

April 9, 2014

SPECIAL MEETING OF THE COMMON COUNCIL

APRIL 9, 2014

Mayor Erin E. Stewart called the Special Meeting of the Common Council to order on Wednesday, the 9th day of April 2014 at 6:36 p.m. in the Common Council Chambers, City Hall.

Fourteen members were present at roll call: Ald. Trueworthy, Magnuszewski, Black, Collins, Platosz, Carlozzi, DeFronzo, Salvio, Pabon, Giantonio, Smedley, Salerno, Naples, and Bielinski.

One member was absent: Ald. Sanchez.

Ald. Trueworthy moved to waive the reading of the Mayor's Warrant, seconded by Ald. Bielinski. So voted.

MAYOR'S WARRANT

TO THE CLERK OF THE CITY OF NEW BRITAIN:

BY THE AUTHORITY OF THE STATE OF CONNECTICUT, YOU ARE HEREBY COMMANDED TO NOTIFY Suzanne Bielinski, Shirley A. Black, Carlo Carlozzi, Jr., Tonilynn Collins, David DeFronzo, Jamie Giantonio, Eva Magnuszewski, Donald Naples, Wilfredo Pabon, Adam Platosz, Daniel Salerno, Louis Salvio, Emmanuel Sanchez, Robert Smedley and Michael W. Trueworthy, Aldermen and Alderwomen of said city, that there will be a special meeting of the Common Council on Wednesday, April 9, 2014 at 6:30 p.m. in the Council Chambers, 27 West Main Street, City Hall, for the following purpose:

1. To accept a report from the Mayor's Office regarding the General Fund Budget for Fiscal Year 2014-2015.
2. To act upon a resolution regarding the General Fund Budget for Fiscal Year 2014-2015.
3. To accept a report from the Mayor's Office regarding the Special Revenue Funds and Enterprise Fund Budget for Fiscal Year 2014-2015.
4. To act upon a resolution regarding the Special Revenue Funds and Enterprise Fund budget for Fiscal Year 2014-2015.
5. To accept a report from the Mayor's Office regarding the Budget Appropriation for Capital Improvement Program 2014-2015 (LoCIP).
6. To act on a resolution regarding the Budget Appropriation for Capital Improvement Program 2014-2015 (LoCIP).

HEREOF FAIL NOT, but due service and return make according to law.
Dated at New Britain, this 7th day of April 2014.

Erin E. Stewart, Mayor

Ald. Trueworthy moved to suspend the rules at 6:37 p.m. to allow Mayor Stewart to present her budget for fiscal year 2014/15. Motion seconded by Ald. Carlozzi. So voted.

Ald. Trueworthy moved to return to order at 6:59 p.m., seconded by Ald. Carlozzi. So voted.

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REPORT OF THE MAYOR'S OFFICE

32690 RE: MAYOR'S PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2014-2015

To the Common Council of the City of New Britain: the undersigned beg leave to report the following:

WHEREAS, The Mayor's Proposed Budget estimates that the listed expenditures of \$216,290,616 seem necessary for the fiscal year commencing July 1, 2014 – June 30, 2015 and also estimates that the following listed income from sources other than taxation will be available to meet such expenditures, a tax of 49.00 mills, estimating a collection rate of 96.10, on the Grand List of October 1, 2013 will be necessary, now therefore be it

RESOLVED; That the Mayor recommends to the Common Council of the City of New Britain that the following listed expenditures, income and tax rate be adopted by the Common Council of the City of New Britain for the fiscal year ending June 30, 2015 along with the detail budget accounts totaling \$216,290,616 as listed below.

Recommended Budget for Fiscal Year 2014-2015 Appropriations

<u>Account Description</u>	<u>Budget</u>
Economic & Policy Development	\$ 692,033
Legal Services	\$ 2,227,261
Financial Services	\$ 43,161,132
Fire Department	\$ 12,111,488
Police Department	\$ 15,766,136
Public Safety Telecommunications	\$ 1,864,790
Public Works	\$ 15,163,496
Community Services	\$ 5,163,111
Education	\$ 120,004,673
Common Council	\$ 136,496
TOTAL	\$ 216,290,616

Estimated Revenue

<u>Account Description</u>	<u>Budget</u>
Economic & Policy Development	\$ 0
Legal Services	\$ 1,351,950
Financial Services	\$ 131,561,027
Fire Department	\$ 150,000
Police Department	\$ 1,172,800
Public Safety Telecommunications	\$ 0
Public Works	\$ 3,400,774
Community Services	\$ 1,104,766
Education	\$ 77,549,299
Common Council	\$ 0
TOTAL	\$ 216,290,616

Mayor Erin E. Stewart

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Collins. So voted. Approved April 14, 2014 by Mayor Erin E. Stewart.

