

**REGULAR MEETING OF THE COMMON COUNCIL**  
**SEPTEMBER 28, 2016**  
**AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS**  
**PETITIONS**

1. PLEASE REVIEW THE NEED FOR MORE STREET LIGHTING ON DEVENS STREET. RESIDENTS HAVE EXPRESSED CONCERN THAT THERE IS CURRENTLY NOT ENOUGH LIGHTING IN THEIR AREA. J. HARGRAVES, K. ROSADO

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND  
LEGISLATIVE COMMITTEES**

**\*\*CONSENT AGENDA**

**REPORTS**

**BOARD OF POLICE COMMISSIONERS**

- \*\*A.) 33456** RESPONSE TO PETITION 33456. PURPOSE: INVESTIGATE SPEEDING ON HAZELMERE ROAD.
- \*\*B.) 33490** RESPONSE TO PETITION 33490. PURPOSE: HANDICAP PARKING SIGN ON RICHARD STREET.
- \*\*C.) 33507** RESPONSE TO PETITION 33507. PURPOSE: CROSSWALK AT 59 ARCH STREET.
- \*\*D.) 33508** RESPONSE TO PETITION 33508. PURPOSE: MID-BLOCK CROSSWALK AT INTERSECTION OF LINCOLN AND ADAMS STREETS.
- \*\*E.) 33543** RESPONSE TO PETITION 33543. PURPOSE: REVIEW OF PROBLEMS PERTAINING TO CONSTRUCTION TRUCKS TRAVELING ALONG BLACK ROCK AVENUE.

**CITY CLERK**

- \*\*F.) ITEM #** CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.

**FINANCE DEPARTMENT**

- \*\*G.) ITEM #** COOPERATIVE PURCHASING. PURPOSE: \$95,195.60 TO TILCON CONNECTICUT, INC. FOR PURCHASE AND INSTALLATION OF BITUMINOUS CONCRETE AT STANLEY GOLF COURSE.
- \*\*H.) ITEM #** COOPERATIVE PURCHASING. PURPOSE: \$55,574.30 TO TILCON CONNECTICUT, INC. FOR PROCESSED STONE AND CLASS 2 ASPHALT FOR THE STANLEY GOLF COURSE.
- \*\*I.) ITEM #** ON-LINE AUCTION. PURPOSE: \$2,344.10 RECEIVED DURING AUGUST 2016 FOR THE SALE OF SURPLUS AND UNREPAIRABLE CITY VEHICLES.
- \*\*J.) ITEM #** PUBLIC BID 3874. PURPOSE: EAST RIVER ENERGY TO PROVIDE UNLEADED GASOLINE AT A FIXED PRICE OF \$1.6457 PER GALLON FROM OCTOBER 1, 2016 TO SEPTEMBER 30, 2017 FOR THE PUBLIC WORKS DEPARTMENT.
- \*\*K.) ITEM #** PUBLIC BID NO. 3887. PURPOSE: \$167,031.35 TO SUBURBAN SANITATION SERVICES, INC. FOR NEW WATER LINES, FAUCETS AND GRANITE POSTS AT FAIRVIEW CEMETERY.

## NEW RESOLUTIONS

- 1.) ITEM # AMEND SEC. 2-911 OF THE CODE OF ORDINANCES. PURPOSE: REORGANIZATION OF CITY DEPARTMENTS AND OFFICES, EXCEPT THE COMMON COUNCIL AND BOARD OF EDUCATION. J. GIANTONIO
- 2.) ITEM # CONVENYANCE OF PROPERTY. PURPOSE: SALE 125 COLUMBUS BOULEVARD. J. GIANTONIO
- 3.) ITEM # OCTOBER 2016 AS ITALIAN AMERICAN HERITAGE MONTH AND COLUMBUS DAY. C. CARLOZZI, JR.
- 4.) ITEM # BIOTERRORISM/EMERGENCY PREPAREDNESS PLANNING PROGRAM. PURPOSE: RECEIPT OF GRANT FUNDING OF \$53,044 FROM THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH. J. GIANTONIO, R. SMEDLEY
- 5.) ITEM # ANTI-BLIGHT ORDINANCE. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES SEC. 7-42 AND 7-45 TO GIVE CONSIDERATION IN ENFORCEMENT TO HISTORIC PROTECTED PROPERTIES. D. NAPLES
- 6.) ITEM # BIOTERRORISM/EMERGENCY PREPAREDNESS PLANNING PROGRAM. PURPOSE: \$36,140 TO EMS TO ASSIST WITH EMERGENCY PLANNING FOR THE HEALTH DEPARTMENT. J. GIANTONIO, R. SMEDLEY
- 7.) ITEM # BUDGET APPROPRIATIONS. PURPOSE: GRANT FUNDING FROM THE STATE OF CONNECTICUT – HEALTH PER CAPITA. J. GIANTONIO, R. SMEDLEY
- 8.) ITEM # LEAD POISONING AND PREVENTION. PURPOSE: RECEIPT OF ADDITIONAL FUNDING OF \$31,130 FROM THE STATE OF CONNECITCUT DEPARTMENT OF PUBLIC HEALTH. J. GIANTONIO, R. SMEDLEY
- 9.) ITEM # OBESITY IN SCHOOL AGE CHILDREN. PURPOSE: RECEIPT OF FUNDING OF \$25,114 FROM THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH. J. GIANTONIO, R. SMEDLEY
- 10.) ITEM # GRANT FUNDED PERSONNEL PERFORM SERVICES. PURPOSE: MINIMIZING THE RISK OF SPREADING SEXUALLY TRANSMITTED DISEASES THROUGH AWARENESS, INDENTIFICATION, TREATMENT AND INTERVENTION. J. GIANTONIO, R. SMEDLEY
- 11.) ITEM # SENIOR CENTER. PURPOSE: COMMUNITY BASED EXERCISE PROGRAM ZUMBA GOLD FOR SENIORS. J. GIANTONIO, R. SMEDLEY
- 12.) ITEM # CLEAN WATER ACT. PURPOSE: \$148,000 TO CDM SMITH FOR CONSULTING ENGINEERING ASSISTANCE FOR THE PUBLIC WORKS DEPARTMENT. D. NAPLES, J. SANDERS, JR.

## UNFINISHED BUSINESS

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**REGULAR MEETING OF THE COMMON COUNCIL  
SEPTEMBER 28, 2016  
AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS**

**PETITIONS**

1. PLEASE REVIEW THE NEED FOR MORE STREET LIGHTING ON DEVENS STREET. RESIDENTS HAVE EXPRESSED CONCERN THAT THERE IS CURRENTLY NOT ENOUGH LIGHTING IN THEIR AREA. J. HARGRAVES, K. ROSADO

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND  
LEGISLATIVE COMMITTEES**

**\*\*CONSENT AGENDA**

**REPORTS**

**BOARD OF POLICE COMMISSIONERS**

- \*\*A.) 33456      RESPONSE TO PETITION 33456. PURPOSE: INVESTIGATE SPEEDING ON HAZELMERE ROAD.**

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33456

RE: Common Council Petition #33456, re: Please investigate speeding on Hazelmere Road in response to complaints from neighborhood residents.

