

June 26, 2013

## **REGULAR MEETING OF THE COMMON COUNCIL**

**JUNE 26, 2013**

Mayor Timothy E. O'Brien called the Regular Meeting of the Common Council to order at 8:01 p.m. on Wednesday, the 26th day of June 2013 in the Common Council Chambers, City Hall.

Fifteen members were present at roll call: Ald. Trueworthy, Magnuszewski, Centeno, DeFronzo, Sanchez, Collins, Black, Carlozzi, Hermanowski, Platosz, Brown, Freeman, Pabon, Giantonio, and Bielinski.

City Clerk, Peter J. Denuzze, gave the invocation: O God, our Heavenly Father, bless the City of New Britain and all its citizens. Bless this Common council and the work they are engaged in. Grant that they work together for the betterment of our City. We ask this in Thy name. Amen.

The pledge to the flag was led by the City Clerk.

Ald. Bielinski moved to amend the Agenda by adding 32354(F.1), 32366(10), and 32367(11), by substituting 32364(8) and by deleting 5 and 6. Motion seconded by Ald. Trueworthy. Roll call vote – all members voted in favor.

Ald. Bielinski moved to accept and adopt the minutes of the Regular Meetings of May 8, 2013 and May 22, 2013, seconded by Ald. Trueworthy. So voted.

### **PETITIONS**

- 32362           ALD. HERMANOWSKI FOR SPEED MONITORING AND ENFORCEMENT OF "STOP" SIGN VIOLATIONS ON HILLCREST AVE. AT THE CORNER OF FOXON PLACE. REFERRED TO THE BOARD OF POLICE COMMISSIONERS.**
- 32368           ALD. BROWN FOR INSTALLATION OF A "STOP" SIGN AT THE INTERSECTION OF QUEEN STREET AND CORBIN AVE. REFERRED TO THE BOARD OF POLICE COMMISSIONERS.**
- 32369           ALD. BROWN FOR REPLACING THE QUEEN STREET STREET SIGN AT THE CORNER OF QUEEN STREET AND CORBIN AVE. REFERRED TO THE BOARD OF PUBLIC WORKS.**
- 32370           ALD. HERMANOWSKI FOR REMOVAL OF SIDEWALKS ON VARMOR DRIVE, WHICH ARE BEYOND REPAIR BEFORE REPAVING THE STREET. REFERRED TO THE BOARD OF PUBLIC WORKS AND THE DEPT. OF PUBLIC WORKS.**

Ald. Bielinski moved to adopt the Consent Agenda, seconded by Ald. Trueworthy. Roll call vote – all members voted in favor. Approved July 5, 2013 by Mayor O'Brien.

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## CONSENT AGENDA

### CITY CLERK

#### 32348 RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

##### CLAIMANTS NAME

- Beltran, Greisharelys ppa Griselle Gonzales
- LaBella, Sandra
- Russo, Paul

Peter J. Denuzze  
City Clerk

### FINANCE DEPARTMENT

#### 32349 RE: LINE ITEM TRANSFERS – JUNE 5, 2013 THRU JUNE 18, 2013

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with the city of New Britain ordinance of Article VII – Finance, Section 2-494(c), the following departments have transferred monies from one line item to another within their departmental budget (total department budget has not changed). Each transfer will be continuously numbered from month to month throughout the fiscal year. This report represents the transfers executed by the mayor in accordance with the aforementioned ordinance for the period ending June 18, 2013

21. Department:	Public Works	
From:	001315004-5421	(Rubbish Removal)
To:	001316004-5435	(Bldg. Grounds Maintenance & Repairs)
Amount:	\$4,020.00	
Brief Description:	Emergency repairs to City Hall emergency generator	

Rebecca Salerni  
Acting Finance Director

### PURCHASING DEPARTMENT

#### 32350 RE: COOPERATIVE PURCHASING – NEW REFRIGERATOR/FREEZER FOR THE SENIOR CENTER

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested for the following under the State of Connecticut's Cooperative Purchasing Plan for the Senior Center.

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<u>Supplier</u>	<u>Item</u>	<u>Price</u>
Warehouse Store Fixtures Company Waterbury, CT.	True Food Service Equipment Refrigerator/Freezer	\$5,306.52

