

June 5, 2012

## **SPECIAL MEETING OF THE COMMON COUNCIL**

**JUNE 5, 2012**

Mayor Timothy E. O'Brien called the Special Meeting of the Common Council to order on Tuesday, the 5th day of June 2012 at 7:02 p.m. in the Common Council Chambers, City Hall.

Thirteen members were present at roll call: Trueworthy, Magnuszewski, Centeno, DeFronzo, Sanchez, Collins, Black, Hermanowski, Platosz, Brown, Pabon, Giantonio, and Bielinski.

Two members were absent due to out of town business commitments – Ald. Carlozzi and Ald. Freeman.

The invocation was given by City Clerk, Peter J. Denuzze: O God, our Heavenly Father, we pray that you give this Common Council strength to make the proper decisions in adopting a budget that takes care of the needs of our City, but not forgetting the taxpayers who ultimately pay for those needs. We ask this in Thy name. Amen.

Ald. Trueworthy moved the reading of the Mayor's Warrant be waived, seconded by Ald. Bielinski. So voted.

### **MAYOR'S WARRANT**

TO THE CLERK OF THE CITY OF NEW BRITAIN:

BY THE AUTHORITY OF THE STATE OF CONNECTICUT, you are hereby commanded to notify Suzanne Bielinski, Shirley A. Black, Rha-Sheen D. Brown, Carlo Carlozzi, Jr., Roy Centeno, Tonilynn Collins, David DeFronzo, J. Tobias Freeman, Jamie Giantonio, Lawrence J. Hermanowski, Eva Magnuszewski, , Wilfredo Pabon, Adam Platosz, Emmanuel R. Sanchez, Michael W. Trueworthy, Aldermen and Alderwomen of said City, that there will be a Special Meeting of the Common Council on Tuesday evening, June 5, 2012 at 6:30 p.m. in the Council Chambers, 27 West Main Street, City Hall, for the following purposes:

1. To accept a report of the Committee on Administration, Finance and Law regarding Mayor's Proposed General Fund Budget for Fiscal Year 2012-2013; Special Revenue Funds and Enterprise Fund for Fiscal Year 2012-2013; Budget Appropriation for Capital Improvement Program for Fiscal Year 2012-2013 (LoCIP).
2. To accept a report of the Consolidated Sub-Committee regarding Mayor's Proposed General Fund Budget for Fiscal Year 2012-2013; Special Revenue Funds and Enterprise Fund for Fiscal Year 2012-2013; Budget Appropriation for Capital Improvement Program for Fiscal Year 2012-2013 (LoCIP).
3. To accept a report of the Committee on Planning, Zoning and Housing regarding Mayor's Proposed General Fund Budget for Fiscal Year 2012-2013; Special Revenue Funds and Enterprise Fund for Fiscal Year 2012-2013; Budget Appropriation for Capital Improvement Program for Fiscal Year 2012-2013 (LoCIP).
4. To act upon a report of the Administration, Finance and Law Committee regarding Code of Ordinances be amended by adding new Article XVII – Reorganization of City Departments and Offices to Chapter 2.
5. To act upon a report of the Consolidated Committee regarding Code of Ordinances be amended by adding new Article XVII – Reorganization of City Departments and Offices to Chapter 2.

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6. To act upon a report of the Committee on Planning, Zoning and Housing regarding Code of Ordinances be amended by adding new Article XVII – Reorganization of City Departments and Offices to Chapter 2.
7. To act upon a Resolution regarding the General Fund Budget for Fiscal Year 2012-2013.
8. To act upon a Resolution regarding the Special Revenue Funds and Enterprise Fund for Fiscal Year 2012-2013.
9. To act upon a Resolution regarding the Budget Appropriation for Capital Improvement Program for Fiscal Year 2012-2013 (LoCIP).
10. To act upon a Resolution regarding Code of Ordinances be amended by adding new Article XVII – Reorganization of City Departments and Offices to Chapter 2.

HEREOF FAIL NOT, but due service and return make according to law.  
Dated at New Britain, this 4th day of June, 2012.

