	\$1,942.97	\$1,942.97
8	MSA10158407	G1 READER/WRITER	1	\$437.14	\$437.14
9	MSA10083875	TAGS ASSY, ELECTRONIC ID M7 AIR MASK	130	\$34.09	4,431.70

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The New Britain Fire Department requested the purchase of a new Self-Contained Breathing

<u>ITEM.</u>	<u>ITEM NUMBER</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE OF ITEM</u>
10	MSA10144230	SPECTACLE KIT FOR G1 FACEPIECE	10	\$78.57	\$785.70
11	MSA10144231SP	KIT, FILTER ADAPTER ASSY, G1 FACEPIECE	10	\$29.14	\$291.40
12	MSA10042346	CARTRIDGE, OPTIFILTER, TYPE HE, 20/BX	1	\$389.73	\$389.73
13	MSA10158403	G1 SPECIALTY TOOL KIT	2	\$480.86	\$961.72
14	MSAZTCARE 15	ZT-CARE 1.5 CARE INITIAL CERTIFICATION TRAINING	3	\$0.00	\$0.00
15	MSACOMM	G1 SCBA BLUETOOTH RADIO INTERFACE TO BE INSTALLED THIS OPTION IS BEING OFFERED AT NO CHARGE	60	\$0.00	\$0.00
16	02XXX	PORTA COUNT FIT TEST MACHINE MODEL 8038	1	\$15,372.00	\$15,372.00
17	MSA TRAINING	G1 SCBA TRAINING 12 SCBA USER TRAINING SESSIONS WILL BE PROVIDED TO NBFD PERSONNEL AT NO CHARGE UPON DELIVERY.	1	\$0.00	\$0.00
18	02XXX	BOSTROM SEATS WITH SECURE-ALL SCBA BRACKETS	17	\$837.71	\$14,241.07
19	MSA10158385	G1 BATTERY CHARGING STATION	7	\$316.63	\$2,216.41
20	MSA10148741	RECHARGEABLE BATTERY PACK	20	\$223.50	\$4,470.00
21	02XXX	POSI 3 USB FLOW TEST MACHINE	1	\$11,522.75	\$11,522.75
22		<b>SUB-TOTAL</b>			\$648,578.22
23		<b>TRADE-IN TRADE IN VALUE FOR EXISTING SCBA AND ASSOCIATED EQUIPMENT</b>			-\$12,000.00
24		<b>TOTAL PRICE AFTER TRADE</b>			\$636,578.22

Apparatus (SCBA) System for use by New Britain's firefighters. These SCBA units are used daily by firefighters to protect them from the hazards of toxic smoke, lethal gases and other productions of combustion. Today's modern building contents contain high amounts of synthetics and petrochemical based products which when burning are extremely toxic and carcinogenic. These SCBA units allow firefighters to perform their jobs safely and effectively. A committee of firefighters developed the specifications and performed a thorough review of major brands for the new SCBA. The consensus was to change the brand of the units used by City firefighters for 40 years from the Scott Company to the MSA Company. The SCBA committee found that the MSA product was superior. The MSA units are also less expensive than the Scott units. The current SCBA units and accessory equipment were purchased twenty (20) years ago and are heavily worn. These new SCBA units will allow the air bottles to hold more compressed breathing air at a pressure of 5,500 psi versus 4,500 psi in the current SCBA model. These modern units are more functional and meet the latest safety standards for fire service breathing

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apparatus. This SCBA replacement program includes all the necessary ancillary SCBA equipment needed to implement a total replacement of all equipment associated with the Fire Department's inventory of SCBA units. The purchase price also includes a trade-in value of \$12,000.00 for the trade-in of existing SCBA units. Firematic Supply Company is the only authorized distributor for MSA Corporation Center, the manufacturer of the Self-Contained Breathing Apparatus System in Connecticut. The Purchasing Agent has verified this and has documentation from MSA Corporation Center indicating this. Therefore, bid solicitation for the purchase of the new Self-Contained Breathing Apparatus System would not be beneficial to the City. The funding for this purchase was approved by the Common Council at their June 25, 2013 meeting, Resolution 32373-1. Funding is available for this purchase within the Fire Department's account number, 0041200114-57022, SCBA, Self-Contained Breathing Apparatus, Replacement Program.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$636,578.22 to Firematic Supply Company, Inc. of Rocky Hill, CT for the purchase of a new Self-Contained Breathing Apparatus System.