The Senior Center, requested the purchase of a new Refrigerator/Freezer utilizing the State of Connecticut's Contract Award #10PSX0236. The Senior Center now has a separate Freezer and Refrigerator unit. The Freezer at the Senior Center is over fifteen (15) years old and has required a lot of service work recently. The Refrigerator is over thirty-five (35) years old and also has required recent repairs and ongoing maintenance. Parts for the Freezer and Refrigerator are becoming hard to find to make the needed repairs. The new unit is a dual temperature Refrigerator/Freezer that will meet the daily program needs of the Senior Center. The old Refrigerator will be kept and utilized until it fails. Warehouse Store Fixtures Company is giving the City sixty-four (64) percent discount off of the True Food Services Equipment list price for this Refrigerator/Freezer and a one (1) year warranty per the state contract. This fact has been verified by the Purchasing Agent. Funding was obtained from a HUD Grant and is available within the Economic Development Division's account number 3027203036-5855, CDBG Grant Fund, Contractor Expenditures, Senior Center and 290523102-5836, Senior Center, Snack Bar.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$5,306.52 to Warehouse Store Fixtures Company of Waterbury, CT for the purchase of a new True Food Service Equipment Refrigerator/Freezer for the Senior Center utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award #10PSX0236.

Jack Pieper  
Purchasing Agent

**32351 RE: ON-CALL ENGINEERING SERVICES – UNDERGROUND STORAGE TANK  
REMOVAL AT THE BEAVER STREET ROAD RECONSTRUCTION STATE PROJECT  
88-174**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The following on-call engineering project has been requisitioned following the award by the Common Council for on-call engineering contracts, Bid #3620, approved at its Regular Meeting of October 26, 2011

Project Name: Underground Storage Tank Removal at the Beaver Street Road Reconstruction State Project 88-174  
Vendor: CMG Environmental, Inc.  
Amount: \$6,950.00, This fee is reimbursable per the terms of the Agreement for State Project 88-174  
Line Items: 0083058101-5331 Capital Projects, Beaver Street Reconstruction, Professional Services  
Requested By: Public Works Department, Engineering Division  
Scope: CMG Environmental, Inc will secure the necessary permits for the removal of the Underground Storage Tank that was found at the intersection of Beaver Street and Washington Street. They will check the air within the tank to assure that explosive conditions do not exist following the pumping out of the contents and throughout the removal and cleaning process. They will also conduct tests to make sure that the soil around the tank is not contaminated. CMG Environmental, Inc will work with the contractor to make sure the tank is removed per DEEP regulations. CMG Environmental, Inc will conduct, meetings with the contractor, the DEEP and Public Works Department to answer any questions they may have.

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RESOLVED: That the Purchasing Agent be and is hereby authorized to issue a Purchase Order for \$6,950.00 to CMG Environmental, Inc for the Underground Storage Tank Removal at the Beaver Street Road Reconstruction Project

Jack Pieper  
Purchasing Agent

**32352 RE: ANNUAL OPERATING SOFTWARE LICENSE RENEWAL AND SUPPORT – PUBLIC WORKS DEPT. UTILITIES DIVISION**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-531 a purchase order was requested by the New Britain Public Works Department, Utilities Division for the annual renewal of their Edifice Software License and Support.

<u>Supplier</u>	<u>Service</u>	<u>Amount</u>
Northern Data Systems, Inc. Farmouth, ME.	Annual Edifice Software License Renewal and Support	\$8,393.00

The New Britain Public Works Department, Utilities Division, has requested an annual license renewal and support for their Edifice Software. The Ediface Software is utilized by the New Britain Public Works Department, Utilities Division, to bill its customers for the water that they have consumed. Northern Data Systems, Inc. is the creator of this priority billing software and has no dealers. They are the only one that can provide this annual software license renewal. Therefore it would be impossible to find another local software company to provide a competitive bid for the annual license renewal and support. Bid solicitation for the annual software license renewal and support would not be beneficial to the City. Funding for this Annual Edifice Software License Renewal and Support is available in the New Britain Public Works Department, Utilities Division's, account number 9303500107-5659, Water Operating Expense, Material and Supplies.

RESOLVED: The Purchasing Agent is hereby authorized to issue a purchase order for \$8,393.00 to Northern Data Systems Inc. of Farmouth ME for the Annual Edifice Software License Renewal and Support for the New Britain Public Works Department, Utilities Division.

Jack Pieper  
Purchasing Agent

**32353 RE: EMERGENCY PURCHASE ORDER – CONTROLLER REPLACEMENT ON ELECTRICAL**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division V, Section 2-606a, emergency purchase orders were authorized by the Mayor and issued to the vendor listed below on June 14, 2013

<u>Supplier</u>	<u>Item</u>	<u>Total Price</u>
Kinsley Power Systems East Granby, CT.	Controller Replacement on the Electrical Generator at City Hall	\$8,021.17

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The Purchasing Agent reports that no formal bid solicitation and advertisement as outlined in the Purchasing Ordinances were made for this item. In accordance with Section 2-606b of the City Code of Ordinances, the Purchasing Agent reports:

A Purchase Order was requested by the Public Works Department, Fleet and Facilities Division, for the removal and replacement of a main controller on the electrical generator located at City Hall. The electrical generator would not be able to start if the power went out because the main controller failed and became inoperable. Because of the importance of having this electrical generator operational so that City Hall can be operational if the power should go out, the Mayor under his executive authority approved a purchase order. Funding for these repairs came from the Public Works Department, Fleet and Facilities Division's account number 001316004-5435, Outside Grounds, Building Grounds Maintenance and Repairs.