The Traffic Safety Bureau supervisor conducted a traffic study and found no motor vehicle accidents on Hazelmere Road in the past three years. During the same time period, there have been no reported motor vehicle complaints or motor vehicle arrests. The Patrol Division and the Traffic Safety Bureau have monitored the area on several occasions, but observed no motor vehicles travelling excessively fast in the posted 25 MPH zone. Data indicates no excessive speed problem on Hazelmere Road and no action necessary by the Board. The Patrol Division and the Traffic Safety Bureau will continue random enforcement patrols in the area.

As a result of the Traffic Safety Bureau findings and corrective actions, the Board voted to continue with random enforcement patrols in the area.

Jack W. Ferguson II  
Clerk of the Board

- \*\*B.) 33490      RESPONSE TO PETITION 33490. PURPOSE: HANDICAP PARKING SIGN ON RICHARD STREET.**

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33490

RE: Common Council Petition #33490, re: Please look into placing a handicapped sign in front of the property at 34 Richard Street. Residents have complained about the inability for ADA buses to provide appropriate pick up and transportation due to the lack of parking/pick up locations in this area.

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The Traffic Bureau Supervisor inspected the area and consulted with the Engineering Project Manager of Public Works regarding this request. Authorizing a handicap parking sign installed by the City carries with it the requirement to make the area compliant with ADA regulations. Furthermore, a handicap parking sign does not guarantee an open space for an ADA bus to pick up or drop off passengers. It is recommended that this request be denied, and in its place create a space "No Parking Zone – Buses Only", to allow for the safe loading and unloading of ADA bus passengers.

The Board voted to deny the placing of a handicapped sign in front of the property at 34 Richard Street, instead place a "No Parking Zone – Buses Only" sign to allow for the safe loading and unloading of ADA bus passengers.

Jack W. Ferguson II  
Clerk of the Board

**\*\*C.) 33507      RESPONSE TO PETITION 33507. PURPOSE: CROSSWALK AT 59 ARCH STREET.**

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33507

RE: Common Council Petition #33507, re: Please conduct a traffic study to add a crosswalk at 59 Arch Street to South Congregational First Baptist Church. Residents have expressed a need for a crosswalk in this area.

The Traffic Bureau Supervisor inspected the area and consulted with the Public Works Engineering Project Manager regarding this request. This would be a mid-block crossing with no vehicular traffic controls. Currently, a clearly marked, traffic signal controlled pedestrian crosswalk, is located a short distance away at the intersection of Arch Street, Main Street, Chestnut Street and Walnut Street. The Traffic Bureau and Engineering recommendation is to deny this petition.

The Board voted to deny this petition to add a crosswalk at 59 Arch Street.

Jack W. Ferguson II  
Clerk of the Board

**\*\*D.) 33508      RESPONSE TO PETITION 33508. PURPOSE: MID-BLOCK CROSSWALK AT INTERSECTION OF LINCOLN AND ADAMS STREETS.**

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33508

RE: Common Council Petition #33508, re: Please conduct a traffic study to add a mid-block crosswalk at the intersection of Lincoln and Adams Streets along with updating the existing crosswalk at Adams and Vine Streets. Area residents use this path for direct access to Walnut Hill Park.

The Traffic Bureau Supervisor inspected the area and consulted with the Public Works Engineering Project Manager regarding this request. There appears to be a significant number of pedestrians, many with strollers, who frequent the area and access Walnut Hill Park along this path. It is recommended to approve this petition for a crosswalk at the intersection of Lincoln and Adams Street with high visibility signage as needed, and to update the existing crosswalk at Adams and Vine Streets with new signage.

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The Board voted to approve this petition to add a mid-block crosswalk at the intersection of Lincoln and Adams Streets with high visibility signage as needed, along with updating the existing crosswalk at Adams and Vine Streets.

Jack W. Ferguson II  
Clerk of the Board

**\*\*E.) 33543      RESPONSE TO PETITION 33543. PURPOSE: REVIEW OF PROBLEMS PERTAINING TO CONSTRUCTION TRUCKS TRAVELING ALONG BLACK ROCK AVENUE.**

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33543

RE: Common Council Petition #33543, re: Please review the problems along Black Rock Avenue regarding construction trucks continuing to travel along the street, late night to early morning, speeding and disruptions. Residents have complained numerous times about on-going issues with trucks and would like truck traffic to use alternative route other than Corbin Avenue exit off Route 72.

This complaint was previously addressed by Petitions #32118 and #33257. As a result of these petitions, "No Engine Brake" signs were installed on Black Rock Avenue and a formal request was made by Chief James Wardwell to the Office of the State Traffic Administration (OSTA) to designate Black Rock Avenue as a "No Through Truck" route, and it was denied. The Patrol Division and Traffic Safety Bureau will conduct speed enforcement in the area, specifically during the late night and early morning hours, in an attempt to minimize the impact to the area residents.

This petition requires no further action by the Board.

Jack W. Ferguson II  
Clerk of the Board

**CITY CLERK**

**\*\*F.) ITEM #      CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF:      City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE:      CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Revzon, Michael A.  
Staywell Llc

Mark H. Bernacki  
City Clerk

September 28, 2016

**FINANCE DEPARTMENT**

**\*\*G.) ITEM # COOPERATIVE PURCHASING. PURPOSE: \$95,195.60 TO TILCON CONNECTICUT, INC. FOR PURCHASE AND INSTALLATION OF BITUMINOUS CONCRETE AT STANLEY GOLF COURSE.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Cooperative Purchasing of Bituminous Concrete and the Installation of it at the Stanley Golf Course for the Parks, Recreation and Community Services Department

DATE: September 28, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a) and (b), a purchase order was requested by the Parks, Recreation and Community Services Department for the following under the State of Connecticut's Cooperative Purchasing Plan:

| Supplier                                    | Item   | Price       |
|---|--|-------------|
| Tilcon Connecticut, Inc.<br>New Britain, CT | Bituminous Concrete and the Installation of it | \$95,195.60 |

The Parks, Recreation and Community Services Department has requested the purchase of Bituminous Concrete and the Installation of it around the Stanley Golf Course Club House, Service Road, and Maintenance Building utilizing the State of Connecticut's Contract Award #15PSX0232. The areas that the Bituminous Concrete will be installed at the Stanley Golf Course have not been paved for approximately twenty-five (25) years and are in need of repairs and installation of new Bituminous Concrete due to cracks and holes in the pavement. Funding for this purchase is within a LOCIP, Fiscal Year 2017, account number, 2131500117-52094, Public Works, Stanley Golf Course Paving.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$95,195.60 to Tilcon Connecticut, Inc. of New Britain, CT for the purchase of Bituminous Concrete and the Installation of it at the Stanley Golf Course utilizing the State of Connecticut's Cooperative Purchasing Plans, Contract Award #15PSX0232.