Jack Pieper  
Purchasing Agent

**33356 RE: COOPERATIVE PURCHASING 2016 JEEP GRAND CHEROKEE FOR THE MAYOR**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested for the following under the State of Connecticut's Cooperative Purchasing Plan by the Public Works Department for the Mayor.

<u>Supplier</u>	<u>Item</u>	<u>Total Price</u>
Crowley Chrysler-Jeep -Dodge Bristol, CT.	2016 Jeep Grand Cherokee	\$39,995.00

The Public Works Department requested the purchase of a new 2016 Jeep Grand Cherokee for the Mayor utilizing the State of Connecticut's contact Award 10PSX0239. The Mayor's vehicle is ten (10) years old and has had mechanical problems requiring a lot of repairs and maintenance. Also because of the age of this vehicle, parts are becoming obsolete and hard to obtain to make the needed repairs. The vehicle is needed by the Mayor to go to public meetings that she must attend. Funding for this purchase was reapproved by the Standing Bonding Subcommittee, Resolution #32387-7 on December 16, 2015. Funds are available within the Public Works Department's number, 004038101-5742, Capital Equipment, GL Expense Rollup, Vehicles.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$39,995.00 to Crowley Chrysler-Jeep -Dodge of Bristol, CT for the purchase of a 2016 Jeep Grand Cherokee for the Mayor utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award #10PSX0239.

Jack Pieper  
Purchasing Agent

**COMMITTEE ON ADMINISTRATION FINANCE AND LAW**

**33335-1 RE: PROPOSED AMENDMENT TO SEC. 2-44.1 OF THE ORDINANCES ALLOWING THE HOLDING OF A BONDING COMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING ON THE SAME DAY**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

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The Committee on Administration, Finance and Law at a regular meeting and public hearing held on Wednesday evening, January 6, 2016, at 7:00 PM in the Council Chambers, to which was referred the matter of resolution #33335 – Amend Sec. 2-44.1 of the Code of Ordinances to allow the holding of a Standing Bonding Subcommittee meeting and a Common Council special meeting on the same day and technical changes, voted to accept and refer back to the Common Council with a favorable recommendation.

Alderman Robert Smedley  
Chair

**33340-1 RE: PROPOSED AMENDMENT TO SEC. 2-823 OF THE ORDINANCES REMOVING THE RESIDENCY REQUIREMENT FOR FINANCE DIRECTOR**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Administration, Finance and Law at a regular meeting and public hearing held on Wednesday evening, January 6, 2016, at 7:00 pm in the Council Chambers, to which was referred the matter of resolution #33340 – Amend Sec. 2-823 of the Code of Ordinances to remove residency requirements for finance director, voted to accept and refer back to the Common Council with a favorable recommendation.

Alderman Robert Smedley  
Chair

**CLAIMS COMMITTEE**

**33358 RE: SYLVIA FREDERICKS**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Standing Claims Subcommittee of the Committee on Administration, Finance and Law at a regular meeting held on Wednesday evening, January 6, 2016, at 6:00 PM in Room 201, City Hall, having held public hearings and made investigations of said claims, respectfully begs leave to recommend the following:

RESOLVED; that the sum of \$16,092.49 be paid to Sylvia Fredericks of 72 Collins Street, New Britain, Conn., in full settlement of her claim of property damages sustained as a result of the City's sewer main back up on November 15, 2015.

Alderman Don Naples  
Chair

**REPORTS OF LEGISLATIVE COMMITTEES, BOARDS, COMMISSIONS AND DEPARTMENTS**

**DEPARTMENT OF PUBLIC WORKS**

**33357 RE: 2016 ANNUAL FLEET REPORT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Working with Mayor Stewart, Public Works just completed the City's first Annual Fleet Report. Currently New Britain has a fleet of 384 vehicles and 111 pieces of larger equipment. The intent of this year's report is to benchmark the size of the fleet, and fuel usage along with other relevant information

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related to the management of the City's fleet. This bench marking will then be used to target areas where saving and improvements can be made moving forward.