Jack Pieper  
Purchasing Agent

**32354 RE: EMERGENCY AUTHORIZATION – GENERATOR AT THE FORMER POLICE HEADQUARTERS – 125 COLUMBUS BLVD.**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

On January 24, 2013 the Facilities Division of the Department of Public Works determined that the water pump on the emergency generator at 125 Columbus Boulevard was leaking. After a service call from the contract provider it was determined that the seal on the water pump was substantially leaking and would likely not be sufficient to operate the generator engine. The water pump circulates coolant to the radiator that keeps the engine from overheating. As it turns out, the water pump spindle also drives the oil pump. Hence, failure of the engine would likely occur within ten minutes of operation. Efforts to obtain replacement parts were unsuccessful despite a rigorous concentrated effort. Without a reliable generator, the 9-1-1 system as well as the phone systems for fire and the dispatch center would fail within thirty minutes of a power outage.

An emergency generator was obtained via monthly rental from a reliable provider, Kinsley Power Systems of Granby, CT. Electrical modifications and connections were made by Collier Electric, LLC of New Britain. The rental generator was sized to power a small portion of the building electrical system, HVAC for the portion of the building that remained occupied by the 9-1-1 center, and the security system that controlled the doors and cameras.

Authorization for these expenses was obtained from Mayor Timothy E. O'Brien. The generator remained on rental until the dispatch operation moved out on May 19, 2013. Collier Electric, LLC was contracted to remove the special cabling that connected the emergency generator to the building power system. This was dangerous work and involved transferring live electrical loads. The costs for these services and rentals were as follows:

Kinsley Power Systems	\$15,100.00
Collier Electric, LLC	\$ 6,830.60

These expenses will be charged to 2911213101-5352. The existing generator remains unusable in the facility.

Respectfully submitted:  
James P. Donnelly  
Director

**32355 RE: EMERGENCY PURCHASE ORDER – MANHOLE COVERS, FRAMES – PUBLIC WORKS DEPT.**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

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In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division V, Section 2-606a, emergency purchase orders were authorized by the Mayor and issued to the vendor listed below on June 10, 2013

<u>Supplier</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Item Total</u>
HD Supply Waterworks New Britain, CT.	24" Plain Manhole Covers	12	\$238.20	\$ 2,858.40
	24"x8" Manhole Frames	13	\$398.00	\$ 5,174.00
	24" Covers	7	\$195.00	\$ 1,365.00
	24" Storm Covers	6	\$195.00	\$ 1,170.00
	Total Price			\$10,567.40

The Purchasing Agent reports that no formal bid solicitation and advertisement as outlined in the Purchasing Ordinances were made for this item. In accordance with Section 2-606b of the City Code of Ordinances, the Purchasing Agent reports:

An emergency purchase order was requested by the Public Works Department for Highway Castings needed for street repairs. At present the Purchasing Agent is out to bid for these items. The Highway Casting items were needed immediately so the street repairs could be completed prior to the start of the 2013 street paving program. HD Supply Waterworks was awarded the bid for these items the last time the City went out to bid. HD Supply Waterworks maintained the same bid pricing. The Mayor under his executive authority approved a purchase order for this purchase. Funding is available for this purchase within the Public Works Department's account number 0082950302-5659, Street Infrastructure, Operating Material and Supplies.

Jack Pieper  
Purchasing Agent

**32356 RE: PROFESSIONAL SERVICES – ANNUAL WEB HOSTING AGREEMENT – ASSESSORS OFFICE**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-531 a purchase order was requested by the City Assessor's Office for the annual renewal of their Web Hosting Agreement.

<u>Supplier</u>	<u>Services</u>	<u>Amount</u>
Vision Government Solutions, Inc. Northborough, MA.	Annual Web Hosting Agreement	\$3,200.00

The City Assessor's Office has requested an annual renewal of their Web Hosting Agreement that they have with Vision Government Solutions, Inc. Vision maintains the data of approximately 17,000 City properties which includes ownership, information, sketches and photos of them. Vision Appraisal uploads new information provided by the Assessor's Office monthly. Vision hosts this data for use by all taxpayers, lawyers, and title searchers. It allows them to obtain information regarding the property as they conduct sales searches for all types of City property. Vision has been providing this service as well as technical support to the City Assessor's office since 2002. The software that is utilized for the storage of this information is owned by Vision. Therefore it would be very difficult to find another local software company to provide a competitive bid for annual web hosting and technical support of this software. Bid solicitation for the annual renewal of this web hosting agreement and technical support would not be beneficial to the

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City. Funding for this annual web hosting agreement renewal and technical support is available in the City Assessor's account number 001107002-5352, Data Processing Account.