Jack Pieper  
Purchasing Agent

**\*\*H.) ITEM # COOPERATIVE PURCHASING. PURPOSE: \$55,574.30 TO TILCON CONNECTICUT, INC. FOR PROCESSED STONE AND CLASS 2 ASPHALT FOR THE STANLEY GOLF COURSE.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Cooperative Purchasing, Processed Stone and Class 2 Asphalt for the Parks, Recreation and Community Services Department, Stanley Golf Course

DATE: September 28, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the Parks, Recreation and Community Services Department for the following under the State of Connecticut's Cooperative Purchasing Plan:

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| Supplier                | Description     | Quantity | Unit Price  | Total Price |
|-------------------------|-----------------|----------|-------------|-------------|
| Tilcon Connecticut Inc. | Processed Stone | 375 Tons | \$19.95     | \$7,481.25  |
| New Britain, CT.        | Class 2 Asphalt | 665 Tons | \$72.17     | \$47,993.05 |
|                         |                 |          | Total Price | \$55,574.30 |

The Parks, Recreation and Community Services Department requested a purchase order for the purchase of Processed Stone and Class 2 Asphalt for the Stanley Golf Course utilizing the State of Connecticut's Contract Awards #14PSX0143 for the Processed Stone and #15PSX0228 for the Class 2 Asphalt. The Stanley Golf Course needs the Processed Stone and Class 2 Asphalt for the preparation and paving of additional golf cart paths on the newly constructed Red 9 Golf Course area. The additional golf cart paths are to be added to the 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> holes. The Class 2 Asphalt will also be used to resurface older golf cart paths on the White and Blue Nines at the Golf Course as well. The installation of the Processed Stone and Class 2 Asphalt will be installed at the Golf Course by the Public Works Department. Funding is available for this purchase in the Parks, Recreation and Community Services Department, Stanley Golf Course, account number 201420101-5746, Stanley Golf Course Miscellaneous Capital Projects.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$55,574.30 to Tilcon Connecticut Inc. of New Britain, CT utilizing the State of Connecticut's Cooperative Purchasing Plan for the purchase of three hundred and seventy-five (375) Tons of Processed Stone, Contract Award #14PSX0143 and six hundred and sixty-five (665) tons of Class 2 Asphalt, Contract Award # 15PSX0228 for the Stanley Golf Course.

Jack Pieper  
Purchasing Agent

**\*\*I.) ITEM # ON-LINE AUCTION. PURPOSE: \$2,344.10 RECEIVED DURING AUGUST 2016 FOR THE SALE OF SURPLUS AND UNREPAIRABLE CITY VEHICLES.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Sale of Surplus Equipment (Informational Report Only)

DATE: September 28, 2016

Per Resolution 33363-2, dated February 10, 2016, the Purchasing Agent reports that he and the Fire Department's Administration conducted an on-line auction for their Surplus and Unrepairable Equipment. The on-line auction services were provided by Gov-Deals at no charge to the City. Gov-Deals provides on-line auction services for vehicles and equipment only to government agencies. They provide this service to over 5,900 municipalities and state governments in 48 states. They have over 315,000 registered buyers who receive e-mails from them regarding the items that they have on their website for auction.

The money received for the sale of the Surplus Equipment was deposited into the City's General Fund Account, 001624005-4481, General and Administrative, Sale of Property.

The highest bidders for the auctioned Equipment for the months of August 2016 are attached. It indicates the equipment, buyer, number of bids received and the dollar amount received for the equipment sold.

The total dollar amount that the City received for the on-line auction sale of the Surplus and Unrepairable Equipment during August 2016 was \$2,344.10.

Jack Pieper  
Purchasing Agent

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**\*\*J.) ITEM # PUBLIC BID 3874. PURPOSE: EAST RIVER ENERGY TO PROVIDE UNLEADED GASOLINE AT A FIXED PRICE OF \$1.6457 PER GALLON FROM OCTOBER 1, 2016 TO SEPTEMBER 30, 2017 FOR THE PUBLIC WORKS DEPARTMENT.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3874, Unleaded Gasoline for the Public Works Department. (Informational Report)

DATE: September 28, 2016

Public Bid No. 3874 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Unleaded Gasoline for the Public Works Department. Funding is available for this purchase within the Public Works Department's Account Number 001315006-5624, General Fund, Gasoline/Oil/Grease.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to eight (8) Unleaded Gas Supplier Companies. The Purchasing Agent did not receive any letters from the Unleaded Gas Supplier Companies on the mailing list who indicated they could not provide a response to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Administration and the Purchasing Agent. Therefore the Director of Public Works is recommending that the Bid for 87 Octane Unleaded Gasoline, at a fixed cost, be awarded to East River Energy of Guilford, CT. who submitted the lowest price per gallon. Because of the volatility of the energy market, per Resolution 31880, the Purchasing Agent was able to lock in the price and awarded the bid to East River Energy at a fixed price of \$1.6457 per gallon, that includes all taxes, for the 87 Octane Unleaded Gasoline from October 1, 2016 to September 30, 2017. This price is \$.4889 per gallon cheaper than what the City was paying for the 87 Octane Unleaded Gasoline the last time it was put out to bid.

Jack Pieper  
Purchasing Agent

**\*\*K.) ITEM # PUBLIC BID NO. 3887. PURPOSE: \$167,031.35 TO SUBURBAN SANITATION SERVICES, INC. FOR NEW WATER LINES, FAUCETS AND GRANITE POSTS AT FAIRVIEW CEMETERY.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3887 New Water Lines and Faucets at the Fairview Cemetery

DATE: September 28, 2016

Public Bid No. 3887 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for new Water Lines and Faucets at the Fairview Cemetery for the Parks, Recreation and Community Services Department. Funding is available for this purchase within the Parks, Recreation and Community Services Department's, account number, 204419103-5454, Fairview Cemetery Water Lines, Construction Contracts.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twenty-seven (27) Construction and Irrigation Contractors. The Purchasing Agent did not receive any letters from the Construction and Irrigation Contractors on the mailing list indicating that they could not provide a response to the bid request. Response were received as per attached.



