

April 16, 2015

SPECIAL MEETING OF THE COMMON COUNCIL

APRIL 16, 2015

Mayor Erin E. Stewart called the Special Meeting of the Common Council to order on Thursday, the 16th day of April 2015 at 6:36 p.m. in the Common Council Chambers, City Hall.

Fourteen members were present at roll call: Ald. Trueworthy, Magnuszewski, Black, Collins, Platosz, Sanchez, Carlozzi, DeFronzo, Salvio, Pabon, Giantonio, Salerno, Naples, and Bielinski.

One member was absent, Ald. Smedley who is out of the Country.

The pledge to the flag was led by Commissioner Josephine Moreno.

The invocation was given by Asst. City Clerk, Audrey Malkemus: O God, our Heavenly Father, bless the City of New Britain and all of its citizens. Bless this Common council and the work they are engaged in. Grant that they work together for the betterment of our City. We ask this in Thy name. Amen.

Ald. Giantonio moved to waive the reading of the Mayor's Warrant, seconded by Ald. Bielinski. So voted.

MAYOR'S WARRANT

TO THE CLERK OF THE CITY OF NEW BRITAIN:

BY THE AUTHORITY OF THE STATE OF CONNECTICUT, YOU ARE HEREBY COMMANDED TO NOTIFY Suzanne Bielinski, Shirley A. Black, Carlo Carlozzi, Jr., Tonilynn Collins, David DeFronzo, Jamie Giantonio, Eva Magnuszewski, Donald Naples, Wilfredo Pabon, Adam Platosz, Daniel Salerno, Louis Salvio, Emmanuel Sanchez, Robert Smedley and Michael W. Trueworthy, Aldermen and Alderwomen of said city, that there will be a special meeting of the Common Council on Thursday, April 16, 2015 at 6:30 p.m. in the Council Chambers, 27 West Main Street, City Hall, for the following purpose:

1. To accept a report from the Mayor's Office regarding the General Fund Budget for Fiscal Year 2015-2016.
2. To act upon a resolution regarding the General Fund Budget for Fiscal Year 2015-2016.
3. To accept a report from the Mayor's Office regarding the Special Revenue Funds and Enterprise Fund Budget for Fiscal Year 2015-2016.
4. To act upon a resolution regarding the Special Revenue Funds and Enterprise Fund budget for Fiscal Year 2015-2016.
5. To accept a report from the Mayor's Office regarding the Budget Appropriation for Capital Improvement Program 2015-2016 (LoCIP).
6. To act on a resolution regarding the Budget Appropriation for Capital Improvement Program 2015-2016 (LoCIP).

HEREOF FAIL NOT, but due service and return make according to law.

Dated at New Britain, this 13th day of April 2015.

Erin E. Stewart, Mayor

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Ald. Giantonio moved to suspend the rules to allow the Mayor to present her budget to the Council and the audience, seconded by Ald. Bielinski. So voted.

Following the Mayor's power point presentation, the Council voted to return to order on motion of Ald. Bielinski, seconded by Ald. Giantonio.

REPORT OF THE MAYOR'S OFFICE

33071 RE: MAYOR'S PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016

To the Common Council of the City of New Britain: the undersigned beg leave to report the following:

WHEREAS, The Mayor's Proposed Budget estimates that the listed expenditures of \$224,757,851 seem necessary for the fiscal year commencing July 1, 2015 – June 30, 2016 and also estimates that the following listed income from sources other than taxation will be available to meet such expenditures, a tax of 49.00 mills, estimating a collection rate of 97.50, on the Grand List of October 1, 2014 will be necessary, now therefore be it

RESOLVED; That the Mayor recommends to the Common Council of the City of New Britain that the following listed expenditures, income and tax rate be adopted by the Common Council of the City of New Britain for the fiscal year ending June 30, 2016 along with the detail budget accounts totaling \$224,757,851 as listed below.

Recommended Budget for Fiscal Year 2015-2016 Appropriations

<u>Account Description</u>	<u>Budget</u>
Common Council	\$ 141,179
Board of Finance	\$ 2,622
Safety Council	\$ 200
Board of Assessment Appeals	\$ 200
Probate	\$ 112,691
Democratic Registrar of Voters	\$ 192,795
Republican Registrar of Voters	\$ 177,421
Mayor's Office	\$ 348,834
Economic Development	\$ 106,724
City Plan	\$ 211,719
Central CT Regional Planning Agency	\$ 26,879
Assessor	\$ 501,095
Revenue Collections	\$ 638,981
Treasurer	\$ 2,510
Finance	\$ 869,257
Information Technology	\$ 711,279
Town Clerk	\$ 533,583
Corporation Counsel	\$ 554,714
Legislative Support	\$ 40,000
Central Administration	\$ 23,724
Police	\$ 15,623,267
Fire	\$ 12,431,829
Telecommunications	\$ 1,832,457
Street Lightning	\$ 900,000
Building	\$ 593,526
Public Works	\$ 8,540,170
Property Management	\$ 2,625,325