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RESOLUTION

32690-1 RE: MAYOR'S PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2014-2015

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED, the "Mayor's Proposed Budget" of the City of New Britain, upon recommendation of the Board of Finance and Taxation, the attached estimates of revenue and expenditures, as amended by the Mayor, with all the supporting data be the same as hereby made, and for the purpose of meeting said appropriation, a tax of 49.00 mills on the dollar be computed on the basis of a collection rate of 96.10% and the same is hereby laid on the Grand List of October 1, 2013 on all ratable estates and property within the limits of the City of New Britain liable to taxation, and be it further,

RESOLVED, that all City taxes for the fiscal year ending June 30, 2015 excluding motor vehicle and personal property which shall be paid in full on the first day of July 2014 and real property taxes shall be due and payable in equal semi-annual installments on the first day of July 2014 and the first day of January 2015 except that any tax of less than two hundred dollars shall be due and payable in full on the first day of July 2014.

If any installments of such tax shall not be paid on or before the first business day of the month next succeeding that in which it shall be due and payable, such installment shall immediately become delinquent and shall be subject to interest at the rate and manner provided in the general statutes. Any taxpayer may pay the total amount of any such tax at the time when the first installment shall be payable and nothing herein shall preclude the payment of the January 1, 2015 installment prior to said first due date.

Alderman Jamie Giantonio,
Assistant Minority Leader

Ald. Trueworthy moved to accept and refer to the Committee on Administration, Finance and Law, the Committee on Planning, Zoning and Housing and the Consolidated Committee, seconded by Ald. Bielinski. So voted. Approved April 14, 2014 by Mayor Erin E. Stewart.

REPORT OF THE MAYOR'S OFFICE

32691 RE: MAYOR'S PROPOSED SPECIAL REVENUE FUNDS AND ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2014-2015

To the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Resolved, That the Mayor recommends to the Common Council of the City of New Britain the proposed Special Revenue Funds and the Enterprise Fund for Fiscal Year 2014-2015, be accepted and adopted as follows:

Mayor's Proposed Special Revenue Fund Budget

Stanley Golf Course Operating Fund #201	\$ 2,067,363
Chesley Cell Towers #203	25,000
Cemetery Operating Fund #204	489,718
Dog Fund #205	174,664
Sewer Operating Fund #208	8,575,039
Youth Service Bureau #278	80,321
Donations Account #283	80,000
Terrific Toys Program #284	15,800
BOE Medical Self Insurance Fund #701	24,446,245

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City Medical Self Insurance Fund #702	10,533,424
W/C Self Insurance Fund #703	2,633,520
Liability Insurance Fund #704	174,750

Mayor's Proposed Enterprise Fund Budget
Water Department

2014-2015 Fiscal Year Budget – Projected Estimated Expenses

Debt Service – Principal (Long Term Debt)	\$ 2,063,110
Debt Service – Interest (Long Term Debt)	679,673
Vouchers Payable	5,980,399
Taxes Payable	464,000
Payrolls and Benefits Payable	<u>4,261,580</u>
TOTAL Expenses	\$13,448,762

Projected Estimated Income

Computer Accounts	\$ 9,000,000
Monthly Accounts	35,000
Berlin Water & Sewer Commission	525,000
Kensington Fire District	750,000
Bristol Water	275,000
Patton Brook Well Lease	106,924
Fire Protection Charges	140,000
Interest & Penalties Received	335,138
Out of Town Hydrant Charge	50,000
Use of Easement – O&G Industries	5,000
Interest Earned on Investments	10,000
Miscellaneous Revenue	5,000
Transfer from Fund Balance	<u>2,211,700</u>
TOTAL Income	13,448,762

This budget includes no general increase in water rates.