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The bids were reviewed for conformance to specifications by the Director of the Parks, Recreation and Community Services Department Administration, the City's On-call Engineering Company associated with this project and the Purchasing Agent. Therefore the Director of the Parks, Recreation and Community Services Department is recommending that the Base Bid and Alternate 1, Granite Posts, be awarded to Suburban Sanitation Services, Inc. of Canton, CT who submitted the lowest responsible bid and met all of the bid specifications for the New Water Lines, Faucets and Granite Posts at the Fairview Cemetery. The bid results were presented to the Fairview Cemetery Commission at their September 13, 2016 meeting. At this meeting they approved the Director of the Parks, Recreation and Community Services Department's recommendation to award is bid for the New Water Lines, Faucets and Granite Posts at the Fairview Cemetery to Suburban Sanitation Services, Inc. of Canton, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$167,031.35 and enter into a contract for the New Water Lines, Faucets and Granite Posts at Fairview Cemetery with Suburban Sanitation Services, Inc. of Canton, CT per the terms and specifications of Public Bid No. 3887.

Jack Pieper  
Purchasing Agent

### NEW RESOLUTIONS

1.) ITEM # **AMEND SEC. 2-911 OF THE CODE OF ORDINANCES. PURPOSE: REORGANIZATION OF CITY DEPARTMENTS AND OFFICES, EXCEPT THE COMMON COUNCIL AND BOARD OF EDUCATION. J. GIANTONIO**

Item # RE: Mayor's Proposed Amendment

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: PURPOSE: To reorganize the departments and offices of the City of New Britain.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the Code of Ordinances be amended by amending Sec. 2-911 of Chapter 2 to read as follows (inserted text appears in underline; deleted text appears in ~~striketrough~~; new sections begin with the word [new]; amendment inserted text appears in ***italic bold underline***; amendment deleted text appears in ~~***italic bold striketrough***~~):

#### Sec. 2-911. REORGANIZATION PLAN

(a) Pursuant to Section 5-4 of the City Charter, there is hereby enacted an amended reorganization plan. This plan shall include the reorganization of all city departments and offices except the common council and board of education.

- (1) Mayor
  - a. Office of the Mayor, ~~which shall include:~~
    1. ~~Municipal Economic Development Authority~~
  - b. Corporation Counsel ~~which shall include:~~
    1. ~~Department of Human Resources and Personnel~~
    2. ~~Human Rights and Opportunities~~
  - c. Police Department
  - d. Fire Department
  - e. ~~Public Safety Telecommunications Department~~
  - e. ***Support Services Department, which shall include:***
    1. ***Facilities and Energy Division***
    2. ***Public Safety Telecommunications Division***
    3. ***Information Technology***
  - f. Public Works Department, which shall include:
    1. ~~***Engineering/Administrative Services Division***~~
    2. ~~Field Services & Parks Division, which shall include:~~
      - i. ~~Stanley Golf Course maintenance~~

- ~~ii. Cemetery maintenance~~
- ~~iii. Fleet and Facilities Division~~
- ~~iv. Water & Sewer Division~~

**3. Fleet Division**

**4. Utility Division, which shall include:**

**i. Water/Sewer Division**

- g. Recreation and Community Services Department, which shall include:
  - 1. Recreation Division, which shall include:
    - ~~i. All r~~ **R**ecreation programming
    - ii. Stanley Golf Course ~~operations~~
    - iii. **Fairview** Cemetery ~~operations~~
  - 2. Community Services Division, which shall include:
    - i. Youth & Family Services
    - ii. Persons with Disabilities
    - iii. Veterans Services
    - iv. Fair Housing
  - 3. Senior Center
- h. Finance Department, which shall include:
  - 1. Central Administration, which shall include:
    - i. Treasury & Accounting Functions
    - ii. Budget & Capital Projects
    - iii. Water/Sewer Billing & Assessments
    - iv. Purchasing & Risk Management
  - 2. City Assessor
- ~~i. Information Technology Department\~~

**i. Department of Economic Development which shall include:**

**1. Municipal Economic Development Authority**

**2. City Plan, which shall include**

**i. Zoning Administration**

**ii. Conservation**

**iii. Historic Preservation**

- j. Health & Building Services Department, which shall include:
  - 1. Building/Housing Inspections and Permitting
  - 2. Health Inspections and Permitting
  - 3. Nursing Services
- 4. Zoning Enforcement**
- k. Department of Municipal ~~Community~~ **Community** Development, which shall include:
  - 1. HUD Funds Administration
    - i. Grants Administration**
    - ii. Development and Construction**
  - ~~2. City Plan & Zoning~~

**I. Human Resources Department, which shall include:**

**1. Human Rights and Opportunities**

- (2) Elected Officials
  - a. Town and City Clerk
  - b. Tax Collector
  - c. Registrars of Voters

(3) Notwithstanding any provision of the Ordinances of the City of New Britain, except in the case of the fire, police and public safety telecommunications departments, whenever said Ordinances refer to any department or office, or portion, function or the department head thereof, the functions, powers and responsibilities referred to therein shall be vested in such reorganized department, or, as the case may be, in the department head of such reorganized department. When the terms used to describe the departments, department heads and offices set forth in this reorganization ordinance differ from the terms contained in other sections of the Code of Ordinances, the reorganization ordinance shall control and be applicable.

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**2.) ITEM # CONVENYANCE OF PROPERTY. PURPOSE: SALE 125 COLUMBUS BOULEVARD. J. GIANTONIO**

**3.) ITEM # OCTOBER 2016 AS ITALIAN AMERICAN HERITAGE MONTH AND COLUMBUS DAY. C. CARLOZZI, JR.**

Item # RE: Italian American Heritage Month and Columbus Day

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the United States Congress, by joint resolution on April 30, 1934 and modified in 1968 (36 U.S.C. 107), as amended, proclaimed the second Monday of October of each year as "Columbus Day"; and

WHEREAS, Columbus Day has become a celebration of not only memorializing the man and his crew who journeyed to America 524 years ago, but also a day to reflect on the professional and social accomplishments of all Americans of Italian descent and their impact on American Society; and

WHEREAS, the City of New Britain is proud to be home to such a distinguished population and recognizes the accomplishments Italian American men and woman have made in fields including business, education, government, law, medicine and public safety; and

WHEREAS, in addition to a strong professional presence, Italian American fraternal organizations, including Angelo Tomasso Sr. Lodge Order Sons of Italy in America, Calabria Mia, Generale Ameglio Society, Angelo Custode Society, Campodipietra Society and Italian Heritage Foundation, Inc., have long been pillars in the New Britain community and have contributed to the rich, diverse culture of our City; NOW, THEREFORE, BE IT

RESOLVED, that the City of New Britain proclaim October 10, 2016 as Columbus Day and call upon all residents to observe this day with appropriate ceremonies and activities; AND BE IT FURTHER

RESOLVED, that the City of New Britain designates October as Italian American Heritage Month.