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Cultural Organizations	\$	45,000
Library	\$	3,000,000
Youth Museum	\$	357,000
Parks	\$	2,587,266
Recreation	\$	1,349,130
Human Rights & Opportunities	\$	74,324
Civil Service	\$	191,646
Health Administration	\$	88,688
Nursing	\$	294,954
Environmental	\$	335,826
CMED	\$	57,925
Community Health Center	\$	8,000
Contribution to YSB	\$	216,910
Evictions	\$	6,038
Senior Center	\$	511,071
Disabilities	\$	73,090
Municipal Insurance	\$	3,377,688
Pension Contributions	\$	8,065,354
Employee Benefits	\$	9,791,103
Debt Service	\$	22,400,184
Parochial School Nursing	\$	120,000
Parochial School Transportation	\$	400,000
School Crossing Guards	\$	463,673
Board of Education	\$	<u>123,200,000</u>
TOTAL	\$	224,757,851

Estimated Revenue Fiscal Year 2015-2016

<u>Account Description</u>		<u>Budget</u>
Probate	\$	53,528
City Plan	\$	6,000
Assessor	\$	1,300
Finance	\$	45,382
Town Clerk	\$	1,298,000
Police	\$	1,431,000
Fire	\$	120,000
Telecommunications	\$	160,000
Building	\$	519,500
Public Works	\$	1,211,200
Property Management	\$	1,998,433
Recreation	\$	890,338
Civil Service	\$	3,000
Health	\$	109,000
Human Services	\$	63,366
General & Administrative	\$	6,708,150
Taxes	\$	120,459,236
State Grants – Other than Education	\$	12,222,310
State Grants – Education	\$	77,438,108
Board of Education	\$	<u>20,000</u>
TOTAL	\$	224,757,851

Mayor Erin E. Stewart

Ald. Giantonio moved to accept, seconded by Ald. Pabon. So voted. Approved April 17, 2015 by Mayor Erin E. Stewart.

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RESOLUTION

33071-1 RE: MAYOR'S PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED, the "Mayor's Proposed Budget" of the City of New Britain, upon recommendation of the Board of Finance and Taxation, the attached estimates of revenue and expenditures, as amended by the Mayor, with all the supporting data be the same as hereby made, and for the purpose of meeting said appropriation, a tax of 49.00 mills on the dollar be computed on the basis of a collection rate of 97.50% and the same is hereby laid on the Grand List of October 1, 2014 on all ratable estates and property within the limits of the City of New Britain liable to taxation, and be it further,

RESOLVED, that all City taxes for the fiscal year ending June 30, 2016 excluding motor vehicle and personal property which shall be paid in full on the first day of July 2015 and real property taxes shall be due and payable in equal semi-annual installments on the first day of July 2015 and the first day of January 2016 except that any tax of less than two hundred dollars shall be due and payable in full on the first day of July 2015.

If any installments of such tax shall not be paid on or before the first business day of the month next succeeding that in which it shall be due and payable, such installment shall immediately become delinquent and shall be subject to interest at the rate and manner provided in the general statutes. Any taxpayer may pay the total amount of any such tax at the time when the first installment shall be payable and nothing herein shall preclude the payment of the January 1, 2016 installment prior to said first due date.

Alderman Jamie Giantonio
Assistant Minority Leader

Ald. Giantonio moved to accept and refer to the Committee on Administration, Finance and Law, the Committee on Planning, Zoning and Housing and the Consolidated Committee. Motion seconded by Ald. Bielinski. So voted. Approved April 17, 2015 by Mayor Erin E. Stewart.

REPORT OF THE MAYOR'S OFFICE

33072 RE: MAYOR'S PROPOSED BUDGET FOR SPECIAL REVENUE FUNDS AND ENTERPRISE FUND FOR FISCAL YEAR 2015-2016

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Resolved, That the Mayor recommends to the Common Council of the City of New Britain the proposed Special Revenue Funds and the Enterprise Fund for Fiscal Year 2015-2016, be accepted and adopted as follows:

Mayor's Proposed Special Revenue Fund Budget

Stanley Golf Course Operating Fund #201	\$ 2,129,833
Chesley Cell Towers #203	75,000
Cemetery Operating Fund #204	501,691
Dog Fund #205	174,664
Sewer Operating Fund #208	8,782,966
Youth Service Bureau #278	329,435
Donations Account #283	150,000
Terrific Toys Program #284	15,800
Senior Center Activity Fund #290	30,000