Timothy E. O'Brien, Mayor

### **REPORT OF COMMITTEE ON ADMINISTRATION, FINANCE AND LAW**

- 31819-2 RE: MAYOR'S PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2012-2013**  
**31820-2 RE: SPECIAL REVENUE FUNDS AND ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2012-2013**  
**31821-2 RE: BUDGET APPROPRIATION CAPITAL IMPROVEMENT PROGRAM 2012-2013 (LoCIP)**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Administration, Finance and Law at a special meeting held on Friday evening, June 1, 2012 at 6:08 p.m. in the Council Chambers to which was referred the matter of the following: Item #31819-1 – Mayor's Proposed General Fund Budget for Fiscal Year 2012-2013; Item #31820-1 – Special Revenue Funds and Enterprise Fund budget for Fiscal Year 2012-2013; Item #31821-1 – Budget Appropriation for Capital Improvement Program 2012-2013 (LoCIP) respectfully begs leave to recommend that said items be referred back to the Common Council with a neutral recommendation.

Alderman Carlo Carozzi, Jr.  
Chair

Ald. Trueworthy moved to accept, seconded by Ald. Bielinski. So voted. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

### **REPORT OF CONSOLIDATED COMMITTEE**

- 31819-3 RE: MAYOR'S PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2012-2013**  
**31820-3 RE: SPECIAL REVENUE FUNDS AND ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2012-2013**  
**31821-3 RE: BUDGET APPROPRIATION CAPITAL IMPROVEMENT PROGRAM 2012-2013 (LoCIP)**

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To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Consolidated Committee at a special meeting held on Tuesday evening, June 5, 2012 at 6:00 p.m. in the Council Chambers to which was referred the matter of the following: Item #31819-1 – Mayor's Proposed General Fund Budget for Fiscal Year 2012-2013; Item #31820-1 – Special Revenue Funds and Enterprise Fund budget for Fiscal Year 2012-2013; Item #31821-1 – Budget Appropriation for Capital Improvement Program 2012-2013 (LoCIP) respectfully begs leave to recommend that said items be referred back to the Common Council with a neutral recommendation.

Alderman Shirley Black  
Chair

Ald. Trueworthy moved to accept, seconded by Ald., Collins. So voted. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

### **REPORT OF COMMITTEE ON PLANNING, ZONING AND HOUSING'**

- 31819-4 RE: MAYOR'S PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2012-2013**
- 31820-4 RE: SPECIAL REVENUE FUNDS AND ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2012-2013**
- 31821-4 RE: BUDGET APPROPRIATION CAPITAL IMPROVEMENT PROGRAM 2012-2013 (LoCIP)**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Planning, Zoning and Housing at a special meeting held on Friday evening, June 1, 2012 at 6:19 p.m. in the Council Chambers to which was referred the matter of the following: Item #31819-1 – Mayor's Proposed General Fund Budget for Fiscal Year 2012-2013; Item #31820-1 – Special Revenue Funds and Enterprise Fund budget for Fiscal Year 2012-2013; Item #31821-1 – Budget Appropriation for Capital Improvement Program 2012-2013 (LoCIP) respectfully begs leave to recommend that said items be referred back to the Common Council with a neutral recommendation.

Alderman Michael Trueworthy  
Acting Chair

Ald. Trueworthy moved to accept, seconded by Ald. Bielinski. So voted. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

### **REPORT OF COMMITTEE ON ADMINISTRATION, FINANCE AND LAW**

- 31818-1 RE: PROPOSED AMENDMENT TO THE ORDINANCES ADDING ARTICLE XVII – REORGANIZATION OF CITY DEPARTMENTS AND OFFICES TO CHAPTER 2**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Administration, Finance and Law at a special meeting held on Tuesday evening, June 5, 2012 at 6:10 p.m. in the Council Chambers to which was referred the matter of Item #31818 – Code of Ordinances be amended by adding new Article XVII – Reorganization of

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City Departments and Offices to Chapter 2 voted to accept and recommend that the following resolution be referred back to the Common Council with a favorable recommendation.