Alderman Carlo Carlozzi, Jr.

**4.) ITEM # BIOTERRORISM/EMERGENCY PREPAREDNESS PLANNING PROGRAM. PURPOSE: RECEIPT OF GRANT FUNDING OF \$53,044 FROM THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH. J. GIANTONIO, R. SMEDLEY**

Item # RE: Health and Building Services Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Program Objective: to upgrade New Britain's preparedness for response to Bioterrorism (BT), other outbreaks of infectious disease and other public health emergencies. To have the infrastructure in place to perform mass vaccinations/dispensing for the entire population of the city. To prevent or minimize the effects of a public health emergency on the people of the City of New Britain.

Local Program Operation Department: Health, under the supervision of the Director.

Resolution Purpose: To approve the receipt of additional grant funding from the State of Connecticut for period 7/1/16 through 06/30/17

WHEREAS; the State Department of Public Health has notified the City that I funding has been awarded in the amount of \$53,044 for the period 7/1/16 through 6/30/17.

THEREFORE, BE IT RESOLVED, that The Mayor is authorized to sign any necessary and appropriate agreements in order to secure the use of such funds for said program. This approval may be so indicated by the Town Clerk signing and attesting to this resolution; and BE IT FURTHER

RESOLVED, that the amount of \$53,044 be appropriated into Special Revenue Fund #245, Bioterrorism Planning Program as follows:

|                                |                                |           |
|--------------------------------|--------------------------------|-----------|
| Public Health Preparedness (1) |                                |           |
| Revenue:                       |                                |           |
| 245522153-4222                 | State of CT – BT               | \$ 53,044 |
|                                |                                |           |
| Expenditures:                  |                                |           |
| 245522153-5121                 | Full Time Salaries             | \$ 13,904 |
| 245522153-5876                 | Administration                 | \$ 500    |
| 245522153-5611                 | Office Supplies                | \$ 1,000  |
| 245522153-5337                 | Training & Education /Drills   | \$ 500    |
| 245522153-5331                 | Professional Services          | \$ 36,140 |
| 245522153-5659                 | Operating Materials & Supplies | \$ 1,000  |
|                                | Total Expenditures             | \$ 53,044 |

Alderman Jamie Giantonio  
Alderman Robert Smedley

**5.) ITEM # ANTI-BLIGHT ORDINANCE. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES SEC. 7-42 AND 7-45 TO GIVE CONSIDERATION IN ENFORCEMENT TO HISTORIC PROTECTED PROPERTIES. D. NAPLES**

Item # RE: AMENDMENT OF ANTI-BLIGHT ORDINANCE HISTORIC PROTECTED PROPERTIES

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary and Purpose: To help in the preservation of historically significant buildings in the City by amending the Anti-Blight Ordinance to give special consideration in enforcement to historic protected properties.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN, that Sections 7-42 and 7-45 of Chapter 7 of the Code of Ordinances be amended by adding a new Article III to read as follows (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

Sec. 7-42. - Definitions.

For the purposes of this article, the following words, terms and phrases shall have the following ascribed meanings, unless the context clearly indicates otherwise. Whenever used, the singular number shall include the plural, the plural the singular, and the use of any gender shall include both genders:

- (a) Accessory structure shall mean a structure, the use of which is customarily incidental and subordinate to that of the principal building, structure or use on the same lot.
- (b) A blighting condition shall refer to any of the conditions identified pursuant to this subsection that could contribute to defining a property as blighted premises. Multiple instances of the same type of blighting condition shall be separate blighting conditions.
  - (1) Each occurrence of the following public safety conditions shall constitute a blighting condition:
    - a. Any felony or misdemeanor arrest on the premises, except any arrest:
      - 1. For trespassing pursuant to a standing order by the owner of the property owner that any person trespassing on the property should be arrested for trespassing;
      - 2. Made pursuant to a complaint by the victim of such crime when the victim is a resident of the premises; or
      - 3. Of any person because such person entered such property in violation of a protective order of any kind.

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- b. Any police call to the property arising from complaints by neighbors for noise, loud music or any other disturbances, except any complaint excluded by an anti-blight enforcement officer because such officer determines that the complaints are made for false, malicious or frivolous reasons.
- (2) Each instance of the following physical conditions shall constitute a blighting condition:
- a. Doors, windows or other openings into houses, apartment buildings or commercial buildings which are (i) broken or missing, (ii) boarded up with unpainted wood, metal or other material, or (iii) boarded up, but some or all of the material used to board up the windows or doors in question have been broken, pried off or apart or otherwise vandalized;
  - b. Collapsing or missing walls, floors or roof;
  - c. Exterior walls which contain holes, breaks, loose or rotting materials, which are not properly surface-coated to prevent deterioration or the paint on which is significantly discolored or faded;
  - d. Foundation walls which contain open cracks and breaks;
  - e. Overhang extensions, including, but not limited to, canopies, marquees, signs, awnings, stairways, fire escapes, standpipes and exhaust ducts which contain rust, tearing, fading or other decay;
  - f. Chimneys and similar appurtenances which are in a state of disrepair;
  - g. Screening which contains tears or ragged edges;
  - h. Vermin infestation;
  - i. Garbage, trash or abandoned vehicles on the premises unless the premises is a junkyard licensed by the State of Connecticut;
  - j. Uncut grass, weeds or undergrowth at least one (1) foot in length;
  - k. A fence with missing or rotted boards or with broken or ragged links or other material or which, if made from wood, is not properly surface-coated to prevent deterioration, significant discoloration or fading;
  - l. Bushes or trees allowed to grow anywhere in an area more than one (1) foot laterally and less than seven (7) feet vertically over a walkway, driveway or street;
  - m. Accumulation of stagnant or unsanitary water;
  - n. Dead trees deemed hazardous to the public or to adjacent property;
  - o. Display lights or exterior signs in a broken or disassembled state;
  - p. Exterior paint significantly chipped or faded;
  - q. Clothing left hanging from trees, shrubs or fences in the front yard of any residence;
  - r. Interior furniture left outside, exposed to the elements;
  - s. Accumulations of feces or putrefying substances;
  - t. Vehicles parked on premises unlawfully;
  - u. Graffiti, as defined in Section 7-60 of this Code of Ordinances;
  - v. Any violation of building, housing, zoning, fire or health codes.
- (c) Blighted premises shall mean any building, structure or parcel of land whether vacant or occupied in which (1) City of New Britain determines that existing conditions pose a significant risk to health and safety or because of at least one (1) of the conditions identified in subparagraphs (b)(2)a. or b. of this section or (2) an anti-blight enforcement officer has found there to be at least fifteen (15) occurrences in a one-year period of any of the conditions identified in subsection (b)(2)a. or b. of this section that do not pose a significant risk to health and safety, but which, taken as a whole, such anti-blight enforcement officer determines to cause the building, structure or parcel of land to have a significant deleterious effect on

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neighborhood quality of life, the economic viability of the surrounding area or the taxable value of the property, itself.