This Annual Fleet Report documents the following items:

- I. OVERVIEW
- II. STAFFING
- III. FLEET SAFETY
- IV. VEHICLES AND EQUIPMENT (BY DEPARTMENT)
- V. FLEET LIFECYCLE MANAGEMENT
- VI. FLEET MAINTENANCE
- VII. VEHICLE AND EQUIPMENT REPLACEMENT AND SALVAGE
- VIII. PARTS ORDERING AND SUPPLY
- IX. FLEET POLICIES
- X. FUEL CONSUMPTION AND COSTS
- XI. ALTERNATIVE FUEL VEHICLES
- XII. FLEET GOALS AND ACCOMPLISHMENTS
- XIII. SUMMARY

APPENDICES

APPENDIX A – 2015 FLEET VEHICLE LIST

APPENDIX B – 2015 FLEET EQUIPMENT LIST

APPENDIX C – 2015 VEHICLE AND EQUIPMENT SALVAGE LIST

APPENDIX D – FLEET POLICIES

Mark Moriarty,  
Director of Public Works

Ald. Carlozzi moved to accept, seconded by Ald. Giantonio. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

**RESOLUTIONS RETURNED FROM COMMITTEE**

**33335-2 RE: AMENDMENT TO SEC. 2-44.1 OF THE ORDINANCES ALLOWING THE HOLDING OF A BONDING COMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING ON THE SAME DAY**

*Proposed Ordinance on File in Town Clerk's Office.*

Ald. Giantonio moved to accept and refer to the Committee on Administration, Finance and Law, seconded by Ald. Carlozzi. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

**33340-2 RE: AMENDMENT TO SEC. 2-823 OF THE ORDINANCES REMOVING THE RESIDENCY REQUIREMENT FOR FINANCE DIRECTOR**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE. To amend Section 2-823 of the Code of Ordinances to remove the residency requirement for finance director for the purpose of expanding the pool of eligible candidates. ~~Only five individuals, including one New Britain resident, applied for the position which will be reposted after this ordinance is amended.~~

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the Chapter 2, Section 2-823 of the Code of Ordinances, City of New Britain, be amended as follows (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

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**Sec. 2-823. Examinations.**

Open-competitive examinations shall be administered by the personnel director or by a competent outside agency.

All tests shall be practical and appropriate and shall consist only of subjects which will fairly determine the capacity of the persons examined to perform the essential duties of the position, and may include tests of physical and psychological fitness or of manual skill. Any oral portion of the test shall be conducted by persons qualified in the relevant field. Efficiency in service shall be considered in connection with tests for promotion. No credit shall be allowed for service rendered under a provisional or emergency appointment.

Failure of the candidate appointed to a department head position, with the exception of the position of finance director, to take up permanent residence in New Britain within one (1) year after the conclusion of the probationary period, shall result in immediate termination of employment.

Alderman Jamie Giantonio

Ald. Giantonio moved to accept and adopt, seconded by Ald. Collins. Ald. Sanders moved to amend the Resolution Summary by striking the last sentence, seconded by Ald. Naples. So voted. Ald. Polkowski called the question – motion carried with Ald. Carlozzi opposed. Roll call vote on the resolution as amended, 14 in favor, 1 opposed. IN FAVOR: Ald. Giantonio, Smedley, Carlozzi, Black, Collins, Davis, Hargraves, Naples, Pabon, Polkowski, Rosado, Salvio, Sanders and Salerno. Opposed: Ald. Sanchez. Approved January 14, 2016 by Mayor Erin E. Stewart.

**NEW BUSINESS**

**RESOLUTIONS**

**33359 RE: THE APPOINTMENT OF LORI A. GRANATO FINANCE DIRECTOR**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Whereas, According to the New Britain City Charter, Article VIII, 8-5(a)(1), “The head of the Finance Department shall be the Director of Finance...”

Whereas, the position of Director of Finance is currently vacant; and

Whereas, an Open Competitive Examination was recently administered for the position of Director of Finance; and

Whereas, the Mayor and the Civil Service Commission have determined that Lori A. Granato is qualified to fill the position;

Therefore, Be It Resolved, that the Common Council consents to the Mayor’s selection of Lori A. Granato as Director of Finance for the City of New Britain.

Alderman Jaime Giantonio  
President Pro Tempore

Ald. Giantonio moved to accept and adopt, seconded by Ald. Pabon. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

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**33360 RE: APPROVAL OF TOWN CLERK'S APPLICATION TO THE STATE ELECTIONS ENFORCEMENT COMMISSION'S MUNICIPAL FILING PILOT PROGRAM**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, on June 30, 2015, the Governor signed into law Special Act # 2015-04, An Act Establishing A Pilot Program for Municipal Campaign Finance Filings; and

WHEREAS, this Special Act establishes a pilot program for the State Elections Enforcement Commission (SEEC) to provide assistance to the town clerks of up to twenty (20) municipalities with the completion of some or all of their filing repository duties for the 2017 election cycle; and

WHEREAS, the application to participate in the pilot program requires the approval of the municipality's legislative body; now therefore be it

RESOLVED, that the New Britain Common Council approves Town Clerk Mark H. Bernacki filing an application to participate in the SEEC's Municipal Filing Pilot Program for the 2017 Election Cycle and be it further

RESOLVED, that a copy of this signed resolution be forwarded along with the Town Clerk's application.