Alderman Carlo Carozzi, Jr.  
Chair

Ald. Trueworthy moved to accept, seconded by Ald. Bielinski. So voted. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

### **REPORT OF CONSOLIDATED COMMITTEE**

#### **31818-2 RE: PROPOSED AMENDMENT TO THE ORDINANCES ADDING ARTICLE XVII – REORGANIZATION OF CITY DEPARTMENTS AND OFFICE TO CHAPTER 2**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Consolidated Committee at a special meeting held on Tuesday evening, June 5, 2012 at 6:00 p.m. in the Council Chambers to which was referred the matter of Item #31818 – Code of Ordinances be amended by adding new Article XVII – Reorganization of City Departments and Offices to Chapter 2 voted to accept and recommend that the following resolution be referred back to the Common Council with a favorable recommendation.

Alderwoman Shirley Black  
Chair

Ald. Trueworthy moved to accept, seconded by Ald. Sanchez. So voted. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

### **REPORT OF COMMITTEE ON PLANNING, ZONING AND HOUSING**

#### **31818-3 RE: PROPOSED AMENDMENT TO THE ORDINANCES ADDING ARTICLE XVII – REORGANIZATION OF CITY DEPARTMENTS AND OFFICES TO CHAPTER 2**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

The Committee on Planning, Zoning and Housing at a special meeting held on Tuesday evening, June 5, 2012 at 6:05 p.m. in the Council Chambers to which was referred the matter of Item #31818 – Code of Ordinances be amended by adding new Article XVII – Reorganization of City Departments and Offices to Chapter 2 voted to accept and recommend that the following resolution be referred back to the Common Council with a favorable recommendation.

Alderman Roy Centeno  
Chair

Ald. Trueworthy moved to accept, seconded by Ald. Sanchez. So voted. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

Ald. Trueworthy moved to accept and adopt Resolution 31819-5, seconded by Ald. Bielinski. Ald. Trueworthy moved to amend by presenting a strike-all amendment, seconded by Ald. Bielinski. So voted. Ald. Pabon and Ald. Giantonio opposed.

**RESOLUTIONS**

**31819-5 RE: GENERAL FUND BUDGET FOR FISCAL YEAR 2012-2013**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED, by the Common Council of the City of New Britain, upon recommendation of the Mayor, the attached estimates of revenue and expenditures, as amended by the Common Council, with all supporting data be the same as hereby made, and for the purpose of meeting said appropriation, a tax of 36.63 mills on the dollar be computed on the basis of a collection rate of 95.88% and the same is hereby laid on the Grand List of October 1, 2011 on all rateable estates and property within the limits of the City of New Britain liable to taxation, and be it further

RESOLVED, that all city taxes for the fiscal year ending June 30, 2013 excluding motor vehicle and personal property which shall be paid on July 1, 2012 and real property taxes shall be due and payable in equal semi-annual installments on the first day of July 2012 and the first day of January 2013 except that any tax of less than Two-Hundred dollars shall be due and payable in full on the first day of July 2012.

If any installments of such tax shall not be paid on or before the first business day of the month next succeeding that in which it shall be due and payable, such installment shall immediately become delinquent and shall be subject to interest at the rate and manner provided in the general statutes. Any taxpayer may pay the total amount of any such tax at the time when the first installment shall be payable and nothing herein shall preclude the payment of the January 1, 2013 installment prior to said 1st due date.

Alderman Michael Trueworthy  
Mayor Pro-Tempore

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Bielinski. Roll call vote – 11 in favor, 2 opposed. IN FAVOR: Ald. Trueworthy, Magnuszewski, Centeno, DeFronzo, Sanchez, Collins, Black, Hermanowski, Platosz, Brown and Bielinski. OPPOSED: Ald. Pabon and Ald. Giantonio. RESOLUTION ADOPTED. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

Ald. Trueworthy moved to accept and adopt Resolution 31820-5, seconded by Ald. Bielinski. Ald. Trueworthy moved to amend by presenting a strike-all amendment, seconded by Ald. Bielinski. So voted.