- (d) Building shall mean a fixed construction with walls, foundation and roof, such as a house, factory or garage, which is either vacant or occupied.
- (e) As used herein, the City of New Britain shall include the Fire Marshal, Director of Health and Director of Licenses, Permits and Inspections. In addition, references to actions taken by the Fire Marshal, the Director of Health and/or the Director of Licenses, Permits and Inspections shall also apply to similar actions taken by the subordinates or representatives of these officials. [General] Statutes, Section 29-260.
- (f) Dilapidated shall mean no longer adequate for the purpose or use for which it was intended or having fallen into partial or total ruin or decay.
- (g) Legal occupancy shall mean human habitation of a building that is legal by virtue of compliance with state building, state fire safety, local zoning, local housing and all other pertinent codes.
- (h) Neighborhood shall mean an area of the city comprising buildings, structures or parcels of land, any part of which is within a radius of one thousand (1,000) feet of a blighted premises.
- (i) Owner shall mean any person, institution, foundation, corporation, partnership, entity or authority which holds title to or leases real property within the City of New Britain.
- (j) Significant risk to health or safety shall refer to conditions that would likely result in illness, injury or death if allowed to persist.
- (k) Proximate property shall mean any building, structure or parcel of land within one thousand (1,000) feet of a blighted premises.
- (l) Structure shall mean that which has been or is built or constructed and which is, or should be, fastened, anchored, attached or rests on a building, foundation or on the ground, including, but not limited to, any building, fences, fire escapes, railings, towers, sidewalks or stairways.
- (m) Vacant shall mean a period of sixty (60) days or longer during which a building or structure or part thereof is not legally occupied by human beings.
- (n) Vacant parcel shall mean a parcel of land with no buildings or structures thereon.
- (o) Anti-blight enforcement officer means any city official or employee designated by the Mayor as such.
- (p) Historic protected property means a property which is individually listed on the National Register, the State Register; or a property which is within an area which is designated of a national, state or local historic district; or any property that is listed on the City of New Britain's 1996 "Grand List Historic Properties Survey".

(Res. No. 30710-2, 9-9-09; Res. No. 31094-5, 1-11-12)

Sec. 7-45. - Enforcement.

- (a) The anti-blight enforcement officers shall be responsible for enforcement of this code.
- (b) Complaints. The Mayor shall cause there to be kept a correlated database of blighting conditions recorded by the departments of the city such that the number of blighting conditions present on each premises may be determined. The anti-blight enforcement officers of the city shall regularly review this record. Based on this database or other evidence, an anti-blight enforcement officer, any individual affected by the action or inaction of an owner of a dwelling unit or other space subject to the provisions of this article, any civic organization, and any appropriate municipal agency may file, in writing, a complaint of violation of any of these sections with the City of New Britain. Any complaint made pursuant to this subsection shall be kept in the database provided for in this subsection, correlated by premises in question. The staff to the Historic Preservation Commission shall be notified of all complaints involving any historic protected property.
- (c) Investigation. An anti-blight enforcement officer shall undertake an investigation of the complaint by conducting an inspection of the property. If, in the course of such inspection, the anti-blight enforcement officer observes a condition which he/she believes may constitute a violation of a code outside of his/her

competence, he/she shall notify the appropriate personnel, agency or department and request that personnel, agency or department to conduct an inspection and provide to the anti-blight enforcement officer a copy of said report together with any actions which are necessary to abate conditions which constitute a violation(s) of the provisions of this article. The anti-blight enforcement officer shall make a determination, based on the database kept pursuant to subsection (a) of this section, such officer's own investigation, the reports from other code enforcement officials and the records of police calls to the premises, whether the property is a blighted premises in accordance with this article.

- (d) Orders to take corrective action. Enforcement officer makes a determination, pursuant to subsection (c) of this section, that a property is a blighted premises or that fines or fees for a previous violation have remained unpaid for a period of thirty (30) calendar days, and prior notice to the property owner is mandated under the relevant state code, then the City of New Britain shall send a notice of violation and/or unpaid fines or fees and an order to correct such violation on the owner of the property by certified mail or in-hand service by any proper officer or indifferent person. If the owner can not be identified or if the address is unknown, copy of such notice shall be published in a newspaper having general circulation in the municipality, as well as being posted on the City of New Britain website. The order shall require the owner to abate and/or correct any condition which contributes to classification of the property as a blighted premises pursuant to this article in the manner specified in said order within thirty (30) days after the date on which said order is sent to the owner by certified mail or by in-hand service or published in a newspaper. In the case of violations of subdivision (1) of subsection (b) of Section 7-42, conditions shall be considered corrected if no further events identified as blighting conditions under subdivision (1) of subsection (b) of Section 7-42 occur on the premises in question during any twenty-one (21) consecutive days after the effective date of the order. A copy of the order shall be placed on the land records to serve as notice to any subsequent purchaser of the existence of a violation on the premises. In the case of orders for corrective actions involving any historic protected property, the enforcement officer shall first consult with the staff to the Historic Preservation Commission to ensure all such corrective actions are consistent with Chapter 19 Article X of the Municipal Code of Ordinances and that, as necessary, such corrective actions are referred for review and approval by the Historic Preservation Commission, prior to any modifications being made to the property.
  - (e) The notice from the City of New Britain shall include 1) the allegations against him or her and the amount of fines, penalties, costs or fees due; 2) that the individual may contest liability before a hearing officer appointed by the Mayor by delivering in person or by mail written notice within ten (10) days of the date thereof; 3) that if no hearing is demanded, an assessment and judgment may be entered and issued without further notice.
  - (f) Appeal of order. Any person aggrieved by any decision rendered herein may appeal pursuant to Section 1-17 of the Code of Ordinances entitled "Procedure of Enforcement of Municipal Ordinances".
- (Res. No. 30710-2, 9-9-09; Res. No. 31094-2, 9-22-10; Res. No. 31094-5, 1-11-12)

Alderman Don Naples

**6.) ITEM # BIOTERRORISM/EMERGENCY PREPAREDNESS PLANNING PROGRAM. PURPOSE: \$36,140 TO EMS TO ASSIST WITH EMERGENCY PLANNING FOR THE HEALTH DEPARTMENT. J. GIANTONIO, R. SMEDLEY**

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Whereas, a budget within special revenue fund #245 was established for the Bioterrorism/ Emergency Preparedness Planning Program, which includes available funding for a Emergency Preparedness Coordinator, and

Whereas, the monies accepted by the Health Department for the administration of the grant require us to complete the grant deliverables. These include the development, planning and exercising of local and regional emergency preparedness and response plans, and

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Whereas, monies are available within this fund to cover the cost of hiring New Britain Emergency Medical Services to assist with Emergency Planning for the Health Department, and

Whereas, New Britain Emergency Medical Services, is the lead 9-1-1 response agency for the City's comprehensive Emergency Medical Services System and has been actively involved in emergency preparedness planning on a local, regional and statewide level. New Britain Emergency Medical Services is highly qualified to perform in this role for the Health Department.