RESOLVED: The Purchasing Agent is hereby authorized to issue a purchase order for \$3,200.00 to Vision Government Solutions, Inc. of Northborough, MA. for the renewal of the Annual Web Hosting Agreement and Technical Support for City Assessor's Office.

Jack Pieper  
Purchasing Agent

**32357 RE: SALE OF SURPLUS EQUIPMENT AND VEHICLES**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Public Bid No. S-165 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the sale of equipment that was deemed surplus or un-repairable by the Public Works Department.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to one hundred and ninety- two (192) companies and/or individuals. The responses received are on file in the Town Clerks Office. Award of bid have been highlighted.

The bids were reviewed, and checked for conformance to the minimum bid requirements by the Purchasing Agent. The results were given to the Public Works Department Administration for their review. Steven Biella a local resident of New Britain was within 10% of the highest bidder for #267, a 2008 Dodge Charger, #284, a 1996 Ford F350 Truck and #285, a 1995 Chevy Cavalier, that was submitted not by a New Britain based company or individual for the purchase of these vehicles. Per City Ordinance Section 2-578 item 10, and the bid specifications, Steve Biella agreed to raise his bid to match the price submitted by the highest bidder only for #284, the 1996 Ford F350 Truck. Therefore the Purchasing agent is recommending the sale of Surplus Equipment and Vehicles be sold to the highest bidder as shown on the attachment. The total dollar amount that the City will receive for the Sale of Surplus Equipment and Vehicles will be \$105,204.36.

RESOLVED: That the Purchasing Agent is hereby authorized to sell the Surplus Equipment and Vehicles to the highest bidder per the attached pricing of Public Bid No. S-165

Jack Pieper  
Purchasing Agent

**32358 RE: ROOF REPLACEMENT AT FIRE STATION #7 FOR THE NEW BRITAIN FIRE DEPT.**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Public Bid No. 3733 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Roof Replacement at Fire Station #7. The existing roof is old and was starting to leak. Funding is available for the Roof replacement within the Fire Department's account number 2131200112-52077, LOCIP, Fiscal Year 2012, Roof Replacement at Station #7.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twenty-three (23) Roofing Contractors. The Purchasing Agent did not receive any letters from the Roofing Contractors on the mailing list indicating they could not provide a response to the bid request. The responses received are on file in the Town Clerks Office.

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The bids were reviewed for conformance to specifications by the Fire Department's Administration and the Purchasing Agent. Therefore the acting Fire Chief is recommending that the bid be awarded to S.W. Debs, LLC of North Grosvenor Dale, CT who submitted the lowest responsible bid and met all of the bid specifications.

RESOLVED: That the Purchasing Agent be and is hereby authorized to issue a purchase order and enter into a contract with S.W. Debs, LLC of North Grosvenor Dale, CT for the Roof Replacement at Fire Station #7 for \$34,246.00 for the New Britain Fire Department per the terms and specifications of Public Bid No. 3733.

Jack Pieper  
Purchasing Agent

## **PARKS AND RECREATION DEPARTMENT**

### **32296-1 RE: CLEARING THE OVERHANGING AND DEAD TREES FROM BLAKE ROAD**

To His Honor, the Mayor, and the Common Council of the City of New Britain: The undersigned beg leave to report the following:

In response to the City Council's petition #32296, the Parks and Recreation tree crew addressed the Blake Road tree request. Due to the heavy backlog of work orders the Arborist and staff removed all dead limbs and hangers. When time permits, the Arborist will return to trim any necessary branches.

William DeMaio, Director  
Parks and Recreation

## **TAX COLLECTOR**

### **32359 RE: TAX ABATEMENTS, CORRECTIONS AND REFUNDS**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Collector of Taxes has referred a list of tax abatements, corrections and refunds. Acceptance and adoption is respectfully recommended.

Cheryl S. Blogoslawski  
Tax Collector

## **LICENSE COMMITTEE**

### **32335-1 RE: SACRED HEART CHURCH ANNUAL PARISH FESTIVAL "ODPUST" – 06/28/13 THRU 06/29/13**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Licenses recommended on June 24, 2013 the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be hereby authorized to issue to the Sacred Heart Church Annual Parish Festival "Odpust" said license as may be issued under Chapter 5, Section 5-15 through 5-22 of the Code of Ordinances for Friday, June 28, 2013 and Saturday, June 29, 2013 for the purpose of conducting their annual parish festival "Odpust" on the Sacred Heart Church grounds, Broad Street and Gold Street.