**31820-5 RE: SPECIAL REVENUE FUNDS AND ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2012-2013**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED, The Common Council of the City of New Britain, upon recommendation of the Mayor, as amended by the Common Council, estimates that the attached listing of income and expenditures for each Special Revenue and Enterprise Fund, as further amended by the Common Council, be adopted for the Fiscal Year 2012-2013 as follows:

Special Revenue Funds

Stanley Golf Course Operating Fund #201	\$ 2,055,551
Cemetery Operating Fund #204	529,701
Dog Fund #205	158,297

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Sewer Operating Fund #208	7,958,461
Youth Service Bureau #278	322,190
Donations Account #283	330,000
Medical Self Insurance Fund #702	30,204,531
W/C Self Insurance Fund #703	2,703,673
Liability Insurance Fund #704	174,750

Enterprise Funds

Water Department	\$ 13,937,149
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Alderman Michael Trueworthy  
Mayor Pro-Tempore

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Bielinski. Roll call vote – 13 in favor, 0 opposed. IN FAVOR: Ald. Trueworthy, Magnuszewski, Centeno, DeFronzo, Sanchez, Collins, Black, Hermanowski, Platosz, Brown, Pabon, Giantonio and Bielinski. RESOLUTION ADOPTED.

Ald. Trueworthy moved to accept and adopt Resolution 31821-5, seconded by Ald. Bielinski. Ald. Trueworthy moved to amend by presenting a strike-all amendment, seconded by Ald. Bielinski. So voted. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

**31821-5 RE: CAPITOL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2012-2013**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLUTION SUMMARY

Article XI of the Charter of the City of New Britain requires the Mayor to present to the Common Council a "Mayor's Proposed Capital Projects Budget". The Capital Projects Budget includes a listing of all proposed capital projects for a six (6) year period with a general description, location and an estimated cost for each proposed activity.

Public Act 87-584, Section 11-44, has created a program referred to as the "Local Capital Improvement Fund" (LOCIP) to provide assistance to Connecticut municipalities for capital activities. For the fiscal year 2012-2013, the State of Connecticut allocated \$931,158 of new monies to New Britain.

The Mayor evaluated the needs of city departments and identified specific projects for funding through the Local Capital Improvement Program Entitlement XXV. Individual grant applications to the State of Connecticut for approval by the Secretary of the Office of Policy and Management is proposed for the projects listed below:

**Project:**

**Public Works**

Sidewalk Improvements	\$ 200,000
Washington Park Soccer Field	\$ 75,000
Walnut Hill Park World War I Monument Improvements	\$ 100,000
Street Rehabilitation Project	\$ 556,158
<b>Total LOCIP</b>	<b>\$ 931,158</b>

RESOLVED, Timothy E. O'Brien Jr., Mayor of the City of New Britain, be authorized to execute all grant documents with the State on behalf of the City for the projects identified herein and,

RESOLVED, the sum of \$931,158 be appropriated within the Special Revenue Fund, LoCIP Fund #213, for the projects specified with the individual expenditure and revenue accounts established for Entitlement XXV grant proceeds.

Ald. Michael Trueworthy  
Mayor Pro-Tempore

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Bielinski. Roll call vote – 13 in favor, 0 opposed. IN FAVOR: Ald. Trueworthy, Magnuszewski, Centeno, DeFronzo, Sanchez, Collins, Black, Hermanowski, Platosz, Brown, Pabon, Giantonio and Bielinski. RESOLUTION ADOPTED. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

Ald. Trueworthy moved to accept and adopt Resolution 31818-4, seconded by Ald. Bielinski. Ald. Trueworthy moved to amend by presenting a strike-all amendment, seconded by Ald. Bielinski. So voted.