THEREFORE BE IT RESOLVED that the Purchasing Agent, or his designee, is hereby authorized to execute an agreement for services with New Britain Emergency Medical Services for the above services, for the grant period (9/9/16 thru 8/8/17) at a cost of \$36,140, with the option to extend the contract for a period of one year for the above services. And, BE IT FURTHER

RESOLVED that the compensation come from special revenue fund #245 budget, Public Health Preparedness Planning.

Alderman Jamie Giantonio  
Alderman Robert Smedley

**7.) ITEM # BUDGET APPROPRIATIONS. PURPOSE: GRANT FUNDING FROM THE STATE OF CONNECTICUT – HEALTH PER CAPITA. J. GIANTONIO, R. SMEDLEY**

Item # RE: Health and Building Services Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

The City of New Britain Health Department routinely receives state funding which must be utilized to augment local appropriations provided for public health purposes. These funds are appropriated in the City's special revenue account structure under the Health Per Capita allocation.

Local Program Operation Department: Health Department, under the supervision of the director.

Resolution Purpose: To formally accept and appropriate funding from the State of Connecticut within the City's Health Per Capita special revenue fund account structure.

WHEREAS, the City has been allocated new funding for the period of July 1, 2016 through June 30, 2017 in the amount of \$76,331 and

WHEREAS, under the terms of the grant, the City is allowed to carryover unexhausted funds into the new fiscal year. At the end of fiscal year 2016, this amounted to \$80,537.

WHEREAS, also, under the terms of the agreement, the City is allowed to transfer monies between line items to further augment local appropriations as needed and

WHEREAS, the State of Connecticut has previously approved these line items transfers. THEREFORE BE IT,

RESOLVED, that the fund balance of \$80,537 from Fiscal Year 2016 be transferred into the Health Per Capita revenue and BE IT FURTHER

RESOLVED, that the entire amount of \$156,868 be appropriated within the City's special revenue account structure as follows:

|                |                        |                  |
|----------------|------------------------|------------------|
| Revenue:       |                        |                  |
| 287522171-4222 | Revenue – State of CT  | \$ 76,331        |
| 287522171-4571 | Revenue – Fund Balance | <u>\$ 80,537</u> |
| Total Revenue  |                        | \$156,868        |
| Expenditures:  |                        |                  |
| 287522171-5657 | Educational Materials  | \$ 5,506         |
| 287522171-5121 | Full Time Salaries     | \$ 46,074        |



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|                    |                          |           |
|--------------------|--------------------------|-----------|
| 287522171-5124     | Part Time Salaries *     | \$ 70,917 |
| 287522171-5231     | Fringe Benefits          | \$ 16,871 |
| 287522171-5645     | Books and Periodicals    | \$ 500    |
| 287522171-5435     | Bldg.,Rent and Utilities | \$ 3,000  |
| 287522171-5527     | Malpractice Insurance    | \$ 1,000  |
| 287522171-5652     | Office Supplies          | \$ 4,000  |
| 287522171-5618     | Medical Supplies         | \$ 3,000  |
| 287522171-5740     | Equipment                | \$ 4,500  |
| 287522171-5125     | Student Interns          | \$ 1,500  |
| Total Expenditures |                          | \$156,868 |

Notes:

\*Existing part time temporary positions funded through Health Per Capita Grant in previous years.

Alderman Jamie Giantonio  
Alderman Robert Smedley

**8.) ITEM # LEAD POISONING AND PREVENTION. PURPOSE: RECEIPT OF ADDITIONAL FUNDING OF \$31,130 FROM THE STATE OF CONNECITCUT DEPARTMENT OF PUBLIC HEALTH. J. GIANTONIO, R. SMEDLEY**

Item # RE: Health and Building Services Departments

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Program Objective: To accommodate changes to the CT General Statutes related to lead poisoning and prevention that went into effect on January 1, 2009. In response, the Legislature made changes to Public Act 07-02 that include allocated funds for use by local health departments to assist in responding to an anticipated increase in case numbers and to support new lead activities. The new lead activities will include: referrals to medical providers for blood lead screening of children who are at risk for lead, environmental health case-management services for such children, and education for parents of these children.

Local Program Operation Department: Health, under the supervision of the Director.

Resolution Purpose: To approve the receipt of additional funding from the State of Connecticut Department of Public Health through this subcontract with the New Britain Health Department.

WHEREAS; the State Department of Public Health, through this subcontract, has notified the City that funding in the amount of \$31,130 has been awarded to the New Britain Health Department for fiscal year 7/1/16 through 6/30/17.

WHEREAS; the New Britain Health Department will utilize these funds to monitor blood lead screening of children who are at risk for lead poisoning and provide public health case-management services for such children and education to parents of such children, THEREFORE BE IT,

THEREFORE BE IT RESOLVED, that The Mayor be authorized to sign the contract agreement for this program. And

RESOLVED, that the amount of \$31,130 be appropriated into the Health Per Capita Fund, Lead Poisoning Prevention and Control Program as follows:

|                |                                |          |
|----------------|--------------------------------|----------|
| Revenue:       |                                |          |
| 287522172-4222 | State of CT – CADH             | \$31,130 |
| Expenditures:  |                                |          |
| 287522172-5121 | Full-Time Salaries             | \$27,731 |
| 287522172-5231 | Medicare                       | \$ 402   |
| 287522172-5657 | Programs/Educational Materials | \$ 397   |
| 287522172-5611 | Office Supplies                | \$ 300   |

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|                |                    |          |
|----------------|--------------------|----------|
| 287522172-5331 | Contractual        | \$ 2,300 |
|                | Total Expenditures | \$31,130 |

Alderman Jamie Giantonio  
Alderman Robert Smedley

**9.) ITEM # OBESITY IN SCHOOL AGE CHILDREN. PURPOSE: RECEIPT OF FUNDING OF \$25,114 FROM THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH. J. GIANTONIO, R. SMEDLEY**

Item # RE: Health and Building Services Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Program Objective: To assess the prevalence and demographics of obesity in school age children at preschool, kindergarten, 6<sup>th</sup> grade and 9<sup>th</sup> grade in the City of New Britain. Health Department nurses will extract data from existing Health Assessment forms.