Alderman Lawrence J. Hermanowski



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Chair, License Committee

**32336-1 RE: DOZYNKI FESTIVAL – 8/27/13 – 8/28/13**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Licenses recommended on June 24, 2013 the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and he is hereby authorized to issue to the Polish Council of Greater New Britain, said licenses as may be issued under Chapter 5, Section 5-15 through 5-22 of the Code of Ordinances for the period of Saturday, August 17, 2013 and Sunday, August 18, 2013 for the purpose of conducting the Annual "Dozynki" Festival at the Polish Falcon "Polanka" Field on Farmington Avenue, New Britain, Conn.

Alderman Lawrence J. Hermanowski  
Chair

**32340-1 RE: LITTLE POLAND FESTIVAL – 4/27/14**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Licenses recommended on June 24, 2013 the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Polonia Business Association, said licenses as may be issued under Chapter 5, Section 5-15 through 5-22 of the Code of Ordinances for Sunday, April 27, 2014 from 9:00 a.m. to 9:00 p.m. for the purpose of conducting the Little Poland Festival on Broad Street from Beaver Street to Grove Street to Horace Street.

Alderman Lawrence J. Hermanowski, Chair  
License Committee

**REPORTS OF STANDING COMMITTEES, BOARDS, COMMISSIONS AND DEPARTMENTS**

**PURCHASING DEPARTMENT**

**32361 RE: WATER AND SEWER LINE PROTECTION FOR THE PUBLIC WORKS DEPARTMENT**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Public Bid No. 3728 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Water and Sewer Line Protection Bid for the New Britain Public Works Department, Utilities Division's City Customers for a three (3) year period, with an option to extend the agreement for two (2) additional one (1) year periods.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to thirteen (13) Line Protection Companies. The Purchasing Agent did not receive any letters from the Line Protection Companies on the mailing list indicating that they could not provide a response to the bid request. The responses received are on file in the Town Clerks Office.

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The bids were reviewed for conformance to specifications by the Deputy Director of the Public Works Department and the Purchasing Agent. The bid responses were rated on the following selection criteria:

- Responsiveness of the written proposal to the purpose and scope of the project and to the plan's value to New Britain Public Works Department, Utilities Division and its customers.
- Reputation and professional qualifications of the specific individuals assigned to complete the project.
- Experience with governmental entities in the management of similar programs.
- Cost of the protection plan to the end user.
- Limits on the dollar amounts of the protection plan coverages.
- Customer satisfaction with the protection plan being offered.
- City of New Britain ordinances pertaining to bid awards to In State vs. Out of State Companies.
- Sustainability of protection plan in view of rapidly escalating labor, materials, fuel and asphalt prices and, as such, the ability to guarantee high levels of service at the fixed prices submitted.
- What bidder submitted the most responsive bid for this Line Protection Service.

Therefore the Public Works Department's Deputy Director is recommending that the bid be awarded to Homeowner Safety Valve Company of Bridgeport, CT who submitted the most responsible bid and meet all of the bid specification requirements for the Service Line Protection Plan. Homeowner Safety Valve Company has supplied this protection plan to the Public Works Department, Utilities Division's City Customers since May of 2003. The bid results have also been presented to the Water Commission at their June 11, 2013 meeting. At this meeting they approved the Public Works Department's Deputy Director's recommendations to award this bid to Homeowner Safety Valve Company of Bridgeport, CT.

RESOLVED: That the Purchasing Agent be and is hereby authorized to enter into a contract from August 1, 2013 to July 31, 2016 with Homeowner Safety Valve Company of Bridgeport, CT with the option to extend the agreement for two (2) additional one (1) year periods for Water and Sewer Line Protection Services for Public Works Department, Utilities Division's, City Customers per the terms, conditions, pricing and specifications of Public Bid 3728.

Jack Pieper  
Purchasing Agent

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Bielinski. So voted. Approved July 5, 2013 by Mayor Timothy E. O'Brien.

## **BI-PARTISAN STORM COMMITTEE**

### **32188-2 RE: STORM CHARLOTTE**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Bi-Partisan Storm Committee report to the New Britain Common Council June 18, 2013.

Report on File in Town Clerk's Office.

Ald. DeFronzo moved to accept and adopt, seconded by Ald. Giantonio. So voted. Approved July 5, 2013 by Mayor Timothy E. O'Brien.

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## RESOLUTIONS RETURNED FROM COMMITTEE

**32235-2 RE: LICENSE – SACRED HEART CHURCH ANNUAL PARISH FESTIVAL - “ODPUST”  
JUNE 28 AND June 29, 2013**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be hereby authorized to issue to the Sacred Heart Church Annual Parish Festival “Odpust” said license as may be issued under Chapter 5, Section 5-15 through 5-22 of the Code of Ordinances for Friday, June 28, 2013 and Saturday, June 29, 2013 for the purpose of conducting their annual parish festival “Odpust” on the Sacred Heart Church grounds, Broad St. and Gold Street.