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BOE Medical Self Insurance Fund #701	17,731,743
City Medical Self Insurance Fund #702	9,508,238
W/C Self Insurance Fund #703	2,330,589
Liability Insurance Fund #704	158,500

Mayor's Proposed Enterprise Fund Budget
Water Department

2015-2016 Fiscal Year Budget – Projected Estimated Expenses	
Debt Service – Principal (Long Term Debt)	\$ 1,993,928
Debt Service – Interest (Long Term Debt)	585,140
Vouchers Payable	5,691,787
Taxes Payable	505,800
Payrolls and Benefits Payable	<u>4,352,798</u>
TOTAL Expenses	\$13,129,453
Projected Estimated Income	
Computer Accounts	\$ 9,000,000
Monthly Accounts	35,000
Berlin Water & Sewer Commission	525,000
Kensington Fire District	750,000
Bristol Water	275,000
Payment Reimbursement	140,000
Fire Protection Charges	140,000
Interest & Penalties Received	335,138
Out of Town Hydrant Charge	50,000
Use of Easement – O&G Industries	5,000
Interest Earned on Investments	10,000
Miscellaneous Revenue	5,000
Transfer from Fund Balance	<u>1,859,315</u>
TOTAL Income	\$13,129,453

This budget includes no general increase in water rates.

Proposed Water Rate Structure – 2015-2016

Semi Annual

First	2,300,000 cubic ft @ \$27.82 per 1,000 cubic feet
Next	2,300,000 cubic ft @ 24.73 per 1,000 cubic feet
Over	4,600,000 cubic ft @ 19.91 per 1,000 cubic feet

Present Water Rate Structure – 2014-2015

Semi Annual

First	2,300,000 cubic feet @ \$27.82 per 1,000 cubic feet
Next	2,300,000 cubic feet @ \$24.73 per 1,000 cubic feet
Over	4,600,000 cubic feet @ \$19.91 per 1,000 cubic feet

Administrative Charge – Extra capacity Charge: For each semi annual billing, in addition to charges for water use, there shall be a fixed charge rendered based on the size of the meter in use:

Size of Meter	Charge	Size of Meter	Charge
5/8" x 3/4"	\$ 24.00	3"	\$ 386.00
3/4"	35.00	4"	652.00
1"	74.00	6"	1,276.00
1-1/2"	142.00	8"	2,552.00
2"	210.00		

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Out of Town Retail Rates: Same rates as above plus a seventy percent (70%) surcharge.
Out of Town Hydrant Charge: \$350.00
Use of Water from any Hydrant: \$350.00 January 1st to June 30th
\$350.00 July 1st to December 31st

If estimate of water use is more than 5,000 cubic feet for the 6 month period, a meter might be required and, if so, the charge for water from the hydrant will be based on our rates with the \$350 being the minimum paid in advance. No use of a hydrant will be allowed for lawn and garden watering.

Peak Use Surcharge: Applies to all metered services which use equal to or more than 350,000 cubic feet for the four month meter reading cycle period from May 20 to September 20. When the daily average water use for the period of May 20 and September 20 total 3,000 cubic feet or greater, the average daily water use shall be compared to the previous average daily water use for the water reading cycle period of October 20th to February 20th.

If water use for May 20 to September 20th divided by water use for October 20th to February 20th equals 2.00 to 2.75, a 50% surcharge in the water charges shall be applied. If the ratio is from 2.76 to 3.50, a 60% surcharge in the water charges shall be applied. If the ratio is from 3.51 to 4.25, a 70% surcharge shall be applied to the water charge. If the ratio is from 4.26 to 5.00, an 80% surcharge shall be applied to the water charges and if the ratio is 5.01 to 6.00, a 90% surcharge shall be applied to the water charges. If the ratio is 6.01 or higher, a 100% surcharge shall be applied to the water charge. The water charge in effect at the time of the water billing shall determine the final surcharge bill. The May 20 and September 20 dates may be revised by a few days either way to provide for a meter reading during the regular work week.

Private Fire Protection Charges:

Under 4 inch service line	\$ 59.00
4 inch service line	127.00
6 inch service line	201.00
8 inch service line	289.00
10 inch service line	403.00
Over 10 inch service line	516.00

Mayor Erin E. Stewart

Ald. Giantonio moved to accept, seconded by Ald. Collins. So voted. Approved April 17, 2015 by Mayor Erin E. Stewart.