Ald. Christopher Polkowski

Ald. Polkowski moved to accept and adopt, seconded by Ald. Hargraves. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

**33361 RE: CONTRACT AMENDMENT WITH DONALD S. LUKOWSKI & ASSOCIATES FOR AUDITING SERVICES NOT TO EXCEED \$11,550 - TOWN CLERK**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, Connecticut State Statutes require the appointment of a person to examine municipal indexes of land records and to provide a detailed report in writing to the Town and City Clerk of all errors and omissions; and

WHEREAS, these professional services have been performed by Donald S. Lukowski & Associates; and,

WHEREAS, the scope of services includes a general review and verification of all documents recorded in the published volumes against a book and page listing furnished by the City of New Britain; verifiable items include names, volume, page, description, type of document and date of recordation; and

WHEREAS, the audit is performed for each of the twelve months of the year and a correction sheet is submitted to the Town and City Clerk monthly listing all corrections; following the completion calendar year audit, a state examination and inspection certificate is issued for subsequent submission to the State of Connecticut Public Records Administrator; and,

WHEREAS, authorization is requested to extend the current contractual agreement for an additional term through June 30, 2018; and,

WHEREAS, the annual cost of such services is not to exceed \$11,550 contingent upon annual funding made by the Common Council for this purpose; therefore be it



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RESOLVED that the Purchasing Agent is hereby authorized to execute a contract amendment with Donald S. Lukowski dba Donald S. Lukowski & Associates for the proposed services and cost stated above through June 30, 2018.

Alderman Carlo Carlozzi, Jr.

Ald. Carlozzi moved to accept and adopt, seconded by Ald. Giantonio. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

**33362 RE: PURCHASE ORDER FOR \$251,000 TO CDM SMITH FOR CONSULTING ENGINEERING ASSISTANCE FOR THE PUBLIC WORKS DEPARTMENT**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain and the U.S. Environmental Protection Agency entered into an Order on Consent for a Capacity, Management, Operation and Maintenance ("CMOM") Program Self-Assessment of the City's Sanitary Sewer Collection System; and,

WHEREAS, the City must prepare and implement an emergency response plan for sanitary sewer overflows, a sanitary sewer inflow and infiltration control plan, a fats, oils and grease (FOG) control program, a self-assessment and corrective action plan of the sanitary sewer collection system, a CMOM program manual specific to the City of New Britain and finally a CMOM program implementation annual report; and,

WHEREAS, the Public Works Utilities Division needs Consulting Engineering Assistance to prepare these plans, programs and an annual report; and,

WHEREAS, the Public Works Department interviewed three (3) qualified consultants for Bid No. 3806 for On-Call Architectural/Engineering Services who are qualified to prepare the required plans, programs and an annual report; and,

WHEREAS, CDM Smith of East Hartford, CT. and Comprehensive Environmental, Inc. of New Britain, CT. are on the City's On-Call Architectural/Engineering Services per Bid 3806 and CDM Smith of East Hartford, CT will be the prime engineering consultant and Comprehensive Environmental, Inc. of New Britain, CT. will be the sub engineering consultant for this project; and

WHEREAS, the costs for this Consulting Engineering Assistance exceeded the maximum purchase order authorization amount of \$50,000.00 per Bid No. 3806; and,

WHEREAS, the funding for the Consulting Engineering Assistance is in the Public Works Utilities Division's account 208315101-5453, Engineering/Appraisals; and

THEREFORE Be It Resolved, that the Common Council authorizes the Purchasing Agent to issue a Purchase Order for \$251,000.00 to CDM Smith of East Hartford, CT. for Consulting Engineering Assistance for the Public Works Utilities Division.