Proposed Water Rate Structure – 2014-2015

Semi Annual

First	2,300,000 cubic ft @ \$27.82 per 1,000 cubic feet
Next	2,300,000 cubic ft @ 24.73 per 1,000 cubic feet
Over	4,600,000 cubic ft @ 19.91 per 1,000 cubic feet

Present Water Rate Structure – 2013-2014

Semi Annual

First	2,300,000 cubic feet @ \$27.82 per 1,000 cubic feet
Next	2,300,000 cubic feet @ \$24.73 per 1,000 cubic feet
Over	4,600,000 cubic feet @ \$19.91 per 1,000 cubic feet

Administrative Charge – Extra capacity Charge: For each semi annual billing, in addition to charges for water use, there shall be a fixed charge rendered based on the size of the meter in use:

<u>Size of Meter</u>	<u>Charge</u>	<u>Size of Meter</u>	<u>Charge</u>
5/8" x 3/4"	\$ 24.00	3"	\$ 386.00
3/4"	35.00	4"	652.00
1"	74.00	6"	1,276.00
1-1/2"	142.00	8"	2,552.00

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2" 210.00

Out of Town Retail Rates: Same rates as above plus a seventy percent (70%) surcharge.
 Out of Town Hydrant Charge: \$350.00
 Use of Water from any Hydrant: \$350.00 January 1st to June 30th
 \$350.00 July 1st to December 31st

If estimate of water use is more than 5,000 cubic feet for the 6 month period, a meter might be required and, if so, the charge for water from the hydrant will be based on our rates with the \$350 being the minimum paid in advance. No use of a hydrant will be allowed for lawn and garden watering.

Peak Use Surcharge: Applies to all metered services which use equal to or more than 350,000 cubic feet for the four month meter reading cycle period from May 20 to September 20. When the daily average water use for the period of May 20 and September 20 total 3,000 cubic feet or greater, the average daily water use shall be compared to the previous average daily water use for the water reading cycle period of October 20th to February 20th.

If water use for May 20 to September 20th divided by water use for October 20th to February 20th equals 2.00 to 2.75, a 50% surcharge in the water charges shall be applied. If the ratio is from 2.76 to 3.50, a 60% surcharge in the water charges shall be applied. If the ratio is from 3.51 to 4.25, a 70% surcharge shall be applied to the water charge. If the ratio is from 4.26 to 5.00, an 80% surcharge shall be applied to the water charges and if the ratio is 5.01 to 6.00, a 90% surcharge shall be applied to the water charges. If the ratio is 6.01 or higher, a 100% surcharge shall be applied to the water charge. The water charge in effect at the time of the water billing shall determine the final surcharge bill. The May 20 and September 20 dates may be revised by a few days either way to provide for a meter reading during the regular work week.

Private Fire Protection Charges:

Under 4 inch service line	\$ 59.00
4 inch service line	127.00
6 inch service line	201.00
8 inch service line	289.00
10 inch service line	403.00
Over 10 inch service line	516.00

Mayor Erin E. Stewart

Ald. Trueworthy moved to accept, seconded by Ald. Collins. So voted. Approved April 14, 2014 by Mayor Erin E. Stewart.

RESOLUTION

32691-1 RE: MAYOR'S PROPOSED SPECIAL REVENUE FUNDS AND ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2014-2015

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED, The "Mayor's Proposed Budget" of the City of New Britain, upon recommendation of the Board of Finance and Taxation, as amended by the Mayor, estimates that the attached listing of income and expenditures for each Special Revenue and Enterprise Fund, be adopted for the Fiscal Year 2014-2015 as follows:

Special Revenue Funds

Stanley Golf Course Operating Fund #201	\$ 2,067,363
Chesley Cell Towers #203	25,000
Cemetery Operating Fund #204	489,718

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Dog Fund #205	174,664
Sewer Operating Fund #208	8,575,039
Youth Service Bureau #278	80,321
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City Medical Self Insurance Fund #702	10,533,424
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Liability Insurance Fund #704	174,750

Enterprise Funds

Water Department \$13,448,762

Alderman Jamie Giantonio
Assistant Minority Leader

Ald. Trueworthy moved to accept and refer to the Committee on Administration, Finance and Law, the Committee on Planning, Zoning and Housing and the Consolidated Committee, seconded by Ald. Giantonio. So voted. Approved April 14, 2014 by Mayor Erin E. Stewart.