Alderman Lawrence J. Hermanowski

Ald. Hermanowski moved to accept and adopt, seconded by Ald. Black. So voted. Approved June 27, 2013 by Mayor Timothy E. O'Brien.

**32336-2 RE: LICENSE – DOZYNKI FESTIVAL AUG. 17 AND AUG. 18, 2013**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Polish Council of Greater New Britain, said licenses as may be issued under Chapter 5, Section 5-15 through 5-22 of the Code of Ordinances for the period of Saturday, August 17, 2013 and Sunday, August 18, 2013 for the purpose of conducting the Annual “Dozynki” Festival at the Polish Falcon “Polanka” Field on Farmington Avenue, New Britain, Conn.

Alderman Lawrence Hermanowski

Ald. Hermanowski moved to accept and adopt, seconded by Ald. Black. So voted. Approved July 5, 2013 by Mayor Timothy E. O'Brien.

**32340-2 RE: LICENSE – LITTLE POLAND FESTIVAL – 4/27/2014**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the The Polonia Business Association, said licenses as may be issued under Chapter 5, Section 5-15 through 5-22 of the Code of Ordinances for Sunday, April 27, 2014 from 9:00 a.m. to 9:00 p.m. for the purpose of conducting the Little Poland Festival on Broad Street from Beaver Street to Grove Street to Horace Street.

Alderman Lawrence Hermanowski

Ald. Hermanowski moved to accept and adopt, seconded by Ald. Black. So voted. Approved July 5, 2013 by Mayor Timothy E. O'Brien.

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## NEW BUSINESS

### RESOLUTIONS

#### **32360 RE: JULY IS RECREATION AND PARKS MONTH**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: It's July—the kickoff of the summer season. It's time to enjoy what our New Britain Parks and Recreation Department offers. Play your favorite sport, visit the outdoors, spend time with family and friends, or just kick back and relax in your favorite park. That's why the National Recreation and Park Association has designated July as Recreation and Parks Month.

WHEREAS, The New Britain Parks and Recreation Department brings visibility to parks and recreation, and quality sports programs, and

WHEREAS, Parks, recreation activities, and leisure experiences provide opportunities for young people to live, grow, and develop into contributing members of society, and

WHEREAS, parks and recreation creates lifelines and grows life experiences for people of all ages in our community, and

WHEREAS, the New Britain Parks and Recreation Department generates opportunities for people to come together and experience a sense of community through fun recreational pursuits, and special events, and

WHEREAS, with the help of the Mayor and Common Council, the Department has been able to celebrate various park improvements such as: the construction of a state of the art splash pad at Chesley Park, the renovation of the Darius Miller Band Shell, the installation of a new Fairview Cemetery fence, the redesign of Stanley Golf Course, and the renovation of AW Stanley large pool and wading pool, and

WHEREAS, parks and recreation agencies provide outlets for physical activities, socialization and stress reducing experiences, and

WHEREAS, parks, playgrounds, pools, camp totalrec, stadiums, sports fields, golf courses, after school programs, concerts, schools, Major League sporting events, open spaces, and historic sites make a community attractive and desirable place to live, work, play, and visit to contribute to our ongoing economic vitality, and

WHEREAS, parks, greenways, and open space provide a welcome respite from our fast paced, high tech lifestyles while protecting and preserving our natural environment, and

WHEREAS, the New Britain Parks and Recreation initiative of "The Benefits are Endless" is demonstrated in four major areas: benefits to the individual, community, environment and economy, NOW, THEREFORE BE IT

RESOLVED, that we announce that July is Recreation and Parks Month and encourage all citizens to celebrate by participating in one or more of the thousands of activities offered by the New Britain Parks and Recreation Department.

Alderwoman Shirley Black  
Alderman Rha-Sheen D. Brown  
Alderman David DeFronzo  
Alderman Jamie Giantonio  
Alderwoman Eva Magnuszewski  
Alderman Emmanuel R. Sanchez

Ald. Black moved to accept and adopt, seconded by Ald. Centeno. So voted. Approved June 30, 2013 by Mayor Timothy E. O'Brien.