**31818-4 RE: AMENDMENT TO CHAPTER 2 OF THE ORDINANCES ADDING ARTICLE XVII – REORGANIZATION OF CITY DEPARTMENTS AND OFFICES**

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: PURPOSE. To reorganize the departments and offices of the City of New Britain.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the Code of Ordinances be amended by adding a new ARTICLE ~~VXII~~ XVII REORGANIZATION OF CITY DEPARTMENTS AND OFFICES to Chapter 2 to read as follows (inserted text appears in underline; deleted text appears in ~~strikethrough~~; new sections begin with the word [new]; amendment inserted text appears in **italic bold underline**; amendment deleted text appears in **italic bold strikethrough**):

[NEW] ARTICLE ~~VXII~~ XVII. Reorganization of the Departments and Offices of the City of New Britain.

Sec. 2-911. REORGANIZATION PLAN

(a) Pursuant to Section 5-4 of the City Charter, there is hereby enacted a reorganization plan. This plan shall include the reorganization of all city departments and offices **except the Common Council and Board of Education**. As a result of this reorganization plan, there shall hereby be six (6) departments in the City of New Britain. Those departments shall be formed from departments existing prior to this reorganization, as follows:

1. Community Services Department which shall consist of:
  - i. Health Department
  - ii. Licenses, Permits and Inspections Department
  - iii. Senior Center Department
  - iv. Parks & Recreation Department (Persons with Disabilities)
  - v. Parks & Recreation Department (Youth Services)
  - vi. Parks & Recreation Department (Veterans services)**
  - vii. Human Rights and Opportunities**
  - viii. Welfare Department**

2. Finance Administration which shall consist of:
  - i. Office of the Assessor
  - ii. Finance Department (including Central Administration, Information Technology, Purchasing)
  - iii. Property Management Department (parking ticket office)
  - iv. Tax Collector's Office
  - v. Water Department (billing and financial administrative)
  
3. Legal Services Department which shall consist of :
  - i. Town and City Clerk
  - ii. Corporation Counsel's Office
  - iii. Democratic Registrar of Voters
  - iv. Personnel Department
  - v. Republican Registrar of Voters
  
4. Economic and Policy Department which shall consist of:
  - i. Office of the Mayor
  - ii. Department of Municipal Development (including City Plan and HUD funds administration)
  - ~~iii. Parks & Recreation Department (recreation and events)~~
  - iii. Municipal Economic Development Authority**
  
5. Public Safety Department which shall consist of:
  - i. Emergency Management
  - ii. Fire Department
  - iii. Police Department
  - iv. Public Safety Telecommunications Department
  
6. Public Works Department which shall consist of:
  - i. Park & Recreation Department (~~park maintenance except Persons with Disabilities, Youth Services and Veterans services and including Stanley Golf Course and Driving Range and Fairview Cemetery~~)
  - ii. Property Management Department (except ~~except~~ parking ticket office)
  - iii. Public Works Department (**including Sewer Operating**)
  - iv. Water Department (water maintenance)

(b) Notwithstanding any provision of the Ordinances of the City of New Britain, except in the case of the Fire, Police and Public Safety Telecommunications Departments, whenever said Ordinances refer to any department or office, or portion, function or the department head thereof, the functions, powers and responsibilities referred to therein shall be vested in such reorganized department, or , as the case may be, in the department head of such reorganized department. **When the terms used to describe the departments, department heads and offices set forth in this reorganization ordinance differ from the terms contained in other sections of the Code of Ordinances, the reorganization ordinance shall control and be applicable.**

Alderman Michael Trueworthy  
President to the Common Council

Alderwoman Suzanne Bielinski



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Majority Leader

Ald. Trueworthy moved to accept and adopt, seconded by Ald. Bielinski. Roll call vote – 13 in favor, 0 opposed. IN FAVOR: Ald. Trueworthy, Magnuszewski, Centeno, DeFronzo, Sanchez, Collins, Black, Hermanowski, Platosz, Brown, Pabon, Giantonio and Bielinski. RESOLUTION ADOPTED. Approved by Mayor Timothy O'Brien Jr. the 8th day of June 2012.

Ald. Trueworthy moved to adjourn, seconded by Ald. Bielinski. So voted. Meeting adjourned at 7:49 p.m.

ATTEST: Peter J. Denuzze, City Clerk