RESOLUTION

33072-1 RE: MAYOR'S PROPOSED BUDGET FOR SPECIAL REVENUE FUNDS AND ENTERPRISE FUND FOR FISCAL YEAR 2015-2016

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED, The "Mayor's Proposed Budget" of the City of New Britain, upon recommendation of the Board of Finance and Taxation, as amended by the Mayor, estimates that the attached listing of income and expenditures for each Special Revenue and Enterprise Fund, be adopted for the Fiscal Year 2015-2016 as follows:

Special Revenue Funds

Stanley Golf Course Operating Fund #201	\$2,129,833
Chesley Cell Towers #203	75,000
Cemetery Operating Fund #204	501,691
Dog Fund #205	174,664
Sewer Operating Fund #208	8,782,966

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Youth Service Bureau #278	329,435
Donations Account #283	150,000
Terrific Toys Program #284	15,800
Senior Center Activity Fund #290	30,000
BOE Medical Self Insurance Fund #701	17,731,743
City Medical Self Insurance Fund #702	9,508,238
W/C Self Insurance Fund #703	2,330,589
Liability Insurance Fund #704	158,500

Enterprise Funds

Water Department	\$13,129,453
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Alderman Jamie Giantonio
Assistant Minority Leader

Ald. Giantonio moved to accept and refer to the Committee on Administration, Finance and Law, the Committee on Planning, Zoning and Housing and the Consolidated Committee. Motion seconded by Ald. Bielinski. So voted. Approved April 17, 2015 by Mayor Erin E. Stewart.

REPORT OF THE MAYOR'S OFFICE

33073 RE: MAYOR'S PROPOSED CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2015-2016 (LOCIP)

To the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Article XI of the Charter of the City of New Britain requires the Mayor to present to the Common Council a "Mayor's Proposed Capital Projects Budget". The Capital Projects Budget includes a listing of all proposed capital projects for a five (5) year period with a general description, location and an estimated cost for each proposed activity.

Public Act 87-584, Section 11-44, has created a program referred to as the "Local Capital Improvement Fund" (LOCIP) to provide assistance to Connecticut municipalities for capital activities. For the fiscal year 2015-2016, the State of Connecticut allocated \$991,377 of new monies to New Britain.

The Mayor evaluated the needs of city departments and identified specific projects for funding through the Local Capital Improvement Program Entitlement XXVIII. Individual grant applications to the State of Connecticut for approval by the Secretary of the Office of Policy and Management is proposed for the projects listed below:

<u>Project:</u>	<u>Budget:</u>
Public Works	
Street Infrastructure	\$ 991,377

These projects can be found in the CIP booklet, which provides a detailed listing of projects for the 2016-2020 Capital Improvements Program. Incorporated in that booklet are the estimated expenditures and the possible funding source(s) by each project. These projects have been evaluated as to need by the appropriate City departments and recommended by the Board of Finance and Taxation and the Mayor. The adoption of the project listing by the Board of Finance is the first step in the approval process of the City's Capital Projects Budget Process located in the City's Charter, Article 11-2(b)(1).

Mayor Erin E. Stewart

Ald. Giantonio moved to accept, seconded by Ald. Collins. So voted. Approved April 17, 2015 by Mayor Erin E. Stewart.

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RESOLUTION

33073-1 RE: MAYOR'S PROPOSED CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2015-2016 (LOCIP)

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Article XI of the Charter of the City of New Britain requires the Mayor to present to the Common Council a "Mayor's Proposed Capital Projects Budget". The Capital Projects Budget includes a listing of all proposed capital projects for a five (5) year period with a general description, location and an estimated cost for each proposed activity.

Public Act 87-584, Section 11-44, has created a program referred to as the "Local Capital Improvement Fund" (LOCIP) to provide assistance to Connecticut municipalities for capital activities. For the fiscal year 2015-2016, the State of Connecticut has allocated \$991,377 of new monies to New Britain.

The Mayor evaluated the needs of city departments and identified specific projects for funding through the LOCIP program Entitlement XXVIII. Individual grant applications to the State of Connecticut for approval by the Secretary of the Office of Policy and Management are proposed for the following projects:

<u>Project:</u>	<u>Budget:</u>
Public Works Street Infrastructure	\$ 991,377

THEREFORE BE IT, RESOLVED that Erin E. Stewart, Mayor of the City of New Britain, be authorized to execute all grant documents with the State on behalf of the City for the projects identified herein, and BE IT FURTHER,

RESOLVED, that the sum of \$991,377 be appropriated within the Special Revenue fund, LOCIP Fund #213, for the projects specified with the individual expenditure and revenue accounts established for LOCIP Entitlement XXVIII grant proceeds.

Alderman Jamie Giantonio
Assistant Minority Leader

Ald. Giantonio moved to accept and refer to the Committee on Administration, Finance and Law, the Committee on Planning, Zoning and Housing and the Consolidated Committee. Motion seconded by Ald. Bielinski. So voted. Approved April 17, 2015 by Mayor Erin E. Stewart.

There being no further business to come before the Council, Ald. Giantonio moved to adjourn, seconded by Ald. Bielinski. So voted. Meeting adjourned at 7:11 p.m.

ATTEST: Audrey Malkemus, Asst. City Clerk

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