Alderman Don Naples  
Alderman Jim Sanders, Jr.  
Common Council Liaisons  
Public Works Department

Ald. Naples moved to accept and adopt, seconded by Ald. Sanders. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

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**33363 RE: PROPOSED AMENDMENT TO SEC. 2-566(B), 2-591 AND 2-596(B) INCREASING THE COMPETITIVE BIDDING THRESHOLD FOR SALES OF SURPLUS PROPERTY AND TO PROVIDE FOR ONLINE AUCTIONS**

*Proposed Amendment on File in Town Clerk's Office*

Ald. Smedley moved to accept and refer to the Committee on Administration, Finance and Law, seconded by Ald. Salerno. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

**33364 RE: RESPONSIBLE GROWTH AND TRANSIT (TOD) GRANT PROGRAM**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the State of Connecticut Office and Policy Management is accepting applications from municipalities and regional councils of government for funds under the Responsible Growth and Transit-Oriented Development (TOD) Program, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of New Britain:

1. That it authorizes submission of the City of New Britain's TOD Proposal to the State Office of Policy and Management in accordance with the Responsible Growth and Transit-Oriented Development Grant Request for Applications;
2. That it authorizes the Mayor to sign the grant application and any other documents associated with administering the grant if awarded, including any amendments thereto, and to act as the authorized representative of the City of New Britain.

Alderman Carlo Carlozzi, Jr.  
Alderman Daniel Davis  
Alderman Kristian Rosado  
Alderman Emmanuel Sanchez

Ald. Carlozzi moved to accept and adopt, seconded by Ald. Rosado. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

**33365 RE: JANUARY 2016 - CERVICAL CANCER AWARENESS MONTH**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, cervical cancer is a disease that affects 12,000 American women each year, often affecting women in the prime of their life; and

WHEREAS, cervical cancer kills more than 4,000 women each year and is the second most common type of cancer for women worldwide, although being one of the most preventable types of cancer; and

WHEREAS, many women are not aware of cervical cancer and the steps that can be taken to prevent this disease; and

WHEREAS, cervical cancer is preventable through regular screenings, recommended pap testing, and testing for the Human Papillomavirus (HPV) which is found in about 99% of cervical cancers; and

WHEREAS, awareness of cervical cancer, its risk factors, and the importance of access to preventative measures are critical to the continual decrease of cervical cancer in women;

NOW THEREFORE BE IT RESOLVED, that the City Of New Britain recognizes January 2016 as "**Cervical Cancer Awareness Month**" and urges all women to increase their knowledge about cervical cancer and HPV by promoting education and early detection methods to decrease their risk.

Alderman Jamie Giantonio

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Alderman Robert Smedley  
Alderman Daniel M. Salerno  
Alderman Christopher Polkowski  
Alderman Louis G. Salvio  
Alderwoman Shirley Black

Ald. Smedley moved to accept and adopt, seconded by Ald. Giantonio. So voted. Approved January 14, 2016 by Mayor Erin E. Stewart.

**33366 RE: BUDGET TRANSFER - \$3,800 ZONING ORDINANCES, ELECTRONIC IMPLEMENTATION - TOWN CLERK**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Common Council recently authorized the Town Clerk to provide internet public access to New Britain's City Ordinances; and

WHEREAS, the electronic conversion was completed by Municode, the City's Ordinance provider and is now accessible through the City's website; and

WHEREAS, this conversion allows the searchable public to access our ordinances via key word search, and download the searched ordinance in Word or PDF format for easy use and printing; and

WHEREAS, the City would like to also incorporate the Zoning Ordinances electronically into the City website; and

WHEREAS, the Town Clerk will be responsible for the electronic creation and future maintenance of the Zoning Ordinances and,

WHEREAS, the one-time cost to convert the printed City Zoning Ordinances into the electronic format compatible with the City Ordinances is \$3,800; now therefore be it

RESOLVED that Town Clerk Mark H. Bernacki is hereby authorized to work with Municode to electronically convert New Britain's Zoning Ordinances into digital format; and be it further

RESOLVED that the necessary funds will be adjusted in the appropriate accounts:

FROM:			
REVENUES:	001625101-5871	Contingency	\$3,800
TO:			
EXPEDITURES:	001108001-5819	Ordinance Codification	\$3,800

Alderman Daniel Davis

Ald. Davis moved to accept and adopt, seconded by Ald. Collins. Roll call vote – all members voted in favor. Approved January 14, 2016 by Mayor Erin E. Stewart.

There being no further business to come before the Council, Ald. Giantonio moved to adjourn, seconded by Ald. Salvio. So voted. Meeting adjourned at 8:39 p.m.

ATTEST: Mark H. Bernacki, City Clerk