REPORT OF THE MAYOR'S OFFICE

32692 RE: CAPITAL IMPROVEMENT PROGRAM 2014-2015 (LOCIP)

To the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Article XI of the Charter of the City of New Britain requires the Mayor to present to the Common Council a "Mayor's Proposed Capital Projects Budget". The Capital Projects Budget includes a listing of all proposed capital projects for a five (5) year period with a general description, location and an estimated cost for each proposed activity.

Public Act 87-584, Section 11-44, has created a program referred to as the "Local Capital Improvement Fund" (LOCIP) to provide assistance to Connecticut municipalities for capital activities. For the fiscal year 2014-2015, the State of Connecticut allocated \$974,088 of new monies to New Britain.

The Mayor evaluated the needs of city departments and identified specific projects for funding through the Local Capital Improvement Program Entitlement XXVII. Individual grant applications to the State of Connecticut for approval by the Secretary of the Office of Policy and Management are proposed for the projects listed below:

<u>Project:</u>	<u>Budget:</u>
Public Works	
Stanley Quarter Park	\$ 100,000
Sidewalk Improvement	\$ 487,044
Street Infrastructure	<u>\$ 487,044</u>
	\$ 974,088

These projects can be found in the CIP booklet, which provides a detailed listing of projects for the 2015-2019 Capital Improvements Program. Incorporated in that booklet are the estimated expenditures and the possible funding source(s) by each project. These projects have been evaluated as to need by the appropriate City departments and recommended by the Board of Finance and Taxation and the Mayor. The adoption of the project listing by the Board of Finance is the first step in the approval process of the City's Capital Projects Budget Process located in the City's Charter, Article 11-2(b)(1).

Mayor Erin E. Stewart

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Ald. Trueworthy moved to accept, seconded by Ald. Giantonio. So voted. Approved April 14, 2014 by Mayor Erin E. Stewart.

RESOLUTION

32692-1 RE: MAYOR'S PROPOSED CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2014-2015 (LOCIP)

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Article XI of the Charter of the City of New Britain requires the Mayor to present to the Common Council a "Mayor's Proposed Capital Projects Budget". The Capital Projects Budget includes a listing of all proposed capital projects for a five (5) year period with a general description, location and an estimated cost for each proposed activity.

Public Act 87-584, Section 11-44, has created a program referred to as the "Local Capital Improvement Fund" (LOCIP) to provide assistance to Connecticut municipalities for capital activities. For the fiscal year 2014-2015, the State of Connecticut has allocated \$974,088 of new monies to New Britain.

The Mayor evaluated the needs of city departments and identified specific projects for funding through the LOCIP program Entitlement XXVII. Individual grant applications to the State of Connecticut for approval by the Secretary of the Office of Policy and Management are proposed for the following projects:

<u>Project:</u>	<u>Budget:</u>
Public Works	
Stanley Quarter Park	\$ 100,000
Sidewalk Improvement	\$ 487,044
Street Infrastructure	\$ 487,044
	\$ 974,088

THEREFORE BE IT, RESOLVED that Erin E. Stewart, Mayor of the City of New Britain, be authorized to execute all grant documents with the State on behalf of the City for the projects identified herein, and BE IT FURTHER,

RESOLVED, that the sum of \$974,088 be appropriated within the Special Revenue fund, LOCIP Fund #213, for the projects specified with the individual expenditure and revenue accounts established for LOCIP Entitlement XXVII grant proceeds.

Alderman Jamie Giantonio
Assistant Minority Leader

Ald. Trueworthy moved to accept and refer to the Committee on Administration, Finance and Law, the Committee on Planning, Zoning and Housing and the Consolidated Committee, seconded by Ald. Bielinski. So voted. Approved April 14, 2014 by Mayor Erin E. Stewart.

There being no further business to come before the Council, Ald. Trueworthy moved to adjourn, seconded by Ald. Giantonio. So voted. Meeting adjourned at 7:03 p.m.

ATTEST: Mark H. Bernacki, City Clerk