Local Program Operation Department: Health, under the supervision of the Director.

Resolution Purpose: To approve the receipt of grant funding from the State of Connecticut for the grant period of October 1, 2016 – September 30, 2017 for the New Britain Health Department.

WHEREAS; the State of Connecticut Department of Public Health has granted the City of New Britain funding in the amount of \$25,114 for the period 10/1/2016 through 9/30/17.

WHEREAS; these funds are to be used by the New Britain Health Department to identify clients with health-associated risk factors NOW THEREFORE BE IT

RESOLVED, that the Mayor, Erin Stewart, be authorized to sign any necessary and appropriate agreements in order to secure the use of such funds. BE IT FURTHER

RESOLVED, that the monies in the amount of \$25,114 be appropriated within a special revenue fund as follows:

|                    |                       |                  |
|--------------------|-----------------------|------------------|
| REVENUE:           |                       |                  |
| 234522170-4222     | Revenue – St of CT    | \$25,114         |
| EXPENDITURES:      |                       |                  |
| 234522170-5124     | Part Time Salaries    | \$ 14,410        |
| 234522170-5231     | Medicare              | \$ 157           |
| 234522170-5611     | Office Supplies       | \$ 547           |
| 234522170-5331     | Professional Services | <u>\$ 10,000</u> |
| Total Expenditures |                       | \$25,114         |

Alderman Jamie Giantonio  
Alderman Robert Smedley

**10.) ITEM # GRANT FUNDED PERSONNEL PERFORM SERVICES. PURPOSE: MINIMIZING THE RISK OF SPREADING SEXUALLY TRANSMITTED DISEASES THROUGH AWARENESS, IDENTIFICATION, TREATMENT AND INTERVENTION. J. GIANTONIO, R. SMEDLEY**

Item # RE: Health and Building Services Departments

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Program Objective: minimizing the risk of spreading sexually transmitted diseases through awareness, identification, treatment and intervention. Grant funded personnel perform services within the Health Department

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and throughout the City of New Britain in order to promulgate the program plan. The initial year of grant funding was July 1980.

Local Program Operation Department: Health, under the supervision of the Director.

Resolution Purpose: to provide notification that the grant has been continued through June 30, 2017, and to approve receipt of funding.

WHEREAS, the control of sexually transmitted diseases remains a core public health function in the City of New Britain and

WHEREAS; the New Britain Board of Health runs a Sexual Health Center which has conducted prevention and control programs for sexually transmitted diseases (STDs) for many years, and

WHEREAS; the State Department of Public Health has notified the City that funding comprised of State and Federal funds, is being provided at \$13,223 for fiscal year 2016-2017

THEREFORE BE IT RESOLVED, that The Mayor be authorized to sign any necessary and appropriate agreements in order to secure the use of such funds for said program and

BE IT FURTHER RESOLVED, that the Special Revenue Fund, STD Control Program #280 for the purpose of recording all income and expenditure activity and reflect an authorized expenditure budget of \$13,223 and an anticipated income from the State of Connecticut of \$13,223 for fiscal year 07/01/16 through 06/30/17.

|                |                    |              |
|----------------|--------------------|--------------|
| Revenues:      | FY 2016/17         |              |
| 280522154-4222 | St of CT           | \$ 13,223.00 |
| Expenditures:  |                    |              |
| 280522154-5124 | P/T Salaries       | \$12,429.00  |
| 280522154-5231 | Medicare           | \$ 174.00    |
| 280522154-5876 | Administration     | \$ 500.00    |
| 280522154-5810 | Fees & Membership  | \$ 120.00    |
|                | Total Expenditures | \$ 13,223.00 |

Alderman Jamie Giantonio  
Alderman Robert Smedley

**11.) ITEM # SENIOR CENTER. PURPOSE: COMMUNITY BASED EXERCISE PROGRAM ZUMBA GOLD FOR SENIORS. J. GIANTONIO, R. SMEDLEY**

Item # RE: Health and Building Services Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Program Objective: To provide a community based exercise program to seniors in New Britain, whom otherwise may not receive these services. Funds will be used for a certified exercise instructor to conduct Zumba Gold for Seniors on a weekly basis at the New Britain Senior Center from October 1, 2016 -through September 30, 2017.

Local Program Operation Department: Health, under the supervision of the Director.

WHEREAS; The New Britain Health Department is committed to providing education and prevention activities for City seniors

WHEREAS; The North Central Area Agency on Aging (NCAAA) has made available \$3,620 of Title III-D funds for the Health Department's Zumba Gold for Seniors.

THEREFORE, BE IT RESOLVED, that The Director of Health is authorized to sign any necessary and appropriate agreements in order to secure the use of such funds for said program and

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BE IT FURTHER RESOLVED, that the monies in the amount be appropriated within a special revenue fund as follows:

|                |                          |         |
|----------------|--------------------------|---------|
| Revenues:      |                          |         |
| 234522161-4512 | NCAAA Revenue - Donation | \$3,620 |
|                | Total Revenue            | \$3,620 |
|                |                          |         |
| Expenditures:  |                          |         |
| 234522161-5331 | Professional Services    | \$3,620 |
|                | Total Expenditures       | \$3,620 |

Alderman Jamie Giantonio  
Alderman Robert Smedley

**12.) ITEM # CLEAN WATER ACT. PURPOSE: \$148,000 TO CDM SMITH FOR CONSULTING ENGINEERING ASSISTANCE FOR THE PUBLIC WORKS DEPARTMENT. D. NAPLES, J. SANDERS, JR.**

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain owns and operates a Municipal Separate Storm Sewer System("MS4") under the General Permit for the Discharge of Storm water from Small Municipal Separate Storm Sewer Systems ("MS4 Permit") issued by the Connecticut Department of Energy and Environmental Protection ("CTDEEP"); and,

WHEREAS, the City is required to respond to an EPA Request for Information Pursuant to Section 308 of the Clean Water Act; and,

WHEREAS, the Public Works Utilities Division needs Consulting Engineering Assistance to prepare these plans, programs and annual reports; and,

WHEREAS, these professional services are in their nature unique and not subject to competition; and,

WHEREAS, CDM Smith of East Hartford, CT. has the qualifications and institutional knowledge of the City's sewer systems unique to this project; and

WHEREAS, the funding for the Consulting Engineering Assistance is in the Public Works Utilities Division's account 0082748814-5453, Engineering/Appraisals; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council authorizes the Purchasing Agent to issue a Purchase Order for \$148,000.00 to CDM Smith of East Hartford, CT. for Consulting Engineering Assistance for the Public Works Utilities Division.

Alderman Don Naples  
Common Council Liaison  
Public Works Department

Alderman Jim Sanders, Jr.  
Common Council Liaison  
Public Works Department

**UNFINISHED BUSINESS**