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**32363 RE: PURCHASE OF HEAD-END SOFTWARE FROM RED HAWK FIRE & SECURITY FOR STANLEY GOLF COURSE**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, Stanley Golf Course has 24 existing cameras and no support system for existing software; and

WHEREAS, The head end software has been deemed the City standard interchangeable software; and

WHEREAS, the Public Works Department, Parks and Recreation division, is desirous to standardize all surveillance camera systems with this software; and

WHEREAS, The City of New Britain recently awarded the video surveillance equipment and software to Red Hawk Fire & Security for Badolato garage, bid #3702, and Willow Brook camera system; and

WHEREAS, The police station uses Red Hawk Fire & Security for their video surveillance software; and

WHEREAS, Stanley Golf Course can have the police monitor the video surveillance at the Stanley Golf Course web based; and

WHEREAS, Stanley Golf Course has a quotation from Red Hawk Fire & Security for \$6,385.00 that includes Genetec Om-X-Base Omnicast Base Software Package, Licensing for 24 cameras and mobile connection license; and

WHEREAS, The payments will be made from the Stanley Golf Course operating fund 201420102-5746 misc capital projects and 201420101-5871 contingency; THEREFORE BE IT

RESOLVED, That Timothy O'Brien, Mayor, be and is hereby authorized to execute a purchase order for Red Hawk Fire & Security for \$6,385.00 dollars to update our software for existing cameras at Stanley Golf Course.

Alderwoman Shirley A. Black  
Alderman Rha-Sheen Brown  
Alderman David DeFronzo  
Alderman Jamie Giantonio  
Alderwoman Eva Magnuszewski  
Alderman Emmanuel Sanchez

Ald. DeFronzo moved to accept and adopt, seconded by Ald. Sanchez. So voted. Approved July 5, 2013 by Mayor Timothy E. O'Brien.

**32364 RE: BUDGET TRANSFER AND BUDGET AMENDMENT – FIREWORKS JULY 4, 2013**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

PURPOSE: To authorize the Mayor to sign a contract, all permits, and firework documents related to the firework show on July 4, 2013. In addition the City has a fiscal year that ends at June 30th and a new fiscal year begins on July 1st. The Finance Department needs time to process the payment for July 4th, but the July 4th Fireworks budget money is not available until July 1st of FY 14. Due to the timing of this transaction happening at fiscal year end, the cost of the July 4, 2013 fireworks celebration will come out of Fund 256, the on-going Fireworks Fund.

Whereas, the Purchasing Agent for the City of New Britain went out to bid for a \$25,000 firework show, and

Whereas, over 45,000 people were in attendance for last year's firework show at Stanley Quarter Park, and

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Whereas, the Parks and Recreation administration has analyzed the bids that were received and interviewed the most responsible bidder and is recommending Pyrotecnico out of New Castle, Pennsylvania, and

Whereas, Pyrotecnico offered the largest number of shells and sizes as desired by the Parks and Recreation Division of the Public Works Department, and

Whereas, there is \$25,000 set aside for this purpose in the FY 14 General Fund Budget 001417001-5807 Fireworks account that can be transferred to 001625101-7010 Transfer Out to Other Funds,

Therefore be it, Resolved, that monies be transferred within the FY 2013-2014 General Fund Budget for this purpose as follows:

From:

001417001-5807	Economic & Policy Development – July 4th Fireworks	\$ 25,000
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To:

001625101-7010	Financial Administration – Transfer to Other Funds	\$ 25,000
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Therefore, Be It Further Resolved, that the Fireworks Fund budget be amended for this purpose as follows:

Increase Revenues:

256417003-4512	Fireworks Fund - Donations	\$ 15,000
256417003-6001	Fireworks Fund - Transfer from General Fund	\$ 25,000
		<u>\$ 40,000</u>

Increase Expenditures:

256417003-5122	Fireworks Fund - Overtime	\$ 11,500
256417003-5220	Fireworks Fund – MERF Employer Share	\$ 2,000
256417003-5230	Fireworks Fund – Medicare Employer Share	\$ 500
256417003-5807	Fireworks Fund – July 4th Fireworks	\$ 25,000
256417003-5897	Fireworks Fund – Miscellaneous	\$ 1,000
		<u>\$ 40,000</u>

Therefore, Be It Further Resolved, that the remaining balance from the July 4, 2012 fireworks of \$3,656.41 be reallocated for the July 4, 2013 fireworks show.

Alderwoman Shirley A. Black  
Alderman Carlo Carlozzi, Jr.  
Alderwoman Tonilynn Collins  
Alderman Rha-Sheen Brown  
Alderwoman Eva Magnuszewski  
Alderwoman Suzanne Bielinski  
Alderman Lawrence Hermanowski  
Alderman David DeFronzo  
Alderman Emmanuel Sanchez  
Alderman Michael Trueworthy  
Alderman Wilfredo Pabon  
Alderman Adam Platosz  
Alderman J. Tobias Freeman  
Alderman Roy Centeno  
Alderman Jamie Giantonio

Ald. Black moved to accept and adopt, seconded by Ald. Bielinski. So voted. Approved June 27, 2013 by Mayor Timothy E. O'Brien.

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**32365 RE: BUDGET AMENDMENT AND BUDGET TRANSFER CIVIL SERVICE**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Overview: The purpose of this resolution is to increase the budget for the Civil Service division due to the fact that the sheer volume of the police officer applicants was greater than originally projected and budgeted for. As part of the normal application process: test fees, employee physicals, drug tests, background checks and other purchase services are required by the City as an employer. This resolution is to amend the FY 13 General Fund by the increase in the test fees collected as well as transfer money to cover the costs associated with the on-going hiring process of new police officers.

Whereas, the Civil Service Division of the Legal Services Department is in need of additional monies to cover the costs associated with the hiring of certified and entry-level police officers as well as other professional services which are provided by this division,

Whereas, there are monies available through the collection of written test fees,

Therefore, Be it Resolved, that the FY 2012-2013 General Fund Budget be amended for this purpose as follows:

Increase Revenue:			
001521002-4475	Civil Service – Test Fees	\$	11,560
Increase Expenditure:			
001521002-5331	Civil Service – Professional Services	\$	3,506
001521002-5338	Civil Service – Test Fees	\$	<u>8,054</u>
	Total	\$	11,560

Whereas, additional money would be needed to cover costs associated with the application of new police officers and the on-going hiring process,

Whereas, there are monies available in the Contingency account that can be allocated for this specific purpose,

Therefore, Be it Further Resolved, that the FY 2012-2013 General Fund Budget be transferred for this purpose as follows:

Decrease Expenditure:			
001625101-5871	Admin & Contingency - Contingency	\$	20,000
Increase Expenditure:			
001521002-5331	Civil Service – Professional Services	\$	9,000
001521002-5334	Civil Service – Employee Physicals	\$	10,000
001521002-5336	Civil Service – Other Purchase Services	\$	<u>1,000</u>
	Total	\$	20,000

Alderman Suzanne Bielinski  
Civil Service Commission Liaison

Alderman Carlo Carozzi Jr.  
Civil Service Commission Liaison

Ald. Bielinski moved to accept and adopt, seconded by Ald. Carozzi. So voted. Approved June 30, 2013 by Mayor Timothy E. O'Brien.

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**32366 RE: CONTRACT AMENDMENT WITH ALDEN NOVAK & DODD, INC. FOR PROFESSIONAL SERVICES – ASSESSOR’S OFFICE AND TAX COLLECTOR**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, At it's Regular Meeting of August 9, 2000, the Common Council authorized via Resolution 26019 a professional services contract between the City of New Britain and Alden Novak & Dodd, Inc., the agreement was in effect through June 30, 2001 with extensions of the contract through June 30, 2013 was subsequently approved by the Common Council; and

WHEREAS, The City Assessor requests authorization for a contract amendment to provide for another extension of the professional services agreement with Alden Novak & Dodd, Inc through June 2014; services provided include software support for the Tax Department and the Assessor's applications, such as:

- Revision of software as required;
- Support for City personnel in the operation of the applications;
- Conversion of magnetic media for communications with the State of Connecticut and outside printing services;
- Maintenance of a link to CAMA system; and,

WHEREAS, the proposed amendment specifies the same annual cost of \$17,600.00 for the services which this amount has been budgeted for in FY 13-14 in account number 001107002-5352, General Fund, Data Processing;

RESOLVED, that the Purchasing Agent is hereby authorized to execute a contract amendment for another one-year period with Alden Novak & Dodd, Inc in the amount of \$17,600 for the provision of professional services described above.

Alderman Michael Trueworthy

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Bielinski. So voted. Approved July 5, 2013 by Mayor Timothy E. O'Brien.

**32367 RE: MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND CAPITAL WORKFORCE PARTNERS**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS; Capital Workforce Partners (CWP) has as its mission, to support an effective workforce development system that strategically connects economic development and training resources for the purpose of building and maintaining a strong and vibrant workforce, in New Britain, and

WHEREAS; both CWP and the City of New Britain recognize the future workforce challenges as the following:

- Present and future shortages of skilled workers
- Global competiion for Connecticut companies, and

WHEREAS; both parties wish to address these workforce development challenges through the use of the CTWorks System,

NOW, THEREFORE, BE IT RESOLVED; that the Mayor is authorized to approve and sign a Memorandum of Understanding (MOU) between the City of New Britain and Capital Workforce Partners to provide manufacturing employers with resources to train current employees and capacity to expand their workforce by hiring new workers through a subsidized training program. CWP will manage the



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training programs under the New Britain Manufacturing Initiative, and, this MOU is not to exceed \$105,000.

Alderman Michael Trueworthy

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Bielinski. So voted. Approved June 30, 2013 by Mayor Timothy E. O'Brien.

There being no further business to come before the Council, Ald. Trueworthy moved to adjourn, seconded by Ald. Bielinski. So voted. Meeting adjourned at 8:51 p.m.

ATTEST: Peter J. Denuzze, City Clerk